



City of Berwyn
City Council Meeting

January 11, 2011

BERWYN CITY COUNCIL MEETING
JANUARY 11, 2011

DEAR ATTENDEE....THE MAYOR AND CITY COUNCIL WELCOME YOU. PLEASE KEEP IN MIND THAT THIS IS A MEETING OF THE MAYOR AND COUNCIL MEMBERS AS OPPOSED TO A PUBLIC HEARING WHERE ATTENDEES ARE ENCOURAGED TO PARTICIPATE. UNLESS INVITED BY THE MAYOR TO SPEAK, YOU ARE REQUESTED NOT TO INTERRUPT. IF YOU ARE RECOGNIZED BY THE MAYOR, PLEASE PREFACE YOUR REMARKS BY STATING YOUR NAME AND ADDRESS FOR THE RECORD. THANK YOU.

ROBERT J. LOVERO
MAYOR

THOMAS J. PAVLIK
CITY CLERK

AGENDA

ROLL CALL

- (A) PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE
- (B) OPEN FORUM - (TOPIC MUST NOT BE ON THE AGENDA)
- (C) PRESENTATION OF PREVIOUS MEETINGS MINUTES FOR APPROVAL
 - 1. REG MTG. 12/28/10-COW 12/28/10
- (D) BID OPENING - TABULATIONS
- (E) BERWYN DEVELOPMENT CORP.-BERWYN TOWNSHIP/HEALTH DISTRICT
 - 1. BDC-2011 SEASONAL PLANTING & UPKEEP RFP
- (F) REPORTS AND COMMUNICATIONS FROM THE MAYOR
 - 1. PROC-TAMMY SHEEDY
 - 2. APPT. NASRI ABIMANSOUR-BERWYN PRESERVATION COMMISSION
 - 3. AD HOC COMMITTEE-HAZARDOUS WASTE COLLECTION
- (G) REPORTS AND COMMUNICATIONS FROM THE CITY CLERK
 - 1. RESOL-RELEASE CLOSED COW MINUTES
 - 2. PROPOSED AMENDMENTS TO THE HISTORIC PRESERVATION ORDINANCE
- (H) COMMUNICATIONS FROM (ZONING) BOARD OF APPEALS
 - 1. ZBA-RESOL/ORD-CATHOLIC BISHOP-ST MARY OF CELLE-1448 WESLEY AVE
- (I) REPORTS AND COMMUNICATIONS FROM ALDERMEN, COMMITTEES OTHER BOARDS AND COMMISSIONS
 - 1. P&T COMM-2100 BLK OF CLARENCE AVENUE-PARKING ISSUES
 - 2. P&T COMM-CUYLER-HIGHLAND-HARVEY- FROM 39TH TO OGDEN DIRECTIONAL REVISION
 - 3. P&T COMM-DEPOT AREA PARKING STUDY & SUGGESTIONS
 - 4. P&T COMM-REFERRAL ITEM #25-9/28/10-SCHOOL DIST SPEC VISITOR PRKNG PASS
- (J) STAFF REPORTS
 - 1. POLICE CHIEF-REQ TO HIRE 2 TELECOMMUNICATION OPERATORS
 - 2. FIRE CHIEF-REPLACEMENT OF POSITION VACANCY OF FIREFIGHTER

(K) CONSENT AGENDA: ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED IN ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED AS THE FIRST ITEM AFTER APPROVAL OF THE CONSENT AGENDA

1. BUDGET CHAIR-PAYROLL-1/5/11-\$893,299.38
2. BUDGET CHAIR-PAYABLES-1/11/11-\$1,668,091.50
3. PAUL-HANDICAP SIGN-S. GUZA-2648 EUCLID-APPROVE
4. PAUL-HANDICAP SIGN-J. SCHMIDTHUBER-2635 CLARENCE-APPROVE
5. BLDG. DIR.-BUILDING PERMITS ISSUED DECEMBER, 2010
6. LICENSING & COLLECTIONS-BUSINESS LICENSES ISSUED-DECEMBER, 2010
7. ST ODILO CHURCH-MOZART CONCERT-1/30/11

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THOMAS J. PAVLIK - CITY CLERK



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- A Pledge of Allegiance-Moment of Silence**
 - B. Open Forum**
(Topic Must Not Be on The Agenda)



**C. Presentation of Previous
Meeting Minutes for Approval**

ROBERT J. LOVERO
MAYOR

THOMAS J. PAVLIK
CITY CLERK

MINUTES
BERWYN CITY COUNCIL
DECEMBER 28, 2010

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Boyajian, Paul, Skryd, Santoy, Polashek Avila, Laureto.
2. The Pledge of Allegiance was recited and a moment of silence was observed the deceased Former Mayor Thomas G. Shaughnessy, the deceased Goldie Bertuca, dear friend to the City of Berwyn and mother of City Attorney Anthony Bertuca, the deceased firefighters in Chicago who lost their lives in the line of duty, and for the men and women on the streets of Berwyn protecting our safety.
3. The Open Forum portion of the meeting was announced. There were no comments from the public. The Mayor recognized Alderman Skryd who wished the Alderman Ted Polashek a Happy Birthday. Alderman Avila wished all a Happy and Healthy New Year. Alderman Laureto thanked Frank Amaro, the VFW and the Italian American Organization of Berwyn for hosting the naval recruits on Christmas Day. The Mayor also thanked all those involved including the VFW, Italian American Club, the Berwyn Township, the Berwyn Health District and all those from the City of Berwyn who helped to put the Holiday Cheer into the distribution of food and toys to the needy families of Berwyn.
4. The minutes of the regular Berwyn City Council meeting, and the Committee of the Whole, for December 14, 2010 were submitted. Thereafter, Skryd made a motion, seconded by Avila to concur and approve as submitted. The motion carried by a voice vote.
5. The Berwyn Development Corporation submitted a communication with an attached ordinance entitled:
AN ORDINANCE OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS, AUTHORIZING THE VACATION OF CERTAIN PORTIONS OF ALLEYS BETWEEN HARLEM AVENUE AND MAPLE AVENUE LYING NORTH OF CERMAK ROAD
Tim Agell of the Berwyn Development Corporation reviewed same. Thereafter, Avila made a motion, seconded by Chapman, to concur and

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adopt the ordinance as presented and to authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

6. The Berwyn Development Corporation submitted a communication regarding Modular News Rack System Options. Thereafter, Skryd made a motion, seconded by Chapman, to refer the matter to the Committee of the Whole. The motion carried by a voice vote.
7. The Mayor submitted a Proclamation honoring retiring Assist Fire Chief, Frank Simek and extending appreciation and thanks for his 34 years of service and proclaiming December 28, 2010 as Frank Simek Day in Berwyn. Thereafter, Skryd made a motion, seconded by Laureto, to concur and **adopt** the proclamation as submitted. The motion carried by a voice vote.
8. The Mayor submitted a Proclamation honoring Berwyn Fire Department Engineer Carmen Metido with appreciation and thanks for his 30 plus years of service and proclaiming December 28, 2010 as Carmen Metido Day in Berwyn. Thereafter, Avila made a motion, seconded by Laureto, to concur and **adopt** the proclamation as submitted. The motion carried by a voice vote.
9. The Mayor submitted a communication regarding the appointment of Deputy Chief Richard Swade to the position of Assistant Chief. Thereafter, Skryd made a motion, seconded by Polashek, to concur and approve the appointment as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the oath of office.
10. The Mayor submitted a communication regarding the appointment of Lieutenant Kris Coniglio to the position of Deputy Chief. Thereafter, Boyajian made a motion, seconded by Polashek, to concur and approve the appointment as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the oath of office.
11. The City Clerk submitted a communication requesting the approval of closed Committee of the Whole minutes of November 9, November, 23, and December 14, 2010 as reviewed in Closed Session on December 28, 2010. Thereafter, Skryd made a motion, seconded by Chapman, to accept the matter as informational. The motion carried by a voice vote.
12. The Board of Fire and Police Commissioners submitted a communication regarding the promotion of Police Officer Michael Cirolia to the position of Sergeant. Thereafter, Skryd made a motion, seconded by Polashek, to

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concur and approve the promotion as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the oath of office.

13. The Board of Fire and Police Commissioners submitted a communication regarding the police officers appointments, Lateral Transfers of Matthew Burke and Juan Macias. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approve the appointments as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the oath of office.
14. The Board of Fire and Police Commissioners submitted a communication regarding the appointments Marc Angello and Dan Simek as probationary firefighters. Thereafter, Skryd made a motion, seconded by Polashek, to concur and approve the appointments as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the oath of office.
15. Chapman made a motion, seconded by Laureto to suspend the rules and bring forth item J-6 and mark as germane to I-4. The motion carried by a voice vote. Item I-4 is a communication from the Board of Fire and Police Commissioners regarding the appointment of Ronald Hamilton to the rank of Lieutenant. Thereafter, Avila made a motion, seconded by Chapman, to concur and approve the promotion as submitted. The motion carried by a voice vote. Item J-4 is a communication from the Fire Chief regarding the promotion of Mark Warta to the rank of Engineer. Thereafter, Boyajian made a motion, seconded by Polashek, to concur and approve the promotion as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the oath of office to Lieutenant Hamilton and Engineer Mark Warta.
16. A deferred communication from the City Attorney regarding the settlement of Case #10-CV-01362 in the amount of \$27,000. Thereafter, Avila made a motion, seconded by Boyajian to concur approve for payment as submitted. The motion carried by the following roll call: Yeas: Chapman, Boyajian, Paul, Santoy, Avila, Laureto. Nays: Skryd, Polashek.
17. A deferred communication from the City Attorney regarding the settlement of Claim #GC2010778454 in the amount of \$15,000. Thereafter, Avila made a motion, seconded by Chapman, to concur and approve for payment. The motion carried by a unanimous roll call vote.
18. The City Attorney submitted a communication along with an ordinance entitled:

AN ORDINANCE AMENDING AND REPLACING THE AUTOMATED TRAFFIC LAW ENFORCEMENT SYSTEM, OF THE MUNICIPAL CODE OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS

Thereafter, Chapman made a motion, seconded by Laureto, to concur and adopt the ordinance as presented and to authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

19. The City Attorney submitted a communication requesting the settlement of Case #06L122291 in the amount of \$600,000. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approve for payment. The motion carried by the following roll call: Yeas: Chapman, Boyajian, Paul, Skryd, Santoy, Avila, Laureto. Nays: Polashek.
20. The Finance Director submitted a communication regarding the Line of Credit Payment. Thereafter, Skryd made a motion, seconded by Chapman, to accept the matter as informational with thanks to Finance Director, John Wysocki. The motion carried by a voice vote.
21. The Director of Information Technology submitted a communication regarding the Redesigned Community Calendar. Thereafter, Chapman made a motion, seconded by Boyajian, to accept the matter as informational with special thanks to IT Director, James Frank. The motion carried by a voice vote.
22. The Public Works Director submitted a communication requesting to award the contract for utility locating services in the City of Berwyn to USIC for the 2011 fiscal year. Thereafter, Boyajian made a motion, seconded by Skryd, to concur and approve as submitted. The motion carried by a unanimous roll call vote.
23. Consent Agenda K-1 through K-5 were submitted
K-1-Budget Chair-payroll, December 22, 2010, \$980,999.88
K-2-Budget Chair-payables, December 28, 2010, \$798,895.70
K-3-Boyajian, handicap sign, D. Plummer, 3026 East Ave., approve
K-4-Laureto, handicap sign, A. Newberg, 1302 Home Ave., approve
K-5-Laureto, handicap sign, C. Long, 1315 Home Ave., approve
Avila made a motion, seconded by Polashek, to concur and approve by Omnibus Vote Designation. The motion carried by a voice vote.
24. Alderman Paul announced a Parking and Traffic Committee meeting, as previously called, for Tuesday, January 4, 2011 at 5:00 p.m.

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25. There being no further business to come before the meeting, same was, after a motion by Laureto, seconded by Polashek, to adjourn at the hour of 8:32 p.m. The motion carried by a voice vote.

Respectfully submitted,



Thomas J. Pavlik, CMC
City Clerk

COMMITTEE OF THE WHOLE
DECEMBER 28, 2010

1. The Committee of the Whole was called to order by Mayor Lovero at 6:00 p.m. Upon the call of the roll, the following responded present: Boyajian, Paul, Skryd, Polashek, Avila, Laureto. Absent: Chapman, Santoy.
2. Avila made a motion, seconded by Boyajian, to excuse Aldermen Chapman and Santoy. The motion carried by a voice vote.
3. The Mayor informed the Council that Berwyn's National Night Out maintained the #1 spot in the category and moved from #12 to #10 overall in the nation, and thanked all responsible for making that happen. Alderman Chapman present at 6:10 p.m.
4. Harlem TIF District Presentation-The Mayor recognized Tim Angell from the Berwyn Development Corporation who handed out a preliminary TIF qualification report and draft map. The Mayor also introduced Phil McKenna and Nick Greifer from the firm Kane, McKenna who reviewed map and the new proposed TIF District. Areas included are Harlem Avenue, from 30th Street (Lalos Restaurant) to 22nd and Cermak Road and both north and south sides of Cermak from Harlem to Wesley. McKenna also explained the need to have a new TIF in position for assistance for the anticipated recovery of the economy, noting that they have already met with the owners of the Cermak Plaza and addressed the market demand. McKenna explained that the area has 6 factors that meet the requirements to establish and only 3 are needed out of a possible 13.

Criteria Items, McKenna explained:

1. Lagging EAV
2. Inadequate Utilities
3. Deleterious Layout
4. Excessive Vacancies
5. Obsolescence
6. Deterioration

Alderman Avila questioned, why this does not include more areas. The Mayor explained that another TIF District is being considered in the near future. The Mayor explained informal meetings have been held with all of the taxing districts and all are on board at this time and the possibility having a surplus declaration established within the new TIF. The Mayor referred by to Phil McKenna who reviewed the procedures to move forward, which included:

- Holding Public Hearings
- Finalizing Preliminary Report

- Passing a Resolution to establish
- Convening a Joint Review Board and public meetings
- Adoption of an ordinance to establish the TIF District

Also, there is a need for a residential impact study, which are now required when establishing a new TIF District.

Tim Angell of the Berwyn Development Corporation reviewed the time line, stating we may present an ordinance in February, schedule public hearings for March and or April with a Joint Review Board and that the new TIF can be created as early as May, 2011.

Alderman Paul questioned who sits on the Joint Review Board. Angel explained any members of any taxing body, within the proposed TIF District, may sit on the Joint Review Board.

Alderman Santoy present at 6:32 p.m.

After discussion, the Mayor asked for a consensus to move forward with the initial steps to create a new Harlem Avenue TIF District, with aldermen, 8-0 in favor.

5. The Mayor asked for a motion to go into closed at 6:35 p.m. for pending litigation. Thereafter, Polashek made a motion, seconded by Skryd, to close the Committee of the Whole. The motion carried.
6. Avila made a motion, seconded by Chapman, to reopen the Committee of the Whole at 7:39 p.m. The motion carried by a voice vote.
7. Santoy made a motion, seconded by Boyajian, to adjourn the Committee of the Whole at 7:39 p.m. The motion carried by a voice vote

Respectfully submitted,



Thomas J. Pavlik, CMC
City Clerk



D. Bid Openings Tabulations



**E. Berwyn Development Corp. –
Berwyn Township/Health District**

January 11, 2011

**Mayor Robert J. Lovero and
Members of the Berwyn City Council
Berwyn City Hall
6700 West 26th Street
Berwyn, IL 60402**

Re: 2011 Seasonal Planting and Upkeep Request for Proposal

Dear Mayor and Members of the City Council,

Attached, is a copy of the proposed 2011 Seasonal Planting and Upkeep Request for Proposal (RFP). There are two markedly different specifications in the 2011 RFP compared with previous years. First, Roosevelt Road will not be included in this RFP due to the ongoing streetscape construction that is expected to last through the 2011 planting season. Secondly, the contractors will not be asked to plant hanging baskets in the Depot; we have removed this specification due to the higher costs and complexities related to hanging baskets. Beyond those two major changes, the RFP is similar to 2010's in scope however we expect lower costs due to aforementioned changes.

Upon your approval, the BDC will publish the RFP and administer the bidding process once the planting design is complete. As in previous years, Berwyn Public Works will manage the installation, maintenance and removal of the plantings. The City's respective TIF districts will be the funding source for this project and have been budgeted to cover the expected costs.

Respectfully submitted for your consideration,


Evan Summers
Project Manager

REQUEST FOR PROPOSAL

**SEASONAL PLANTING & UPKEEP FOR THE CITY OF BERWYN, IL
2011**

NOTICE TO PROPOSERS: Sealed Proposals will be received at the Office of the City Clerk, until the time and date specified below, for:

SEASONAL PLANTING & UPKEEP

RFP packets are available at City Clerk's Office, City Hall, 6700 W. 26th Street, Berwyn, IL 60402.

ADDRESS PROPOSALS TO: Attention of the City Clerk's Office, City Hall, 6700 W. 26th Street, Berwyn IL 60402, on or before the Proposal opening local time and date specified below. Proposals shall be sealed and clearly marked on the front, **"Proposal for Seasonal Planting."** **FAXED PROPOSALS WILL NOT BE ACCEPTED.**

PROPOSALS ARE DUE NO LATER THAN: **9:30 a.m., on February 4, 2011.**
Proposers shall submit four (4) copies of their proposal.

The City is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City, or any other means of delivery employed by the Bidder. Similarly, the City is not responsible for, and will not open, any Proposals responses which are received later than the date and time stated below. The bids will be opened at the regularly schedule Berwyn City Council meeting as stated in the timeline. Upon staff review, the winning bidder will be selected at the regularly scheduled City Council Meeting in accordance with the timeline.

QUESTIONS: All questions and clarifications regarding this Request for Proposal must be submitted no later than 4:00 p.m. in accordance with the timeline, by e-mailing or calling the following City Representative:

Evan Summers
Project Manager
Berwyn Development Corporation
708-788-8100

TIMELINE:

| | |
|-----------------|-------------------|
| Issuance of RFP | January 11, 2011 |
| Questions Due | January 25, 2011 |
| Proposals Due | February 4, 2011 |
| Open Bids | February 8, 2011 |
| Award Contract | February 22, 2011 |
| | |

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| Section IV | Company References |
| Section V | Company Information & Signature Sheet |

SECTION II SEPCIFIC CONDITION AND INSTRUCTIONS TO THIS PROPOSAL

A. SCOPE:

The City of Berwyn is soliciting proposals from qualified professional firms to provide a seasonal planting and ongoing upkeep beginning in May of 2011 and ending in October of 2011. The successful vendor will provide the planting material, plants and upkeep for installed product as described in the Attachments.

All specified planting containers and in-ground flower beds shall be planted with summer annuals as specified by the City of Berwyn. Type, size, and quantity of plant material shall be determined by the City of Berwyn prior to installation. All planting containers and in-ground flower beds are required to be weeded and cleaned weekly and fertilized as specified herein to keep plantings vigorous and attractive. All planting containers and in-ground flower beds are required to be watered as specified herein or as-needed or requested at a unit price to maintain plant health and attractive appearance between the installation date and October 7th, 2011.

The selected Bidder and the City must cooperate in order to successfully complete the planting by this deadline. The City will designate a representative to work with the selected Bidder's representative. It is understood that plant substitutions may be required due to availability. If any plant species or plant sizes specified herein are not available, then the selected Bidder will submit a substitution list to be approved by the City prior to order and installation.

B. PROPOSAL REQUIREMENTS:

1. If any Bidder is in doubt as to the intent or meaning of any part of this Request for Proposal, the Bidder must e-mail or call the City's representative no later than as prescribed by the aforementioned timeline.
2. Bidders are expected to fully inform themselves as to the conditions, requirements and specifications before submitting a proposal. The submission of a proposal by a vendor implies the vendor's acceptance of the terms and conditions herein, unless otherwise stated.
3. The proposer is responsible for all cost related to the preparation of this proposal.
4. Any cost associated with the delivery, installation and upkeep of plants not specifically set forth in this Request for Proposal will be the responsibility of the vendor, and will be deemed included in the fees and charges Proposal herein.
5. The format of the vendor's proposal must be consistent with the format of the specifications listed in Attachment B.
6. Proposed pricing and/of percentage discount shall be firm from the beginning date of the signed purchase order.
7. All prices/discounts shall be F.O.B. destination and shall include all charges that may be imposed in fulfilling the terms and conditions of the contract.

8. The City is in no way restricted from ordering plantings from other vendors as needed.
9. This proposal must be summarized in letter form on the vendor's letterhead stationary. The letter must be signed by an officer of the vendor or a designated agent empowered to bind the firm in the contract offer. Acceptance or exception to the terms must be noted in the letter.
10. At least (3) references from companies or agencies that have utilized your services for a similar scope of work. The company's name and address, a contact name, title and phone number or email, must be included with the reference information (Section IV).
11. A completed and signed Company Information & Signature Sheet (Section V); delivery information must also be completed in this section.

NOTE: Proposers are required to submit the required information listed above. The City reserves the right to reject proposals that the City considers incomplete due to the omission of the required information.

C. GENERAL REQUIREMENTS:

1. Professional workmanship shall meet or exceed existing industry standards.
2. Unless otherwise specified, the vendor shall unconditionally guarantee the materials and workmanship of all plant material and plants. If any defects or signs of deterioration are noted which in the City's opinion are due to faulty workmanship or material, the vendor, upon notification and at their expense, shall replace the material and plantings (within seven (7) business days) to the complete satisfaction of the City. The replacement of the material and or plants shall be made only at such time as shall be designated by the City as least detrimental to the operation of City Business.
Regardless of any statement to the contrary, the vendor agrees that implied warranty of merchantability and fitness for a specific purpose is not disclaimed.
3. Proposers shall guarantee delivery in accordance with the delivery requirements referenced in Section II of Attachment A.
4. Failure of the vendor to provide commodities within the time specified, unless extended in writing by the City, or failure to replace rejected commodities when so directed by the City shall constitute delivery failure. When such failure occurs the City reserves the right to cancel or adjust the contract; whichever is in the best interest of the City. In either event, the City may purchase in the open market commodities of comparable worth to replace the articles rejected or not delivered. On all such purchases, the vendor shall reimburse the City, within reasonable time specified by the City for any expense incurred is not cancelled, such purchases shall be deducted from the contract quantities. The City reserves the right to accept commodities delivered which do not meet specifications, or are substandard in quality, subject to an adjustment in price to be determined by the City.

5. The Vendor shall be responsible for any commodities covered by this contract until delivery and installation is completed at the designated point. In addition, the vendor shall bear all risk for rejected commodities after written notice of rejection. Rejected commodities shall be replaced by and at the expense of the vendor after written notification of rejection.

Upon Vendor's Failure to replace commodities within seven (7) working days after the date of notification, the City may return the rejected commodities to the vendor at the vendor's risk and expense, or the City may dispose of them as its own property.

6. Final inspection of commodities shall be conclusive except as regards to latent defects, fraud, or such gross mistakes that amount to fraud. Final inspection and acceptance or rejection of the commodities shall be made within a reasonable time after delivery, but failure to inspect or reject commodities shall not impose liability on the City if such commodities are not in accordance with the specification. All commodities delivered to the City shall be accepted subject to inspection and physical count.

D. CONTRACT AWARD:

1. The vendor's proposal must be complete to be considered for award.
2. The City reserves the right to qualify, accept or reject any or all vendors and accept any proposal deemed to be in the best interest of the City. The City of Berwyn reserves the right to accept or reject any or all proposals and to waive irregularities or technicalities in any proposal when in the best interest of the City. The City of Berwyn reserves the right to accept or reject any exception taken by the vendor to the terms and conditions of the request for proposals.
3. Consideration may be given to, but not limited to, delivery time, the proposed plant material and plantings, warranty/product, reliability & functionality/product availability, references, delivery time, and special pricing & volume discounts.
4. Award, if made, shall be in the form of a Purchase Order.
5. All prescriptions of the RFP shall be understood as a form of signed contract.

E. EVALUATION PROCESS:

Each proposal submitted stands alone and will be evaluated on its own merits in terms of meeting the City's requirements and terms and conditions, pricing, and overall responsiveness to the Request for Proposal. The City may conduct discussions with any offeror that submits an acceptable or potentially acceptable proposal. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. The City's representative reserves the right to request the offeror to provide additional information during this process.

SPECIFIC CONDITIONS AND INSTRUCTIONS:

- The City of Berwyn authorizes the Berwyn Development Corporation, its personnel and specific consultants/contractors to act as agents of the City. The Berwyn Development Corporation and its personnel are afforded the same authority and indemnity as the City of Berwyn in matters pertaining to this document, installation and upkeep.

The above conditions and instructions clarify this specific proposal document, but are in addition to the attached GENERAL CONDITONS AND INSTRUCTIONS TO PROPOSERS (Section III).

SECTION III
GENERAL CONDITIONS AND INSTRUCTIONS TO PROPOSERS

The general rules and conditions which follow apply to all proposals issued by the City, unless otherwise specified. Proposers or their authorized agents are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals; failure to do so shall be at the proposer's own risk.

REQUEST FOR PROPOSAL (RFP): is defined as a request for an offer, by one party to another, of terms and conditions with reference to some work or undertaking.

This document constitutes a REQUEST FOR PROPOSAL, and is thus a solicitation for responses. Conversely, this REQUEST FOR PROPOSAL is NOT a Proposal and is not governed by state or federal Bidding requirements.

Moreover, any acceptance of a proposal shall NOT result in a binding contract between the City and the proposer, but instead will simply enable negotiations to take place which may eventually result in a detailed and refined agreement or contract between the proposer and the City.

"Proposal date" as referenced herein shall mean the local date and time specified in the proposal documents.

A. CONDITIONS FOR PROPOSING

1. **COMPLETENESS/AUTHORIZATION OF PROPOSAL.** Proposer shall supply all information and submittals required by the proposal documents to constitute a proposal. The proposal shall clearly state the legal name, address, telephone number, and fax number of the proposer. The proposal shall be signed above the typed or printed name and title of the signer. The signer shall have the legal authority to bind the proposer to proposal. The signed document shall constitute acceptance of the bidder to terms and conditions set forth herein but shall not bind the City until a purchase order is made.
2. **ADDRESSING OF PROPOSAL.** Unless otherwise specified, faxed proposals will not be accepted. Proposal shall be submitted in a sealed envelope clearly marked on the front with proposal number and due date, and unless otherwise specified, addressed to:

City Clerk's Office
City of Berwyn
6700 W 26th Street
Berwyn IL 60402

3. **PROPOSAL DEADLINE.** Proposer shall be responsible for taking whatever measures are necessary to ensure that the proposal reaches the office of the City Clerks on or before the local time and date specified. The City shall not be responsible for, and may not consider, any late proposal, amendment thereto, and

request for withdrawal of proposal received after the date specified. Proposals received after the time and date specified on the Request for Proposal need not be opened and will not be considered for award by the City.

A written request for withdrawal of a proposal or any part thereof may be granted, provided the request is received in writing by the City prior to the specified proposal date.

4. **PROPOSALS BINDING 60 DAYS.** Unless otherwise specified, all formal proposals submitted shall be binding for sixty (60) days following proposal date, unless the proposer(s), at the City's request agrees in writing to an extension.
5. **COMPETENCY OF PROPOSER.** No proposal may be accepted from or contract awarded to any person, firm or corporation who is in arrears or in default to the City of Berwyn upon any debt or contract. Prior failure of a proposer to perform faithfully on any previous contract or work for the City may be grounds for rejection. The proposer, if requested, shall present evidence of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these proposal documents; such evidence shall be presented within a specified time and to the satisfaction of the City.
6. **COLLUSIVE PROPOSING.** The City of Berwyn believes in it is important to keep a fair and balanced marketplace, therefore the Proposer certifies that the proposal is made without any previous understanding, agreement or connection with any person, firm, or corporation making a proposal for the same project, without prior knowledge of competitive prices, and that the proposal is in all respects fair, without outside control, collusion, fraud or otherwise illegal action. Prior compensated consulting shall not preclude a firm from bidding.

B. INSURANCE

1. **INSURANCE REQUIREMENTS.** The successful proposer shall provide insurance as follows:

- a. **Certificate of Insurance; Cancellation of Modification**

- (1). Before commencing work, the Proposer shall submit to the City for approval a Certificate of Insurance meeting the requirements specified herein, to be in effect for the full contract period.
- (2). The Proposer shall notify the City in writing at least thirty (30) calendar days prior to any change or cancellation of said policy of policies.
- (3). Cancellation or modification of said policy or policies shall be considered just cause for the City of Berwyn to immediately cancel the contract and/or halt work on the contract, and to withhold payment for any work performance on the contract.

- b. **Minimum Coverage**

(1). Any policy or policies of insurance purchased by the Proposer to satisfy their responsibilities under the proposal shall include contractual liability coverage, and shall be in the following type and minimum amounts:

Informal Project specs: Class I (under \$1M)

| <u>Type of Coverage</u> | <u>Each Occurrence</u> | <u>Aggregate</u> |
|---|------------------------------|------------------|
| a. Comprehensive General Liability | | |
| (1) Bodily Injury & Property Damage | \$500,000 | \$1,000,000 |
| b. Automobile Liability | | |
| | <u>Combined Single Limit</u> | |
| (1) Bodily Injury & Property Damage | \$500,000 | |
| c. Worker's Compensation Insurance as required by Illinois state law. | | |

The City requires that the Contractor's Insurance carrier be "A" rated or better by A.M. Best.

The City requires that the Contractor's Insurance carrier be A rated or better by A.M. Best.

WHEN ADDITIONALLY REQUIRED:

| | |
|-------------------------|-----------|
| Errors & Omissions | \$500,000 |
| Fidelity Bond (minimum) | \$ 50,000 |

d. Hold Harmless: Endorsement Required

(1). The Proposer, including their subcontractor, employees, representatives or agents, shall indemnify, defend and hold harmless the City of Berwyn and its officers, employees, and agents from any and all liability, loss, cost, damage and expense (including reasonable attorney's fees and court cost) resulting from, arising out of, or incurred by reason of any claims, actions or suits based upon or alleging bodily injury including death, or property damage rising out of or resulting from the Proposer's operations under this document.

(2). Proposer is not, and shall not be deemed to be, an agent or employee of the City of Berwyn.

(3). Responsibility for Damage Claims – Notwithstanding the above, it is specifically agreed between the parties executing this contract that is not intended by any of the provisions of any part of the contract documents to create in the public or any member thereof a third party beneficiary hereunder, or to authorize anyone not a party to this contract. It is understood that no subcontractor is a third party beneficiary to any contract between the Contracting Authority and prime contractor. Nothing in any special provision or any supplemental specification shall be construed as eliminating or superseding the requirements of this section.

e. Additional Insurance Requirements

Owner's Insurance shall not include coverage for losses or damage caused by the negligent act or omissions of Contractor or Subcontractors, or for damage to material or equipment while under the control of or stored by Contractor prior to installation or prior to inclusion of such material or equipment in construction. Contractor shall maintain appropriate insurance for such risks or occurrences.

Contractor shall be responsible for the owner's deductible on the owner's builder's risk.

C. **SPECIFICATIONS**

1. **FORMAL SPECIFICATIONS**. The proposer shall propose by and comply with the true intent of the specifications (i.e., not take advantage of any unintentional error or omission). Whenever mention herein is made of a service to be provided in accordance with laws, ordinances, etc., shall be construed as the minimum requirements of the specifications. Site visits to review existing conditions/size of in-ground planters are encouraged for proper bidding.
2. **PROPOSED ALTERNATE**. When an item is identified in the Proposal document by a manufacture's name or catalog number, it is understood that the Bidder proposes to furnish the commodity and/or service so identified by the City unless the Bidder specifically proposes an alternate. In Bidding on a proposed alternate, the Bidder shall clearly state on his/her Proposal exactly what he/she proposes to furnish, and forward with his/her Proposal, a complete description of the proposed alternate, including brand, model number, drawings performance and test date, references, and any other information necessary for a complete evaluation. Bidder shall include a statement setting forth any charges in other materials, equipment, or other work which would be required by incorporation of the proposed alternate. The burden of proof of the merit of the proposed alternate in upon the proposer.
The City's decision to approve or disapprove of a proposed alternate shall be final.
3. **QUALIFICATIONS, CREDENTIALS AND REFERENCES**. The proposer shall provide a description of qualification, credentials, experience, and resources as they relate to provision of the proposal. The proposer shall also provide a list of clients for whom similar work has been performed within the last two years, including the firm, contact person, address, and phone number of each contract person.
4. **ADDENDUM TO SPECIFICATIONS**. Any substantive interpretation, correction or change of the proposal documents shall be made within addendum. Interpretation, corrections or changes of the proposal documents made in any other manner shall not be binding. Such interpretations, corrections or changes shall not be relied upon by proposer. Any addenda shall be issued by the City within a reasonable time prior to the proposal date.

D. **SECTION OF FIRM**

1. **REJECTION OF PROPOSALS**. The City reserves the right to accept or reject any or all proposals, to waive irregularities and technicalities, and to request resubmission. The city also reserves the right to reject a similar nature, or proposal from a proposer who, investigation shows, is not in a position to satisfactorily and timely perform the contract.

2. **SELECTION** The City desires to enter into negotiations and ultimately reach an agreement with a Proposer who demonstrates the best combination of attributes to conduct the project, and who also negotiates a project cost with the City that is fair and reasonable. The City may conduct discussions with any proposer who has submitted a proposal to determine qualifications, for further consideration. Since the initial review by the City will be deemed preliminary in nature, the document and process will be deemed confidential until such time as the successful proposer is selected. Criteria for selection will include but not limited to:
 - Ability to provide the type and quality of service that best meets the needs of the City.
 - Organization, size, management and structure of the firm to provide service.
 - Experience and qualifications of the persons with supervisory and management assignments, especially relating to similar work assignments.
 - Satisfactory reference checks of clients on similar projects.
 - Previous and existing compliance with laws and ordinances relating to contracts with the City and to the proposer's employment practices.
 - Whether the proposer is in arrears to the City, in dept on a contract or is a defaulter on a surety or other agreement with the City.
 - If a reasonable doubt arises as to proposer's solvency, the City reserves the right to require financial information sufficient to show solvency.
 - Cost estimate; the City is not required to accept the proposal with the lowest cost estimate.

Once the City has reached an agreement with the Proposer, a purchase order will be issued to the awardee. The purchase order will define the conditions of the contract between the City and the contractor selected to receive the award.

3. **CORRECTIONS TO SUBMITTED PROPOSALS**. Any changes that are made to this proposal using correction fluid, writing utensils, etc. before submission must be dated and initialed in each area that a change is made.
4. **PRICING REQUIREMENTS**. All pricing submitted by the Bidder shall be indicated in both words and figures. (Ex. \$200.00, Two hundred dollars).
5. **PRESENTATIONS**. When required and based on evaluation of proposals submitted, the City may select finalists who will be required to participate in interviews, including key personnel designated for the proposal, and to make presentations regarding their qualifications and their ability to furnish the required service to best serve the needs of the city.
Formal presentations will be scored and evaluated by the Public Works Director who will make a recommendation to the City Council for final approval. Nothing in the proposal can obligate the City to enter into a contract.
6. **LOCAL PURCHASES**. Unless otherwise specified, cost and other considerations being equal, local firms shall be given first consideration for the project.
7. **ERRORS IN PROPOSAL**. Any ambiguity in any proposal as a result of omission, error, lack of clarity or non-compliance by the proposer with specifications, instructions and conditions shall be construed in the light most favorable to the City. Changes in proposals shall be initialed and dated.

E. **GENERAL CONTRACT PROVISIONS**

1. **CONTRACT AWARD.** Upon City's selection and satisfactory between City and Proposer on the work to be performed, a written award in the form of a Purchase Order, contract or other instrument shall result in binding contract with out further action by either party. The contract shall be on forms provided by the City; or if the proposer's contract document is used, the City reserves the right to modify and document to conform to the request for proposal and to do so in the light most favorable to the City.
2. **INSURANCE.** Current Certificate of Insurance in the amounts specified shall be on file with the City before work can commence.
3. **AVAILABILITY OF FUNDS.** A contract shall be deemed valid only to the extent for appropriations available to each project. The City's extended obligation on these contracts, which envision extended funding through successive fiscal periods, shall be contingent upon actual appropriation for the following fiscal year.
4. **CONTRACT ALTERATIONS.** No alterations or variables in the terms of a contact shall be valid or binding upon the City unless authorized in writing by both parties.
5. **SUBLETTING OF CONTRACT.** Proposer shall not assign, transfer, convey, sublet or otherwise dispose of the contract or their right, title or interest therein, or their power to execute such contract to any other person, firm or corporation without the prior written consent of the City, but in no case shall such consent relieve the Proposer from their obligations, or change the terms of the contract.
6. **CONTRACT PERIOD.** Contract shall remain in force for the full specified period and until all services have been satisfactorily delivered and accepted and thereafter until all requirements and conditions shall be met, unless:
 - a. The contract life shall be from May 14, 2010 through December 31, 2010.
 - b. Extended upon written authorization of the city and accepted by contractor, for a period negotiated and agreed upon by both parties, when in the best interest of the City.
 - c. Terminated due to the default, as described below.
 - d. The City reserves the right to cancel the Contract without reason by giving 30 days notice to Contractor.
7. **DEFAULT.** The Contract may be cancelled or annulled by the City in whole or in part by written notice of default to the Proposer upon non-performance, violation of contract terms, delivery failure, bankruptcy or insolvency, or the making of an assignment for the benefit of creditors. The City reserves the right to grant Contractor a specified cure period of during which to cure or remedy the default, which cure period shall be included in the written notice to default. If default is not cured within the specified time, City reserves the right, but is not obligated to, extend the cure period or City may deem the contract terminated without further notice. Lack of knowledge by the contractor will in no way be cause for relief from responsibility. In the event of detrimental default, the City reserves the right to file suit against the Contractor. Any legal proceedings shall take place in the County of Cook, IL.
8. **INDEMNITY.** The Proposer shall indemnify, defend and hold harmless the City of Berwyn and its officers, employees and agents from any and all liability, loss, cost, damage, and expense (including reasonable attorney's fee and court costs)

resulting from, arising out of, or incurred by reason of any claims, actions, or suits based upon or alleging bodily injury including death, or property damage rising out of or resulting from Proposer's operations under this Contract, whether such operations be by the Contractor or by any Subcontractor or by anyone directly or indirectly employed by either.

Proposer is not, and shall not be deemed to be, an agent or employee of the City of Berwyn.

Proposer further agrees to:

- a. Save the City, its agents and employees harmless from liability of any nature or kind for the use of any copyright or uncopyright composition, secret process, patented or unpatented invention, article or appliance of which the Proposer is not the patentee, assignee, licensee or owner, furnished or used in the performance of the contract.
 - b. Obtain all permits and licenses required by city, state and federal governments and pay all related fees. The Proposer shall also comply with all laws, ordinances, rules and regulations of the City, State of Illinois and the Federal Government including the Prevailing Wage Act.
9. **NON DISCRIMINATION.** Proposer shall not discriminate against any employee or applicant for employment or any member of the public because of race, color, creed, religion, national origin, sex, sexual statement, sexual orientation or otherwise commit an unfair employment practice. Proposer further agrees that this non-discriminatory agreement shall be incorporated by the Proposer in all contracts entered into with suppliers of commodities and/or services, contractors and subcontractors, and all labor organizations furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this contract.

F. **PAYMENT PROVISIONS**

1. **PAYMENT TERMS.** Payment may be made only after inspection and acceptance by the using department. Payment of balances shall be made only after approval and final acceptance by the City. City Council meets bi-monthly and therefore adequate time must be given by the contractor for City staff to review, authorize and submit to City Council for approval.
2. **INVOICING.** Following acceptance of each payment term, payment shall be made within thirty (30) calendar days from receipt of itemized invoice. Before the City will pay any invoice, the invoice must include a detailed description of all charges, the proposal number, department name, dollar amount, quantity of hours worked, and any other pertinent information. All reimbursable expenses (meals, travel, etc.) must be accompanied by a copy of the vendor's receipt. Submit invoice in duplicate to:

City of Berwyn
Department of Public Works
6700 W. 30th Street
Berwyn IL 60402

3. **WITHHOLDING PAYMENT.** Consideration for withholding payment shall

include faulty materials, or workmanship, failure to meet delivery deadlines, and liens that have been filed, or evidence indicating a possible filing of claims. In all cases, regulations and limitation imposed by the Federal Government shall govern.

4. **TAXES.** The City of Berwyn is exempt from all Federal, State of Illinois and other State Taxes on the purchase of commodities and services used by the City of Berwyn within the State of Illinois. The Finance Department shall provide tax exemption certification to out-of-state taxes imposed on purchases of commodities and/or services which are which are used within another state are applicable and subject to payment.

Contractors and subcontractors shall pay all legally required sales, consumer and use taxes on all commodities and/or services purchased or rented to complete their contract.

If a contractor, subcontractor, or builder is to use building materials, supplies, and equipment in the performance of a construction contract with a designated exempt entity, the person shall purchase such items of tangible personal property without liability for the tax if such property will be used in the performance of the construction contract and a purchasing agent authorization letter and an exemption certificate, issued by the designated exempt entity, are presented to the retailer.

I. SECTION IV REFERENCES

The vendor must complete the required reference information listed below. The vendor must provide at least three (3) references from companies or agencies that have purchased the proposed (or similar) services from your company. The company's name and address, a contact name, title, and phone number, must be included with the reference information.

- 1. Company Name: _____
Company Address: _____
Company Contact: _____
Title of Contact: _____
Phone Number: _____

- 2. Company Name: _____
Company Address: _____
Company Contact: _____
Title of Contact: _____
Phone Number: _____

- 3. Company Name: _____
Company Address: _____
Company Contact: _____
Title of Contact: _____
Phone Number: _____

Note: Additional reference may be included with the vendor's proposal.

A. SECTION V COMPANY INFORMATION & SIGNATURE SHEET
Vendors must include with their submitted proposal this completed and signed Company Information & Signature Sheet and a price list for the proposed summer flower rotation required for this contract.

The undersigned Bidder, having examined and determined the scope of this Request for Proposal, hereby proposes to supply and delivery the proposed commodities as described in the proposal documents at the prices set forth within.

The undersigned Bidder states that this Proposal is made in conformity with the specifications and qualifications contained herein. In the event that there are any discrepancies or differences between any conditions of the vendor's proposal and the Request for Proposal prepared by the City of Berwyn, and the City's Request for Proposal shall prevail.

The undersigned Bidder certifies that this proposal is made in good faith and without collusion or connection with any other persona or persons Bidder on the project.

Delivery: Upon receipt of a purchase order from the City of Berwyn, the vendor guarantees delivery and installation of the proposed planting material and plants within 15 days or as stipulated in the RFP.

Name of Firm:

Authorized Representative:

Signature of Representative:

Title of Authorized Representative:

Address:

City/State/Zip:

Phone Number:

Fax Number:

Website Address:

E-Mail Address:

Date Signed:

Addenda Form:

The undersigned hereby acknowledges receipt of the following applicable addenda:

Addenda Number

Date

**City of Berwyn Summer Flower Installation
2011**

I. Scope of Work

The City of Berwyn is soliciting proposals for the summer of 2011 seasonal planting at locations throughout the city. The summer planting installation includes all stand-alone containers and in-ground flower beds. The installation sites are located throughout the City of Berwyn, including Cermak Road, Ogden Avenue and the Depot District.

The Proposal shall include the following tasks:

The Bidder shall furnish all labor, supervision, supplies, tools, equipment and other means necessary or proper for performing and completing the work, and shall obtain and pay for all required permits. The Bidder shall be responsible for the cleaning up of the job site and shall repair or restore all structures and property that may be damaged or disturbed during performance of the work to the satisfaction of the City of Berwyn.

List of Planters:

1. 20" Round Container
2. 32" Round Container
3. In-Ground Flower Beds

List of Planting Locations:

1. Area I Cermak Road
 - a. 32" Round Containers: 123 total
 - b. 20" Round Containers: 87 total
 - c. In-ground Planters: 29 total (60 total corners to be planted)
2. Area II Ogden Ave
 - a. In-ground Planters: 9 total
3. Area III Depot District
 - a. 32" Round Containers: 21 total
 - b. 20" Round Containers: 9 total

II. Specifications

a. Containers

- i. Remove and dispose of all debris, litter, and dead plantings.
- ii. Remove a minimum of ¼ of the existing planting medium, haul away, and replace with new potting soil. Potting soil to be CM63 as supplied by Midwest Trading.
- iii. Ensure adequate drainage of planter.
- iv. Add Soil Moist® to containers as prescribed by manufacturer
- v. Plant annuals according to the specifications in Attachment C.
- vi. Water a minimum of 3 times per week or more often as necessary in order to maintain plant health between June 1st and October 7th, 2010.
- vii. Apply weed control and hand weed as necessary.
- viii. Weekly inspection of plantings and de-litter as necessary.

ATTACHMENT A
Pricing

- ix. Fertilize at time of planting and twice monthly thereafter.
- b. In-ground Flower Beds**
 - i. Remove and dispose of all debris, litter and dead plantings.
 - ii. Amend soil in planting beds with a 2" layer of One Step Soil Conditioner as supplied by Midwest Trading.
 - iii. Plant annuals on corner sections adjacent to curbs in Cermak Road planters according to Attachment C. Plant annuals in center sections of Ogden Avenue planters according to Attachment C.
 - iv. Water a minimum of 3 times per week or more often as necessary in order to maintain plant health between June 1st and October 7th, 2010.
 - v. Apply weed control and hand weed as necessary.
 - vi. Cultivate to define edges.
 - vii. Weekly inspection of plantings and de-litter as necessary.
 - viii. Fertilize at time of planting and twice monthly thereafter.
 - ix. Install mulch to bed areas that are not planted with annuals.
- c. Spring Clean Up:** Remove all accumulated winter debris and leaves from containers and in-ground flower beds in the areas of Cermak Road, Ogden Avenue, and the Depot District.
- d. Weeding / Fertilization / Cultivation:** All containers and in-ground flower beds shall be kept weed free. Hand weed weekly as necessary. All weed control applications must be made by a licensed professional. Applications may be restricted to weekend or off-time hours. Cultivation of planting beds as required to control weed and define edges is required. Fertilize planting containers and in-ground flower beds as needed to maintain high vigor and good color. Fertilizer formulation shall not include pre or post emergent treatment unless pre-approved. The City of Berwyn shall be notified prior to application of any fertilization for material approval and scheduling.
- e. Watering:** Water all planters as necessary to maintain plant health throughout length of contract at specified unit price.
- f. Bed upkeep of these area will be comprised of the following procedures:**
 - i. De-litter and weed areas weekly. Inspect plants for health / damage and replace / correct as necessary.
 - ii. Water all planting containers and in-ground beds as necessary to maintain plant health throughout contract period.
 - iii. Fertilize planting containers and in-ground flower beds as needed to maintain high vigor and good color.
- g. Fall Clean Up:** Remove summer flower rotation plantings and fall debris from containers and in-ground flower beds.
- h. Planter Placement, Upkeep, and Material Rotation:** The following are staffing requirements for submission of proposal for the summer flower rotation:
 - i. Experience in commercial area landscape designs and maintenance.

ATTACHMENT A
Pricing

- ii. Ability to meet and work with City staff and business community representatives within 48 hours of notices.
- iii. CLT on staff, staff capable of planter placement, filling, planting and maintenance, including off-hours delivery and set-up and watering. Bidder must submit copy of certificate with bid. (The use of subcontracted staff must be declared). If no CLT is on staff, the contractor must have previously completed above average work for the City; the City's agents reserve the right to make this determination with full indemnity.
- iv. Previous experience with commercial and municipal business district landscape maintenance and design.

The contractor is required to supply all planting material and plants. **All plant material must be contract grown specifically for the City of Berwyn.** When possible, plantings should be green housed in their specific container and grown accordingly to ensure adequate root growth and cascading. The contractor is responsible for installation, upkeep and removal of plantings.

All things being equal, the City of Berwyn appreciates the use of local labor, services and goods.

The summer flower rotation is to be installed by May 30, 2011 and removed by October 10, 2011. The contract will cover one planting season. Watering should begin once plantings are installed and must continue until the plantings are removed.

The following appendix (Appendix B) bid sheet must be completed and submitted in full:



**F. Reports and Communications
From The Mayor**

The City of Berwyn



Robert J. Lovero
Mayor

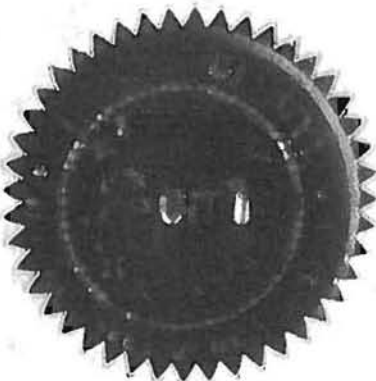
A Century of Progress with Pride

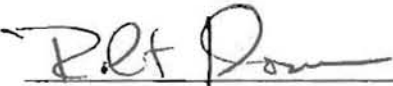
PROCLAMATION

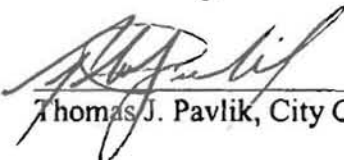
011111-1

- Whereas, Tammy Sheedy has been employed at the City of Berwyn Library since April 13, 1987 starting as a part time Periodicals Clerk, and working her way up to Department Head of the Audio Visual and Processing Department; and
- Whereas, Tammy has an extensive educational background including a BA from University of Ill obtained 1991, and a Paralegal certification in 1992; and
- Whereas, Tammy Sheedy, a Berwyn resident, volunteered on Christmas Day to open the library, set up the computers and assist with the internet access for 102 Sailors being hosted by the Combined Veterans of Berwyn. This allowed the service men and women access to email relatives that they would not ordinarily have access to on Christmas Day.
- Whereas, The City of Berwyn, the Combined Veterans of Berwyn, and all the Veterans of Illinois wish to thank a devoted employee for a job done above and beyond her normal duties.
- Therefore, I, Mayor Robert J. Lovero and the Aldermen of the City of Berwyn would like to extend our appreciation and thanks to Tammy Sheedy for her years of service and do hereby proclaim January 11, 2011 as Tammy Sheedy Day in the City of Berwyn.

Dated this 11th day of January 2011.




Robert J. Lovero, Mayor


Thomas J. Pavlik, City Clerk

The City of Berwyn

F-2



Robert J. Lovero
Mayor

A Century of Progress with Pride

January 6, 2011

Members of the City Council

Re: Appointment of Berwyn Preservation Commission

Council Members:

I am requesting your concurrence of Nasri AbiMansour as the new Commissioner for the Berwyn Preservation Commission effective January 11, 2011. He will be replacing Christina Martinez-Sahagun, who has resigned.

Thank you for your consideration of this matter.

Respectfully,

Robert J. Lovero
Mayor

The City of Berwyn



Robert J. Lovero
Mayor

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2567
www.berwyn-il.gov

January 3, 2011

Members of the City Council

Re: Ad Hoc Committee

Council Members:

It has been requested by Berwyn Township Supervisor, Elizabeth Pechous, that an Ad Hoc Committee be formed to organize a one day collection event in Berwyn for hazardous waste. This idea was introduced at the City's Aldermanic Public Works Committee meeting.

From the City side I am recommending that Public Works Director, Robert Schiller, Building Director, Chuck Lazzarra, Aldermen, Jeffrey G. Boyajian, Fire Department Chief, Dennis O' Halloran and or Deputy Chief, Dick Swade, and resident Dave Miklos be appointed to the committee. If the City Council concurs, I will forward these names to Ms. Pechous, to add to the Township delegates so a discussion may occur regarding this event.

Thank you for your concurrence in my appointment.

Respectfully,

A handwritten signature in black ink that reads "Robert J. Lovero". The signature is written in a cursive style with a prominent initial "R".

Robert J. Lovero
Mayor



**G. Reports and Communication From
The City Clerk**

The City of Berwyn



Thomas J. Pavlik
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

January 7, 2011

Mayor Lovero and Members
Of the City Council

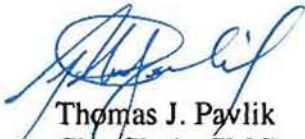
Re: Release of Closed Committee of the Whole Minutes

Dear Mayor and Members:

Attached is a Resolution to release certain closed Committee of the Whole minutes dated from January 13, 2004 through April 13, 2010.

It would be my recommendation to adopt the Resolution as presented.

Respectfully submitted,



Thomas J. Pavlik
City Clerk, CMC

RESOLUTION NO. _____

A RESOLUTION TO RELEASE CLOSED SESSION MINUTES

- Whereas,** the Illinois Open Meetings Act requires all public bodies to keep written minutes of all of their meetings whether open or closed; and
- Whereas,** the minutes of closed session are to be available after it is determined that it is no longer necessary to protect that public interest or the privacy of an individual by keeping them confidential; and
- Whereas,** each six (6) months, the corporate authorities shall make this determination which can be made in closed session; and
- Whereas,** after having reviewed the minutes of all closed meetings, the corporate authorities have determined that, for some of them, the need for confidentiality still exists as to all or part of those minutes and as for others, as set forth in Section 1 of this Resolution, the minutes or portions thereof no longer require confidential treatment and should be available for public inspection.

NOW THEREFORE, be it resolved by the City of Berwyn as follows:

SECTION 1: The corporate authorities find that, for the minutes or portions thereof, set forth below, it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential; and such minutes, which were previously approved in closed session, are to be hereby released. The minutes or portions thereof to be released are the following:

- | | | |
|--------------------|-------------------|-------------------|
| January 13, 2004 | June 7, 2005 | June 28, 2005 |
| September 27, 2005 | November 1, 2005 | March 22, 2006 |
| July 25, 2006 | August 16, 2006 | August 22, 2006 |
| August 30, 2006 | December 12, 2006 | January 9, 2007 |
| March 12, 2007 | April 10, 2007 | May 22, 2007 |
| July 10, 2007 | July 24, 2007 | October 23, 2007 |
| November 13, 2007 | November 27, 2007 | January 7, 2008 |
| January 8, 2008 | January 22, 2008 | February 11, 2008 |
| April 8, 2008 | April 14, 2008 | April 22, 2008 |
| April 28, 2008 | * July 22, 2008 | August 12, 2008 |
| January 27, 2009 | May 26, 2009 | July 14, 2009 |
| July 28, 2009 | August 25, 2009 | October 27, 2009 |
| December 21, 2009 | January 25, 2010 | April 13, 2010 |

***Denotes closed Executive Session of the City Council**

SECTION 2: This Resolution shall be in full force and effect immediately upon its passage.

ENTERED upon the records of the City of Berwyn this 11th day of January, 2011

Robert J. Lovero - Mayor

Attest:

Thomas J. Pavlik - City Clerk

The City of Berwyn



Thomas J. Pavlik
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2680 Fax: (708) 788-2675
www.berwyn-il.gov

Date: January 7, 2011

From: Tom Pavlik, City Clerk

To: Mayor and City Council Members

Re: Proposed Amendments to the Historic Preservation Ordinance

Ladies and Gentlemen,

Attached you will find a communication from Rebecca Houze, Secretary of the BHPC (Berwyn Historic Preservation Commission) and a proposed draft ordinance regarding amendments to the Historic Preservation Ordinance, for your perusal. The matter will be discussed at the Committee of the Whole of 1-11-11. It is my recommendation, along with that of the Mayor and City Attorney, to refer or defer/refer this matter to the Law Department to properly draft an amended ordinance with proposed recommended changes from the BHPC and any further recommendations from the Berwyn City Council.

Respectfully,

A handwritten signature in blue ink, appearing to read "T. Pavlik", is written over the typed name.

Thomas J. Pavlik, CMC

Robert Lovero
Mayor



**Berwyn Historic
Preservation Commission**

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2860 Fax: (708) 788-1427
www.berwyn-il.gov

January 6, 2011

Mayor Robert Lovero
Thomas J. Pavlik, City Clerk
Members of the City Council
6700 W. 26th Street
Berwyn, IL 60402

RE: Agenda item for January 11, 2011 City Council meeting

Dear Mayor Lovero, Clerk Pavlik and Members of the City Council:

The Berwyn Historic Preservation Commission requests that City Council approve its revisions to the Berwyn Historic Preservation Ordinance. Please find a copy of the revised document attached.

Please feel free to contact me if you have any questions about this submission.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rebecca Houze', written in a cursive style.

Rebecca Houze
Secretary, BHPC

Thomas J. Pavlik

From: Rebecca Houze
Sent: Thursday, January 06, 2011 1:50 PM
To: Robert J. Lovero; Thomas J. Pavlik
Cc:
Subject: BHPC request for next City Council meeting
Attachments: CC agenda item 1-11-11.doc; Suggested edits to ordinance.jsf.doc; Clean copy of suggested edits to ordinance.doc

Dear Mayor Lovero,

The BHPC would like to request that the approval of our revised Berwyn Historic Preservation Ordinance by City Council be added to the Tuesday, January 11, 2011 City Council meeting agenda.

I have attached a formal letter of request, as well as two ordinance documents. One highlights the edits; the other is a clean copy of the revised version prepared by Jamie Franklin, our past Secretary.

I have also pasted below a copy of Jamie's previous letter to you from September 29, 2010, outlining the nature of the modest changes.

Please let us know if the revised ordinance should be formatted by your City attorney before it is submitted to City Council.

Thank you for your assistance!

Happy New Year,

Rebecca

Rebecca Houze

Secretary, Berwyn Historic Preservation Commission

The following is the text of Jamie Franklin's letter to you from 9/29/10:

Dear Mr. Bertuca and Mayor Lovero,

1/7/2011

The BHPC has approved a modest revision to our Historic Preservation Ordinance. The reasons for the revision are twofold: first, the Illinois Historic Preservation Agency (“IHPA”) had recommended some changes to make the ordinance work better (primarily eliminating the “advisory review” provisions), and second, the new Berwyn Bungalow group asked us to consider some minor changes to make it simpler for individual homeowners to nominate their homes as historic landmarks, which we agree is a good idea. With those two purposes in mind, I made the following substantive changes (and a few minor or typographical ones):

- 1) Eliminating the nonbinding “advisory review” provisions of the ordinance, which the IHPA found problematic;
- 2) Allowing delivery of documents by other methods than certified mail (e.g., UPS);
- 3) Providing that the public hearing will be at the next regularly scheduled BHPC meeting if the nominator is the owner of record (to avoid undue delays in scheduling a public hearing);
- 4) Eliminating the need to publish expensive notices in the newspaper and satisfying the notice requirement by posting at City Hall;
- 5) Eliminating the one-year waiting period for reconsidering rejected landmarks.

Attached is the draft, which shows the additions and deletions from the current ordinance.

Also attached is a clean copy showing what would be the final version, if approved.

Thanks,

Jamie Franklin

BHPC

Ordinance Number 06-50
Historic Preservation

Sections:

- 1820.01: Purpose of Article
- 1820.02: Historic Preservation Commission
- 1020.03: Definitions
- 1820.04: Recognition of Existing Historic District
- 1820.05: Local Designation of a Historic District
- 1820.06: Criteria for Designation of Historic Landmarks and Interior Historic Landmarks
- 1820.07: Nomination and Preliminary Determinations of Eligibility for Designation as a Historic Landmark or Interior Historic Landmark
- 1820.08: Designation Hearing
- 1820.09: Designation of Historic Landmarks and Interior Historic Landmarks
- 1820.10: Work Requiring the Issuance of a Certificate of Appropriateness, a Certificate of Economic Hardship or a Certificate of Advisory Review
- 1820.11: Zoning and Subdivision Actions Affecting Any Nominated, Eligible or Designated Historic Landmarks or Designated Historic Districts
- 1820.12: Acquisition or use of Public Property
- 1820.13: Review Criteria for Certificate of Appropriateness and Certificate of Advisory Review
- 1820.14: Procedures for Certificate of Appropriateness
- 1820.15: Procedures for Certificate of Economic Hardship
- 1820.16: Appeals
- 1820.18: Prevention of Demolition by Neglect
- 1820.19: Hazardous Structures and Public Nuisances

Deleted: 1820.17: Advisory Review Procedures

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- 1820.20: Handicapped Accessibility Provisions
- 1820.21: Enforcement and Penalties for Violation
- 1820.22: Judicial Review of Final Decision
- 1820.23: Severability
- 1820.24: Savings Clause
- 1820.25: Effective Date

WHEREAS, it is hereby found that the preservation of the City of Berwyn's historic structures and housing stock is key to preserving the City's historic and architectural heritage for future generations.

WHEREAS, it is hereby found that the effectuation of this goal will conserve and improve the values of the properties designated historic and all properties within the City's boundaries.

WHEREAS, it is hereby found that an ordinance governing the preservation of the City's historic structures and housing stock is necessary to effectuate this goal.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Berwyn, County of Cook, State of Illinois, pursuant to its Home Rule Powers as set forth in Article VII, Section 6 of the Illinois Constitution (1970), as amended, as follows:

1820.01 PURPOSE OF ARTICLE

The purpose of this Article is to promote the economic, educational, cultural and general welfare of Berwyn by:

- a. Providing a Municipal process to identify, preserve, protect and enhance the distinctive historical and architectural heritage of Berwyn representing elements of the City's cultural, social, economic, political and architectural diversity;
- b. Conserving and improving the value of properties designated as historic landmarks or located within historic districts;

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- c. Enhancing the attractiveness of the City to homeowners, visitors, tourists, and shoppers and thereby, supporting business, commerce and industry in the City and providing economic benefits to the City;
- d. Fostering civic pride in the accomplishments of the past as manifested in properties, structures, improvements and areas of historical and architectural significance within the City;
- e. Fostering and encouraging the preservations, restoration and rehabilitation of properties, structures, improvements and areas and, thereby, preventing deterioration, dilapidation and blight; and,
- f. Establishing a Historic Preservation Commission.

1820.02: HISTORIC PRESERVATION COMMISSION – ESTABLISHMENT; COMPOSITION; DUTIES

- a. There is hereby established in and for the City a commission to be known as the Berwyn Historic Preservation Commission.
- b. The Commission shall consist of seven (7) members, including a Chairperson, to be appointed by the Mayor with the consent of the City Council. Appointment shall be on a staggered basis for terms of three (3) years, beginning on April 1, except that all initial appointments made after the enactment of this Article will be for such period, not to exceed three (3) years, as is necessary to cause the terms of no more than three (3) members and no fewer than two (2) members to expire in any given year. Members may be re-appointed at any time.
- c. At least five (5) members of the Commission shall have demonstrated expertise in the discipline of history, architectural history, art history, architecture, engineering, planning, law, real estate, historic preservation or related field. Citizens without such demonstrated expertise shall have a priority with regard to the appointment of members of the two (2) remaining slots on the Commission, except that all Commissioners shall have a demonstrated interest, competence or knowledge in historic preservation.
- d. Duties: The Commission shall have the following duties:
 - 1. To conduct an ongoing survey and inventory for the purpose of identifying those historic landmarks within the City that exemplify the architectural, social, cultural, economic and political history of the City, State or nation;
 - 2. To receive or make nominations for the designation of historic landmarks and historic districts; to review and recommend designation criteria to the City Council; to hold public hearings; and to recommend to the City Council such designations;

3. To recommend to the City Council the adoption of specific guidelines, based on the Secretary of the Interior's Standards, to be used in the application of the City's Historic Preservation Ordinance to the alteration, construction, relocation, removal or demolition of the historic landmarks or of properties and/or improvements within historic districts;
4. Upon referral from the Director of Buildings, assist the review of permit applications for alteration, construction, relocation, removal or demolition affecting historic landmarks, and properties and/or improvements in historic districts and to request the presentation of such drawings (floor plans, elevations and details), specifications and other information as may be necessary to review those applications;
5. To approve, modify or deny applications for Certificates of Appropriateness and Certificates of Economic Hardship for historic landmarks, in accordance with ~~the provisions of this Ordinance~~, and to respond to appeals of such decisions to the City Council;
6. Upon referral from the Director of Buildings, assist in the review of proposed zoning amendments, applications for special use permits including planned use developments, subdivisions and applications for zoning variances that affect nominated, proposed or designated historic landmarks and historic districts, and may present evidence at public hearings in support or opposition or make recommendations thereon to the Zoning Board of Appeals, and City Council;
7. To recommend to the City Council the adoption of an appropriate system of historically and architecturally compatible streetscape elements, including, but not limited to paving materials, curbs, sidewalks, streetlights, street and historic district signage, and to make recommendations for the design and implementation of such streetscape elements;
8. To advise the City Council, all City Departments, any commission, or other agency on matters affecting nominated, proposed or designated historic landmarks or historic districts;
9. To provide general guidance to interested parties on technical and financial aspects of historic preservation and to indicate to such parties that they may only rely upon independent professional advice and consultation as a basis for final decision with regard to these matters;
10. To advise and assist interested parties on procedures for inclusion in the National and State Registers of Historic Places;

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11. To nominate properties and/or structures, improvements or areas to the National Register of Historic Places;
12. To encourage the library to maintain preservation-related documents and to keep such materials available for public use;
13. To inform and educate the citizens of Berwyn concerning the historic and architectural heritage of the City;
14. To call upon assigned City staff members as well as other expert volunteers for technical advice and assistance;
15. To request the City Council to retain such specialists or consultants and to request the City Council to appoint such citizen advisory committees as may be required from time to time;
16. To investigate, review and recommend to the City Council the acceptance of any gifts of property, transferred to the City, or property leased, or owned by the City for the purpose of preserving or enhancing the historically significant aspect of properties, improvements or areas;
17. To recommend and assist in the application for funds on behalf of the City from Federal, State and private sources with the City Council's prior approval, to further the goals of historic preservation herein set forth;
18. To confer recognition, from time to time, as appropriate, upon owners of historic landmarks or property or structures within historic districts by means of award certificates, plaques or markers;
19. To assume whatever responsibilities and duties may be delegated to it by the City Council with regard to the Certified Local Government provisions of the National Historic Preservation Act of 1966, as amended;
20. To perform, in a timely and thorough, manner, all of the duties delegated to the Commission under this Historic Preservation Ordinance; and,
21. To recommend to the Council adoption of the Commission's Rules and procedures, or amendments thereto.

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Article # of the City Code

1820.03: DEFINITIONS

For the purposes of this Article, the following words and phrases shall have the meanings ascribed to them hereinbelow; and words and phrases used in the context of this Article but not defined herein shall have the meanings ascribed to them in Sections ____ and ____ of the Berwyn Code, other than adopted by reference herein. All other words and phrases used in the context of this Article shall have the commonly understood meanings normally ascribed to them.

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ALTERATION: Any act or process that changes one or more of the exterior architectural features of property which has been designated as a historic landmark, or in a historic district under this Article, or any interior architectural feature of any structure when such interior has been specifically designated as an Interior Historic Landmark.

~~Deleted: ADVISORY REVIEW: . The process of examining the documents prepared by an owner of property and/or an improvement within a historic district that is not a historic landmark which describes proposed construction on such property and/or improvements, which will lead to a Certificate of Advisory Review.§~~

BUILDING PERMIT: Any permit required by the Department of Buildings of the City of Berwyn.

CERTIFICATE OF APPROPRIATENESS: A certificate issued by the Commission indicating its approval of plans for the alteration, or construction, or relocation of a historic landmark, or the removal or of demolition of a historic landmark or a building, structure or improvement within a historic district.

~~Deleted: CERTIFICATE OF .§ ADVISORY REVIEW: . A certificate issued by the Commission after advisory review of plans for construction on, or relocation of, property and/or improvements located within a historic district which have not been designated as historic landmarks, indicating that the Commission has conducted a review of the plans and has made recommendations to the owner with regards to same.§~~

CERTIFICATE OF ECONOMIC HARSHIP: A certificate issued by the Commission, after denying a certificate of appropriateness, which authorizes the performance of alterations, construction or relocation with regard to historic landmarks, or the removal or demolition of a historic landmark or a building, structure or improvement within a historic district, when such historic landmarks, or properties within a historic district, cannot be put to a reasonably beneficial use or the owner cannot obtain a reasonable economic return thereon without the proposed alteration, construction, relocation, removal or demolition.

COMMISSION: The Berwyn Historic Preservation Commission.

COMMISSION STAFF: An employee of the City assigned by the Mayor as Staff to the Commission.

CONSTRUCTION: Any act or process which requires a building permit, including the act of adding to a structure by an addition, or the erection of a new principal or accessory structure on a lot of property.

DAY: A calendar day, except where otherwise specified herein.

DEMOLITION: Any act or process which destroys in part or in whole a Landmark or site within a historic district.

ELIGIBLE HISTORIC

LANDMARK: Any property and/or improvement nominated for designation as a historic landmark which has been determined by the Commission, after notice and an opportunity to be heard for the owners-(s), nominators and other interested parties in accordance with Section 1820.07 herein, to be eligible for designation by resolution and recommendation of the Commission to the City Council, but which has not yet been so designated by the City Council.

EXTERIOR ARCHITECTURAL FEATURES: The architectural character and general composition of the exterior of a structure or improvement, including the kind and texture of all the building materials and the type, design and character of all architectural details, including but not limited to windows, walls, roofs, doors, light fixtures, fences, signs and appurtenant elements.

HISTORIC DISTRICT: A historic district is an area with geographically definable boundaries, possessing a significant concentration, linkage or continuity of properties and/or improvements united by past events or aesthetically by plan or physical development that has been designated as Berwyn Historic District pursuant to City ordinance. A district may include properties and/or improvements which are individually designated as historic landmarks under this Article and may also contain other properties and/or improvements which, while not of such individual historic and/or architectural value to be designated historic landmarks, nevertheless contribute to the overall special character or value of the landmark or landmarks located within the District.

HISTORIC LANDMARK: Any property and/or improvement which has special character or significant historical, cultural, architectural, archaeological, community or aesthetic value as part of the heritage of the City of Berwyn, the State of Illinois, or the United States which has been designated as a Berwyn Historic Landmark pursuant to this Article and shall include all designated Interior Historic Landmarks.

IMPROVEMENT: Any visible feature constituting a physical addition or any part of such addition to a property, including any building, structure, fixture, bridge, work of art, place, parking facility, fence, gate, wall, landscaping or paving.

INTERIOR ARCHITECTURAL

| | |
|-------------------------------------|--|
| FEATURES: | The architectural character and general composition of the interior of a structure, including the room design and configuration, color and texture of materials, and the type, pattern and character of all architectural details and elements, including but not limited to staircases, doors, hardware, moldings, trim, plaster work, light fixtures and wall coverings. |
| INTERIOR HISTORIC LANDMARK: | An interior, or part thereof, which is normally open or accessible to the public and which has a significant historical or aesthetic interest or value as part of the development, heritage or cultural characteristics of the City, State of Illinois or United States and which has been designated as an interior landmark pursuant to the provisions of this Article. |
| NOMINATED HISTORIC LANDMARK: | A property and/or improvement nominated by an interested party for consideration by the Commission for designation as a historic landmark prior to determination by the Commission that it is eligible for historic landmark status. |
| NON-CONTRIBUTING RESOURCE: | A property and/or improvement located within a historic district that does not represent significant historical and/or characteristics which qualified that District as a historic district under this Article. |
| OWNER: | Owner of record as determined by the office of the Cook County Recorder of Deeds except where otherwise specified herein. |
| PROPERTY: | Land and improvements identified as a separate lot for purposes of the zoning regulations of the City of Berwyn. |
| PUBLIC WORKS PROJECT: | Work carried out by the City of Berwyn for public use or service, including but not limited to the installation, major repair or improvements to streets, curbs and gutters, alleys, sidewalks, public utilities, streetlights, signs, banners and traffic signals. |
| RELOCATION: | Any repositioning of an improvement on the same property upon which it was originally located. |
| REMOVAL: | Any moving of an improvement from the property upon which it was originally located. |

REPAIR: Minor work which does not require a building permit and which does not affect the architectural feature of an improvement.

REVIEW: The process of examining the plans and documents prepared by an owner of property and/or an improvement designated as a historic landmark which describe proposed work on the landmark, which will lead to the decision to grant or deny a certificate of appropriateness or a certificate of economic hardship.

REVIEW SUBCOMMITTEE: A subcommittee of no less than three (3) members of the Commission, of which one member need not possess the demonstrated expertise required under subsection 1820.02B, of this Code for at least five (5) members of the full commission, appointed by the Chairperson to review documents for certificates of advisory review which shall be issued by the Commission, based upon the subcommittee's review of the documents and recommendations to the owner. Subsection 1820.014C of this Article authorizes the Commission to recommend and City Council to adopt amended rules and regulations which would expand subcommittee and/or Commission staff authority to minimal types of construction and alternation work requiring a certificate of appropriateness.

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THE SECRETARY OF THE INTERIOR'S STANDARDS

The "Secretary of the Interior's Standards for Guidelines for Rehabilitating Historic Buildings revised 1990, U.S. Department of the Interior, National Park Service, Preservation Assistance Division, Washington, D.C.

SITE: The location of an event, activity, building, structure or improvement.

STRUCTURE: Anything constructed or erected, the use of which requires permanent or semi-permanent location on or in the ground.

WORK: Any construction, alteration, repair, relocation, removal or demolition of an improvement.

1820.04: RECOGNITION OF EXISTING HISTORIC DISTRICTS

Those areas designated as "LaVergne Historic District and North Berwyn Historic District" by ordinance of the City of Berwyn adopted June 13, 1992, as Ordinance 95-12 are hereby

recognized and reaffirmed as a designated historic district within the City. These districts are honorary historic districts only and must be designated under the provisions of this Ordinance to be considered Historic Districts under this Ordinance.

1820.05: LOCAL DESIGNATION OF A HISTORIC DISTRICT

A. CRITERIA FOR HISTORIC DISTRICT DESIGNATION

1. Nominations shall be made to the Historic Preservation Commission on a form provided by the Commission. A filing fee may be required.
2. The following criteria shall be utilized by the Berwyn Historical Commission in determining the designation of Historic Districts:
 - a. The Historic District contains one or more landmarks along with such other buildings, places or areas within its definable geographic boundaries which, while not of such historic significance to be designated as landmarks, nevertheless contribute to the overall visual characteristics of the landmark or landmarks located in such District;
 - b. A significant number of structures meeting any of the standards of Section 1820.06 under Landmark Designation Criteria; Deleted: X1-6
 - c. Establishing a sense of time and place unique to the City of Berwyn, and/or;
 - d. Exemplifying or reflecting the cultural, social, economic, political or architectural history of the nation, the state or the city.
 - e. A preliminary determination as to which a district or an area meets one or more of the foregoing criteria shall be made within sixty (60) days of the filing of a nomination with the Commission.

B. HISTORIC DISTRICT DESIGNATION PROCEDURE

- a. Any person, group of persons, or association, including but not limited to the Berwyn Historical Commission, may present to the commission a petition requesting that a defined geographic area be designated as a Historic District. The City Clerk shall supply, upon request, the application forms. Completed forms shall be submitted to the City Clerk, which shall forward them to the Commission for their consideration.
- b. The petition shall contain the signatures of no less than 51% of the Property owners. Or, if leaseholders, with a five (5) year or longer leasehold interest, are signatories to the petition then the petition shall the Deleted: names

contain the signatures of no less than 51% of the property owners and/or leaseholders.

- c. If a majority of the Commission members determines that there is not a likelihood that the nominated historic landmark may meet at least one of the criteria for designation, it shall enter a formal denial of the nomination and so notify the party making the nomination, in writing. Such a denial shall be the final administrative decision. The Commission may not reconsider the preliminary eligibility of such a historic landmark for at least one year following the submission of the original nomination and, then, only upon further evidence of qualification. The Commission may waive the one year period of the Commission deems that such action is warranted due to new circumstances or new evidence of eligibility. If a preliminary determination is made that there is a likelihood that the nominated historic landmark may meet one or more criteria, the Commission shall schedule designation hearing(s) to be held within forty five (45) days of the preliminary determination and shall send the applicant or nominator of record written notice of same no less than fifteen (15) days in advance of such hearing by regular and certified mail or via another delivery service that documents receipt. Failure to receive notice shall not invalidate the proceedings of the Commission. A public notice shall be posted at City Hall and on the City of Berwyn's website. Such notice shall state the date, time, place and purpose of the public hearing along with the location of the proposed district and a statement summarizing how the proposed district meets the criteria set forth in Section 1820.05A under Criteria for Historic Designation.

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Designation Hearing:

At the hearing the Commission shall take testimony and receive evidence from the nominators, owner(s) of records, and any other interested parties who wish to be heard and/or present evidence on the application of the criteria for designation, set forth herein above in Section 1820.06, to the proposed historic landmark. The Commission shall hear testimony and receive evidence in accordance with such procedural rules as the Commission may, from time to time, propose and the City Council may from time to time adopt for the purpose of governing the conduct of such hearings before the Commission. The procedural rules set forth in Exhibit B attached hereto and incorporated herein by reference, are hereby adopted as the rules of procedure governing the conduct of hearings before the Commission which rules shall be subject to amendment by action of the Commission and the City Council as set forth above.

DESIGNATION OF A HISTORIC DISTRICT: *Procedures for the designation of a historic district will follow procedures established in*

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Section 1820.09 changing references of landmarks to districts. Criteria in Section 1820.05A supersede reference to Section 1820.06.

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1820.06: **CRITERIA FOR DESIGNATION OF HISTORIC LANDMARKS AND INTERIOR HISTORIC LANDMARKS**

- a. The Commission, in determining whether to recommend for designation, and the City Council, in determining whether to approve designation or particular sites, structures, or improvements as historic landmarks, shall consider the following criteria:

HISTORICAL AND/OR CULTURAL IMPORTANCE

1. Significance as an example of architectural, cultural, economic, historic or social development or heritage of the City, the State, or the United States;
2. Location as a site of a historic event, with a significant effect on the City, the State, or the United States;
3. Identification with a person or persons who significantly contributed to the architectural, cultural, economic, historic or social heritage, or other aspect of the City, the State, or the United States;
4. Existence in the National Register of Historic Places;
5. Embodiment of those distinguishing characteristics of significant architectural type, or style, or engineering specimen;
6. Identification as the work of a builder, designer, architect, craftsman, engineer or landscape architect whose individual work is significant in the development of the City, the State, or the United States;
7. Contains design elements, detail, material or craftsmanship that make the property or building structurally or architecturally innovative, rare or unique;
8. Representation of an architectural, cultural, economic, historic or social theme, style or period, expressed in distinctive areas, districts, places, buildings or structures that may or may not be contiguous.

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- b. Any site, structure or improvement that meets one or more of the above criteria shall have sufficient integrity of location, design, material and workmanship to make it worthy of preservation or restoration.
- c. All properties must be designated by ordinance upon the approval of the City Council.

1820.07: **NOMINATION AND PRELIMINARY DETERMINATION OF ELIGIBILITY FOR DESIGNATION AS HISTORIC LANDMARK OR INTERIOR HISTORIC LANDMARK**

- A. Submission of nominations: Historic landmark and interior historic landmark nominations may be submitted to the Commission by any person, group of persons, or association, including any member of the Commission, on a nomination form provided by the Commission. The nomination form shall include or be accompanied by the following:
1. The name and address of the owner of the property proposed for designation, including the names of the beneficial owners of the property held in a land trust, where possible.
 2. The legal description and common street address of the property proposed for designation.
 3. An indication of whether or not the owner is in favor of the proposed designation and whether the owner is the nominating party.
 4. A written statement describing the property and setting forth reasons in support of the proposed designation.
 5. Photographs of the property or selected properties.
 6. Such other information as may be required by the Commission.
 7. Fee of \$_____, waived if submitted by the Commission or at the Commission's discretion.
- B. Commission Action:
1. The Commission shall, upon receipt of a properly completed nomination, immediately notify the office of the City Clerk and the City Code Administration Department of the Commission's receipt of such nomination and shall deliver copies of same to the City Clerk's Office and Code Administration as soon thereafter as is possible and shall make a preliminary determination of eligibility within fifteen (15) days of the receipt of the nomination, or by the Commission's next regularly scheduled meeting, whichever occurs later. A determination by the Commission of preliminary eligibility must be based upon ~~or~~ finding(s) by the Commission that there is a likelihood that a nominated historic landmark will meet one or more of the "Criteria for Designation" set forth in Section 1820.06 of this Article.

2. If a majority of the Commission members determines that there is not a likelihood that the nominated historic landmark may meet at least one of the criteria for designation, it shall enter a formal denial of the nomination and so notify the party making the nomination, in writing. Such a denial shall be the final administrative decision. The Commission may not reconsider the preliminary eligibility of such a historic landmark for at least one year following the submission of the original nomination and, then, only upon further evidence of qualification. The Commission may waive the one year period of the Commission deems that such action is warranted due to new circumstances or new evidence of eligibility. If a preliminary determination is made that there is a likelihood that the nominated historic landmark may meet one or more criteria, the Commission shall schedule designation hearing(s) to be held within forty five (45) days of the preliminary determination and shall send the owner of record written notice of same no less than fifteen (15) days in advance of such hearing by regular and certified mail or via some other delivery service that documents receipt, properly addressed to the owner of record as shown in the records of the Recorder of Deeds or Registrar of Titles, whichever is appropriate, and with sufficient postage affixed thereto. If the nominating party is the owner of record, the Commission shall schedule the designation hearing to take place at its next regularly scheduled meeting. Failure to receive notice shall not invalidate the proceedings of the Commission.

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1820.08: **DESIGNATION HEARING**

- A. Following a preliminary determination by the Commission that there is a likelihood that a proposed historic landmark may be eligible for designation, the Commission shall conduct hearing(s) and shall notify the party making the nomination and the owner(s) of record of the proposed historic landmark by regular mail, as well as the adjoining property owners, no less than fifteen (15) days prior to the date of the hearing. All other parties affected by the proposed historic landmark will be notified by public notice posted at City Hall and on the City of Berwyn's website as to the date, time, place and purpose of the public hearing(s). The Commission's notice to the owners of records of the proposed historic landmark shall also include a copy of the nominating petition, any supporting documentation submitted therewith and a form for use by the owner entitled the "Owner(s) of Record statement of Position" form indicating the owner's support for or opposition to the proposed designation and a brief statement of the reasons therefore. The form shall provide a return address for the Commission and shall direct the owner to return the completed form to the Commission no less than seven (7) days prior to the scheduled hearing. The form shall further indicate that the owner's failure to respond shall be presumed by the Commission to indicate the owner's support for the proposed designation. The owner may rebut this presumption by appearing at the hearing and testifying in opposition to the proposed designation. The Commission shall make every

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reasonable effort to contact personally or by telephone owner(s) of record who have not returned an executed owner(s) form to explain the designation process and to encourage the return of the signed form.

At the hearing the Commission shall take testimony and receive evidence from the nominators, owner(s) of records, and any other interested parties who wish to be heard and/or present evidence on the application of the criteria for designation, set forth herein above in Section 1820.06, to the proposed historic landmark. The Commission shall hear testimony and receive evidence in accordance with such procedural rules as the Commission may, from time to time, propose and the City Council may from time to time adopt for the purpose of governing the conduct of such hearings before the Commission. The procedural rules set forth in Exhibit B attached hereto and incorporated herein by reference, are hereby adopted as the rules of procedure governing the conduct of hearings before the Commission which rules shall be subject to amendment by action of the Commission and the City Council as set forth above.

Deleted: Notice of date, time, place and purpose of the public hearing shall be sent by mail to owner(s) of record and to the nominator(s) as well as to the adjoining property owners, not less than fifteen (15) nor more than thirty (30) days prior to the date of the hearing. A public notice also shall be published in a newspaper having general circulation in the City of Berwyn. The notice shall state the location of the property and a statement summarizing how the proposed landmark meets the criteria set forth in Subsection B under Criteria for Historic Designation.

1820.09: DESIGNATION OF HISTORIC LANDMARKS AND INTERIOR HISTORIC LANDMARKS

- A. Within forty five (45) days following completion of the public hearing(s), the Commission shall determine, based on the criteria set forth hereinabove in Section 1820.06 whether to recommend designation of a historical landmark to the City Council and shall deliver to the nominator, the City Council, the City Clerk, the Code Enforcement Department and to the owner(s) of records, a resolution and report recommending designation if such a determination has been made by the Commission. The resolution shall require an affirmative vote of a majority of the full Commission to recommend designation to the City Council. The resolution shall be accompanied by a written report summarizing the evidence presented at the hearing, setting forth findings of fact based thereon, and explaining the basis for the Commission's recommendation. A decision by the Commission not to recommend designation is final and will terminate the designation process. The Commission shall give reason for denial. The Commission shall notify the owner and nominators of its decision not to recommend designation within forty five (45) days of the completion of the public hearing.
- B. Within thirty (30) days after receiving the resolution and report containing the recommendation for designation from the Commission, the City Council shall either designate the historic landmark or reject the nomination by a simple majority vote of the full Council. In making this determination, the City Council shall apply the designation standards set forth in Section 1820.06 above and shall give due consideration to the record of the public hearing(s), and findings and recommendations of the Commission set forth in the Commission's resolution and report and may take public testimony with regard to the same. Upon a majority

Deleted: The Commission shall not consider the renomination of the same or a substantially similar historic landmark for at least one year following submission of the original nomination. The time period may be waived by the Commission.

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vote of the City Council to approve designation, the City Council shall enact an ordinance designating the historic landmark, which ordinance shall provide that the newly designated historic landmark shall be subject to the provisions of this Ordinance.

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C. Upon designation of a historic landmark by the City Council, the Commission shall provide written notification by the regular mail to the owner(s) of record of the designated historic landmark which notifications shall include a certified copy of the ordinance designating same. The city shall file with the Recorder of Deeds or Registrar of Title of Cook County, whichever is appropriate, a certified copy of the designation ordinance for each historic landmark designated. A copy of the designation ordinance shall be sent to the City Code Administration Department, the City Clerk's Office and the Department of Community Development.

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D. Designations may be amended or rescinded by the same procedure and according to the same criteria set forth herein for an original designation.

1820.10: WORK REQUIRING THE ISSUANCE OF A CERTIFICATE OF APPROPRIATENESS OR A CERTIFICATE OF ECONOMIC HARDSHIP

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Deleted: OR A CERTIFICATE OF ADVISORY REVIEW

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A. No building permit, demolition permit, or or any other work requiring the issuance of a building or demolition permit or the authorization of an alteration by the Building Department shall commence prior to such issuance or authorization in accordance with this Section,

Deleted: shall be issued and no alteration certificate of hardship for such alteration work. Such authorization must be given prior to the commencement of such alteration work.

B. Public Works projects within designated historic districts or affecting eligible or designated historic landmarks shall require consultation with the Commission at the next regularly scheduled Commission meeting following the authorization of the Public Works project. In emergency situations as established by the City of Berwyn definition and ordinance, or where time constraints otherwise require the immediate commencement of such projects, work may commence prior to the consultation with the Commission.

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B. No

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C. Public Works projects within designated historic districts or affecting eligible or designated historic landmarks shall require a certificate of advisory review. The Director of Public Works shall report such project(s) to the Commission as they are proposed by the Director in a timely fashion. In emergency situations as established by the City of Berwyn definition and ordinance, or where time constraints otherwise require the immediate commencement of such projects, work may commence prior to the issuance of the certificate of advisory review. §

1820.11: ZONING AND SUBDIVISION ACTIONS AFFECTING ANY NOMINATED, ELIGIBLE OR DESIGNATED HISTORIC LANDMARKS OR DESIGNATED HISTORIC DISTRICTS:

A. The Building Director shall notify the Commission, within three (3) working days of submission to the Department, of all applications for zoning amendments, variances, special use permits, subdivision or planned unit developments affecting: *Property in any designated historic district, and any eligible or designated historic landmarks.*

Deleted: CERTIFICATE OF COMPLIANCE.

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B. In furtherance of its duties as set forth in section 1820.02 of the City Code, the Commission shall evaluate the anticipated effect of the action requested in the application on the designated historic district or nominated, eligible or designated

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historic landmark(s) and shall consider the long term compatibility of the proposed action with the character of the affected historic resources and the effect of any proposed zoning action on the long range preservation of these resources. In its review, the Commission shall also consider the criteria specified in Section 1820.013 of this Article.

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- C. In no event shall the provisions of this Section preclude the necessity of obtaining a certificate of appropriateness or a certificate of economic hardship when required under Section 1820.014 or 1820.015 of the City Code.

D. In the case of the alteration, demolition or removal of an eligible historic landmark, the building or demolition permit shall be issued or the alteration authorized upon the denial of designation of historic landmark status by the City Council provided, however, that if the site, building, structure or improvement which has been denied landmark status is located within a designated historic district, then the issuance of a building or demolition permit shall also be contingent upon satisfying the requirements set forth herein for property located within a designated historic district; or

Deleted: D. . In regards to the Certificate of Compliance, the Commission will notify new authorized by the Building Department (???) affecting any site, building, structure or improvement designated herein below until such time as the corresponding requirement or requirements set forth herein below for each such designated site, building, structure or improvement shall first have been satisfied.¶

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E. In the case of a demolition or removal of an eligible or designated historic landmark or any site, building, structure or improvement located in a designated historic district, or listed in the National Register of Historic Places which is wholly or partially financed by the City or by one or more Federal, State, or City funding sources which are dispersed through or administered by the City, the demolition permit shall be issued upon the authorization of such a permit by formal resolution of the City Council as being necessary to protect the public health, safety or welfare; or

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Deleted: . h) any site, building, structure or improvement within a designated historic district, or c)

F. In the case of the a) alteration or removal of an eligible or designated historic landmark, b) the alteration, demolition or removal of a site, building, structure or improvement located in a designated historic district or listed in the National Register of Historic Places which is wholly or partially funded by the City or by one or more Federal, State or City funding sources which are dispersed through or administered by the City or c) the removal or demolition of any building, structure or improvement located within a designated historic district for which demolition has not been authorized under subsection 1820.010A above, the building or demolition permit shall be issued or the alteration shall be authorized upon the issuance of a certificate of appropriateness in accordance with Section 1820.014 set forth hereinbelow or a certificate of economic hardship in accordance with Section 1820.015 set forth hereinbelow.

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Deleted: E. . No building permit for construction shall be issued by the Building Department enforcement affecting any property or structure within a designated historic district unless a certificate of advisory review is issued in accordance with Section 1820.17 set forth herein below.¶

¶ F. . The Building Department shall provide written authorization for alteration work affecting eligible or designated historic landmarks, which does not require a building permit, upon receipt of the certificate of appropriateness or owners of properties of our past historical activities, including any applications.

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[JSF note: these provisions make no sense and should be eliminated].

1820.12: ACQUISITION OR USE OF PUBLIC PROPERTY

- A. The City Clerk's office shall advise the Commission, in a timely manner, of all proposed or pending acquisitions, sales or changes in the use by the City or by any other public agency, including any other unit of local government, when known to the City of any property designated as a historic landmark, or located in a historic district. The Commission shall advise the City Council, other appropriate public agency or other unit of local government, as to the effects of such actions on the special historic architectural, community or aesthetic interest or value of such properties to Berwyn.
- B. The Commission shall request that other public agencies serving the community agree to advise the Commission of pending acquisitions, sales or changes by such agencies in the use of property designated as a historic landmark or located in a historic district, in order that the Commission may advise such agencies as to the impact of such actions on the historic, architectural, community or aesthetic interest or value of such properties to Berwyn. The Commission shall take appropriate steps to notify all public agencies which own or may acquire property in the City about the existence and character of designated historic landmarks and historic districts, and the Commission shall provide a current record of such landmarks and districts to such public agencies for their maintenance.

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1820.13

REVIEW CRITERIA FOR CERTIFICATE OF APPROPRIATENESS AND CERTIFICATE OF ADVISORY REVIEW

- A. Guidelines for Construction, Alteration and Relocation Work: In making a determination to issue or deny a certificate of appropriateness for construction, alteration or relocation work affecting an eligible or designated historic landmark, or a determination to conduct an advisory review and either approve or make recommendations with regard to construction or relocation work on property located in a designated historic district, either the Commission or the City Council, when considering an appeal, shall consider the effect of the proposed construction, alteration, or relocation on the architectural features and on the historic, aesthetic or architectural value, characteristics and significance of the eligible or designated historic landmark or designated historic district.

In making a determination whether to issue a certificate of appropriateness or a certificate of advisory review, the Commission, or the City Council when considering an appeal, shall follow the "Secretary of the Interior's Standards," revised in 1990, as amended herein, and such other criteria and guidelines as the Commission may recommend, and which the City Council may adopt, for use by the Commission, or the City Council when considering an appeal. Such criteria shall include, but are not limited to the following:

1. A property shall be used for its historic purpose or be placed in a new use that requires minimal change to the defining characteristics of the building and its site and environment.
2. The significant original qualities and/or historic character of a property shall be retained and preserved. The removal or alteration of historic or distinctive architectural materials or features and spaces that characterize a property shall be avoided.
3. Each property shall be recognized as a physical records of its time, place and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.
4. Most properties change over time; those changes that have acquired historic significance in their own right shall be retained and preserved.
5. Distinctive features, finishes and construction techniques or examples of craftsmanship that characterizes a historic property shall be preserved.
6. Deteriorated historic features shall be repaired rather than replaced. Where the severity of deterioration requires replacement of a distinctive feature, the new feature shall match the old in design, inherent and not renewable color, texture and other visual qualities and, where possible, materials. Replacement of missing features shall be substantiated by documentary, physical or pictorial evidence.
7. Chemical or physical treatments, such as sandblasting, that can cause damage to historic materials shall not be used. The surface cleaning of structures, if appropriate, shall be undertaken using the gentlest means possible.
8. Significant archaeological resources affected by a project shall be protected and preserved. If such resources must be disturbed, mitigation measures shall be undertaken.
9. The historic and architectural integrity of the property and its environment shall be protected by making the new work compatible with the existing structures, surrounding structures, streetscape or the character of the historic district, whenever one or more of these elements is affected by such work, with respect to the following design criteria:
 - a. The height of the alteration, addition or construction.
 - b. Proportions between the width and heights of the structure's front façade.

- c. The proportions and relationships between doors and windows.
 - d. Relationship of building masses and the open space around them, including setbacks and placement on the lot.
 - e. The design of the roof shapes, forms and materials.
 - f. Landscaping and appurtenances which should also be sensitive to the individual structure, its occupants and their needs.
 - g. The scale of the proposed structure.
 - h. Dominant horizontal or vertical directional expression of front elevation or additional elevation.
 - i. Architectural style, design, details and materials, including textures and patterns but not necessarily color.
10. New additions and adjacent or related new construction shall be undertaken in such a manner that if removed in the future, the essential form and integrity of the historic property and its environment would be unimpaired.
- B. Guidelines for Removal or Demolition of Historic Landmarks, or Buildings, Structures or Improvements Located Within a Historic District: Guidelines to be used by the Commission, or the City Council when considering an appeal, in making a determination of appropriateness of the removal or demolition of a landmark or a building, structure or improvement in a historic district shall include, but not be limited to, the guidelines set forth in subsection 1820.013A hereinabove. Certificates of appropriateness for the removal or demolition of a building, structure, or improvement in a historic district shall be granted by the Commission, without the need for any determination based upon the above referenced criteria, if the proposal is for the removal or demolition of a noncontributing resource.

1820.14: PROCEDURES FOR CERTIFICATE OF APPROPRIATENESS

- A. Preapplication: Any owner of a historic landmark may, at any time, request the Commission to make a preliminary review of proposed work in order to determine whether the proposed work will meet the criteria set forth herein. The Commission may, on a basis of documents and other material presented, make a preliminary finding of acceptability, which may then be used by the Commission to expedite the processing of a certificate of appropriateness after the owner has

applied for a building permit and/or a certificate of appropriateness. The Commission will issue the certificate of appropriateness only if the work described on the permit documents submitted by the owner to obtain the permit is found to be substantially the same as that which was preapproved. If, during the preapplication review, the Commission finds that the proposed work does not meet the criteria, the Commission may advise the owner on possible ways to meet the criteria.

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- B. Application: Any application for a building permit and/or Certificate of Appropriateness for construction, alteration, or relocation affecting an eligible or designated historic landmark or for the removal of an eligible or designated historic landmark or the removal of a building, structure or improvement from a property within a designated historic district and any application for a demolition permit for the demolition of an eligible or designated historic landmark or for the demolition of a building, structure or improvement in a designated historic district shall be sent by the City Clerk, within three (3) working days of receipt, to the Commission. At the time of the receipt of the application(s), the City Clerk shall issue to the applicant a historic preservation guidelines pamphlet prepared by the Commission which summarizes the preservation requirements and preservation assistance available in the City with regard to the historic landmarks and historic districts. The City Clerk shall not issue a building permit and the Department of Code Administration shall not authorize the issuance of a permit or any alterations until a certificate of appropriateness or certificate of economic hardship has been issued.
- C. Subcommittee and Commission Staff Review and Issuance of Certificate of Appropriateness: The Commission may propose, and the City Council may adopt rules, procedures and criteria under which a subcommittee of the Commission and/or Commission staff may approve applications for certificates of appropriateness when the proposed work involves: 1) restoration to original conditions, or 2) no changes in material, or 3) changes not visible from the street, or 4) other types of activities determined by the Commission to have limited effect on the historic, architectural or aesthetic qualities or landmarks or districts. Such rules, procedures and criteria, if adopted, shall provide that such subcommittee or Commission staff shall act with five (5) working days from receipt of the application by the Commission to review, approve and issue a certificate of appropriateness, or to refer to the application to the full Commission for its consideration.
- D. Commission Review: if rules, procedures and criteria are adopted providing for Subcommittee and/or staff issuance of certificates of appropriateness under certain limited circumstances, applications which would not meet the criteria for subcommittee or staff review under subsection 1820.014C shall be referred to the Commission by such subcommittee or Commission staff, or applications which have been denied a certificate of appropriateness by subcommittee or Commission staff shall be referred to the Commission. Except as otherwise provided for in

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rules and procedures adopted in accordance with subsection 1820.014C above, all applications for certificates of appropriateness shall be referred directly to the full Commission for review. The Commission shall review the completed application and supporting information within thirty (30) days of receiving same, either from a subcommittee or directly from the City Clerk. The applicant shall be notified, in writing, of the date, time and place of the meeting at which Commission review on the proposed work shall take place. The applicant shall be requested to submit such plans, drawings, photographs or other information the Commission may request to complete its review. Requested information shall not delay the meeting. The notice shall be sent no less than five (5) days before the meeting at which the proposed work is to be reviewed. The requirement for this five (5) day advance notice may be waived, in writing, by the applicant. A special meeting of the Commission may be called if the application is received more than fifteen (15) days before the Commission's next scheduled meeting. A final vote, as to approval or denial, shall be made within forty five (45) days of the receipt of the complete application.

- E. Acceptance of Proposed Work and Issuance of Certificate of Appropriateness: If, upon review, a majority of the Commission finds the proposed work is in accordance with the applicable criteria set forth in Section 1820.013 above and the purposes of this Article, it may issue a certificate of appropriateness. The resolution issuing a certificate of appropriateness shall be sent to the applicant, the City Clerk, and the Department of Code Administration within five (5) working days after the decision. A certificate of appropriateness shall expire one year after the date of issuance. Any change in the proposed work after issuance of a certificate of appropriateness shall require inspection by Historic Preservation staff to determine whether the work is still in substantial compliance with the certificate of appropriateness. If staff determines that the change in work is not in substantial compliance with the certificate of appropriateness, then the owner must submit a revised application to the Commission for review.
- F. Failure to issue a Certificate of Appropriateness: If the Commission finds that the proposed work does not meet the established criteria and, therefore, will adversely affect or destroy any significant historic, aesthetic or architectural feature or value of an eligible or designated historic landmark, or is inappropriate or inconsistent with the spirit and purposes of this Article, it shall not take action on the application and shall so advise the applicant, the City Clerk and the Department of Code Administration, in writing, with five (5) working days of the determination not to act on the application and shall further indicate to the applicant at that time that the applicant may submit an amended application for expedited review or may request a public hearing.

Within the same five (5) working day time frame, the Commission shall send a letter to the applicant explaining any changes recommended by the Commission before an amended application may be considered. The letter will address the appropriate review criteria and other points deemed pertinent by the Commission.

The applicant may either amend the application and resubmit same for expedited review, or the applicant may request a public hearing on the application. If the applicant submits an amended application and it is determined to conform to Commission recommendations, a certificate of appropriateness may be issued by a majority of a quorum of the Commission.

- G. **Public Hearing Following Denial of a Certificate of Appropriateness:** Within fifteen (15) days of notice to the applicant to file an amended application or request a public hearing, the applicant may request that the Commission hold a public hearing where additional evidence and testimony may be heard regarding the application for a certificate of appropriateness. The Commission shall hold such a public hearing within forty-five (45) days of receipt of the written request.
1. Notice of the date, time, place and purpose of the public hearing shall be sent by regular and certified mail to the applicant (see 1820.08A to notify adjacent parties) and said notice shall also be published in a newspaper of general circulation in the City. The notice shall be sent and published not less than fifteen (15) days nor more than thirty (30) days prior to the date of the hearing. Such notice shall include the time and place of the hearing, a general description of the contents of the request to be heard, and the address or location of the property to which the request applies.
 2. At the public hearing, the Commission shall take testimony presented by the applicant and any other interested parties concerning the effect of the proposed alteration, construction, relocation, removal or demolition upon an eligible or designated historic landmark or the effect of the proposed removal or demolition of any structure, building or improvement within a historic district upon the district, and shall conduct such hearings in a manner consistent with the Rules of Procedure for Hearings Before the Historic Preservation Commission adopted herein and made a part hereof and as may be amended from time to time, by action of the Commission and the City Council. The hearing may be continued to a date certain, with the concurrence of the applicant.
 3. Within fifteen (15) days following the completion of the public hearing, the Commission shall issue or deny the certificate of appropriateness. Notice of the Commission's decision will be sent to the applicant and owner, the City Clerk and the Director of Code Administration within five (5) working days of rendering the decision. Notification procedures outlined under Section 1820.08 of this Article will apply.
- H. **Appeal to the City Councils:** Upon denial of the application for a certificate of appropriateness by the Commission, the applicant may appeal the denial to the City Council or may request a certificate of economic hardship.

1820.15: PROCEDURES FOR CERTIFICATE OF ECONOMIC
HARDSHIP

- A. Application: Following denial of a certificate of appropriateness by the Commission or by the City Council on appeal, the owner or designated representative may apply for a certificate of economic hardship by submitting to the Commission a completed application for a certificate of economic hardship, which form shall be available in the City Hall and in particular, at the Office of the City Clerk, the Department of Code Enforcement and/or the City Commission staff.
- B. Public Hearing Process: The Commission shall hold a public hearing within forty five (45) days of receipt of a completed application for a certificate of economic hardship. Notice of the public hearing shall be sent by regular and certified mail to the applicant (see 1820.08A to notify adjacent parties). Notice also shall be published in a newspaper of general circulation in the City. The notice shall be sent not less than fifteen (15) days nor more than thirty (30) days prior to the date of the hearing. Such notice shall include the time and place of the hearing, a general description of the contents of the request to be heard and the address or location of the property to which the request applies. At the public hearing, the Commission shall take testimony presented by the owner(s) and any other interested parties concerning the effect of the proposed alteration, construction, relocation, removal or demolition upon the eligible or designated historic landmark or designated historic district based upon the criteria set forth in Section 1820.013 herein and shall conduct such hearing in a manner consistent with the Rules of Procedure for Hearings Before the Historic Preservation Commission, as adopted herein and made a part hereof and as may be amended, from time to time, by action of the Commission and the City Council. The hearing may be continued to a date certain. A record shall be kept of all proceedings.
- C. Factors: In determining whether a certificate of economic hardship should be issued, the factors to be considered by the Commission and the City Council on the issue of economic hardship shall include, but are not limited to, the following:
1. A substantial decrease in the fair market value of the property as a result of the denial of the certificate of appropriateness;
 2. A substantial decrease in the pre-tax or after-tax return to owners of record or other investors in the property as a result of the denial of the certificate of appropriateness;
 3. The cost of the proposed construction, alteration, relocation or demolition, and an estimate of any additional cost that would be incurred to comply with the recommendations of the Commission for changes necessary for the issuance of a certificate of appropriateness;

4. The structural soundness of any structures on the property and their suitability for rehabilitation;
 5. The economic feasibility of rehabilitation or reuse of the existing structure or improvement on the property in the case of a proposed demolition.
- D. Evidence: The Commission may solicit expert testimony. The applicant may be required to submit evidence at the hearing to support any of the factors, including those listed above, which the applicant believes to have contributed to the economic hardship which the applicant alleges he or she would suffer if the applicant is not granted a certificate of appropriateness. Specific information and documentation which should be presented by the applicant as competent evidence at the hearing may include, but not be limited to the following:
1. The amount paid for the property, the date of purchase and the party from whom purchased (including description of the relationship, if any, between the owner and the person from whom the property was purchased);
 2. The assessed value of the land and improvements thereon according to the two (2) most recent assessments;
 3. Real estate taxes for the previous two (2) years;
 4. Annual debt service, if any, for the previous two (2) years;
 5. All appraisals obtained within the previous two (2) years by the owner or applicant in connection with his purchase, financing or ownership of the property;
 6. Any listing of the property for sale or rent, price asked and offers received, if any;
 7. Any consideration by the owner as to profitable adaptive uses for the property;
 8. If the property is income-producing, the annual gross income from the property for the previous two (2) years, itemized operating and maintenance expenses for the previous two (2) years, and annual cash flow, if any, during the same period;
 9. Executed construction agreements or proposals;
 10. Engineering or architect reports on the structural integrity of the building or structure upon which the work is being proposed-;

11. Any other information including the income tax bracket of the owner, applicant or principal investors in the property, reasonably necessary for a determination as to whether the property can be reasonably used or yield a reasonable return to present or future owners.

In the event that any of the required information is not reasonably available to the applicant and cannot be obtained by the applicant, the applicant shall provide to the Commission a statement of the information which cannot be obtained and describe the reasons why such information cannot be obtained.

E. Issuance or Denial of Certificate of Economic Hardship:

1. If the Commission finds that the owner and/or applicant has not established that the owner and/or applicant will suffer a demonstrable economic hardship as a result of the denial of a certificate of appropriateness, then the Commission shall deny the applicant's application for a certificate of economic hardship.
2. If the Commission makes an initial determination that the applicant has presented a case which may establish that without the approval of the proposed work all reasonable use of, or return from, a designated historic landmark will be denied a property owner, but the Commission finds that reasonable alternatives may exist which should be addressed by the applicant, then the application shall be delayed for a period of no more than thirty (30) days of this period, the Commission shall investigate plans and make recommendations to the owner and the City Council which are intended to provide for reasonable use of, or return from the property, or to otherwise preserve the subject property. During the second thirty (30) days of this period, the applicant will investigate the proposal of the Commission and provide the Commission with written response thereto.
3. If, at the end of this sixty (60) day period, after reviewing its initial finding and its subsequent proposals and the applicant's response thereto, the Commission finds that without approval of the proposed work the property cannot be put to any reasonable use or the owner cannot obtain a reasonable economic return therefrom, then the Commission shall issue a certificate of economic hardship approving the proposed work. If the Commission finds otherwise, it shall deny the application for a certificate of economic hardship. Within fifteen (15) days following the completion of the public hearing and within fifteen (15) days of the sixty (60) day delay period provided for in this subsection, if applicable, the Commission shall render its decision on the certificate of economic hardship by adopting a resolution which shall set forth the findings of fact and decision of the Commission either granting or denying the certificate of hardship.

4. An executed copy of the resolution shall be sent to the applicant and property owner, the City Clerk and the Department of Code Administration within five (5) working days after the decision.

1820.16: APPEALS

- A. Within fifteen (15) days of receipt of a final denial of a certificate of appropriateness or a certificate of economic hardship, the applicant and/or his or her representative may appeal the Commission's decision to the City Council. The City Council, within forty five (45) days of the applicant filing his or her appeal, shall affirm, reverse or modify the decision of the Commission after due consideration of the facts contained in the records, which the Commission shall submit to the City Council within ten (10) working days of the filing of the appeal. The City Council may receive comments on the contents of the record, but shall not consider any new matters that were not presented during the Commission hearings.
- B. The City Council shall, in writing, and within ten (10) days of its decision, advise the applicants and the Commission of its final decision and shall direct the City Council to advise all affected departments of the City government.
- C. The failure of the City Council to affirm, modify or reverse the decision of the Commission within forty five (45) days of the applicant filing his or her appeal shall be considered as an affirmation by the City Council of the decision of the Commission and a denial of the appeal, and the Commission shall so notify the applicant and the affected departments of the City government.

The decision of the City Council will be the final administrative decision of the City.

[JSF note: the Commission and the IHPA both agree that the advisory provisions should be eliminated. Furthermore, this section makes no sense at all.]

1820.18: PREVENTION OF DEMOLITION BY NEGLECT

The Commission, on its own initiative, may file a petition with the Building Department requesting that the Department proceed under the public safety and housing ordinance to require correction of defects or repairs to eligible or designated historic landmarks or buildings, structures or improvements in designated historic districts so that such landmarks, buildings, structures or improvements shall be preserved and protected in accordance with the purposes of this Article and the public safety and housing ordinance.

1820.19: HAZARDOUS STRUCTURES AND PUBLIC NUISANCES

Deleted: 1820.17: . ADVISORY REVIEW PROCEDURES:¶
 ¶
 . A. . Application for Advisory Review:¶
 ¶
 1. Advisory review is provided by the Commission as a service to the public. Any owner may, at any time, consult with the Commission to determine whether intended work on a structure may comply with the review guidelines and seek the Commission's advice on how best to accomplish the work to comply.¶
 ¶
 2. Except as otherwise provided by rules and procedures adopted in accordance with subsection B below, any application for a building permit for construction or relocation work on a property within a historic district other than historic landmarks, government funded projects and structures intended to be demolished (which receive certificate of appropriateness reviews as outlined above), shall be sent to the Commission by the City Clerk with three (3) days of receipt. At the time of the permit application, the City Clerk shall issue to the applicant a historic preservation guidelines pamphlet prepared by the Commission, which summarizes the preservation requirements and preservation assistance available in the City with regard to the historic landmarks and historic districts. The Building Department shall not authorize and the City Clerk shall not issue a building permit until the Commission has reviewed the permit agrees that the intended work conforms to the review guidelines, the permit application may be marked, REVIEWED AND APPROVED." Once the application stamped with either "reviewed and approved with suggested revision" or "reviewed and approved," the application shall have satisfied the requirements of _____ the City Code with regard to advisory review. At this point, the applicant is free to either revise his plans in accordance with the suggested changes and submit to the Building Department, or to submit them without changes, and the permit will be issued if the application is otherwise in compliance with the City Code. The Commission may delay issuance of the permit by a period of no longer than thirty (30) days from time of receipt of permit application any attempt to resolve nonconformity issues with regard to the review criteria.¶

- A. This Article shall not prohibit the demolition of any structure which poses an immediate hazard to human health and safety. When an eligible or designated historic landmark or building, structure or improvement in a designated historic district requires immediate demolition due to its imminent threat to human health and safety, and conditions have been reviewed by a licensed architect or structural engineer and an authorized City official, pursuant to ordinance, who have made the determination that the landmark, building, structure or improvement should be demolished immediately, then nothing in this Article shall prohibit the demolition of such landmark, building, structure or improvement. The City official ordering the demolition shall, prior to causing the demolition, attempt notification of a designated member of the Commission of the imminent threat posed by the landmarks, building, structure or improvement if such notice may be given without jeopardizing human health and safety. The chairperson of the Commission shall designate three (3) members of the Commission, any of whom shall be authorized to receive notice of emergency demolition as provided in this Section.
- B. If the City has, pursuant to official action, declared a building, structure or improvement that is an eligible or designated landmark or is located in a designated historic district as a public nuisance and has authorized its demolition, the City Clerk or his designee shall have a copy of the declaration of public nuisance delivered to the chairperson of the Commission, who shall place the matter on the agenda of the next meeting of the Commission. The Commission shall be authorized to review the building, structure or improvement and determine if the owner or some other person can commence rehabilitation of it immediately. The Commission shall ensure that whoever will rehabilitate the building, structure or improvement shall have either public or private financing, or both, to make sure that the building, structure or improvement is promptly rehabilitated in accordance with the criteria set forth in this Article. If the Commission is unable to secure the rehabilitation plans of the building, structure or improvement within ninety (90) days of the date that the City obtains judicial authorization to demolish it, whoever is later, then the City may proceed with the demolition of the building, structure or improvement.
- C. An owner of a building, structure or improvement eligible or designated as a landmark or located within a historic district shall not be authorized to demolish such building, structure or improvement without filing an application for certificate of appropriateness, except when an authorized City official, pursuant to ordinance, has made the determination that the building, structure or improvement poses an imminent threat to human health and safety and should be demolished immediately, under the Guidelines of 1820.019A.
- D. If the City has declared an eligible or designated landmark or a building, structure or improvement in a designated historic district to be a public nuisance and, after such declaration, the owner of the building, structure or improvement files an application for a certificate of appropriateness so the building, structure or

improvement may be rehabilitated, the Commission may exercise jurisdiction over the application and the structure until such time as the City obtains judicial authorization to demolish the structure. Once the City has obtained such judicial authorization, then the rehabilitation of the structure may proceed only if the City Council consents to withholding its authority to demolish the structure in abeyance while the structure is rehabilitated.

1820.20: HANDICAPPED ACCESSIBILITY PROVISIONS

Nothing in this article shall exempt owners from complying with applicable Federal, State or City laws concerning handicapped accessibility. In providing for handicapped accessibility as may be required by such laws or desire by an owner, every effort shall be made to visually integrate such physical devices as may be necessary to accomplish accessibility with the architectural design of the historic landmark or building, structure or improvement in a historic district. Emphasis shall be placed on providing readily removable physical accessibility provisions such as ramps or chair lifts, with no permanent damage to the historic fabric of the building.

1820.21: ENFORCEMENT AND PENALTIES FOR VIOLATION

- A. It shall be unlawful for any person to alter, relocate, remove or demolish any historic landmark or to do construction work on, relocate, remove or demolish any building, structure or improvement within a historic district, or attempt to take any of these actions without complying with the provisions of this Article. Persons violating any provision of this Article other than mandatory advisory review shall also be subject to the institution of proceedings by the City to prevent, strain, abate or correct such violations of this Article, including restoration of the building or structure and its site to its appearance prior to the violation if such appearance is integral to the significance of the site or structure as determined by the Commission. Any action to enforce this Section shall be brought by the City Attorney, his designee or by designated representatives of the Department of Community Development. This civil remedy shall be in addition to and not in lieu of any criminal prosecution and penalty contained in this Section.
- B. If construction, alternation, relocation, removal or demolition of an eligible or designated historic landmark or of any building, structure, or improvement located in a designated historic district occurs without a permit or without proper authorization as set forth in this Article, then the City may seek to revoke the license of the company, individual, principal owner, or its or his/her successor(s) interest in performing such construction, alteration, relocation, removal or demolition for a period of one year.
- C. If demolition of a historic landmark occurs without a permit, the person causing such demolition shall, upon conviction, be guilty of a misdemeanor offense punishable by incarceration in the County jail for a term not to exceed six (6) months.

- D. Any person violating any provision of this Article shall, upon conviction, be punished by a fine not to exceed five hundred dollars (\$500.00). Each day during which any violation hereof is committed shall constitute a separate offense.

1820.22: JUDICIAL REVIEW OF FINAL DECISION

Any final decisions rendered by the City Council under this Article shall be subject to judicial review pursuant to the provisions of the Administrative Review Law, 735 Illinois Compiled Statutes 5/3-101 et seq., as amended, and rules adopted pursuant thereof.

1820.23: SEVERABILITY

If any provision, clause, sentence, paragraph, section or part of this Chapter or application thereof to any person or circumstance, shall for any reason be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, said judgment shall not affect, impair or invalidate the remainder of this Chapter and the application of such provision to other persons or circumstances, but shall be confined in its operation to the provision, clause, sentence, paragraph, section or part thereof directly involved in the controversy in which such judgment shall have been rendered and to the person or circumstances involved. It is hereby declared to be the legislative intent of the city council that this chapter would have been adopted had such unconstitutional or invalid provisions, clauses, sentences, paragraphs, sections or parts thereof not been included.

1820.24: SAVINGS CLAUSE

This Chapter shall not affect violations of any other ordinance, code or regulation of the jurisdiction existing prior to the effective date hereof, and any such violation shall be governed and shall continue to be punishable to the full extent of the law under the provisions of those ordinances, codes or regulations in effect at the time the violation was committed.


1820.25: EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its passage, approval and publication as afforded by law.

ADOPTED this 28th day of November 2006, pursuant to a roll call vote as follows:

[Roll call vote, 7 to 1]

APPROVED by the Mayor on 29 November 2006.



**H. Communications From (Zoning)
Board of Appeals**



THE CITY OF BERWYN, ILLINOIS

Building A New Berwyn

ROBERT J. LOVERO, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701

Telephone: (708) 788-2660 • Fax: (708) 788-2675 • www.berwyn-il.gov

ZONING BOARD OF APPEALS

CHAIRMAN: Joel W. Chrastka

EXECUTIVE SECRETARY: Milton F. Persin

MEMBERS:

Dominick Castaldo

Robert W. Fejt

Mary Esther Hernandez

Lance C. Malina

Don Miller

December 29, 2010

City Clerk-City of Berwyn
6700 W. 26th Street
Berwyn, Illinois 60402

RE: Catholic Bishop-St. Mary Celle-1448 s. Wesley Avenue

Dear Mr. Pavlik:

Enclosed is a Resolution and Ordinance pertaining to the above captioned Hearing(s) in which the Berwyn Zoning Board of Appeals recommends approval by the City Council.

Please present to the City Council at your earliest convenience.

Sincerely

Milton F. Persin
Executive Secretary

LEGAL DESCRIPTION

THE WEST ½ OF THE SOUTH ½ OF BLOCK 39 IN THE UNION MUTUAL LIFE INSURANCE COMPANY SUBDIVISION OF SECTION 19 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, (EXCEPT THE SOUTH 300 ACRES THEREOF) SITUATED IN THE TOWN OF BERWYN, SITUATED IN THE COUNTY OF COOK, IN THE STATE OF ILLINOIS.

COMMON ADDRESS

1448 S. Wesley Avenue

REQUEST BY APPLICANT

Variations to Install new equipment.

APPLICANT-(Individually and Collectively)

Archdiocese of Chicago, St. Mary of Celle, Clear Wireless LLC, Catholic Bishop of Chicago, and CCSI, Inc.

DATE OF PUBLIC HEARING

December 21, 2010

DATE OF PUBLIC NOTICE PUBLICATION

December 1, 2010, Life Newspaper

MEMBERS PRESENT

Messrs: Castaldo, Miller, Fejt, Chrastka, and Persin.

WHEREAS, IT IS HEREBY RESOLVED by the BERWYN ZONING BOARD OF APPEALS, (the "BOARD"), in a PUBLIC MEETING of the BOARD on the 21st day of December, 2010, having considered all the facts presented at the Hearing of this matter;

WHEREAS, the APPLICANT has been duly informed if: (a) the BOARD fully or partially approves the request of the APPLICANT; OR (b) the BOARD rejects the request of the APPLICANT; OR (c) the BOARD has made no recommendation to the CITY COUNCIL; and the CITY COUNCIL wholly or partially approves the request of the APPLICANT, the APPLICANT must obtain a building permit within SIX (6) MONTHS after the date that the ORDINANCE is enacted;

The BOARD has reached its decision after considering the testimony of the witnesses and the documents presented both prior to and during the Hearing, briefly set forth as follows:

1. Mr. Tim George testified that he is a Director for Callahan Communication Services, (CCSI Inc.), and he has authority to testify for Clear Wireless and on behalf of all owners in regard to the variation request to install wireless equipment on the chimney at the St. Mary of Celle School building. It was established by Mr. Castaldo & Mr. Fejt, that the School was terminated awhile ago and that there is a Day Car Center and a second private school for children under the name of Oak Park Children's School on the first floor and offices for the Archdiocese of Chicago on the second floor.

2. Mr. George stated that they have no connection with the T-Mobile equipment presently on the chimney which was the subject of a hearing before the Zoning Board on March 16, 2009, and approved by the City Council. Mr. George is familiar with the equipment presently there and agreed with the following:

The chimney is located on the upper roof which was the former school building. Antennas were extended from the chimney at three locations on the roof with 3 antenna panels in each. One Section was at the east end of the chimney and the other two at the south and west end. 36 insulated cables run from the chimney down the north wall of the building and connect to three cabinets on the ground floor, each measuring 4" X 4', and 6' high. The upper roof is about 33 feet high from ground level and the chimney has a total height of about 58 feet. This equipment is operating at about 500 watts and 200 amps.

3. Clear Wireless LLC is signing a Lease as "Tenant" with the owner, Catholic Bishop of Chicago, a corporation sole, the "Landlord" for a period of 30 years.

4. They need a variation to install 3 Panel antennas at all three present T-Mobile locations above the existing antennas of T-Mobile and will go up to a height about 1-½ feet higher than the chimney top and then add one microwave disk attached to an extended pole above the antennas, total height of about 62 and one half feet. Will also add a small GPS antenna at the south end of the chimney east of the other antenna location. The witness stated that this new equipment will have a frequency approved by the FCC which will not disturb or interfere with the T-Mobile equipment or any residence frequencies.

This is strictly a wireless type of transmission for computers.

5. A metal, self climate controlled cabinet, measuring 2-½ feet by 4-½ feet, will extend from the chimney at the south end of the roof and two insulated cables from each antenna location plus one from the microwave dish shall attach to this cabinet. The witness stated that the equipment will need very little maintenance and will be monitored electronically. They will promptly respond to any defect that is noted. Total cost for this project will be around \$50,000.00. This new equipment shall greatly improve the service and reception of subscribers in the area. The new equipment will need about 200 amps and about 100 Watts to operate. Surge protectors shall be installed to protect against lightning and other electronic interference.

6. The equipment shall be installed by a general contractor hired by Clear Wireless and shall be securely bolted to the chimney. The witness stated that they did check out other possible locations for this equipment in the area and their engineers have concluded that this location gives them the best chance to improve their service to customers.

7. Ms. Sharon K. Weilmuenster, residing at 1437 S. Wesley Avenue, testified that she has lived in the area for over 20 years. She testified that she has had trouble with her telephone service, which is provided by AT & T, after the mobile equipment was installed and that she has knowledge of other neighbors having the same problem. She said that AT & T has not been able to satisfy her in this regard and they have not indicated why she should be having this problem. (Board members stated that the equipment is operating on a frequency approved by the FCC and should not interfere with her telephone service, and she could contact the FCC for more information.) She does not want this variation approved.

8. Mr. George concluded by stating that their equipment should have no effect on any other communications in the area due to the frequency approved by the FCC.

9. The area investigator, Robert Fejt, delivered a written report which is incorporated by reference in this resolution. He discussed this matter with Laura Smyth of CCSI authorized agent for Clearwire Wireless Communications. Clearwire would like to mount 4 new antennas above the existing T-Mobile antennas, includes the one Microwave

dish. The building is located in a B-1 Two Family Residence District. St. Mary of Celle school building and church, along with a baseball field take up an entire block between Wesley and Euclid. Clear wire would like to mount their antennas on an existing school chimney that is 57 feet 9 inches tall and currently has phone antennas mounted on it. Clearwire would like to mount their antennas at a height of 58 feet for the panel antennas and 63 feet for the dish antennas. The height of the school building is 33 feet 8 inches and the chimney, which is located in the center of the property, is 24 feet 1 inch above the building. The equipment will be of a color that is identical or close to the color of the building so not to stand out. (Testimony of the witness slightly differed from the heights described by Mr. Fejt.) He passed out notices of the meeting on December 16th, 2010, in the 1400 block of Wesley and Euclid. Mr. Fejt voted in favor of granting the necessary variations to install the new equipment as described in this resolution.

Messrs: Castaldo, Miller, Chrastka and Persin all agreed with the area investigator and voted in favor of granting the necessary variations to install the new equipment. The final vote was 5 to 0 in favor of granting the variations to mount the new equipment as described in this resolution. Comments were that this is merely adding to what is already there and was previously approved by the City Council. Members on the Board who are familiar with the activities of the church and former school stated that they never heard of any complaints from neighbors in regard to any T-Mobile interference with their telephone or other equipment and this new equipment, which is regulated by the FCC regulations, should not be any different.

This resolution was drafted in accordance with the unanimous favorable vote of all the Zoning Board Members present at the meeting.

BERWYN ZONING BOARD OF APPEALS



Milton F. Persin - Executive Secretary

VARIATION ORDINANCE # _____

Be it ordained by the City of Berwyn that:

Whereas, the question of granting the Variation(s) Included In this ordinance was referred to the Board of Zoning Appeals to hold a Public Hearing thereon;
Whereas, such Public Hearing was held after Public Notice was given in the manner provided by law;
Whereas, the said Board has made a report containing findings of fact, and has recommended the granting of said Variation(s);
Whereas, the Applicant's Clear Wireless LLC, Archdiocese of Chicago, Catholic Bishop of Chicago, St. Mary of Celle, & CCSL Inc. have agreed to adhere to the Building Code of the City of Berwyn, Illinois;
Whereas, the Applicants have agreed that the representations made to the Zoning Board of Appeals and all other matters considered and as decided by the Zoning Board of Appeals shall be binding upon the Applicant's and all of their privies, successors and assigns;

AND WHEREAS, THE FINDINGS AND RECOMMENDATIONS OF THE ZONING BOARD OF APPEALS ARE HEREBY ADOPTED AND MADE A PART HEREOF;

NOW THEREFORE, be it ordained by the City Council of the City of Berwyn, Illinois: Common Address is 1448 S. Wesley Avenue and legally described as follows:
THE WEST 1/2 OF THE SOUTH 1/2 OF BLOCK 39 IN THE UNION MUTUAL LIFE INSURANCE COMPANY SUBDIVISION OF SECTION 19 TOWNSHIP 39 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN (EXCEPT THE SOUTH 300 ACRES THEREOF) SITUATED IN THE TOWN OF BERWYN, SITUATED IN THE COUNTY OF COOK, IN THE STATE OF ILLINOIS.

The necessary variations are hereby granted to mount three panel antennas, one microwave dish, and one GPS antenna panel, to be mounted above the existing T-Mobile equipment on the chimney, in accordance with the testimony at the hearing, documents presented, and the resolution.

This Ordinance shall become and be effective immediately upon its passage, approval and publication in the manner prescribed by law.

Passed this _____ day of _____, _____.

Number Voting Yes: _____ Number Voting No: _____

Absent: _____ Abstain _____

Approved this _____ day of _____, _____.

ATTEST:.

Tom Pavlik- City Clerk

Robert J. Lovero-Mayor



**I. Reports and Communications From
Aldermen, Committees other Boards
and Commissions**

The City of Berwyn



Margaret Paul
3rd Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6403 Fax: (708) 788-2675
www.berwyn-il.gov

Honorable Mayor Robert J. Lovero, and
Members of the City Council

January 6, 2011

Re: **2100 Block of Clarence Avenue Parking Issues**

Dear Mayor Lovero and Members of the City Council:

A meeting of the Parking and Traffic Committee was held on January 4, 2011. Committee members in attendance were: Aldermen Laureto, Polashek, and Paul. City Staff members attending were: Marsha Cohen, Nicole Campbell, and Robert Schiller. Berwyn resident Beverly Pastorek also attended.

The Chair called the meeting to order at 5:15 p.m.

The committee, having placed the matter of **2100 Block of Clarence Avenue Parking Issues** on its agenda, reviewed concerns raised by the City Traffic Engineer regarding congested parking in the 2100 block of Clarence Avenue.

Ms. Campbell advised that she had received a petition from residents on the block asking for Super Zone designation. She subsequently conducted an area parking study. Ms. Campbell presented the results of her study to the committee. Some significant findings were that:

- Clarence has a high population density due to the many apartment buildings,
- 50% of the cars parking on the block are not residents,
- Many employees of businesses along Cermak park on the street,
- The problems existing on Clarence Avenue are also evident on Euclid Avenue, Wesley Avenue, East Avenue and Scoville Avenue.
- Incidents of residents selling "Super-Zone" stickers to non-residents in other areas have been reported to the police. At present, the Super-Zone stickers are a separate sticker issued to vehicle owners residing in certain designated areas of the City when the vehicle sticker is issued.

Ms. Campbell made the following recommendation to the Committee:

1. That she be authorized to continue the process of developing a Super-Zone area requested by the residents,
2. That the area to be designated should be expanded from Vacin Fairway on the south to 19th street on the north and from Euclid on the west to Scoville on the east.
3. That the Traffic Engineer will send a questionnaire to residents in the proposed Super-Zone area to further gauge the need for the area's Super-Zone designation among the residents and otherwise notify them of this proposal.
4. That Super-Zone parking stickers be redesigned in such a way to prevent re-selling by residents.

Following discussion and review of this plan, Chairman Paul made a motion that the Committee authorizes the Traffic Engineer to continue with the parking study process for Super-Zone designation of the above areas as well as to determine the cost and re-design of the Super-Zone vehicle parking sticker. Alderman Laureto seconded the motion. The motion carried unanimously. The Committee will continue to discuss the matter when information becomes available.

Sincerely,


Margaret Paul, Chairman

Committee Members: Aldermen Laureto and Polashek



Margaret Paul
3rd Ward Alderman

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Honorable Mayor Robert J. Lovero, and
Members of the City Council

January 6, 2011

Re: ***Cuyler-Highland-Harvey, from 39th to Ogden, Directional Revision***

Dear Mayor Lovero and Members of the City Council:

A meeting of the Parking and Traffic Committee was held on January 4, 2011. Committee members in attendance were: Aldermen Laureto, Polashek, and Paul. City Staff members attending were: Marsha Cohen, Nicole Campbell, and Robert Schiller. Berwyn resident Beverly Pastorek also attended.

The Chair called the meeting to order at 5:15 p.m.

The committee, having placed the matter of ***Cuyler-Highland-Harvey, from 39th to Ogden, Directional Revision*** on its agenda, reviewed concerns raised by the City Traffic Engineer concerning traffic flow and expected increased traffic counts on the above referenced streets.

Ms. Campbell anticipates that that the new business opening on Ogden in the area may generate up to 700 vehicle trips per day. The recent change in the direction of traffic flow on Lombard has created three south bound one-way streets (Lombard, Harvey, and Cuyler) with one north bound one-way street (Highland). This traffic pattern and the anticipated high volume of traffic will cause undue congestion and poor traffic flow on the residential streets.

Ms. Campbell advised the committee of a plan to change the direction of one-way traffic from 39th on the south to Ogden on the north as follows:

- Lombard: Traffic to travel south bound (current direction remains the same.)
- Harvey: Traffic to travel north bound (the change in direction will be consistent with the traffic direction north of Ogden.)
- Highland: Traffic to travel south bound (change in direction will be consistent with the traffic direction north of Ogden.)
- Cuyler: Traffic to travel north bound (change in direction will be consistent with the traffic direction north of Ogden.)

Ms. Campbell stated that the revised traffic directions would benefit both the new business and the residents. Following discussion and review of this plan, Chairman Paul made a motion that the Committee adopt the plan presented by the Traffic Engineer. The motion was seconded by Alderman Laureto. The motion passed unanimously.

Sincerely,

Margaret Paul, Chairman

Committee Members: Aldermen Laureto and Polashek

WESLEY AVE.

CLARENCE AVE.

EAST AVE.

SCOVILLE AVE.

GUNDERSON AVE.

ELMWOOD AVE.

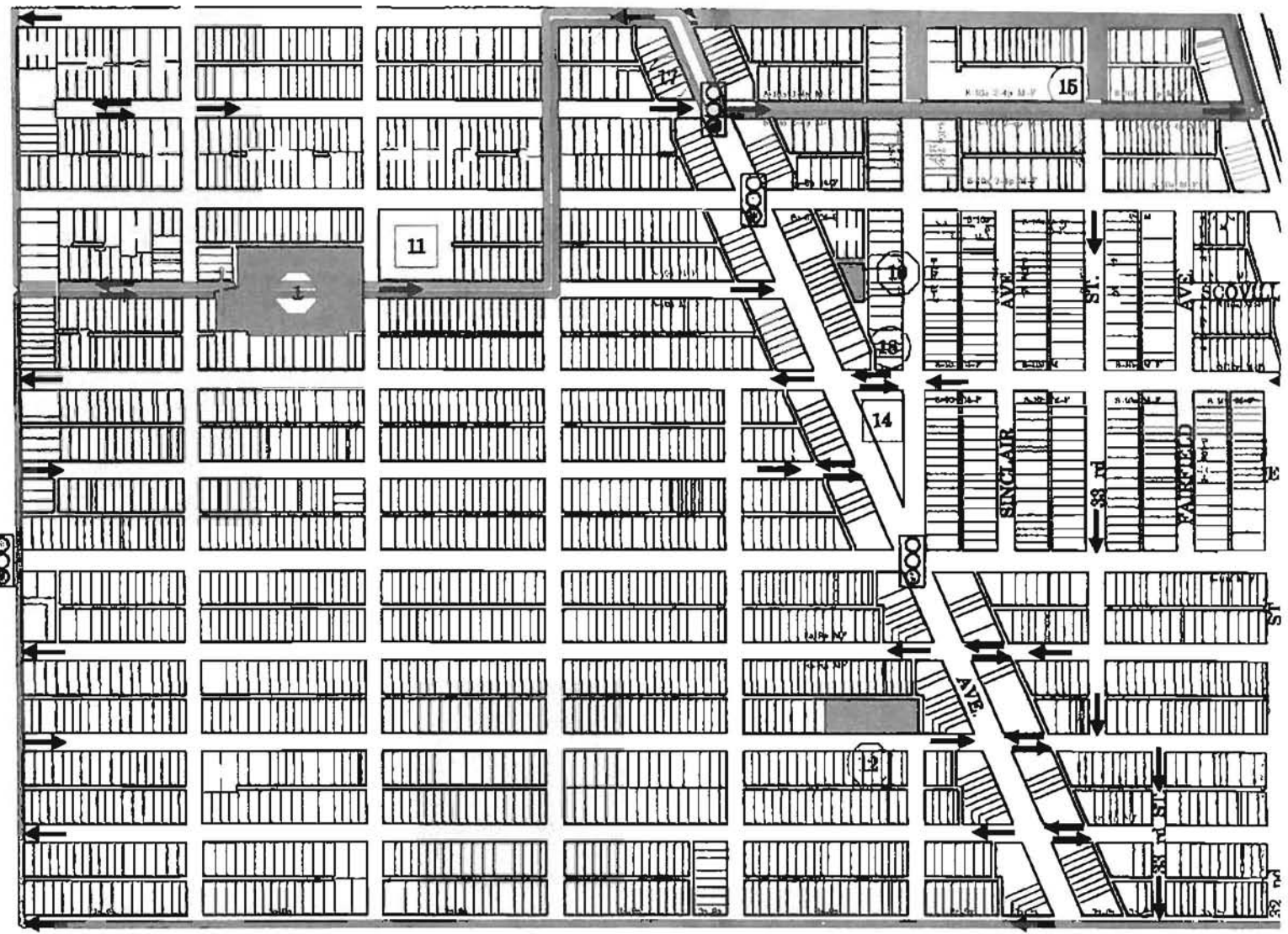
RIDGELAND AVE.

CUYLER AVE.

HIGHLAND AVE.

HARVEY AVE.

LOMBARD AVE.



I-3
The City of Berwyn



Margaret Paul
3rd Ward Alderman

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www.berwyn-il.gov

Honorable Mayor Robert J. Lovero, and
Members of the City Council

January 6, 2011

Re: Depot Area Parking Study and Suggestions

Dear Mayor Lovero and Members of the City Council:

A meeting of the Parking and Traffic Committee was held on January 4, 2011. Committee members in attendance were: Aldermen Laureto, Polashek, and Paul. City Staff members attending were: Marsha Cohen, Nicole Campbell, and Robert Schiller. Berwyn resident Beverly Pastorek also attended.

The Chair called the meeting to order at 5:15 p.m.

The committee, having placed the matter of *The Depot Parking Study and Suggestions* on its agenda, reviewed parking issues in the Depot District and MacNeal Hospital area raised by the City Traffic Engineer. Ms. Campbell advised the committee of complaints received from residents concerning lack of parking on streets near and around the train depots and MacNeal Hospital.

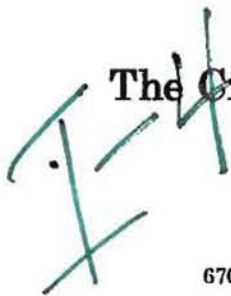
Berwyn residents from other sections of the City are allowed to park on the streets in the areas designated "Resident Parking Only". This limits parking for residents living in the Depot and hospital areas. This practice also thwarts the goal of locating commuter and hospital traffic to the parking garage as well as the parking areas along the BNSF tracks.

Ms. Campbell presented findings and a preliminary plan to resolve the issues. Discussion ensued. No action or vote was taken.

Further discussion was tabled to be taken up at the next committee meeting.

Sincerely,


Margaret Paul, Alderman



The City of Berwyn



Margaret Paul
3rd Ward Alderman

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www.berwyn-il.gov

Honorable Mayor Robert J. Lovero, and
Members of the City Council

January 6, 2011

Re: Referral Item #25 Dated 9/28/2010 *School District Special Visitor Parking Pass*

Dear Mayor Lovero and Members of the City Council:

A meeting of the Parking and Traffic Committee was held on January 4, 2011. Committee members in attendance were: Aldermen Laureto, Polashek, and Paul. City Staff attending were: Marsha Cohen, Nicole Campbell, and Robert Schiller. Berwyn resident Beverly Pastorek also attended.

The Chair called the meeting to order at 5:15 p.m. The matter discussed was proposed changes to the City Ordinance section 484.04A. The issues discussed were:

- Whether schools, churches, and day-care centers should continue to have unlimited parking passes.
- The impact of changes on the organizations using the unlimited passes at this time.
- What fees, if any should be assessed for parking passes under this ordinance.
- What limit would be appropriate for each type of organization.
- The legal effect of passes in Super-zone areas.

It was determined that the goal of the committee would be to assess the issues and make a determination and recommendation for changes to section 484.04A by the end of February.

Further discussion was tabled to be taken up at the next committee meeting.

Sincerely,


Margaret Paul, Alderman



J. Staff Reports



J-1



BERWYN POLICE DEPARTMENT

6401 West 31st Street
Berwyn, Illinois 60402-0733
Phone (708) 795-5600
(Fax) 795-5627 Emergency 911

January 3, 2011

Mayor Robert J. Lovero
Members of the Berwyn City Council
6700 W. 26th Street
Berwyn, IL 60402

RE: REQUEST TO HIRE TWO TELECOMMUNICATION OPERATORS

Dear Mayor Lovero:

The Berwyn Police Department is respectfully requesting to waive the current hiring freeze in order to approve the hiring of two (2) Telecommunications Operators. This request is being made to bring the Telecommunications Unit up to proper staffing levels and approved budget allocation.

Please contact me at anytime if you require further information or if you have any questions. Thank you in advance for your consideration.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "James D. Ritz", written over a horizontal line.

James D. Ritz
Chief of Police

JDR/md

Cc: Berwyn City Council Members



Denis O'Halloran
Fire Chief

Frank Simek
Assistant Fire Chief

BERWYN FIRE DEPARTMENT

6700 W. 26th Street • Berwyn, IL 60402-0701
708.788.2660 ext 3281
FAX 708.788.3039 • Emergency 9-1-1



Mayor Robert J. Lovero

January 07, 2011

To: Honorable Mayor Robert Lovero

Members of City Council

From: Fire Chief Denis O'Halloran

Re: Replacement of a position vacancy of Firefighter

Honorable Mayor Robert Lovero & Members of City Council,

I am requesting permission to contact the Fire & Police Commissioners to begin the process of replacing a vacated position of probationary firefighter. The position is budgeted for and is a replacement position.

Respectfully submitted,

Fire Chief Denis O'Halloran



K. Consent Agenda



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

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www.berwyn-il.gov

January 7, 2011

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payroll January 5, 2011

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the January 11, 2011 meeting.

Payroll: January 5, 2011 in the amount of \$893,299.38.

Respectfully Submitted,

Nona N. Chapman
Budget Committee Chairman



Nona N. Chapman
1st Ward Alderman

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January 7, 2011

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payables January 11, 2011 meeting

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the January 11, 2011 meeting.

Total Payables: January 11, 2011 in the amount of \$1,668,091.50.

Respectfully Submitted,

Nona N. Chapman
Budget Committee Chairman

Payment Register

From Payment Date: 1/8/2010 - To Payment Date: 1/12/2011

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|-------------------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 01 - General Cash | | | | | | | | | |
| <u>Check</u> | | | | | | | | | |
| 10504 | 01/03/2011 | Open | | | Accounts Payable | K's Construction | \$1,466.00 | | |
| 10505 | 01/03/2011 | Open | | | Accounts Payable | MENARDS | \$67.74 | | |
| 10506 | 01/03/2011 | Open | | | Accounts Payable | STATE INDUSTRIAL PRODUCTS | \$246.34 | | |
| 10507 | 01/12/2011 | Open | | | Accounts Payable | 19th Street Condo Association | \$120.00 | | |
| 10508 | 01/12/2011 | Open | | | Accounts Payable | 1st Source America | \$3,318.86 | | |
| 10509 | 01/12/2011 | Open | | | Accounts Payable | ABC Automotive Electronics | \$8,108.75 | | |
| 10510 | 01/12/2011 | Open | | | Accounts Payable | ABC Commercial Maintenance Services, Inc. | \$8,264.00 | | |
| 10511 | 01/12/2011 | Open | | | Accounts Payable | Able Printing Service | \$661.83 | | |
| 10512 | 01/12/2011 | Open | | | Accounts Payable | ACM Elevator | \$483.93 | | |
| 10513 | 01/12/2011 | Open | | | Accounts Payable | AETNA - U.S. Healthcare | \$25,913.67 | | |
| 10514 | 01/12/2011 | Open | | | Accounts Payable | AIR ONE EQUIPMENT, INC. | \$2,895.00 | | |
| 10515 | 01/12/2011 | Open | | | Accounts Payable | AIRGAS NORTH CENTRAL | \$87.90 | | |
| 10516 | 01/12/2011 | Open | | | Accounts Payable | AL WARREN OIL COMPANY | \$41,649.04 | | |
| 10517 | 01/12/2011 | Open | | | Accounts Payable | AMAZON.COM | \$1,142.60 | | |
| 10518 | 01/12/2011 | Open | | | Accounts Payable | AMERICAN MESSAGING | \$14.30 | | |
| 10519 | 01/12/2011 | Open | | | Accounts Payable | Aqua Chill of Chicago # 22 | \$140.00 | | |
| 10520 | 01/12/2011 | Open | | | Accounts Payable | Architectonic Solutions, Inc. | \$1,500.00 | | |
| 10521 | 01/12/2011 | Open | | | Accounts Payable | ART FLO SHIRT AND LETTERING | \$231.00 | | |
| 10522 | 01/12/2011 | Open | | | Accounts Payable | ART FLO SHIRT AND LETTERING | \$584.00 | | |
| 10523 | 01/12/2011 | Open | | | Accounts Payable | AT & T Global Services, Inc. | \$1,856.76 | | |
| 10524 | 01/12/2011 | Open | | | Accounts Payable | AT&T | \$14,110.83 | | |
| 10525 | 01/12/2011 | Open | | | Accounts Payable | AT&T | \$5,896.31 | | |
| 10526 | 01/12/2011 | Open | | | Accounts Payable | AT&T | \$228.98 | | |
| 10527 | 01/12/2011 | Open | | | Accounts Payable | AWESOME Pest Service | \$725.00 | | |
| 10528 | 01/12/2011 | Open | | | Accounts Payable | B. DAVIDS LANDSCAPING | \$3,870.00 | | |
| 10529 | 01/12/2011 | Open | | | Accounts Payable | Baker & Taylor, Inc. | \$358.04 | | |
| 10530 | 01/12/2011 | Open | | | Accounts Payable | BANC OF AMERICA PUB CAPTL CORP | \$5,512.68 | | |
| 10531 | 01/12/2011 | Open | | | Accounts Payable | Barbara Simmons | \$67.35 | | |
| 10532 | 01/12/2011 | Open | | | Accounts Payable | BERWYN ACE HARDWARE | \$292.30 | | |
| 10533 | 01/12/2011 | Open | | | Accounts Payable | Blanca Ortiz | \$1,475.00 | | |
| 10534 | 01/12/2011 | Open | | | Accounts Payable | Blue Cross / Blue Shield of Illinois | \$583,666.53 | | |
| 10535 | 01/12/2011 | Open | | | Accounts Payable | BROWNELLS, INC. | \$497.89 | | |
| 10536 | 01/12/2011 | Open | | | Accounts Payable | CALUMET CITY PUBLIC LIBRARY | \$31.00 | | |
| 10537 | 01/12/2011 | Open | | | Accounts Payable | CASE LOTS INC | \$103.15 | | |
| 10538 | 01/12/2011 | Open | | | Accounts Payable | CDW GOVERNMENT, INC. | \$1,375.18 | | |
| 10539 | 01/12/2011 | Open | | | Accounts Payable | Cermak Animal Clinic | \$2,980.00 | | |
| 10540 | 01/12/2011 | Open | | | Accounts Payable | CHICAGO OFFICE TECHNOLOGY GROUP | \$532.19 | | |
| 10541 | 01/12/2011 | Open | | | Accounts Payable | CHROMATE CORPORATION | \$132.01 | | |
| 10542 | 01/12/2011 | Open | | | Accounts Payable | Civil & Environmental Consultants, Inc. | \$2,212.00 | | |

Payment Register

From Payment Date: 1/8/2010 - To Payment Date: 1/12/2011

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|--|-----------------------|----------------------|------------|
| 10543 | 01/12/2011 | Open | | | Accounts Payable | Classic Construction Company Services | \$9,990.00 | | |
| 10544 | 01/12/2011 | Open | | | Accounts Payable | CNA SURETY | \$51.37 | | |
| 10545 | 01/12/2011 | Open | | | Accounts Payable | Code 3, Inc. | \$1,216.19 | | |
| 10546 | 01/12/2011 | Open | | | Accounts Payable | ComEd | \$64,933.12 | | |
| 10547 | 01/12/2011 | Open | | | Accounts Payable | ComEd | \$188.67 | | |
| 10548 | 01/12/2011 | Open | | | Accounts Payable | COMMUNICATION REVOLVING FUND | \$439.15 | | |
| 10549 | 01/12/2011 | Open | | | Accounts Payable | COVER ONE | \$112.90 | | |
| 10550 | 01/12/2011 | Open | | | Accounts Payable | Daniel Saldaña / Irene Torres | \$1,475.00 | | |
| 10551 | 01/12/2011 | Open | | | Accounts Payable | Danny Sourbis | \$1,475.00 | | |
| 10552 | 01/12/2011 | Open | | | Accounts Payable | Dell Marketing, LP | \$8,443.93 | | |
| 10553 | 01/12/2011 | Open | | | Accounts Payable | Diamond Graphics, Inc. | \$7,060.75 | | |
| 10554 | 01/12/2011 | Open | | | Accounts Payable | Discovery Awnings & Canopies, INC. | \$5,660.00 | | |
| 10555 | 01/12/2011 | Open | | | Accounts Payable | Discovery Awnings & Canopies, INC. | \$8,800.00 | | |
| 10556 | 01/12/2011 | Open | | | Accounts Payable | DON MORRIS ARCHITECTS, P.C. | \$15,314.17 | | |
| 10557 | 01/12/2011 | Open | | | Accounts Payable | EARL BRIGGS | \$138.40 | | |
| 10558 | 01/12/2011 | Open | | | Accounts Payable | EASYPERMIT POSTAGE | \$10,000.00 | | |
| 10559 | 01/12/2011 | Open | | | Accounts Payable | EBSCO SUBSCRIPTION SERVICE | \$19,019.83 | | |
| 10560 | 01/12/2011 | Open | | | Accounts Payable | EDMUND P. WANDERLING | \$907.50 | | |
| 10561 | 01/12/2011 | Open | | | Accounts Payable | Elite Deposition Services | \$2,240.90 | | |
| 10562 | 01/12/2011 | Open | | | Accounts Payable | EMPIRE COOLER SERVICE, INC. | \$92.00 | | |
| 10563 | 01/12/2011 | Open | | | Accounts Payable | Environmental Solutions | \$7,860.00 | | |
| 10564 | 01/12/2011 | Open | | | Accounts Payable | Equilibrium IT Solutions, Inc. | \$5,295.00 | | |
| 10565 | 01/12/2011 | Open | | | Accounts Payable | Evelyn Endriz | \$66.36 | | |
| 10566 | 01/12/2011 | Open | | | Accounts Payable | Extreme Soccer | \$619.00 | | |
| 10567 | 01/12/2011 | Open | | | Accounts Payable | Federal Express Corporation | \$82.47 | | |
| 10568 | 01/12/2011 | Open | | | Accounts Payable | Felco Vending, Inc. | \$131.00 | | |
| 10569 | 01/12/2011 | Open | | | Accounts Payable | FELIX A. GRECO | \$1,319.00 | | |
| 10570 | 01/12/2011 | Open | | | Accounts Payable | FIRE SAFETY CONSULTANTS, INC. | \$1,645.00 | | |
| 10571 | 01/12/2011 | Open | | | Accounts Payable | Flowers by Belmonte Bros. | \$109.75 | | |
| 10572 | 01/12/2011 | Open | | | Accounts Payable | Fort Dearborn Enterprises | \$64.80 | | |
| 10573 | 01/12/2011 | Open | | | Accounts Payable | Fort Dearborn Life Insurance Company | \$4,774.77 | | |
| 10574 | 01/12/2011 | Open | | | Accounts Payable | FULLMER LOCKSMITH SERVICE INC | \$8.25 | | |
| 10575 | 01/12/2011 | Open | | | Accounts Payable | GALE | \$179.97 | | |
| 10576 | 01/12/2011 | Open | | | Accounts Payable | GAYLORD BROS INC | \$1,103.27 | | |
| 10577 | 01/12/2011 | Open | | | Accounts Payable | George E. Rydman & Associates, Ltd. | \$104.42 | | |
| 10578 | 01/12/2011 | Open | | | Accounts Payable | HARVARD HEALTH LETTER | \$29.00 | | |
| 10579 | 01/12/2011 | Open | | | Accounts Payable | Harvey Place Condo Association | \$560.26 | | |
| 10580 | 01/12/2011 | Open | | | Accounts Payable | HD SUPPLY WATERWORKS, LTD | \$4,686.12 | | |
| 10581 | 01/12/2011 | Open | | | Accounts Payable | Herbert Gavarrete | \$78.75 | | |
| 10582 | 01/12/2011 | Open | | | Accounts Payable | HIGHSMITH COMPANY | \$332.59 | | |

Payment Register

From Payment Date: 1/8/2010 - To Payment Date: 1/12/2011

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|---|-----------------------|----------------------|------------|
| 10583 | 01/12/2011 | Open | | | Accounts Payable | HOME DEPOT CREDIT SERVICES | \$451.21 | | |
| 10584 | 01/12/2011 | Open | | | Accounts Payable | HOUSE OF DOORS,INC. | \$1,209.93 | | |
| 10585 | 01/12/2011 | Open | | | Accounts Payable | IGFOA | \$85.00 | | |
| 10586 | 01/12/2011 | Open | | | Accounts Payable | ILLINOIS DEPT. OF PUBLIC HEALTH | \$100.00 | | |
| 10587 | 01/12/2011 | Open | | | Accounts Payable | Illinois Fire Service Administrative Professionals | \$510.00 | | |
| 10588 | 01/12/2011 | Open | | | Accounts Payable | ILLINOIS LABOR LAW POSTER SERVICE | \$57.25 | | |
| 10589 | 01/12/2011 | Open | | | Accounts Payable | ILLINOIS PAPER & COPIER CO. | \$11.83 | | |
| 10590 | 01/12/2011 | Open | | | Accounts Payable | INFRESEARCH, INC. | \$650.00 | | |
| 10591 | 01/12/2011 | Open | | | Accounts Payable | INTOXIMETERS | \$409.30 | | |
| 10592 | 01/12/2011 | Open | | | Accounts Payable | JACK'S RENTAL INC | \$66.42 | | |
| 10593 | 01/12/2011 | Open | | | Accounts Payable | James McDonnell | \$4,534.02 | | |
| 10594 | 01/12/2011 | Open | | | Accounts Payable | James Tadrowski | \$1,650.00 | | |
| 10595 | 01/12/2011 | Open | | | Accounts Payable | JERRY MARZULLO | \$1,578.00 | | |
| 10596 | 01/12/2011 | Open | | | Accounts Payable | Jim Frank | \$59.95 | | |
| 10597 | 01/12/2011 | Open | | | Accounts Payable | JOANNE D.GRANT CSR | \$300.00 | | |
| 10598 | 01/12/2011 | Open | | | Accounts Payable | JOHN TARULLO | \$7,450.00 | | |
| 10599 | 01/12/2011 | Open | | | Accounts Payable | John Wysocki | \$45.00 | | |
| 10600 | 01/12/2011 | Open | | | Accounts Payable | JOHNSON,ROBERTS, & ASSOCIATES | \$16.66 | | |
| 10601 | 01/12/2011 | Open | | | Accounts Payable | K's Construction | \$1,520.00 | | |
| 10602 | 01/12/2011 | Open | | | Accounts Payable | Kathleen Pennacchio | \$104.18 | | |
| 10603 | 01/12/2011 | Open | | | Accounts Payable | KB LAWN AND MULCH | \$1,440.00 | | |
| 10604 | 01/12/2011 | Open | | | Accounts Payable | KB LAWN AND MULCH | \$570.00 | | |
| 10605 | 01/12/2011 | Open | | | Accounts Payable | Knit Simple | \$19.97 | | |
| 10606 | 01/12/2011 | Open | | | Accounts Payable | Kovilic Construction Company,Inc. | \$102,498.62 | | |
| 10607 | 01/12/2011 | Open | | | Accounts Payable | KUNZ & ASSOCIATES | \$8,000.00 | | |
| 10608 | 01/12/2011 | Open | | | Accounts Payable | L-K FIRE EXTINGUISHER SERVICE | \$124.50 | | |
| 10609 | 01/12/2011 | Open | | | Accounts Payable | LANDMARK AUDIOBOOKS | \$178.90 | | |
| 10610 | 01/12/2011 | Open | | | Accounts Payable | LAW ENFORCEMENT TARGETS,INC. | \$571.11 | | |
| 10611 | 01/12/2011 | Open | | | Accounts Payable | Lawndale News | \$250.00 | | |
| 10612 | 01/12/2011 | Open | | | Accounts Payable | Lawndale News | \$382.22 | | |
| 10613 | 01/12/2011 | Open | | | Accounts Payable | LEXISNEXIS | \$467.00 | | |
| 10614 | 01/12/2011 | Open | | | Accounts Payable | M.C. DRYWALL FINISHERS,INC., ED MIJANGOS | \$765.00 | | |
| 10615 | 01/12/2011 | Open | | | Accounts Payable | MARIA SS. LAURETANA | \$100.00 | | |
| 10616 | 01/12/2011 | Open | | | Accounts Payable | MARIE L.ROGERS | \$656.90 | | |
| 10617 | 01/12/2011 | Open | | | Accounts Payable | Mario Gamino,Jr. | \$1,475.00 | | |
| 10618 | 01/12/2011 | Open | | | Accounts Payable | MARK-IT CORP. | \$14,633.88 | | |
| 10619 | 01/12/2011 | Open | | | Accounts Payable | MEILAHN MANUFACTURING CO. | \$2,645.00 | | |
| 10620 | 01/12/2011 | Open | | | Accounts Payable | MES-ILLINOIS | \$8,114.48 | | |
| 10621 | 01/12/2011 | Open | | | Accounts Payable | Metro Clerking,Inc. | \$80.00 | | |

Payment Register

From Payment Date: 1/8/2010 - To Payment Date: 1/12/2011

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference |
|--------|------------|--------|-------------|----------------------------|------------------|---|-----------------------|----------------------|------------|
| 10622 | 01/12/2011 | Open | | | Accounts Payable | METRO COLLISION SERVICE | \$3,456.95 | | |
| 10623 | 01/12/2011 | Open | | | Accounts Payable | METRO MOTORS | \$22,712.19 | | |
| 10624 | 01/12/2011 | Open | | | Accounts Payable | METROPOLITAN FIRE CHIEFS ASSOC.OF ILLINOIS | \$180.00 | | |
| 10625 | 01/12/2011 | Open | | | Accounts Payable | Metropolitan Library System | \$3,800.30 | | |
| 10626 | 01/12/2011 | Open | | | Accounts Payable | Midwest Protection, Inc. | \$1,649.95 | | |
| 10627 | 01/12/2011 | Open | | | Accounts Payable | MIDWEST TAPE | \$44.96 | | |
| 10628 | 01/12/2011 | Open | | | Accounts Payable | MIKE & SONS | \$3,699.50 | | |
| 10629 | 01/12/2011 | Open | | | Accounts Payable | MILTON F PERSIN | \$134.00 | | |
| 10630 | 01/12/2011 | Open | | | Accounts Payable | MRA | \$19,538.00 | | |
| 10631 | 01/12/2011 | Open | | | Accounts Payable | MUNICIPAL CLERKS OF ILLINOIS | \$45.00 | | |
| 10632 | 01/12/2011 | Open | | | Accounts Payable | NAEIR | \$1,238.21 | | |
| 10633 | 01/12/2011 | Open | | | Accounts Payable | NATIONAL SEED | \$5,080.00 | | |
| 10634 | 01/12/2011 | Open | | | Accounts Payable | NATIONAL TRUST FOR HISTORIC PRESERVATION | \$30.00 | | |
| 10635 | 01/12/2011 | Open | | | Accounts Payable | NEXTEL COMMUNICATIONS | \$656.03 | | |
| 10636 | 01/12/2011 | Open | | | Accounts Payable | NICOR GAS | \$362.77 | | |
| 10637 | 01/12/2011 | Open | | | Accounts Payable | NONA CHAPMAN | \$3,362.91 | | |
| 10638 | 01/12/2011 | Open | | | Accounts Payable | NORTH AMERICAN SALT CO. | \$71,990.17 | | |
| 10639 | 01/12/2011 | Open | | | Accounts Payable | OFFICE DEPOT | \$286.80 | | |
| 10640 | 01/12/2011 | Open | | | Accounts Payable | OFFICE EQUIPMENT SALES | \$9.17 | | |
| 10641 | 01/12/2011 | Open | | | Accounts Payable | OLDIES.COM | \$160.13 | | |
| 10642 | 01/12/2011 | Open | | | Accounts Payable | OVERDOORS OF IL | \$1,176.00 | | |
| 10643 | 01/12/2011 | Open | | | Accounts Payable | Paradise 4 Paws | \$325.50 | | |
| 10644 | 01/12/2011 | Open | | | Accounts Payable | Patrick N.Murray | \$1,575.00 | | |
| 10645 | 01/12/2011 | Open | | | Accounts Payable | Peggy Rose Academy Of Dance | \$4,866.30 | | |
| 10646 | 01/12/2011 | Open | | | Accounts Payable | PROFESSIONAL PEST CONTROL, INC. | \$65.00 | | |
| 10647 | 01/12/2011 | Open | | | Accounts Payable | R.A. James Construction | \$417.00 | | |
| 10648 | 01/12/2011 | Open | | | Accounts Payable | R.D.V. ELECTRIC INC. | \$210.00 | | |
| 10649 | 01/12/2011 | Open | | | Accounts Payable | RAY O'HERRON CO.INC. | \$956.90 | | |
| 10650 | 01/12/2011 | Open | | | Accounts Payable | RESEARCH TECHNOLOGY INT'L | \$354.95 | | |
| 10651 | 01/12/2011 | Open | | | Accounts Payable | Richard C. Dahms | \$1,245.00 | | |
| 10652 | 01/12/2011 | Open | | | Accounts Payable | Robert J. Lovero | \$26.00 | | |
| 10653 | 01/12/2011 | Open | | | Accounts Payable | ROBERT R.ANDREAS & SONS | \$31,841.20 | | |
| 10654 | 01/12/2011 | Open | | | Accounts Payable | Roberta Miles | \$300.00 | | |
| 10655 | 01/12/2011 | Open | | | Accounts Payable | S JANTELEZIO INSURANCE CO | \$30.00 | | |
| 10656 | 01/12/2011 | Open | | | Accounts Payable | Salvador L. Gamino | \$4,422.33 | | |
| 10657 | 01/12/2011 | Open | | | Accounts Payable | SALVATORE MOLINARO | \$1,484.00 | | |
| 10658 | 01/12/2011 | Open | | | Accounts Payable | SAM'S CLUB | \$182.90 | | |
| 10659 | 01/12/2011 | Open | | | Accounts Payable | SHERWIN WILLIAMS | \$317.28 | | |
| 10660 | 01/12/2011 | Open | | | Accounts Payable | SIKICH LLP | \$150.00 | | |

Payment Register

From Payment Date: 1/8/2010 - To Payment Date: 1/12/2011

| Number | Date | Status | Void Reason | Reconciled/ Voided Date | Source | Payee Name | Transaction Amount | Reconciled Amount | Difference | |
|--------------------|------------|--------|-------------|----------------------------|------------------|---|-----------------------|----------------------|------------|--|
| 10661 | 01/12/2011 | Open | | | Accounts Payable | SOUTHWEST UNITED FIRE DISTRICTS, FIRE TRAINING ACADEM | \$525.00 | | | |
| 10662 | 01/12/2011 | Open | | | Accounts Payable | SPRINT | \$365.81 | | | |
| 10663 | 01/12/2011 | Open | | | Accounts Payable | Strictly Sewers | \$8,900.00 | | | |
| 10664 | 01/12/2011 | Open | | | Accounts Payable | SUBURBAN LABORATORIES,INC. | \$335.00 | | | |
| 10665 | 01/12/2011 | Open | | | Accounts Payable | SUBURBAN LIFE PUBLICATIONS | \$1,725.51 | | | |
| 10666 | 01/12/2011 | Open | | | Accounts Payable | Sunbelt Rentals | \$1,134.90 | | | |
| 10667 | 01/12/2011 | Open | | | Accounts Payable | SWAN | \$10,396.61 | | | |
| 10668 | 01/12/2011 | Open | | | Accounts Payable | T.A.G.'S TUCKPOINTING, GERARDO GARCIA | \$560.00 | | | |
| 10669 | 01/12/2011 | Open | | | Accounts Payable | Tammy Sheedy | \$43.85 | | | |
| 10670 | 01/12/2011 | Open | | | Accounts Payable | TELE-TRON ACE HARDWARE | \$1,120.88 | | | |
| 10671 | 01/12/2011 | Open | | | Accounts Payable | Texor World Fuel Services | \$237.00 | | | |
| 10672 | 01/12/2011 | Open | | | Accounts Payable | The Elmwood Condo Association | \$191.99 | | | |
| 10673 | 01/12/2011 | Open | | | Accounts Payable | THEODORE J.POLASHEK | \$1,253.47 | | | |
| 10674 | 01/12/2011 | Open | | | Accounts Payable | THOMAS J.PAVLIK | \$28.25 | | | |
| 10675 | 01/12/2011 | Open | | | Accounts Payable | THOMPSON ELEVATOR INSPECTION SERVICE INC. | \$1,072.00 | | | |
| 10676 | 01/12/2011 | Open | | | Accounts Payable | Tim Wallace Snowplow Supply | \$320.00 | | | |
| 10677 | 01/12/2011 | Open | | | Accounts Payable | Timothy Keske | \$4,624.00 | | | |
| 10678 | 01/12/2011 | Open | | | Accounts Payable | Traffic Control & Protection Inc. | \$3,021.25 | | | |
| 10679 | 01/12/2011 | Open | | | Accounts Payable | U.S. Cellular | \$389.73 | | | |
| 10680 | 01/12/2011 | Open | | | Accounts Payable | U.S. Postmaster | \$440.00 | | | |
| 10681 | 01/12/2011 | Open | | | Accounts Payable | US GAS | \$399.60 | | | |
| 10682 | 01/12/2011 | Open | | | Accounts Payable | VCG UNIFORM/CARLSON MURRAY | \$228.30 | | | |
| 10683 | 01/12/2011 | Open | | | Accounts Payable | VERIZON WIRELESS | \$65.00 | | | |
| 10684 | 01/12/2011 | Open | | | Accounts Payable | VIOLET FLOWER SHOP | \$53.80 | | | |
| 10685 | 01/12/2011 | Open | | | Accounts Payable | WASTE MANMAGEMENT ILLINOIS-METRO | \$332,346.78 | | | |
| 10686 | 01/12/2011 | Open | | | Accounts Payable | WEIMER MACHINE | \$24,072.46 | | | |
| 10687 | 01/12/2011 | Open | | | Accounts Payable | Wescon Underground Inc. | \$2,500.00 | | | |
| 10688 | 01/12/2011 | Open | | | Accounts Payable | WESTCHESTER PUBLIC LIBRARY | \$10.00 | | | |
| 10689 | 01/12/2011 | Open | | | Accounts Payable | Wildman, Harold, Allen.& Dixon LLP | \$10,000.00 | | | |
| 10690 | 01/12/2011 | Open | | | Accounts Payable | ZEE MEDICAL,INC. | \$119.73 | | | |
| Type Check Totals: | | | | | | | 187 Transactions | \$1,668,091.50 | | |

01 - General Cash Totals

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------|-------|--------------------|-------------------|
| | Open | 187 | \$1,668,091.50 | |
| | Total | 187 | \$1,668,091.50 | \$0.00 |
| All | Status | Count | Transaction Amount | Reconciled Amount |
| | Open | 187 | \$1,668,091.50 | |
| | Total | 187 | \$1,668,091.50 | \$0.00 |

Grand Totals:

| Checks | Status | Count | Transaction Amount | Reconciled Amount |
|--------|--------|-------|--------------------|-------------------|
|--------|--------|-------|--------------------|-------------------|

Payment Register

From Payment Date: 1/8/2010 - To Payment Date: 1/12/2011

| | | | | |
|------------|---------------|--------------|---------------------------|--------------------------|
| | Open | 187 | \$1,668,091.50 | |
| | Total | 187 | \$1,668,091.50 | \$0.00 |
| <u>All</u> | <u>Status</u> | <u>Count</u> | <u>Transaction Amount</u> | <u>Reconciled Amount</u> |
| | Open | 187 | \$1,668,091.50 | |
| | Total | 187 | \$1,668,091.50 | \$0.00 |



The City of Berwyn



Margaret Paul
3rd Ward Alderman

A Century of Progress with Pride

6700 West 28th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6403 Fax: (708) 788-2675
www.berwyn-il.gov

Honorable Mayor Robert J. Lovero, and
Members of the City Council

January 6, 2011

Re: Request for Handicapped Parking
Stanley Guza
2648 Euclid Avenue
Berwyn, Illinois 60402

Dear Mayor Lovero and Members of the City Council:

I concur with the determination of the Community Service Officer that Mr. Guza meets the requirements for handicapped parking.

I ask that this matter be placed on the Consent Agenda. I respectfully request that you concur in the findings and approve the application.

Sincerely,


Margaret Paul, Alderman

Berwyn
Police Department

6401 West 31st Street
Berwyn, Illinois 60402-0733
Phone (708) 795-5600
(Fax) 795-5627 Emergency 9-1-1

**TO: HONORABLE MAYOR ROBERT J. LOVERO AND
MEMBERS OF THE BERWYN CITY COUNCIL**

**FROM: BERWYN POLICE DEPARTMENT
LOCAL ORDINANCE DIVISION**

DATE: December 14, 2010

RE: HANDICAPPED SIGN FOR: Stanley Guza # 706

**ATTACHED IS A REQUEST FOR A HANDICAPPED SIGN TO BE
ERECTED IN THE CITY OF BERWYN PARKWAY IN FRONT OF:**

2648 Euclid Ave.

PLEASE REVIEW THE ATTACHED PAPERWORK AND ADVISE.

CC: ALDERMAN Margaret Paul

Berwyn Police Department

6401 West 31st Street
Berwyn, Illinois 60402-0733
Phone (708) 795-5600
(Fax) 795-5627 Emergency 911

Handicapped Parking Sign Request & Report

To: Mayor Robert J. Lovero
And Members of City Council

From: Berwyn Police Department
Community Service Division

Date: December 14, 2010

Application: 706

Name of Applicant: Stanley Guza

Address: 2648 Euclid Ave.

Telephone:

Nature of Disability:

| Information | YES | NO | Information | YES | NO |
|---------------------------|-------------------------------------|-------------------------------------|-------------------------|-------------------------------------|--------------------------|
| Doctor's Note/ Affidavit: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Interviewed: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Owner's Support Letter: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Handicap Plates: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Garage: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Wheelchair: | | |
| Driveway: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Walker: | | — |
| Off Street: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Cane: | — | — |
| On Street: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Oxygen: | | |
| Meets Requirements: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Report Number: 10-16214 | | |

Recommendation: APPROVE DENY

Reporting Officer: T Young# 183

Comments:

Alderman: *M. Paul*

Ward: *3*

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 10-16214

| | | |
|--|---|-----------------------------|
| STATION COMPLAINT UCR 9041 (Applicant File) | DESCRIPTION Applicant File | INCIDENT # 10-16214 |
| REPORT TYPE Incident Report | RELATED CAD # C10-065204 | HOW RECEIVED In Progress |
| WHEN REPORTED 12/13/2010 11:56 | LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2648 S EUCLID AV Berwyn, IL 60402 | |
| TIME OF OCCURRENCE 12/13/2010 11:56 | STATUS CODE | STATUS DATE |

| INVOLVED ENTITIES | | | | | | | | | |
|------------------------------------|------------------|-------|-----------------------------------|-----------------|-------|-------|--|--|--|
| NAME | DOB | AGE | ADDRESS | | | | | | |
| GUZA, STANLEY P | | | 2648 S EUCLID AV Berwyn, IL 60402 | | | | | | |
| SEX | RACE | HGT | WGT | HAIR | EYES | PHONE | | | |
| M | White, Caucasian | 5' 5" | | Brown | Brown | | | | |
| CLOTHING | | SID # | DL # | FBI # | | | | | |
| UCR | TYPE | | | RELATED EVENT # | | | | | |
| 9041 (Applicant File) - 0 count(s) | Reporting Party | | | | | | | | |

| INVOLVED VEHICLES | | | | | | |
|-------------------|-------|-------------|-------------|----------|--|--|
| VEH/PLATE # | STATE | TYPE | INVOLVEMENT | VIN # | | |
| | IL | Van/Minivan | Involved | | | |
| YEAR | MAKE | MODEL | COLOR | COMMENTS | | |
| 1993 | Dodge | Caravan | Blue | | | |
| OWNER | | | | | | |

NARRATIVES
PRIMARY NARRATIVE

In summary:

Stanley Guza is requesting a handicapped sign placed on 27th St next to his residence located at 2648 S Euclid Ave Berwyn IL 60402. Stanley drives a blue in color 1993 Dodge Caravan with IL handicapped plates 161070 and has a valid handicapped placard# BD10813. Stanley suffers from _____ due to _____ and requires a cane to walk great distances. There is a garage on premise that is being used for storage, no off street parking available and on street parking is limited.

Stanley Guza meets the requirements for being handicapped in the State of Illinois

A/o recommends the application be approved.

| | | | |
|-------------------|--------|----------|--------|
| REPORTING OFFICER | STAR # | REVIEWER | STAR # |
| YOUNG, TERRY | 183 | | |

ASSISTING OFFICERS

| | |
|----------|--------|
| OFFICERS | STAR # |
| | |

OCT 27 2010

CITY OF BERWYN - AFFIDAVIT FOR HANDICAPPED SIGN

PLEASE PRINT

STANLEY F. GIUZZA
(Handicapped Person Name)

2648 Euclid.
(Address)

STANLEY F. GIUZZA
(Applicant's Name)

(Phone)

PLEASE PRINT

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit which said person knows to be false or believes to be false.

Stanley F. Giuzza
(Signature of Applicant)

10/26/10
(Date)

PLEASE PRINT

PHYSICIAN MUST FILL OUT THE NATURE OF PATIENT'S HANDICAP

I HEREBY CERTIFY THAT THE PHYSICAL CONDITIONS OF THE ABOVE NAMES "HANDICAPPED PERSON" CONSTITUTES HIM/HER A HANDICAPPED PERSON AS DEFINED UNDER THE STATUTORY PROVISION PAR. 1-159.1 (PHYSICALLY HANICAPPED PERSON - Every Natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature)

10/27/10
(Date)

(PLEASE PRINT - PHYSICIAN'S Name and Address)

(Phone)

HANDICAPPED STATE PLATE* 161070

VEHICLE TAG # 12140 YR 10/11

REGULAR STATE PLATE # _____

HANDICAP STATE CARD # BD10813

YOU MUST HAVE A HANDICAP STATE PLATE OR CARD TO PARK VEHICLE IN A HANDICAPPED SPOT.

10-16-11



BERWYN POLICE DEPARTMENT



8401 West 31st Street
Berwyn, Illinois 60402-0738
Phone (708) 785-5800
Fax (708) 785-5827 Emergency 9-1-1

HANDICAPPED PARKING INTERVIEW FORM

Applicant Name: Stanley F. Guza

Applicant Address: 2648 Euclid

Applicant Phone #: _____

Applicant D/L #: _____ D.O.B. _____

Vehicle Make: Dodge Vehicle Color: Blue

License Plate #: _____ Handicapped Placard #: _____

Does Applicant Use:

Wheelchair _____ Walker _____ Cane _____ Oxygen _____

Parking Availability:

Driveway N/A Garage X On Street X Off Street N/A

Notes: 4/0 spoke with Stanley Guza who related that he has leg
is requiring him to use a cane
to walk. Garage or premise used for storage.

APPLICANT INTERVIEW

| | | |
|-----------------------|----------------------|---------------------------------------|
| Date: <u>12/14/10</u> | Time: <u>12:00pm</u> | Results: <u>Recommended (Approve)</u> |
| Date: _____ | Time: _____ | Results: _____ |
| Date: _____ | Time: _____ | Results: _____ |
| Date: _____ | Time: _____ | Results: _____ |
| Date: _____ | Time: _____ | Results: _____ |

Completion Date: 12/14/10

Application Number:

706

Filed In Book: 12/14/10

K
K
K

The City of Berwyn



Margaret Paul
3rd Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6403 Fax: (708) 788-2675
www.berwyn-il.gov

Honorable Mayor Robert J. Lovero, and
Members of the City Council

January 6, 2011

Re: Request for Handicapped Parking
Jerome Schmidhuber
2635 S. Clarence
Berwyn, Illinois 60402

Dear Mayor Lovero and Members of the City Council:

I concur with the determination of the Community Service Officer that Mr. Schmidhuber meets the requirements for handicapped parking.

I ask that this matter be placed on the Consent Agenda. I respectfully request that you concur in the findings and approve the application.

Sincerely,

Margaret Paul, Alderman

Berwyn
Police Department

6401 West 31st Street
Berwyn, Illinois 60402-0733
Phone (708) 795-5600
(Fax) 795-5627 Emergency 9-1-1

**TO: HONORABLE MAYOR ROBERT J. LOVERO AND
MEMBERS OF THE BERWYN CITY COUNCIL**

**FROM: BERWYN POLICE DEPARTMENT
LOCAL ORDINANCE DIVISION**

DATE: December 14, 2010

RE: HANDICAPPED SIGN FOR: Jerome Schmidhuber # 704

**ATTACHED IS A REQUEST FOR A HANDICAPPED SIGN TO BE
ERECTED IN THE CITY OF BERWYN PARKWAY IN FRONT OF:**

2635 S. Clarence Ave.

PLEASE REVIEW THE ATTACHED PAPERWORK AND ADVISE.

CC: ALDERMAN Margaret Paul

Berwyn Police Department

6401 West 31st Street
Berwyn, Illinois 60402-0733
Phone (708) 795-5600
(Fax) 795-5627 Emergency 911

Handicapped Parking Sign Request & Report

To: Mayor Robert J. Lovero
And Members of City Council

From: Berwyn Police Department
Community Service Division

Date: December 9, 2010

Application: 704

Name of Applicant: Jerome Schmidhuber

Address: 2635 S Clarence Ave

Telephone:

Nature of Disability:

| Information | YES | NO | Information | YES | NO |
|---------------------------|-------------------------------------|-------------------------------------|-------------------------|-------------------------------------|-------------------------------------|
| Doctor's Note/ Affidavit: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Interviewed: | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Owner's Support Letter: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Handicap Plates: | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Garage: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Wheelchair: | — | — |
| Driveway: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Walker: | — | — |
| Off Street: | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Cane: | — | |
| On Street: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Oxygen: | | — |
| Meets Requirements: | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Report Number: 10-16077 | | |

Recommendation: APPROVE DENY

Reporting Officer: T Young# 183

Comments:

Alderman: *M. Paul*

Ward: *3*

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 10-16077

| | | |
|--|---|------------------------|
| STATION COMPLAINT UCR 9041 (Applicant File) | DESCRIPTION Applicant File | INCIDENT # 10-16077 |
| REPORT TYPE Incident Report | RELATED CAD # C10-064620 | HOW RECEIVED Radio |
| WHEN REPORTED 12/09/2010 11:29 | LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2635 S CLARENCE AV Berwyn, IL 60402 | |
| TIME OF OCCURRENCE 12/09/2010 11:29 | STATUS CODE | STATUS DATE |

INVOLVED ENTITIES

| NAME | DOB | AGE | ADDRESS | PHONE |
|---|------------------------|------------|-------------------------------------|------------------|
| SCHMIDTHUBER, JEROME | | | 2635 S CLARENCE AV Berwyn, IL 60402 | |
| SEX: M | RACE: White, Caucasian | HGT: 5' 6" | WGT: | HAIR: Grey |
| CLOTHING: | | SID #: | DL #: | EYES: Brown |
| UCR: 9041 (Applicant File) - 0 count(s) | | | TYPE: Reporting Party | RELATED EVENT #: |
| SCHMIDTHUBER, LINDA L | | | 2635 S CLARENCE AV Berwyn, IL 60402 | |
| SEX: F | RACE: White, Caucasian | HGT: 5' 7" | WGT: | HAIR: Brown |
| CLOTHING: | | SID #: | DL #: | EYES: Brown |
| UCR: 9041 (Applicant File) - 0 count(s) | | | TYPE: Other | RELATED EVENT #: |

INVOLVED VEHICLES

| VEH/PLATE # | STATE | TYPE | INVOLVEMENT | VIN # |
|-------------|------------|------------------|--------------|-----------|
| | IL | Carryall/SUV | Involved | |
| YEAR: 1993 | MAKE: Jeep | MODEL: (unknown) | COLOR: Black | COMMENTS: |
| OWNER: | | | | |
| | IL | Carryall/SUV | Involved | |
| YEAR: 2004 | MAKE: Jeep | MODEL: Cherokee | COLOR: Red | COMMENTS: |
| OWNER: | | | | |

NARRATIVES

PRIMARY NARRATIVE

99In summary:

Jerome Schmidhuber is requesting a handicapped parking sign in front of his residence located at 2635 S. Clarence Ave. Berwyn IL 60402. Jerome owns 2 vehicles a red 2004 Jeep bearing IL plate# _____ and a black 1993 Jeep bearing IL plate# _____ to which his wife Linda also drives. Jerome has a valid handicapped placard# BA 16110. Jerome _____ that does not allow him to walk great distances without the use of _____. There is a garage on premise that 1 vehicle is always parked inside. There is no off street parking available and on _____

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 10-16077

| | | |
|-----------------------|--|--------------|
| STATION COMPLAINT UCR | DESCRIPTION | INCIDENT # |
| 9041 (Applicant File) | Applicant File | 10-16077 |
| REPORT TYPE | RELATED CAD # | DOT # |
| Incident Report | C10-064620 | |
| WHEN REPORTED | LOCATION OF OFFENSE (HOUSE NO., STREET NAME) | HOW RECEIVED |
| 12/09/2010 11:29 | 2635 S CLARENCE AV Berwyn, IL 60402 | Radio |
| TIME OF OCCURRENCE | STATUS CODE | STATUS DATE |
| 12/09/2010 11:29 | | |

street parking is limited.

Jerome Schmidhuber meets the requirements for being handicapped in the State of Illinois.

A/o recommends the application be approved.

| | | | |
|-------------------|--------|----------|--------|
| REPORTING OFFICER | STAR # | REVIEWER | STAR # |
| YOUNG, TERRY | 183 | | |

ASSISTING OFFICERS

OFFICERS

STAR #

NOV 08 2010

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

AFFIDAVIT FOR HANDICAPPED PARKING SIGN

You must have a Handicap State Plate or Handicap Card
to park any vehicle in a designated Handicap Parking space

Jerome Schmidhuber 2635 Clarence Ave
(Name of Handicapped Applicant) (Address)

(Name of caregiver, if applicable) (Telephone Number)

u (2004 Jeep)
(Illinois Handicapped License Plate Number) (City Vehicle Sticker Number and Year)

(1993 Jeep Black) BA16110
(Illinois License Plate Number) (Illinois Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Jerome Schmidhuber 11/4/2010
(Signature of handicapped person or their legal guardian) (Date)

Physician must state, by printing below, the nature of the patient's handicap

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair)

(Physician's Signature) (Date)

(Print Physician's Name, Address and Telephone Number)

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois



10-16077

BERWYN POLICE DEPARTMENT



8401 West 21st Street
Berwyn, Illinois 60402-0739
Phone: (708) 795-6600
Fax (708) 795-5627 Emergency 9-1-1

HANDICAPPED PARKING INTERVIEW FORM

Applicant Name: Jerome Schmidhuber

Applicant Address: 2635 Clarence

Applicant Phone #: _____

Applicant D/L #: _____ D.O.B. _____

Vehicle Make: Jeep (04) (Red) Vehicle Color: Red
Jeep (93) (Black) BLACK

License Plate #: 04 Je Handicapped Placard #: BA16110
93 Je

Does Applicant Use:

Wheelchair _____ Walker _____ Cane _____ Oxygen _____

Parking Availability:

Driveway N/A Garage X On Street X Off Street N/A

Notes: A/O spoke with Jerome Schmidhuber who related the
he has a brace and crutch requires someone
or walker to walk. Garage on premise used to park 10 of his
vehicles.

APPLICANT INTERVIEW

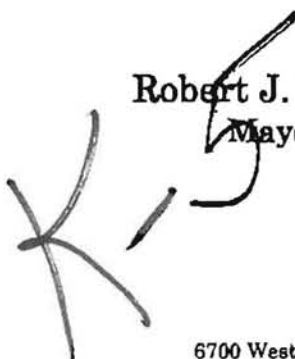
| | | |
|----------------------|-------------------|-------------------------------------|
| Date: <u>12/9/10</u> | Time: <u>1130</u> | Results: <u>Recommend (Approve)</u> |
| Date: _____ | Time: _____ | Results: _____ |
| Date: _____ | Time: _____ | Results: _____ |
| Date: _____ | Time: _____ | Results: _____ |
| Date: _____ | Time: _____ | Results: _____ |

Completion Date: 12/9/10

Application Number:

704

Logged in Book: 12/9/10


Robert J. Lovero
Mayor



Charles D. Lazzara
Building Director

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-1427
www.berwyn-il.gov

January 3, 2011

Honorable Robert J. Lovero
Mayor of the City of Berwyn
Members of City Council

Re: Building and Local Improvement Permits

Gentlemen:

Attached hereto is the financial report of Building and Local Improvement Permits issued by the City of Berwyn for the month of December 2010, along with a copy of Permit Statistics for this same period.

Respectfully,

Charles D. Lazzara, Director
Building Department

CDL:cr
Encs.

Report Of Building Permits Issued By The City Of Berwyn

Monday, January 03, 2011

Between: 12/1/2010 And 12/31/2010

| <i>Name and Address</i> | <i>Issued</i> | <i>Permit No.</i> | <i>Cost Of Improvements</i> | <i>Cost Of Permit</i> |
|---|---------------|-------------------------|------------------------------|---------------------------|
| Jesus Alvarado 2637 S. Cuyler Avenue | 12/1/2010 | Bldg-B 7490-0 | \$4,000.00 | \$630.00 |
| Midwest Trust Services, Inc. 6347 W. Cermak Road | 12/2/2010 | Bldg-B 7491-0 | \$198,988.00 | \$3,805.00 |
| Peter Babjak, Trustee- Tr.#W141 1416 S. Home Avenue | 12/6/2010 | Gar-B 7492-0 | \$6,500.00 | \$575.00 |
| Jose Gamboa 2417 S. East Avenue | 12/7/2010 | Bldg-B 7493-0 | \$6,500.00 | \$385.00 |
| Russell Riggle 2527 S. Clinton Avenue | 12/8/2010 | Gar-B 7494-0 | \$1,000.00 | \$115.00 |
| Rebeca Cabrera-Streit 3825 S. Wisconsin Avenue | 12/10/2010 | HVAC- 7495-0 | \$8,200.00 | \$395.00 |
| PCC Community Wellness Cent 6201 W. Roosevelt Road | 12/16/2010 | Bldg-B 7496-0 | \$2,796,410.00 | \$53,252.53 |
| Bruce A. & Donna F. Siegel 1227 S. Grove Avenue | 12/17/2010 | HVAC- 7497-0 | \$11,000.00 | \$190.00 |
| Gropro, LLC 1501 S. Wesley Avenue | 12/22/2010 | Bldg-B 7498-0 | \$6,500.00 | \$775.00 |
| Andres Soto & Maria Soto 3501 S. Kenilworth Avenue | 12/22/2010 | HVAC- 7499-0 | \$10,000.00 | \$400.00 |
| Marcelino Fabela 1515 S. Kenilworth Avenue | 12/6/2010 | Bldg-R 7404-2 | \$0.00 | \$50.00 |
| Andres Soto & Maria Soto 6504 W. 26th Street | 12/10/2010 | Bldg-R 7446-1 | \$0.00 | \$65.00 |
| Midwest Trust Services, Inc. 6347 W. Cermak Road | 12/15/2010 | Bldg-R 7491-2 | \$0.00 | \$140.00 |
| 13 Building Permits Issued During Period | | Totals | <u>\$3,049,098.00</u> | <u>\$60,777.53</u> |

Permits Issued By The Building Department

Monday, January 03, 2011

Between: 12/1/2010 And 12/31/2010

| | | |
|--------------------------|----------------------------------|--|
| <u>Building</u> | Permits Issued: 8 | Cost of Improvements: \$3,012,398.00 |
| <u>Dumpster</u> | Permits Issued: 2 | Cost of Improvements: \$0.00 |
| <u>Electrical</u> | Permits Issued: 20 | Cost of Improvements: \$35,485.00 |
| <u>Fence</u> | Permits Issued: 6 | Cost of Improvements: \$10,250.00 |
| <u>Garage</u> | Permits Issued: 2 | Cost of Improvements: \$7,500.00 |
| <u>HVAC</u> | Permits Issued: 12 | Cost of Improvements: \$93,949.00 |
| <u>Local Improvement</u> | Permits Issued: 92 | Cost of Improvements: \$1,032,679.70 |
| <u>Plumbing</u> | Permits Issued: 38 | Cost of Improvements: \$97,885.94 |
| <u>POD</u> | Permits Issued: 1 | Cost of Improvements: \$0.00 |
| <u>Roofing</u> | Permits Issued: 36 | Cost of Improvements: \$187,247.44 |
| <u>Sign</u> | Permits Issued: 6 | Cost of Improvements: \$23,100.00 |
| | Total Permits: <u>223</u> | Total Improvements: <u>\$4,500,495.08</u> |

Fees Collected

| | |
|---------------------|-------------|
| Backfill Inspection | \$140.00 |
| Building Permit | \$45,310.00 |
| Final Building | \$3,435.00 |

Permits Issued By The Building Department

Monday, January 03, 2011

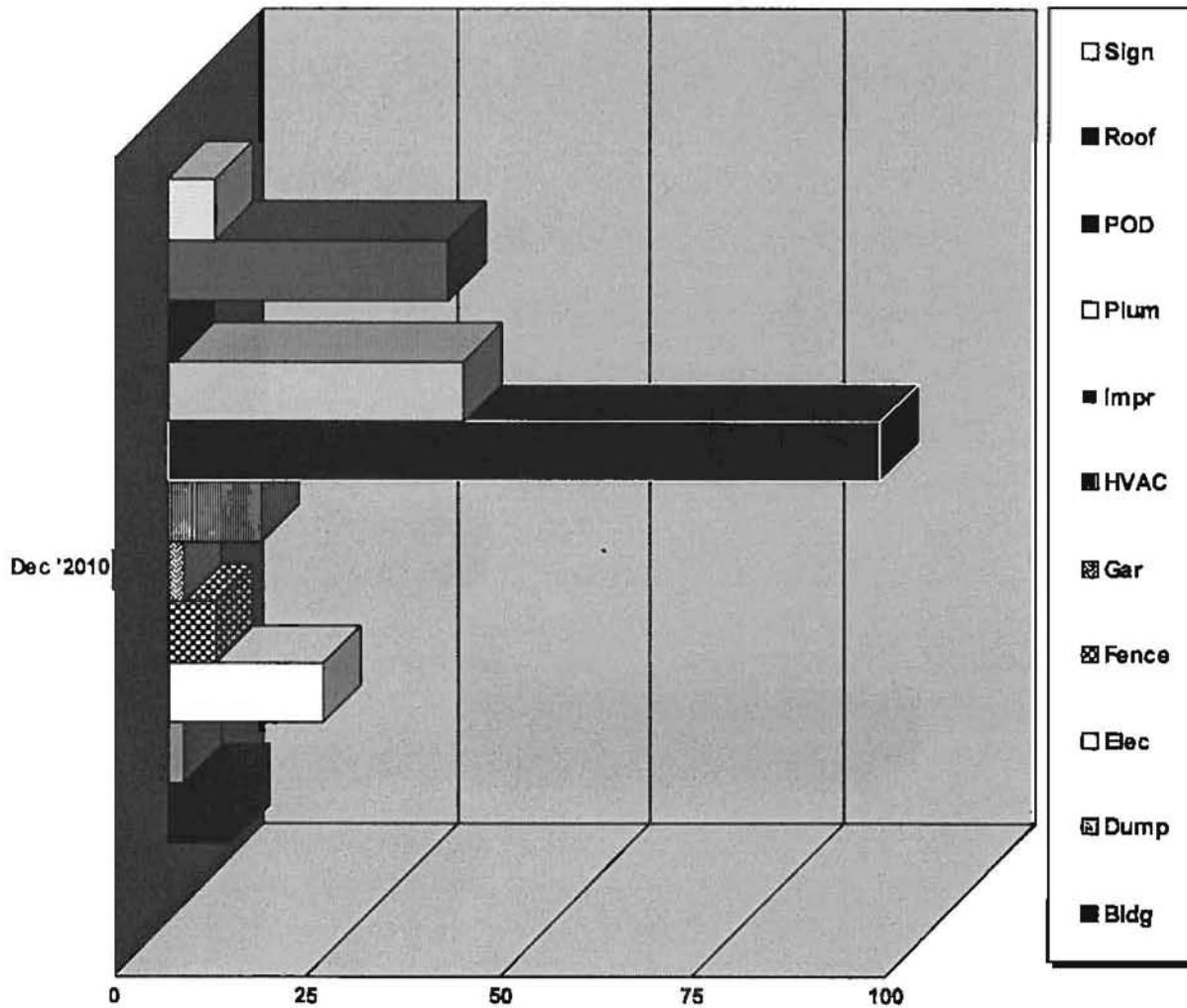
Between: 12/1/2010 And 12/31/2010

| | |
|---------------------------------------|---------------------|
| Local Improvement Permit | \$20,791.00 |
| Electrical Fees | \$1,115.00 |
| Electric (Underground) | \$100.00 |
| Electrical Service | \$100.00 |
| Electrical Inspection | \$4,250.00 |
| Signs | \$665.00 |
| Footing Inspection | \$140.00 |
| Framing Inspection | \$2,485.00 |
| Inspection | \$4,635.00 |
| Fence Fees | \$225.00 |
| Foundation Inspection | \$140.00 |
| Plumbing Fees | \$775.00 |
| Plumbing Inspection | \$4,100.00 |
| Plumbing Inspection (Underground) | \$1,200.00 |
| Post Hole Inspection | \$315.00 |
| HVAC Permit | \$1,255.00 |
| HVAC Inspection | \$3,285.00 |
| Service Charge | \$3,420.00 |
| Insulation/Fire Stopping Inspection | \$1,095.00 |
| Tap Fee | \$3,000.00 |
| Demolition Fees | \$25.00 |
| Dumpster | \$550.00 |
| POD | \$25.00 |
| Pre-Pour Inspection | \$545.00 |
| Slab Inspection | \$140.00 |
| Stack Test | \$400.00 |
| Fine - Working Without Permit | \$200.00 |
| Roof Covering Fees | \$2,625.00 |
| Garage Permit | \$100.00 |
| Gas Pressure | \$100.00 |
| Fire Department | \$400.00 |
| Health Department | \$100.00 |
| Plan Review Fee - w/Permits | \$8,037.53 |
| Total Fees Collected | \$115,223.53 |

Permits Issued

Monday, January 3, 2011 3:10 PM

For Period Beginning 12/1/2010 And Ending 12/31/2010



Permit Detail

| | | | |
|------|----------|-------|----|
| 2010 | December | Bldg | 8 |
| 2010 | December | Dump | 2 |
| 2010 | December | Elec | 20 |
| 2010 | December | Fence | 6 |
| 2010 | December | Gar | 2 |
| 2010 | December | HVAC | 12 |
| 2010 | December | Impr | 92 |
| 2010 | December | Plum | 38 |
| 2010 | December | POD | 1 |
| 2010 | December | Roof | 36 |
| 2010 | December | Sign | 8 |

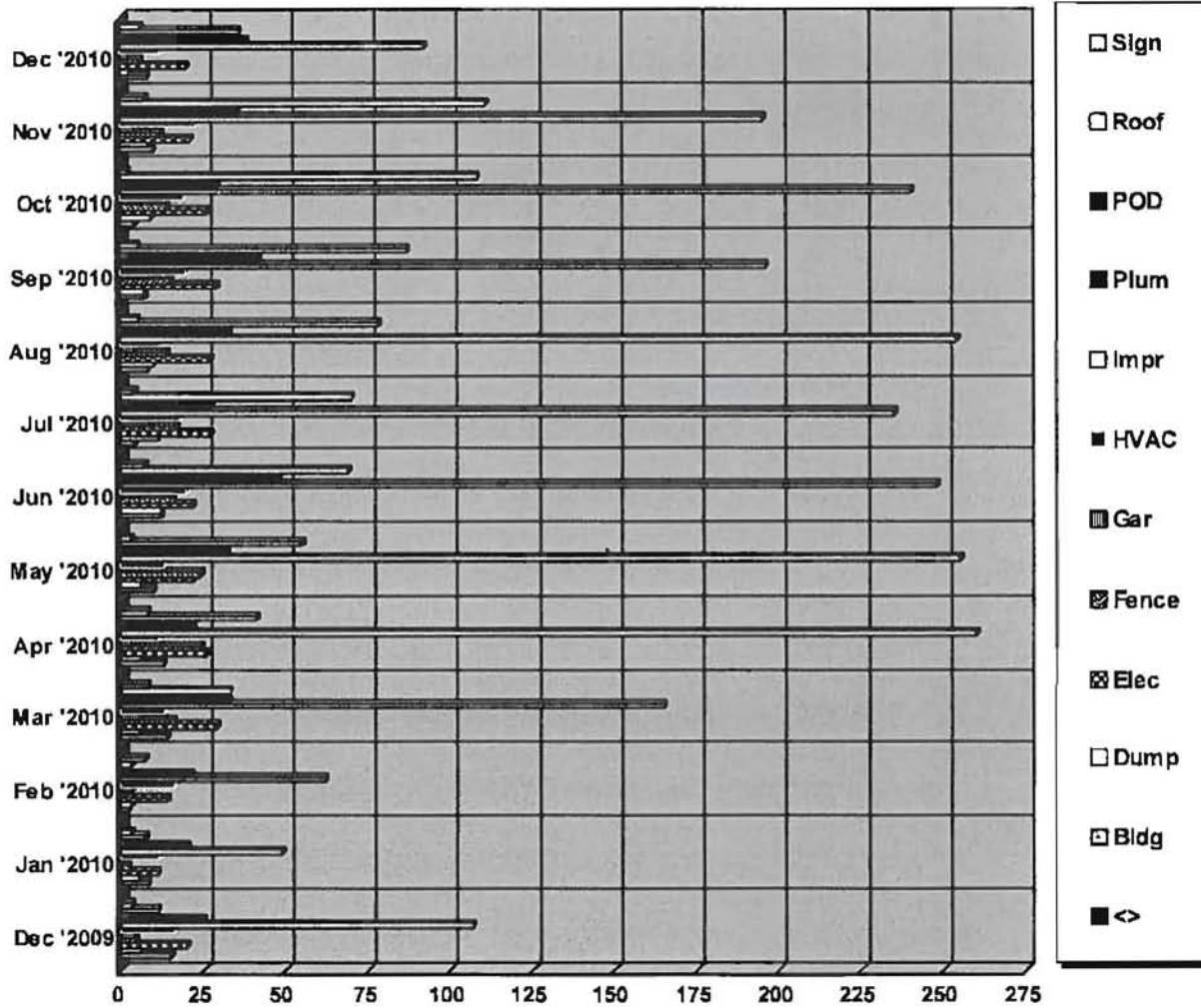
223

Total Permits Issued 223

Permits Issued

Monday, January 3, 2011 3:15 PM

For Period Beginning 12/1/2009 And Ending 12/31/2010



Permit Detail

| | | | |
|------|----------|-------|----|
| 2010 | December | Bldg | 8 |
| 2010 | December | Dump | 2 |
| 2010 | December | Elec | 20 |
| 2010 | December | Fence | 8 |
| 2010 | December | Gar | 2 |
| 2010 | December | HVAC | 12 |
| 2010 | December | Impr | 92 |
| 2010 | December | Plum | 38 |
| 2010 | December | POD | 1 |
| 2010 | December | Roof | 38 |
| 2010 | December | Sign | 8 |

223

| | | | |
|------|---------|-------|-----|
| 2010 | October | | 1 |
| 2010 | October | Bldg | 4 |
| 2010 | October | Dump | 9 |
| 2010 | October | Elec | 28 |
| 2010 | October | Fence | 14 |
| 2010 | October | Gar | 7 |
| 2010 | October | HVAC | 19 |
| 2010 | October | Impr | 240 |
| 2010 | October | Plum | 29 |
| 2010 | October | POD | 1 |
| 2010 | October | Roof | 108 |
| 2010 | October | Sign | 2 |

460

| | | | |
|------|----------|-------|-----|
| 2010 | November | | 1 |
| 2010 | November | Bldg | 10 |
| 2010 | November | Dump | 8 |
| 2010 | November | Elec | 21 |
| 2010 | November | Fence | 12 |
| 2010 | November | Gar | 4 |
| 2010 | November | HVAC | 23 |
| 2010 | November | Impr | 195 |
| 2010 | November | Plum | 35 |
| 2010 | November | Roof | 111 |
| 2010 | November | Sign | 7 |

427

| | | | |
|------|-----------|-------|-----|
| 2010 | September | | 1 |
| 2010 | September | Bldg | 7 |
| 2010 | September | Dump | 7 |
| 2010 | September | Elec | 29 |
| 2010 | September | Fence | 15 |
| 2010 | September | Gar | 8 |
| 2010 | September | HVAC | 20 |
| 2010 | September | Impr | 196 |
| 2010 | September | Plum | 42 |
| 2010 | September | POD | 2 |
| 2010 | September | Roof | 87 |
| 2010 | September | Sign | 5 |

419

Permit Detail

| | | | |
|------|--------|-------|-----|
| 2010 | August | Bldg | 8 |
| 2010 | August | Dump | 10 |
| 2010 | August | Elec | 27 |
| 2010 | August | Fence | 14 |
| 2010 | August | Gar | 4 |
| 2010 | August | HVAC | 12 |
| 2010 | August | Impr | 254 |
| 2010 | August | Plum | 33 |
| 2010 | August | Roof | 78 |
| 2010 | August | Sign | 5 |

445

| | | | |
|------|------|-------|-----|
| 2010 | July | Bldg | 4 |
| 2010 | July | Dump | 11 |
| 2010 | July | Elec | 27 |
| 2010 | July | Fence | 17 |
| 2010 | July | Gar | 9 |
| 2010 | July | HVAC | 18 |
| 2010 | July | Impr | 235 |
| 2010 | July | Plum | 27 |
| 2010 | July | POD | 3 |
| 2010 | July | Roof | 70 |
| 2010 | July | Sign | 4 |

425

| | | | |
|------|------|-------|-----|
| 2010 | June | Bldg | 12 |
| 2010 | June | Dump | 12 |
| 2010 | June | Elec | 22 |
| 2010 | June | Fence | 16 |
| 2010 | June | Gar | 6 |
| 2010 | June | HVAC | 20 |
| 2010 | June | Impr | 248 |
| 2010 | June | Plum | 48 |
| 2010 | June | Roof | 69 |
| 2010 | June | Sign | 7 |

480

| | | | |
|------|-----|-------|-----|
| 2010 | May | Bldg | 10 |
| 2010 | May | Dump | 6 |
| 2010 | May | Elec | 22 |
| 2010 | May | Fence | 24 |
| 2010 | May | Gar | 5 |
| 2010 | May | HVAC | 13 |
| 2010 | May | Impr | 255 |
| 2010 | May | Plum | 32 |
| 2010 | May | Roof | 55 |
| 2010 | May | Sign | 3 |

425

| | | | |
|------|-------|-------|-----|
| 2010 | April | Bldg | 13 |
| 2010 | April | Dump | 6 |
| 2010 | April | Elec | 26 |
| 2010 | April | Fence | 24 |
| 2010 | April | Gar | 3 |
| 2010 | April | HVAC | 11 |
| 2010 | April | Impr | 260 |
| 2010 | April | Plum | 22 |
| 2010 | April | POD | 1 |
| 2010 | April | Roof | 41 |
| 2010 | April | Sign | 6 |

415

| | | | |
|------|-------|-------|-----|
| 2010 | March | Bldg | 14 |
| 2010 | March | Dump | 5 |
| 2010 | March | Elec | 29 |
| 2010 | March | Fence | 16 |
| 2010 | March | Gar | 6 |
| 2010 | March | HVAC | 13 |
| 2010 | March | Impr | 165 |
| 2010 | March | Plum | 33 |
| 2010 | March | Roof | 33 |
| 2010 | March | Sign | 8 |

322

| | | | |
|------|----------|-------|----|
| 2010 | February | Bldg | 2 |
| 2010 | February | Dump | 3 |
| 2010 | February | Elec | 14 |
| 2010 | February | Fence | 1 |
| 2010 | February | Gar | 3 |
| 2010 | February | HVAC | 16 |
| 2010 | February | Impr | 62 |
| 2010 | February | Plum | 21 |
| 2010 | February | Roof | 3 |
| 2010 | February | Sign | 7 |

132

| | | | |
|------|---------|-------|----|
| 2010 | January | Bldg | 8 |
| 2010 | January | Dump | 5 |
| 2010 | January | Elec | 11 |
| 2010 | January | Fence | 2 |
| 2010 | January | HVAC | 11 |
| 2010 | January | Impr | 49 |
| 2010 | January | Plum | 20 |
| 2010 | January | POD | 1 |
| 2010 | January | Roof | 7 |
| 2010 | January | Sign | 3 |

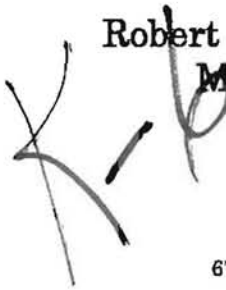
117

| | | | |
|------|----------|-------|-----|
| 2009 | December | Bldg | 15 |
| 2009 | December | Dump | 8 |
| 2009 | December | Elec | 20 |
| 2009 | December | Fence | 4 |
| 2009 | December | Gar | 4 |
| 2009 | December | HVAC | 16 |
| 2009 | December | Impr | 107 |
| 2009 | December | Plum | 25 |
| 2009 | December | POD | 2 |
| 2009 | December | Roof | 11 |
| 2009 | December | Sign | 3 |

213

Permit Detail

Total Permits Issued **4483**


Robert J. Lovero
Mayor



Collections and
Licensing

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

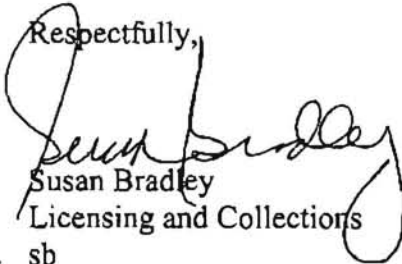
January 6, 2011

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

Attached please find a list of business licenses which were issued by the Collection and Licensing Department during the month of December, 2010. Included are; storefronts, phone use only businesses as well as out of town contractors. I am also providing a list of businesses that have applied for a license with a current status of Application Review/Pending as well as businesses waiting for inspections with a status of Inspections Pending.

Respectfully,


Susan Bradley
Licensing and Collections
sb

BERWYN BUSINESSES - LICENSED IN DECEMBER, 2010 (STOREFRONTS)

| <u>NAME</u> | <u>ADDRESS</u> | <u>CORP. NAME OR OWNERS NAME</u> | <u>COMMENTS</u> |
|---|-------------------------|---|---|
| Nails Designer 2 (Existing salon, new owner) | 6432 W. Cermak Road | Nhung Hong Pham | Nail Salon (708) 749-3771 |
| Mi Casa Restaurant (New Owner) | 6832 W. Ogden Avenue | Myrna DeLaCruz | Restaurant & Alcoholic Liquor Dealer (708)(484-9255 |
| The Children's Center of Cicero-Berwyn, Inc. | 3144 S. Home Avenue | Contact Manager | Day Care (708) 652-3377 |
| Flores Law Firm, LLC | 2211 S. Highland Avenue | James Flores | Law Office (708) 362-0735 |

**BUSINESS LICENSES ISSUED FOR DECEMBER, 2010
OUT OF TOWN CONTRACTORS**

Page 1

| <u>NAME</u> | <u>ADDRESS</u> | <u>CORP. NAME OR OWNERS NAME</u> | <u>COMMENTS</u> |
|---------------------------|-----------------------------------|---|---------------------------------|
| Best Quality Construction | 921 Hamlin, Park Ridge | Best Quality Construction, Inc. | Contractor (Carpentry) |
| Building Services Chicago | 1858 Manchester, Westchester | Building Services of Chicago, Inc. | Contractor (Electric) |
| Randy's Electric | 99 Ottawa, Cortland | Randy Allen Sauer | Contractor (Electric) |
| Suarez Electric Co. | 4439 Montrose, Chicago | Suarex Electric Co., Inc. | Contractor (Electric) |
| Sys Elec & Low Voltage | 869 Schaumburg, Schaumburg | Sys Electric & Low Voltage | Contractor (Electric) |
| Dane's Heating & A/C | 7714 Clarendon Hills, Willowbrook | Dane's Heating & A/C, Inc. | Contractor (HVAC) |
| Triton Plumbing, LLC | 1361 Carroll, Chicago | Triton Plumbing, LLC | Contractor (Plumbing) |
| Neon Prism Electric Sign | 1213 Paramount Pkwy, Batavia | Neon Prism Electric Sign Co Inc | Contractor (Sign Hanger) |
| Aspen Utility Contractors | 1906 Cass, Joliet | Aspen Utility Contractors, Inc. | Contractor (Undergroun Utility) |

Application Review

| Business Name | Address | Last Update | Phone | ID # |
|--|----------------|--------------------|--------------|-------------|
| <i>PCC South Family Health Center</i> 6201 W. Roosevelt Road Berwyn | IL 60402 | 1/22/2010 | (708) | 12013 |
| <i>Raymond's Tacos and Burritos</i> 6401 W. 34th Street Berwyn | IL 60402 | 7/8/2010 | (708) | 12365 |
| Total Businesses | | | | 2 |

Application Pending

| Business | Name | Address | Last Update | Phone | ID # |
|-----------------------------------|------------------|-----------------|--------------------|----------------|-------------|
| <i>Andies Investment</i> | | | | (708) 795-2909 | 12367 |
| 6847 W. | Cermak Road | Berwyn IL 60402 | 7/8/2010 | | |
| <i>Lagniappe, LLC</i> | | | | (312) 651-2037 | 11541 |
| 2905 S. | Ridgeland Avenue | Berwyn IL 60402 | 7/8/2010 | | |
| Total Businesses | | | | | 2 |

Inspections Pending

| Business Name | Address | Last Update | Phone | ID # |
|--|-------------------------------------|--------------------|----------------|-------------|
| <i>Art Studios</i> 1401 S. Harlem Avenue Berwyn IL 60402 | | 7/9/2010 | (708) 369-6009 | 12241 |
| <i>Mobil Food & Gas</i> 6347 W. Roosevelt Road Berwyn IL 60402 | <i>Roosevelt Ridge, Inc.</i> | 12/16/2010 | (708) 795-7348 | 10763 |
| <i>Saint Anthony Hospital Doctor's Office</i> 6917 W. Cermak Road Berwyn IL 60402 | | 1/5/2010 | (708) 788-4933 | 11979 |
| <i>Salud Y Bienestar, Health & Well Being</i> 6721 W. 26th Street Berwyn IL 60402 | | 3/31/2010 | (708) 890-7781 | 12132 |
| <i>The Pep Boys Manny Moe & Jack of Cal</i> 6631 West Ogden Avenue Berwyn IL 60402 | | 12/2/2010 | | 10761 |
| <i>Union Arms Company</i> 6340 W. 26th Street Berwyn IL 60402 | | 8/30/2010 | (708) 646-5605 | 12366 |
| <i>Vanguard Distribution</i> 2905 S. Ridgeland Avenue Berwyn IL 60402 | | 6/5/2009 | (708) 484-2090 | 11529 |
| Total Businesses | | | | 7 |



SAINT ODILO CATHOLIC CHURCH

2244 East Avenue - Berwyn, Illinois 60402

Phone 708-484-2161 - Fax 708-788-0565

www.saintodilo.org

80 years
of
Strength
Service
Love

(1927 - 2007)

The National Shrine of the Poor Souls

January 6, 2011

To the City of Berwyn

Re: Mozart Concert

Again this year we are requesting permission to use the parkway North of Cermak Road between East and Clarence Avenues for parking and a shuttle service for our concert. This will be on January 30 between 1:30 and 5:30pm.

Thank you very much.

Yours in Christ,

Rev. Anthony Brankin
Pastor