



City of Berwyn

City Council Meeting

September 25, 2012

REVISED
BERWYN CITY COUNCIL MEETING
SEPTEMBER 25, 2012

DEAR ATTENDEE.....THE MAYOR AND CITY COUNCIL WELCOME YOU. PLEASE KEEP IN MIND THAT THIS IS A MEETING OF THE MAYOR AND COUNCIL MEMBERS AS OPPOSED TO A PUBLIC HEARING WHERE ATTENDEES ARE ENCOURAGED TO PARTICIPATE. UNLESS INVITED BY THE MAYOR TO SPEAK, YOU ARE REQUESTED NOT TO INTERRUPT. IF YOU ARE RECOGNIZED BY THE MAYOR, PLEASE PREFACE YOUR REMARKS BY STATING YOUR NAME AND ADDRESS FOR THE RECORD. THANK YOU.

ROBERT J. LOVERO
MAYOR

THOMAS J. PAVLIK
CITY CLERK

AGENDA

ROLL CALL

- (A) PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE
- (B) OPEN FORUM - (TOPIC MUST NOT BE ON THE AGENDA)
- (C) PRESENTATION OF PREVIOUS MEETINGS MINUTES FOR APPROVAL
 - 1. REGULAR MEETING 9/11/12 - COW-9/11/12
- (D) BID OPENING-TABULATIONS
- (E) BERWYN DEVELOPMENT CORP.-BERWYN TOWNSHIP/HEALTH DISTRICT
 - 1. BDC-DEPOT DISTRICT STREETScape DESIGN AND ENGINEERING
 - 2. BERWYN MAIN STREET HOUBY DAY AGREEMENT/RESOLUTION-STREET CLOSURE
- (F) REPORTS AND COMMUNICATIONS FROM THE MAYOR
 - 1. PROCLAMATION-OCTOBER 3, 2012, "INTERNATIONAL WALK TO SCHOOL DAY" SCHOOL DISTRICTS 98, 100 AND 201
 - 2. MAYOR-FIRE AND POLICE COMMISSION APPOINTMENT
 - 3. MAYOR-ZONING BOARD APPOINTMENT
- (G) REPORTS AND COMMUNICATIONS FROM THE CITY CLERK
- (H) COMMUNICATIONS FROM (ZONING) BOARD OF APPEALS
- (I) REPORTS AND COMMUNICATIONS FROM ALDERMEN, COMMITTEES, OTHER BOARDS AND COMMISSIONS
 - 1. PARKING AND TRAFFIC COMMITTEE MEETING-SEPTEMBER 10, 2012
- (J) STAFF REPORTS
 - 1. POLICE CHIEF-HONORABLE MENTION FOR PAUL STEPANOVICH
 - 2. PUBLIC WORKS DIRECTOR-RECOMMENDATION TO AWARD BID FOR REMOVAL OF TWO UNDERGROUND STORAGE TANKS
 - 3. BERWYN PUBLIC LIBRARY-REPLACEMENT OF A PAGE POSITION/REPLACEMENT OF LIBRARIAN II-YOUTH SERVICES

BERWYN CITY COUNCIL MEETING
SEPTEMBER 25, 2012

(K) CONSENT AGENDA: ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED IN ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED AS THE FIRST ITEM AFTER APPROVAL OF THE CONSENT AGENDA

1. BUDGET CHAIR-PAYROLL-9/12/12-\$1,132,485.54
2. BUDGET CHAIR-PAYABLES-9/25/12-\$668,309.22
3. SKRYD-HANDICAP SIGN-# 813-M. BARTKOWICZ-2416 CUYLER-APPROVE
4. PAUL-HANDICAP SIGN-#809-R. LEVRANT-2640 EAST AVE-APPROVE
5. CLERK-HANDICAP SIGN-#811-A. OLAVARRIA-1823 SCOVILLE-**DENY**
6. CLERK-HANDICAP SIGN-#814-D. CIRIGNANI-2125 HOME-APPROVE
7. CLERK-HANDICAP SIGN-#812-C. MAZZA-DEVANEY-1309 OAK PARK-APPROVE
8. CLERK-HANDICAP SIGN-#807-W. PUSATERI-6843 W 21ST STREET-**DENY**
9. CLERK-HANDICAP SIGN-#815-B. SEPULVEDA-1823 GROVE-APPROVE
10. SIDEWALK RUMMAGE SALE-CHRISTIAN LIFE CENTER-3409 GROVE-OCTOBER 15, 12PM TO 6PM AND OCTOBER 6TH, 8AM TO 5PM

ITEMS SUBMITTED ON TIME 20

THOMAS J. PAVLIK - CITY CLERK


In accordance with the provisions of the Americans with disabilities Act, any individual who is in the need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the City of Berwyn should contact Thomas J. Pavlik, City Clerk at 708/788-2660 as soon as possible before the meeting date.




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- A Pledge of Allegiance-Moment of Silence**
 - B. Open Forum**
(Topic Must Not Be on The Agenda)



**C. Presentation of Previous
Meeting Minutes for Approval**

0-1

MINUTES BERWYN
CITY COUNCIL
SEPTEMBER 11, 2012

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Boyajian, Paul, Skryd, Santoy, Polashek, Avila and Laureto.
2. The Pledge of Allegiance was recited and a moment of silence was had for the family of Mary Espinoza, mother of Berwyn Township Trustee Eddie Espinoza and for the victims of the 9/11 tragedy of 11 years ago today, also for the Men and Women on the streets of Berwyn protecting our safety, along with the men and women in the Armed Forces.
3. The Open Forum portion of the meeting was announced. Anthony Griffin, the Executive Director of the Berwyn Development Corporation thanked the city for all their help in a successful Route 66 Car show. The Mayor thanked, Trustee Amelia Sordelli for her 911 remembrance and feeding the firefighters. Mayor thanked former Alderman Richard Toman for all his work on the National Night Out event and presented him with a plaque commemorating his involvement. Alderman Chapman reminded everyone of the upcoming Oktoberfest event Friday September 14, from 6.p.m. to 11 p.m. and Saturday September 15, from 12 noon to 11 p.m. inviting all to attend. Alderman Skryd read text from a United Airlines Memorial in remembrance of 911. Alderman Polashek presented an old newspaper article from 1973 thanking firefighters and read as a tribute to the first responders. Alderman Laureto announced a combined 7th and 8th Ward meeting on Thursday September 27, 2012 7:00pm at the VFW on 15th and Harlem. Alderman Polashek announced a 6th ward meeting on September 19, 2012 6pm at the 16th Street Firehouse.
4. The minutes of the Berwyn City Council meeting and the Committee of the Whole held on August 28, 2012 were submitted. Thereafter, Avila made a motion, seconded by Polashek to concur and approve as submitted. The motion carried by a voice vote.
5. The Berwyn Development Corporation submitted a communication regarding, T.I.F application-Smile Fixation, 7039 W. Roosevelt Rd. Anthony Griffin, Executive Director of the Berwyn Development Corporation reviewed same. Thereafter, Laureto made a motion, seconded by Avila, to concur and approve for payment in an amount

MINUTES BERWYN
CITY COUNCIL
SEPTEMBER 11, 2012

- not to exceed \$30,905.50. The motion carried by a unanimous roll call vote.
6. The Traffic Engineer submitted a communication regarding the adoption of District 98 School Travel Plan. Thereafter, Avila made a motion, seconded by Laureto, to concur and approve as submitted. The motion carried with a unanimous roll call vote.
 7. The Traffic Engineer submitted a communication regarding Jefferson School Student Drop-off and Pick-up Plan. Thereafter, Avila made a motion, seconded by Skryd, to concur and approve as submitted. The motion carried by a unanimous roll call vote.
 8. The City Attorney submitted a communication regarding the settlement of Case No. 11 L 013775. Thereafter, Chapman made a motion, seconded by Skryd, to concur and approve for payment in an amount not to exceed \$60,000.00. The motion carried by a unanimous roll call vote.
 9. The Public Works Director submitted a communication regarding a recommendation to approve the expenditure associated with the Proska Park storm water detention improvements and award bid. Thereafter, Paul made a motion, seconded by Boyajian, to concur, approve as submitted and award bid to C.B.M. Plumbing, Inc. in an amount not to exceed \$ 85,380.00. The motion carried by a unanimous roll call vote.
 10. The Public Works Director submitted a communication regarding awarding the bid contract for Ogden Ave T.I.F. Alley Improvements Phase 3. Thereafter, Boyajian made a motion, seconded by Skryd, to concur, approve as submitted and to award bid to J. Nardulli Concrete, Inc., in an amount not to exceed \$342,043.52. The motion carried by a unanimous roll call vote.
 11. The Public Works Director submitted a communication requesting authorization to request sealed proposals for City Hall Parking Lot reconstruction. Thereafter, Skryd made a motion, seconded by Boyajian, to concur and approve as amended, to do a split bid, which includes green products. The motion carried by a voice vote.
 12. The Public Works Director submitted a communication requesting authorization to request sealed proposals for sewer cleaning, televising and lining. Thereafter, Boyajian made a motion, seconded by

MINUTES BERWYN
CITY COUNCIL
SEPTEMBER 11, 2012


Chapman, to concur and grant permission. The motion carried by a voice vote.

13. The Public Works Director submitted a communication with recommendations to award the bid contract for the Cost Shared and CDBG Sidewalk programs. Thereafter, Boyajian made a motion, seconded by Chapman, to concur, approve as submitted and award bid to Schroeder & Schroeder, Inc. in an amount not to exceed \$287,200.00. The motion carried by a unanimous roll call vote.
14. The City Administrator submitted a communication with the recommendation to award the bid contract for the C.D.B.G. Off-Street Parking Improvements, HUD Activity No. 420. Thereafter, Boyajian made a motion, seconded by Skryd, to concur, approve as submitted and award bid to MYS. Inc., in an amount not to exceed \$43,920.00. The motion carried by a unanimous roll call vote.
15. The Consent Agenda Items K-1 through K -13 were submitted:
 - K-1 Budget Chair-Payroll-8/29/12-\$972,283.21-**Approve**
 - K-2 Payables-9/12/12 - \$1,631,185.01-**Approve**
 - K-3 Business Licenses for August, 2012
 - K-4 Building and Local Improvement Permits for August, 2012
 - K-5 Block Party-2300 Block of Clinton - 9/15/12 - Rain -9/22/12
 - K-6 Kiwanis Peanut Days-September 27, 28, 29, 2012
 - K-7 Berwyn-Cicero-Stickney-Crop Hunger Walk - 10/14/12-1:30 p.m.
 - K-8 St. Leonard School-Latin Heritage Parade - 10/5/12 3 p.m.

Thereafter, Avila made a motion, seconded by Skryd, to concur and approve by Omnibus vote designation. Motion carried by a voice vote.

16. There being no further business to come before the meeting, same was after a motion by Laureto, seconded by Polashek, to adjourn at the hour of 8:22 p.m. The motion carried by a voice vote.

Respectfully Submitted,



Thomas J. Pavlik, CMC
City Clerk

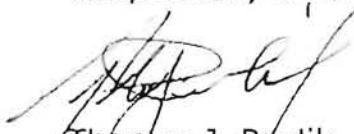
**MINUTES
BERWYN CITY COUNCIL
COMMITTEE OF THE WHOLE
SEPTEMBER 11, 2012**

1. Mayor Lovero called the Committee of the Whole to order at 7:02 p.m.; upon the call of the roll the following responded present: Chapman, Boyajian, Paul, Skryd, Polashek, Avila, and Laureto. Absent: Santoy. Thereafter, Boyajian made a motion, seconded by Avila, to excuse Alderman Santoy. The motion carried by a voice vote.
2. The Mayor recognized Public Works Director Robert Schiller, who gave a presentation regarding the Proksa Park Water Detention Improvement bid tabulations and reviewed City Engineer Frank Novotny and Associates recommendations, who was hired by the Berwyn Park District for this project. The recommended bid is in the amount of \$85,000. The Mayor also recognized Berwyn Park District Executive Director, Jeffrey Janda and Berwyn Park District Commissioner Frank Amaro. The Park District is asking the city to contribute an additional \$30,000 in funds, over and above the amount of \$55,000 agreed upon in the IGA regarding same. Discussion ensued regarding the additional amount and the Berwyn Park District's portion of the project and amending the IGA to cover the additional cost. The Mayor questioned Schiller regarding the P/W's budgets ability to sustain the additional cost and Schiller stated, yes it would. The Mayor asked for a motion on a consensus to amend the IGA between the City and the Berwyn Park District. Thereafter, Boyajian made a motion, seconded by Chapman, to concur and amend the IGA and place it on the next City Council agenda. The motion carried by a voice vote.
3. Skryd questioned item J-6, regarding the request to seek bids for City Hall parking lot improvements. Skryd request the bid to be split, seeking both "Green" products and regular construction materials. Schiller stated that it could be done in that manner.
4. There being no further business for the Open Committee of the Whole, the Mayor asked for a motion to go into Closed Session for Pending Litigation and land Acquisition. Thereafter, Skryd made a motion, seconded by Avila, to close the Committee of the Whole at 7:38 p.m. The motion carried by a voice vote.
5. A Motion was made in closed session to re-open the Committee of the Whole by Avila, seconded by Skryd, at 7:56 p.m. The motion carried by a voice vote.

COMMITTEE OF THE WHOLE
September 11, 2012

6. A motion was made by Boyajian, seconded by Skryd, to adjourn the Committee of the Whole at 7:56 p.m. The motion carried by a voice vote.

Respectfully submitted,



Thomas J. Pavlik, CMC
City Clerk



D. Bid Openings Tabulations



**E. Berwyn Development Corp. –
Berwyn Township/Health District**

E-1

Friday, September 21, 2012

**Mayor Robert J. Lovero and
Members of the Berwyn City Council
Berwyn City Hall
6700 West 26th Street
Berwyn, IL 60402**

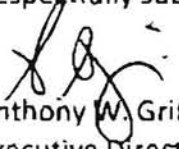
Re: Depot District Streetscape Design and Engineering

Dear Mayor and Members of the City Council,

A streetscape project within the Depot District has been a known need for several years. The Depot District has been part of several development studies and plans that have recommended necessary upgrades in order for the district to be taken to the next level. The City and BDC have attempted numerous times to achieve grant funding for the project but have yet to secure such alternative financing. The City did receive very positive feedback from Department of Transportation senior staff officials during a recent lobbying trip to D.C. for the TIGER grant application. A deficiency of the City's application was not being 100% shovel ready as the funds had to be deployed quickly, therefore, the City would like to move forward with the design engineering while concurrently seeking funds to construct the improvement as it would be shovel ready once the plans are completed. The Depot TIF district can support the project to the level of \$4.15M so the City is very close to fully funding using local funds in case grant money is not procured over the next year.

The Berwyn Development Corporation is seeking City Council permission to release the attached RFQ document. The receive date for the documents is scheduled for Wednesday, October 17, 2012. After proper vetting of the submittals then we will bring a recommendation to the Council for action most likely in early November.

Respectfully submitted for your consideration.



Anthony W. Griffin
Executive Director



REQUEST FOR QUALIFICATIONS

For

**Professional Engineering Services
Design and Construction Engineering
for Depot District
Berwyn, IL**

**Responses are due
Wednesday, October 17, 2012**

**Berwyn Development Corporation
3322 S. Oak Park Avenue
Berwyn, IL 60402**

Depot District
Streetscape Design and Engineering Project

A. GENERAL REQUIREMENTS

The City of Berwyn will receive proposals at the Office of the City Clerk Monday through Friday, 9:30 A.M. to 4:30 P.M. at 6700 West 26th Street, Berwyn, Illinois 60402. Proposals will be accepted until the close of business on Wednesday, October 17, 2012. Proposals received after the submittal time will be rejected and returned unopened to the sender.

Note: Each consultant interested in responding to this proposal is encouraged to make an appointment with the Director of Public Works to discuss the scope of work in greater detail. This can be done either in person or by conference call.

Proposals will be opened and evaluated in private, and proposal information will be kept confidential until a decision is made.

Each consultant shall provide three (3) copies of their proposal in a sealed envelope titled "RFQ FOR ENGINEERING SERVICES".

Proposals are to be delivered to:

City of Berwyn
Tom Pavlik, City Clerk
6700 West 26th Street
Berwyn, IL 60402

The City requests that inquiries regarding these proposals be directed to Robert Schiller, Director of Public Works at (708) 749-4700 or RSchiller@ci.berwyn.il.us

B. PRESENTATION OF PROPOSAL

The City reserves the right to select a short list of consultants at its own discretion to present their proposal, respond to questions, and supply supplemental information. The proposal must be complete to be considered for award.

C. CONSULTANT NOTIFICATION

Consultants will be notified in writing of further questions and/or decision.

D. AWARD OF CONTRACT

The contract will be awarded to that consultant whose proposal, conforming to the Request for Qualifications document, will be most advantageous to the City of Berwyn, taking relative experience and other factors into consideration. Consideration may be given to, but

Depot District
Streetscape Design and Engineering Project

not limited to services available, hours of services available, references, and special pricing. The City of Berwyn reserves the right not to accept the lowest bidder.

Award, if made, shall be in the form of a contract. All prescriptions of the RFQ shall be understood as a form of a signed contract.

The awarded consultant will obtain all permits and licenses required by city, state and federal governments and pay all related fees. The consultant shall also comply with all laws, ordinances, rules and regulations of the City, State of Illinois and the Federal Government including the Prevailing Wage Act.

E. TAXES NOT APPLICABLE

The City of Berwyn as municipalities pays neither federal excise tax nor Illinois retailer's occupational tax.

F. INTERPRETATION OF THE REQUEST FOR QUALIFICATION DOCUMENT

Any consultant in doubt as to the true meaning of any part of this document may request an interpretation thereof from the City or its representative. The person requesting the interpretation shall be responsible for its prompt delivery. At the request of the consultant or in the event that City management seems the interpretation to substantive, the interpretation will be made by written addendum duly issued by the Municipality.

In the event that a written addendum is issued, either as a result of request for interpretation or the result of a change in the requested proposal specifications initiated by the Municipality, a copy of such addendum will be mailed to all prospective consultants. The City will not assume responsibility for receipt of such addendum. In all cases it will be the consultant's responsibility to obtain addenda issues.

G. LISTING OF SUBCONTRACTORS AND/OR SUB-CONSULTANTS

In order that that the Municipality may be assured that only qualified and competent subcontractors and/or sub-consultants will be employed on the proposed project, each consultant shall submit with their proposal a list of subcontractors and/or sub-consultants who would be called upon to perform the work. The consultant shall have determined to their own satisfaction that listed subcontractors and/or sub-consultants have been successfully engaged in the particular type of work for a reasonable length of time and is qualified both technically and financially to perform that pertinent phase of the work for which they are listed.

H. REJECTION OF PROPOSAL

The Municipality shall have the right to reject any or all proposals and in particular to reject a proposal that in any way is incomplete or irregular. The Municipality reserves the right to

Depot District
Streetscape Design and Engineering Project

qualify, accept or reject any or all firms and accept any proposal deemed to be in the best interest of the City of Berwyn. The Municipality reserves the right to accept or reject any or all proposals and to waive irregularities or technicalities in any proposal when in the best interest of the City of Berwyn. The Municipality reserves the right to accept or reject any exception taken by the vendor to the terms and conditions of the request for proposals.

I. WITHDRAWAL OF PROPOSALS

Any consultant may withdraw her/his proposal at any time prior to the time specified as the losing time for the receipt of proposals, by signing a request therefore.

However, no consultant shall withdraw or cancel her/his proposal for a period of ninety (90) calendar days after said closing time for the receipt of proposals; the successful consultant shall not withdraw nor cancel her/his proposal after having been notified, that said proposal has been accepted by the Municipality Council.

J. PROPOSAL MODIFICATIONS

The Municipality shall have the right to modify the Scope of Services and to request proposal modifications any time during the consultant evaluation process.

K. COMPETENCY OF CONSULTANT

No proposal may be accepted from or contract awarded to any person, firm or corporation who is in arrears or in default to the City of Berwyn upon any debt or contract. Prior failure of a consultant to perform faithfully on any previous contract or work for the City of Berwyn may be grounds for rejection. The consultant must have not been suspended or debarred from doing business with the state and/or federal government. The consultant, if requested, shall present evidence of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these proposal documents. Such evidence shall be presented within a specified time and to the satisfaction of the City of Berwyn.

L. SUBLETTING OF CONTRACT

No contract awarded by the Municipality shall be assigned or any part sub-contracted without written consent. In no case shall such consent relieve the consultant from her/his obligations or change the terms of the contract.

M. CITY ORDINANCES

The consultant will strictly comply with all ordinances of the Municipality and laws of the State of Illinois.

Depot District
Streetscape Design and Engineering Project

N. HOLD HARMLESS

Consultant agrees to indemnify, save harmless and defend the Municipality, its agents, servants and employees, and each of them against and hold it and them harmless from any and all claims, actions, causes of action, demands, rights, damages, costs, loss of services expenses, compensation, court costs and attorneys' fees which the undersigned now has/have or which may hereafter accrue, directly or indirectly, for or on account of any and all known and unknown, foreseen and unforeseen, bodily and personal injuries to any person, or any death at any time resulting from such injury, or any damage to any property the consequences thereof, which may arise or which be alleged to have arisen out of or in connection with the work covered by this contract.

O. TERMINATION OF CONTRACT

The Municipality reserves the right to terminate the whole or any part of this contract, upon written notice to the consultant, in the event that sufficient funds to complete the contract are not appropriated by the Municipality.

The Municipality further serves the right to terminate the whole or any part of this contract upon written notice to the consultant, in the event of default by the consultant. Default is defined as failure of the consultant to perform any of the contracts or failure to make sufficient progress so as to endanger performance of this contract in accordance with its terms. In the event of default and termination, the Municipality will procure upon such terms and in such manner as may be deemed appropriate services similar to those so terminated. The consultant shall be liable for excess costs for such similar services unless acceptable evidence is submitted that failure to perform the contract was due to causes beyond the control and without the fault of negligence of the consultant.

P. HEALTH AND SAFETY ACT

All work under this contract shall comply with the Occupational Safety and Health Act (OSHA) of 1975 and revisions thereof, and all other Federal, State, or local statutes, rules or regulations affecting the work done under contract.

Q. SURVIVAL

The provisions hereof shall survive and shall not merge with the resulting purchase order or contract awarded to the consultant selected, but shall be additional terms thereof; and the submission of a proposal shall be deemed as acceptance of these terms.

Any proposal presented after the specified time for delivery will be returned to the consultant unopened.

R. MINORITY BUSINESS AND WOMEN BUSINESS ENTERPRISE REQUIREMENTS

Depot District
Streetscape Design and Engineering Project

The Municipality in an effort to reaffirm its objective of nondiscrimination, encourages the efforts of consultants and subcontractors to take affirmative action in providing for Equal Employment Opportunity without regard to race, religion, creed, color, sex, national origin, age, handicap unrelated to ability to perform the job or protected veteran's status.

5. PROPOSAL OUTLINE

Proposals are requested to cover the basic services as described in the Scope of Services starting on Page 7. The Municipality reserves the right during the term of the contract to request additional services in addition to those specified in the Proposal form with payment for those additional services to be mutually agreed upon between the Municipality and the consultant.

Please Include the Following Information with the Proposal

- 1) A brief description of the consultant's capabilities, strengths, and relevant experience.
- 2) A team organizational chart indicating the team areas of involvement stemming from the project engineer to each team member.
- 3) An outline of each individual's personal experience on projects of a similar nature, including: size of the project, role of the individual, areas of responsibility, level of involvement, and time assigned to the project.
- 4) List other contracts awarded to the consultant most comparable to the work described in the Scope of Services. Please provide contact name, address, and telephone number. Also, provide contract cost and cost of engineering associated with each project.
- 5) A statement of commitment that personnel named in the proposal will be available for the duration of the project at the indicated level of involvement, except where prevented by circumstances beyond the control of the consultant.
- 6) A schedule of hourly salary rates for each job classification and any overhead factors.
- 7) The location of project personnel while working on this project.
- 8) A chart of fees for services on a percentage of contract basis (follow template provided herein).
- 9) A chart which details all design and construction engineering assignments completed over the last 24 months to include current assignments. Chart should detail the scope of the assignment, whether the assignment came in under or over budget and by what

Depot District
Streetscape Design and Engineering Project

variance, the time schedule of the assignment and whether it was completed on time or by what variance, and what respective staff was assigned to the project.

10) Any objection to any terms of the request for proposal.

T. PAYMENT FOR CONTRACT SERVICE

The Municipality shall pay the consultant on a monthly basis based on the services provided during the month. Payment to the consultant shall be made within thirty (30) days of the receipt of an invoice for services as outlined in the proposal. A detailed summary of costs will be submitted to the Municipality for review and approval. The summary of costs shall include the work performed and corresponding hours, fees, and out-of-pocket expenses. Total payments for each Phase shall not exceed the amount submitted on the Proposal Form, unless prior approval is received from the Municipality. Ten percent of all payments shall be held by the Municipality until final completion and acceptance by the Municipality of all Phases. Invoices shall be mailed to the Office of the Executive Director, Berwyn Development Corporation located at 3322 South Oak Park Avenue, Berwyn, IL 60402.

U. EVALUATION CRITERIA

The award of the contract, if it is awarded, shall be to the consultant by the Municipality whose proposal is determined by the Municipality to be in the best interest of the Municipality. The consultants will be evaluated based on similar work experience, ability to meet schedules, ability to manage construction, contracts, communication skills, and references.

V. MONTHLY PROGRESS MEETINGS

Monthly meetings will be conducted with the Municipality's Director of Public Works, Traffic Engineer, Berwyn Development Corporation, and the assigned project manager(s). These meetings will focus on the progress achieved during the previous thirty (30) days and compared with the proposed work schedule as outlined by the consultant.

W. REFERENCE MATERIALS

Included with this RFQ, the consultants will be provided with the following information:

- 1) Time table for RFQ (See Exhibit 1)

- 2) Berwyn Transit-Oriented Development Study (See Exhibit 2)

Depot District
Streetscape Design and Engineering Project

X. SCOPE OF SERVICES

As indicated at the beginning of this document, the successful consultant will be responsible for both the design and construction engineering phases of various civil engineering type projects. The engineer will be supplied with the Berwyn Transit-Oriented Development Study and other applicable documents that provide recommendations.

The materials will include:

- Land-uses
- Landscape/Streetscape
- Design guidelines
- Market analyses
- Infrastructure Conditions
- Street furniture
- Bike paths
- Parking
- Lighting
- Signage

The consultant will investigate the type, layout, and distribution of new decorative street lighting and make recommendations regarding lighting and how the potential system design will work within IDOT regulations.

The consultant will refine and develop a preliminary streetscape plan for the corridor. The plan will be prepared at an appropriate scale and will layout and depict the streetscape design and general location of elements. Drawings will be prepared for each block of the corridor. The drawings along with refined material palettes and sketches will be utilized for the next level of review and “costing.”

The consultant will assess road and curb alignment impacts, accessibility issues, turning/parking movements and maintenance requirements, as well as the key intersections and pedestrian crossings identified in the planning study. The consultant will evaluate additional traffic and pedestrian enhancement opportunities.

PHASE I ENGINEERING:

I-A. PRELIMINARY DESIGN

- 1) Determine Type of Improvement and work to be included in each phase (e.g. water main, sewer main, resurfacing, etc.).
- 2) Determine exact Scope of Improvement (e.g. replace existing water main, including service lines, fire hydrants, restore pavements, etc.).
- 3) Review existing conditions effected by the improvement and prepare a report of alternative methods of construction to accomplish the purpose of the improvement at the most cost effective means in consideration of different construction materials or construction practices.

Depot District
Streetscape Design and Engineering Project

- 4) Determine Location and Limits of Improvement
- 5) Review Existing Budget for Improvement

I-B. FIELD DATA COLLECTION

- 1) Topographic Surveys
 - a. Develop base line
 - b. Station at 50 foot intervals
 - c. Reference all physical characteristics
 - d. Check reference points with City coordinates
- 2) Elevations
 - a. Set up bench marks by Bench Loop Circuiting
 - b. Record existing grades by Cross Sectioning using a total station
- 3) Develop Condition Report on Existing Structures
 - a. Catch basins
 - b. Inlets
 - c. Manholes
 - d. Valve vaults
 - e. B-Boxes
 - f. Fire hydrants
 - g. Light poles
- 4) Existing Traffic Sign Log
- 5) Initial Correspondence
 - a. Private utilities (electric, gas, phone, cable TV)
 - b. Municipal utilities (sewer, water, lighting)
 - c. Outside agencies (IDOT, MWRD, IEPA, BNSF, Metra)

PHASE II ENGINEERING:

II-A. PLOT PRELIMINARY PLANS

- 1) Existing conditions
- 2) Private utilities
- 3) Municipal utilities

II-B. DEVELOP PRELIMINARY DESIGN

- 1) Review proposed design with the City of Berwyn and Berwyn Development Corporation

Depot District
Streetscape Design and Engineering Project

II-C. DEVELOP FINAL DESIGN

- 1) Draw final plans with details and schedules
Existing condition plans shall show all items and structures within the public ROW
Plans shall show existing and proposed conditions, plan and profiles, and meet IDOT format for size, symbols, and scale
- 2) Calculate quantities with pay items meeting IDOT and/or water and sewer manual standards
- 3) Develop detailed cost estimate
- 4) Write specifications and/or special provisions

II-D. APPLY FOR AND OBTAIN REQUIRED PERMITS

- 1) MWRDGC
- 2) IEPA
- 3) IDOT
- 4) Metra and BNSF

II-E. ADVERTISE FOR BIDS

- 1) Legal notices
- 2) Construction periodicals (Dodge, Construction Market Data, etc.)
- 3) State bulletin
- 4) MBE/WBE outreach

II-F. PRINT BID DOCUMENTS FOR ELIGIBLE CONTRACTORS

II-G. CONDUCT PRE-BID MEETING

II-H. CONDUCT BID OPENING AND RECOMMEND AWARD

- 1) Read bids at public opening at Berwyn City Hall
- 2) Tabulate bids
- 3) Perform reference checks on contractors
- 4) Recommend contractor for award

Depot District
Streetscape Design and Engineering Project

5) Attend Berwyn City Council meetings

II-I. EXECUTE CONTRACT

1) Notify successful contractor of award

2) Draft contract documents for execution

3) Process contract and related documents through required channels

- a. City Mayor
- b. City Clerk's Office
- c. IDOT (if required)
- d. Engineering Division

4) Mail executed contracts to responsible parties

5) Obtain copies of insurance policies with endorsement

PHASE III CONSTRUCTION ENGINEERING:

III-A. REVIEW PLANS AND SPECIFICATONS WITH ASSIGNED FIELD STAFF

1) Provide Municipality with the list of assigned staff by project

III-B. CONDUCT PRE-CONSTRUCTION MEETING

- 1) Notify utilities of time and place of meeting
- 2) Notify affected Municipality departments/divisions
- 3) Transcribe minutes of meeting

III-C. NOTIFY RESIDENTS AND BUSINESSES AFFECTED BY CONSTRUCTION

- 1) Send letter to individual households, businesses, schools, and park with proposed schedule
- 2) Provide contact person for information/complaints- an emergency 24 hour phone will be required for each project engineer

III-D. SET HORIZONTAL AND VERTICAL CONTROL POINTS

- 1) Check, refresh, and adjust if necessary
 - a. Base line
 - b. Station marks
 - c. Bench marks

Depot District
Streetscape Design and Engineering Project

III-E. LAYOUT PROPOSED WORK

- 1) Set line and grade for proposed improvement elements (e.g. water main, sewer main, drainage structures, sidewalks, etc.). Also, reset lines and grades if needed during construction.
- 2) Mark out removal-replacement limits
- 3) Mark cuts/fills where needed
- 4) Log all measurements

III-F. CONSTRUCTION OBSERVATION

- 1) Provide resident engineer
- 2) Provide inspector/technician
- 3) Provide quality assurance/quality control of materials
- 4) Construction warning signs and devices
- 5) Coordinate work with the utility companies and Municipality water sewer division
- 6) Submit monthly progress reports to City

III-G. CONSTRUCTION DOCUMENTATION

- 1) Keep track of quantities related to each pay item
- 2) Perform yield checks on all materials
- 3) Establish schedule for progress payments
- 4) Develop and verify payment requests
- 5) Obtain waivers from contractors, subcontractors, and material suppliers for all progress payments
- 6) Prepare and process change orders as needed (Note: \$10,000 or more needs Municipality's approval)

III-H. CONSTRUCTION PROJECT CLOSE OUT

- 1) Verify final measurements/quantities with contractor
- 2) Develop final punch list and verify satisfactory completion

Depot District
Streetscape Design and Engineering Project

- 3) Provide final project accounting/documentation
- 4) Provide as-built drawings in Auto-CAD or Micro-station
- 5) Conduct final inspection with City representatives
- 6) Process final payment
- 7) Obtain final waivers from contractors and check validity

Y. PROPOSAL SUBMITTAL

Each consultant submitting a proposal is asked to follow the format outlined in the Scope of Services. A spreadsheet has been developed for listing the hours expected to be devoted to each task broken down by position classification (See Exhibit 3). Should additional classifications be necessary due to the consultant's organizational structure, these can be added as a supplement to the submittal.

The classifications shown are those which the City assumes are standard for most Civil Engineering firm working on projects of this type. The abbreviations shown are:

SE-Senior Engineer

CE-Civil Engineer

T-Technician

S-Secretary

A proposed schedule should be submitted which outlines the key points at which the various phases should be completed.

Please complete all forms and submit the information requested on the following page.

Depot District
Streetscape Design and Engineering Project

Complete the following chart or submit an EEO-1 Report as described herein.

Compensation Schedule for Performing Design and Construction Engineering Services for the Municipality

Note: The fee schedule shown below includes all design and construction engineering services as outlined in the Scope of Services found in the Request for Proposal documents. Miscellaneous out of pocket expenses such as postage, printing of plans, and specifications will be paid for separately on a reimbursement basis.

Contract Cost for Construction	2012 and 2013 Fee for Engineering as Percent (%) of Construction Contract
Under \$99,999	_____
\$100,000 to \$249,999	_____
\$250,000 to \$399,999	_____
\$400,000 to \$599,999	_____
\$600,000 to \$799,999	_____
\$800,000 to \$999,999	_____
\$1,000,000 to \$1,499,999	_____
\$1,500,000 to \$2,499,999	_____
\$2,500,000 to \$3,999,999	_____
\$4,000,000 to \$5,999,999	_____
Over \$6,000,000	_____

Note: Please attach hourly rate schedule for various classifications in your organization. These rates will be used for performing other engineering work requested outside the Scope of Services.

Depot District
Streetscape Design and Engineering Project

Exhibits

Exhibit 1

Time Table for RFQ:

RFQ Issued: Late September 2012

Response Due Date: Wednesday, October 17, 2012

Interviews: Late October 2012

Firms Recommended: Early November 2012

Exhibit 2

Berwyn Transit-Oriented Development Study:

http://berwyn.net/images/documents/berwyn_tod_web.pdf

Depot District
Streetscape Design and Engineering Project

Exhibits (Continued)

Exhibit 3

Phase	Hours Devoted to Task
Phase I-A: Preliminary Design	
Phase I-B: Field Data Collection	
Phase II-A: Plot Preliminary Plans	
Phase II-B: Develop Preliminary Design	
Phase II-C: Develop Final Design	
Phase II-D: Apply for and Obtain Required Permits	
Phase II-E: Advertise for BIDS	
Phase II-F: Print BID Documents for Eligible Contractors	
Phase II-G: Conduct Pre-BID Meeting	
Phase II-H: Conduct BID Opening and Recommend Award	
Phase II-I: Execute Contract	
Phase III-A: Review Plans Specifications with Assigned Field Staff	
Phase III-B: Conduct Pre-Construction Meeting	
Phase III-C: Notify Residents and Business Affected by Construction	
Phase III-D: Set Horizontal and Vertical Control Points	
Phase III-E: Layout Proposed Work	
Phase III-F: Construction Observation	
Phase III-G: Construction Documentation	
Phase III-H: Construction Close Out	

E-2



BERWYN MAIN STREET

Shop • Dine • Explore Cermak Road

Thursday, September 20, 2012

Mayor Robert J. Lovero
Alderman of the Berwyn City Council
6700 W. 26th Street
Berwyn, IL 60402

RE: Berwyn Main Street 44th Houby Day Request

Ladies and Gentlemen:

The Berwyn Main Street Foundation will be participating in the 2012 Houby Day Festival for its 44th Anniversary. The BMS will be organizing the "Czech Oasis" with a Beer Garden, an entertainment stage, various local vendors and non-profit organizations. This event will be held October 5, 6, and 7, 2012. Mayor Robert J. Lovero and President Larry Dominick have agreed to partner for this long standing event. Mayor Lovero has asked that BMS represent the city in this initiative. The Mayor and President will alternate the coordination of the Houby Day Parade and Cicero will be the host for 2012, with the parade route beginning in Cicero at Cermak Road and Central Avenue. The BMS is requesting the following:

- Permission to close Cermak Road on Sunday October 7th, 2012 for the Houby Day Parade beginning at 11:00a.m. and re-opening when the parade ends. Please see the attached resolution.
- Permission to close Lombard Avenue north from Cermak to the alley including the Vacin Fairway from Lombard Ave to Highland Ave. for the Beer Garden, entertainment and vendors. BMS will provide proper insurance and attached is a Hold Harmless Agreement with the City of Berwyn.
- Berwyn Police officers controlling traffic on the scheduled Houby Day Parade route.

Please allow the corporate authorities to sign the agreement and to approve the items as requested.

Respectfully submitted,

Dario Solano, Executive Director
Berwyn Main Street

BERWYN MAIN STREET

6723 West Cermak Road
Berwyn, Illinois 60402

708 484 8000
berwynmainstreet.org

An Illinois Main Street Program

LICENSE AGREEMENT

This License Agreement (hereinafter referred to as the "Agreement") is made this ___ day of _____, 2012, between the **BERWYN MAIN STREET, INC.**, an Illinois not-for-profit corporation (hereinafter referred to as "BMS"), and the City of Berwyn, an Illinois Municipality (hereinafter referred to as the "City").

WHEREAS, BMS has need of temporary location along Cermak Road in Berwyn for a beer garden and entertainment area during Houby Festival 2012 (hereinafter referred to as the "Festival") on October 5th, 6th, and 7th, 2012; and

WHEREAS, the City is the owner of real property located at Cermak Road and Lombard Avenue, north from Cermak Road to the alley, Berwyn, Illinois. The licensed property consists of the paved parking area, which is sufficient to meet the stated needs of BMS for parking during the Festival; and

WHEREAS, the City is willing to grant a temporary license, right and privilege to BMS and its Vendors, subject to the terms and conditions of this Agreement, for conducting a beer garden, along with the possible sale of other alcoholic beverages, staging various forms of entertainment, as well and related vehicle ingress, egress and parking as well as pedestrian ingress and egress on the Site.

NOW, THEREFORE, for good and sufficient consideration acknowledged as in hand received and in consideration of the mutual covenants, representations and conditions hereinafter contained, BMS and the Owner agree as follows:

Section 1: License Granted/Duration. The City grants to BMS an exclusive, temporary license for the time required to complete the Festival, specifically from October 5th, 2012, at 8:00 a.m., to October 8th, 2012, at 8:00 a.m., for the purpose of conducting a beer garden, along with the possible sale of other alcoholic beverages, staging various forms of entertainment, as well and related vehicle ingress, egress and parking and pedestrian ingress and egress on the Site. The City grants the exclusive, temporary license to BMS at no charge or cost

Section 2: Indemnification. Berwyn Main Street shall indemnify and hold harmless the City from any and all expenses (including reasonable attorneys' fees and costs), claims, liability, losses or causes of action for injury to or death of any person or persons and for loss or damage to any property which arises from the grant of this license, except in the case where a court of competent jurisdiction finds that such liabilities, injuries, losses, death and damages are caused solely by the City's own willful and wanton or negligent acts or omissions.

Section 4: Miscellaneous Provisions.

- a) **Amendment:** This Agreement, including all Exhibits attached hereto, represents the entire, integrated agreement between the parties hereto with respect to the license granted herein and shall supersede all prior negotiations, representations or agreements pertaining thereto, either oral or written.
- b) **Applicable Law and Venue:** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and venue for any lawsuits shall be Cook County, Illinois.
- c) **Counterparts:** This Agreement may be signed upon any number of counterparts with the same effect as if the signatures to each were upon the same Agreement.

IN WITNESS WHEREOF, the parties hereto executed this Agreement on the date(s) written below and this Agreement shall be effective as of the date that the last signatory signs this Agreement.

BERWYN MAIN STREET, INC.

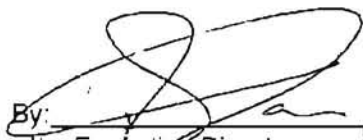
By: _____
Mayor Robert J. Lovero

Date: _____

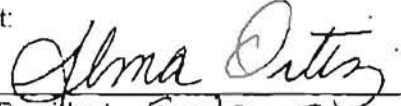
Attest:

Its: City Clerk

Date: _____

By:  _____ Executive Director
Its: Executive Director
Date: 9-20-12

Attest:

By:  _____
Its: President 9-20-12

Date: _____

City of Berwyn, IL

RESOLUTION # _____

A RESOLUTION TO ALLOW BERWYN MAIN STREET TO CLOSE CERMAK ROAD FOR THE HOUBY DAY PARADE.

WHEREAS, *the Berwyn Main Street, the City of Berwyn and the Town of Cicero will hold the 44th Annual Houby DAY Parade on Sunday, beginning at noon on October 7th, 2012; and*

WHEREAS, *the City of Berwyn and the Town of Cicero voted to grant permission for the aforesaid activity on Tuesday, September 25th, 2012; and*

WHEREAS, *the parade participants will begin at Central Avenue and Cermak Road and proceed west on Cermak Road to Riverside Drive; and*

WHEREAS, *the Berwyn and Cicero Police Department's will have officers controlling traffic on the scheduled route with special attention to major intersections.*

NOW, THEREFORE, be it resolved by the Mayor and City Council along with the President and Board of Trustees of the

City of Berwyn and the Town of Cicero to grant permission for this annual event and extend to all participants in the Houby Parade, our best wishes for good weather and a most successful day.

ADOPTED this _____ day of _____, 2012.

Mayor Robert J. Lovero

ATTEST:

CITY CLERK



**F. Reports and Communications
From The Mayor**



F-1

A Century of Progress with Pride

Proclamation

WHEREAS, the City of Berwyn, School District 98, School District 100 and School District 201 place the safety and well being of children as their utmost concern; and

WHEREAS, a lack of physical activity plays a leading role in rising rates of obesity, diabetes and other health problems among children, and being able to walk or bicycle to school offers an opportunity to build activity into daily routine; and

WHEREAS, driving students to school by private vehicle contributes to traffic congestion on our streets in and around our schools and contributes to air pollution; and

WHEREAS, the City of Berwyn recognizes the important role for parents and caregivers for teaching children about pedestrian safety and making children aware of the difficulties and dangers posed by congested streets, and making children aware of the dangers to their health caused by air pollution and effects of inactivity to their well being; and

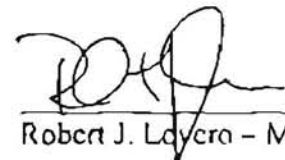
WHEREAS, the City of Berwyn, in partnership with parents, seeks to save and protect children by taking steps to make pedestrian safety a priority; and

WHEREAS, children, parents and community leaders around the world are joining together to walk to school in support for safer routes to school, safer streets for pedestrians, and cleaner air in our communities.

NOW THEREFORE, BE IT RESOLVED that I Robert J. Lovero, Mayor of Berwyn, proclaim October 3, 2012, "International Walk to School Day" in Berwyn, IL and encourage everyone to consider the safety and health of children today and everyday.

Entered upon the records of the City of Berwyn this 25th day of September 2012.




Robert J. Lovero - Mayor


Thomas Pavlik - City Clerk

The City of Berwyn



Robert J. Lovero
Mayor

F-2

A Century of Progress with Pride

September 25, 2012

Members of City Council

Re: Fire and Police Commission Appointment

Council Members:

I am seeking to appoint Gil Peña as a member of the Fire and Police Commission to fill the opening left by the resignation of Roger Montoro (resignation letter attached). Mr. Peña will serve the remaining of Roger Montoro's term which expires June 28, 2014. I have attached Mr. Peña's resume for review.

I would ask that City Council concur in my recommendation of Gil Peña and approve the appointment.

Respectfully,

A handwritten signature in black ink, appearing to read "R. Lovero", with a long horizontal line extending to the right.

Robert J. Lovero
Mayor

17 September 2012

To: The Board of Police and Fire Commissioners

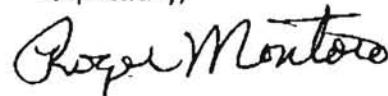
From: Police and Fire Commissioner Roger Montoro

Re: Resignation as Police and Fire Commissioner

Dear Board Members,

Initially, I would like to thank fellow Commissioners, Chairman Carl Reina, Commissioner Rick Toman, Secretary Tony Laureto, and Attorney Anthony Bertuca, for the opportunity to work along with you for the past year or so. I would like to thank Mayor Robert Lovero for granting me the opportunity to work as a Police and Fire Commissioner for the City of Berwyn. I enjoyed the challenge of being a Police and Fire Commissioner and I always did my best to perform the duty to the best of my ability. Over the past month however, certain personal issues have come into play that I feel would be best served by resigning from my position as Police and Fire Commissioner. Thank you again for the great opportunity to work with all of you and it has been with great pleasure to do so.

Respectfully,

A handwritten signature in black ink that reads "Roger Montoro". The signature is written in a cursive, flowing style.

Roger Montoro

cc: Mayor Robert Lovero

Commissioner Carl Reina

Gilbert Pena

Phone:

Email:

I am a results oriented professional with a proven track record and strong leadership. I have effectively built extremely productive organizations from the ground up. Proven effective in the engineering, installation and operational support on all types of telecommunication systems within data and voice networks.

PROFESSIONAL EXPERIENCE

Regional Manager, Implementation Engineering

PAETEC, Freeport, NY

February 2009 - Present

- Responsible for building, augmenting, and decommissioning of network elements and systems on a national scale within the PAETEC data, voice, VoIP network within the southern 18 state footprint.
- Establish training programs and conduct courses to all new hires.
- Perform periodic inspections of PAETEC Network to ensure the quality of installations and accuracy of network documentation.
- Responsible for troubleshooting the communication facilities throughout the PAETEC network with the use of test equipment, platform management systems and physical observations.
- Manage and execute internal technical policies and procedures.
- 2nd level escalation point for installation/maintenance issues with an 18 state footprint.

Senior Manager, Installation Engineering

McLeodUSA Telecommunications, Cedar Rapids, IA

September 1999 – February 2009

- Responsible for the Installation of Network Equipment for McLeodUSA facilities.
- Perform periodic inspections of McLeodUSA Network to ensure the quality of installations and accuracy of network documentation.
- Establish training programs and conduct courses to all new hires.
for troubleshooting the communication facilities throughout the McLeodUSA network with the use of test equipment, platform management systems and physical observations.
- Manage and execute internal technical policies and procedures.
- Perform periodic inspections of installation work to ensure the quality of installations and accuracy of network documentation.

Network Installation Manager

Splitrock Services, The Woodland, TX.

August 1998 – September 1999

- Responsible for the Installation of Network Equipment for Splitrock facilities.
- Responsible for building a regional technical field staff of Field Service Engineers and the installation and maintenance of over 360 ATM Point of Presence facilities built in less than two years.
- Responsible for troubleshooting the communication facilities throughout the Splitrock network with the use of test equipment, platform management systems and physical observations.
- Responsible for test, turned up and certified new T1 and DS3 facilities into the Splitrock dial access network.
- Establish training programs and conduct courses to all new hires.
- Establish and document Splitrock installation standards on all new and existing equipment introduced to the Network.
- Perform periodic inspections of FSE's work to ensure the quality of installations and accuracy of network documentation.

Pena Telecom, Berwyn, IL. Owner

May 1992 – August 1998

- Contracted voice /data network installations, project managements and sub-contracted work with major telecommunications corporations including Ameritech, Motorola, Nextel, AT&T, Wiltel, ADC, Fujitsu, X-Com Technologies.

Telecommunication NCO, Sergeant

United States Marine Corp

May 1978 – August 1981 (Active) 1984 (Inactive Reserve)

- Telephone and Switchboard Repair
- Central Office Step by Step Repair
- Field Communication – Okinawa, Japan
- SECRET Security Clearance

EDUCATION

AEROTEK COMMUNICATIONS CENTER

Central Office and Network Installation - 1992

UNIVERSITY OF ILLINOIS – Chicago, IL
College of Architecture, Art, and Urban Planning

Professional Degree-1994, Architecture

Bachelor Arts-1987, Architectural History

UNITED STATES MARINE CORP

Telecommunications – Electronics School

Electronics, 1979

UNITED STATES ARMY SIGNAL CENTER

Central Office and Switchboard 1980

PROFESSIONAL/COMMUNITY ORGANIZATIONS

Project Management Institute Group (PMI) – Member * Democratic Citizens of Berwyn – Member

Youth Crossroads, Inc. – Treasurer * Berwyn Community Relations Commission - Commissioner

Heritage Middle School PTSA - President

COMPUTER SKILLS

Word Excel Power Point Action Remedy

Auto Cad Visio DWF

The City of Berwyn



Robert J. Lovero
Mayor

F-3

A Century of Progress with Pride

September 25, 2012

Members of City Council

Re: Zoning Board Appointment

Council Members:

I am seeking to appoint Alicia Ruiz as a member to the Zoning Board of Appeals to fill the opening left by the resignation of Milton Persin (resignation letter attached). During his tenure, Mr. Persin has fulfilled his duties in an exemplary manner. Ms. Ruiz will serve the remaining of Milton Persin's term which expires January 22, 2013. Ms. Ruiz's resume is attached for review.

I would ask that City Council concur in my recommendation of Alicia Ruiz and approve the appointment.

Respectfully,

A handwritten signature in black ink, appearing to read "RJL", with a long horizontal flourish extending to the right.

Robert J. Lovero
Mayor

Milton F. Persin

ATTORNEY AT LAW
3525 CASS COURT - UNIT 505
OAKBROOK, ILLINOIS 60523

TEL: (630) 655-4323 FAX: (630) 655-4358

August 6, 2012

Mayor Robert Lovero
6700 W. 26th Street
Berwyn, Illinois 60402


Dear Robert:

It is with regret that I must tender my resignation as Executive Secretary of the Berwyn Zoning Board of Appeals effective on the First (1st) Day of September, 2012. This decision was somewhat hastened by the passing of my dear wife, Bernice, my retirement from the active practice of law, and a rather serious health issue that will require major surgery. I have served for approximately 44 years, having been first appointed by the then Mayor Dolezal. It has been a real pleasure working with all the previous and present elected and appointed Officials of the City, and more so with Joel Chrastka, and the present members of the Zoning Board, the present City Council Members, Charles Lazzara, his staff, Tom Pavlik, his staff, and of course working with you both as a City Council Member and Mayor.

The City of Berwyn is truly my home town, having spent many wonderful years as a resident with my wife and my four children. The City, its residents, and all the City elected and appointed officials shall always remain in my fond memories.

I am sending Joel Chrastka copies of various documents that I prepared through the years along with some comments that should be helpful to my successor.

Sincerely



Milton F. Persin

cc-Joel Chrastka-Chairman
Charles Lazzara
Tom Pavlik
Finance Department

Alicia M. Ruiz

Berwyn, IL 60402

PROFESSIONAL SUMMARY: Over twenty years experience of leadership in administration, organizational and project management in corporate, private and non-for-profit sector.

REMAX PARTNERS, Berwyn, IL
Realtor

2005 - CURRENT

- Provide consulting and project management service to real estate buyers, sellers and investors.
- Instrumental in identify funding programs for individual clients by building and maintaining teams that include Loan Officers, funding institutions, and Non-for Profit organizations.
- Conduct research and analyze market demographics to strategize pricing for purchases and sales of properties for clients.
- Review, negotiate and manage sales contracts and all paperwork leading up to and ensuring closing of properties.
- Counsel sellers on organizing, home staging, designing and implementing marketing plan, monitor showings and prospect feedback, negotiate sales contracts and monitor process leading up to closing.
- Design and implement marketing plan to obtain maximum public exposure and increase sale profit margin.
- Manage budgets including annual projections, monitor expenditures and invoices.
- Provide leadership by developing and buliding teams that include but not limited to inspectors, appraisers, attorneys and loan officers to ensure well rounded and balanced client satisfaction.
- Trouble-shoot and problem-solve unforeseen issues as they arise.

NEW LIFE CENTERS OF CHICAGOLAND, Chicago, Illinois
Director, Program Development

2005 – 2006

- Responsible for the coordination, planning, and implementation of community programs.
- Functioned as community liaison and assisted CEO in operational and program planning.
- Facilitated educational workshops and served as a mentor to program participants.
- Managed grant funded programs by developing and implementing operational and program procedures, space, and progam budget.
- Supervised and managed employee and volunteer staff, coordinated schedules, screened and hired employees, managed payroll.
- Developed and implemented marketing material and collaborations with participating organizations for individual programs.
- Served as community liaison by outreaching to local churches, schools and non-for-profit organizations to initiate collaboration of programs.
- Co-facilitated character building, job readiness and nutritional workshops.

RUSH UNIVERSITY MEDICAL CENTER, Chicago Illinois

1994 - 2004

Director, Special Projects for Research

- Responsible for managing research projects
- Planning and coordinating both large and small events for
- Developed research webpages and databases.
- Coordinated the Rush Research Forum annually; a three-day program of lectures, workshops and abstract presentations.
- Produced pamphlets, brochures and booklets.
- Promoted the forum by utilizing media relations to forward mass announcements.
- Coordinated guest speakers and awards ceremony and reception.
- Managed the University Committee on Research internal grant funding process by promoting and soliciting Rush principal investigators to apply for grant funding.
- Monitored grant submissions, reviews and approvals.
- Initiated the set-up of all grant awards and monitored budgets to prevent deficit expenditures.
- Along with Information Service (IS) co-developed and implemented several research webpages and databases which increased production efficiency, 24/7 accessibility and decreased staffing and supplies.
- Managed research cost center budgets of \$1.5M.
- Oversaw the planning and coordinating for the Office of Associate Vice-President for Research faculty and staff special events, holiday parties, employee recognition, and department meetings.

EDUCATION


BA, Urban Planning and Public Affairs, University of Illinois at Chicago, May 2013

AA in Business Administration, Benedictine University, May 2007

Illinois Real Estate License, June 2002



**G. Reports and Communication From
The City Clerk**



**H. Communications From (Zoning)
Board of Appeals**



**I. Reports and Communications From
Aldermen, Committees other Boards
and Commissions**

The City of Berwyn



Margaret Paul
3rd Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6403 Fax: (708) 788-2675
www.berwyn-il.gov

To the Honorable Mayor Robert J. Lovero and
Members of the Berwyn City Council

September 21, 2012

Ladies and Gentlemen:

A meeting of the Parking and Traffic Committee was held on September 10, 2012 in the conference room of City Hall. Attending the meeting: Alderman Margaret Paul, Chair, Alderman Polashek, Robert Schiller, Marcia Cohen, Nicole Campbell and Margo Rinaldi. The meeting was called to order at 5:40 p.m. Alderman Nora Loretto arrived at 6:00 pm.

Ms. Cohen brought to the committee's attention the need to have a process for revocation of handicapped parking spaces going unused by residents. Two specific instances were discussed. The committee found that authority to revoke handicapped parking was codified in section 484.05 (J) of the Berwyn City Ordinances. While authority to revoke was given to the city Parking Enforcement Department, steps in the process were lacking. She requested direction from the committee.

The committee members and those in attendance agreed on steps to ascertain why a resident allowed a handicapped parking space was not using it. The committee and city staff members also agreed that ample opportunity to explain the lack of use should be afforded to the resident. Once investigation and contact with the resident has been made, the Parking Enforcement Department will send the resident Alderman notice of their findings; a reverse of the process to grant handicapped parking. The resident Alderman may contact the resident further for more information. The resident Alderman will submit a communication to City Council seeking to continue or revoke the handicapped parking restriction.

Since this was a discussion of process and not an expansion or narrowing of authority or duty under 484.05 (J), the committee submits this communication to City Council as informational.

Alderman Paul raised the issue of parking at Vacin Fairway and the fact that some sections are being treated as 3 hour parking areas while others are being restricted to the 2 hour limit voted on by City Council. A discussion ensued about the confusion to the public and fairness to business owners. The Committee discussed the possibility of placing parking meter boxes in certain sections of Vacin Fairway on a trial basis. Further discussion was tabled to be taken up at the next committee meeting.

City staff provided information about the remaining items on the agenda. No action or motion was made with regard to the remaining agenda items.

The Chair called for future issues and topics to be discussed by the committee. Alderman Polashek raised the issue of the installation of security cameras in the Vacin Fairway as well as the installation of traffic control devices with sound signals to alert hearing impaired pedestrians.

The Parking and Traffic Committee invites Police Chief Ritz, Commanders Paolucci and O'Halloran from the Berwyn Police Department and Mr. Jim Franks from the city's IT Department to attend its next meeting scheduled for November 15, 2012 at 5:30 p.m. at City Hall. The purpose of this meeting will be to take up the discussion of Vacin Fairway metered parking, Vacin Fairway security cameras and installation of Pedestrian Crossing controls designed to alert hearing impaired pedestrians.

This communication is submitted for informational purposes only.

Very truly yours,

Margaret Paul
Parking and Traffic Committee Chair.



J. Staff Reports



BERWYN POLICE DEPARTMENT

"Serving with Pride"



Mayor
Robert J. Lovero

Chief of Police
James D. Ritz

September 19, 2012

Mayor Robert J. Lovero
Members of the Berwyn City Council
6700 W. 26th St.
Berwyn, IL 60402

RE: Honorable Mention for Paul Stepanovich

Ladies and Gentlemen:

I am respectfully requesting permission to present an Honorable Mention to Paul Stepanovich, a citizen who helped in the apprehension of a purse snatcher on August 11, 2012. It is with the assistance of citizens like Mr. Stepanovich that we can make our streets a safer place for everyone to live, work and play.

Respectfully,

James D. Ritz
Chief of Police

JDR/md

BERWYNN POLICE DEPARTMENT

Honorable Mention

PRESENTED TO... **PAUL STEPANOVICH**

FOR... On August 11, 2012 you chased two offenders who had stolen a woman's purse and apprehended one of the offenders until officers arrived. Due to your heroic actions and upon positive identification by the victim, the offender was charged accordingly. You are to be highly commended for outstanding citizenship and commitment to our community.



DATE **9/25/12**

A handwritten signature in black ink, appearing to read "James D. Ritz".

JAMES D. RITZ - Chief of Police



AWARD





J-2

A Century of Progress with Pride

Date: September 18, 2012

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommendation to award bid for removal of two underground storage tanks.

The City of Berwyn released request for proposals for the above mentioned project in July and opened bids on August 14, 2012. Five bids were received. They were from Petroleum Technologies Equipment - \$41,750, Gabriel Environmental - \$47,464.86, Crowne Industries - \$52,349, Stiles, Inc. - \$35,600 and Environmental Consulting Group, Inc. - \$50,840. Public Works staff has reviewed the tabulation of bids and checked references. I am requesting approval and award of the proposal to Petroleum Technologies Equipment. They are a local company that has performed this type of work in Cook County with satisfactory results.

The scope of this project is to remove one two thousand gallon underground gasoline storage tank and one two thousand gallon underground diesel fuel storage tank that are no longer being used. Permits and documentation with the Illinois Environmental Protection Agency throughout the project are included as well as post removal soil testing. A representative from the state Fire Marshal's office will be present to inspect and observe the removal. All closing documentation will be submitted by the contractor for final approval from the IEPA and State Fire Marshal. The City of Berwyn has worked with this company in the past and they have partnered with our fuel company on several projects and recommend their services.

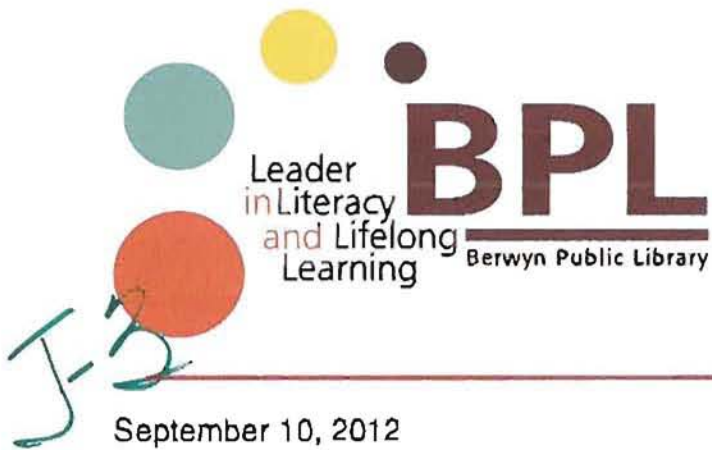
In addition, I am requesting a contingency of 20% of the project (\$8,350) to cover additional contamination above the estimated scope of the project.

Recommended Actions:

Staff recommends award of the Underground Storage Tank Removal project to Petroleum Technologies Equipment for \$ 41,750 and a 20% contingency (\$8,350) for a total project cost of \$50,100.

Respectfully,

Robert Schiller
Director of Public Works



2701 S. Harlem Avenue
Berwyn, IL 60402-2140
(708) 795-8000
Fax (708) 795-8101
www.berwynlibrary.org

September 10, 2012

Re: Replacement of a Page position, 13-15 hours
Replacement of Librarian II – Youth Services, 40 hours

Thomas Pavlik Clerk of the City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

Dear Mr. Pavlik:

Please add to the next City Council agenda. The positions are replacements and accounted in the 2012 budget. The job circulars are attached.

Page (13-15 hours)

\$8.00 – 8.25

This position was held by Caitlin Carrol. The position was approved for rehire by the library board on June 18, 2012. This is a minimum wage shelving position that is most often held by a student.

Librarian II – Youth Services (40 hours)

\$16.00

This position was held by Jacqueline Warkentien. She took a school media specialist position closer to her home. The position was approved for rehire by the library board on June 18, 2012. This is a professional librarian position serving children birth through 12 years.

Thank you for your consideration of this request.

Respectfully yours,

Tammy Clausen
Library Director



K. Consent Agenda

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

September 21, 2012

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payroll September 12, 2012

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the September 25, 2012 meeting.

Payroll: September 12, 2012 in the amount of \$1,132,485.54.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Nona N. Chapman". The signature is written in a cursive style.

Nona N. Chapman
Budget Committee Chairman

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

K-2

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

September 21, 2012

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payables September 25, 2012 meeting

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the September 25, 2012 meeting.

Total Payables: September 25, 2012 in the amount of \$668,309.22.

Respectfully Submitted,

A handwritten signature in black ink that reads "Nona N. Chapman". The signature is written in a cursive, flowing style.

Nona N. Chapman
Budget Committee Chairman

Payment Register

From Payment Date: 9/22/2011 - To Payment Date: 9/26/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash									
Check									
19090	09/10/2012	Open			Accounts Payable	Christopher Bell	\$12,920.62		
19091	09/12/2012	Open			Accounts Payable	Ingram Library Services	\$2,582.37		
19092	09/26/2012	Open			Accounts Payable	19th Street Condo Association	\$125.00		
19093	09/26/2012	Open			Accounts Payable	1st Source America	\$2,026.65		
19094	09/26/2012	Open			Accounts Payable	A - Awesome Amusements Company	\$500.00		
19095	09/26/2012	Open			Accounts Payable	ABC Automotive Electronics	\$44.50		
19096	09/26/2012	Open			Accounts Payable	Across the Street Productions	\$1,155.00		
19097	09/26/2012	Open			Accounts Payable	Advanced Occupational Medicine Specialists	\$927.00		
19098	09/26/2012	Open			Accounts Payable	Affordable Fire Protection, Inc.	\$30,000.00		
19099	09/26/2012	Open			Accounts Payable	Air One Equipment, Inc.	\$4,261.00		
19100	09/26/2012	Open			Accounts Payable	Airgas North Central	\$113.54		
19101	09/26/2012	Open			Accounts Payable	AI Warren Oil Company	\$65,511.84		
19102	09/26/2012	Open			Accounts Payable	Alliance Entertainment	\$1,234.62		
19103	09/26/2012	Open			Accounts Payable	American Messaging	\$102.16		
19104	09/26/2012	Open			Accounts Payable	American Mobile Shredding & Recycling, Inc.	\$300.00		
19105	09/26/2012	Open			Accounts Payable	Amsterdam Printing and Litho Corporation	\$315.90		
19106	09/26/2012	Open			Accounts Payable	Angela Bower	\$50.00		
19107	09/26/2012	Open			Accounts Payable	Applied Controls Inc.	\$335.00		
19108	09/26/2012	Open			Accounts Payable	AT & T	\$3,194.98		
19109	09/26/2012	Open			Accounts Payable	AT & T	\$683.38		
19110	09/26/2012	Open			Accounts Payable	AT& T Mobility	\$237.86		
19111	09/26/2012	Open			Accounts Payable	AT&T Global Services, Inc.	\$162.49		
19112	09/26/2012	Open			Accounts Payable	B. Davids Landscaping	\$1,730.00		
19113	09/26/2012	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$256.58		
19114	09/26/2012	Open			Accounts Payable	Barge Terminal & Trucking	\$1,149.40		
19115	09/26/2012	Open			Accounts Payable	Becky Sprattford	\$98.00		
19116	09/26/2012	Open			Accounts Payable	Belson Outdoors	\$1,192.00		
19117	09/26/2012	Open			Accounts Payable	Berwyn Ace Hardware	\$9.96		
19118	09/26/2012	Open			Accounts Payable	Berwyn Development Corporation	\$57,223.46		
19119	09/26/2012	Open			Accounts Payable	Berwyn Park District	\$6,065.45		
19120	09/26/2012	Open			Accounts Payable	Berwyn Western Plumbing & Heating	\$787.66		
19121	09/26/2012	Open			Accounts Payable	Blackstone Audiobooks	\$306.75		
19122	09/26/2012	Open			Accounts Payable	Bob's Lawn Care, Inc.	\$392.00		
19123	09/26/2012	Open			Accounts Payable	Brodart Company	\$825.20		
19124	09/26/2012	Open			Accounts Payable	BSN Sports	\$2,534.16		
19125	09/26/2012	Open			Accounts Payable	Builder Cabinet Supply- OHC	\$936.34		
19126	09/26/2012	Open			Accounts Payable	Carlos Garcia	\$2,800.00		
19127	09/26/2012	Open			Accounts Payable	Cassidy Tire	\$1,208.91		
19128	09/26/2012	Open			Accounts Payable	Cassidy Tire	\$1,634.61		
19129	09/26/2012	Open			Accounts Payable	CDW Government, Inc.	\$126.60		
19130	09/26/2012	Open			Accounts Payable	CenterPoint Energy Services, Inc.	\$544.79		
19131	09/26/2012	Open			Accounts Payable	Chicago Badge Company	\$852.00		
19132	09/26/2012	Open			Accounts Payable	Chicago International Trucks, LLC	\$312.25		
19133	09/26/2012	Open			Accounts Payable	Chicago Office Technology Group	\$448.00		
19134	09/26/2012	Open			Accounts Payable	Clearchannel Outdoor	\$13,000.00		

Payment Register

From Payment Date: 9/22/2011 - To Payment Date: 9/26/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19135	09/26/2012	Open			Accounts Payable	ComEd	\$2,218.37		
19136	09/26/2012	Open			Accounts Payable	Commercial Maintenance Chemical Corporation	\$880.07		
19137	09/26/2012	Open			Accounts Payable	Communication Revolving Fund	\$439.15		
19138	09/26/2012	Open			Accounts Payable	Complete Temperature Systems, Inc.	\$7,225.00		
19139	09/26/2012	Open			Accounts Payable	Crime Analysts of Illinois Association, Inc.	\$100.00		
19140	09/26/2012	Open			Accounts Payable	David Jelonek	\$223.37		
19141	09/26/2012	Open			Accounts Payable	Deece Automotive	\$2,174.03		
19142	09/26/2012	Open			Accounts Payable	Del Galdo Law Group, LLC	\$5,677.18		
19143	09/26/2012	Open			Accounts Payable	Dell Marketing, LP	\$6,880.07		
19144	09/26/2012	Open			Accounts Payable	Demco Educational Corporation	\$39.44		
19145	09/26/2012	Open			Accounts Payable	Diamond Graphics, Inc.	\$2,002.00		
19146	09/26/2012	Open			Accounts Payable	E & M Maintenance Group	\$730.00		
19147	09/26/2012	Open			Accounts Payable	Eddie Wilkowski	\$17,557.50		
19148	09/26/2012	Open			Accounts Payable	Edmund P. Wanderling	\$1,552.25		
19149	09/26/2012	Open			Accounts Payable	Essential Equipment Solutions	\$304.34		
19150	09/26/2012	Open			Accounts Payable	Exelon Energy Company	\$3,439.10		
19151	09/26/2012	Open			Accounts Payable	Federal Express Corporation	\$84.22		
19152	09/26/2012	Open			Accounts Payable	Federal Rent-a-Fence, Inc.	\$72.00		
19153	09/26/2012	Open			Accounts Payable	Felco Vending, Inc.	\$231.75		
19154	09/26/2012	Open			Accounts Payable	Fire Safety Consultants, Inc.	\$390.00		
19155	09/26/2012	Open			Accounts Payable	Firefighting Services, LLC	\$525.00		
19156	09/26/2012	Open			Accounts Payable	Flash Electric Company	\$46,270.00		
19157	09/26/2012	Open			Accounts Payable	Flint Trading, Inc.	\$1,641.57		
19158	09/26/2012	Open			Accounts Payable	Foremost Promotions	\$199.54		
19159	09/26/2012	Open			Accounts Payable	Free Green Can	\$540.00		
19160	09/26/2012	Open			Accounts Payable	Freeman Fence, Inc.	\$1,200.00		
19161	09/26/2012	Open			Accounts Payable	Fullmer Locksmith Service, Inc.	\$18.00		
19162	09/26/2012	Open			Accounts Payable	GALE	\$260.90		
19163	09/26/2012	Open			Accounts Payable	George Fuentes	\$40.00		
19164	09/26/2012	Open			Accounts Payable	George Guerrero	\$50.00		
19165	09/26/2012	Open			Accounts Payable	George Shimko Basketball School	\$1,100.00		
19166	09/26/2012	Open			Accounts Payable	Gil Hebard Guns, Inc.	\$1,646.01		
19167	09/26/2012	Open			Accounts Payable	Glass Dimensions	\$3,900.00		
19168	09/26/2012	Open			Accounts Payable	Great West Electric Supply Company	\$33.60		
19169	09/26/2012	Open			Accounts Payable	H. J. Mohr & Sons Company	\$2,569.21		
19170	09/26/2012	Open			Accounts Payable	Halogen Supply Company, Inc.	\$1,627.86		
19171	09/26/2012	Open			Accounts Payable	Harvey Place Condo Association	\$265.43		
19172	09/26/2012	Open			Accounts Payable	HD Supply Waterworks, LTD	\$28,493.41		
19173	09/26/2012	Open			Accounts Payable	Heartland Consultants, Inc.	\$750.00		
19174	09/26/2012	Open			Accounts Payable	Home Depot Credit Services	\$9.50		
19175	09/26/2012	Open			Accounts Payable	Horizon Screening	\$1,514.00		
19176	09/26/2012	Open			Accounts Payable	Hoy Landscaping, Inc.	\$5,623.68		
19177	09/26/2012	Open			Accounts Payable	Ingram Library Services	\$1,322.93		
19178	09/26/2012	Open			Accounts Payable	Jack Phelan	\$38.16		
19179	09/26/2012	Open			Accounts Payable	Jack's Rental, Inc.	\$202.97		
19180	09/26/2012	Open			Accounts Payable	Jack's Rental, Inc.	\$174.78		
19181	09/26/2012	Open			Accounts Payable	Jack's Rental, Inc.	\$35.95		
19182	09/26/2012	Open			Accounts Payable	Jack's Rental, Inc.	\$3,305.82		

Payment Register

From Payment Date: 9/22/2011 - To Payment Date: 9/26/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19183	09/26/2012	Open			Accounts Payable	Jack's Rental, Inc.	\$359.24		
19184	09/26/2012	Open			Accounts Payable	James Frank	\$110.49		
19185	09/26/2012	Open			Accounts Payable	James R. Acanfora	\$231.00		
19186	09/26/2012	Open			Accounts Payable	JNC Consulting, Inc.	\$2,100.00		
19187	09/26/2012	Open			Accounts Payable	John Wysocki	\$43.96		
19188	09/26/2012	Open			Accounts Payable	K-Five Construction Corporation	\$4,250.00		
19189	09/26/2012	Open			Accounts Payable	Kedra Masonry Corporation	\$6,000.00		
19190	09/26/2012	Open			Accounts Payable	Kathy Sexton	\$30.00		
19191	09/26/2012	Open			Accounts Payable	Key Equipment Finance	\$2,776.16		
19192	09/26/2012	Open			Accounts Payable	Key Government Finance, Inc.	\$3,521.52		
19193	09/26/2012	Open			Accounts Payable	Kieft Bros., Inc.	\$537.46		
19194	09/26/2012	Open			Accounts Payable	L - K Fire Extinguisher Service	\$328.40		
19195	09/26/2012	Open			Accounts Payable	Lakeshore Plumbing, Inc.	\$5,500.00		
19196	09/26/2012	Open			Accounts Payable	Laner Muchin Dombrow Becker Levin & Tech, Ltd	\$300.00		
19197	09/26/2012	Open			Accounts Payable	Lanzillotti, Gribben & Marchuk	\$12,385.75		
19198	09/26/2012	Open			Accounts Payable	Lawndale News	\$2,055.66		
19199	09/26/2012	Open			Accounts Payable	LexisNexis	\$489.00		
19200	09/26/2012	Open			Accounts Payable	Little Village Printing	\$186.00		
19201	09/26/2012	Open			Accounts Payable	Louis F. Calvello	\$26.96		
19202	09/26/2012	Open			Accounts Payable	Lyons Tree Service, Inc.	\$8,790.00		
19203	09/26/2012	Open			Accounts Payable	M. K. Sports	\$2,220.00		
19204	09/26/2012	Open			Accounts Payable	MacNeal Phy Group [OCCMED]	\$320.00		
19205	09/26/2012	Open			Accounts Payable	Mario Carrillo	\$1,475.00		
19206	09/26/2012	Open			Accounts Payable	Matthew Bender & Company, Inc.	\$86.59		
19207	09/26/2012	Open			Accounts Payable	McCann industries, Inc.	\$274.10		
19208	09/26/2012	Open			Accounts Payable	McGuire's II, LLC	\$127.50		
19209	09/26/2012	Open			Accounts Payable	Menards	\$59.07		
19210	09/26/2012	Open			Accounts Payable	Metro Collision Service / Metro Garage, Inc.	\$336.00		
19211	09/26/2012	Open			Accounts Payable	Midwest Tape	\$726.68		
19212	09/26/2012	Open			Accounts Payable	Miguel A. Santiago Consulting, Inc	\$5,000.00		
19213	09/26/2012	Open			Accounts Payable	Mike & Sons	\$1,271.65		
19214	09/26/2012	Open			Accounts Payable	Mothers on a Mission, Inc.	\$2,812.21		
19215	09/26/2012	Open			Accounts Payable	National Seed	\$2,645.00		
19216	09/26/2012	Open			Accounts Payable	Neal & Leroy, LLC	\$3,439.80		
19217	09/26/2012	Open			Accounts Payable	Nextel Communications	\$248.98		
19218	09/26/2012	Open			Accounts Payable	Nicor Gas	\$294.15		
19219	09/26/2012	Open			Accounts Payable	North Berwyn Park District	\$225.00		
19220	09/26/2012	Open			Accounts Payable	Odelson & Sterk, LTD	\$8,117.12		
19221	09/26/2012	Open			Accounts Payable	Office Depot	\$194.28		
19222	09/26/2012	Open			Accounts Payable	Office Equipment Sales	\$51.23		
19223	09/26/2012	Open			Accounts Payable	Oriental Trading Company	\$785.79		
19224	09/26/2012	Open			Accounts Payable	Paradise 4 Paws	\$504.00		
19225	09/26/2012	Open			Accounts Payable	Pilgram Management Company	\$455.18		
19226	09/26/2012	Open			Accounts Payable	Pinner Electric Company	\$38,287.90		
19227	09/26/2012	Open			Accounts Payable	Pitney Bowes	\$2,313.00		
19228	09/26/2012	Open			Accounts Payable	PNC Equipment Finance	\$5,067.81		
19229	09/26/2012	Open			Accounts Payable	Property Adventures Corporation	\$12,000.00		
19230	09/26/2012	Open			Accounts Payable	Public Engines, Inc.	\$3,588.00		

Payment Register

From Payment Date: 9/22/2011 - To Payment Date: 9/26/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19231	09/26/2012	Open			Accounts Payable	Quarry Materials, Inc.	\$922.32		
19232	09/26/2012	Open			Accounts Payable	R.A. James Construction	\$1,750.00		
19233	09/26/2012	Open			Accounts Payable	Random House, Inc.	\$5.00		
19234	09/26/2012	Open			Accounts Payable	Restore Construction, Inc.	\$3,490.00		
19235	09/26/2012	Open			Accounts Payable	Robert E. Dwan	\$113.59		
19236	09/26/2012	Open			Accounts Payable	Robert J. Lovero	\$202.37		
19237	09/26/2012	Open			Accounts Payable	Robert R. Andreas & Sons	\$12,890.00		
19238	09/26/2012	Open			Accounts Payable	Rocky Mountain Tracking, Inc.	\$779.40		
19239	09/26/2012	Open			Accounts Payable	Romeoville Fire Academy	\$920.00		
19240	09/26/2012	Open			Accounts Payable	Roscoe Company	\$472.04		
19241	09/26/2012	Open			Accounts Payable	Royal Publishing	\$150.00		
19242	09/26/2012	Open			Accounts Payable	S-P-D- Incorporated	\$119.20		
19243	09/26/2012	Open			Accounts Payable	Sam's Club / GECRB	\$18.59		
19244	09/26/2012	Open			Accounts Payable	Sam's Club / GECRB	\$413.14		
19245	09/26/2012	Open			Accounts Payable	Santo Sport Store	\$1,035.00		
19246	09/26/2012	Open			Accounts Payable	Scot Decal Company, Inc.	\$8,984.15		
19247	09/26/2012	Open			Accounts Payable	Scout Electric Supply	\$19,777.92		
19248	09/26/2012	Open			Accounts Payable	Simplex Grinnell	\$2,244.88		
19249	09/26/2012	Open			Accounts Payable	South Berwyn School District 100	\$48,814.36		
19250	09/26/2012	Open			Accounts Payable	Specialty Store Unlimited	\$165.90		
19251	09/26/2012	Open			Accounts Payable	Sprint	\$567.66		
19252	09/26/2012	Open			Accounts Payable	Sprint	\$8.38		
19253	09/26/2012	Open			Accounts Payable	Strictly Sewers	\$8,520.00		
19254	09/26/2012	Open			Accounts Payable	Suburban Laboratories, Inc.	\$340.00		
19255	09/26/2012	Open			Accounts Payable	Taylor Lazzara	\$240.00		
19256	09/26/2012	Open			Accounts Payable	Tele-Tron Ace Hardware	\$66.12		
19257	09/26/2012	Open			Accounts Payable	Tennant Sales & Service Company	\$485.34		
19258	09/26/2012	Open			Accounts Payable	Texor World Fuel Services	\$545.47		
19259	09/26/2012	Open			Accounts Payable	The AV Cafe	\$21.19		
19260	09/26/2012	Open			Accounts Payable	The Chicago Police Department	\$12,803.00		
19261	09/26/2012	Open			Accounts Payable	The Library Store	\$56.05		
19262	09/26/2012	Open			Accounts Payable	Thyssenkrupp Elevator Corporation	\$329.78		
19263	09/26/2012	Open			Accounts Payable	Total Parking Solutions, Inc.	\$304.00		
19264	09/26/2012	Open			Accounts Payable	Town of Cicero, Animal Welfare Dept.	\$1,049.75		
19265	09/26/2012	Open			Accounts Payable	U.S. Cellular	\$593.57		
19266	09/26/2012	Open			Accounts Payable	U.S. Postmaster	\$744.00		
19267	09/26/2012	Open			Accounts Payable	Unique Management Services, Inc.	\$143.20		
19268	09/26/2012	Open			Accounts Payable	United Radio Comm, Inc.	\$39.75		
19269	09/26/2012	Open			Accounts Payable	Upstart, Inc.	\$107.64		
19270	09/26/2012	Open			Accounts Payable	US Gas	\$108.80		
19271	09/26/2012	Open			Accounts Payable	USIC Locating Services, Inc.	\$3,039.14		
19272	09/26/2012	Open			Accounts Payable	VCA Berwyn Animal Hospital	\$808.67		
19273	09/26/2012	Open			Accounts Payable	Walgreens Company	\$12.26		
19274	09/26/2012	Open			Accounts Payable	Weimer Machine	\$2,617.66		
19275	09/26/2012	Open			Accounts Payable	West Payment Center	\$296.10		
19276	09/26/2012	Open			Accounts Payable	West Suburban Chiefs of Police Association	\$150.00		
19277	09/26/2012	Open			Accounts Payable	Wold Architects and Engineers	\$325.00		
19278	09/26/2012	Open			Accounts Payable	Youth Crossroads	\$8,975.00		
Type Check Totals:					189 Transactions		\$668,309.22		

Payment Register

From Payment Date: 9/22/2011 - To Payment Date: 9/26/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash Totals									
Checks									
		Status		Count			Transaction Amount	Reconciled Amount	
		Open		189			\$668,309.22	\$0.00	
		Reconciled		0			\$0.00	\$0.00	
		Voided		0			\$0.00	\$0.00	
		Stopped		0			\$0.00	\$0.00	
		Total		189			\$668,309.22	\$0.00	
All									
		Status		Count			Transaction Amount	Reconciled Amount	
		Open		189			\$668,309.22	\$0.00	
		Reconciled		0			\$0.00	\$0.00	
		Voided		0			\$0.00	\$0.00	
		Stopped		0			\$0.00	\$0.00	
		Total		189			\$668,309.22	\$0.00	
Grand Totals:									
Checks									
		Status		Count			Transaction Amount	Reconciled Amount	
		Open		189			\$668,309.22	\$0.00	
		Reconciled		0			\$0.00	\$0.00	
		Voided		0			\$0.00	\$0.00	
		Stopped		0			\$0.00	\$0.00	
		Total		189			\$668,309.22	\$0.00	
All									
		Status		Count			Transaction Amount	Reconciled Amount	
		Open		189			\$668,309.22	\$0.00	
		Reconciled		0			\$0.00	\$0.00	
		Voided		0			\$0.00	\$0.00	
		Stopped		0			\$0.00	\$0.00	
		Total		189			\$668,309.22	\$0.00	

The City of Berwyn



Michele D. Skryd
4th Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6404 Fax: (708) 788-2875
www.berwyn-il.gov

September 20, 2012

Hon. Robert J. Lovero
Alderman of the Berwyn City Council
6700 W. 26th Street
Berwyn, IL 60402

RE: Handicap Sign for Marquerite Bartkowicz # 813

Ladies and Gentleman:

I am at this time concurring with the investigating officer to approve the above request,

Respectfully,

Michele D. Skryd

Michele D. Skryd
Alderman 4th Ward



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 6/22/2012
Officer: T Young # 183

Applicant Name: Marguerite Bartkowicz

Address: 2416 S Cuyler Ave

Telephone:

Nature of Disability: Diabetic Neuropathy, Spinal Stenosis, Degenerative Joint Disease, and Perphit

Information

Doctor's Note/ Affidavit:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Off Street:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

On Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Meets Police Dept Requirements

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
Space	<input type="checkbox"/>
Zone	<input type="checkbox"/>

Report # 12-09480

Ward Alderman.

Staff Recommendation
Approved Denied

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5610

Incident#: 12-1993NU

STATION COMPLAINT ICD/Offense Code	DESCRIPTION	INCIDENT #
9141 (Applicant File)	Applicant File	12-1993NU
REPORT TYPE	RELATED CAD #	HOW RECEIVED
Incident Report	C12441279	
WHEN REPORTED	LOCATION OF OFFENSE (HOUSE NO., STREET NAME)	
08 22 2012 14:16	2416 S CUYLER AV Berwyn, IL 60402	
TIME OF OCCURRENCE	STATUS CODE	STATUS DATE
08 22 2012 14:16		

INVOLVED ENTITIES

NAME	DOB	AGE	ADDRESS
BARBKOWICZ, MARGUERITE		70	2416 S CUYLER AV Berwyn, IL 60402
SEX	RACE	HGT	WGT
F			
HAIR	EYES	PHONE	
OID #	DL #	PER #	ALT PHONE

CLOTHING

UCR	TYPE	RELATED EVENT #
9141 (Applicant File) - 0 count(s)	Reporting Party	

INVOLVED VEHICLES

VEHICLE #	STATE	TYPE	INVOLVEMENT	VIN #
5034663	IL	Sedan	Involved	
YEAR	MAKE	MODEL	COLOR	COMMENTS
2005	Chevrolet	Malibu and Malibu AL	White	
OWNER				

NARRATIVES

PRIMARY NARRATIVE

In summary w/o interviewed Margurite Bartkowitz in regards to a Handicap sign application for 2416 Cuyler. She drives a 2005 Chevy Malibu bearing IL plate # 5034663 and has a valid handicapped placard# BE65788. Margurite suffers from [redacted]. The is a gurgae on property that is utilized for her husbands work vehicle and supplie. Margurite meets requierments for handicap signs. Nothing further at this time.

REPORTING OFFICER	STAR #	APPROVED BY	STAR #
YOUNG, TERRA	183		

15:00 048122

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

12-9480

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

Marguerite Bartkovicz
(Name of Handicapped Applicant)

2416 S. CUYLER
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Telephone/Cell Phone Number)

Is there a garage on the property? Yes ^{ICW} No

Are you the homeowner? Yes X No

Driveway _____ Carport _____

All Applicants must submit the Physicians form (A)

***Renters must submit the Owner Consent form (B).**

Vehicle Information:

5034663
(Vehicle make and model)

White 2005
(Color / Year)

CHEVY MALIBU
(Illinois License Plate Number)

24401
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

BE65788
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Marguerite Bartkovicz

7/13/12

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Róbert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker Wheel Chair Cane Oxygen

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

[Signature]
(Physician's Signature/Stamp)

7-13-12
(Date)

[Name]
(Print Physician's Name)

[Number]
(Number)

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Form B
Owner Consent For Handicap Sign
Placement/Drop-off Zone

I Marguerite Barthourey owner/manager of the property at
2416 S. Cuyler, state as follows:

- 1) That _____ is a tenant at the above listed property.
- 2) That _____ has no access to any parking on the premises.
- 3) That if _____ is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if _____ no longer resides on the premises.

Marguerite Barthourey
Signature/Date

Name: Marguerite Barthourey
Address: 2416 S. Cuyler
Phone#: _____

**Handicapped Space/Zone
Public Works Site Inspection**

Application # 813

Public Works Director or Designee Robert Schiller

Comments: _____

Meets Public Works Criteria:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 9/7/2012

Police Report # 12-09480

**Handicapped Space/Zone
Traffic Engineer Site Inspection**

Application # 813

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 9/7/2012

Police Report # 12-09480

The City of Berwyn



Margaret Paul
3rd Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6403 Fax: (708) 788-2676
www.berwyn-il.gov

Mayor Robert J. Lovero, and
Members of the Berwyn City Council

September 21, 2012

Re: Handicapped Parking Application #809
Applicant: Rosella Levrant residing at 2640 East Avenue

Ladies and Gentlemen:

I concur with the recommendations of the City of Berwyn staff and Berwyn Police Department and request that you authorize Handicapped Parking for this applicant.

Very truly yours,

Margaret Paul



Application Number 809

Berwyn Police Department

6401 West 31st Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

2012 JUL 25 A 9:51

Handicapped - Parking / Zone Request Form

To : **Mayor Robert J. Lovero**
From: **Berwyn Police Department Community Service Division**
Date : **7/12/2012**
Officer: **T. Young #183**

Applicant Name: **Rosella Levrant**
Address: **2640 East Ave.**
Telephone: _____
Nature of Disability: _____

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Handicapped Plate:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Garage:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Handicapped Placard:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Driveway:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Wheelchair:	_____
Off Street:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Walker / Cane:	_____
On Street:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Oxygen:	_____

Meets Police Dept Requirements	Space	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Zone	Yes <input type="checkbox"/> No <input type="checkbox"/>

Report # **12-07902**

Ward Alderman: _____

Staff Recommendation	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

Incident#: 12-07902

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

STATION COMPLAINT UCR/Offense Code	DESCRIPTION	INCIDENT #
9041 (Applicant File)	Applicant File	12-07902
REPORT TYPE	RELATED CAD #	HOW RECEIVED
Incident Report	C12-036885	In Person
WHEN REPORTED	LOCATION OF OFFENSE (HOUSE NO., STREET NAME)	STATUS DATE
07/12/2012 08:04	2640 S EAST AV Berwyn, IL 60402	
TIME OF OCCURRENCE	STATUS CODE	
07/12/2012 08:04		

INVOLVED ENTITIES							
NAME	DOB	AGE	ADDRESS				
LEVRANT, ROSELLA		72	2640 S East AV Berwyn, IL 60402				
SEX	RACE	HGT	WGT	HAIR	EYES	PHONE	
F	White, Caucasian	5' 5"	170	Brown	Brown		
SID #	DL #	FBI #	ALT PHONE				

CLOTHING

UCR	TYPE	RELATED EVENT #
9041 (Applicant File) - 0 count(s)	Reporting Party	

INVOLVED VEHICLES							
VEHPLATE #	STATE	TYPE	INVENTORY	VEH #			
A415426	IL	Sedan	Inventory	3B3AA46KXRT249635			
YEAR	MAKE	MODEL	COLOR	COMMENTS			
1994	Dodge	(unknown)	Green				
OWNER							

DRAFT

NARRATIVES
PRIMARY NARRATIVE

In summary:
 A/o interviewed Rosella Levrant in regards to the request for a handicapped parking space. Rosella resides at 2640 East Ave and drives a 1994 Dodge Spirit green in color bearing IJ palte# A415426. She also has a valid handicapped placard # BDI9532.

There is a garage on her property, but due to her illness it is difficult for her to go back and forth to the garage and is requesting a handicapped space in front of her residence. Rosella meets the City requirements for the handicapped space. Nothing further at this time.

REPORTING OFFICER	STAR #	APPROVED BY	STAR #
YOUNG, TERRY	183		

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

ROSIE LERAW
(Name of Handicapped Applicant)

2140 S. East Ave.
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Telephone /Cell Phone Number)

Is there a garage on the property? Yes / No

Are you the homeowner? Yes X / No

Driveway NO Carport NO

All Applicants must submit the Physicians form (A)

***Renters must submit the Owner Consent form (B).**

Vehicle Information

HUGE SPIRIT
(Vehicle make and model)

1994 Green
(Color / Year)

A415426
(Illinois License Plate Number)

1720
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

BD19532
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Rosie Leraw
(Signature of handicapped person or their legal guardian)

May 17-12
(Date)

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

5/17/2012
(Date)

(Print Physician's Name)

(Address and Telephone Number)

10546

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Handicapped Space/Zone
Public Works Site Inspection

CITY OF BERLIN
CLERK'S OFFICE

Application # ^{2012 JUL 25} 809 A 9:51

Public Works Director or Designee Robert Schiller

Comments: _____

Meets Public Works Criteria:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 7/24/2012

Police Report # 12-07902

Handicapped Space/Zone
Traffic Engineer Site Inspection

Application # 809

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 7/24/2012

Police Report # 12-07902

Mayor
Robert J. Lovero



City Clerk
Thomas J. Pavlik

K-5

REVISED
MEMORANDUM

CORRECTED

September 25, 2012

TO: The Honorable Robert J. Lovero
Members of the City Council

FR: Thomas J. Pavlik
City Clerk

RE: Handicap Applications

Having been reviewed by the Police Department, Traffic Division and Public Works Department, the attached handicap sign/zone application is herewith submitted for your consideration with a **recommendation to deny by Alderman Polashek.**

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
1823 S. Scoville	Amador Olavarria	811

Thank you very much.



Berwyn Police Department

14811 Vine St. 3rd Floor
Berwyn, Illinois 60312
Tel: 708-340-3400
Fax: 708-391-3427
E-mail: 311@berwyn.org

CITY OF BERWYN
CLERK'S OFFICE

2012 SEP 10 AM 11:12

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 8/9/2012
Officer: T. Young # 183

Applicant Name: Amador Olavarria
Address: 1823 S Scoville Ave
Telephone:

Nature of Disability:

Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes	No
	Zone	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 12-08719

6 Ward Alderman:

Staff Recommendation	
Approved	Denied X

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 12-08719

STATION COMPLAINT UCR/Offense Code	DESCRIPTION	INCIDENT #
9041 (Applicant File)	Applicant File	12-08719
REPORT TYPE	RELATED CAD #	HOW RECEIVED
Incident Report	C 12-040669	In Person
WHEN REPORTED	LOCATION OF OFFENSE (HOUSE NO., STREET NAME)	STATUS DATE
08 02 2012 11:11	1823 S SCOVILLE W Berwyn, IL 60402	
TIME OF OCCURRENCE	STATUS CAD#	
08 02 2012 11:11		

INVOLVED ENTITIES

NAME	DOB	AGE	ADDRESS
OLIVARRIA, AMADOR		66	1823 S SCOVILLE W Berwyn, IL 60402
SEX	RACE	HGT	WGT
M			
HAIR	EYES	PHONE	
Grey	Brown		
DL #	DL #	FBI #	ALT PHONE
	01160061612		

CLOTHING

UCR	TYPE	RELATED EVENT #
9041 (Applicant File) - 0 count(s)	Reporting Party	

INVOLVED VEHICLES

VEH/PLATE #	STATE	TYPE	INVOLVEMENT	VIN #
11289852	IL	Sedan, 4-door	Involved	
YEAR	MAKE	MODEL	COLOR	COMMENTS
2006	Toyota	Corolla	Grey	
OWNER				
OLIVARRIA, AMADOR				

NARRATIVES

PRIMARY NARRATIVE

In summary a/o spoke with Amador Olavarria of 1823 Scoville in regards to a handicapped sign application that he had submitted. Amador is requesting a handicap parking space in front of his residence, he drives a 2006 Toyota Corolla grey in color bearing IL plate# 11289852 and has a valid Handicap placard# BF58380. Mr. Olavarria suffers

There is a garage on property that Mr. Olavarria does utilize and requests the spot out of convenience and informed a/o that sometimes he is unable to park in his garage to to cars in the alley.

A/o believes that this person does not meet the requirements for Handicap sign placement and recommends the application be denied. Nothing further at this time.

REPORTING OFFICER	STAR #	APPROVED BY	STAR #
YOULG, TERRY	183		

Handicapped Space/Zone
Public Works Site Inspection

Application # 811

Public Works Director or Designee Robert Schiller

Comments: _____

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 8/24/2012

Police Report # 12-08719

Handicapped Space/Zone
Traffic Engineer Site Inspection

Application # 811

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 8/24/2012

Police Report # 12-08719

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

Amador Olaverria
(Name of Handicapped Applicant)

1823 S. Scoville
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Telephone /Cell Phone Number)

Is there a garage on the property? Yes No

Are you the homeowner? Yes No

Driveway _____ Carport _____

All Applicants must submit the Physicians form (A)

***Renters must submit the Owner Consent form (B).**

Vehicle Information

Toyota Corolla
(Vehicle make and model)

Grey
(Color / Year)

H289852
(Illinois License Plate Number)

5513
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

BF 58380
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Amador Olaverria

5-22-2012

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

patient is limited

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

5/22/12

(Date)

(Print Physician's Name)

(Address and Telephone Number)

Berwyn IL 60402

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Mayor
Robert J. Lovero



City Clerk
Thomas J. Pavlik

K-6

MEMORANDUM

September 25, 2012

TO: The Honorable Robert J. Lovero
Members of the City Council

FR: Thomas J. Pavlik
City Clerk

RE: Handicap Applications

Having been reviewed by the Police Department, Traffic Division and Public Works Department, the attached handicap sign/zone application is herewith submitted for your consideration with a **recommendation for approval by Alderman Avila.**

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
2125 S. Home	Dominic Cirignani	814

Thank you very much.

~~redacted~~ to AIC 8-11-12



Application Number 814

Berwyn Police Department

4401 West 21st Street
Berwyn, Illinois 60402
Tel: 708-340-0000
Fax: 708-340-0027
Emergency Call 911

OF BERWYN,
CLERK'S OFFICE

2012 SEP 11 P 4:03

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From : Berwyn Police Department Community Service Division
Date : 8/27/2012
Officer: T. Young # 183

Applicant Name: Dominic Cirigliani

Address: 2125 S Home Ave

Telephone:

Nature of Disability:

Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No	
Meets Police Dept Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Report # 12-09671
Space Zone	<input type="checkbox"/>	<input type="checkbox"/>	

Ward Alderman:

Staff Recommendation	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 12-09671

STATION COMPLAINT UCR/Offense Code

9011 (Applicant File)

DESCRIPTION

Applicant File

INCIDENT #

12-09671

REPORT TYPE

Incident Report

RELATED CAD #

C12-045276

DOT #

NOW RECEIVED

WHEN REPORTED

08 27 2012 13:03

LOCATION OF OFFENSE (HOUSE NO., STREET NAME)

2125 S HOME W Berwyn, IL 60402

TIME OF OCCURRENCE

08 27 2012 13:03

STATUS CODE

STATUS DATE

INVOLVED ENTITIES

NAME

DOB

AGE

ADDRESS

CIRIGNANI DOMINIC

76

2125 S Home W Berwyn, IL 60402

SEX RACE

HGT

WGT

HAIR

EYES

PHONE

M

SID #

DL #

FBI #

ALT PHONE

CLOTHING

UCR

9011 (Applicant File) - 0 count(s)

TYPE

Reporting Party

RELATED EVENT #

NAME

DOB

AGE

ADDRESS

FUDALA, LAVERNE

70

2125 Home Berwyn, IL

SEX RACE

HGT

WGT

HAIR

EYES

PHONE

F

Brown

Brown

SID #

DL #

FBI #

ALT PHONE

CLOTHING

UCR

9011 (Applicant File) - 0 count(s)

TYPE

Reporting Party

RELATED EVENT #

INVOLVED VEHICLES

VEHPLATE #

STATE

TYPE

INVOLVEMENT

VIN #

11 W82

IL

Sedan, 2-door

Involved

YEAR

MAKE

MODEL

COLOR

COMMENTS

1994

Lincoln

Town Car

Red

OWNER

CIRIGNANI DOMINIC

NARRATIVES

PRIMARY NARRATIVE

In summary A/o spoke with Laverne Fudala who is Dominic Cirignani's caretaker and spouse regarding a handicap application that was submitted. Dominic suffers from He drives a red in color 1994 Lincoln bearing IL plate# 11 W82 and has a valid Handicap placard# BA94224. Dominic does use There is a garage on property that can not be utilized due to the small size of the garage. Mr. Cirignani meets the requirements for handicapped signs for the city. Nothing further at this time.

REPORTING OFFICER

YOUNG, FERRY

STAR #

183

APPROVED BY

STAR #

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date) 8-1-12

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheel chair.)

(Physician's Signature/Stamp)

8-1-12

(Date)

(Print Physician's Name)

(Address and Telephone Number)

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Form B
Owner Consent For Handicap Sign
Placement/Drop-off Zone

I CHUCK BURDA, owner/manager of the property at
2125 S. HOME AVENUE, state as follows:

- 1) That Dominic CIRIGNANI is a tenant at the above listed property.
- 2) That Dominic CIRIGNANI has no access to any parking on the premises.
- 3) That if Dominic CIRIGNANI is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if Dominic CIRIGNANI no longer resides on the premises.

Signature/Date

Name: CHUCK BURDA
Address: 476 LOUDEN, RIVERSIDE, IL
Phone#: _____

**Handicapped Space/Zone
Public Works Site Inspection**

Application # 813

Public Works Director or Designee Robert Schiller

Comments: _____

Meets Public Works Criteria:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 9/7/2012

Police Report # 12-09671

**Handicapped Space/Zone
Traffic Engineer Site Inspection**

Application # 813

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 9/7/2012

Police Report # 12-09671

Mayor
Robert J. Lovero



City Clerk
Thomas J. Pavlik

K-7

M E M O R A N D U M

September 25, 2012

TO: The Honorable Robert J. Lovero
Members of the City Council

FR: Thomas J. Pavlik
City Clerk

RE: Handicap Applications

Having been reviewed by the Police Department, Traffic Division and Public Works Department, the attached handicap sign/zone application is herewith submitted for your consideration with a **recommendation for approval by Alderman Laureto.**

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
1309 S Oak Park	Christine Mazza-Devaney	812

Thank you very much.



Berwyn Police Department

4401 West 31st Street
Berwyn, Illinois 60411
708-795-5600
Fax 708-795-5677
Emergency Call 911

CITY OF BERWYN
CLERK'S OFFICE

2012 SEP 10 AM 11:13

Handicapped - Parking / Zone Request Form

To : **Mayor Robert J. Lovero**
From: **Berwyn Police Department Community Service Division**
Date : **8/13/2012**
Officer: **T. Young # 183**

Applicant Name: **Christine Mazza-Devaney**

Address: **1309 S Oak Park Ave 2nd Floor**

Telephone: _____

Nature of Disability: _____

Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes	No
	Zone	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Report # **12-09129**

Ward Alderman: _____

Staff Recommendation	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)	DESCRIPTION Applicant File	INCIDENT # 12-09129
REPORT TYPE Incident Report	RELATED CAD # C12-042651	DOT #
WHEN REPORTED 08/13/2012 14:30	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1309 S OAK PARK AV Berwyn, IL 60402	HOW RECEIVED Walk in
TIME OF OCCURRENCE 08/13/2012 14:30	STATUS CODE	STATUS DATE

INVOLVED ENTITIES							
NAME Mazza-Devaney, Christine A	DOB	AGE	ADDRESS 1309 S Oak Park AV 2nd Floor Berwyn, IL 60402				
SEX F	RACE	HGT	WGT	HAIR	EYES	PHONE	
SID #	DL #	FBI #			ALT PHONE		

CLOTHING

UCR 9041 (Applicant File) - 0 count(s)	TYPE Reporting Party	RELATED EVENT #
---	-------------------------	-----------------

NAME DEVANEY, DARREN R	DOB	AGE	ADDRESS 1309 S OAK PARK AV Berwyn, IL 60402				
SEX M	RACE	HGT	WGT	HAIR Brown	EYES	PHONE	
SID #	DL #	FBI #			ALT PHONE		

DRAFT

CLOTHING

UCR 9041 (Applicant File) - 0 count(s)	TYPE Other	RELATED EVENT #
---	---------------	-----------------

INVOLVED VEHICLES

VEH/PLATE #	STATE	TYPE	INVOLVEMENT	VIN #
80673Y	IL	Van/Minivan	Involved	
YEAR	MAKE	MODEL	COLOR	COMMENTS
1996	Chevrolet	(unknown)	White	

OWNER

NARRATIVES

PRIMARY NARRATIVE

In summary:
A/o interviewed Christine Mazza-Devaney regarding a request for Handicapped parking in front of her residence. She resides at 1309 Oak Park Ave 2nd Fl and suffers from [redacted]. The vehicle driven is a white 1996 Chevy van bearing Il plate# 80673Y. Christine has no access to a garage and only uses on street parking. She also has a valid Il Handicap placard# BG29301.

Christine meets the city requirements for a Handicap space. Nothing further at this time.

REPORTING OFFICER YOUNG, TERRY	STAR # 183	APPROVED BY	STAR #
-----------------------------------	---------------	-------------	--------

**Handicapped Space/Zone
Public Works Site Inspection**

Application # 812

Public Works Director or Designee Robert Schiller

Comments: _____

Meets Public Works Criteria:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 9/7/2012

Police Report # 12-09129

**Handicapped Space/Zone
Traffic Engineer Site Inspection**

Application # 812

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 9/7/2012

Police Report # 12-09129

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

12:15
8/13/12

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard
to park any vehicle in a designated Handicap Parking space

Christine Mazza-Deaney
(Name of Handicapped Applicant)

1309 Oak Park Ave
(Berwyn Address)

Darren Deaney
(Name of caregiver, or guardian if minor)

/ /
(Telephone / Cell Phone Number)

Is there a garage on the property? Yes No

Are you the homeowner? Yes No

Driveway Carport

All Applicants must submit the Physicians form (A)

*Renters must submit the Owner Consent form (B).

Vehicle Information

1996 Chevrolet G20
(Vehicle make and model)

white
(Color / Year)

80673Y
(Illinois License Plate Number)

1562
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

BG29301
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]

6/26/12

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

16 June 2012
(Date)

(Print Physician's Name)

(Address and Telephone Number)

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Form B
Owner Consent For Handicap Sign
Placement/Drop-off Zone

I ANTHONY DEJOSEPH, owner/manager of the property at
1309 S. OAK PARK, state as follows:

- 1) That CHRIS MAZZA is a tenant at the above listed property.
- 2) That CHRIS MAZZA has no access to any parking on the premises.
- 3) That if CHRIS MAZZA is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if CHRIS MAZZA no longer resides on the premises.

Anthony DeJoseph
Signature/Date

Name: ANTHONY DE JOSEPH
Address: 1309 S. OAK PARK
Phone#: BERWYN IL 60402

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Mayor
Robert J. Lovero



City Clerk
Thomas J. Pavlik

REVISED
MEMORANDUM

CORRECTED

K-8

September 25, 2012

TO: The Honorable Robert J. Lovero
Members of the City Council

FR: Thomas J. Pavlik
City Clerk

RE: Handicap Applications

Having been reviewed by the Police Department, Traffic Division and Public Works Department, the attached handicap sign/zone application is herewith submitted for your consideration with a **recommendation to deny by Alderman Avila.**

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
6843 W. 21 st	William John Pusateri	807

Thank you very much.



Berwyn Police Department

481 West 114th Street
Berwyn, Illinois 60412
708-793-5600
Fax 708-793-5623
Emergency Call 911

CITY OF BERWYN
CLERK'S OFFICE
2012 SEP 10 A 11:13

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 6/8/2012
Officer: Margo Raimondi#192

Applicant Name: William John Pusateri

Address: 6843 W. 21st St. Berwyn IL 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Handicapped Placard

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Off Street:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

On Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Meets Police Dept
Requirements

Space

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>

Zone

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Report # 12-06524

Ward Alderman:

Staff Recommendation
Approved Denied

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 12-06524

STATION COMPLAINT UCR/Offense Code

9041 (Applicant File)
REPORT TYPE

Incident Report
WHEN REPORTED

06 08 2012 09:28
TIME OF OCCURRENCE
06 08 2012 09:28

DESCRIPTION

Applicant File

RELATED CAD #

C12-029877

LOCATION OF OFFENSE (HOUSE NO., STREET NAME)

6843 W 21st Street S1 Berwyn, IL 60402

STATUS CODE

INCIDENT #

12-06524

HOW RECEIVED

STATUS DATE

INVOLVED ENTITIES

NAME

Lasky, Dawn

SEX RACE

F

DOB #

JOB

HGT

DL #

AGE

47

WGT

ADDRESS

6843 W 21st St 104 Berwyn, IL 60402

HAIR

Brown

EYES

Brown

PHONE

ALT PHONE

CLOTHING

UCR

TYPE

RELATED EVENT #

NAME

PUSATERI, BILL

SEX RACE

M

DOB #

JOB

HGT

DL #

AGE

52

WGT

ADDRESS

6843 W 21st St 104 Berwyn, IL 60402

HAIR

Brown

EYES

Brown

PHONE

ALT PHONE

CLOTHING

UCR

9041 (Applicant File) - 0 comment(s)

TYPE

Reporting Party

RELATED EVENT #

INVOLVED VEHICLES

VEHICLE #

5024KV

STATE

IL

TYPE

Pickup

INVOLVEMENT

VIN #

YEAR

1997

MAKE

Dodge

MODEL

RAM

COLOR

White

COMMENTS

OWNER

PUSATERI, BILL

NARRATIVES

PRIMARY NARRATIVE

William Pusateri, who resides at 6843 W. 21st St, Berwyn IL, is requesting handicapped parking signs to be placed in front of his residence. Mr Pusateri and does not drive. Caregiver Dawn Marie Lasky, is the driver for Mr Pusateri. Mr Pusateri provided the Owner Consent form, confirming that he does not have any garage access.

For the above reasons, this officer feels that this application should be considered for approval at this time, for a Drop Off Zone

REPORTING OFFICER

RAYMOND MARGOT

STAR #

192

APPROVED BY

STAR #

**Handicapped Space/Zone
Public Works Site Inspection**

Application # 807

Public Works Director or Designee Robert Schiller

Comments: _____

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 9/7/2012

Police Report # 12-06524

**Handicapped Space/Zone
Traffic Engineer Site Inspection**

Application # 807

Traffic Engineer or Designee Nicole Campbell

Comments: This is a corner building with no parking areas along 2 sides of the house.
No parking areas can be used temporarily for drop off and pick up. In addition, there are 2
handicap parking spaces on the north-south street along this building.

Meets Traffic Criteria for:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 9/7/2012

Police Report # 12-06524

12-10-12

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

William John Pusateri
(Name of Handicapped Applicant)

6843 W 21st
(Berwyn Address)

Dawn Marie Lasky
(Name of caregiver, or guardian if minor)
Driver for him

(Telephone / Cell Phone Number)

Is there a garage on the property? Yes No

Are you the homeowner? Yes No

Driveway _____ Carport _____

App Building

All Applicants must submit the Physicians form (A)

***Renters must submit the Owner Consent form (B).**

Vehicle Information

1996 Dodge Ram
(Vehicle make and model)

white
(Color / Year)

50248V
(Illinois License Plate Number)

Berwyn
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

BG 16389
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

William J. Pusateri

5/1/2012

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

5-11-12

(Date)

(Print Physician's Name)

(Address and Telephone Number)

**Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois**

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Form B
Owner Consent For Handicap Sign
Placement/Drop-off Zone

I Erika Olvera owner/manager of the property at
6843 W. 21st St #205 Berwyn, IL 60402, state as follows:

- 1) That William J Pusateri is a tenant at the above listed property.
- 2) That William J Pusateri has no access to any parking on the premises.
- 3) That if William J Pusateri is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if William J Pusateri no longer resides on the premises.

Erika Olvera 5/11/12
Signature/Date

Name: Erika Olvera
Address: 25 East Ave Riverside, IL
Phone#: _____

Mayor
Robert J. Lovero



City Clerk
Thomas J. Pavlik

K-9

M E M O R A N D U M

September 25, 2012

TO: The Honorable Robert J. Lovero
Members of the City Council

FR: Thomas J. Pavlik
City Clerk

RE: Handicap Applications

Having been reviewed by the Police Department, Traffic Division and Public Works Department, the attached handicap sign/zone application is herewith submitted for your consideration with a **recommendation for approval by Alderman Avila.**

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
1823 S. Grove	Barbara Sepulveda	815

Thank you very much.

Handicapped Space/Zone
Public Works Site Inspection

Application # 815

Public Works Director or Designee Robert Schiller

Comments: _____

Meets Public Works Criteria:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 9/7/2012

Police Report # 12-10170

Handicapped Space/Zone
Traffic Engineer Site Inspection

Application # 815

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 9/7/2012

Police Report # 12-10170



Application Number 815

Berwyn Police Department

440 West Hill Street
Berwyn, Illinois 60402
Tel: 708-795-5600
Fax: 708-797-6433
E-mail: pd@berwyn.org

CITY OF BERWYN
CLERK'S OFFICE

2012 SEP 10 A 11:13

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovro
From: Berwyn Police Department Community Service Division
Date : 9/7/2012
Officer: M. Raimondi #192

Applicant Name: Barbara Sepulveda

Address: 1823 S. Grove Ave. Berwyn, IL 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Off Street:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

On Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Meets Police Dept Requirements:

Space	Yes	No
Zone	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Report # 12-10170

Ward Alderman:

Staff Recommendation
Approved Denied

Incident#: 12-10170.

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

STATION COMPLAINT UCR/Offense Code	DESCRIPTION	INCIDENT #
9011 (Applicant File)	Applicant File	12-10170
REPORT TYPE	RELATED CAD #	HOW RECEIVED
Incident Report	C12-047196	Telephone
WHEN REPORTED	LOCATION OF OFFENSE (HOUSE NO., STREET NAME)	
(09/07/2012 13:01)	1823 S GROVE AVE Berwyn, IL 60402	
TIME OF OCCURRENCE	STATUS CODE	STATUS DATE
(09/07/2012 13:01)		

INVOLVED ENTITIES

NAME	DOB	AGE	ADDRESS			
Sepulveda, Barbara						
SEX	RACE	HGT	WGT	HAIR	EYES	PHONE
F						
SID #	DL #			FBI #		ALT PHONE

CLOTHING

UCR	TYPE	RELATED EVENT #
9011 (Applicant File) - 0 counts	Other	

INVOLVED VEHICLES

VEH PLATE #	STATE	TYPE	INVOLVEMENT	VIN #
N320693	IL	Sedan, 4-door		
YEAR	MAKE	MODEL	COLOR	COMMENTS
2005	Mercury	Marquis	Gray	

OWNER
Sepulveda, Barbara

NARRATIVES

PRIMARY NARRATIVE

Barbara Sepulveda, who resides at 1823 S. Grove Ave. Berwyn, IL 60402, is requesting handicapped parking signs to be placed in front of her residence. Ms. Sepulveda suffers from _____ consequently has severely impaired walking ability. _____ which limits her mobility and causes difficulty with maneuvering. There is a garage on the premises, however, Ms. Sepulveda does not have access to garage parking. On-street parking is very limited.

For the above listed reasons, this officer feels that this application should be considered for approval at this time.

REPORTING OFFICER	STAR #	APPROVED BY	STAR #
RAYMOND MARGOJ	192		

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

Barbara Sepulveda
(Name of Handicapped Applicant)

1823 S. Grove Ave. Berwyn Ill 60402
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Telephone /Cell Phone Number)

Is there a garage on the property? Yes / No

Are you the homeowner? Yes ___ No

Driveway ___ Carport ___

All Applicants must submit the Physicians form (A)

***Renters must submit the Owner Consent form (B).**

Vehicle Information

Mercury Grand Marquis GS
(Vehicle make and model)

2005 - Grey
(Color / Year)

(Illinois License Plate Number)

22628
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

BF 72237
(Illinois Permanent Handicap Placard Number)

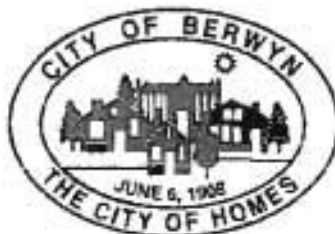
I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Barbara Sepulveda

8-22-12

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Sharon Sepulveda
(Signature of handicapped person or their legal guardian)

(Date) 8-27-12

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

MS. Sepulveda. Sustained

hand has difficulty

Also unable to

use stairs & walk long distances.

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

8/22/12

(Date)

(Print Physician's Name)

(Address and Telephone Number)

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

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Form B
Owner Consent For Handicap Sign
Placement/Drop-off Zone

I IRMA MANFREDINI, owner/manager of the property at
1823 S. GROVE AVE., state as follows:

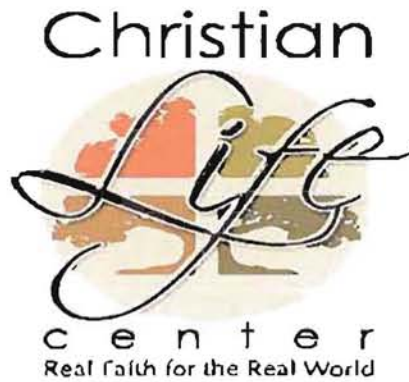
- 1) That BARBARA SEPULVEDA is a tenant at the above listed property.
- 2) That BARBARA SEPULVEDA has no access to any parking on the premises.
- 3) That if BARBARA SEPULVEDA is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if BARBARA SEPULVEDA no longer resides on the premises.

Irma Manfredini 08-29-12
Signature/Date

Name: IRMA MANFREDINI
Address: _____
Phone#: _____

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

K-10



3409 South Grove • Berwyn, IL 60402 • phone/fax 708-398-3234 • www.BerwynAG.org

September 19 2012

Dear T. Pavlik:

We are requesting a permit to hold an outside sidewalk rummage sale in front of Christian Life Center at 3409 Grove Ave. on Friday, Oct 5 12pm to 6 pm and Sat Oct 6, 8am to 5pm.

Please confirm that you have received this request and respond with approval to Christine Valdez to her email address christinenlfgz@yahoo.com.

Thank you,

Laura Glasebrook
Administrative Assistant
Christian Life Center