



BERWYN PUBLIC LIBRARY

NOTICE OF REGULAR MEETING

City of Berwyn Library Board

Monday August 19, 2024

The Berwyn Public Library Board of Trustees will hold a Regular Meeting on August 19, 2024 in the 2nd Floor Board Room. The meeting begins at 7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Election of Officers
5. Adjournment
6. Call to Order
7. Approval of Board Meeting Minutes
 - a. Open session May 20, 2024
 - b. Closed session May 20, 2024
 - c. Open session June 17, 2024
 - d. Closed session June 17, 2024
 - e. Special Meeting June 27, 2024
8. Open Forum
 - a. Public comments and Correspondence
 - b. Board comments
9. Director's Report (Informational - Acceptance)
 - a. Drop box
 - b. ILA Trustee Day October 10, 2024
 - c. Interns
 - d. By-law review Article 4-6
 - e. IT Update
 - f. Organizational Chart
 - g. Committee Assignments



- h. Kathi Behrendt – Youth Services Manager
- 10. Finance Committee (Rodriguez)
 - a. Financial Reports
 - i. Approval of June 2024 Payables (roll call vote)
 - ii. Approval of July 2024 Payables (roll call vote)
 - iii. Berwyn Public Library Restricted Grant Funds Balance
 - iv. Berwyn Public Library Deposit Fund Balance
 - v.. Endowment Fund Balance
 - vi.. Illinois Funds Balance
 - vii. Treasurer’s Report (Informational – Acceptance)
- 8. Building and Grounds Committee
- 9. Policy/Personnel Committee (DePetris)
 - a. Approval of Tuition Reimbursement Policy
 - b. Approval of Absence and Tardiness Policy
 - c. Approval of revised Digital Media Policy
 - d. Approval of revised Public Art Display and Donation Policy
 - e. Approval of Equipment Usage Policy
- 10. Endowment Committee (Espinoza)
 - a. Acceptance of minutes June 17, 2024
- 11. Strategic Planning Committee
- 12. Special Committee (Harris)
 - a. Acceptance of minutes June 17, 2024
- 13. Friends of the Library
- 14. Old Business
- 15. Unfinished Business
- 16. New Business
 - a. Board Self Evaluation
 - b. Annual review of closed session minutes
- 17. Adjourn to Closed Session
 - a. Closed Session under ILCS 5 120/2C (1) To consider appointment, employment, compensation, discipline, performance matters or dismissal of an employee; (C) (5) To



discuss intergovernmental contract negotiations; and (C) (21) To discuss minutes of meetings lawfully closed.

18. Adjourn from Closed session
19. Reconvene to Open Session
20. Possible action as a result of items discussed in closed session if necessary.
21. Schedule of Committee Meetings
 - a. Finance
 - b. Policy & Personnel
 - c. Building & Grounds
 - d. Endowment
 - e. Strategic Planning
 - f. Special Committee

Next regularly scheduled Berwyn Public Library Board Meeting is on Monday September 16, 2024 at 7:00PM

21. Adjournment

