



A Century of Progress with Pride

Employee Background Check, Verification and Waiver Form

(Applicant Name – First, Middle, Last) (Date of Birth)

(Address) (City and State)

(Driver’s License Number) (State Issued) (Expiration Date)

(Social Security Number)

I, _____ having applied for a position with the City of Berwyn, do hereby grant and authorize the City of Berwyn, the Berwyn Police Department and agents thereof, permission to perform any/all criminal, non-criminal, and educational verification background checks on me. I do hereby knowingly give my consent to the aforementioned authorities to run my driver’s license record, as well as an automated computerized records check and/or a fingerprint verification records check to determine any prior criminal history I may or may not have pursuant to my work application with the City of Berwyn. I understand that the information obtained will only be utilized for the purpose of employment and will not be shared with or released to any other agency outside the City of Berwyn, without my prior approval and written consent.

(Applicant’s Printed Name) (Applicant’s Signature) (Date)

(Witness)

ILL 13844S
ORI Number

(Witness)

4551
Cost Center

LGE
Purpose Code