



## **IT SECURITY ANALYST**

**Position:** Full-Time, In-Person/OnSite Position (Berwyn, IL.)

**Salary:** Starting \$67,500

**Schedule:** Monday-Friday, 9:00AM-5:00PM (Requires after-hours/weekends on-site support as work conditions demand)

**Start Date:** IMMEDIATE

**Reports To:** Assistant IT Director

*The **IT Security Analyst** is an important team member of the **IT Department** for the City of Berwyn and performs a wide variety of security duties with a primary focus on monitoring for security compromises, remediated security issues, and maintaining/advancing security related applications/processes. This role also mentors, advises and guides end users as to citywide information technology security best practices.*

### **DUTIES & EXPECTATIONS:**

- Monitor and evaluate SIEM and other applications for compromise indicators
- Analyze indicators and triage events
- **1st Level** response to security breach/compromise indicators and other security related requests
- Perform **1st Level** Malware/Breach/Compromise Analysis and remediation
- Log and document event responses per security operations procedures
- Perform basic application administration for security related monitoring and operations applications
- Monitor Security application health
- Monitor and manages network auditing software applications
- Create and/or update security operations procedure/process documentation
- Create and/or update security technical and architectural documentation

### **EXPERIENCE & EDUCATION REQUIRED:**

- Minimum of 5 years' experience in a progressively complex Information Technology organization required
- Proficiency with administrative scripting languages (PowerShell, VB, WMI, etc.)
- Bachelor's Degree in Computer Science, Information Technology or equivalent work experience in field with demonstrable successes.

### **PREFERRED CERTIFICATIONS:**

- **CCNA** (Security) / CompTIA Security + **SSCP** (System Security Certified Practitioner)
- **CISM** (Certified Information Security Manager)
- **CISA** (Certified Information Security Auditor)



## **IT SECURITY ANALYST CONTINUED**

### **DESIRED KNOWLEDGE:**

- Enterprise SIEM tools
- Next Generation Enterprise antivirus/EDP products
- Security Vulnerability tools and processes
- Network auditing fundamentals
- Network Security controls such as IDS/IPS, Firewalls (Fortinet devices), etc., TCP/ IP and networking/ systems
- Email security controls
- Email and Microsoft Exchange
- Windows PC operating systems & Microsoft Office applications
- Windows Server operating systems
- Windows Active Directory, including GPOs, Security Groups, User permissions, etc.
- SCCM
- Business applications and databases
- Security incident processes

### **BENEFITS:**

- Top Tier Medical Benefits including comprehensive medical, dental and vision insurance
- Life Insurance
- Employee Assistance Program
- MRF Pension Plan
- Paid Time Off ( 24 designated city holidays, 5 vacations days with yearly increases after 1st full year, 4 personal days annually, paid medical leave after 6 months of employment)

Applications may be obtained at the city website at [www.berwyn-il.gov](http://www.berwyn-il.gov) , and at the Berwyn City Hall, 6700 West 26th Street, Berwyn, Illinois, 60402. Please submit application and resume with an introductory email to **IT Director James Frank** at [jfrank@ci.berwyn.il.us](mailto:jfrank@ci.berwyn.il.us) with the email subject line titled ***"IT Security Analyst Candidate"***.

**AN EQUAL OPPORTUNITY EMPLOYER:** All City of Berwyn applicants will be afforded equal employment opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, gender identification, military status, or unfavorable discharge from military service.