



Residential Flood Mitigation Shared Cost Program

Frequently Asked Questions

1. What types of improvements are eligible for funding?
 - The installation of an Overhead Sewer;
 - The installation of a Modified Overhead Sewer;
 - The installation of a Backflow Prevention Valve; or
 - The installation of a Backflow Prevention Valve with a Bypass Pump.

2. What is the cost sharing available to residents?
 - 50% of costs up to a \$3,500 maximum. Please see the letter dated January 9, 2024 for additional assistance available.

3. Who is eligible?
 - Owners of Berwyn residential properties are eligible.

4. How do I apply?
 - There are many different ways to apply. You can:
 - a. Visit the **Engineering Department** at the lower level of City Hall between the hours of 9AM and 5PM Monday through Friday; or
 - b. Call the **Engineering Department** at 708-749-6434; or
 - c. Send an email to stormwater@ci.berwyn.il.us with your request to apply, and include your name, address, and phone number; or
 - d. Send a fax to 708-749-6593 with the same information as (c) above; or
 - e. Pick up a Flood Mitigation Program information packet in the kiosk located outside City Hall (available in English or Spanish, bottom right-hand corner boxes), fill out the waiting list application form (page 2) and return it to the **Engineering Department**; or
 - f. Pick up a Flood Mitigation Program information packet at the **Building Department** counter, fill out the waiting list application form (page 2) and



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return it to the **Engineering Department**; or

- g. See <http://www.berwyn-il.gov/government/departmental-directory/traffic-services> and download the waiting list application form (page 2), fill it out and return it to the **Engineering Department** in person, or by dropping it off or mailing it to City Hall, 6700 W. 26th St., Berwyn, IL 60402, or emailing it to stormwater@ci.berwyn.il.us.

5. Can I start the work now?

- No, in order to be eligible for reimbursement, the homeowner ***must*** receive final written approval from the City before any construction occurs.

6. What are eligible costs for reimbursement?

- Cost of location, excavation and exposure of the building sewer, including the support of existing structures, for reconnection to a new overhead sewer to the existing sewer line or for the installation of a clean-out for the purpose of lining the sewer lateral to the City's sewer main.
- Cost of a new pump pit, ejector pump and associated electrical and plumbing works needed to lift the drainage from basement plumbing fixtures to an overhead sewer or existing soil stack.
- Cost of trenching and concrete floor replacement.
- Cost of installing a backflow prevention valve with a bypass (new sump and ejector pump in an underground vault) and associated electrical and plumbing work.
- Cost of grass seeding or sod to restore disrupted landscape.
- New electrical panels and/or upgrading the house electrical supply to power a new sump pump(s).
- Applicable permit fees.



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7. Who will administer the program?

- The City's **Engineering Department** Senior Engineer and plumbing inspector will approve all the application proposals for installation.
- The **Building Department** will issue the appropriate permits prior to construction.
- The **Engineering Department** Senior Engineer will approve reimbursement payments after renovations and inspections are completed.

8. What information is required as part of an application?

- The property's sewer service must be televised and a copy of the video must be provided to the **Building Department** for review and approval.
- The following must be provided to the **Engineering Department**:
 - a. A completed Application;
 - b. A completed and signed Letter of Agreement;
 - c. A completed and signed Downspout Waiver;
 - d. A completed and signed Contractor's Affidavit;
 - e. A contractor's detailed proposal, typed on company letterhead, including drawings of existing plumbing and proposed improvements; and
 - f. A flash drive containing a copy of the televised sewer video of the property.

9. Can I e-mail or fax my application?

- Yes. Forms can be mailed, hand-delivered, emailed or faxed to the **Engineering Department** at City Hall, 6700 W. 26th Street, Berwyn, IL 60402. The email address is stormwater@ci.berwyn.il.us and the office fax number is 708-749-6593.

10. How does the homeowner obtain reimbursement from the City?

- Upon completion of the work, the homeowner shall submit the Request for



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Reimbursement form to the **Engineering Department**, accompanied by the following:

- a. A paid invoice showing proof of payment in full to the contractor, with a detailed breakdown of charges; and
 - b. Certification from the contractor that the work was completed.
- The contractor must schedule all relevant inspections through the **Building Department**. The property must pass all required inspections, with a final approved inspection report signed off by City staff. **NOTE: Incomplete or unresolved inspections will delay a homeowner's receipt of reimbursement funds.**

11. How will I know that you received my application?

- The **Engineering Department** will notify applicants within two business days via email that it has received their application; if no email address was provided, the department will notify applicants by phone.

12. Miscellaneous Items:

- Work must be performed by an Illinois licensed plumber who is registered to work in the City of Berwyn.
- Homeowners are ***required*** to disconnect roof drainage/downspouts and footing drain sump pumps from their sewer system as an integral component of this program except in specific hardship cases where an exemption may be granted by the City.
- For the Downspout Disconnection Program offered by the City, contact the **Engineering Department** for a preliminary inspection prior to disconnection, or go to: <http://www.berwyn-il.gov/government/departmental-directory/traffic-services>.

For more information, email: stormwater@ci.berwyn.il.us.