

Robert J. Lovero
Mayor



Charles D. Lazzara
Building Director

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660
www.berwyn-il.gov

VACANT/ ABANDONED/ FORECLOSED PROPERTY REGISTRATION FORM

NEW UPDATE RENEWAL **DE-REGISTRATION**

1. PROPERTY INFORMATION Vacant/ Unoccupied Foreclosure (Vacant) Foreclosure (Occupied)

PROPERTY ADDRESS: _____

P.I.N. _____ Notice of Default (Date of Notice): ____ / ____ / ____

Property Inspection date: ____ / ____ / ____ Date building became Vacant/ Unoccupied: ____ / ____ / ____

2. PROPERTY OWNER INFORMATION

Name of Company/ Legal Owner: _____

Mailing Address: _____
City State Zip

Phone Number: () _____ - _____ Fax Number: () _____ - _____

EMAIL ADDRESS: _____

3. REGISTERED REPRESENTATIVE/ AGENT

Name of Registered Representative/ Agent: _____

Mailing Address: _____
City State Zip

Phone Number: () _____ - _____ Fax Number: () _____ - _____

EMAIL ADDRESS: _____

4. PROPERTY MAINTAINANCE COMPANY INFORMATION

Name of Registered Representative/ Agent: _____

Mailing Address: _____
City State Zip

Phone Number: () _____ - _____ Fax Number: () _____ - _____

EMAIL ADDRESS: _____

Property must be maintained at all time. Lawn must be kept free of debris and weeds.

5. WATER/ GARBAGE/ SEWER BILLING SERVICER

Name of Registered Representative/ Agent: _____

Mailing Address: _____
City State Zip

EMAIL ADDRESS: _____

Phone Number: () _____ - _____ Fax Number: () _____ - _____

Please return this form when completed by Mail, Email or Facsimile (See Below). Please call the Compliance Department with any questions. Please make a check to City of Berwyn and send it with the completed form or have an agent come into City Hall to remit payment.

City	State	Fee	Ordinance Name
City of Berwyn	Illinois	\$200.00 for Vacant Properties \$50.00 for any other Vacant premises	City of Berwyn 1480.06 Vacant Property Registration Ordinance
		\$100.00 Renewal fee	1480.12 Vacant Property Registration Ordinance

METHODS OF PAYMENT ACCEPTED: Credit cards, Cash, Money Orders or Certified Checks & Company checks

County	Department	Contact Info
Cook	Compliance Department	Helen Kucharz Hkucharz@ci.berwyn.il.us (708) 749-6445 or Mercedes Saldivar Msaldivar@ci.berwyn.il.us (708) 749-6449

Mailing Address:
6700 W. 26th Street, Berwyn, IL 60402

Property Registration Ordinances <https://www.berwyn-il.gov/government/ordinances>