

SIGN PERMIT APPLICATION

JOB SITE ADDRESS _____

BUSINESS NAME _____

PROPERTY OWNER _____ **PHONE** _____

SIGN CONTRACTOR _____ **PHONE** _____

ELECTRICAL CONTRACTOR _____ **PHONE** _____

ILLUMINATED SIGN/AWNING _____

NON-ILLUMINATED SIGN/AWNING _____

BUILDING FRONTAGE _____

LETTER HEIGHT _____

SQUARE FOOTAGE OF SIGN _____

LINEAR FEET OF AWNING _____

SIDE PROJECTIONS OF AWNING _____

- **THE ABOVE INFORMATION MUST BE INCLUDED WITH (2) COLORED COPIES OF THE PROPOSED SIGN SUPER-IMPOSED ON THE BUILDING WHEN APPLICATION IS SUBMITTED.**
- **A 1 MILLION DOLLAR (\$1,000,000) HOLD HARMLESS INSURANCE CERTIFICATE IS REQUIRED FOR ANY SIGN THAT OVER HANGS CITY OF BERWYN PUBLIC PROPERTY.**
- **ALL EXTERIOR SIGNS NEED A DISCONNECT**

DESCRIPTION OF OTHER WORK _____

VALUE OF WORK INCLUDING MATERIALS AND LABOR _____

NOTES:

1. CONTRACTORS PERFORMING WORK AT THIS ADDRESS MUST BE LICENSED AND BONDED WITH BERWYN.
2. PERMIT MUST BE DISPLAYED UNTIL FINAL BUILDING APPROVAL IS ISSUED.
3. A SIGNED CONTRACT IS REQUIRED FROM ALL CONTRACTORS.

SIGNED _____ **DATE** _____

DO NOT WRITE BELOW THIS LINE

PERMIT FEE	\$ _____
REVIEW FEE	\$ _____
ELECTRIC ROUGH	\$ _____
ELECTRICAL FINAL	\$ _____
BUILDING FINAL	\$ _____
ATF	\$ _____
_____	\$ _____
TOTAL	\$ _____

APPROVED _____
BUILDING DIRECTOR

PERMIT NO. _____