



City of Berwyn

City Council Meeting

September 11, 2012

BERWYN CITY COUNCIL MEETING
SEPTEMBER 11, 2012

DEAR ATTENDEE.....THE MAYOR AND CITY COUNCIL WELCOME YOU. PLEASE KEEP IN MIND THAT THIS IS A MEETING OF THE MAYOR AND COUNCIL MEMBERS AS OPPOSED TO A PUBLIC HEARING WHERE ATTENDEES ARE ENCOURAGED TO PARTICIPATE. UNLESS INVITED BY THE MAYOR TO SPEAK, YOU ARE REQUESTED NOT TO INTERRUPT. IF YOU ARE RECOGNIZED BY THE MAYOR, PLEASE PREFACE YOUR REMARKS BY STATING YOUR NAME AND ADDRESS FOR THE RECORD. THANK YOU.

ROBERT J. LOVERO
MAYOR

THOMAS J. PAVLIK
CITY CLERK

AGENDA

ROLL CALL

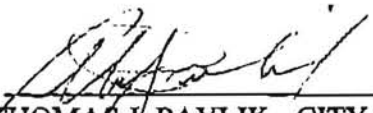
- (A) PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE
- (B) OPEN FORUM - (TOPIC MUST NOT BE ON THE AGENDA)
- (C) PRESENTATION OF PREVIOUS MEETINGS MINUTES FOR APPROVAL
 - 1. REGULAR MEETING 8/28/12 - COW-8/28/12
- (D) BID OPENING-TABULATIONS
- (E) BERWYN DEVELOPMENT CORP.-BERWYN TOWNSHIP/HEALTH DISTRICT
 - 1. T.I.F. APPLICATION-SMILE FIXATION, 7039 W ROOSEVELT RD.
- (F) REPORTS AND COMMUNICATIONS FROM THE MAYOR
- (G) REPORTS AND COMMUNICATIONS FROM THE CITY CLERK
- (H) COMMUNICATIONS FROM (ZONING) BOARD OF APPEALS
- (I) REPORTS AND COMMUNICATIONS FROM ALDERMEN, COMMITTEES, OTHER BOARDS AND COMMISSIONS
- (J) STAFF REPORTS
 - 1. TRAFFIC ENGINEER-ADOPTION OF THE SCHOOL DISTRICT 98 SCHOOL TRAVEL PLAN
 - 2. TRAFFIC ENGINEER-JEFFERSON SCHOOL STUDENT DROP-OFF AND PICK-UP PLAN
 - 3. CITY ATTORNEY- SETTLEMENT OF CASE 11 L 013775
 - 4. PUBLIC WORKS DIRECTOR-RECOMMENDATION TO APPROVE THE EXPENDITURE ASSOCIATED WITH PROKSA PARK STORMWATER DETENTION
 - 5. CITY ENGINEER-OGDEN AVENUE T.I.F. ALLEY IMPROVEMENTS-PHASE 3
 - 6. PUBLIC WORKS DIRECTOR-AUTHORIZATION TO REQUEST SEALED PROPOSALS FOR CITY HALL PARKING LOT RECONSTRUCTION
 - 7. PUBLIC WORKS DIRECTOR- AUTHORIZATION TO REQUEST SEALED PROPOSALS FOR SEWER CLEANING, TELEVISIONING AND LINING
 - 8. PUBLIC WORKS DIRECTOR-RECOMMENDATION TO AWARD BID FOR THE COST SHARED AND CDBG SIDEWALK PROGRAMS

BERWYN CITY COUNCIL MEETING
SEPTEMBER 11, 2012

(K) **CONSENT AGENDA:** ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED IN ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED AS THE FIRST ITEM AFTER APPROVAL OF THE CONSENT AGENDA.

1. BUDGET CHAIR-PAYROLL-8/29/12-\$972,283.21
2. BUDGET CHAIR-PAYABLES-9/12/12-\$1,631,185.01
3. BUSINESS LICENSES FOR AUGUST, 2012
4. BUILDING AND LOCAL IMPROVEMENT PERMITS FOR AUGUST, 2012
5. BLOCK PARTY-2300 BLOCK OF CLINTON-9/15/12-RAIN-9/22/12
6. KIWANIS PEANUT DAY-SEPTEMBER 27, 28 AND 29, 2012
7. BERWYN-CICERO-STICKNEY-CROP HUNGER WALK-10/14/12-1:30PM
8. ST. LEONARD SCHOOL-LATIN HERITAGE PARADE-10/5/12

ITEMS SUBMITTED ON TIME 18



THOMAS J. PAVLIK - CITY CLERK

In accordance with the provisions of the Americans with disabilities Act, any individual who is in the need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the City of Berwyn should contact Thomas J. Pavlik, City Clerk at 708/788-2660 as soon as possible before the meeting date.

ADDENDUM TO AGENDA

BERWYN CITY COUNCIL
SEPTEMBER 11, 2012
8:00 PM

(J) STAFF REPORTS


9. Bid Award Recommendation Regarding C.D.B.G. Off-Street Parking Improvements, Hud Activity No. 420



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- A Pledge of Allegiance-Moment of Silence**
 - B. Open Forum**
(Topic Must Not Be on The Agenda)



**C. Presentation of Previous
Meeting Minutes for Approval**

01

MINUTES BERWYN
CITY COUNCIL
AUGUST 28, 2012

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Boyajian, Paul, Polashek, Avila and Laureto. Absent; Skryd and Santoy. Thereafter, Avila made a motion, seconded by Boyajian, to excuse Alderman Skryd and Alderman Santoy. The motion carried by a voice vote.
2. The Pledge of Allegiance was recited and a moment of silence was had for the Men and Women on the streets of Berwyn protecting our safety, along with the Men and Women in the Armed Forces.
3. The Open Forum portion of the meeting was announced. Anthony Griffin, the Executive Director of the Berwyn Development Corporation presented an award which was given to the Berwyn Development Corporation in Washington D.C. for the Cermak Corridor Project. The Mayor accepted the award on behalf of the City and thanked Brian Pabst who was instrumental in starting the project and Anthony Griffin who then followed through. Alderman Avila expounded on the National Award. Alderman Chapman reminded all to come out to Oktoberfest September 14th and 15th, 2012. Alderman Polashek announced a 6th Ward meeting on September 19, 2012.
4. The minutes of the Berwyn City Council meeting and the Committee of the Whole held on August 14, 2012 were submitted. Thereafter, Avila made a motion, seconded by Chapman to concur and approve as submitted. The motion carried by a voice vote.
5. The City Clerk presented a Proclamation – Korean War Veterans Day. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and adopt the Proclamation as presented. The motion carried by a unanimous roll call vote.
6. The Berwyn Historic Preservation Commission presented a communication with the nomination request of 6201 W. Roosevelt Rd., PPC South Family Health Center as a Berwyn Historic Landmark. The Mayor recognized Rebecca House of the BHPC who reviewed and read a statement regarding same. The Mayor recognized Patrick Thompson, architect for the rehabilitation of the building. Thereafter, Chapman made a motion, seconded by Laureto, to concur in the

MINUTES BERWYN
CITY COUNCIL
AUGUST 28, 2012

recommendation for landmark status. The motion carried with a unanimous roll call vote.


7. Police Chief Ritz submitted a communication requesting the swearing in of three Probationary Police Officers hired from the current Fire and Police Commission Eligibility List, Joseph Peas, Peter Podgorski and Kristina Ricchio. Thereafter, Avila made a motion, seconded by Polashek, to concur and approve as submitted. Thereafter, Clerk Pavlik administered the oath of office.
8. The City Engineer submitted a communication with the recommendations to award the bid contract to *4 MG Ground Storage Reservoir Repair and Painting* to Era Valdivia Contractors. Thereafter, Boyajian made a motion, seconded by Chapman, to concur and approve as submitted in an amount not to exceed \$776,000.00. The motion carried by a unanimous roll call vote.
9. The City Engineer submitted a communication for the CDBG Off-Street Parking Improvements, Hud Activity No. HUD 420-Bid Recommendation. The Mayor recognized Brian Pabst who explained the city received only one (1) bid that came in over the engineer's estimate and is requesting that the bid be rejected and requested permission to go out to rebid the project. Thereafter, Avila made a motion, seconded by Boyajian, to concur with the recommendation to deny and go out for rebid. The motion carried by a unanimous roll call vote.
10. The Consent Agenda Items K-1 through K -13 were submitted:
 - K-1 Budget Chair-Payroll-8/15/12-\$1,099,700.04-**Approve**
 - K-2 Payables-8/28/12 - \$404,714.17-**Approve**
 - K-3 Block Party-1900 Block of Clinton-9/1/12-Rain Date-9/2/12
 - K-4 Block Party-2300 Block of Cuyler-9/8/12-Rain Date-9/9/12
 - K-5 Block Garage Sale-3400 Block of Elmwood-9/8/12-9/9/12
 - K-6 Clerk-Handicap Sign-N. Balres-1420 Harvey - **Approved**
 - K-7 Sidewalk Sale-7009 W. Ogden-9/8 & 9/9/12 - 9AM to 4PM
 - K-8 Violet Flower Shop-Flower for Hope Fundraiser/Street Closure-16th Wesley to Alley-10/13/12 9am to 4 pm
 - K-9 T. OStylles -6300 Ogden Ave-Art & Music event-9/1/12 & 9/2/12
 - K-10 St. Odilo-Oktoberfest/Street Closure-23rd East Ave & Clarence-9/23/12
 - K-11 Knights of Columbus-Tootsie Roll Drive-Sept. 21, 22 and 23, 2012
 - K-12 Misericordia/Jelly Belly Candy Days Fundraiser-April 26 & 27, 2013
 - K-13 Block Garage Sale-3800 Ridgeland/Cuyler-9/8/12 9am to 4pm.

Thereafter, Avila made a motion, seconded by Laureto, to concur and approve by Omnibus vote designation. Motion carried by a voice vote.

MINUTES BERWYN
CITY COUNCIL
AUGUST 28, 2012

11. Alderman Paul announced a Parking and Traffic Committee meeting as previously called, for September 10, 2012 at 5:30pm.
12. Alderman Boyajian called a Public Works Committee meeting for September 10, 2012 at 4:00 pm.
13. There being no further business to come before the meeting, same was after a motion by Laureto, seconded by Avila, to adjourn at the hour of 8:20 P.M. The motion carried by a voice vote.

Respectfully Submitted,


A handwritten signature in black ink, appearing to read 'T. Pavlik', written in a cursive style.

Thomas J. Pavlik, CMC
City Clerk

MINUTES
BERWYN CITY COUNCIL
COMMITTEE OF THE WHOLE
August 28, 2012

1. Mayor Lovero called the Committee of the Whole to order at 7:01 p.m.; upon the call of the roll the following responded present: Chapman, Boyajian, Paul, Polashek, Avila, and Laureto. Absent: Skryd and Santoy.
2. Boyajian made a motion, seconded by Avila, to excuse Aldermen Skryd and Santoy. The motion carried by a voice vote.
3. EMD Presentation (Emergency Medical Dispatch) – The Mayor recognized Fire Chief O’Halloran who gave a presentation announcing that Berwyn Emergency Dispatch has launched the new EMD as of August 1, 2012. The Mayor recognized dispatch supervisor Curtis Nekovar who presented a Power Point presentation which included an actual 911 emergency call in which an EMD trained dispatcher stays on the line with the emergency caller to assess situation and relay that information to the emergency personnel en route, along with assisting the caller with administering CPR to an infant. Nekovar noted that Berwyn is the first stand alone EMD in the Loyola Hospital service area and is working towards total response accreditation. O’Halloran stated this was all provided through 911 Board taxes and no funds out of the city budget were used. The Mayor commended all involved.
4. There being no further business for the Open Committee of the Whole, the Mayor asked for a motion to go into Closed Session for Pending Litigation. Thereafter, Avila made a motion, seconded by Boyajian, to close the Committee of the Whole at 7:34 p.m. The motion carried by a voice vote.
5. A Motion was made in closed session to re-open the Committee of the Whole by Polashek, seconded by Boyajian, at 7:43 p.m. The motion carried by a voice vote.
6. A motion was made by Boyajian, seconded by Chapman, to adjourn the Committee of the Whole at 7:43 p.m. The motion carried by a voice vote.

Respectfully submitted,


Thomas J. Pavlik, CMC
City Clerk



D. Bid Openings Tabulations



**E. Berwyn Development Corp. –
Berwyn Township/Health District**



September 11, 2012

**Mayor Robert J Lovero
Members of the Berwyn City Council
Berwyn City Hall
6700 West 26th Street
Berwyn, IL 60402**

Re: TIF application – Smile Fixation, 7039 W. Roosevelt Rd.

Dear Mayor and City Council,

Applicant is requesting TIF funds in order to open a new dental office in her new commercial space. The TIF scope of work includes purchase, demolition, interior renovations including framing, HVAC, plumbing, electrical, carpentry and fire systems, and signage and landscaping. The applicant submitted a Tier II TIF application. To this extent, the applicant is requesting TIF funds for redevelopment work at this location in order to fill in the needed gap. Total project costs are expected to be \$737,805.50.

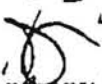
The application meets the procedural requirements of the Berwyn TIF application which was reviewed by BDC staff and then processed for consideration. A 5-year revenue forecast shows that the business would produce \$61,811 in total tax revenue.

The Berwyn Development Corporation's (BDC) Board of Directors and the Harlem/Roosevelt Road TIF committee have both agreed to recommend approval of the below specified TIF monies regarding Smile Fixation's TIF eligible project costs.

Based on this information, the City Council is being asked to approve TIF monies to pay only the eligible costs associated with this project up to a maximum of \$30,905.50. As part of our process, BDC staff will validate work performed and eligibility prior to any payments. Furthermore, the BDC will ensure the applicant will not receive any TIF monies prior to obtaining proper City permits.

With the consent of City Council, Smile Fixation can commence work on their project and contribute to the revitalization efforts taking place on Roosevelt Road.

Respectfully submitted for you consideration,


Anthony W. Griffin



**F. Reports and Communications
From The Mayor**



**G. Reports and Communication From
The City Clerk**



**H. Communications From (Zoning)
Board of Appeals**



**I. Reports and Communications From
Aldermen, Committees other Boards
and Commissions**



J. Staff Reports

The City of Berwyn

Nicole L. Campbell
Traffic Engineer



A Century of Progress with Pride

September 11, 2012

To: Mayor Robert J. Lovero & City Council Members
From: Nicole Campbell, City Traffic Engineer
Re: Adoption of the School District 98 School Travel Plan

A School Travel Plan was developed for School District 98 as part of the Model Communities Grant awarded to the City in March of 2011. The Active Transportation Alliance (ATA) partnered with the City and the School District to develop a plan for the district based on valuable input from a steering committee comprised of City staff, School District staff and parents. ATA worked with each school in the district to collect data. This plan includes walking routes for each school. Schools will encourage parents and students to use these routes throughout the year.

The plan also includes improvements to the infrastructure, recommendations in regards to district policies, and program recommendations regarding enforcement and education. Overall the plan will be used as a guide when planning transportation improvements along school routes and must be adopted by the School Board and City Council for eligibility in the Safe Routes to School grants.

Each school in District 98, the District office and the School Board has reviewed the plan. The plan was approved by the School Board during the June 27th meeting (see attached).

The plan, in full color format, can be found at:
http://www.berwyn-il.gov/Portals/0/PDFs/Misc/SD_98_STP_plan.pdf

Recommendation

Staff recommends that the School District 98 School Travel Plan is adopted by Council.

Sincerely,

A handwritten signature in black ink that reads "Nicole Campbell".

Nicole Campbell, Traffic Engineer



BOARD OF EDUCATION
Berwyn North School District #98
6633 West 16th Street
Berwyn, Illinois 60402-1320

Dr. Carmen I. Ayala
Superintendent

Tel: (708) 484-6200
Fax: (708) 795-2482

August 16, 2012

Ms, Nicole Campbell
Traffic Engineer
The City of Berwyn, Illinois
6700 West 26th Street
Berwyn, Illinois 60402-0701

Dear Ms. Campbell:

Please accept this correspondence as a letter of support concerning the partnership between Berwyn North School District 98 and the City of Berwyn with respect to School Travel Plans. We look forward to working with you in order to assure the safety of our students while traveling to and from school every day. Should you need any additional information or have any questions, please do not hesitate to contact me.

Respectfully,

Dr. Carmen I. Ayala
Superintendent

BOARD OF EDUCATION, DISTRICT NO. 98
Berwyn, Illinois

RECORD BOARD TRANSACTIONS FOR REGULAR BOARD MEETING
Held in the Commons Room at the Prairie Oak School
June 27, 2012

The Regular Meeting of the Board of Education, School District #98, Berwyn, Illinois, was called to order at 6:32 p.m., June 27, 2012, by President Krause.

ROLL CALL: Present - Members Arenella, Mounce, Lancsak,
Paul-Emile and Krause
Superintendent Belmont
Ken Keeling Business Manager

Absent – Demes
Conference Call: Swade

Superintendent Belmont led the assembled group in the Pledge of Allegiance.

APPROVE MINUTES FOR THE SPECIAL MEETINGS OF MAY AND JUNE 2012

Member Arenella moved and was seconded by Member Mounce that the Board approve the minutes for the Special Meetings of May 29, 2012 and June 12, 2012.

ROLL CALL: Ayes - Arenella, Swade, Mounce,
Lancsak, Paul-Emile and Krause
Nays - None Absent – Demes
Carried

APPROVE MINUTES FOR THE EXECUTIVE MEETINGS OF MAY AND JUNE 2012

Member Lancsak moved and was seconded by Member Paul-Emile that the Board approve the minutes for the Executive Meetings of May 29, May 30, and June 12, 2012 as submitted.

ROLL CALL: Ayes - Arenella, Swade, Mounce,
Lancsak, Paul-Emile and Krause
Nays - None Absent – Demes
Carried

I recommend Board of Education approval of the Intergovernmental Agreement with West 40 and School District 98 for the purpose of transferring students to the West 40 Regional Safe Middle School for FY'2013.

I recommend Board of Education approval of the revision to the Title I School-Wide plans for the following schools; Prairie Oak, Havlicek, Jefferson and Lincoln Middle School for FY'13.

I recommend Board of Education approval of the Berwyn North School District 98 School Travel Plan as submitted.

I recommend Board of Education approval of the resolution entitled, "A Resolution Adopting the Prevailing Wage Rates for Laborers, Workmen and Mechanics Employed on Public Works of School District #98, Cook County, Illinois" as submitted.

I recommend Board of Education approval of the Food Service contract with Open Kitchens for the Fresh Fruit and Vegetable Program for the FY'13 school year.

I recommend Board of Education approval of the following Food Service Rates for the 2012-13 school year:

Breakfast	\$1.00
Lunch - elementary schools	\$1.90
Lunch - middle school	\$1.90

I recommend Board of Education approval of the Technology Equipment Disposal List, as submitted.

I recommend Board of Education approval of the updates to the following District 98 job descriptions;

- Computer Technology Teacher
- Middle School Drama/Speech Teacher
- Certified Occupational Therapist Assistant (COTA)
- Certified School Nurse
- Cross Categorical/Development Learning Program/Early Childhood
- Diagnostic Resource Consultant (DRC)
- Occupational Therapist
- School Psychologist
- Social Work Inter/Extern
- Social Worker
- Speech and Language Pathologist

APPROVAL OF THE REVISIONS TO THE TITLE I SCHOOL WIDE PLANS

Member Paul-Emile moved and was seconded by Member Arenella that the Board approve the revisions to the Title I School Wide document plans for FY'13 for all District 98 Schools as submitted.

ROLL CALL: Ayes - Arenella, Swade, Mounce,
Lancsak, Paul-Emile and Krause
Nays - None Absent - Demes
Carried

APPROVAL OF THE DISTRICT 98 SCHOOL TRAVEL PLAN

Member Lancaak moved and was seconded by Member Paul-Emile that the Board approve the District 98 School Travel Plan for FY'13 for all District 98 Schools as submitted.

ROLL CALL: Ayes - Arenella, Swade, Mounce,
Lancsak, Paul-Emile and Krause
Nays - None Absent - Demes
Carried

North Berwyn School District 98

School Travel Plan





WATCH YOUR
SPEED
WE ARE!

MOBILE  RADAR
WATCH YOUR SPEED!

North Berwyn School District 98 School Travel Plan

Presented by Active Transportation Alliance February 2012



ACTIVE TRANSPORTATION
ALLIANCE

Acknowledgements

North Berwyn District 98 Wellness Committee

This plan represents the combined vision and goals of the North Berwyn School District 98 Wellness Committee, residents, and other key stakeholders. Thank you to these residents and the members of the Wellness Committee for donating their time to this project:

Nancy Akin – Karel Havlicek Elementary School, Principal

Carol Barth – Lincoln Middle School

Nicole Campbell – City of Berwyn

Evita Castro – Prairie Oak Elementary School

Charlie DeLeonardis – Karel Havlicek Elementary School

Mary Ellen Connelly – Jefferson Elementary School

Stephanie DelFiacco – Jefferson Elementary School

Julianne Doherty – Karel Havlicek Elementary School

Patricia Duffy – Karel Havlicek Elementary School

Stephanie Gage – Karel Havlicek Elementary School

Dena Kilkenny – Lincoln Middle School, Assistant Principal

Meg Lestina – Karel Havlicek Elementary School

Irene Martin – North Berwyn School District 98

Stephanie Mitchell – Lincoln Middle School

Gina Parker – Prairie Oak Elementary School

Kurtis Pozsgay – Berwyn Development Corporation

Gail Qulty-Fejt – Lincoln Middle School, Principal

Karen Quintana – Jefferson Elementary School

Marcus Ranucci – Prairie Oak Elementary School

Evonne Waugh – Prairie Oak Elementary School, Principal

Laura Wehrman – Karel Havlicek Elementary School

Christie White – Lincoln Middle School

About the Consultants

The mission of Active Transportation Alliance is to make bicycling, walking, and public transit so safe, convenient, and fun that we will achieve a significant shift from environmentally harmful, sedentary travel to clean, active travel. We advocate for transportation that encourages and promotes safety, physical activity, health, recreation, social interaction, equity, environmental stewardship, and resource conservation.

We are both Chicagoland's voice for better biking, walking, and transit and a premier consultancy. Our staff includes planning, policy, and education experts who developed many of the best practice programs and policies included in this plan. By partnering with us on this project, you not only get the best plan possible, you also support our mission to improve active transportation throughout the Chicagoland region.

The Active Transportation Alliance Project Team:

Heather Schady – Transportation Planner

Patrick Knapp – Technical Planner

Eric Bjorlin – School Programs Manager

Ruth Myers – Suburban Coordinator

About Communities Putting Prevention to Work

The North Berwyn District 98 School Travel Plan was made possible through funding from the Department of Health and Human Services: Communities Putting Prevention to Work (CPPW) grant. CPPW is a joint project between the Cook County Department of Public Health and the Public Health Institute of Metropolitan Chicago.

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Executive Summary

Executive Summary

Safe Routes to School (SRTS) is an international movement that enables and encourages students to safely walk and bike to and from school. Recognizing that safety—or the perception of safety—is dependent on a variety of factors, Safe Routes to School programs take a holistic approach to addressing the barriers to walking and bicycling to school. SRTS seeks to both improve walking and bicycling infrastructure (sidewalks, crosswalks, bike facilities, etc.) as well as change social norms and behaviors around student transportation (increased awareness, better road user knowledge, increased popularity of walking and biking, etc.)

The City of Berwyn and North Berwyn School District 98 partnered with the Active Transportation Alliance to create a school travel plan centered on “the Five E’s” of Safe Routes to School: education, encouragement, enforcement, engineering, and evaluation. The school travel plan acts as a road map designed to analyze the social and physical barriers to walking and bicycling to school in Berwyn and provide recommendations to make walking and bicycling to school the safe, healthy, and convenient choice.

The recommendations addressed in this plan are organized by the Five E’s of SRTS. When applied in the right combination, these strategies have been shown to increase rates of walking and bicycling to school, decrease vehicle traffic on and around school campus, and improve safety along the route to school. Each recommendation is based on the combined vision of parents, school administrators, and municipal staff in Berwyn. Highlights of this plan include:

Education

Provide youth education in school focused on bicycle, pedestrian, and personal safety.

Develop a community-wide SRTS education campaign.

Encouragement

Establish a parent Safe Routes to School Committee.

Encourage parents to lead walking school buses or to start a parent patrol program.

Continue to celebrate International Walk to School Day and establish regular Walk to School Day celebrations.

Provide incentives to students who demonstrate safe walking behaviors.

Distribute preferred walking route maps to parents at the beginning of each school year.

Enforcement

Develop a targeted enforcement campaign focused on the “must stop for pedestrians” law.

Increase adult presence on routes to school through an initiative such as a walking school bus program, increased number of crossing guards, or a parent patrol program.

Provide annual Safe Routes to School trainings for crossing guards.

Engineering

Include pedestrian-scale lighting on school routes.

Create traffic calming measures on 16th Street and 19th Street.

Install stop signs or “must stop for pedestrians” signs at uncontrolled intersections.

Remove unnecessary school crossing signs.

Make intersections ADA-compliant in conjunction with sidewalk improvements.

Introduction

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1.1 Community Overview and Vision

North Berwyn School District 98 serves a diverse population of more than 3,000 students on the north side of Berwyn. The district's values are based on several ideals: creating strong partnerships between schools and the community, empowering students to reach their full academic and civic potential, and ensuring that students learn in a safe and healthy environment. The North Berwyn School District 98 School Travel Plan was developed with these values in mind.

The City of Berwyn has many assets when it comes to neighborhood walkability. All of its schools are neighborhood schools, supported by an extensive network of sidewalks. Yet, more can be done to improve safety and convenience for student walkers and bicyclists in Berwyn.

The recommendations in this plan were guided by the North Berwyn School District 98 Wellness Committee and representatives of the City of Berwyn and the Berwyn Development Corporation. A list of committee members is available on the first page of this plan. The committee recognizes that physical activity through active forms of transportation is a critical component of student health, wellness, and academic achievement, and decided to take on Safe Routes to School as a wellness initiative in the 2011-2012 school year.

The Wellness Committee developed a common vision and identified shared goals for increasing the number of walking and biking trips, improving walking and bicycling conditions, and reducing the number of vehicle trips. The North Berwyn School District 98 School Travel Plan aims to strategically address barriers to walking and bicycling to school to ensure that students can enjoy safe, healthy, and physically active transportation as a means of travel. Together, the Wellness Committee members developed the following vision to guide the plan:

Create a safe environment where students and their families are empowered to choose healthy and active forms of travel to school.

1.2 Goals

The North Berwyn School District 98 School Travel Plan provides practical solutions to increase safety for students and their families when walking and biking to school. The recommendations will help form partnerships between the city, police department, school district, parents, and other community partners to ensure that student health and safety is addressed.

The following goals were identified by the North Berwyn School District 98 Wellness Committee:

- Improve unsafe or insufficient crossings and walkways around schools by identifying preferred walking routes that are supported by appropriate infrastructure.
- Increase student health through active forms of transportation and teach children to make healthier choices at a younger age.
- Reduce reckless driving near schools by educating all users of the road about their rights and responsibilities.
- Increase parent involvement in the trip to school by educating, encouraging, and empowering parents to make safe and healthy choices.



A family takes an evening walk on Oak Park Avenue.

1.3 School Travel Plan Process

The recommendations made in the North Berwyn School District 98 School Travel Plan are based on input from parents, principals, residents, and municipal staff. The consultant team and the Wellness Committee engaged in the following community engagement activities:

- Principals attended a focus group in April 2011.
- Parents were asked to fill out the National Center for Safe Routes to School's parent survey, and 154 parents responded. Survey results are listed in Appendix B.
- The consultant team conducted field reviews of school walk zones.
- The consultant team gathered other relevant information, including crash data, traffic speeds, and crime and public safety statistics.
- PE teachers from three schools collected student travel data during the month of May 2011. Survey results are listed in Appendix C.
- Nearly 100 community members and parents attended a public workshop on October 27, 2011. Participants were asked to identify the barriers and solutions to walking and biking to school through a mapping activity and to select preferred education, encouragement, and enforcement strategies.



Students perform during Safe Routes to School workshop sponsored by North Berwyn School District 98.



Parents listen during the Safe Routes to School workshop.



Parents draw routes and hazards during the Safe Routes to School workshop.

1.4 Timeframe

The recommendations are divided into three categories: near-term, mid-term, and long-term. These categories should help the City of Berwyn and North Berwyn School District 98 coordinate these efforts with staffing plans and work plans.

1.4.1 Near-Term Priorities

Education, Encouragement, and Enforcement: Near-term projects should be completed in less than two years. These projects involve little to no start-up costs or long-term organization. Many education and encouragement initiatives are proposed for near-term implementation to build support for later projects.

Engineering: Near-term network recommendations are generally routes, intersections, and buildings that are currently walkable and bikeable but may be aided by some low-cost improvements, such as school zone signage, crossing improvements, or bike racks.



Bike rodeos and other special events can be achieved in a short period of time with minimal cost.

1.4.2 Mid-Term Priorities

Education, Encouragement, and Enforcement: Although mid-term means completion is expected in three to five years, some projects will require preliminary work in the near term. These projects may have initial start-up costs, and may require coordination with community organizations. Mid-term projects generally involve more planning.

Engineering: Mid-term network recommendations are routes and intersections where current conditions could be easily improved with a moderate construction budget. Examples are sidewalk completion and intersections that are currently signaled but could be improved by curb extensions and raised crosswalks.



Traffic calming and other engineering strategies are considered long-term projects.

1.4.3 Long-Term Priorities

Education, Encouragement, and Enforcement: These projects, expected to begin implementation after five years, frequently depend on the completion of earlier projects and local support.

Engineering: Long-term recommendations are often complicated by jurisdictional issues. These recommendations may have other feasibility issues, such as high average daily traffic (ADT) or restricted road width or right-of-way.

Existing Conditions

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2.4 Barriers to Walking and Biking to School	14

2.1 Existing Conditions

The following schools are included in the North Berwyn School District 98 School Travel Plan:

- Jefferson Elementary School
- Karel Havlicek Elementary School
- Lincoln Middle School
- Prairie Oak Elementary School

A map of the schools is available on the following page. Information about school attendance and demographics is listed in Appendix A.

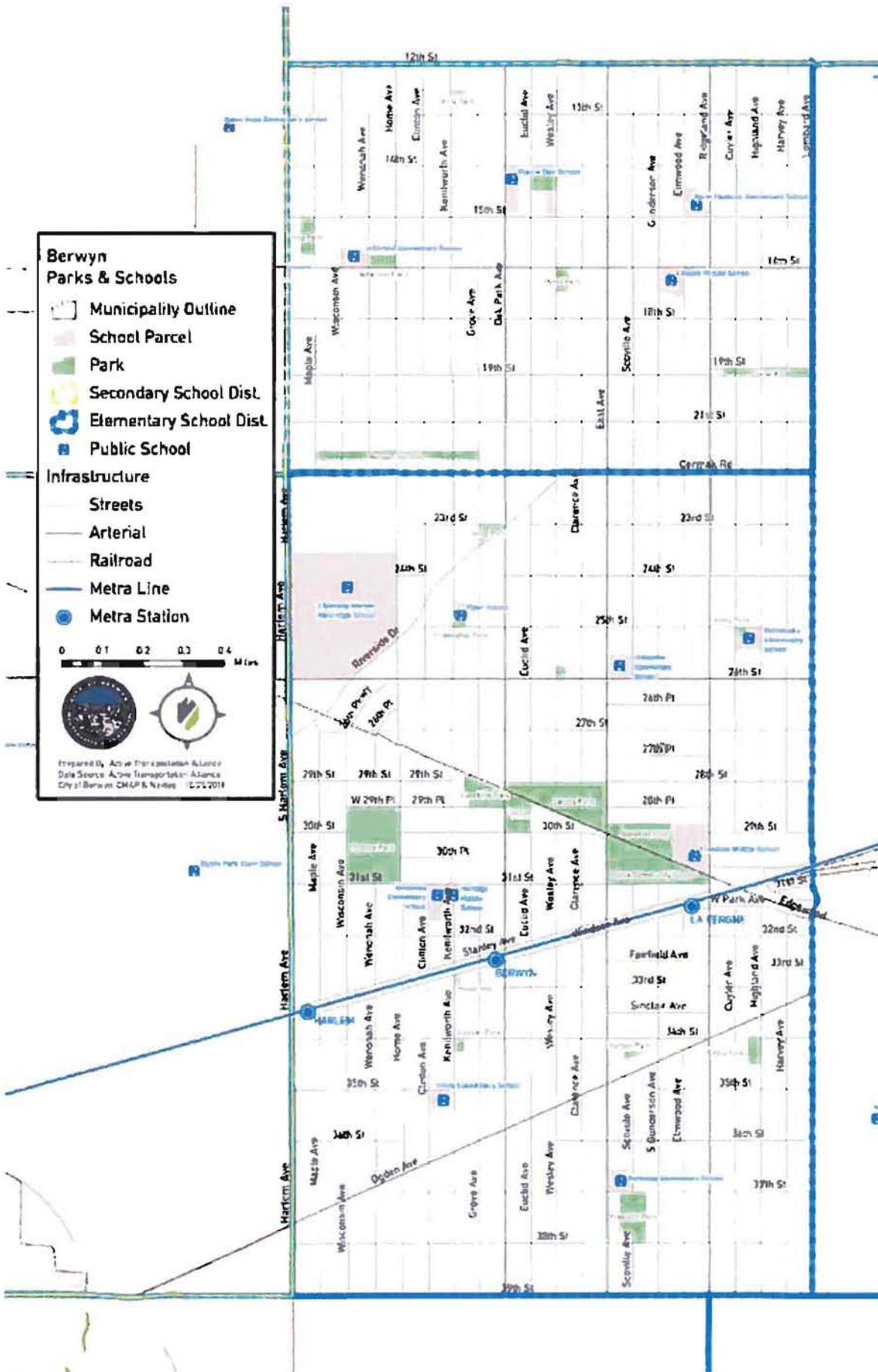


Lincoln Middle School, Berwyn



Prairie Oak Elementary School, Berwyn

2.1 Existing Conditions (continued)



2.2 Student Travel Environment

In May 2011, students were surveyed about their travel to and from school. Thirty-two classrooms from three of the schools participated in the survey. The majority of respondents attend Prairie Oak Elementary School. Figure 1 depicts student trips to school and Figure 2 depicts trips home from school.

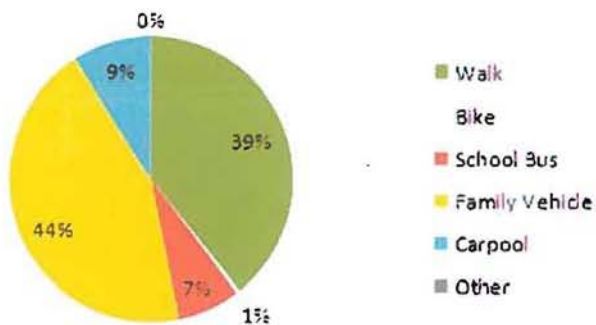
When compared to the national average of 13%, walking rates for schools in North Berwyn School District 98 are high. On average, 39% of students in the district walk to school. Walking rates increase in the afternoon to 52%. This is not surprising given that the majority of students in North Berwyn School District 98 live within walking distance of their school.

Despite the high rate of student walkers, many students arrive and leave via private vehicle. The recommendations made in this plan aim to decrease the number of private vehicle trips where feasible.

2.3 School Arrival and Dismissal Procedures

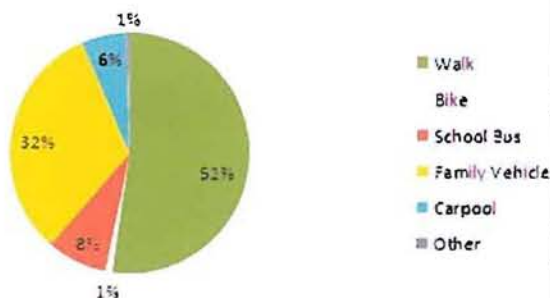
Each school has a dedicated bus drop-off zone and vehicle drop-off zone. Crossing guards are stationed at intersections near each of the schools to ensure student walkers can safely cross the street. School staff assist with arrival and dismissal as well.

Figure 1: Student reported data on morning trip to school



Buses line up for afternoon pick-up at Karel Havlicek Elementary School.

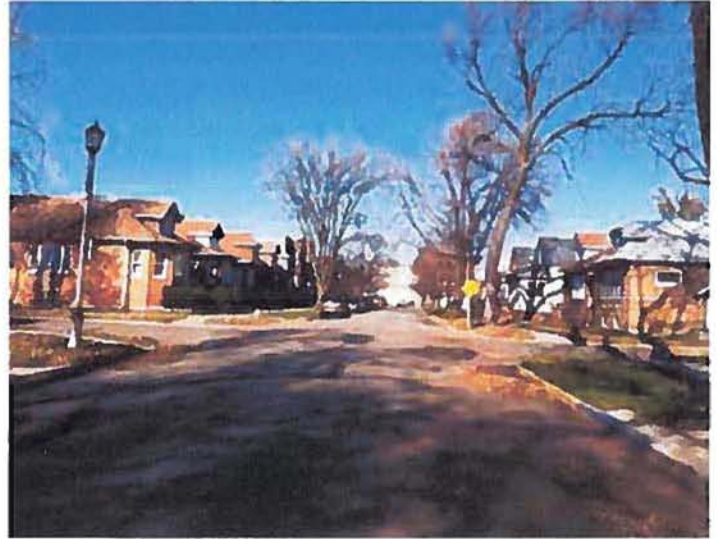
Figure 2: Student reported data on afternoon trip home



2.4 Barriers to Walking and Biking to School

While the City of Berwyn has a number of safety measures already in place to ensure that all members of the community can safely travel by bike or on foot, there are still social and physical barriers impeding safety or perceptions thereof. The community and consultant team identified the following barriers to walking and biking to school:

- Walkways and crossings
- Traffic crashes
- Road user behavior
- Personal safety concerns
- School and municipal policies



Unsignalized intersections are a barrier to safe street crossings.

2.4.1 Walkways and Crossings

About 50% of parents who responded to a survey noted that crossing the street is difficult or dangerous. Parents who participated in the public workshop identified several unsafe intersections in the community that are barriers to safe walking and bicycling trips. The following issues were identified:

- It is difficult to cross four-way intersections with no stop signs, particularly for small children.
- Crossing Ridgeland Avenue, East Avenue, Oak Park Avenue, and 16th Street is difficult during the morning and afternoon commute.
- Drivers do not stop for pedestrians at intersections and in marked or unmarked crosswalks.



Streets with high traffic volumes, like 16th Street, are another barrier to safe street crossings.

2.4 Barriers to Walking and Biking to School (continued)

**N. Berwyn School District
Existing Conditions**

Prepared By: Active Transportation Alliance 1/24/2012
Data Source: Active Transportation Alliance, CMAP & Navteq

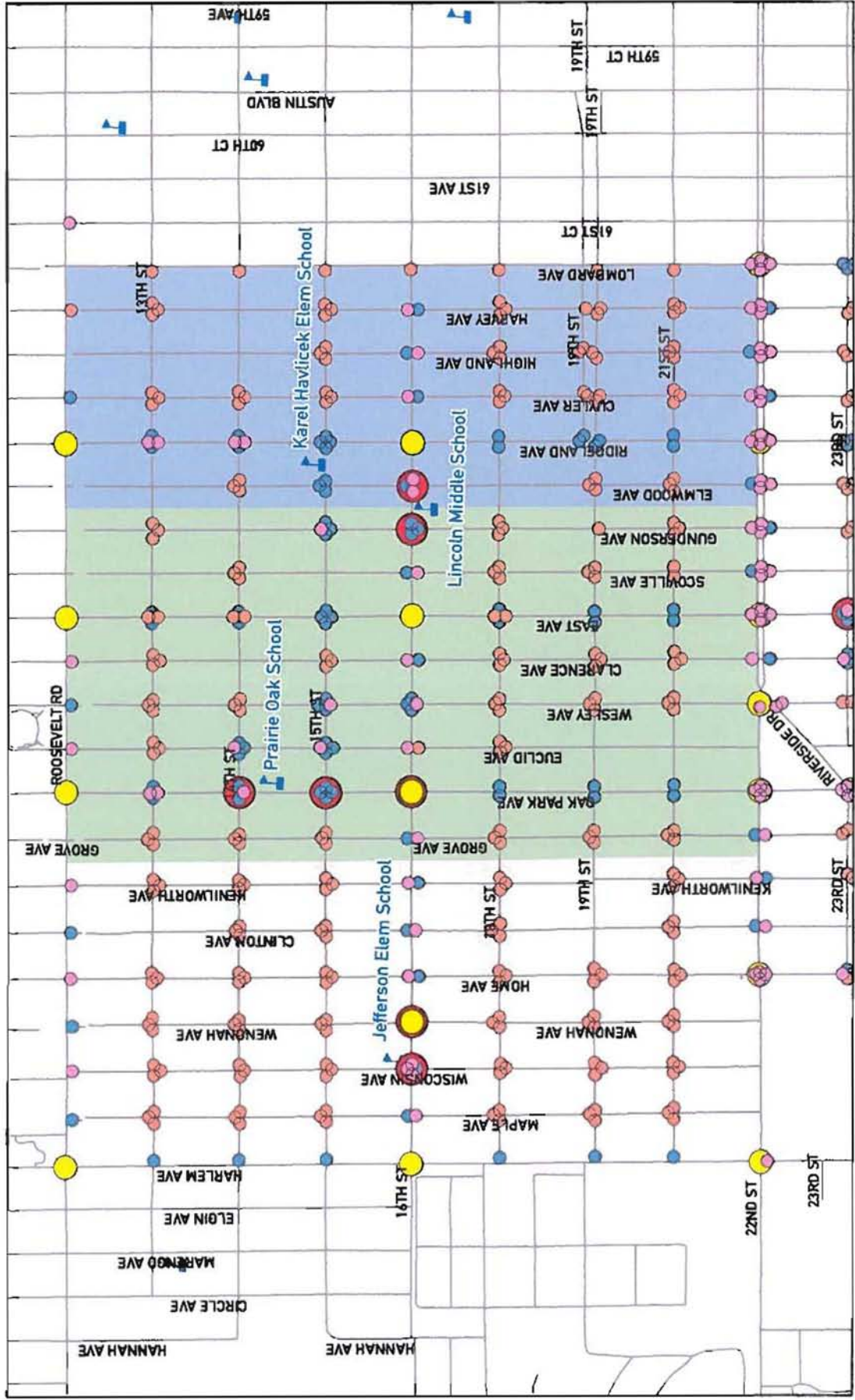
0 590 1,180 1,770 2,360 Feet

Intersection Attributes

- Crosswalk Only
- Stop Sign
- Stop Sign & Crosswalk
- Traffic Signal
- Crossing Guard

School

- School
- School Attendance Boundary
- Jefferson
- Karel Havlicek
- Prairie Oak

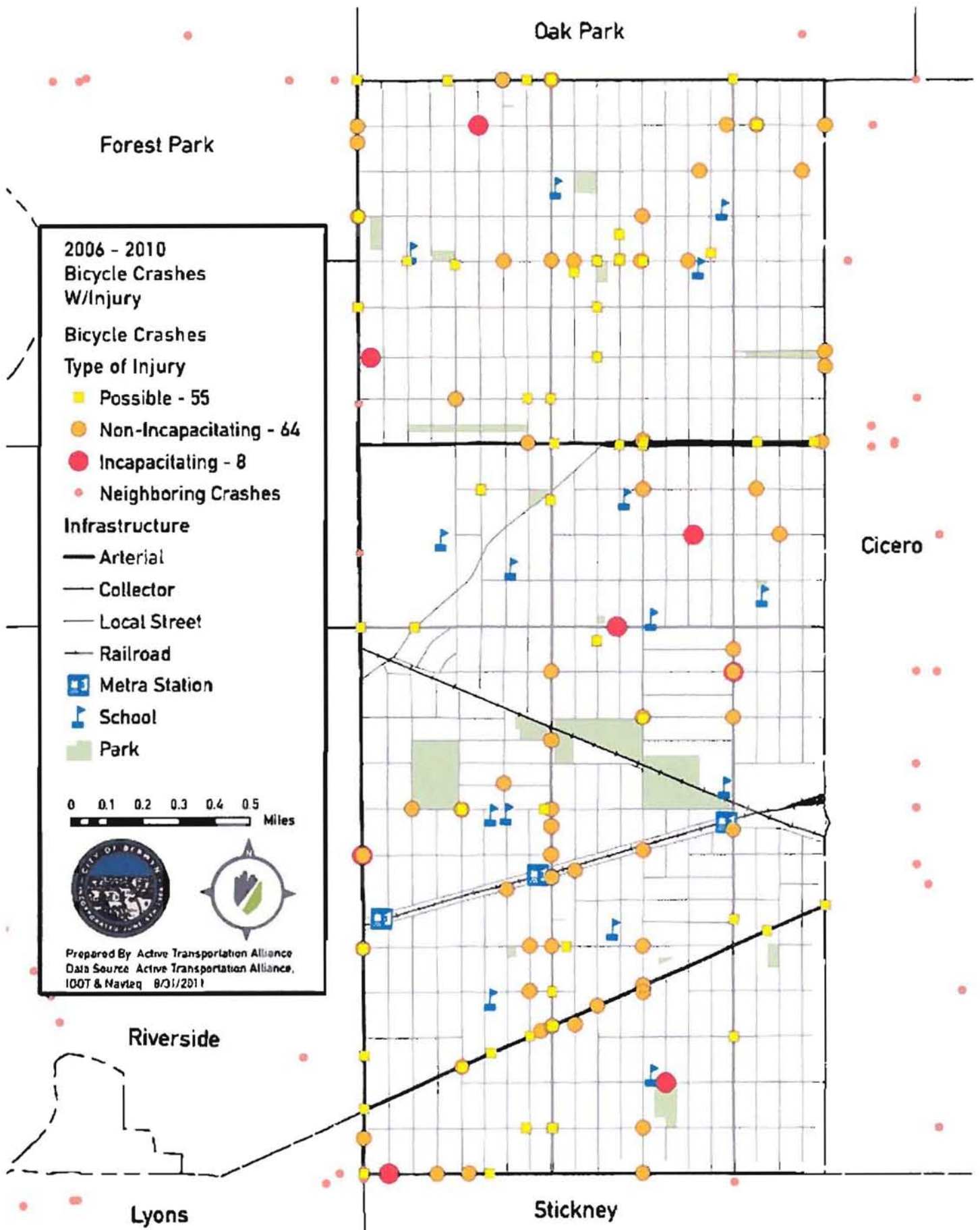


2.4 Barriers to Walking and Biking to School (continued)

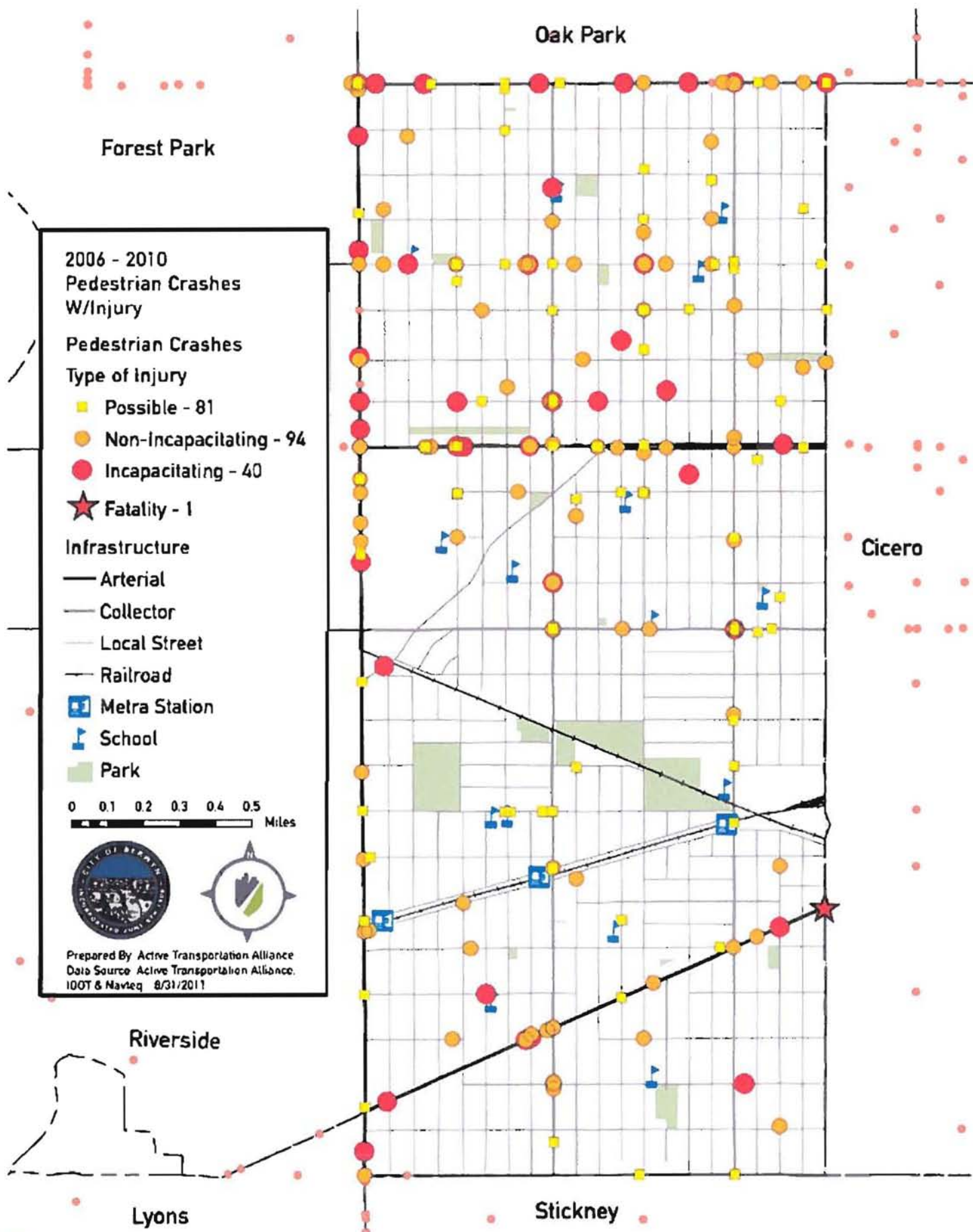
2.4.2 Traffic Crashes within Two Miles of School

The consultant team analyzed bicycle and pedestrian crashes in the District 98 boundary area. Maps of bicycle and pedestrian crashes between 2006 and 2010 are included on pages 17 and 18. Sixteenth Street is a "hot spot" for both bicycle and pedestrian crashes. Oak Park Avenue, East Avenue, and 19th Street adjacent to Cuyler Pool are also hot spots for pedestrian crashes. All of these streets were identified by parents as barriers to safe crossing. The North Berwyn School District 98 School Travel Plan includes recommendations for improvements to these crash prone areas.

2.4 Barriers to Walking and Biking to School (continued)



2.4 Barriers to Walking and Biking to School (continued)



2.4 Barriers to Walking and Biking to School (continued)

2.4.4 Walkways Not Accessible to Students with Disabilities

Some curb ramps in the City of Berwyn do not comply with Americans with Disabilities Act (ADA) requirements, making it difficult and unsafe for students with visual impairments or physical disabilities to cross streets. This plan recommends that intersections located on preferred walking routes should be prioritized to ensure that the routes are accessible to and inclusive of all students.

2.4.5 Road User Behavior

Members of the Wellness Committee, school principals, and members of the public who attended the Safe Routes to School workshop identified several common and unsafe behaviors that occur on trips to and from school, including: drivers failing to stop for pedestrians in crosswalks and when exiting alleys, drivers using cell phones in school zones, parents double-parking in student drop-off zones, students darting out from parked cars into traffic to cross the street, and drivers failing to stop for school bus stop signs. Each of these behaviors creates an unsafe environment and dissuades parents from allowing their children to walk or bike to school. The recommendations contained in the strategies section of this plan focus on educating all users of the road about laws that impact pedestrian and bike safety and working with local law enforcement to target unsafe behaviors when needed.

2.4.6 Personal Safety Concerns

Nearly 50% of parents who responded to the survey reported crime and violence as a barrier to walking or biking to school. Parents identified several personal safety concerns including: lack of lighting on 18th Street and 19th Street near Cuyler Pool, older students hanging out in alleys after school, and a lack of foot traffic on side streets. The recommendations in this plan aim to ensure that parents' concerns are addressed by creating an environment with increased community surveillance of student walking environments (i.e., "eyes are on the street").



Parents identified road user behavior, such as distracted driving, as a barrier to student safety.



Parents frequently cited the lack of foot traffic on residential streets as a safety concern.

Recommendations

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3.1 Education

In order to meet the goals identified in Section 1.2, each recommendation is designed to mitigate the physical and social barriers identified by the community and the consultant team. North Berwyn School District 98 and the City of Berwyn have prioritized the following strategies for each of the Five Es of SRTS: education, encouragement, enforcement, engineering, and evaluation.

Education efforts are critical to creating a safe environment for student walkers and cyclists. Education efforts should be focused on all users of the road during the school day – including motorists, bus drivers, walkers, and cyclists. All road users need to understand their rights and responsibilities to ensure the safety of others. As indicated by wellness committee members and workshop participants, parents will benefit both from education on safe driving practices and on ways to participate in walk- or bike-to-school initiatives, while students will benefit from bike and pedestrian safety training. Furthermore, the community as a whole will benefit from exposure to and awareness of Safe Routes to School.

The following is a list of strategies recommended based on the barriers that were identified by the consultant team, public workshop participants, principals, and the Wellness Committee.

3.1.1 Create or Adopt Educational Materials for Students

Priority: Near-term

Student education is a high priority for parents who participated in the public workshop. North Berwyn School District 98 should ensure that all students receive education focused on bike and pedestrian safety as well as on personal safety each school year. Parents surveyed requested that schools work to reinforce the following safety messages: cross busy streets only with a crossing guard, walk along preferred walking routes, and avoid using alleys when walking to and from school.



Bike rodeos and other educational initiatives can be used to teach students the rules of the road for pedestrians and bicyclists.

3.1 Education (continued)

3.1.2 Create a Community-Wide Safe Routes to School Education Campaign

Priority: Near-term

The City of Berwyn and Berwyn Police Department could continue to ensure that bicycle safety education is a focus of city events and should expand efforts to include pedestrian education messaging for children and their parents. Key messages for bicyclists should include helmet use and fitting, bike rules of the road, and basic bike maintenance. Pedestrian educational messages should include how, where, and when to cross streets. Messages to parents should focus on driving safely in school zones. The City and Police Department could use existing community events as an opportunity to educate the community as a whole about SRTS, traffic laws, and safety in school zones. Materials and brochures could be available at city hall, school buildings, the school district office, the park district, and the police department. Parents could also receive educational materials at the beginning of the school year.

3.1.3 Work with Community Partners to Distribute Information About Safe Routes to School

Priority: Near-term

North Berwyn School District 98 and the City of Berwyn should partner with community organizations, including Berwyn Development Corporation, North Berwyn Park District, MacNeal Hospital, and the YMCA to explore opportunities for additional outreach to parents and community members regarding Safe Routes to School. These agencies may also be able to host classes for parents and/or students about bike and pedestrian safety.



City events can include bicycle and pedestrian safety education.

3.2 Encouragement

Encouragement strategies are fun events and activities designed to get students, their families, and the broader community to test out and celebrate walking and biking to school. Encouragement programs are often low-cost or no-cost and are a great way for a community to start implementing a comprehensive Safe Routes to School program.

Many communities find success in working with PTAs to organize Walking School Buses or Bike Trains, which are adult-supervised walking or biking groups that travel along a pre-determined route and make pre-determined stops. Regular events such as these can help establish long-term change and remind parents and children how fun it is to walk and bike to school. Providing incentives and holding competitions amongst classrooms or buildings can help increase support for Walk to School Day programs.

The following encouragement strategies are recommended for North Berwyn School District 98.

3.2.1 Host International Walk to School Day Events

Priority: Near-term

Each year, hundreds of North Berwyn School District 98 students participate in International Walk to School Day. Each school should continue to support the event on an annual basis. Walking safety information and preferred walking route maps should be distributed to parents and students prior to the event. The City of Berwyn should continue to adopt an International Walk to School Day resolution to support the celebration. Appendix E includes a model International Walk to School Day resolution.



Havlicek Elementary School celebrates International Walk to School Day.

3.2 Encouragement (continued)

3.2.2 Create a Regular Schedule for Walk to School Day Events

Priority: Mid-term

Following a successful Walk and Bike to School Day event, many schools find success in choosing to hold a regular walking and biking event on a selected day of the week or month. Many parents identified weather as a major barrier to walking to school. By holding special Winter Walk to School Days, parents may “warm up” to the idea of allowing their children to walk to school in cold weather. Some districts are able to sustain weekly Walk to School Days in the warmer months and move to monthly days during the winter. The district should partner with PTAs to help organize and support a regular Walk to School Day schedule. The PTA or school district should also consider holding a Parent University seminar on “How to Organize and Lead a Walking School Bus.”



Students in Birmingham, AL, carry Safe Routes to School messages on their Walking School Bus route.

3.2.3 Distribute Preferred Walking Route Maps to Parents at the Beginning of the School Year

Priority: Near-term

The consultant team developed a preferred walking route map for the district. Maps for each of the schools in the district are available in Appendix F. The maps can be distributed to parents to help identify walking routes for Walking School Buses or other vents. The District and City of Berwyn could also partner to seek funding for printing and distribution of the maps. As changes are made to infrastructure in the community, the City of Berwyn and North Berwyn District 98 should work together to ensure that the routes are up to date and safe for student walkers.



Students in Kingston, NY, wear reflective vests.

3.2 Encouragement (continued)

3.2.4 Initiate a Walking/Biking Mileage Challenge

Priority: Near-term for Golden Shoe competition; mid-term for incentives or larger prizes

In the near-term, North Berwyn School District 98 should encourage students to log the miles that they walk and bike to school. A mileage log can help students keep track of their daily physical activity while practicing academic skills like measuring distance and basic math. A favorite teacher or local celebrity can donate a “Golden Shoe” to be used to reward classrooms that log the most miles. In the long-term, the school district can work with community partners to secure donations for larger prizes.



Frequent Walker Program punch card used in Elmhurst, IL.



A favorite teacher can donate a gold spray-painted shoe to award to classrooms that log the most miles walking and biking.

3.3 Enforcement

Law enforcement is an important component in any Safe Routes to School initiative, but enforcement need not be limited to the role of the local police department. Parents, students, and community volunteers can work together with police departments to ensure that safe walking, biking, and driving practices are demonstrated at district schools each day.

The following is a list of recommendations that should be implemented by the Berwyn Police Department.

3.3.1 Create a Crossing Guard Training Program

Priority: Mid-term

The presence of crossing guards is often cited by parents as the most important factor in their decision to allow their children to walk or bike to school. These public servants are crucial to any robust SRTS program to help students navigate difficult intersections and street crossings. We recommend providing high-quality training to all crossing guards on an annual basis. Crossing guards should also be provided with high-visibility uniforms and hand-held signs (see Appendix G for resources).

3.3.2 Celebrate Crossing Guard Appreciation Day

Priority: Near-term

The City of Berwyn has over 30 crossing guards who supervise intersections to ensure that students can safely cross the street on the way to and from school each day. Crossing Guard Appreciation Day is observed on the second Tuesday in May in the State of Illinois. In recognition of the service provided by the crossing guards, the City of Berwyn should adopt a resolution to celebrate Crossing Guard Appreciation Day each year (see Appendix H for a model resolution).

3.3.3 Increase Adult Presence on the Trip to School

Priority: Mid-term

North Berwyn School District 98 and the Berwyn Police Department can work together to increase adult presence on the trip to school. Parents who are already walking with their children can be trained and encouraged to lead Walking School Buses. Other parents or community volunteers can be trained to stand on street corners during school arrival and dismissal hours. The Berwyn Police Department may also want to consider adding additional crossing guards at four-way intersections on Ridgeland Avenue, Oak Park Avenue, and East Avenue.



A local crossing guard is thrilled to receive a Crossing Guard Appreciation Day certificate.



Chicago's Safe Passages program trains adult volunteers to monitor street corners during school arrival

3.3 Enforcement (continued)

3.3.4 Provide Training for Police

Priority: Near-term

Police in Illinois are required to participate in annual professional development opportunities. The Berwyn Police Department should ensure that all officers engaged in traffic safety enforcement receive introductory training on bicycle and pedestrian safety, followed by semi-annual refresher sessions. Information can be provided in live sessions, online, or by video. Trainings should include information about Safe Routes to School. The officers should receive practical training focused on:

- Rules of the road for bicyclists and pedestrians.
- Illegal motorist behaviors that endanger bicyclists and pedestrians.
- Most dangerous types of bicycling behaviors.
- Most common causes of bicycle and pedestrian crashes.
- Importance of reporting bicycle and pedestrian crashes.
- Importance of investigating serious bicycle and pedestrian crash sites.
- Best ways to prevent bicycle theft.
- Best practices for policing by bicycle.
- Transportation, health, and environmental benefits of bicycling.

In addition, special consideration should be given to new and existing laws that impact bicycle and pedestrian safety, particularly in school zones.

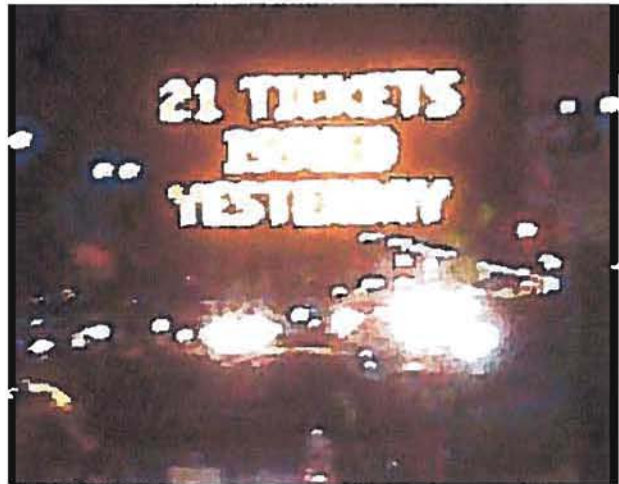
These laws include:

- "Must stop for pedestrians" in crosswalks.
- Handheld device ban in school zones.
- School zone fines.

3.3.5 Create Targeted Enforcement Efforts

Priority: Mid-term

No police department can aggressively enforce all laws in all locations at all times. The Berwyn Police Department can use existing crash data to identify the most dangerous locations and target enforcement at those sites. Stings focused on reckless behavior by motorists have proven particularly successful in other communities. Berwyn should target its law enforcement efforts in these locations. Additionally, graduated crosswalk enforcement actions have been shown to positively impact driver awareness of pedestrian laws and increase compliance. Berwyn should review these efforts on an annual basis to ensure appropriate allocation of enforcement resources.



Targeted enforcement effort in Forest Park, IL.



Targeted enforcement effort in Forest Park, IL.

3.4 Engineering

Having safe and accessible walking and bicycling infrastructure is a prerequisite for any SRTS effort. Infrastructure improvements can be made to calm traffic and create safer conditions for student pedestrians and cyclists. Although many of the recommended changes will be implemented in the long term, many low-cost and easily implemented solutions such as repainting crosswalks or patching sidewalks can be done right away. The City of Berwyn should prioritize the following areas for infrastructure updates:

3.4.1 Create On-Street Bike Facilities

Priority: Mid-term

Bike facilities were not a focus of the North Berwyn School District 98 School Travel Plan, as the City of Berwyn recently adopted an Active Transportation Plan. The bike corridors recommended in the Active Transportation Plan will also support safer bike trips to school for middle school students in North Berwyn School District 98.



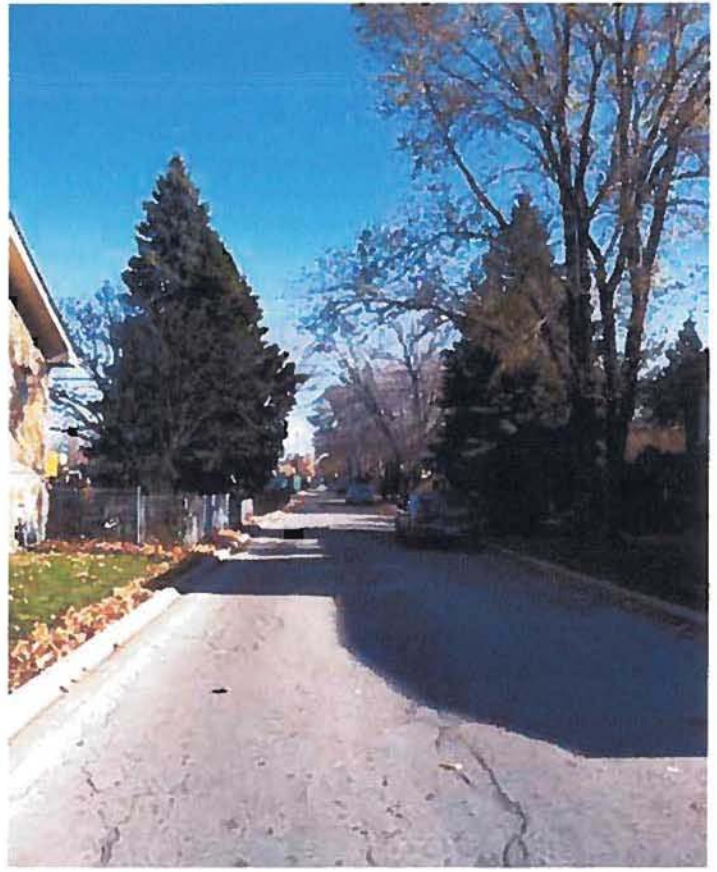
Shared lane markings on roads may help increase driver awareness of students who bike to school.

3.4.2 Install New or Improved Lighting for Walkways and Bikeways

Priority: Mid-term

Pedestrian-scale lighting can help to increase visibility of students who are walking home during evening hours in the winter. The following priority areas were identified for increased lighting:

- 18th Street
- Ridgeland Avenue
- 19th Street



19th Street near Cuyler Pool could be improved by adding additional lighting.

3.4 Engineering (continued)

3.4.3 Install New or Improved Signage at School Crossings

Unsignalized Intersections

Priority: Near-term

There are several uncontrolled four-way intersections that fall in the North Berwyn School District 98 boundary area. The City of Berwyn could conduct a traffic study to determine if these intersections warrant stop signs. The City may also want to consider installing "must stop for pedestrians" signs to remind drivers that in Illinois, by law, cars are required to stop for pedestrians in crosswalks. The City of Berwyn should install "must stop for pedestrians" signs at the following school crossings:

- 13th Street and Scoville Avenue
- 13th Street and Elmwood Avenue
- 13th Street and Highland Avenue
- 14th Street and Harvey Avenue
- 14th Street and Highland Avenue
- 15th Street and Scoville Avenue
- 16th Street and Gunderson Avenue
- 18th Street and Elmwood Avenue
- 18th Street and Highland Avenue
- 19th Street and Euclid Avenue
- 21st Street and Euclid Avenue

Additional intersections that would benefit from "must stop for pedestrians" signs include:

- Oak Park Avenue and 15th Street
- Oak Park Avenue and 16th Street
- East Avenue and 16th Street
- Ridgeland Avenue and 16th Street
- Ridgeland Avenue and 15th Street



Unsignalized intersection on 13th Street.



"Must stop for pedestrians" signs can remind drivers of the law.

3.4 Engineering (continued)

Remove unnecessary school crosswalk advanced warning signs.

Priority: Near-term

The consultant team noted several inappropriately sited school crosswalk advanced warning signs throughout the city. Signs that are currently not located in school crossings should be removed, as overuse may result in drivers disregarding the signs. Highly reflective fluorescent yellow-green school post covers should be added to all school crosswalk warning signs. This treatment is permitted in the Manual for Uniform Traffic Control Devices (MUTCD) and can increase driver awareness of school crossings.



Older-style school zone sign on 16th Street.

Update school zone signage.

Priority: Near-term

School zone signs should be updated to be compliant with the 2009 MUTCD.



Compliant school zone sign on Oak Park Avenue.

Install bump-outs.

Priority: Mid-term

Bump-outs help to increase the visibility of pedestrians to drivers, and vehicles to pedestrians. They can also help to slow moving traffic down at an unsignalized intersection. The City of Berwyn should consider installing bump-outs at the following intersections:

- 16th Street at Elmwood Avenue and Wenonah Avenue
- Kenilworth Avenue at 19th Street to normalize the intersection



Highly visible crosswalks are appropriate at intersections with heavy pedestrian activity.

Stripe crosswalks at signalized and unsignalized school crossings.

Priority: Mid-term

Install and restripe visible crosswalks to increase pedestrian visibility and driver awareness of pedestrian crossings. All crosswalks in high-use areas should be upgraded to highly visible crosswalks per 2009 MUTCD, and install where missing. These crosswalk styles are significantly more visible to drivers than the traditional parallel line crosswalks.



Standard crosswalks should be used along school routes.

3.4 Engineering (continued)

Make existing walkways accessible to students with disabilities.

Priority: Long-term

The consultant team noted some instances of crossings in the City of Berwyn that do not comply with Americans with Disabilities Act (ADA) standards. As roadways are updated, crossings should include two ramps. Curb ramps must be perpendicular to the curb. ADA guidelines also require the use of truncated dome warning strips at the bottom of every curb ramp. These domes provide a tactile warning to visually impaired pedestrians who would otherwise be given warning by the presence of a curb. They also must be painted a contrasting color.

Install traffic control devices.

Priority: Mid-term

The City should prioritize installation of countdown pedestrian signals to inform pedestrians about remaining time to cross the street. All signalized crossings should be upgraded to countdown pedestrian signals. These signals show pedestrians how much time they have to cross the street and prevent pedestrians from running across the street when there is not enough time. Timing on pedestrian signals should be adjusted to reflect current MUTCD recommended walking speed of 3.5 feet per second.

3.5 Evaluation

Regular evaluation of SRTS programs helps communities keep track of progress and assess whether or not the strategies being implemented are working. North Berwyn School District 98 should conduct student travel tallies each fall and spring during the school year and survey parents at least once a year to gauge changes in attitudes and opinions towards walking and biking to school. Free travel tally sheets and parent surveys are available through the National Center for Safe Routes to School. The center also provides free analysis of data collected by school districts. Refer to Appendix I for examples.



ADA-compliant curb ramp on 16th Street. The truncated domes are raised bumps that direct visually impaired pedestrians towards the opposite side of the intersection.



Example of a pedestrian countdown signal.

Implementation and Oversight

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4.1 Implementation

Throughout the North Berwyn School District 98 School Travel Plan, the consultant has listed implementation strategies and parties responsible for each recommendation. The plan outlines strategies that will be implemented over several years. Effective implementation of the North Berwyn School District 98 School Travel Plan requires successful partnership, oversight, and ownership by parents, the school district, the City, and the community at large. The recommendations may also require partnerships with the Illinois Department of Transportation and the Cook County Highway Department.

4.2 Oversight

The Wellness Committee should continue to meet on a regular basis to ensure that the goals and strategies recommended in the North Berwyn School District 98 School Travel Plan are being implemented. The North Berwyn School District 98 School Travel Plan should be updated at least once every five years to ensure that goals are being met and strategies are effectively contributing to the overall goals of the School District and community.

4.3 Implementation Matrix

Below is an implementation matrix for the North Berwyn School District 98 School Travel Plan. Included is a comprehensive list of recommended strategies and a timeline for prioritization and completion.

Strategy	Task	Who is Responsible?	Timeline	Funding Recommendations
Education	Create or adopt educational materials for students.	North Berwyn School District 98	Near-term	Resources for free materials listed in Appendix D. Federal Safe Routes to School grant money can pay for the development of Berwyn-specific materials.
Education	Create a community-wide Safe Routes to School education campaign.	City of Berwyn	Near-term	Resources for free materials listed in Appendix D. Federal Safe Routes to School grant money can pay for the development of Berwyn-specific materials.
Education	Work with community partners to distribute information about Safe Routes to School.	North Berwyn School District 98	Near-term	Work with Community Partners to Distribute Information about Safe Routes to School.
Encouragement	Continue to host International Walk to School Day.	North Berwyn School District 98	Near-term	Continue to seek partnerships with local businesses to support events.
Encouragement	Distribute Preferred Walking Route maps to parents at the beginning of the school year.	North Berwyn School District 98	Near-term	Maps can be posted online in the near-term. Federal Safe Routes to School grant can be used for printing and distribution.
Encouragement	Walking/Biking Mileage Club or Challenge.	North Berwyn School District 98	Near- to Mid-term	No funding necessary. Federal Safe Routes to School grant for incentives.
Encouragement	Weekly or monthly Walk to School events.	North Berwyn School District 98 and PTA	Mid-term	Federal Safe Routes to School grant can be used for Supplies.
Enforcement	Celebrate Crossing Guard Appreciation Day.	City of Berwyn	Near-term	No funding necessary.
Enforcement	Provide training for police.	Berwyn Police Department	Near-term	Ongoing effort.
Enforcement	Create a crossing guard training program.	Berwyn Police Department	Mid-term	Federal Safe Routes to School grant.
Enforcement	Increase adult presence on the trip to school.	Berwyn Police Department, City of Berwyn, and North Berwyn School District 98	Mid-term	Trainings can be funded through a Federal Safe Routes to School grant.
Enforcement	Create targeted enforcement program.	Berwyn Police Department	Mid-term	402 Safety grant.
Engineering	Create on-street bike facilities.	City of Berwyn	Mid-term	Various federal grant programs.
Engineering	Install new or improved lighting for walkways and bikeways.	City of Berwyn	Mid-term	Federal Safe Routes to School grant ITEP or other federal funding source.
Engineering	Install new or improved signage.	City of Berwyn	Mid-term	Federal Safe Routes to School grant.

Appendices

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5.1 Appendix A: School District Demographic Data

School District Demographic Data

	White	Black	Hispanic	Asian	Native American	Two or More Races	Percent Low-Income
Jefferson Elementary School	7.4%	10.7%	79.4%	2.2%	0.1%	0.1%	81.4%
Karel Havlicek Elementary School	3.7%	8.9%	86.1%	1.2%	0.2%	0.0%	85.2%
Lincoln Middle School	9.6%	12.0%	76.3%	1.9%	0.1%	0.1%	91.2%
Prairie Oak School	7.9%	10.1%	78.5%	3.2%	0.3%	0.0%	88.7%
District Total	7.6%	10.6%	79.3%	2.2%	0.3%	2.8%	87.2%

5.2 Appendix B: Parent Survey Results

The following reports are included in Appendix B:

Parent Open House Responses

Jefferson Parent Survey Data

Havlicek Parent Survey Data

Aggregate Parent Survey Data

SCHOOL TRAVEL PLAN WISH LIST



Part I

Directions: Use this table to record any streets or intersections that are particularly difficult for walking or biking.

SECTION 1: WALKING

LOCATION	HAZARDS/CONCERNS	POSSIBLE SOLUTIONS
<i>Example: Intersection of Main St. and Elm Ave.</i>	<i>Not enough time to cross the street before the walk signal changes</i>	<i>Longer walk signal</i>
Elmwood and 16th	Sometimes crossing guard don't let drivers go. This sounds odd I know but if they don't organize better, drivers may choose to go against the command of crossing guard.	Crossing guard should have children organized and cross together, not one at a time.
Elmwood and 17th Street	Not a stop sign cars do not wait – they just go through kids could get hurt	Stop sign, crossing guard, warning sign child crossing, speed sign calculating car speed to halt driver or make more cautious.
16th and Gunderson		
16th and Elmwood	Kids use to cross for after school programs. There's no stop sign on Gunderson.	Kids need to be advised to only cross at stop sign or stop light on Ridgeland
Elmwood and 16th		
Ridgeland (all, 22nd and Riverside, 18th Street	Too dark for after school	Need brighter street lights
18th and Gunderson from Havlicek walks home	My son has basketball practice and gets out a little later than others. Concerned about his safety. Can the schools develop walk teams among kids so that each child is paired up with another child or two that live in their area and come home when they do?	Heavy police patrol around the area from 3:30-5:00 when stragglers are just walking home.
		Some parents might want to volunteer to walk with students or stand at strategic

		points on school routes
		Encourage students to look out for each other and report any suspicious or when a fellow students is deviation from their normal route. School encourage students to go straight home because, sometimes, it is when they deviate or go to friends' houses that they meet with trouble coming back home by themselves.
18th and Ridgeland	No guards to help cross	Parent patrols
Ridgeland heading south to 18th and Elmwood	Not enough people out	Parent patrols
Intersection of 13th and Oak Pak	Not safe to cross	Needs stop signs
18th and Elmwood Ave	Cars don't stop they just speed up	Stop sign
15th and Harvey	Traffic on 16 th Quiet down Harvey to 15 but speeding on Harvey Too much through traffic to Roosevelt Road!	
Ridgeland and 14th	Some drivers are going too fast even the crossing guard is at Risk!!	Berwyn patrol car presence
Ridgeland and 21st	No crossing guard	Crossing guard or stop sign
Ridgeland and 19th	No crossing guard	Crossing guard or stop sign
Ridgeland and 18th	No crossing guard	Crossing guard or stop sign
14th and Wesley	Not enough security or crossing guards	Speed bumps, police officers and crossing guards
East Ave and 19th Street	No cross guards present	Cross guards
Most intersections on Oak Park Ave	NO cross guards or stop signs	Signs or guards
18th St and Elmwood Ave	Kids or drivers do not stop when crossing	Stop sign
Roosevelt Ave	Not enough stop signs and traffic that ignores pedestrians	Cross guards and stop signs
Oak Park Ave	Not safe for bikes	Bike lanes
16th St	Not safe for bikes	Bike lanes

Harlem Ave	Not safe for bikes	Bike Lanes
Oak Park and 15th	Crossing guard doesn't do the right thing to cross the pedestrians	

Part II

Directions: We would like to know your education, encouragement and enforcement priorities. For Question 1 and 2, please rank your priorities. For question 3, please check all that apply.

1. Rank in order from 1-11 (1 is the highest priority, 11 is the lowest priority), what education initiatives would you most like to see?

- 1 **Student assemblies on walking**
- 6 Student assemblies on biking
- 4 **Student assemblies on personal safety**
- 3 **In-class education on walking and biking**
- 5 Bike skills practice
- 2 **Walking skills practice**
- 7 Community-wide education on Safe Routes to School
- 8 Community-wide education on driving in a school zone
- 9 Parent education on drop off and pick up
- 10 Parent education on driving in a school zone
- Other _____

2. What is your biggest enforcement concern? (Please check one)

- 1 Drivers do not stop for pedestrians in crosswalks
- 3 Speeding in school zone
- 2 Drivers talk on phone in school zone

Other _____

(over)

3. What kinds of encouragement programs would you or your child participate in? (Please check all that apply)

- 1_ **International Walk and Bike to School Day**
 3_ **Walk to School Wednesdays**
 4_ **Walking School Bus**
 3_ **Bike Train**
 2_ **Frequent Walker Program**
 6_ Raffle
 4_ Caught Being Good Program
 5_ Golden Shoe Competition
 Other _____
-

4. Anything else you would like to share with us?

I want to thank Lincoln and Havlicek Schools who have always watched out for my children. The school leaders are principals, vice principals, teachers, etc are what my children strive to become. To others and hopefully can implement into his life that support and caring and love make a person strong. Thank you. Mrs Roman.

The alley on Ridgeland and 16th west of Ridgeland north of 16th is a big concern to me as a parent. More police protection or security needed there. There's always lots of young adults hanging out by the barber shop in alley. Not safe for kids.

Schools need bike racks, although we could walk, students need that.

During after school activities, once they are finished, teachers should wait for kids to be picked up instead of leaving kids outside and alone.

Would you like to help implement your community's School Travel Plan? YES MAYBE NO

If you answered YES, then please fill out the following information:

Susannah Roman, sroman@pricare.org, 708-296-7027

Jessica Cruz, Jessica.cruz@yahoo.com, 708-317-4265 (Spanish speaker)

Elizabeth Lagunas, elizabethlagunas69@gmail.com, 773-691-2288 (please call)

Olivw Musoro, musolive@hotmail.com, 708-788-5466

Ella Powell, pamelapowell@wowway.com, 224-616-1102

Jeffrey Arias, jeff.a.arias@gmail.com, 773-837-4611

Thank you for helping Active Transportation Alliance learn more about your community!

5.2 Appendix B: Parent Survey Results (continued)

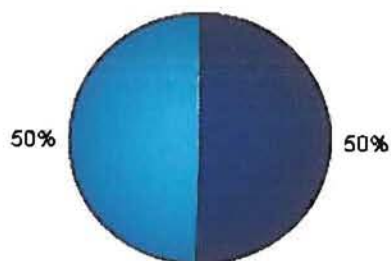
Parent Survey Summary

Program Name:	Berwyn North	Month and Year Collected:	October 2011
School Name:	Karel Havlicek Elementary School	Set ID:	6664
School Enrollment:	595	Date Report Generated:	11/18/2011
Enrollment within Grades Targeted by SRTS Program:	Don't Know	Number of Questionnaires Analyzed for Report:	153
Number of Questionnaires Distributed:	154		

This report contains information from parents about their children's trip to and from school. The report also reflects parents' perceptions regarding whether walking and bicycling to school is appropriate for their child. The data used in this report were collected using the Survey about Walking and Biking to School for Parents form from the National Center for Safe Routes to School.

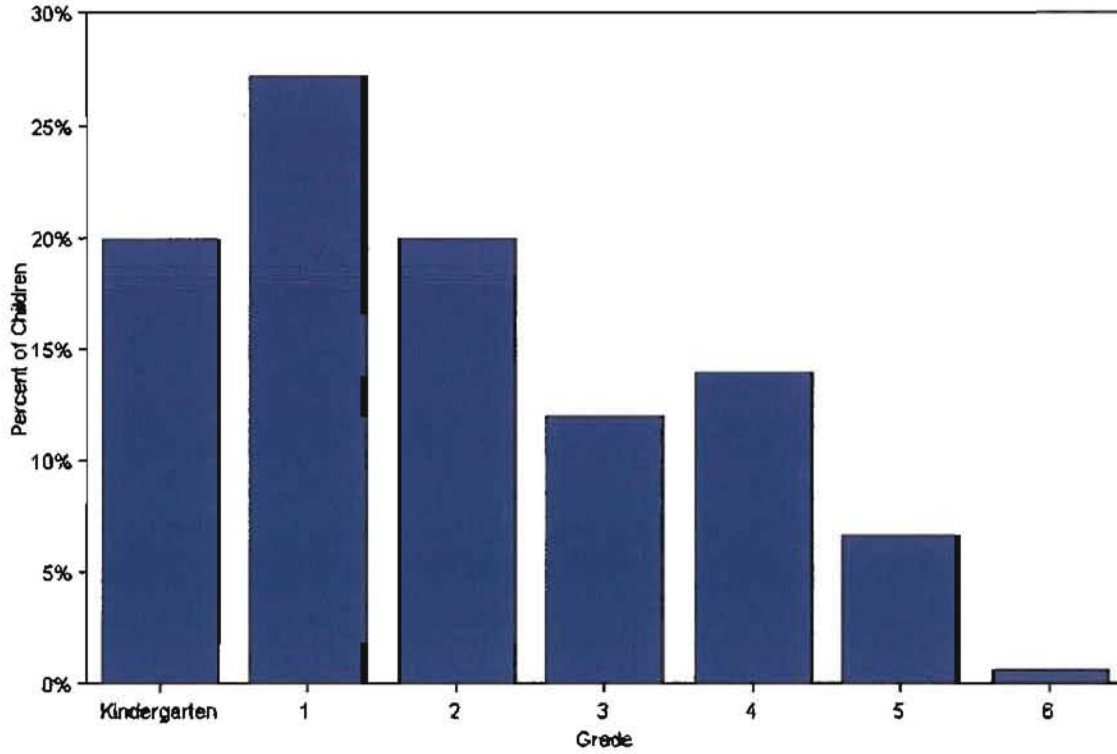
Sex of children for parents that provided information

■ Male ■ Female



5.2 Appendix B: Parent Survey Results (continued)

Grade levels of children represented in survey



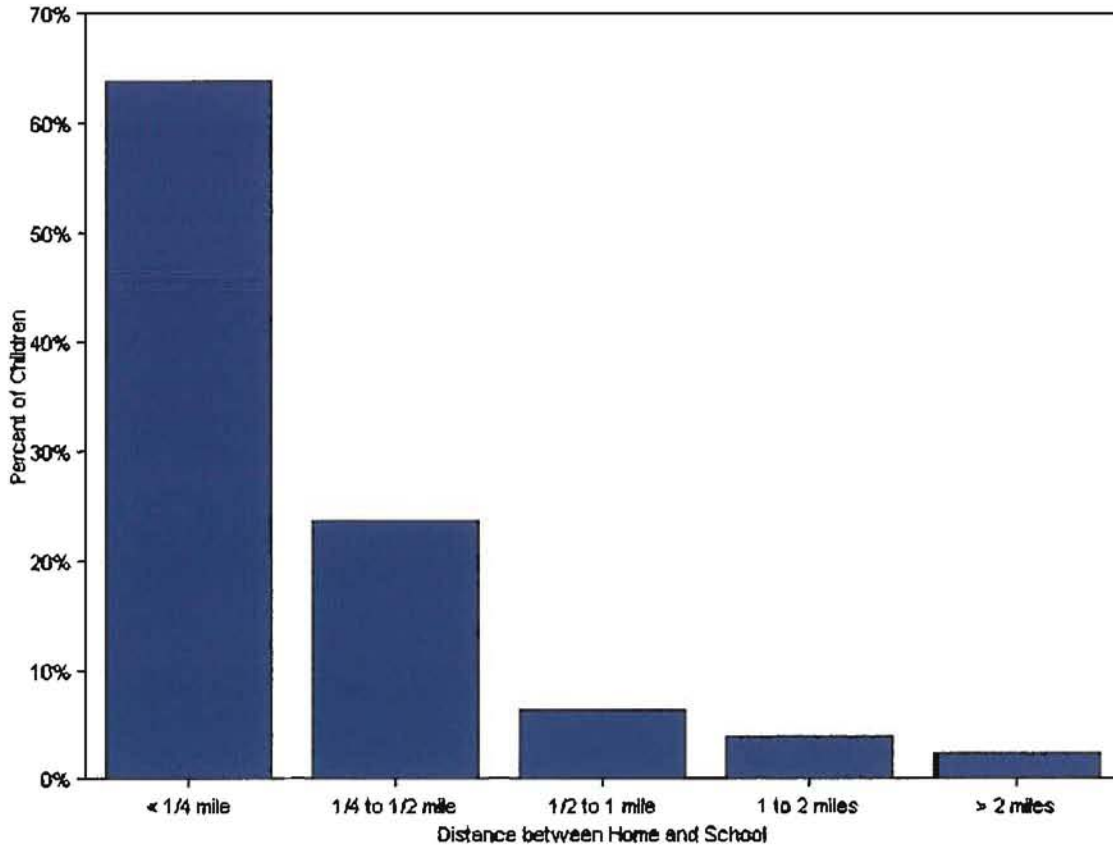
Grade levels of children represented in survey

Grade in School	Responses per grade	
	Number	Percent
Kindergarten	30	20%
1	41	27%
2	30	20%
3	18	12%
4	21	14%
5	10	7%
6	1	1%

No response: 0
 Percentages may not total 100% due to rounding.

5.2 Appendix B: Parent Survey Results (continued)

Parent estimate of distance from child's home to school



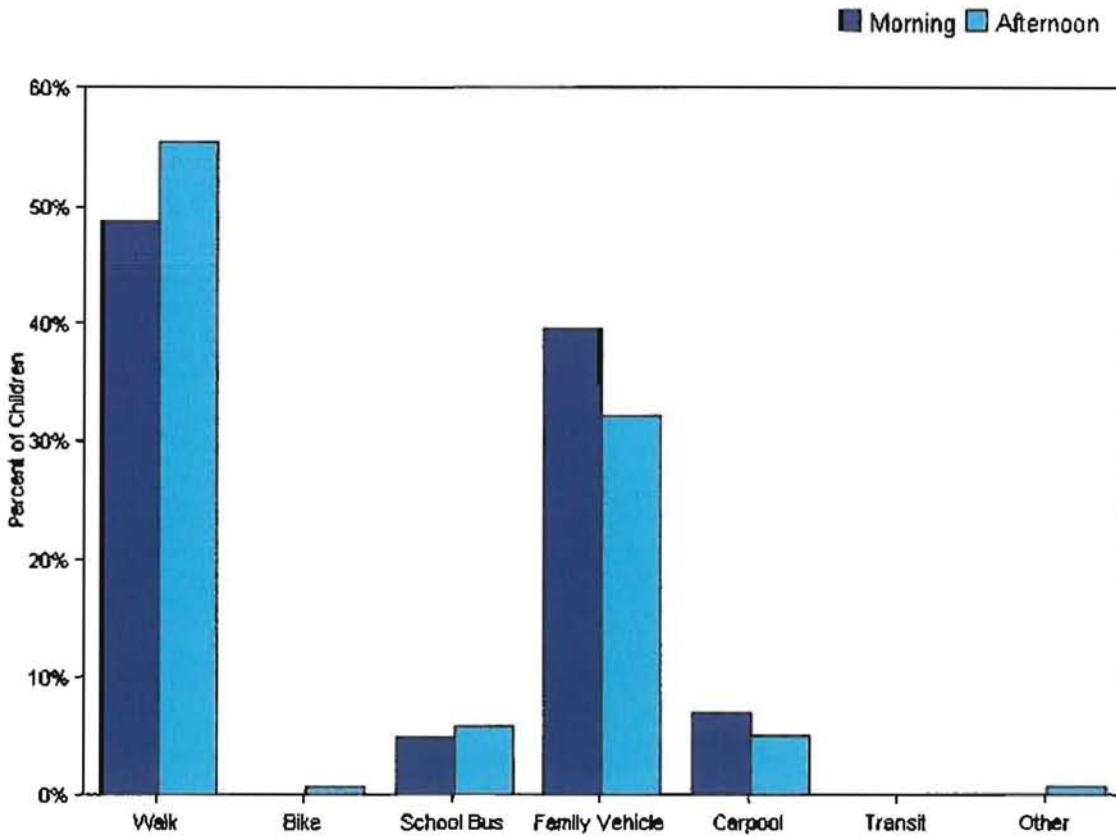
Parent estimate of distance from child's home to school

Distance between home and school	Number of children	Percent
Less than 1/4 mile	81	64%
1/4 mile up to 1/2 mile	30	24%
1/2 mile up to 1 mile	8	6%
1 mile up to 2 miles	5	4%
More than 2 miles	3	2%

Don't know or No response: 26
 Percentages may not total 100% due to rounding.

5.2 Appendix B: Parent Survey Results (continued)

Typical mode of arrival at and departure from school



Typical mode of arrival at and departure from school

Time of Trip	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	144	49%	0%	5%	40%	7%	0%	0%
Afternoon	137	55%	0.7%	6%	32%	5%	0%	0.7%

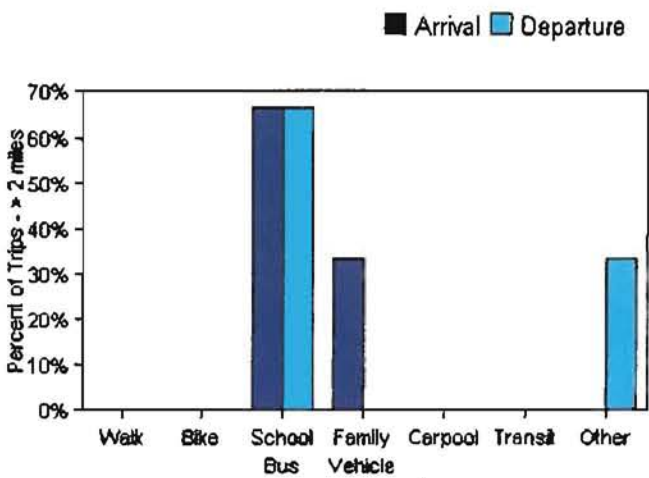
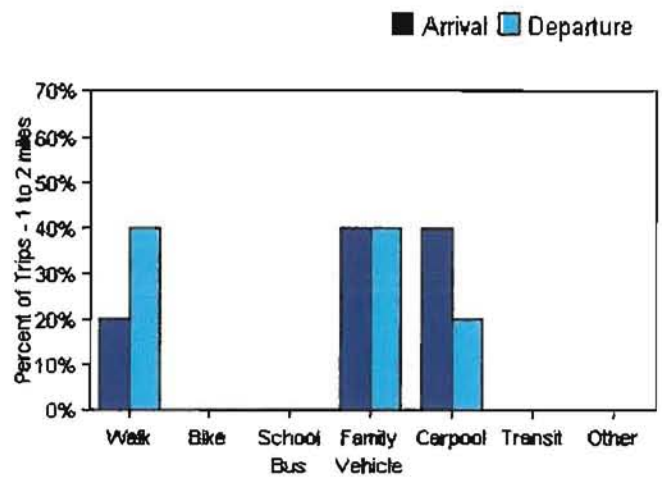
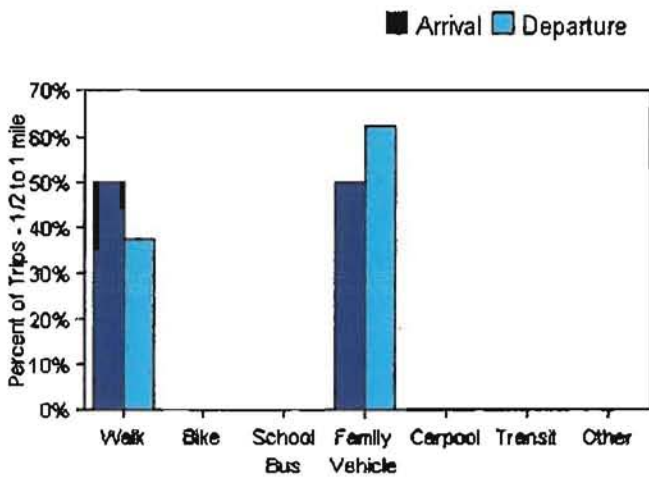
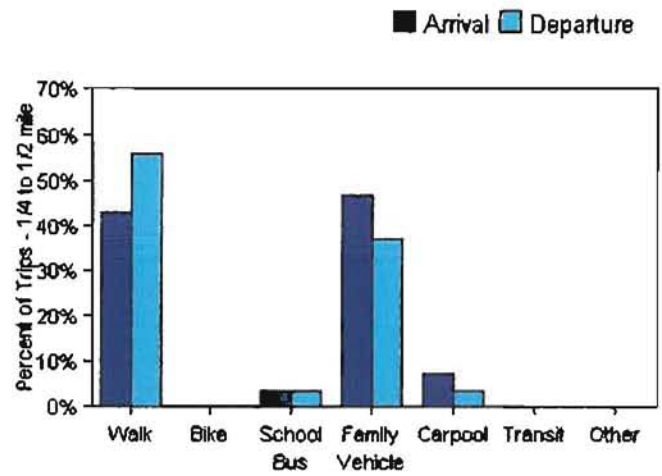
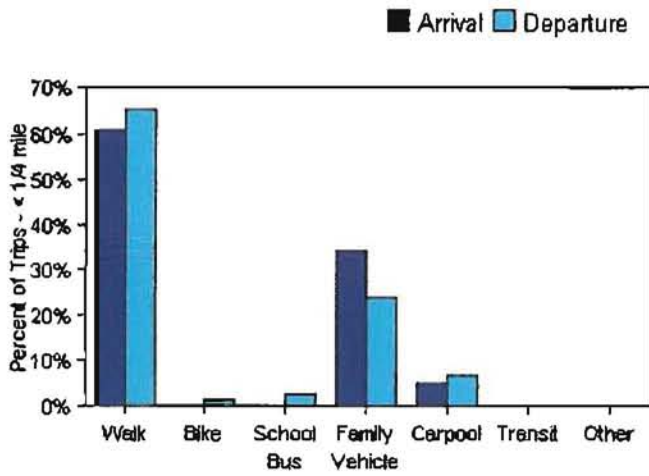
No Response Morning: 9

No Response Afternoon: 16

Percentages may not total 100% due to rounding.

5.2 Appendix B: Parent Survey Results (continued)

Typical mode of school arrival and departure by distance child lives from school



5.2 Appendix B: Parent Survey Results (continued)

Typical mode of school arrival and departure by distance child lives from school

School Arrival

Distance	Number within Distance	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Less than 1/4 mile	76	61%	0%	0%	34%	5%	0%	0%
1/4 mile up to 1/2 mile	28	43%	0%	4%	46%	7%	0%	0%
1/2 mile up to 1 mile	8	50%	0%	0%	50%	0%	0%	0%
1 mile up to 2 miles	5	20%	0%	0%	40%	40%	0%	0%
More than 2 miles	3	0%	0%	67%	33%	0%	0%	0%

Don't know or No response: 33

Percentages may not total 100% due to rounding.

School Departure

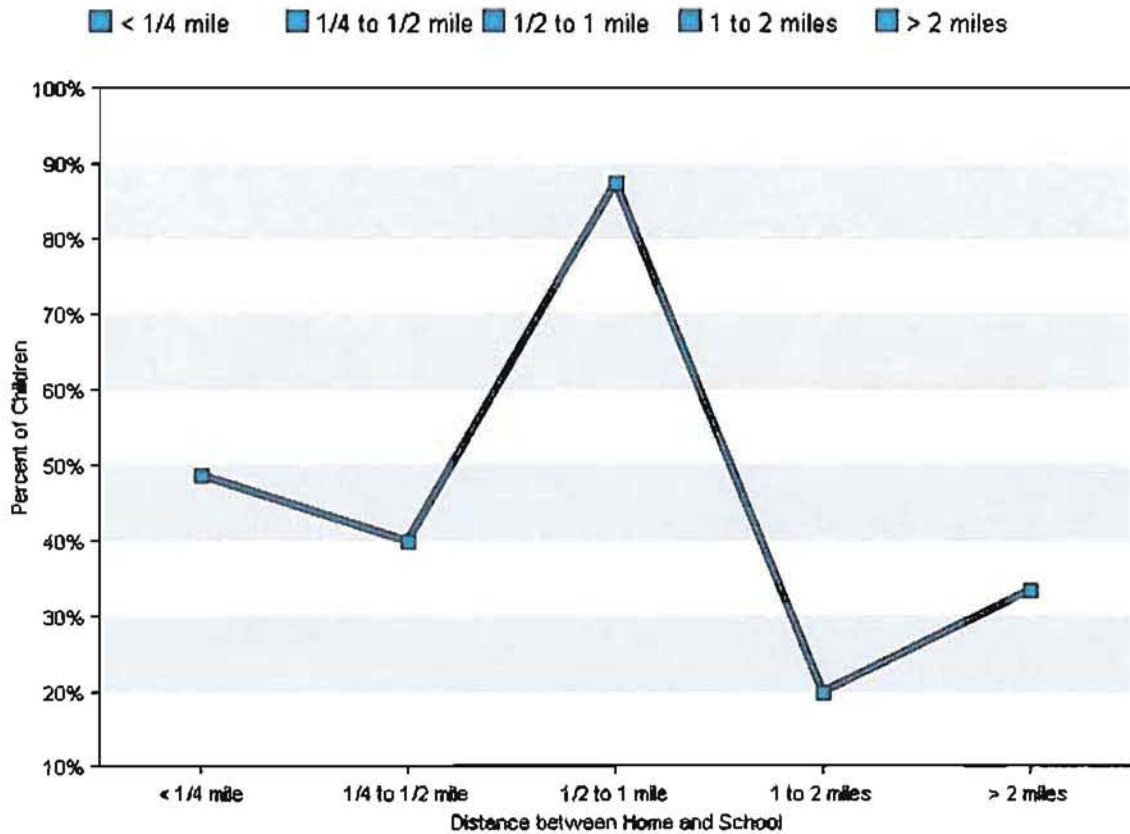
Distance	Number within Distance	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Less than 1/4 mile	72	65%	1%	3%	24%	7%	0%	0%
1/4 mile up to 1/2 mile	27	56%	0%	4%	37%	4%	0%	0%
1/2 mile up to 1 mile	8	38%	0%	0%	63%	0%	0%	0%
1 mile up to 2 miles	5	40%	0%	0%	40%	20%	0%	0%
More than 2 miles	3	0%	0%	67%	0%	0%	0%	33%

Don't know or No response: 38

Percentages may not total 100% due to rounding.

5.2 Appendix B: Parent Survey Results (continued)

Percent of children who have asked for permission to walk or bike to/from school by distance they live from school



Percent of children who have asked for permission to walk or bike to/from school by distance they live from school

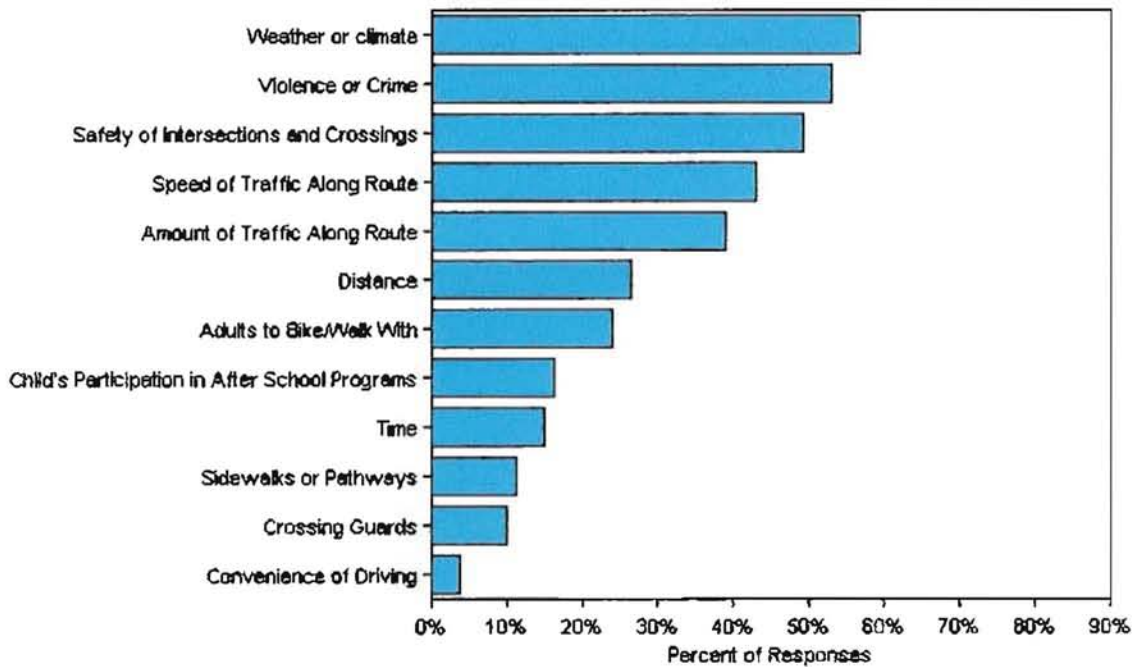
Asked Permission?	Number of Children	Less than 1/4 mile	1/4 mile up to 1/2 mile	1/2 mile up to 1 mile	1 mile up to 2 miles	More than 2 miles
Yes	60	49%	40%	88%	20%	33%
No	66	51%	60%	13%	80%	67%

Don't know or No response: 27

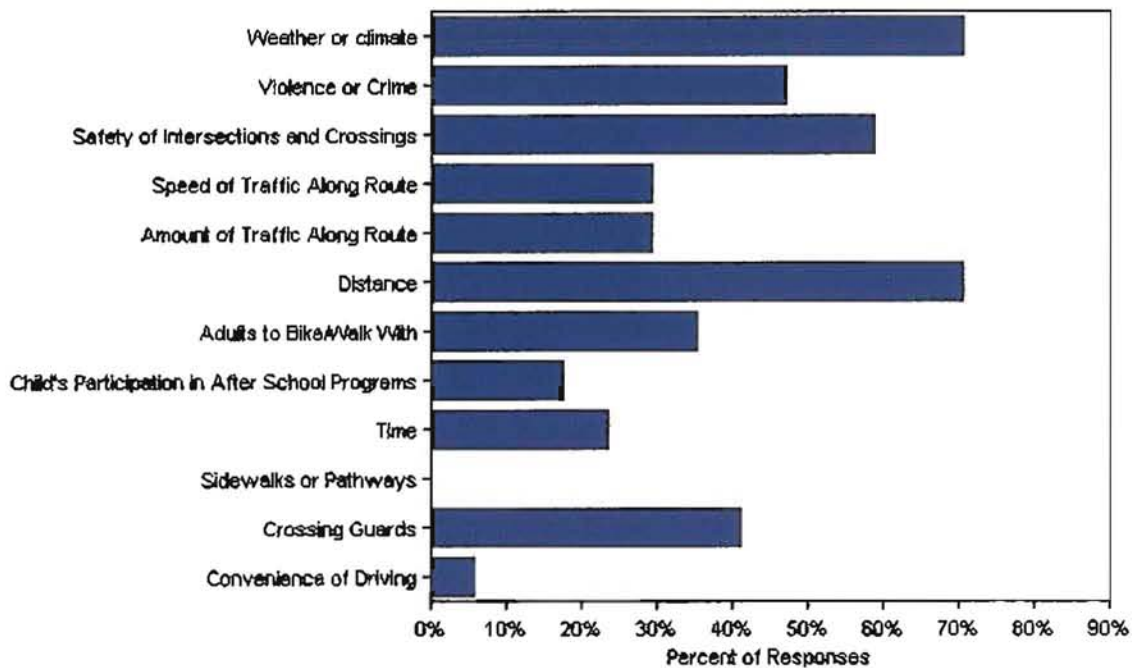
Percentages may not total 100% due to rounding.

5.2 Appendix B: Parent Survey Results (continued)

Issues reported to affect the decision to not allow a child to walk or bike to/from school by parents of children who do not walk or bike to/from school



Issues reported to affect the decision to allow a child to walk or bike to/from school by parents of children who already walk or bike to/from school



5.2 Appendix B: Parent Survey Results (continued)

Issues reported to affect the decision to allow a child to walk or bike to/from school by parents of children who already walk or bike to/from school

Issue	Child does not walk/bike to school	Child walks/bikes to school
Weather or climate	57%	71%
Violence or Crime	53%	47%
Safety of Intersections and Crossings	49%	59%
Speed of Traffic Along Route	43%	29%
Amount of Traffic Along Route	39%	29%
Distance	27%	71%
Adults to Bike/Walk With	24%	35%
Child's Participation in After School Programs	16%	18%
Time	15%	24%
Sidewalks or Pathways	11%	0%
Crossing Guards	10%	41%
Convenience of Driving	4%	6%
Number of Respondents per Category	79	17

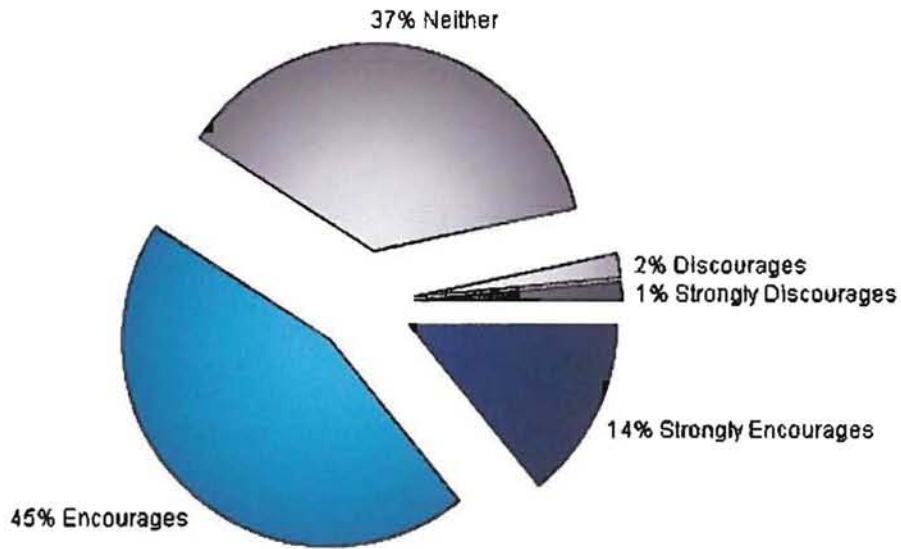
No response: 57

Note:

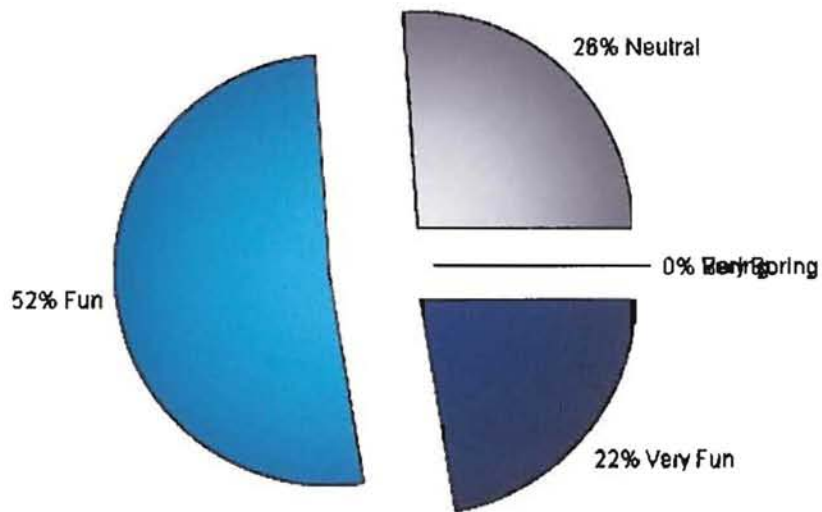
- Factors are listed from most to least influential for the 'Child does not walk/bike to school' group.
- Each column may sum to > 100% because respondent could select more than issue
- The calculation used to determine the percentage for each issue is based on the 'Number of Respondents per Category' within the respective columns (Child does not walk/bike to school and Child walks/bikes to school.) If comparing percentages between the two columns, please pay particular attention to each column's number of respondents because the two numbers can differ dramatically.

5.2 Appendix B: Parent Survey Results (continued)

Parents' opinions about how much their child's school encourages or discourages walking and biking to/from school

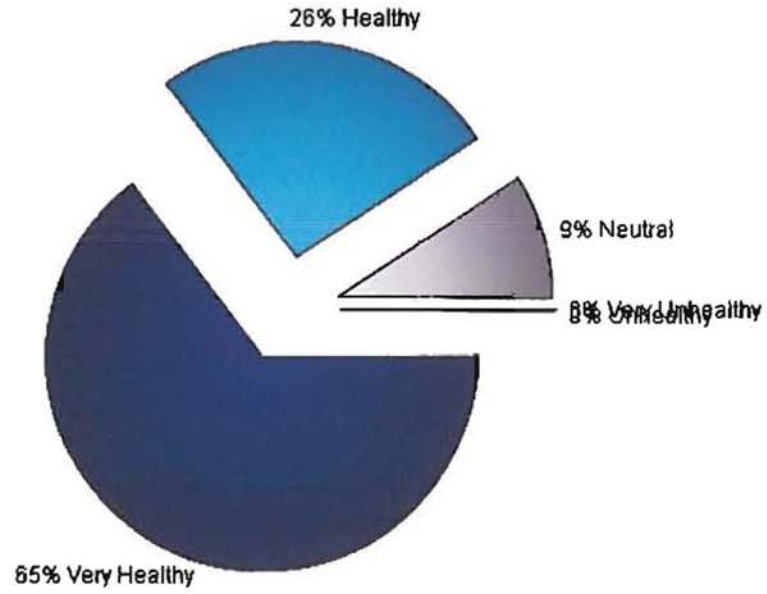


Parents' opinions about how much fun walking and biking to/from school is for their child



5.2 Appendix B: Parent Survey Results (continued)

Parents' opinions about how healthy walking and biking to/from school is for their child



5.2 Appendix B: Parent Survey Results (continued)

Comments Section

SurveyID	Comment
728538	TODAVIA NO ESTAMOS SEGUROS DE MANDURLA SOLA POR QUE ES MUY CHIQUITA.
728542	NO ME SIENTO MUY SEGURO POR QUE AVERES LOS CARROS NO ASEN LA PARADA NO ALBEDECEN LA SEBOL DE ALTO Y CUANDO LA ESCUELA ESTA CERRADA PARA LOS CARROS ASI ELLOS PASAN DE TODAS FORMAS.
728544	TAL VEZ A OTROS PADRES NO TIENEN TIEMPO DE IR POR SUS HIJOS PERO POR LO PARTICULAR A MI ME GUSTA IR POR MI HIJO CAMINANDO QUE. YO TENGO EL TIEMPO PARA IR POR ELLA Y LLEVARLA GRACIAS ME GUSTA ESTAS CUESTIONARIOS SE VE QUE LES INTEVESA NUESTROS HIJOS Y LA SEGURIDAD DE ELLOS GRACIAS
728552	A MI ME GUSTARIA QUE DIERAN CLOSES EN ESTA ESCUELA PARA UNO DE ADULTO PARA APRENDER INGLES PARA AYUDAR ANUESTRO HIJOS CON LA TEREA
728561	POR SEGURIDAD PORPIA LLEVO A MIS HIJAS OLD ESCUELA.
728567	QUE ESTAN ESECCIONALES LAS PROGUNTAS QUE NOS ASEN
728594	CHILDREN RIDING THEIR BIKES OR WALKING IS NOT A CONCERN. I FEEL THAT THE STAFF AT HAVLICEK DOES TAKE GOOD CARE OF OUR CHILDREN BEFORE AND AFTER SCHOOL. I AM VERY COMFORTABLE TO KNOW THAT THEY ARE OUT SUPERVISING THE CHILDREN AS THEY ARE DISMISSED TO GO HOME. QUESTION #7 - LINLCON CORSS WALK DOES NOT ALLOW US TO DRIVE THROUGH WHEN WE LIVE ON THE SAME BLOCK
728620	ES MUY BUENA LA IDEA DE CAMINAR A LA ESCUELA O IR ALA ESCUELA EN BICICLETA PERO HAY TANTA VIOLENCIA QUE NUESTROS HIJOS NO ESTAN SEGUROS NI CAMINANDO NI EN BICICLETA
728527	OUR SCHOOL DOES CELEBRATE 1 DAY TO PROMOTE WALKING TO SCHOOL BUT I CAN'T REALLY SAY IT IS ENCOURAGED OUTSIDE OF THAT. PROMOTING WALKING/BIKING ETC... TO SCHOOL IS A GREAT OPPORTUNITY TO DISCUSS TOPICS LIKE HEALTH AND PROTECTING THE ENVIRONMENT. I WOULD LOVE FOR OUR SCHOOL TO ENCOURAGE IT AND USE IT AS A TEACHING SPRING BOARD.
728537	ME GUSTARIA QUE MI HIJO CAMINE A LA ESCUELA PERO TENGO QUE RECOJER OTRAS NINAS PARA LLEVARLAS A LA ESCUELA ES POR ESO QUE MANEJO.
728547	HAY MUCHOS ACCIDENTES EN LAS CARRETERAS Y MUCHA VIOLENCIA.
728563	AGRADECEMOS SUS PREOCUPACIONES POE NUESTROS HIJOS PERO NOS PREOCUPAN QUE SE FUERAN CAMINANDO O EN BICICLETA PORQUE HAY UN POCO DE PELIERO POR LOS CARROS QUE ALGUNOS CHOFERES LLEVAN PRISA O VAN DISTRAIDOS PLATICANDO O TESTEANDO. Y NO SE FIJAN QUE LA GENTE VA ORUNZANDO LES CALLE. PERO CAMINAR Y ANDAR EN BICICLETA LES AYUDA A EJERCITAR SUS MOSCULOS PARA MANTENERSE MAS ACTIVOS. Y SANOS
728572	I ONLY ALLOW MY CHILDREN TO WALK HOME BY THEMSELVES BECAUSE THERE'S ALOT MORE STUDENTS ON THE STREET WALKING HOME AFTER SCHOOL.
728579	I'M SURE I SHARE THE SAME FEARS AS MANY PARENTS OF HAVLICEK STUDENTS. PRIMARILY FEARS OF PARENTS TOO RUSHED TO SLOW DOWN FOR WALKERS MUCH LESS KIDS RIDING TO SCHOOL. SECONDLY FEARS OF BIKES BEING STOLEN OR BULLYING.
728605	EVEN THOUGH THERE ARE CROSSING GUARDS ON SOME CORNERS THERE ARE TOO MANY INTERSECTIONS WITH TRAFFIC AND TOO MANY WORRIES FOR CHILD SAFETY. I THINK CHILDREN SHOULD BE OLDER AND AWARE OF THEIR SORROUNDINGS TO RIDE A BIKE.
728617	BUENO EN LO PARTICULAR NO ME GUSTA QUE MI HIJO REGRESE SOLO O VARA A LA ESCUELA SOLO SI CAMINAMOS DEBES EN CUANDO PERO CON MIGO
728626	DEVERIA DE HABER SIEMPRE UNA PATRULLA SOBRE LA CALLE ELMWOOD LA GENTE SE ESTACIONA SIEMPRE DONDE SE LE DA LA GANA Y AVECES E VISTO PLEITO DE MUJERES QUE SE ESTAN PELEANDO Y DICIENDOSE MALAS PALABRAS. Y NO ESTA BIEN QUE ESO VEAN LOS NINOS VER PELEAR A LAS MAMAS.
728630	PIENSO QUE PEVERIA EXISTIR MAS POLICIA AZA HORA QUE SALEN LOS NINOS DE LA ESCUELA UNA PATROYA EN CADA ESCUELA POR SEGURIDAD DE LOS NINOS Y CUANDO ESTAN EN GRADOS 4-5 YA ESTA MAS TRANQUILOS QUE CAMINES & USEN LA BICICLETA OSALA Y NOS AYUDARA DE ESA FORMA
728647	QUESTION #10 - TALKING ABOUT WALKING BY HIMSELF

5.2 Appendix B: Parent Survey Results (continued)

Parent Survey Summary

Program Name:	Berwyn North	Month and Year Collected:	October 2011
School Name:	Jefferson Elementary School	Set ID:	6665
School Enrollment:	652	Date Report Generated:	11/18/2011
Enrollment within Grades Targeted by SRTS Program:	Don't Know	Number of Questionnaires Analyzed for Report:	1
Number of Questionnaires Distributed:	1		

This report contains information from parents about their children's trip to and from school. The report also reflects parents' perceptions regarding whether walking and bicycling to school is appropriate for their child. The data used in this report were collected using the Survey about Walking and Biking to School for Parents form from the National Center for Safe Routes to School.

**Because less than 30 questionnaires are included in this report, each graph and table display counts rather than percentage information.

5.2 Appendix B: Parent Survey Results (continued)

Parent Survey Summary

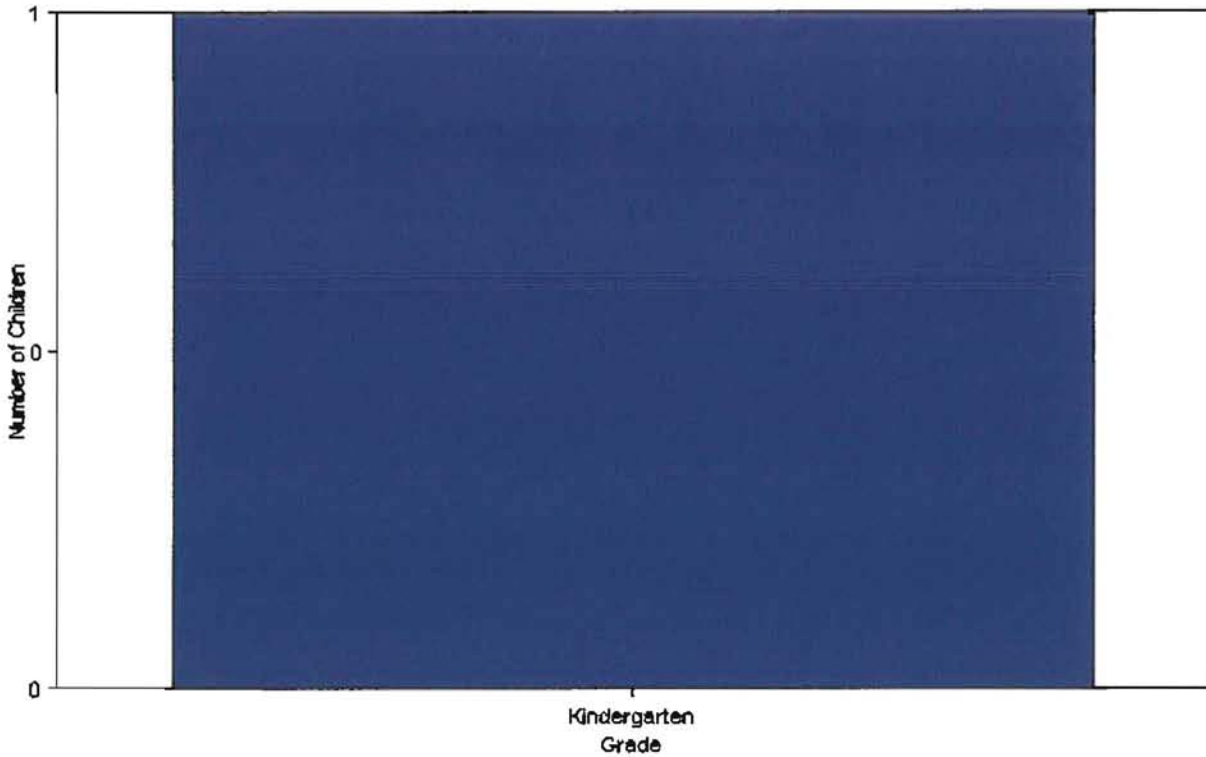
Program Name:	Berwyn North	Month and Year Collected:	October 2011
School Name:	Jefferson Elementary School	Set ID:	6665
School Enrollment:	652	Date Report Generated:	11/18/2011
Enrollment within Grades Targeted by SRTS Program:	Don't Know	Number of Questionnaires Analyzed for Report:	1
Number of Questionnaires Distributed:	1		

This report contains information from parents about their children's trip to and from school. The report also reflects parents' perceptions regarding whether walking and bicycling to school is appropriate for their child. The data used in this report were collected using the Survey about Walking and Biking to School for Parents form from the National Center for Safe Routes to School.

**Because less than 30 questionnaires are included in this report, each graph and table display counts rather than percentage information.

5.2 Appendix B: Parent Survey Results (continued)

Grade levels of children represented in survey



Grade levels of children represented in survey

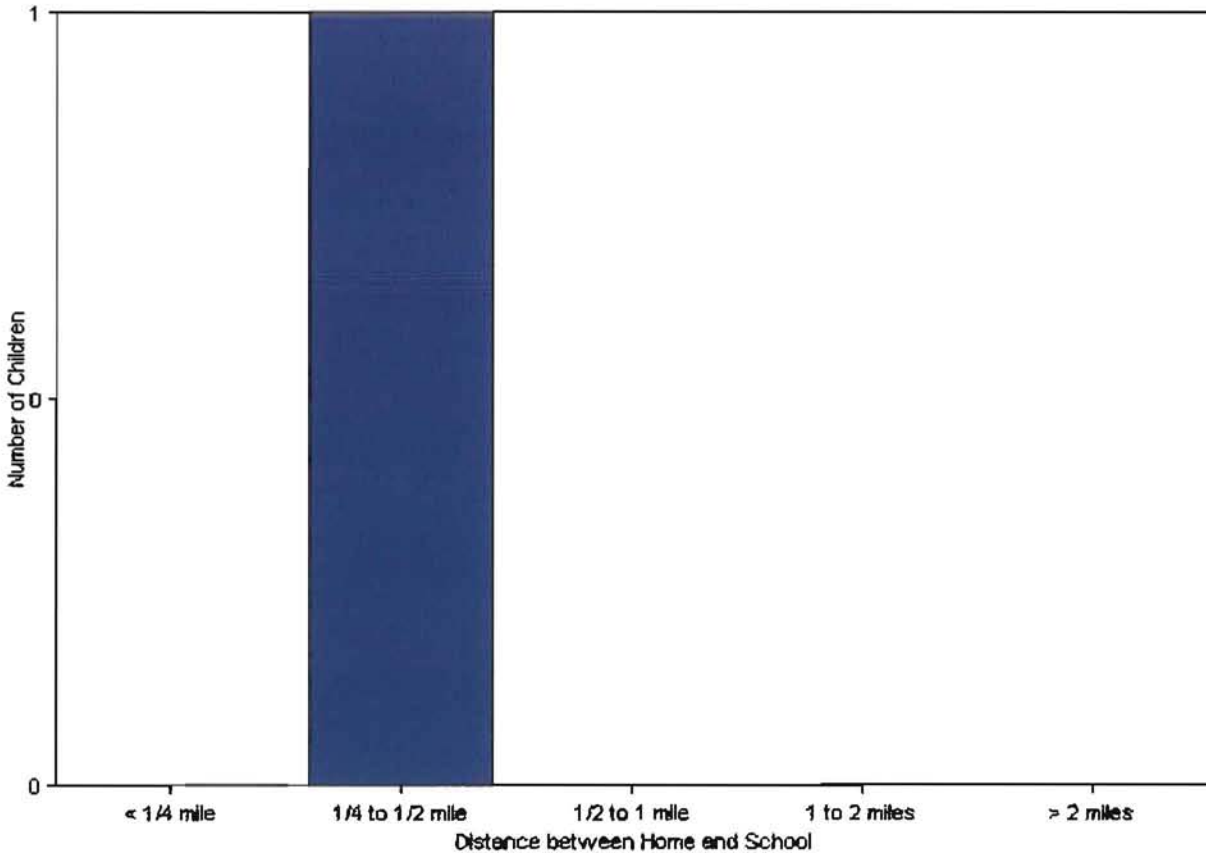
Grade in School	Responses per grade
	Number
Kindergarten	1

No response: 0

Numbers rather than percents are displayed because the number of respondents for this question was less than 30.

5.2 Appendix B: Parent Survey Results (continued)

Parent estimate of distance from child's home to school



Parent estimate of distance from child's home to school

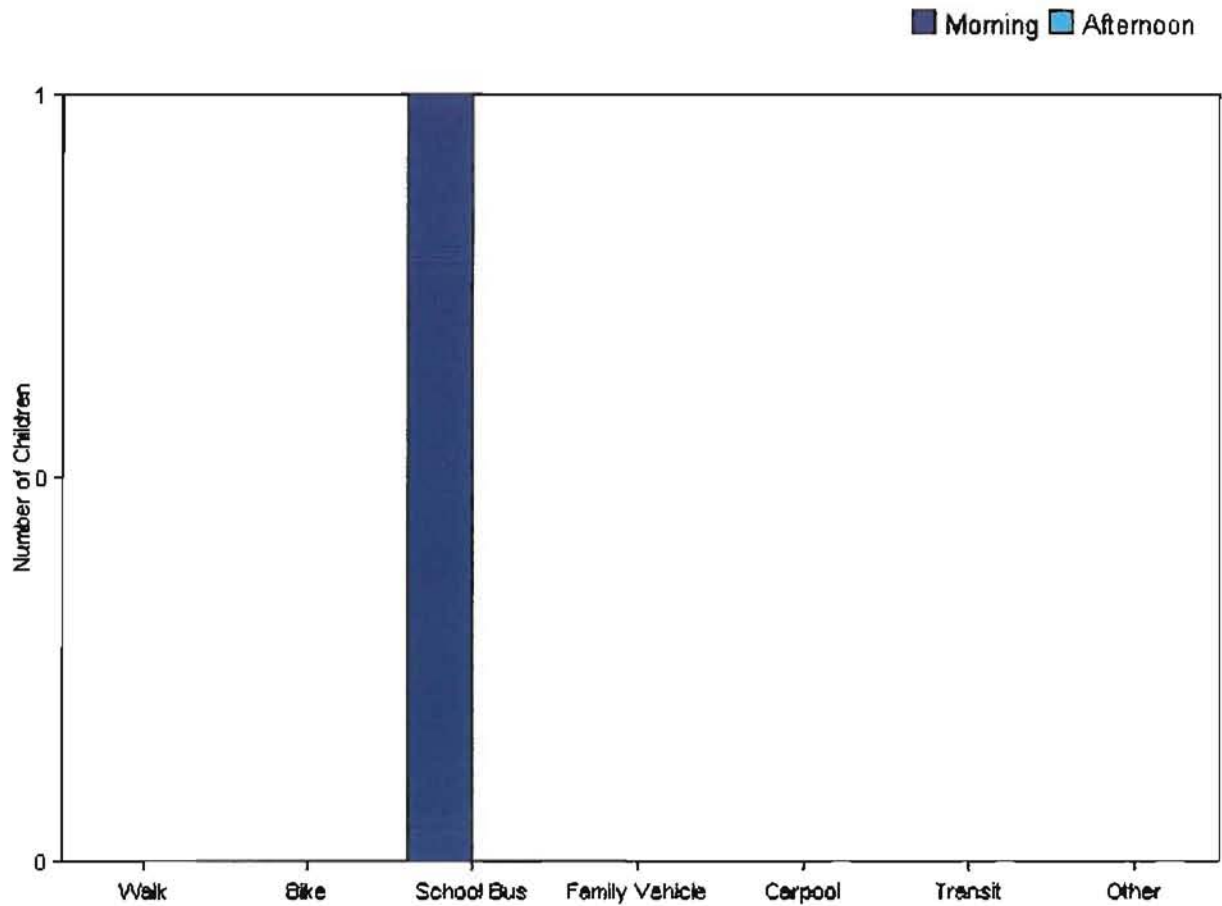
Distance between home and school	Number of children
Less than 1/4 mile	0
1/4 mile up to 1/2 mile	1
1/2 mile up to 1 mile	0
1 mile up to 2 miles	0
More than 2 miles	0

Don't know or No response: 0

Numbers rather than percents are displayed because the number of respondents for this question was less than 30.

5.2 Appendix B: Parent Survey Results (continued)

Typical mode of arrival at and departure from school



Typical mode of arrival at and departure from school

Time of Trip	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	1	0	0	1	0	0	0	0
Afternoon	0	0	0	0	0	0	0	0

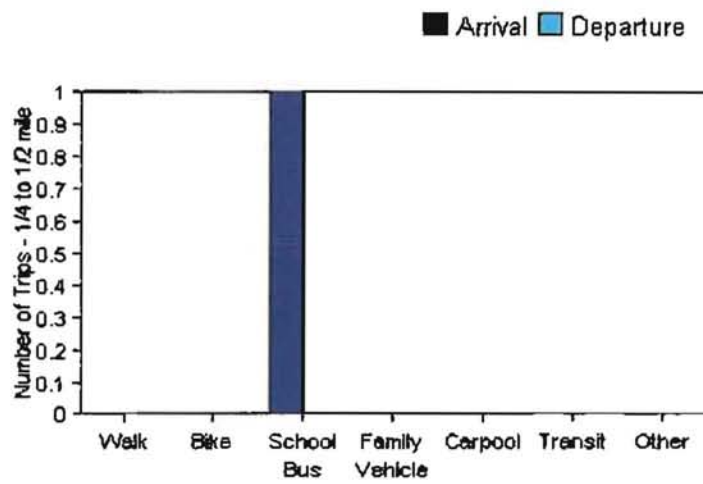
No Response Morning: 0

No Response Afternoon: 1

Numbers rather than percents are displayed because the number of respondents for this question was less than 30.

5.2 Appendix B: Parent Survey Results (continued)

Typical mode of school arrival and departure by distance child lives from school



5.2 Appendix B: Parent Survey Results (continued)

Typical mode of school arrival and departure by distance child lives from school

School Arrival

Distance	Number within Distance	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Less than 1/4 mile	0	0	0	0	0	0	0	0
1/4 mile up to 1/2 mile	1	0	0	1	0	0	0	0
1/2 mile up to 1 mile	0	0	0	0	0	0	0	0
1 mile up to 2 miles	0	0	0	0	0	0	0	0
More than 2 miles	0	0	0	0	0	0	0	0

Don't know or No response: 0

Numbers rather than percents are displayed because the number of respondents for this question was less than 30.

School Departure

Distance	Number within Distance	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Less than 1/4 mile	0	0	0	0	0	0	0	0
1/4 mile up to 1/2 mile	0	0	0	0	0	0	0	0
1/2 mile up to 1 mile	0	0	0	0	0	0	0	0
1 mile up to 2 miles	0	0	0	0	0	0	0	0
More than 2 miles	0	0	0	0	0	0	0	0

Don't know or No response: 1

Numbers rather than percents are displayed because the number of respondents for this question was less than 30.

5.2 Appendix B: Parent Survey Results (continued)

Number of children who have asked for permission to walk or bike to/from school by distance they live from school

Asked Permission?	Number of Children	Less than 1/4 mile	1/4 mile up to 1/2 mile	1/2 mile up to 1 mile	1 mile up to 2 miles	More than 2 miles
Yes	1	0	1	0	0	0
No	0	0	0	0	0	0

Don't know or No response: 0

Numbers rather than percents are displayed because the number of respondents for this question was less than 30.

5.2 Appendix B: Parent Survey Results (continued)

Issues reported to affect the decision to allow a child to walk or bike to/from school by parents of children who already walk or bike to/from school

Issue	Child does not walk/bike to school	Child walks/bikes to school
Distance	0	0
Convenience of Driving	0	0
Time	0	0
Child's Participation in After School Programs	0	0
Speed of Traffic Along Route	0	0
Weather or climate	0	0
Adults to Bike/Walk With	0	0
Sidewalks or Pathways	0	0
Safety of Intersections and Crossings	0	0
Crossing Guards	0	0
Violence or Crime	0	0
Amount of Traffic Along Route	0	0
Number of Respondents per Category	0	0

No response: 1

Note:

–Factors are listed from most to least influential for the 'Child does not walk/bike to school' group.

5.2 Appendix B: Parent Survey Results (continued)

Parents' opinions about how much their child's school encourages or discourages walking and biking to/from school

Level of support	Number of children
Strongly Encourages	0
Encourages	0
Neither	1
Discourages	0
Strongly Discourages	0

Parents' opinions about how much fun walking and biking to/from school is for their child

Level of fun	Number of children
Very Fun	0
Fun	1
Neutral	0
Boring	0
Very Boring	0

Parents' opinions about how healthy walking and biking to/from school is for their child

How healthy	Number of children
Very Healthy	1
Healthy	0
Neutral	0
Unhealthy	0
Very Unhealthy	0

5.2 Appendix B: Parent Survey Results (continued)

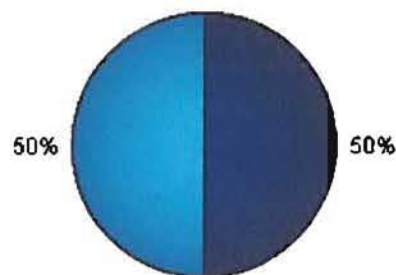
Parent Survey Aggregate Summary

Program Name:	Berwyn North 2191			Date range:	Fall 2011 (July - December 2011)
				Date Report Generated:	11/18/2011
School Name(s):	Month & Year Collected & (Set ID)	School Enrollment:	Enrollment in Grades Targeted by SRTS Program:	Number of Questionnaires Distributed:	Number of Questionnaires Included in Report:
Jefferson Elementary School	October 2011 (6665)	652	Don't know	1	1
Karel Havlicek Elementary School	October 2011 (6664)	595	Don't know	154	153
			Total:	155	154

This report contains information from parents about their children's trip to and from school. The report also reflects parents' perceptions regarding whether walking and bicycling to school is appropriate for their child. The data used in this report were collected using the Survey about Walking and Biking to School for Parents form from the National Center for Safe Routes to School.

Sex of children for parents that provided information

■ Male ■ Female



5.2 Appendix B: Parent Survey Results (continued)

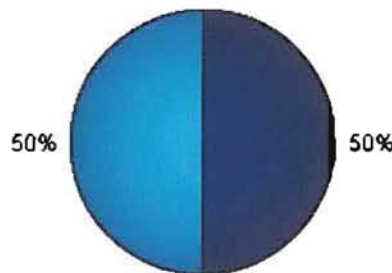
Parent Survey Aggregate Summary

Program Name:	Berwyn North 2191			Date range:	Fall 2011 (July - December 2011)
				Date Report Generated:	11/18/2011
School Name(s):	Month & Year Collected & (Set ID)	School Enrollment:	Enrollment in Grades Targeted by SRTS Program:	Number of Questionnaires Distributed:	Number of Questionnaires Included in Report:
Jefferson Elementary School	October 2011 (6665)	652	Don't know	1	1
Karel Havlicek Elementary School	October 2011 (6664)	595	Don't know	154	153
			Total:	155	154

This report contains information from parents about their children's trip to and from school. The report also reflects parents' perceptions regarding whether walking and bicycling to school is appropriate for their child. The data used in this report were collected using the Survey about Walking and Biking to School for Parents form from the National Center for Safe Routes to School.

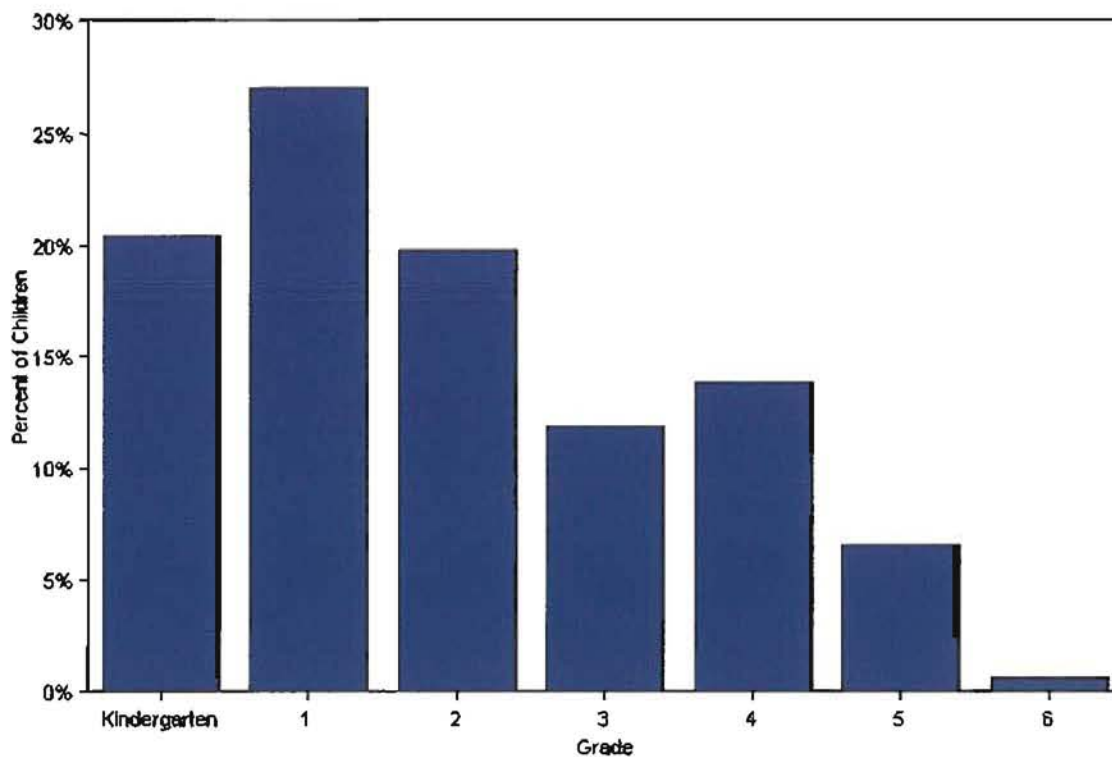
Sex of children for parents that provided information

■ Male ■ Female



5.2 Appendix B: Parent Survey Results (continued)

Grade levels of children represented in survey



Grade levels of children represented in survey

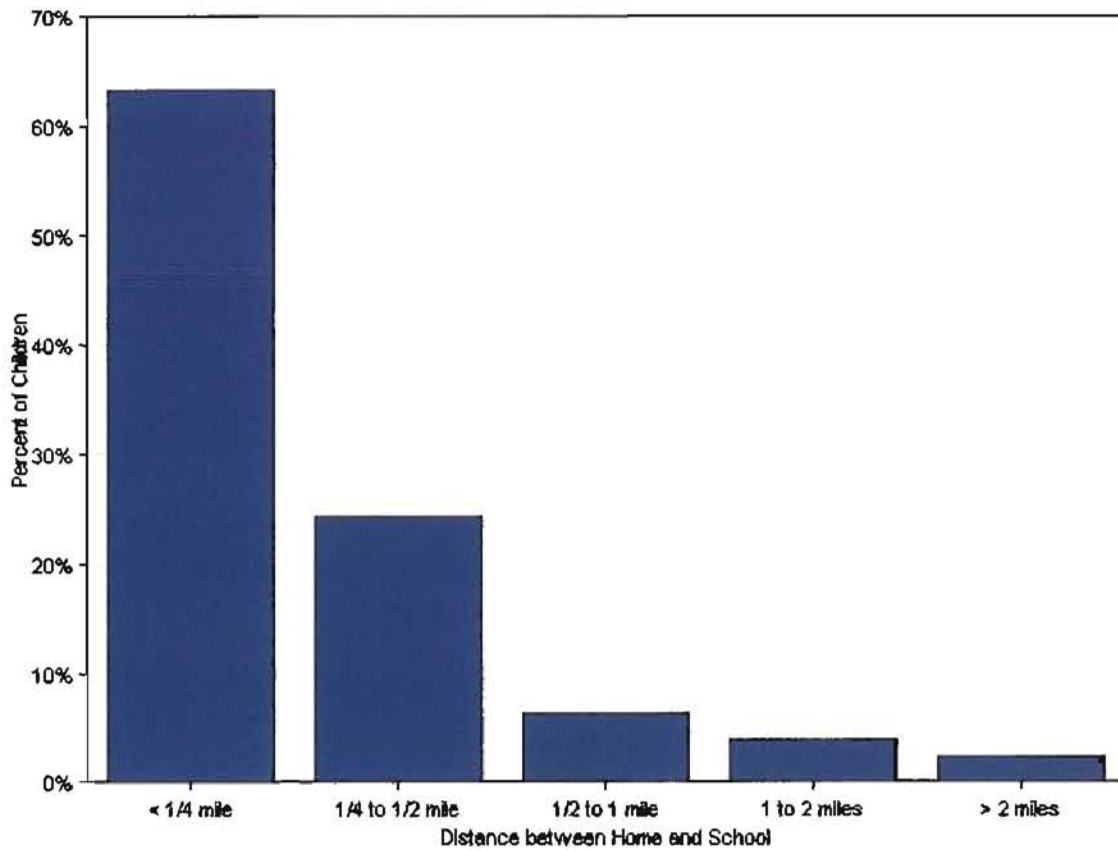
Grade in School	Responses per grade	
	Number	Percent
Kindergarten	31	20%
1	41	27%
2	30	20%
3	18	12%
4	21	14%
5	10	7%
6	1	1%

No response: 0

Percentages may not total 100% due to rounding.

5.2 Appendix B: Parent Survey Results (continued)

Parent estimate of distance from child's home to school



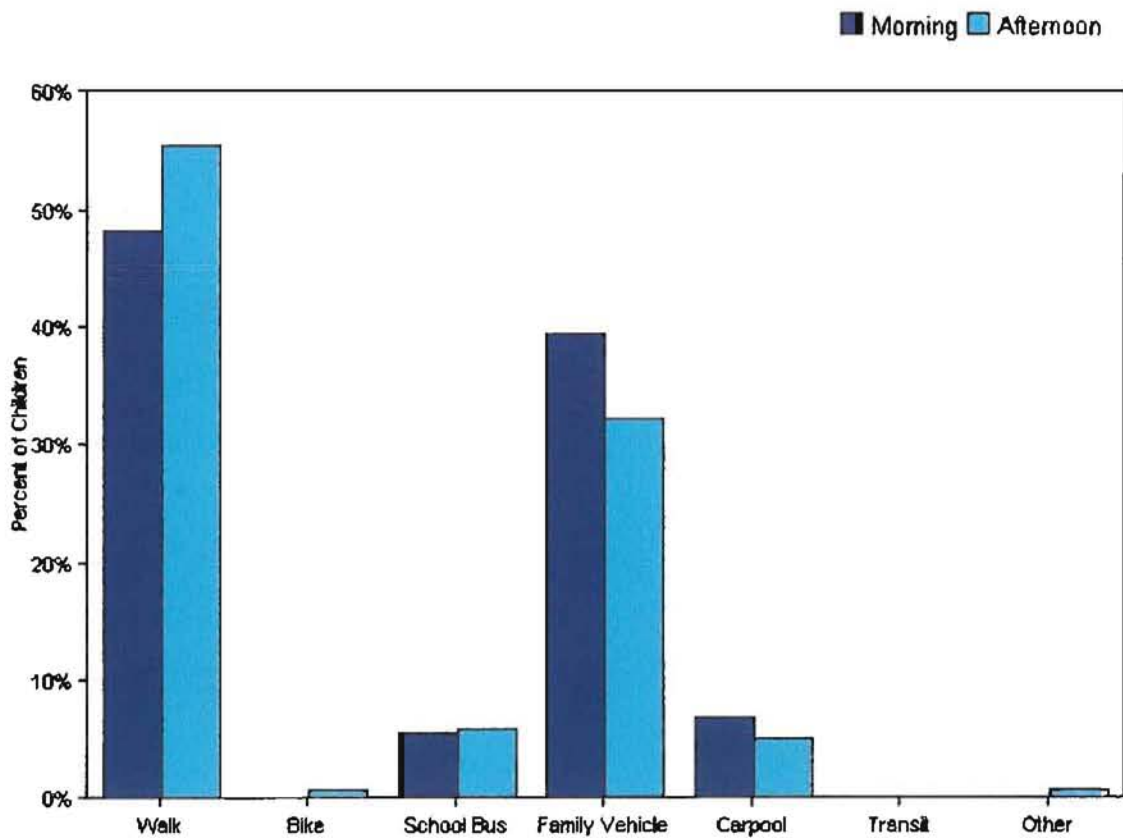
Parent Survey Aggregate Summary

Distance between home and school	Number of children	Percent
Less than 1/4 mile	81	63%
1/4 mile up to 1/2 mile	31	24%
1/2 mile up to 1 mile	8	6%
1 mile up to 2 miles	5	4%
More than 2 miles	3	2%

Don't know or No response: 26
 Percentages may not total 100% due to rounding.

5.2 Appendix B: Parent Survey Results (continued)

Typical mode of arrival at and departure from school



Typical mode of arrival at and departure from school

Time of Trip	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	145	48%	0%	6%	39%	7%	0%	0%
Afternoon	137	55%	0.7%	6%	32%	5%	0%	0.7%

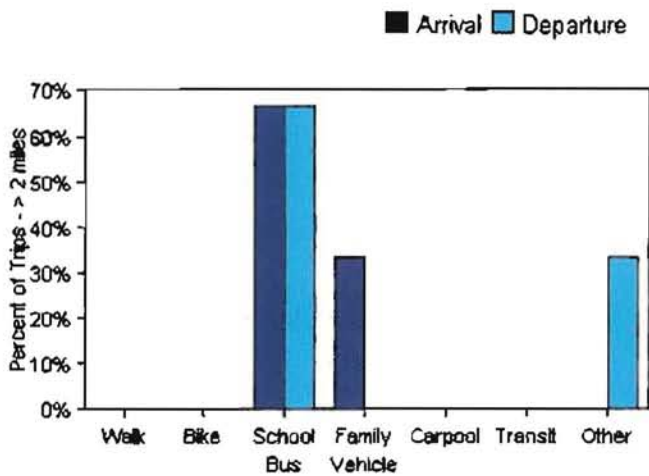
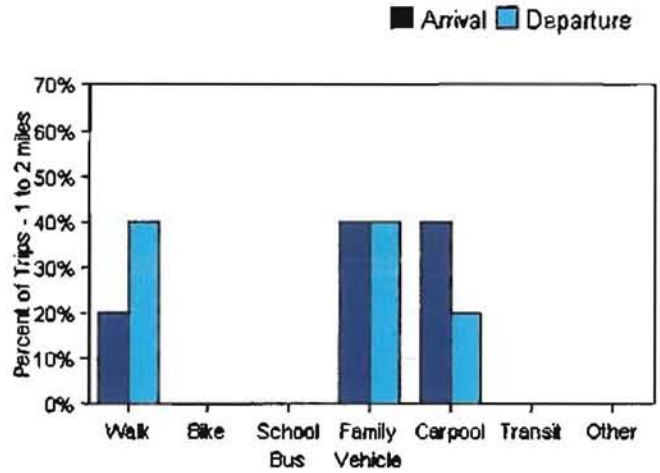
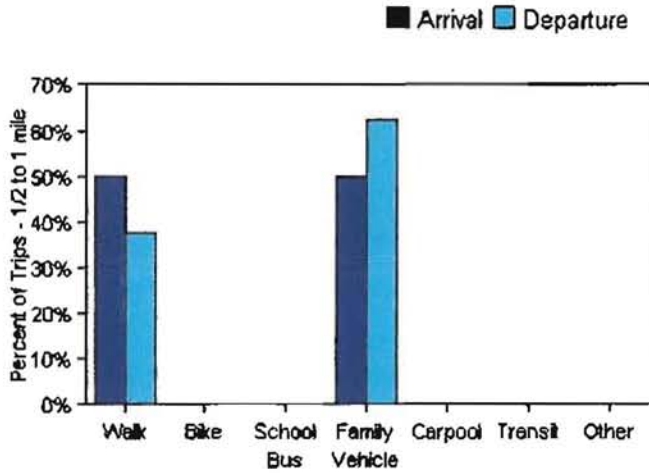
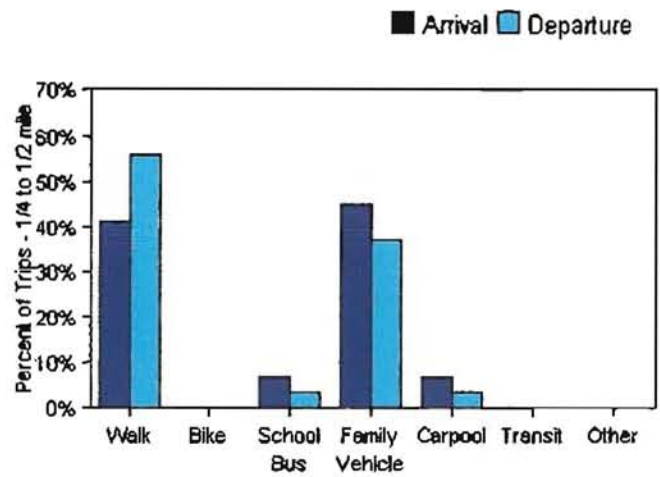
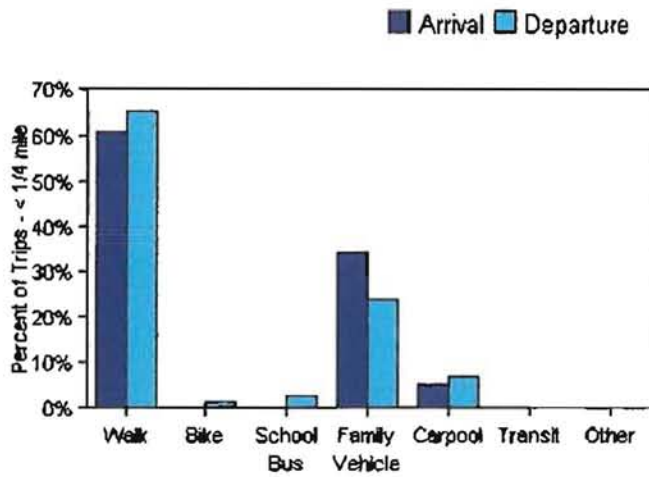
No Response Morning: 9

No Response Afternoon: 17

Percentages may not total 100% due to rounding.

5.2 Appendix B. Parent Survey Results (continued)

Typical mode of school arrival and departure by distance child lives from school



5.2 Appendix B: Parent Survey Results (continued)

Typical mode of school arrival and departure by distance child lives from school

School Arrival

Distance	Number within Distance	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Less than 1/4 mile	76	61%	0%	0%	34%	5%	0%	0%
1/4 mile up to 1/2 mile	29	41%	0%	7%	45%	7%	0%	0%
1/2 mile up to 1 mile	8	50%	0%	0%	50%	0%	0%	0%
1 mile up to 2 miles	5	20%	0%	0%	40%	40%	0%	0%
More than 2 miles	3	0%	0%	67%	33%	0%	0%	0%

Don't know or No response: 33

Percentages may not total 100% due to rounding.

School Departure

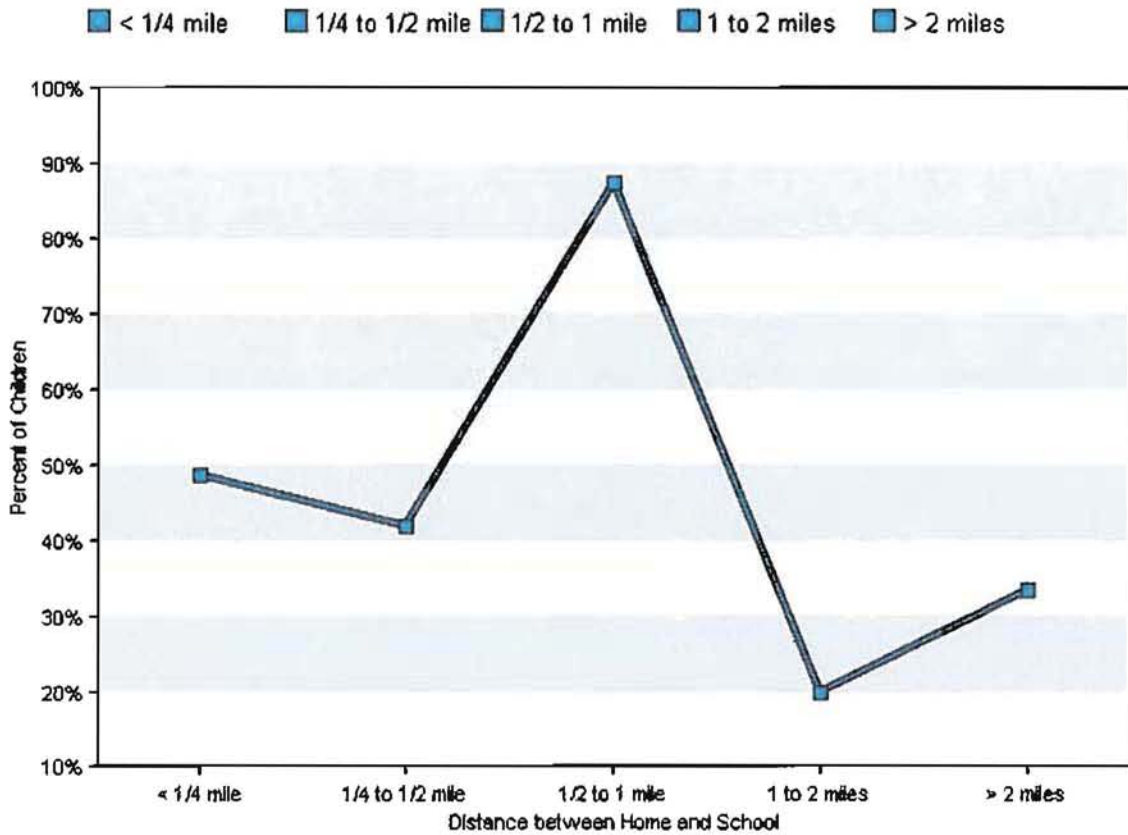
Distance	Number within Distance	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Less than 1/4 mile	72	65%	1%	3%	24%	7%	0%	0%
1/4 mile up to 1/2 mile	27	56%	0%	4%	37%	4%	0%	0%
1/2 mile up to 1 mile	8	38%	0%	0%	63%	0%	0%	0%
1 mile up to 2 miles	5	40%	0%	0%	40%	20%	0%	0%
More than 2 miles	3	0%	0%	67%	0%	0%	0%	33%

Don't know or No response: 39

Percentages may not total 100% due to rounding.

5.2 Appendix B: Parent Survey Results (continued)

Percent of children who have asked for permission to walk or bike to/from school by distance they live from school



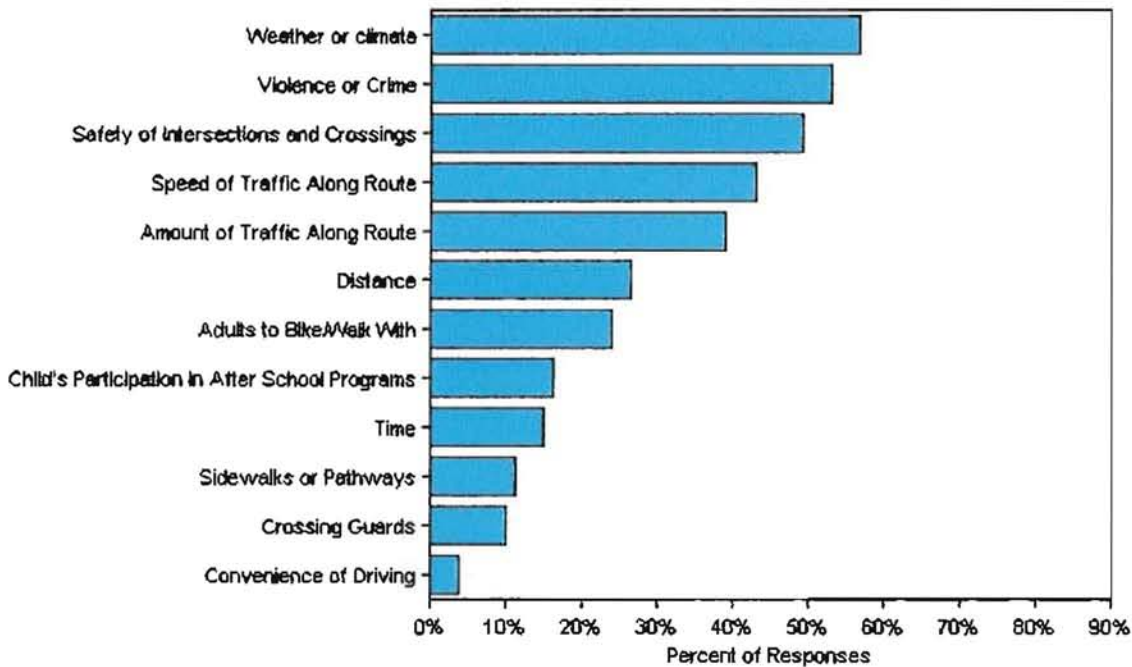
Percent of children who have asked for permission to walk or bike to/from school by distance they live from school

Asked Permission?	Number of Children	Less than 1/4 mile	1/4 mile up to 1/2 mile	1/2 mile up to 1 mile	1 mile up to 2 miles	More than 2 miles
Yes	61	49%	42%	88%	20%	33%
No	66	51%	58%	13%	80%	67%

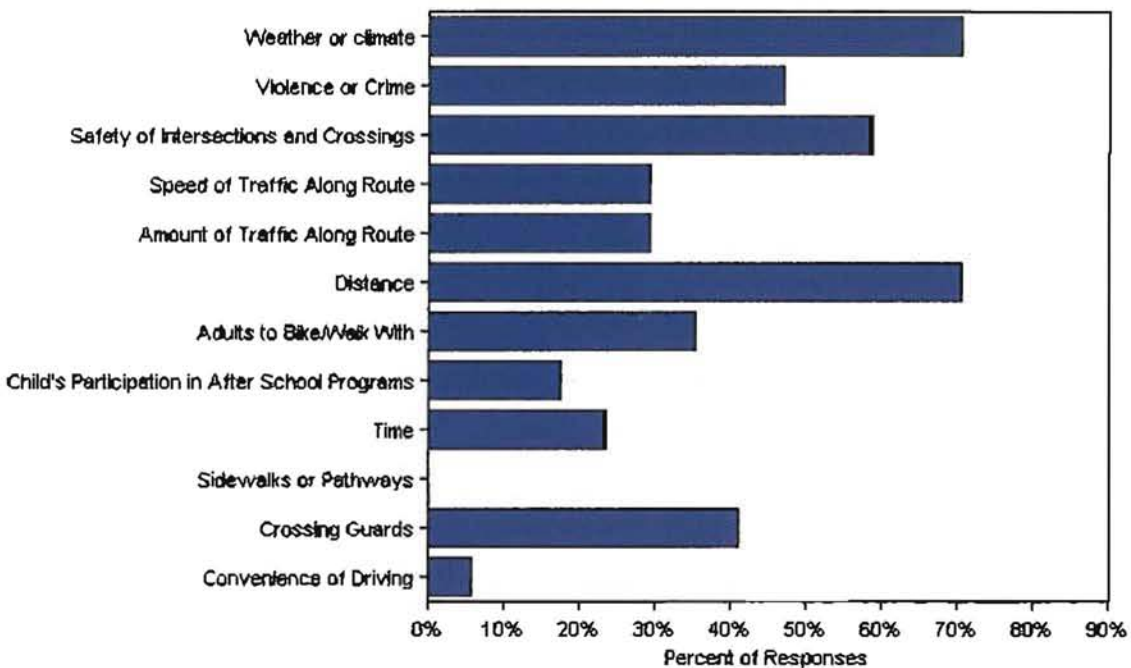
Don't know or No response: 27
 Percentages may not total 100% due to rounding.

5.2 Appendix B: Parent Survey Results (continued)

Issues reported to affect the decision to not allow a child to walk or bike to/from school by parents of children who do not walk or bike to/from school



Issues reported to affect the decision to allow a child to walk or bike to/from school by parents of children who already walk or bike to/from school



5.2 Appendix B: Parent Survey Results (continued)

Issues reported to affect the decision to allow a child to walk or bike to/from school by parents of children who already walk or bike to/from school

Issue	Child does not walk/bike to school	Child walks/bikes to school
Weather or climate	57%	71%
Violence or Crime	53%	47%
Safety of Intersections and Crossings	49%	59%
Speed of Traffic Along Route	43%	29%
Amount of Traffic Along Route	39%	29%
Distance	27%	71%
Adults to Bike/Walk With	24%	35%
Child's Participation in After School Programs	16%	18%
Time	15%	24%
Sidewalks or Pathways	11%	0%
Crossing Guards	10%	41%
Convenience of Driving	4%	6%
Number of Respondents per Category	79	17

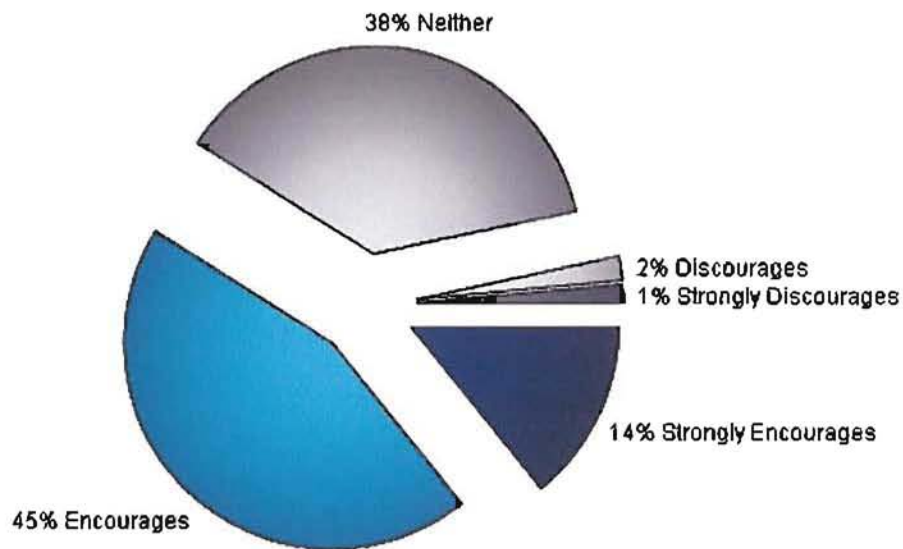
No response: 58

Note:

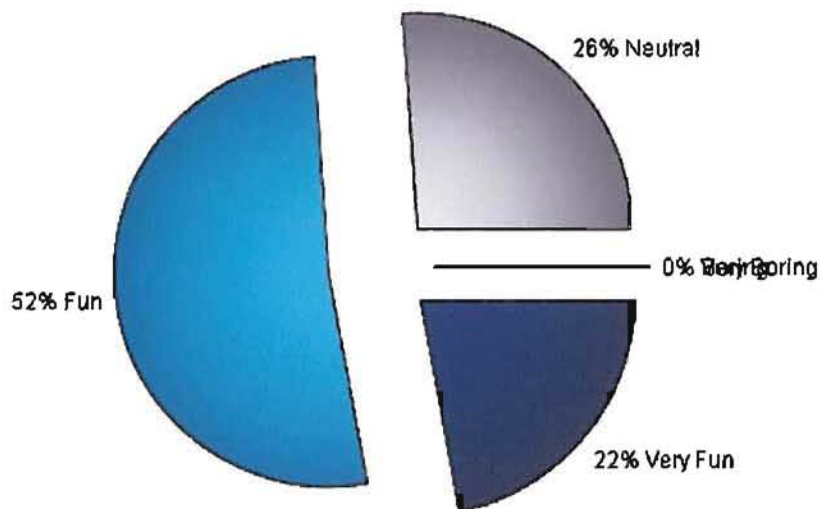
- Factors are listed from most to least influential for the 'Child does not walk/bike to school' group.
- Each column may sum to > 100% because respondent could select more than issue
- The calculation used to determine the percentage for each issue is based on the 'Number of Respondents per Category' within the respective columns (Child does not walk/bike to school and Child walks/bikes to school.) If comparing percentages between the two columns, please pay particular attention to each column's number of respondents because the two numbers can differ dramatically.

5.2 Appendix B: Parent Survey Results (continued)

Parents' opinions about how much their child's school encourages or discourages walking and biking to/from school

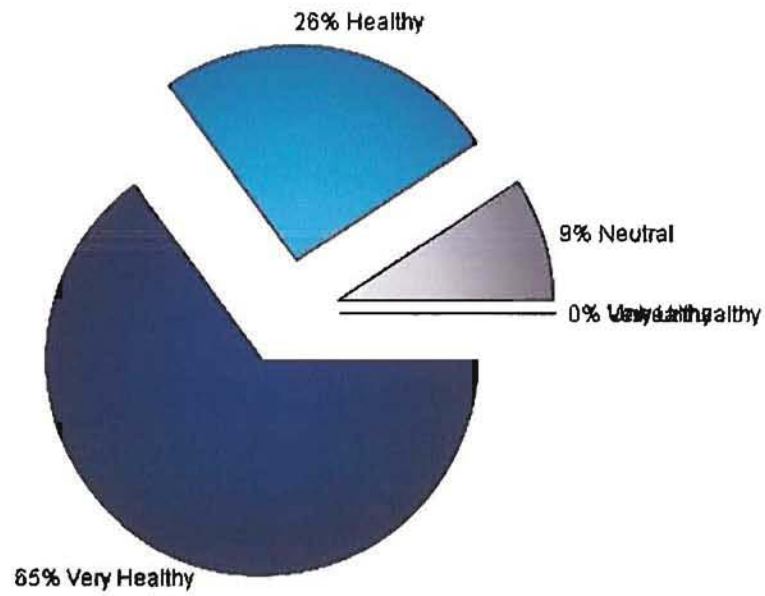


Parents' opinions about how much fun walking and biking to/from school is for their child



5.2 Appendix B: Parent Survey Results (continued)

Parents' opinions about how healthy walking and biking to/from school is for their child



5.2 Appendix B: Parent Survey Results (continued)

Comments Section

School	SurveyID	Comment
Jefferson Elementary School	728679	LE CALLE 16TH NECESITA MAS "STOPS" PORQUE HAY MUCHOS NINOS CAMINANDO Y NADLE RESPETA LA VELOCIDAD TODOS IGNORAN LAS SENALES Y VAN MUY RAPIDO CASI ATROPELLAN A LOS PEATONES NECESITAMOS MAS VIGILANCIA SENALES O POLICIAS!!! AL HIJO DE MI AMIGA LE QUEBRO EL PIE UN DRIVER!
Karel Havlicek Elementary School	728527	OUR SCHOOL DOES CELEBRATE 1 DAY TO PROMOTE WALKING TO SCHOOL BUT I CAN'T REALLY SAY IT IS ENCOURAGED OUTSIDE OF THAT. PROMOTING WALKING/BIKING ETC... TO SCHOOL IS A GREAT OPPORTUNITY TO DISCUSS TOPICS LIKE HEALTH AND PROTECTING THE ENVIRONMENT. I WOULD LOVE FOR OUR SCHOOL TO ENCOURAGE IT AND USE IT AS A TEACHING SPRING BOARD.
Karel Havlicek Elementary School	728537	ME GUSTARIA QUE MI HIJO CAMINE A LA ESCUELA PERO TENGO QUE RECOJER OTRAS NINAS PARA LLEVARLAS A LA ESCUELA ES POR ESO QUE MANEJO.
Karel Havlicek Elementary School	728538	TODAVIA NO ESTAMOS SEGUROS DE MANDURLA SOLA POR QUE ES MUY CHIQUITA.
Karel Havlicek Elementary School	728542	NO ME SIENTO MUY SEGURO POR QUE AVERES LOS CARROS NO ASEN LA PARADA NO ALBEDECEN LA SEBOL DE ALTO Y CUANDO LA ESCUELA ESTA CERRADA PARA LOS CARROS ASI ELLOS PASAN DE TODAS FORMAS.
Karel Havlicek Elementary School	728544	TAL VEZ A OTROS PADRES NO TIENEN TIEMPO DE IR POR SUS HIJOS PERO POR LO PARTICULAR A MI ME GUSTA IR POR MI HIJO CAMINANDO QUE. YO TENGO EL TIEMPO PARA IR POR ELLA Y LLEVARLA GRACIAS ME GUSTA ESTAS CUESTIONARIOS SE VE QUE LES INTEVESA NUESTROS HIJOS Y LA SEGURIDAD DE ELLOS GRACIAS
Karel Havlicek Elementary School	728547	HAY MUCHOS ACCIDENTES EN LAS CARRETERAS Y MUCHA VIOLENCIA.
Karel Havlicek Elementary School	728552	A MI ME GUSTARIA QUE DIERAN CLOSES EN ESTA ESCUELA PARA UNO DE ADULTO PARA APRENDER INGLES PARA AYUDAR ANUESTRO HIJOS CON LA TEREA
Karel Havlicek Elementary School	728554	SERIA DIBERTIDO Q NUESTROS HIJAS FUERAN Y VINIERAN DE LA ESCUELA Y SEA EN BICICLETA O EN ALGUN OTRO MEDIA DE TRANSPORTE PERO QUECES NO SE PUEDE.
Karel Havlicek Elementary School	728555	MEGUSTA QUE SE PREOCUPEN POR LA SEGURIOLA DELOS NINOS
Karel Havlicek Elementary School	728556	AMI EL LO PERSONAL NO MEGUSTARIA QUE MI HIJO BENGAN EN BICICLETA ALA ESCUELA POR SUR SEGURIDAD MEJOR YO LOS TRAGO Y LOS RECOJO
Karel Havlicek Elementary School	728561	POR SEGURIDAD PORPIA LLEVO A MIS HIJAS OLD ESCUELA.
Karel Havlicek Elementary School	728563	AGRADECEMOS SUS PREOCUPACIONES POE NUESTROS HIJOS PERO NOS PREOCUPAN QUE SE FUERAN CAMINANDO O EN BICICLETA PORQUE HAY UN POCO DE PELIERO POR LOS CARROS QUE ALGUNOS CHOFERES LLEVAN PRISA O VAN DISTRAIDOS PLATICANDO O TESTEANDO. Y NO SE FIJAN QUE LA GENTE VA ORUNZANDO LES CALLE. PERO CAMINAR Y ANDAR EN BICICLETA LES AYUDA A EJERCITAR SUS MOSCULOS PARA MANTENERSE MAS ACTIVOS. Y SANOS
Karel Havlicek Elementary School	728567	QUE ESTAN ESECCIONALES LAS PROGUNTAS QUE NOS ASEN
Karel Havlicek Elementary School	728572	I ONLY ALLOW MY CHILDREN TO WALK HOME BY THEMSELVES BECAUSE THERE'S ALOT MORE STUDENTS ON THE STREET WALKING HOME AFTER SCHOOL.

5.2 Appendix B: Parent Survey Results (continued)

Karel Havlicek Elementary School	728575	MY CHILDTAKES AFTERSCHOOL SPORTS AND BALLEK CLASSES SHE EXERCISES VERY WELL WITH THOSE ACTIVITIES. TIME IS IMPORTANT TO US. WE WORK AND HER OTHER ACTIVITIES REQUIRE TIME
Karel Havlicek Elementary School	728579	I'M SURE I SHARE THE SAME FEARS AS MANY PARENTS OF HAVLICEK STUDENTS. PRIMARILY FEARS OF PARENTS TOO RUSHED TO SLOW DOWN FOR WALKERS MUCH LESS KIDS RIDING TO SCHOOL. SECONDLY FEARS OF BIKES BEING STOLEN OR BULLYING.
Karel Havlicek Elementary School	728594	CHILDREN RIDING THEIR BIKES OR WALKING IS NOT A CONCERN. I FEEL THAT THE STAFF AT HAVLICEK DOES TAKE GOOD CARE OF OUR CHILDREN BEFORE AND AFTER SCHOOL. I AM VERY COMFORTABLE TO KNOW THAT THEY ARE OUT SUPERVISING THE CHILDREN AS THEY ARE DISMISSED TO GO HOME. QUESTION #7 - LINLCON CORSS WALK DOES NOT ALLOW US TO DRIVE THROUGH WHEN WE LIVE ON THE SAME BLOCK
Karel Havlicek Elementary School	728599	IT'S HEALTHY TO RIDE A BIKE WHEN A ADULT WITH THE KID.
Karel Havlicek Elementary School	728605	EVEN THOUGH THERE ARE CROSSING GUARDS ON SOME CORNERS THERE ARE TOO MANY INTERSECTIONS WITH TRAFFIC AND TOO MANY WORRIES FOR CHILD SAFETY. I THINK CHILDREN SHOULD BE OLDER AND AWARE OF THEIR SORROUNDINGS TO RIDE A BIKE.
Karel Havlicek Elementary School	728617	BUENO EN LO PARTICULAR NO ME GUSTA QUE MI HIJO REGRESE SOLO O VARA A LA ESCUELA SOLO SI CAMINAMOS DEBES EN CUANDO PERO CON MIGO
Karel Havlicek Elementary School	728620	ES MUY BUENA LA IDEA DE CAMINAR A LA ESCUELA O IR ALA ESCUELA EN BICICLETA PERO HAY TANTA VIOLENCIA QUE NUESTROS HIJOS NO ESTAN SEGUROS NI CAMINANDO NI EN BICICLETA
Karel Havlicek Elementary School	728622	HE NOTADO QUE LAS GUARDAS DE CRUCE PEATONAL AVECES NO LAS SIENTO SEGURES POR QUE ALGUNAS VECES LAS VEO PLATICANDO EN LAS ESQUINAS DE LA ENTRADA PRINCIPAL DE LA ESCUELA
Karel Havlicek Elementary School	728626	DEVERIA DE HABER SIEMPRE UNA PATRULLA SOBRE LA CALLE ELMWOOD LA GENTE SE ESTACIONA SIEMPRE DONDE SE LE DA LA GANA Y AVECES E VISTO PLEITO DE MUJERES QUE SE ESTAN PELEANDO Y DICIENDOSE MALAS PALABRAS. Y NO ESTA BIEN QUE ESO VEAN LOS NINOS VER PELEAR A LAS MAMAS.
Karel Havlicek Elementary School	728630	PIENSO QUE PEVERIA EXISTIR MAS POLICIA AZA HORA QUE SALEN LOS NINOS DE LA ESCUELA UNA PATROYA EN CADA ESCUELA POR SEGURIDAD DE LOS NINOS Y CUANDO ESTAN EN GRADOS 4-5 YA ESTA MAS TRANQUILOS QUE CAMINES & USEN LA BICICLETA OSALA Y NOS AYUDARA DE ESA FORMA
Karel Havlicek Elementary School	728632	POR SEGURIDAD PREFIERO LLEVAR A MI HIJA PERSONALMENTE
Karel Havlicek Elementary School	728635	YO PLANEO LLEVAR Y RECOGER A MI HIJA DE LA ESCUELA EN MI VEHICULO O CAMINANDO DE PENDIENDO DEL CLIMA.
Karel Havlicek Elementary School	728639	IT IS VERY NICE AND HEALTHY TO RIDE A BIKE IT IS VERY BEAUTIFUL TO ENJOY YOUR SCHOOL DAYS RIDING YOUR BIKE BUT I THINK SAFETY FIRST. I'M NOT VERY SURE IF OUR STREETS ARE SECURE OR IN OUR STREET AT LEAST NOT FOR MY LITTLE ONE.
Karel Havlicek Elementary School	728647	QUESTION #10 - TALKING ABOUT WALKING BY HIMSELF
Karel Havlicek Elementary School	728649	1 SEMESTER IN COLLEGE
Karel Havlicek Elementary School	728655	I THINK IT'S A GREAT IDEA TO LET OUR CHILDREN WALK/BIKE TO SCHOOL PROVIDING OUR STREETS ARE SAFE.

5.2 Appendix B: Parent Survey Results (continued)

Karel Havlicek Elementary School	728668	WE DON'T FEEL SAFE LETTING OUR CHILD GO ON HIS OWN TO SCHOOL ALL BY HIMSELF
Karel Havlicek Elementary School	728671	YOU HEAR SO MUCH ABOUT ABDUCTIONS YOU DON'T KNOW WHEN IS THE RIGHT TIME. ALL I CAN DO WHEN THE TIME COMES IS TO BE ALERT AND BE SAFE. WALK WITH A CROWD.

5.3 Appendix C: Student Travel Tally Results

The following School Travel Tally reports are included in Appendix C:

Havlicek Travel Tally

Lincoln Travel Tally

Prairie Oak Travel Tally

Aggregate Travel Tally

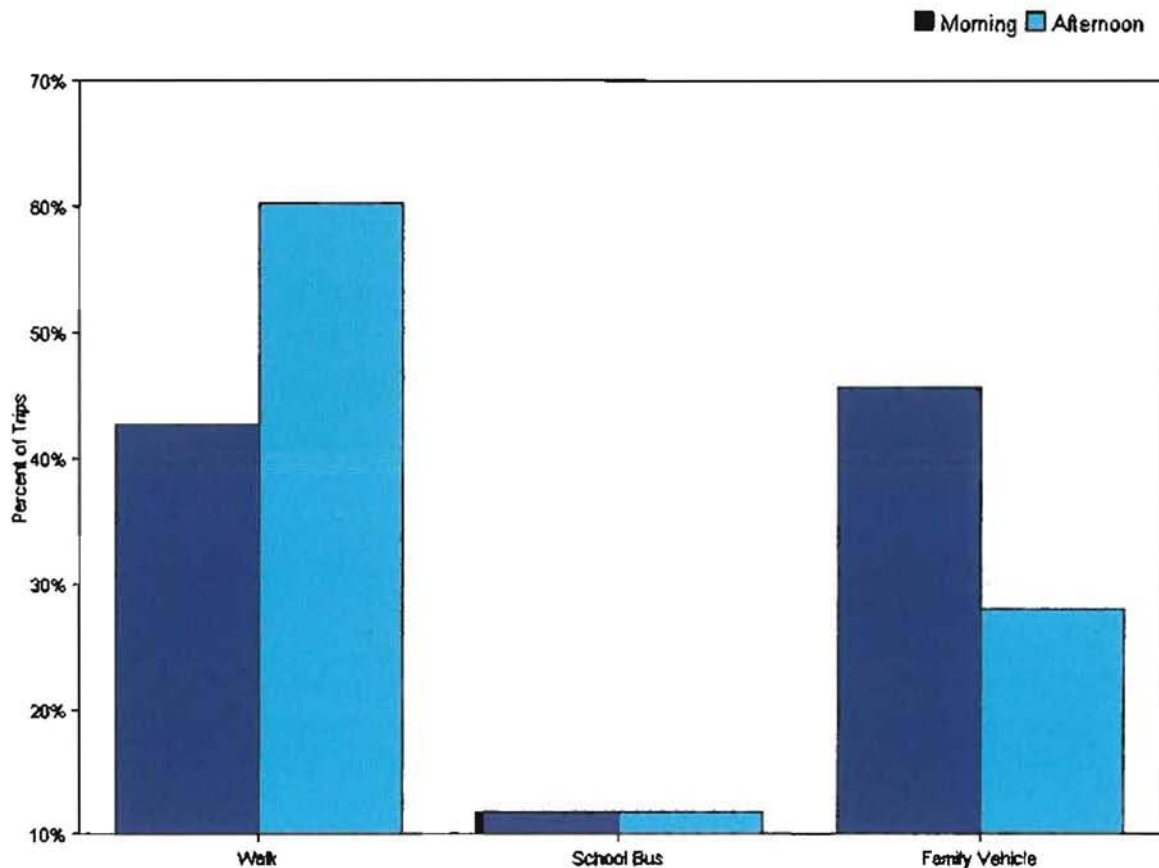
5.3 Appendix C: Student Travel Tally Results (continued)

Tally Report Summary

Program Name:	Berwyn North	Month and Year Collected:	October 2011
School Name:	Karel Havlicek Elementary School	Set ID:	7821
School Enrollment:	595	Date Report Generated:	11/18/2011
Enrollment within Grades Targeted by SRTS Program:	Don't Know	Number of Classrooms Included in Report:	1
Number of Classrooms in School:	24		

This report contains information from parents about their children's trip to and from school. The data used in this report were collected using the in-class Student Travel Tally questionnaire from the National Center for Safe Routes to School.

Morning and Afternoon Travel Mode Comparison



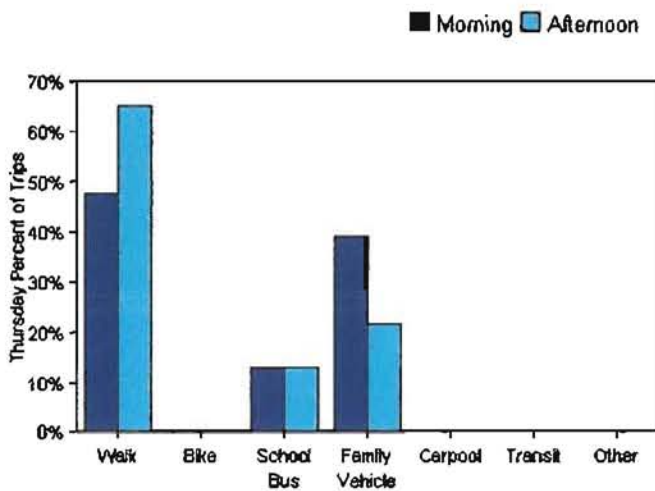
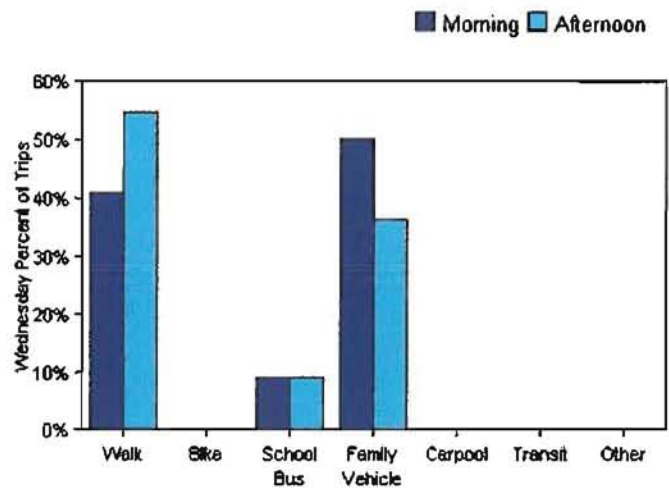
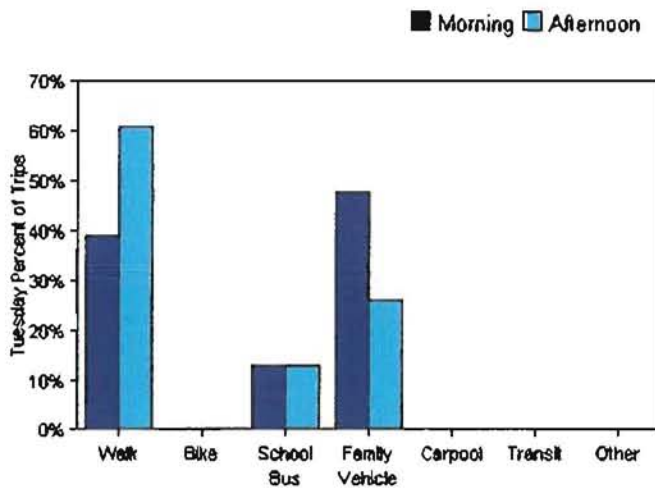
Morning and Afternoon Travel Mode Comparison

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	88	43%	0%	12%	46%	0%	0%	0%
Afternoon	88	60%	0%	12%	28%	0%	0%	0%

Percentages may not total 100% due to rounding.

5.3 Appendix C: Student Travel Tally Results (continued)

Morning and Afternoon Travel Mode Comparison by Day

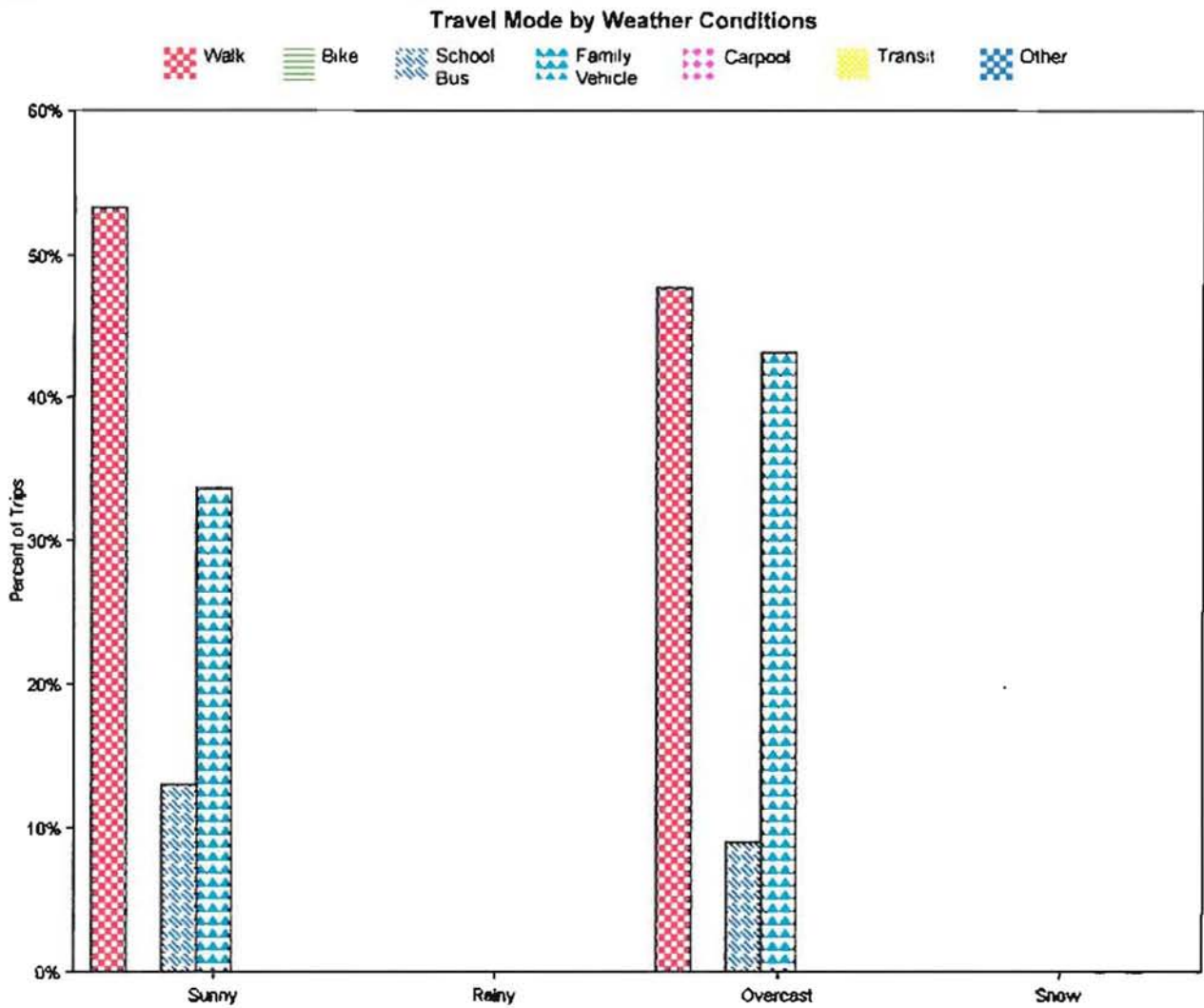


Morning and Afternoon Travel Mode Comparison by Day

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Tuesday AM	23	39%	0%	13%	48%	0%	0%	0%
Tuesday PM	23	61%	0%	13%	26%	0%	0%	0%
Wednesday AM	22	41%	0%	9%	50%	0%	0%	0%
Wednesday PM	22	55%	0%	9%	36%	0%	0%	0%
Thursday AM	23	48%	0%	13%	39%	0%	0%	0%
Thursday PM	23	65%	0%	13%	22%	0%	0%	0%

Percentages may not total 100% due to rounding.

5.3 Appendix C: Student Travel Tally Results (continued)



Travel Mode by Weather Condition

Weather Condition	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Sunny	92	53%	0%	13%	34%	0%	0%	0%
Rainy	0	0%	0%	0%	0%	0%	0%	0%
Overcast	44	48%	0%	9%	43%	0%	0%	0%
Snow	0	0%	0%	0%	0%	0%	0%	0%

Percentages may not total 100% due to rounding.

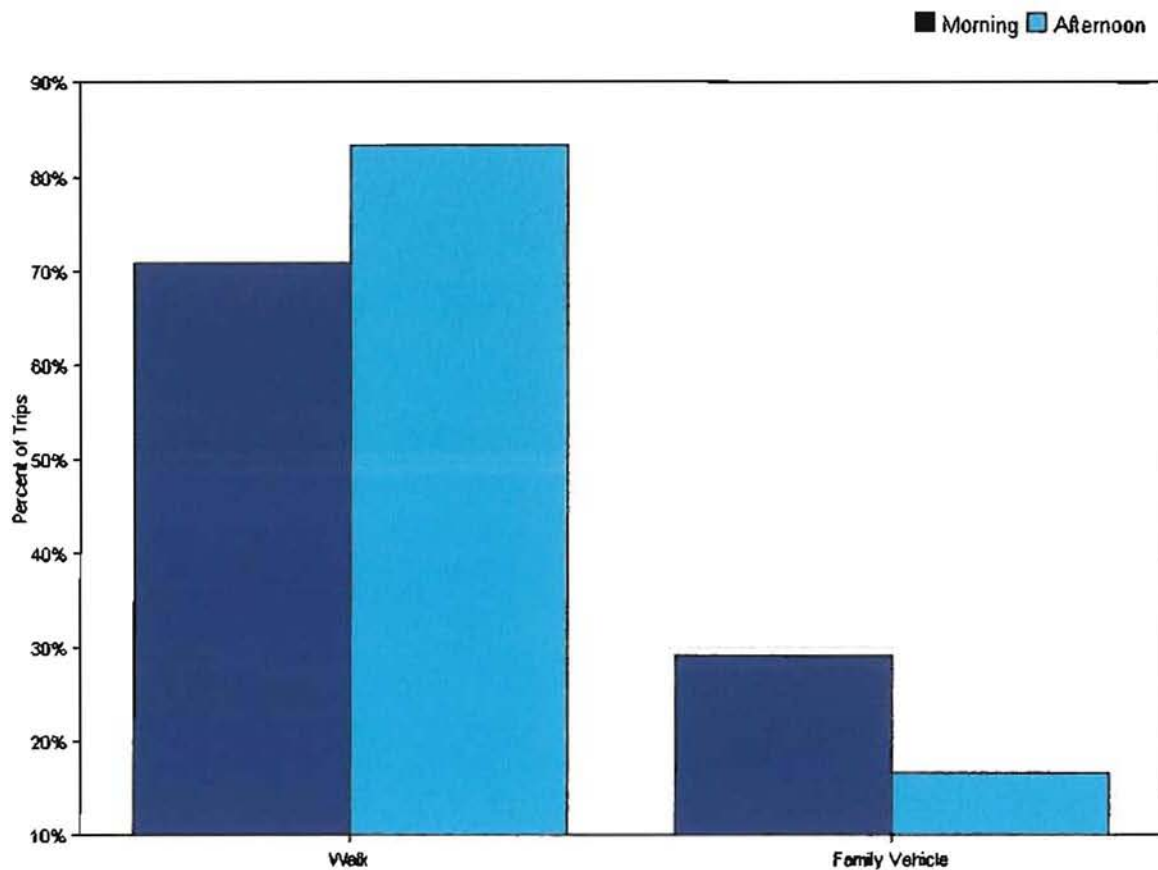
5.3 Appendix C: Student Travel Tally Results (continued)

Tally Report Summary

Program Name:	Berwyn North	Month and Year Collected:	October 2011
School Name:	Lincoln Middle School	Set ID:	7822
School Enrollment:	1114	Date Report Generated:	11/18/2011
Enrollment within Grades Targeted by SRTS Program:	Don't Know	Number of Classrooms Included in Report:	1
Number of Classrooms in School:	15		

This report contains information from parents about their children's trip to and from school. The data used in this report were collected using the in-class Student Travel Tally questionnaire from the National Center for Safe Routes to School.

Morning and Afternoon Travel Mode Comparison



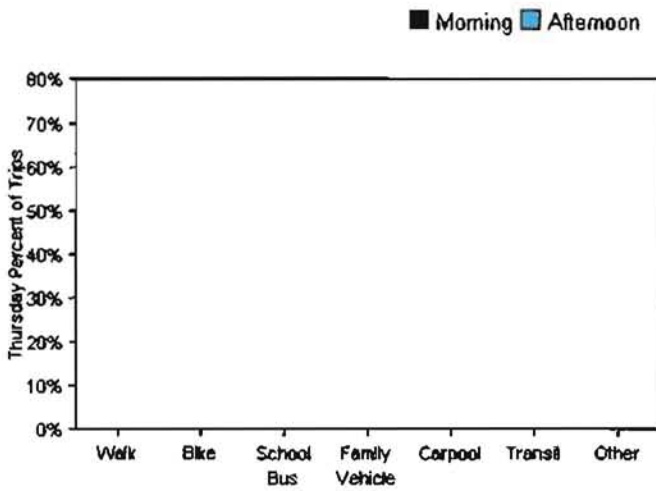
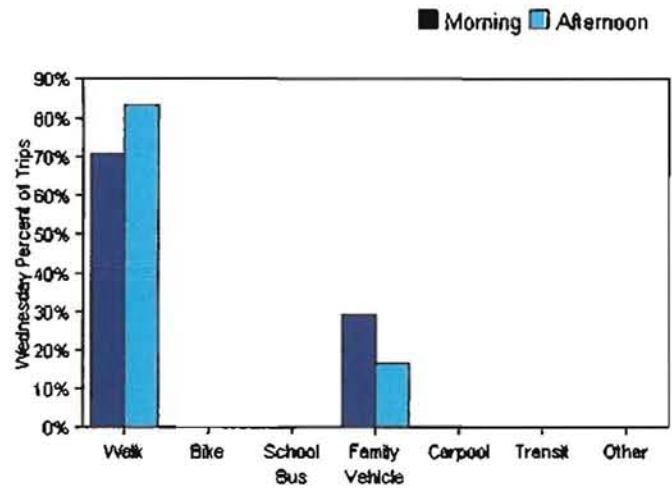
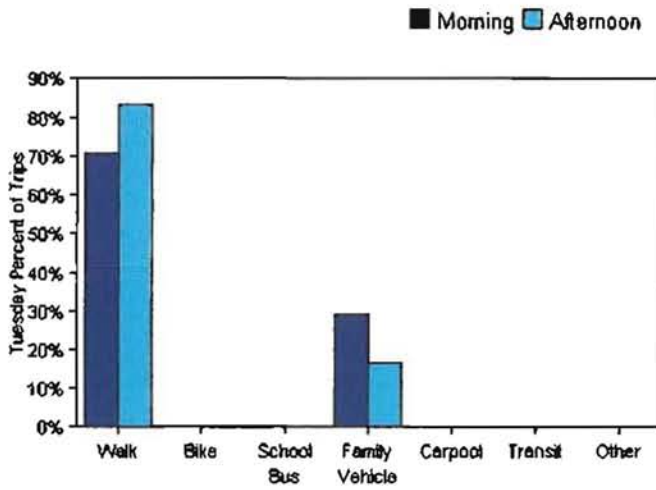
Morning and Afternoon Travel Mode Comparison

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	48	71%	0%	0%	29%	0%	0%	0%
Afternoon	48	83%	0%	0%	17%	0%	0%	0%

Percentages may not total 100% due to rounding.

5.3 Appendix C: Student Travel Tally Results (continued)

Morning and Afternoon Travel Mode Comparison by Day



Morning and Afternoon Travel Mode Comparison by Day

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Tuesday AM	24	71%	0%	0%	29%	0%	0%	0%
Tuesday PM	24	83%	0%	0%	17%	0%	0%	0%
Wednesday AM	24	71%	0%	0%	29%	0%	0%	0%
Wednesday PM	24	83%	0%	0%	17%	0%	0%	0%
Thursday AM		0%	0%	0%	0%	0%	0%	0%
Thursday PM		0%	0%	0%	0%	0%	0%	0%

Percentages may not total 100% due to rounding.

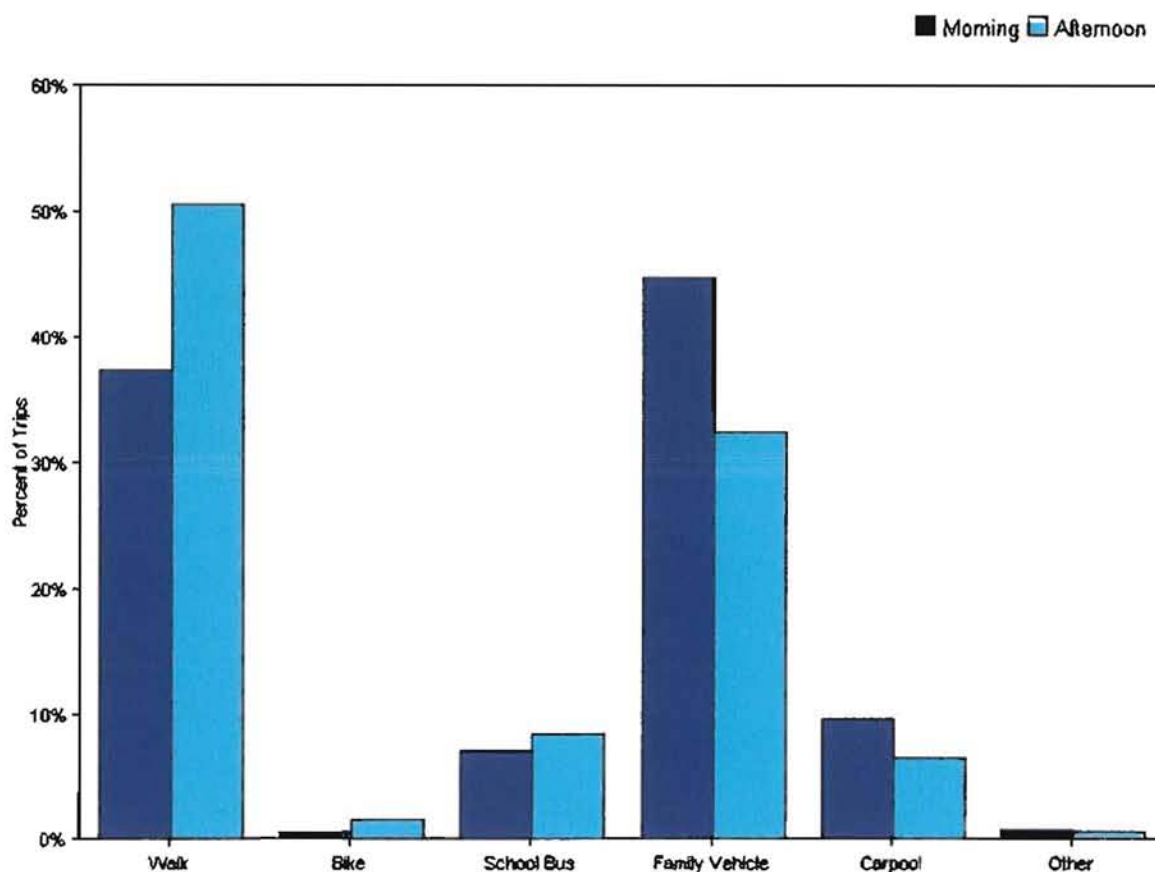
5.3 Appendix C: Student Travel Tally Results (continued)

Tally Report Summary

Program Name:	Berwyn North	Month and Year Collected:	October 2011
School Name:	Prairie Oak Elementary School	Set ID:	7824
School Enrollment:	911	Date Report Generated:	11/18/2011
Enrollment within Grades Targeted by SRTS Program:	Don't Know	Number of Classrooms Included in Report:	30
Number of Classrooms In School:	30		

This report contains information from parents about their children's trip to and from school. The data used in this report were collected using the in-class Student Travel Tally questionnaire from the National Center for Safe Routes to School.

Morning and Afternoon Travel Mode Comparison



Morning and Afternoon Travel Mode Comparison

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	1232	37%	0.6%	7%	45%	10%	0%	0.7%
Afternoon	1239	51%	2%	8%	32%	7%	0%	0.6%

Percentages may not total 100% due to rounding.

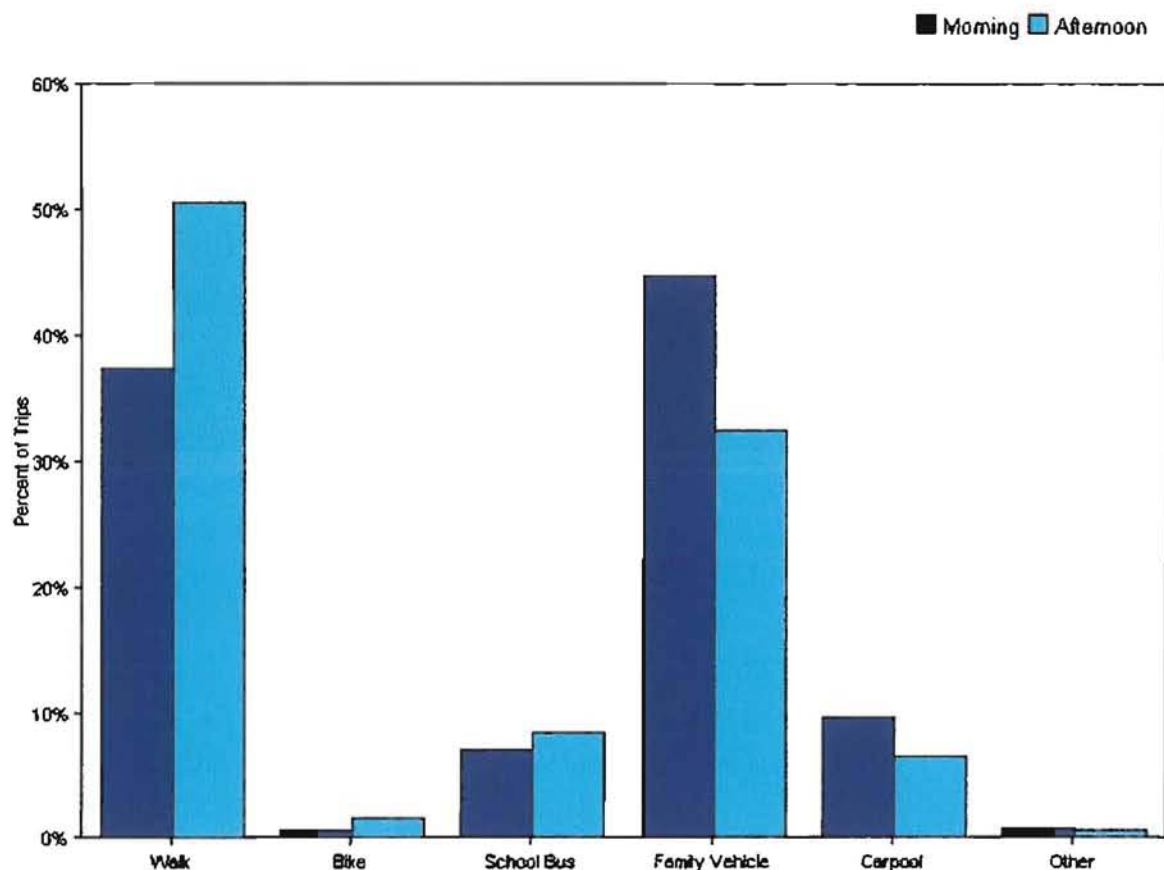
5.3 Appendix C: Student Travel Tally Results (continued)

Tally Report Summary

Program Name:	Berwyn North	Month and Year Collected:	October 2011
School Name:	Prairie Oak Elementary School	Set ID:	7824
School Enrollment:	911	Date Report Generated:	11/18/2011
Enrollment within Grades Targeted by SRTS Program:	Don't Know	Number of Classrooms Included in Report:	30
Number of Classrooms in School:	30		

This report contains information from parents about their children's trip to and from school. The data used in this report were collected using the in-class Student Travel Tally questionnaire from the National Center for Safe Routes to School.

Morning and Afternoon Travel Mode Comparison



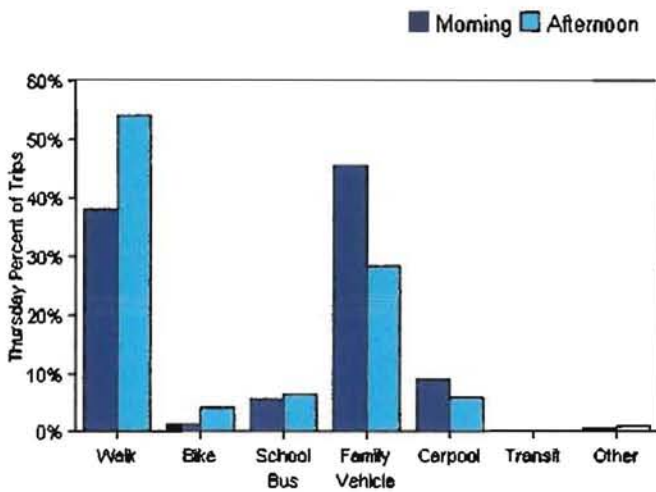
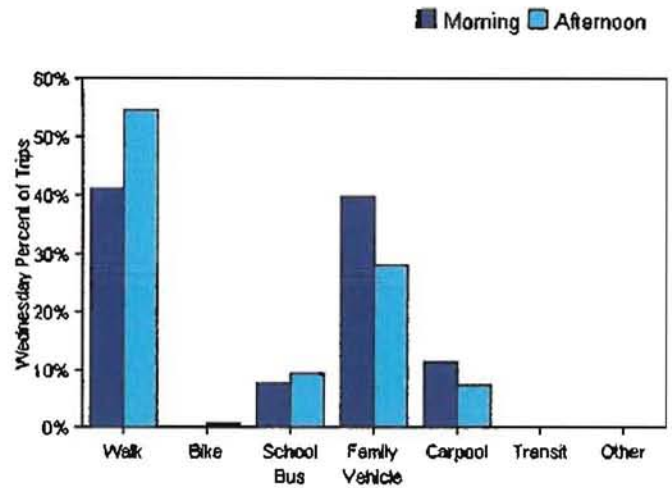
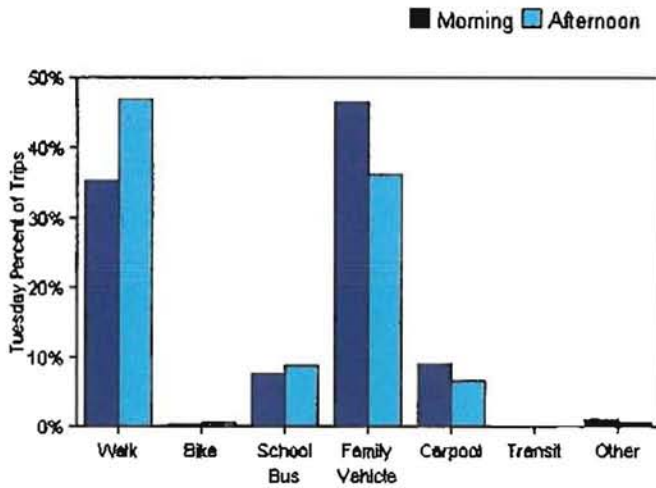
Morning and Afternoon Travel Mode Comparison

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	1232	37%	0.6%	7%	45%	10%	0%	0.7%
Afternoon	1239	51%	2%	8%	32%	7%	0%	0.6%

Percentages may not total 100% due to rounding.

5.3 Appendix C: Student Travel Tally Results (continued)

Morning and Afternoon Travel Mode Comparison by Day



Morning and Afternoon Travel Mode Comparison by Day

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Tuesday AM	640	35%	0.5%	8%	47%	9%	0%	1%
Tuesday PM	644	47%	0.6%	9%	35%	7%	0%	0.6%
Wednesday AM	284	41%	0%	8%	40%	11%	0%	0%
Wednesday PM	287	55%	0.7%	9%	28%	7%	0%	0%
Thursday AM	308	38%	1%	6%	45%	9%	0%	0.6%
Thursday PM	308	54%	4%	6%	28%	6%	0%	1.0%

Percentages may not total 100% due to rounding.

5.3 Appendix C: Student Travel Tally Results (continued)

Student Travel Tally Aggregate Summary

Program Name:	Benwyn North 2191			Date range:	Fall 2011 (July - December 2011)
				Date Report Generated:	11/18/2011
School Name:	Month & Year Collected & (Set ID)	School Enrollment:	Enrollment In Grades Targeted by SRTS Program:	Number of Classroom in School Targeted by SRTS program:	Number of Classrooms Included In Report:
Karel Havlicak Elementary School	October 2011 (7821)	595	Don't know	24	1
Lincoln Middle School	October 2011 (7822)	1114	Don't know	15	1
Prairie Oak Elementary School	October 2011 (7824)	911	Don't know	30	30
			Total:	69	32

This report contains information from parents about their children's trip to and from school. The data used in this report were collected using the in-class Student Travel Tally questionnaire from the National Center for Safe Routes to School.

5.3 Appendix C: Student Travel Tally Results (continued)

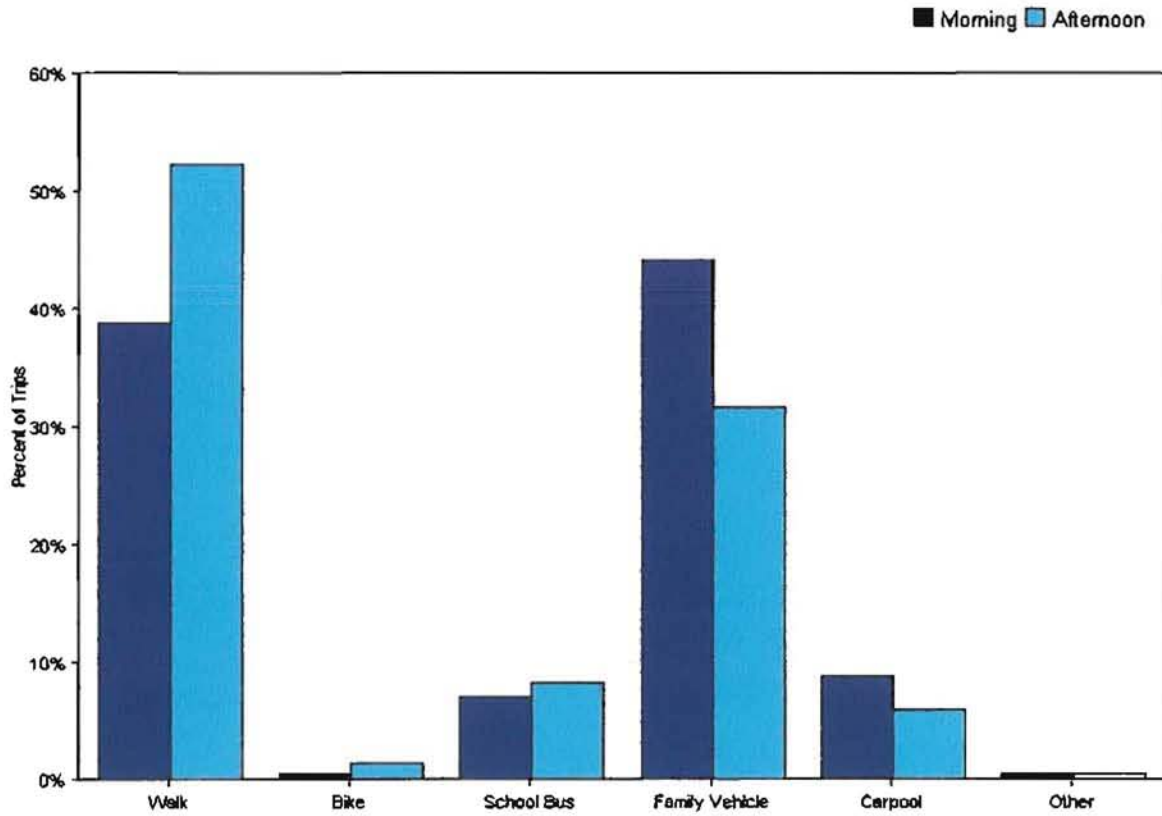
Student Travel Tally Aggregate Summary

Program Name:	Berwyn North 2191			Date range:	Fall 2011 (July - December 2011)
				Date Report Generated:	11/18/2011
School Name:	Month & Year Collected & (Set ID)	School Enrollment:	Enrollment in Grades Targeted by SRTS Program:	Number of Classroom In School Targeted by SRTS program:	Number of Classrooms Included In Report:
Karel Havlicek Elementary School	October 2011 (7821)	595	Don't know	24	1
Lincoln Middle School	October 2011 (7822)	1114	Don't know	15	1
Prairie Oak Elementary School	October 2011 (7824)	911	Don't know	30	30
			Total:	69	32

This report contains information from parents about their children's trip to and from school. The data used in this report were collected using the in-class Student Travel Tally questionnaire from the National Center for Safe Routes to School.

5.3 Appendix C: Student Travel Tally Results (continued)

Morning and Afternoon Travel Mode Comparison



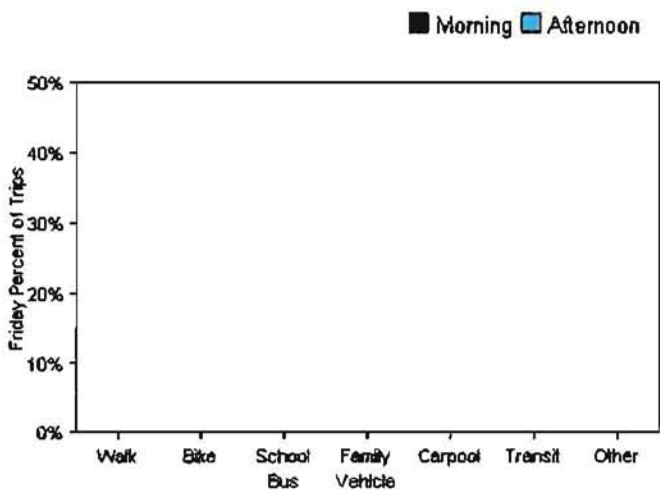
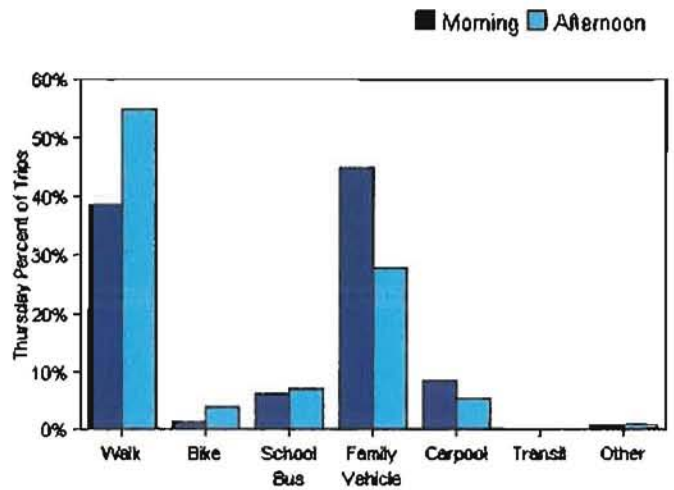
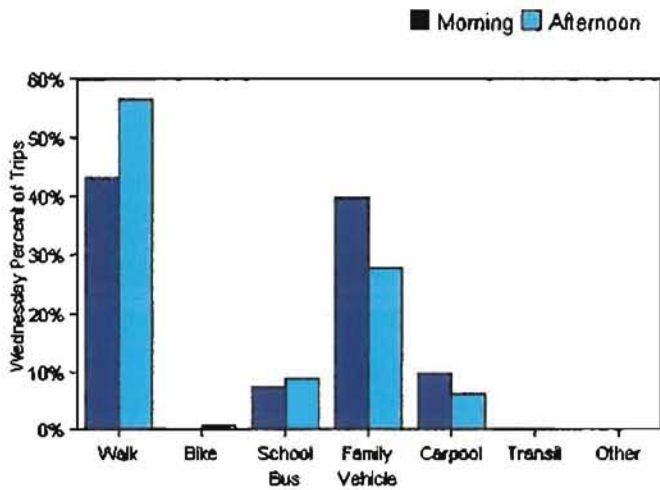
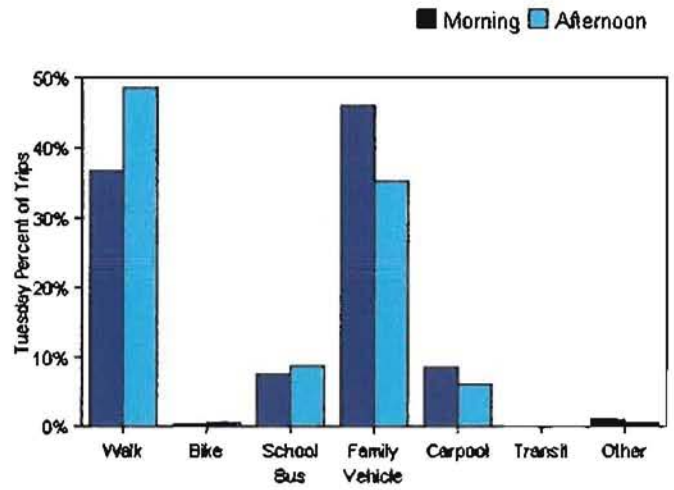
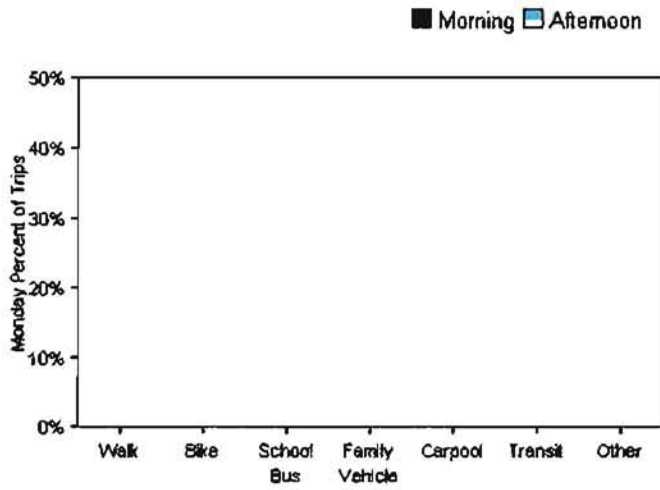
Morning and Afternoon Travel Mode Comparison

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Morning	1348	39%	0.5%	7%	44%	9%	0%	0.7%
Afternoon	1355	52%	1%	8%	32%	6%	0%	0.5%

Percentages may not total 100% due to rounding.

5.3 Appendix C: Student Travel Tally Results (continued)

Morning and Afternoon Travel Mode Comparison by Day



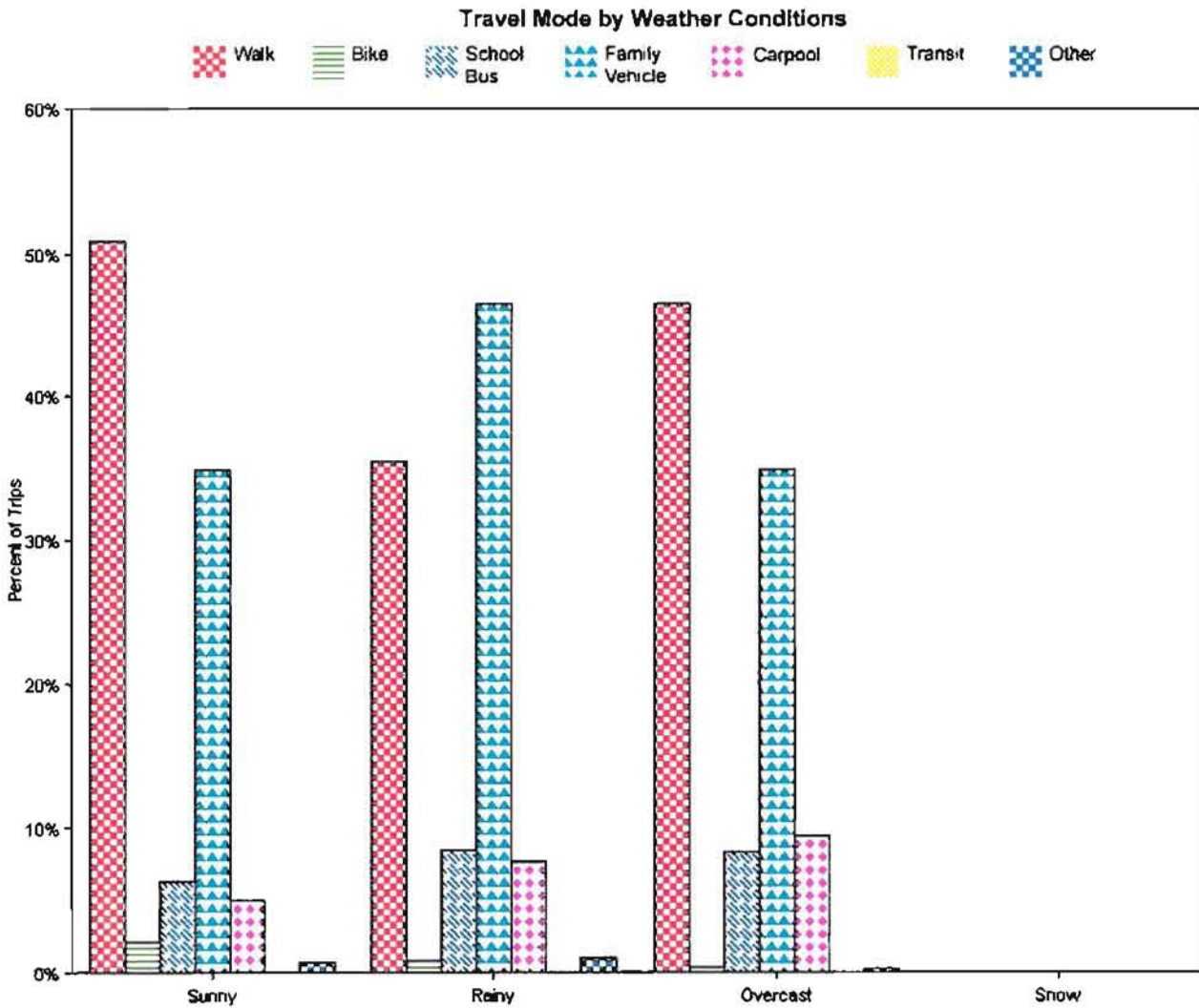
5.3 Appendix C: Student Travel Tally Results (continued)

Morning and Afternoon Travel Mode Comparison by Day

	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Monday AM		0%	0%	0%	0%	0%	0%	0%
Monday PM		0%	0%	0%	0%	0%	0%	0%
Tuesday AM	687	37%	0.4%	7%	46%	8%	0%	1%
Tuesday PM	691	49%	0.6%	9%	35%	6%	0%	0.6%
Wednesday AM	330	43%	0%	7%	40%	10%	0%	0%
Wednesday PM	333	57%	0.6%	9%	28%	6%	0%	0%
Thursday AM	331	39%	1%	6%	45%	8%	0%	0.6%
Thursday PM	331	55%	4%	7%	28%	5%	0%	0.9%
Friday AM		0%	0%	0%	0%	0%	0%	0%
Friday PM		0%	0%	0%	0%	0%	0%	0%

Percentages may not total 100% due to rounding.

5.3 Appendix C: Student Travel Tally Results (continued)



Travel Mode by Weather Condition

Weather Condition	Number of Trips	Walk	Bike	School Bus	Family Vehicle	Carpool	Transit	Other
Sunny	699	51%	2%	6%	35%	5%	0%	0.7%
Rainy	766	36%	0.8%	8%	46%	8%	0%	1%
Overcast	764	46%	0.4%	8%	35%	10%	0%	0.3%
Snow	0	0%	0%	0%	0%	0%	0%	0%

Percentages may not total 100% due to rounding.

5.4 Appendix D: Education Resources

Local Resources

Contact Active Transportation Alliance for training and teacher resources. Active Transportation Alliance offers curricula and instruction for multiple grade levels and courses, as well as walking and bicycling safety skills trainings. Visit <http://www.activetrans.org/education> for more information.

The League of Illinois Bicyclists offers downloadable bike safety sheets for Grades K-3 and Grades 3-7 focused on safe riding skills. The single-page format can easily be reprinted in newsletters, copied for bike rodeos, etc. Visit <http://www.bikelib.org/safety-education/kids/bike-safety-sheet/> to download or learn more.

Metra's Operation Lifesaver Train Safety Awareness Program provides free safety trainings for students from Pre-K to high school. Visit http://metrarail.com/content/metra/en/home/utility_landing/riding_metra/rail_safety_security/school_safety.html for details.

National Resources

The Safe Routes to School National Center offers a listing of educational resources searchable by state. To view, visit: <http://www.saferoutesinfo.org/program-tools/access-classroom-resources>

Visit the Safe Routes to School National Partnership for a downloadable "Bicycle and Pedestrian Curricula Guide." View the guide for a full inventory of bicycle and pedestrian curricula and several best practices and case studies. Available for download at: <http://www.saferoutespartnership.org/mediacenter/publications>

The National Highway Traffic Safety Administration publishes a free and comprehensive K-5 pedestrian safety curriculum available at <http://www.nhtsa.gov/ChildPedestrianSafetyCurriculum>.

5.5 Appendix E: International Walk to School Day Model Resolution

Sample International Walk to School Day Resolution

Whereas, the Safe Routes to School National Partnership, the Safe Routes to School National Center, the Illinois Department of Transportation, the Active Transportation Alliance, the Illinois Safe Routes to School Network, and schools across the State of Illinois are working together to promote Walk to School Day in Illinois; and

Whereas, the health and safety of our children is of highest concern to the citizens of Illinois; and

Whereas, a lack of physical activity plays a leading role in rising rates of obesity, diabetes, and other health problems among children and being able to walk or bicycle to school offers an opportunity to build activity into children's daily routine; and

Whereas, driving students to school by private vehicle contributes to traffic congestion and air pollution, creating over 25% of community traffic at the beginning and end of each school day; and

Whereas, an important role for parents and caregivers is to teach children about pedestrian safety and become aware of the difficulties and dangers that children face on their trip to school each day and the health and environmental risks related to physical inactivity and air pollution; and

Whereas, community members and leaders should make a plan to make immediate changes to enable Illinois' children to safely walk and bicycle in our communities and develop a list of suggestions for improvements that can be done over time; and

Whereas, children, parents, and community leaders around the world are joining together to walk to school and evaluate walking and bicycling conditions in their communities; and

Whereas, Walk and Bicycle to School Month in October and Walk and Bicycle to School Week the first week in October have proven to be helpful in encouraging children to safely walk and bicycle to school and in creating and promoting local Safe Route to Schools programs across the United States and throughout the world:

Therefore, Be It Resolved that, [INSERT MUNICIPALITY NAME] hereby proclaims the month of October [YEAR] as Walk and Bicycle to School Month [AND/OR] proclaims October [DATE, YEAR], International Walk to School Day. We urge all students, parents, teachers, administrators, schools, and school districts to participate in these events, and encourage everyone to consider the safety and health of children this month and every month.



A Century of Progress with Pride

September 11, 2012

To: Mayor Robert J. Lovero & City Council Members
From: Nicole Campbell, City Traffic Engineer
Re: Jefferson School Student Drop-off and Pick-up Plan

Staff members from School District 98, Jefferson School, the police department and city, along with Alderman Avila, met to develop a drop-off and pick-up procedure plan for Jefferson School.

The primary entrance to the school is on 16th Street. Parents will be directed to the north side of 16th Street between Home and Wenonah Avenues to line-up for student drop-off and pick-up. This area will be signed as no parking between 8am-9am and 2:30pm-3:30pm for a drop-off area. The intersection of 15th Street and Wenonah Avenue will be signed as a Do Not Enter for southbound traffic between the hours of 8am-9am and 2:30pm-3:30pm. This will relieve the congestion in the cul-de-sac. School officials will provide notices to parents, informing them of these procedures, in addition to reminding them of safe drop-off procedures in school zones. School officials will provide the necessary barricades and cones to direct traffic to the proper drop-off and pick-up areas. School staff will be made available to facilitate traffic movement around the school to the best of their ability. The bus cut-out areas will remain exclusively for school bus and emergency vehicle usage.

The target implementation date for this plan is October 1. This will allow time for posting signage and parent notification of this plan. This plan will be under a trial period for compliance and effectiveness. The Berwyn Police Department will be present at Jefferson School upon implementation of this plan to help facilitate a smooth transition from the current student drop-off practices to the new coordinated plan. If this plan is found to be effective during its trial period, ordinance updates for the changes above will be submitted for Council approval at a later date.

Recommendation

Staff recommends that the Jefferson School Student Drop-off and Pick-up Plan is approved by Council.

Sincerely,

Nicole Campbell, Traffic Engineer

The City of Berwyn



Anthony T. Bertuca
City Attorney

J-3

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2567
www.berwyn-il.gov

September 11, 2012

Thomas J. Pavlik
City Clerk
City of Berwyn
6700 W. 26th Street
Berwyn, Illinois 60402

Re: 11 L 013775

Dear Mr. Pavlik:

Please put this item on the September 11, 2012 agenda authorizing the settlement of the above referenced matter for the total of \$60,000.00, based upon City Council authority granted in Executive Session.

Very truly yours,

Anthony T. Bertuca

Anthony T. Bertuca
City Attorney

ATB:kmc

The City of Berwyn



Robert P. Schiller
Director of Public Works

J-4

A Century of Progress with Pride

Date: September 6, 2012

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommendation to approve the expenditure associate with the Proksa Park stormwater detention.

Bids will be opened on September 10, 2012 at 10:00 a.m. in the presence of the Berwyn Park District, a member of the design engineering firm of Frank Novotny & Associates and a member of Public Works for the "UNDERGROUND STORMWATER DETENTION SYSTEM" to be installed in Proksa Park. As previously discussed, this project is a partnership between the Berwyn Park District and the City of Berwyn to excavate and install a new City of Berwyn stormwater detention system to attempt to reduce flooding in the area.

Recommended Action;

On Monday, September 10, staff and engineer representatives will evaluate the bids associated with the installation of the underground stormwater detention system and prepare a recommendation for the City Council to vote on at their September 11 meeting. This project is budgeted within the Utility Fund.

Respectfully

Robert Schiller
Director of Public Works



September 6, 2012

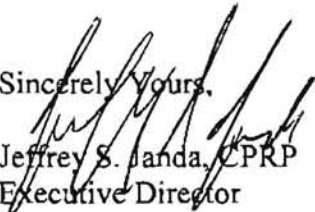
The Honorable Mayor Robert J. Lovero
and the Berwyn City Council
6700 West 26th Street
Berwyn, Illinois 6042

Dear Mayor Lovero,

The Berwyn Park District has scheduled a bid opening for the supply, construction, and installation of a Storm Trap underground storm water retention unit for Proksa Park on Monday, September 10, 2012. The park district requests that the City of Berwyn add an agenda item on the September 11, 2012 City Council meeting to discuss and concur with the potential awarding of a contract as related in the Intergovernmental Agreement between the City of Berwyn and the Berwyn Park District.

As mentioned, the bid opening is on Monday, September 10th so the bid results and Berwyn Park District Board action will be forth coming.

Sincerely Yours,



Jeffrey S. Janda, CPRP
Executive Director



Frank Novotny & Associates, Inc.

825 Midway Drive ♦ Willowbrook, IL ♦ 60527 ♦ Telephone: (630) 887-8640 ♦ Fax: (630) 887-0132

Civil Engineers/
Municipal Consultants

September 6, 2012

Mr. Robert Schiller
Director of Public Works
City of Berwyn
1 Public Works Drive
Berwyn, Illinois 60402

Re: **Ogden Avenue T.I.F. Alley Improvements
Phase 3**

Dear Bob:

Listed below and on the attached "Bid Tabulation", please find the results of the bid opening for the above-captioned project, as bid on September 5, 2012, at 2:00 p.m. Five (5) bids were received and tabulated, with errors being found that did not affect the bid order.

The low bidder was J. Nardulli Concrete, Inc., submitting a bid in the amount of \$342,043.52. J. Nardulli Concrete has performed similar work under the supervision of our office, and their performance and workmanship met the contract specifications. We, therefore, recommend that the Contract be awarded to **J. Nardulli Concrete, Inc., 3517 S. 60th Court, Cicero, IL 60804**, in the amount of **\$342,043.52**.

Please call if you have any questions regarding this matter.

Sincerely,

FRANK NOVOTNY & ASSOCIATES, INC.

John E. Fitzgerald, P.E.

JEF/ce
Enclosure
cc: File No. 10440

TABULATION OF BIDS

OWNER: CITY OF BERWYN
PROJECT DESCRIPTION: OGDEN AVENUE T.I.F. ALLEY IMPROVEMENTS - PHASE 3

PROJECT NO: 10440

BID OPENING: SEPTEMBER 5, 2012 @ 2:00 P.M.

Table with columns for Item No., Description, Unit, Quantity, and multiple columns for Engineers Estimates (Company Name, Unit Price, Amount). Includes sub-totals and bid error corrections.

TABULATION OF BIDS

OWNER: CITY OF BERWYN
 PROJECT DESCRIPTION: OGDEN AVENUE T.I.F. ALLEY IMPROVEMENTS - PHASE 3

PROJECT NO: 10440

BID OPENING: SEPTEMBER 5, 2012 @ 2:00 P.M.

Item No	Description	Unit	Quantity	Engineers Estimate		J. Nardull Concrete 3517 S. 60th Court Cicero, IL 60804 5% Bid Bond		G&M Cement Construction 58 W. Commercial Road Addison, IL 60101 5% Bid Bond		A. Lamp Concrete Entrepr. 1900 Wright Boulevard Schamburg, IL 60193 5% Bid Bond		Trigg Construction P.O. Box 235 West Chicago, IL 60185 5% Bid Bond		O'Land Construction 600 S. County Line Rd., #1N Bensenville, IL 60106 5% Bid Bond		Unit Price	Amount
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
39	Traffic Control and Protection	L.S.	1	10,000.00	10,000.00	18,000.00	18,000.00	18,000.00	18,000.00	10,000.00	10,000.00	5,000.00	5,000.00	9,850.00	9,850.00		
40	Insurance Provision-Complete	L.S.	1	4,000.00	4,000.00	2,600.00	2,600.00	1,500.00	1,500.00	6,500.00	6,500.00	5,000.00	5,000.00	2,500.00	2,500.00		
Totals:					496,884.50		342,043.62		392,178.50		396,515.70		430,197.00		462,899.50		
Bid Error Corrections:																	
37	Tree Removal (8 to 15 Inch Diameter)								560.00								
Total									307,188.50								
Corrected Totals ---							342,043.62		392,168.50		396,515.70		430,187.00		462,899.50		
Over / Under ----							-154,846.88		-104,715.00		-100,368.80		-68,887.50		-34,185.00		
Percent ----							-31.18%		-21.07%		-20.20%		-13.42%		-5.81%		



J-6

A Century of Progress with Pride

September 4, 2012

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Request authorization to request sealed proposals for City Hall Parking Lot reconstruction.

Staff is requesting approval from the City Council to proceed with a Request for Proposals for reconstruction of the parking lots on the east and west sides of City Hall. This proposal would include removal, regrading and paving of said parking lots. A detailed scope of services requested will be included as part of this RFP.

This is budgeted within the 100.26.35.5800 Public Works Capital Outlay.

Recommended Action

Staff recommends the City Council authorize the Public Works Director to draft a Request for Proposal for Parking Lot construction at City Hall.

Respectfully,

Robert Schiller
Director of Public Works

The City of Berwyn



Robert P. Schiller
Director of Public Works

J-1

A Century of Progress with Pride

September 6, 2012

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Authorization to request sealed proposals for sewer cleaning, televising and lining.

This is the first step in preparation of the upcoming streetscape improvements planned for the Depot District to revitalize this important area of Berwyn.

Staff is requesting approval from the City Council to proceed with the Request for Proposals (RFP) for sewer cleaning, televising and repairs within the depot district. This includes cleaning and televising all sewer main lines to identify any potential failures to the system and allow for repairs to be made prior to the installation of the streetscape. We are looking forward to beginning the pre-construction work for the Depot Streetscape Project. Maps will be included as part of this RFP to provide a clear understanding of the limits of each area.

This project is budgeted for in the Utility Fund.

Respectfully,

Robert Schiller
Director of Public Works

The City of Berwyn



Robert P. Schiller
Director of Public Works

J-8

A Century of Progress with Pride

Date: September 6, 2012

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommendation to award bid for the Cost Shared and CDBG Sidewalk programs.

Please be advised that bids will be opened on September 10, 2012 at 10:00 a.m. in the presence of the City Clerk, a member of our consulting engineering firm of Frank Novotny & Associates and a member of Public Works for the "COST SHARED AND CDBG SIDEWALK PROGRAMS". These programs are very popular and have been combined in an attempt to secure the best possible pricing.

This year's program was opened to residents in June 2012 and applications were accepted until August 24th. Sealed bids were released by Frank Novotny & Associates and a tabulation of bids and a recommendation to award will be provided for Council review on Tuesday.

Recommended Actions:

Staff recommends review of the tabulation of bids and recommendation to award and approve the award of the 2012 Cost Shared and CDBG sidewalk program.

Respectfully,

Robert Schiller
Director of Public Works

The City of Berwyn



Brian L. Pabst
City Administrator

A Century of Progress with Pride

September 11, 2012

To: Mayor Robert J. Lovero
Members of City Council

Re: **BID AWARD RECOMMENDATION REGARDING C.D.B.G. OFF-STREET PARKING IMPROVEMENTS, HUD ACTIVITY NO. 420**

Mayor and Members of City Council:

Please be advised that bids were opened for the "C.D.B.G. OFF-STREET PARKING IMPROVEMENTS, HUD ACTIVITY NO. HUD 420" project on September 10, 2012 at 10am in the presence of the City Engineer John Fitzgerald - Frank Novotny & Associates, Inc, a representative from the Clerk's office and the City Administrator. The project consists of installing an ADA compliant ramp on the north side of the BNSF railroad tracks, just east of Harlem Avenue, in order to balance handicap accessible parking on the south and north sides of the tracks.

John Fitzgerald has prepared separate correspondence that will be handed out at the council meeting regarding the bid tabulation.

Recommended Council Action: Award the project to the low bidder – MYS, Inc. in the amount of \$43,920.

Respectfully submitted,

Brian Pabst
City Administrator



K. Consent Agenda

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

September 7, 2012

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payroll August 29, 2012

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the September 11, 2012 meeting.

Payroll: August 29, 2012 in the amount of \$972,283.21.

Respectfully Submitted,

Nona N. Chapman
Budget Committee Chairman

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
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A handwritten signature in green ink, appearing to be "K. J. A.", is written over the address information.

September 7, 2012

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payables September 11, 2012 meeting

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the September 11, 2012 meeting.

Total Payables: September 11, 2012 in the amount of \$1,631,185.01.

Respectfully Submitted,

A handwritten signature in black ink, reading "Nona N. Chapman", is written in a cursive style.

Nona N. Chapman
Budget Committee Chairman

Payment Register

From Payment Date: 9/8/2011 - To Payment Date: 9/12/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
D1 - General Cash									
<u>Check</u>									
18878	08/29/2012	Open			Accounts Payable	American Legal Publishing Corporation	\$250.00		
18879	08/29/2012	Open			Accounts Payable	T. Garret	\$150.00		
18880	08/31/2012	Open			Accounts Payable	Able Printing Service	\$545.65		
18881	08/31/2012	Open			Accounts Payable	Able Printing Service	\$1,924.24		
18882	08/31/2012	Open			Accounts Payable	City of Homes	\$1,275.00		
18883	09/06/2012	Open			Accounts Payable	Toro Builders	\$1,293.00		
18884	09/12/2012	Open			Accounts Payable	1st Source America	\$2,055.58		
18885	09/12/2012	Open			Accounts Payable	A & A Sprinkler Company, Inc.	\$600.00		
18886	09/12/2012	Open			Accounts Payable	A C General Remodeling, Inc.	\$17,082.00		
18887	09/12/2012	Open			Accounts Payable	ABC Automotive Electronics	\$804.50		
18888	09/12/2012	Open			Accounts Payable	ABC Commercial Maintenance Services, Inc.	\$9,509.00		
18889	09/12/2012	Open			Accounts Payable	Able Printing Service	\$739.42		
18890	09/12/2012	Open			Accounts Payable	AETNA	\$36,346.20		
18891	09/12/2012	Open			Accounts Payable	Airgas North Central	\$113.54		
18892	09/12/2012	Open			Accounts Payable	All American Exterior Solutions	\$625.00		
18893	09/12/2012	Open			Accounts Payable	AmAudit	\$961.68		
18894	09/12/2012	Open			Accounts Payable	Amsterdam Printing and Litho Corporation	\$412.75		
18895	09/12/2012	Open			Accounts Payable	Anthony Chico	\$250.00		
18896	09/12/2012	Open			Accounts Payable	Aqua Chill of Chicago # 22	\$90.00		
18897	09/12/2012	Open			Accounts Payable	Art Flo Shirt and Lettering	\$631.50		
18898	09/12/2012	Open			Accounts Payable	Associated Technical Services, LTD.	\$771.12		
18899	09/12/2012	Open			Accounts Payable	Associated Tire and Battery	\$1,756.08		
18900	09/12/2012	Open			Accounts Payable	AT & T	\$7,142.23		
18901	09/12/2012	Open			Accounts Payable	AT & T	\$13,033.60		
18902	09/12/2012	Open			Accounts Payable	AT& T	\$1,654.26		
18903	09/12/2012	Open			Accounts Payable	AudioGo	\$637.14		
18904	09/12/2012	Open			Accounts Payable	Avery's Services	\$371.50		
18905	09/12/2012	Open			Accounts Payable	AWESOME Pest Service	\$725.00		
18906	09/12/2012	Open			Accounts Payable	B. Davids Landscaping	\$2,770.00		
18907	09/12/2012	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$413.56		
18908	09/12/2012	Open			Accounts Payable	Banc of America, Public Capital Corporation	\$5,512.68		
18909	09/12/2012	Open			Accounts Payable	Barbara Ziemba	\$17.17		
18910	09/12/2012	Open			Accounts Payable	Barge Terminal & Trucking	\$3,631.63		
18911	09/12/2012	Open			Accounts Payable	Berwyn Development Corporation	\$462,301.50		
18912	09/12/2012	Open			Accounts Payable	Berwyn Western Plumbing & Heating	\$1,455.90		
18913	09/12/2012	Open			Accounts Payable	Blackstone Audiobooks	\$63.75		
18914	09/12/2012	Open			Accounts Payable	Bluders Tree Service & Landscaping	\$1,200.00		
18915	09/12/2012	Open			Accounts Payable	Bourbonnais Suply Company, Inc.	\$771.12		
18916	09/12/2012	Open			Accounts Payable	Bradford Systems Corporation	\$108.00		
18917	09/12/2012	Open			Accounts Payable	Case Lots, Inc.	\$65.70		
18918	09/12/2012	Open			Accounts Payable	Cassidy Tire	\$541.96		
18919	09/12/2012	Open			Accounts Payable	Catching Fluid Power Inc.	\$187.37		
18920	09/12/2012	Open			Accounts Payable	Cermak Animal Clinic	\$109.00		
18921	09/12/2012	Open			Accounts Payable	Cesar Gallarzo	\$150.00		

Payment Register

From Payment Date: 9/8/2011 - To Payment Date: 9/12/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
18922	09/12/2012	Open			Accounts Payable	Chicago Builders Supply, Inc.	\$6,883.18		
18923	09/12/2012	Open			Accounts Payable	Chicago Defender	\$45.00		
18924	09/12/2012	Open			Accounts Payable	Chicago International Trucks, LLC	\$391.06		
18925	09/12/2012	Open			Accounts Payable	Chicago Office Technology Group	\$82.90		
18926	09/12/2012	Open			Accounts Payable	Citadel	\$90.00		
18927	09/12/2012	Open			Accounts Payable	Clearchannel Outdoor	\$15,500.00		
18928	09/12/2012	Open			Accounts Payable	Collision Centers Of America	\$935.00		
18929	09/12/2012	Open			Accounts Payable	Comcast Cable	\$72.75		
18930	09/12/2012	Open			Accounts Payable	ComEd	\$17,590.49		
18931	09/12/2012	Open			Accounts Payable	ComEd	\$8,644.13		
18932	09/12/2012	Open			Accounts Payable	Complete Temperature Systems, Inc.	\$2,105.00		
18933	09/12/2012	Open			Accounts Payable	Crime Analysts of Illinois Association, Inc.	\$30.00		
18934	09/12/2012	Open			Accounts Payable	D. Hauptman Company / Fold-A-Goal	\$741.00		
18935	09/12/2012	Open			Accounts Payable	Daedalus Books	\$154.94		
18936	09/12/2012	Open			Accounts Payable	Data Springs, Inc.	\$1,800.00		
18937	09/12/2012	Open			Accounts Payable	Debbie Hutchens	\$250.00		
18938	09/12/2012	Open			Accounts Payable	Deece Automotive	\$120.00		
18939	09/12/2012	Open			Accounts Payable	Dell Marketing, LP	\$3,832.58		
18940	09/12/2012	Open			Accounts Payable	Demco Educational Corporation	\$5,707.00		
18941	09/12/2012	Open			Accounts Payable	Diamond Graphics, Inc.	\$7,314.00		
18942	09/12/2012	Open			Accounts Payable	Diane Jepsen	\$100.00		
18943	09/12/2012	Open			Accounts Payable	Digital Photo	\$14.97		
18944	09/12/2012	Open			Accounts Payable	Don Morris Architects, PC	\$15,667.50		
18945	09/12/2012	Open			Accounts Payable	E & M Maintenance Group	\$1,735.00		
18946	09/12/2012	Open			Accounts Payable	Ecli Jerez Roofing, Inc.	\$7,700.00		
18947	09/12/2012	Open			Accounts Payable	Edmundo Miranda	\$66.50		
18948	09/12/2012	Open			Accounts Payable	eDot	\$440.00		
18949	09/12/2012	Open			Accounts Payable	Exelon Energy Company	\$464.13		
18950	09/12/2012	Open			Accounts Payable	Federal Express Corporation	\$47.63		
18951	09/12/2012	Open			Accounts Payable	Felco Vending, Inc.	\$142.00		
18952	09/12/2012	Open			Accounts Payable	Fire Safety Consultants, Inc.	\$1,975.00		
18953	09/12/2012	Open			Accounts Payable	Flash Electric Company	\$1,430.00		
18954	09/12/2012	Open			Accounts Payable	Fort Dearborn Life Insurance Company	\$5,623.48		
18955	09/12/2012	Open			Accounts Payable	Francisco Arenas	\$1,050.00		
18956	09/12/2012	Open			Accounts Payable	Freeman Fence, Inc.	\$10,125.00		
18957	09/12/2012	Open			Accounts Payable	Fullmer Locksmith Service, Inc.	\$18.00		
18958	09/12/2012	Open			Accounts Payable	G B Renovations, Inc.	\$1,475.00		
18959	09/12/2012	Open			Accounts Payable	G B Renovations, Inc.	\$1,475.00		
18960	09/12/2012	Open			Accounts Payable	Gabriel Sales	\$688.99		
18961	09/12/2012	Open			Accounts Payable	GALE	\$179.17		
18962	09/12/2012	Open			Accounts Payable	Gaylord Bros, Inc.	\$167.59		
18963	09/12/2012	Open			Accounts Payable	Gentil Dos Santos	\$40.00		
18964	09/12/2012	Open			Accounts Payable	GG Development Corp.	\$4,100.00		
18965	09/12/2012	Open			Accounts Payable	Gralnger	\$146.82		
18966	09/12/2012	Open			Accounts Payable	Great Lakes Automatic Door, Inc.	\$1,084.33		
18967	09/12/2012	Open			Accounts Payable	Great West Electric Supply Company	\$37.80		
18968	09/12/2012	Open			Accounts Payable	H-O-H Chemicals, Inc.	\$550.00		
18969	09/12/2012	Open			Accounts Payable	HD Supply Waterworks, LTD	\$19,700.00		

Payment Register

From Payment Date: 9/8/2011 - To Payment Date: 9/12/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
18970	09/12/2012	Open			Accounts Payable	Health Care Service Corporation	\$627,838.57		
18971	09/12/2012	Open			Accounts Payable	Heartland Consultants, Inc.	\$2,957.75		
18972	09/12/2012	Open			Accounts Payable	Home Depot Credit Services	\$12,110.50		
18973	09/12/2012	Open			Accounts Payable	Illinois Association of Chiefs of Police	\$100.00		
18974	09/12/2012	Open			Accounts Payable	Illinois Paper & Copier Company	\$218.60		
18975	09/12/2012	Open			Accounts Payable	InfoGroup, Inc.	\$1,554.00		
18976	09/12/2012	Open			Accounts Payable	Ingram Library Services	\$3,500.77		
18977	09/12/2012	Open			Accounts Payable	J. Sterling Morton High School	\$24,437.92		
18978	09/12/2012	Open			Accounts Payable	Jack Phelan	\$658.28		
18979	09/12/2012	Open			Accounts Payable	Jack's Rental, Inc.	\$490.19		
18980	09/12/2012	Open			Accounts Payable	James Frank	\$65.95		
18981	09/12/2012	Open			Accounts Payable	James R. Acanfora	\$396.00		
18982	09/12/2012	Open			Accounts Payable	Janet Casco	\$250.00		
18983	09/12/2012	Open			Accounts Payable	Jeffrey G. Boyajian	\$1,117.85		
18984	09/12/2012	Open			Accounts Payable	Jensen Reporting Service	\$125.00		
18985	09/12/2012	Open			Accounts Payable	Jim Wood	\$200.00		
18986	09/12/2012	Open			Accounts Payable	JNC Consulting, Inc.	\$2,000.00		
18987	09/12/2012	Open			Accounts Payable	John Tarullo	\$3,900.00		
18988	09/12/2012	Open			Accounts Payable	Juan Soto, Jr.	\$1,475.00		
18989	09/12/2012	Open			Accounts Payable	K's Quality Construction, Inc.	\$1,037.00		
18990	09/12/2012	Open			Accounts Payable	Kathleen Behrendt	\$195.15		
18991	09/12/2012	Open			Accounts Payable	Kathy Sexton	\$115.75		
18992	09/12/2012	Open			Accounts Payable	KB Lawn and Mulch	\$2,250.00		
18993	09/12/2012	Open			Accounts Payable	Laner Muchin Dombrow Becker Levin & Tech, Ltd	\$8,308.52		
18994	09/12/2012	Open			Accounts Payable	Laura Macias	\$55.00		
18995	09/12/2012	Open			Accounts Payable	Lawndale News	\$1,199.46		
18996	09/12/2012	Open			Accounts Payable	Louis & Gloria DeRiggi	\$1,475.00		
18997	09/12/2012	Open			Accounts Payable	Loyola EMS Office	\$30.00		
18998	09/12/2012	Open			Accounts Payable	Luis A Garcia	\$4.00		
18999	09/12/2012	Open			Accounts Payable	Luisa Sepulveda	\$150.00		
19000	09/12/2012	Open			Accounts Payable	Lynn Fulton	\$250.00		
19001	09/12/2012	Open			Accounts Payable	Lyons Tree Service, Inc.	\$7,370.00		
19002	09/12/2012	Open			Accounts Payable	Maria Romero	\$10.00		
19003	09/12/2012	Open			Accounts Payable	Maricela N. Leon	\$20.00		
19004	09/12/2012	Open			Accounts Payable	Martha Calvo	\$1,475.00		
19005	09/12/2012	Open			Accounts Payable	Martin-Aire Heating & Cooling, Inc.	\$15,000.00		
19006	09/12/2012	Open			Accounts Payable	McAdam Landscaping, Inc.	\$750.00		
19007	09/12/2012	Open			Accounts Payable	Medical Reimbursement Services, Inc.	\$6,560.00		
19008	09/12/2012	Open			Accounts Payable	Megan O'Malley	\$600.00		
19009	09/12/2012	Open			Accounts Payable	Menards	\$79.73		
19010	09/12/2012	Open			Accounts Payable	Menards	\$65.31		
19011	09/12/2012	Open			Accounts Payable	MES - Illinois	\$79.85		
19012	09/12/2012	Open			Accounts Payable	Metro Clerking, Inc.	\$20.00		
19013	09/12/2012	Open			Accounts Payable	Micro Marketing, LLC	\$55.48		
19014	09/12/2012	Open			Accounts Payable	Midwest Tape	\$239.92		
19015	09/12/2012	Open			Accounts Payable	Mike & Sons	\$7,860.45		
19016	09/12/2012	Open			Accounts Payable	Mike Luciano	\$280.00		
19017	09/12/2012	Open			Accounts Payable	MRA	\$21,451.75		

Payment Register

From Payment Date: 9/8/2011 - To Payment Date: 9/12/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19018	09/12/2012	Open			Accounts Payable	MTS Safety Products, Inc.	\$835.14		
19019	09/12/2012	Open			Accounts Payable	MVM, Inc.	\$1,464.12		
19020	09/12/2012	Open			Accounts Payable	NAEIR	\$120.25		
19021	09/12/2012	Open			Accounts Payable	Natalie Valdez	\$40.00		
19022	09/12/2012	Open			Accounts Payable	New World Systems	\$795.00		
19023	09/12/2012	Open			Accounts Payable	Nextel Communications	\$421.21		
19024	09/12/2012	Open			Accounts Payable	Odelson & Sterk, LTD	\$12,416.25		
19025	09/12/2012	Open			Accounts Payable	Office Depot	\$490.83		
19026	09/12/2012	Open			Accounts Payable	Office Equipment Sales	\$12,598.78		
19027	09/12/2012	Open			Accounts Payable	Old Town Fiberglass, Inc.	\$2,580.00		
19028	09/12/2012	Open			Accounts Payable	Olympic Cleaners	\$29.00		
19029	09/12/2012	Open			Accounts Payable	Orlando Diaz	\$2,400.00		
19030	09/12/2012	Open			Accounts Payable	PACE Vanpool	\$400.00		
19031	09/12/2012	Open			Accounts Payable	Paradise 4 Paws	\$132.30		
19032	09/12/2012	Open			Accounts Payable	Patrick N. Murray	\$2,187.50		
19033	09/12/2012	Open			Accounts Payable	Paul Gardner	\$31.97		
19034	09/12/2012	Open			Accounts Payable	Personalized Awards	\$129.08		
19035	09/12/2012	Open			Accounts Payable	Peter Steinhagen	\$600.00		
19036	09/12/2012	Open			Accounts Payable	PNC Equipment Finance	\$381.80		
19037	09/12/2012	Open			Accounts Payable	Poetry	\$26.00		
19038	09/12/2012	Open			Accounts Payable	Positive Promotions, Inc.	\$85.75		
19039	09/12/2012	Open			Accounts Payable	Professional Pest Control, Inc.	\$65.00		
19040	09/12/2012	Open			Accounts Payable	Promos 911, Inc.	\$369.41		
19041	09/12/2012	Open			Accounts Payable	Property Adventures Corporation	\$6,000.00		
19042	09/12/2012	Open			Accounts Payable	Quarry Materials, Inc.	\$141.52		
19043	09/12/2012	Open			Accounts Payable	R.D.V. Electric, Inc.	\$480.00		
19044	09/12/2012	Open			Accounts Payable	Ralph C Januszewski	\$40.00		
19045	09/12/2012	Open			Accounts Payable	Research Technology International	\$174.95		
19046	09/12/2012	Open			Accounts Payable	Richard C. Dahms	\$750.00		
19047	09/12/2012	Open			Accounts Payable	Robert R. Andreas & Sons	\$1,475.00		
19048	09/12/2012	Open			Accounts Payable	Robert R. Andreas & Sons	\$6,570.00		
19049	09/12/2012	Open			Accounts Payable	Robert R. Andreas & Sons	\$45,334.00		
19050	09/12/2012	Open			Accounts Payable	Roberto Hernandez	\$250.00		
19051	09/12/2012	Open			Accounts Payable	Roscoe Company	\$1,151.09		
19052	09/12/2012	Open			Accounts Payable	S-P-D- Incorporated	\$301.95		
19053	09/12/2012	Open			Accounts Payable	Sam's Club / GECRB	\$282.14		
19054	09/12/2012	Open			Accounts Payable	Secretary of State	\$105.00		
19055	09/12/2012	Open			Accounts Payable	Secretary of State	\$210.00		
19056	09/12/2012	Open			Accounts Payable	Secretary of State	\$194.00		
19057	09/12/2012	Open			Accounts Payable	Seguin RCA	\$5,460.00		
19058	09/12/2012	Open			Accounts Payable	Sergio Casas	\$40.00		
19059	09/12/2012	Open			Accounts Payable	Shane's Office Supply Company	\$46.50		
19060	09/12/2012	Open			Accounts Payable	Shoestring Business Marketing	\$1,816.59		
19061	09/12/2012	Open			Accounts Payable	SolarWinds	\$692.80		
19062	09/12/2012	Open			Accounts Payable	Special T Unlimited	\$1,040.89		
19063	09/12/2012	Open			Accounts Payable	Sprint	\$419.08		
19064	09/12/2012	Open			Accounts Payable	Standard Equipment Company	\$1,158.02		
19065	09/12/2012	Open			Accounts Payable	Strictly Sewers	\$9,900.00		
19066	09/12/2012	Open			Accounts Payable	Suburban Tree Consortium	\$575.00		
19067	09/12/2012	Open			Accounts Payable	Swank Motion Picture, Inc.	\$321.00		

Payment Register

From Payment Date: 9/8/2011 - To Payment Date: 9/12/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
19068	09/12/2012	Open			Accounts Payable	Sylvia Rendon	\$40.00		
19069	09/12/2012	Open			Accounts Payable	Tantor Media	\$177.56		
19070	09/12/2012	Open			Accounts Payable	Taylor Lazzara	\$320.00		
19071	09/12/2012	Open			Accounts Payable	Tele-Tron Ace Hardware	\$28.71		
19072	09/12/2012	Open			Accounts Payable	Tele-Tron Ace Hardware	\$236.92		
19073	09/12/2012	Open			Accounts Payable	Tele-Tron Ace Hardware	\$421.67		
19074	09/12/2012	Open			Accounts Payable	Terracon Consultants, Inc.	\$5,200.00		
19075	09/12/2012	Open			Accounts Payable	The AV Cafe	\$74.18		
19076	09/12/2012	Open			Accounts Payable	The Children's Clinic	\$1,103.31		
19077	09/12/2012	Open			Accounts Payable	The Library Store	\$124.04		
19078	09/12/2012	Open			Accounts Payable	Timothy Keske	\$702.44		
19079	09/12/2012	Open			Accounts Payable	Titan Outdoor, LLC	\$1,216.00		
19080	09/12/2012	Open			Accounts Payable	Tracey Bornheim	\$550.00		
19081	09/12/2012	Open			Accounts Payable	TransAct Technologies Inc.	\$91.08		
19082	09/12/2012	Open			Accounts Payable	Tyco Intergrated Security LLC	\$493.42		
19083	09/12/2012	Open			Accounts Payable	U.S. Cellular	\$139.00		
19084	09/12/2012	Open			Accounts Payable	Upstart, Inc.	\$212.58		
19085	09/12/2012	Open			Accounts Payable	US Gas	\$288.80		
19086	09/12/2012	Open			Accounts Payable	Walgreens Company	\$160.31		
19087	09/12/2012	Open			Accounts Payable	Wescon Underground, Inc.	\$5,000.00		
19088	09/12/2012	Open			Accounts Payable	West Payment Center	\$28.00		
19089	09/12/2012	Open			Accounts Payable	Zee Medical, Inc.	\$272.05		
Type Check Totals:									
01 - General Cash Totals						212 Transactions	\$1,631,185.01		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	212	\$1,631,185.01	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	212	\$1,631,185.01	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	212	\$1,631,185.01	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00

Payment Register

From Payment Date: 9/8/2011 - To Payment Date: 9/12/2012

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Total	212	\$1,631,185.01	\$0.00	

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	212	\$1,631,185.01	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	212	\$1,631,185.01	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	212	\$1,631,185.01	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	212	\$1,631,185.01	\$0.00

Robert J. Lovero
Mayor



Collections and
Licensing

K-3

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 749-8910
www.berwyn-il.gov

September 7, 2012

Honorable Mayor Robert J. Lovero
And Members of the City Council
Berwyn City Hall
Berwyn, Illinois 60402

Dear Mayor and Council Members:

Attached please find a list of business licenses which were issued by the Collection and Licensing Department for the month of August, 2012. Included are; storefronts, phone use only businesses as well as out of town contractors. I am also providing a list of businesses that have applied for a license with a current status of Application Review/Pending as well as businesses waiting for inspections with a status of Inspections Pending.

Respectfully,

A handwritten signature in black ink, appearing to read "Susan Bradley". The signature is written in a cursive style with a large loop at the end.

Susan Bradley
For John Wysocki
Finance Director

BERWYN BUSINESSES - LICENSED IN AUGUST, 2012 (STOREFRONTS)

<u>NAME</u>	<u>ADDRESS</u>	<u>CORP. NAME AND/OR OWNERS NAME</u>	<u>COMMENTS</u>
Big Guys	7021 W. Roosevelt Road	Brendan O'Connor	Restaurant (708) 307-5850
Lovely Nails (new owner)	7103 W. Roosevelt Road	Van Ngo	Nail Salon (708) 795-7870
Western Open MRI (previous location: 7049 Cermak Plaza)	6728 W. Cermak Road	Rafia Saleem, M.D.	Medical Office (708) 788-8900
Irma's Beauty Salon (new owner: formerly Milly's)	6909 W. Cermak Road	Irma Guerrero	Beauty Salon (708) 484-9424
Meijer's Marketplace	7111 W. Cermak Plaza	Marsha Solari, Store Manager	Grocery Marketplace (708) 795-3868
Eagle Petroleum USA, Inc. (new owner: formerly The Pride of Berwyn)	2945 S. Harlem Avenue	Salbinder Gadri	Filling Station/Mini Mart (708) 749-9039

BERWYN BUSINESSES - LICENSED IN AUGUST, 2012 (PHONE USE ONLY)

<u>NAME</u>	<u>ADDRESS</u>	<u>CORP. NAME OR OWNERS NAME</u>	<u>COMMENTS</u>
Elite Drive Services, Inc.	1627 S. Kenilworth Ave.	Yvette Gooden	Towing Service (773) 416-4450
Omar's Flooring & Carpentry	1917 S. Maple Ave.	Omar Martinez	Carpentry Contractor (708) 484-6169

**BUSINESS LICENSES ISSUED FOR AUGUST, 2012
OUT OF TOWN CONTRACTORS**

Page 1

<u>NAME</u>	<u>ADDRESS</u>	<u>CORP. NAME OR OWNERS NAME</u>	<u>COMMENTS</u>
Sundek of Illinois, Inc.	3810 Industrial Ave, Rolling Meadows	Sunkek of Illinois, Inc.	Contractor (Cement)
Red Fox Contractors Corp.	4217 26th, St., Chicago	Red Fox Contractors Corp.	Contractor (General)
Pinguis Heating & Air	4014 W. Grand, Chicago	Pinguis Heating & Air Cond. Inc.	Contractor (HVAC)
Kadra Masonry Corp	2918 Lotus, Chicago	Kadra Masonry Corp.	Contractor (Masonry)
Sign Co Plus, Inc.	749 Burdette, Glendale Hgts	Sign Co Plus, Inc.	Contractor (Sign Hanger)

Robert J. Lovero
Mayor



Charles D. Lazzara
Building Director

K-H

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-1427
www.berwyn-il.gov

September 6, 2012

Honorable Robert J. Lovero
Mayor of the City of Berwyn
Members of City Council

Re: Building and Local Improvement Permits

Gentlemen:

Attached hereto is the financial report of Building and Local Improvement Permits issued by the City of Berwyn for the month of August, 2012 along with a copy of Permit Statistics for this same period.

Respectfully,

Charles D. Lazzara, Director
Building Department

CDL:cr
encs.

Report Of Building Permits Issued By The City Of Berwyn

Thursday, September 06, 2012

Between: 8/1/2012 And 8/31/2012

Name and Address	Issued	Permit No.	Cost Of Improvements	Cost Of Permit
Beatrice & Guadalupe Gonzalez 3643 S. Grove Avenue	8/7/2012	Gar-B 7703-0	\$12,065.00	\$355.00
Gary Galvach 3642 S. Wesley Avenue	8/13/2012	Bldg-B 7704-0	\$218,000.00	\$5,960.00
L & B Guzman 2741 S. Ridgeland Avenue	8/16/2012	Bldg-B 7705-0	\$26,000.00	\$1,310.00
Jose & Maria Murguia 1909 S. Wisconsin Avenue	8/16/2012	Bldg-B 7706-0	\$78,500.00	\$3,715.00
Virginia Rosales 1446 S. Kenilworth Avenue	8/20/2012	Bldg-B 7707-0	\$400.00	\$340.00
Alejandro Diaz 1513 S. Ridgeland Avenue	8/23/2012	Gar-B 7708-0	\$8,580.00	\$230.00
Carlos Garcia 3409 S. Highland Avenue	8/23/2012	Bldg-B 7709-0	\$30,000.00	\$2,970.00
Pioneer of Berwyn, Inc. 6728 W Cermak Road	8/3/2012	Bldg-R 7594-3	\$0.00	\$610.00
GIH Berwyn LLC 3340 S. Oak Park Avenue	8/8/2012	Bldg-R 7663-2	\$0.00	\$240.00
9 Building Permits Issued During Period	Totals		<u>\$373,545.00</u>	<u>\$15,730.00</u>

Permits Issued By The Building Department

Thursday, September 06, 2012

Between: 8/1/2012 And 8/31/2012

<u>Building</u>	Permits Issued: 7	Cost of Improvements: \$352,900.00
<u>Dumpster</u>	Permits Issued: 7	Cost of Improvements: \$4,700.00
<u>Electrical</u>	Permits Issued: 44	Cost of Improvements: \$80,437.00
<u>Fence</u>	Permits Issued: 14	Cost of Improvements: \$23,891.00
<u>Garage</u>	Permits Issued: 2	Cost of Improvements: \$20,645.00
<u>HVAC</u>	Permits Issued: 13	Cost of Improvements: \$55,835.00
<u>Local Improvement</u>	Permits Issued: 180	Cost of Improvements: \$1,048,009.00
<u>Plumbing</u>	Permits Issued: 38	Cost of Improvements: \$77,694.00
<u>POD</u>	Permits Issued: 2	Cost of Improvements: \$100.00
<u>Roofing</u>	Permits Issued: 70	Cost of Improvements: \$395,765.55
<u>Sign</u>	Permits Issued: 5	Cost of Improvements: \$16,800.00
Total Permits: <u>382</u>		Total Improvements: <u>\$2,076,776.55</u>

Fees Collected

Backfill Inspection	\$180.00
Building Permit	\$5,935.00
Building Final	\$3,740.00

Permits Issued By The Building Department

Thursday, September 06, 2012

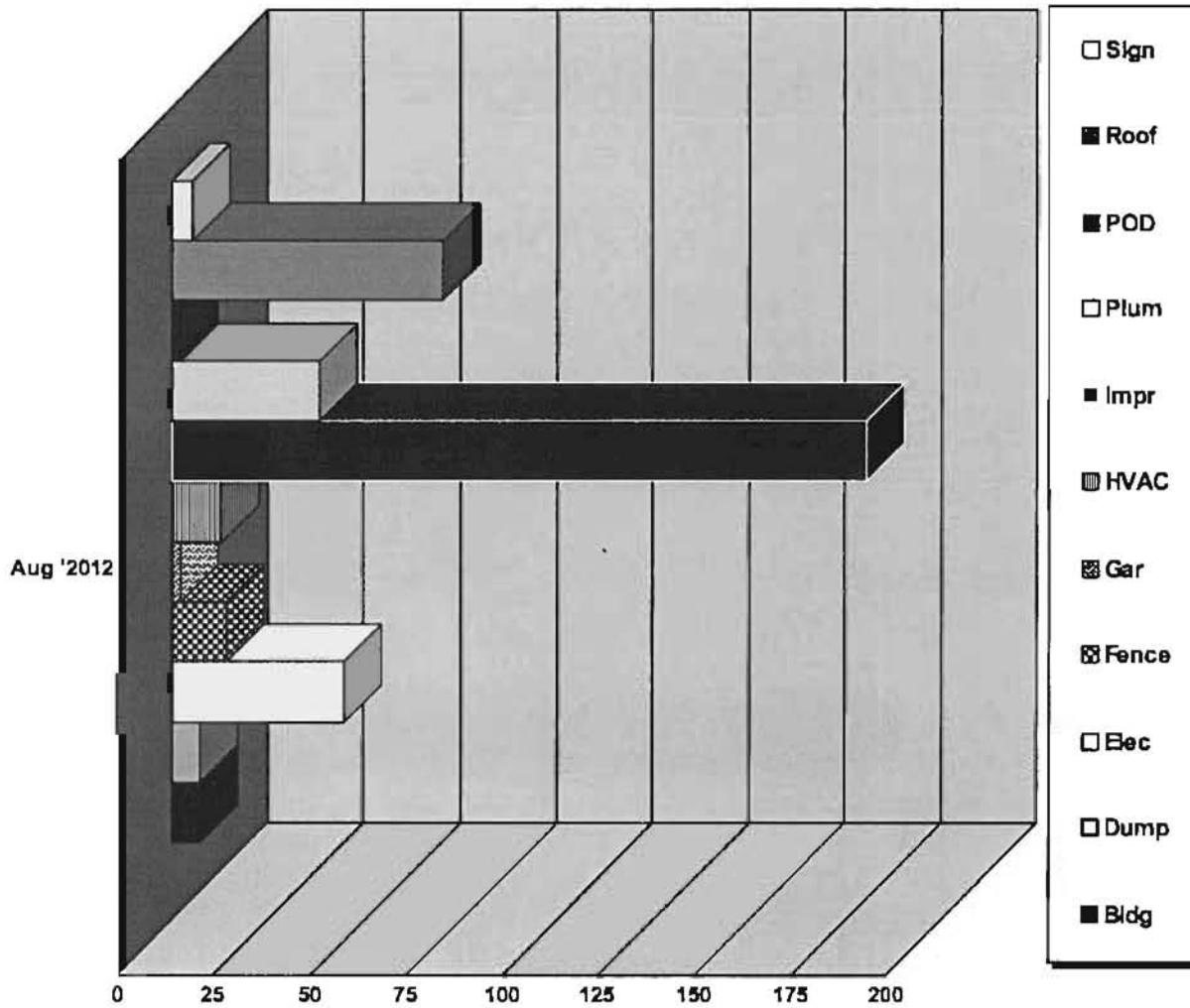
Between: 8/1/2012 And 8/31/2012

Local Improvement Permit	\$16,515.00
Electrical Fees	\$750.00
Electric (Underground)	\$250.00
Electrical Service	\$390.00
Electrical Inspection	\$6,450.00
Signs	\$1,225.00
Footing Inspection	\$125.00
Framing Inspection	\$1,765.00
Inspection	\$7,945.00
Fence Fees	\$455.00
Foundation Inspection	\$130.00
Plumbing Fees	\$1,640.00
Plumbing Inspection	\$4,600.00
Plumbing Inspection (Underground)	\$900.00
Post Hole Inspection	\$1,095.00
HVAC Permit	\$1,170.00
HVAC Inspection	\$2,310.00
Service Charge	\$4,085.62
Insulation/Fire Stopping Inspection	\$1,230.00
New Water Meter	\$375.00
Tap Fee	\$3,000.00
Demolition Fees	\$25.00
Dumpster	\$1,700.00
POD	\$100.00
Parkway Use	\$75.00
Parkway Inspection	\$150.00
Pre-Pour Inspection	\$2,730.00
Stack Test	\$650.00
Street Opening	\$225.00
Fine - Working Without Permit	\$500.00
Roof Covering Fees	\$5,280.00
Garage Permit	\$200.00
Gas Pressure	\$200.00
Fire Department	\$500.00
Miscellaneous Fees	\$50.00
Plan Review Fee - w/Permits	\$1,165.00
Total Fees Collected	\$79,810.62

Permits Issued

Thursday, September 6, 2012 11:20 AM

For Period Beginning 8/1/2012 And Ending 8/31/2012



Permit Detail

2012	August	Bldg	7
2012	August	Dump	7
2012	August	Elec	44
2012	August	Fence	14
2012	August	Gar	2
2012	August	HVAC	13
2012	August	Impr	180
2012	August	Plum	38
2012	August	POD	2
2012	August	Roof	70
2012	August	Sign	5

382

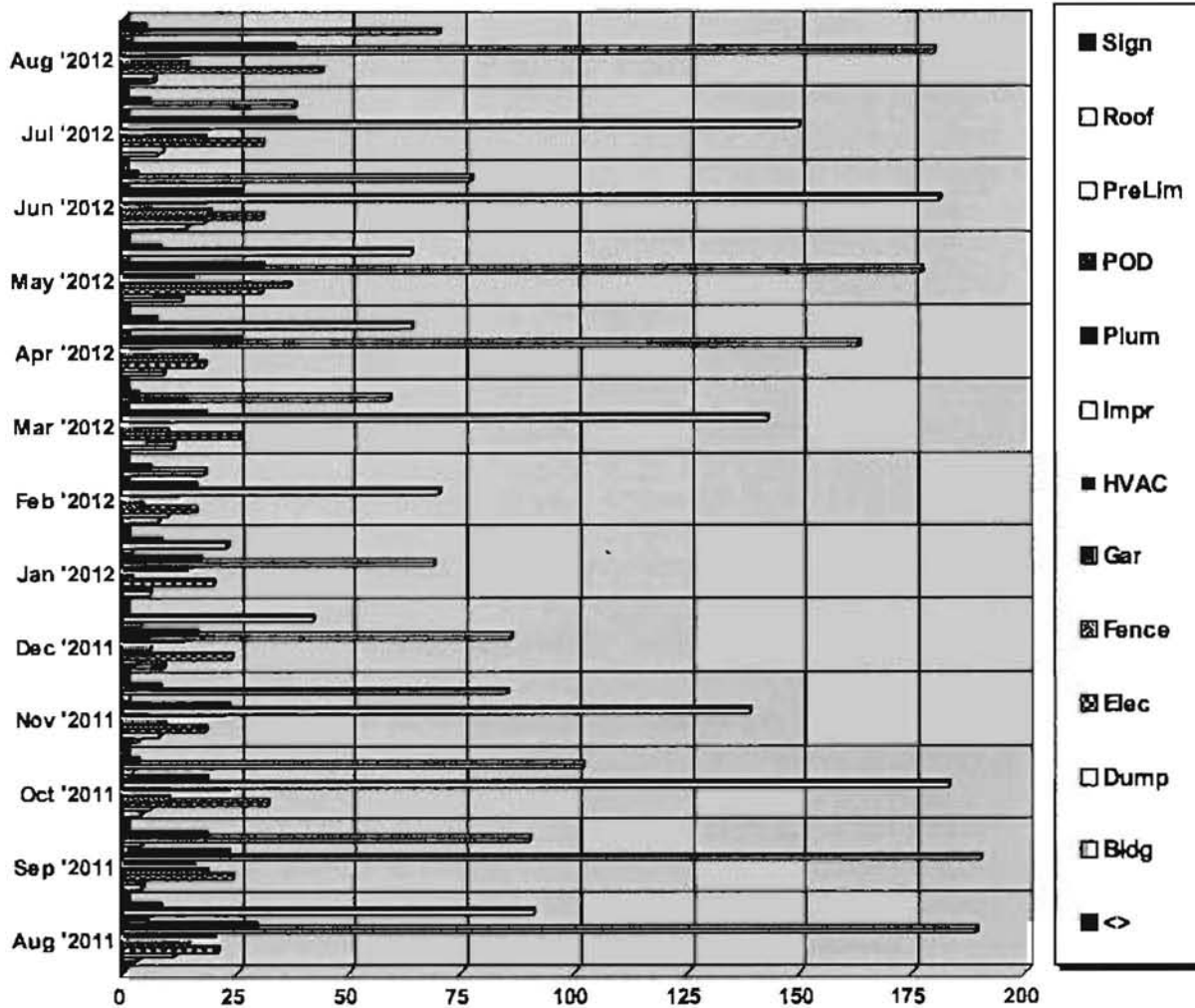
Total Permits Issued

382

Permits Issued

Thursday, September 6, 2012 11:21 AM

For Period Beginning 8/1/2011 And Ending 8/31/2012



Permit Detail

2012 August	Bldg	7
2012 August	Dump	7
2012 August	Elec	44
2012 August	Fence	14
2012 August	Gar	2
2012 August	HVAC	13
2012 August	Impr	180
2012 August	Plum	38
2012 August	POD	2
2012 August	Roof	70
2012 August	Sign	5

382

2012 June	Bldg	14
2012 June	Dump	18
2012 June	Elec	31
2012 June	Fence	19
2012 June	Gar	4
2012 June	HVAC	19
2012 June	Impr	181
2012 June	Plum	28
2012 June	Roof	77
2012 June	Sign	3

392

2012 July	Bldg	1
2012 July	Bldg	8
2012 July	Dump	9
2012 July	Elec	31
2012 July	Fence	18
2012 July	Gar	5
2012 July	HVAC	20
2012 July	Impr	150
2012 July	Plum	38
2012 July	Roof	38
2012 July	Sign	6

324

2012 May	Bldg	13
2012 May	Dump	7
2012 May	Elec	31
2012 May	Fence	37
2012 May	Gar	5
2012 May	HVAC	16
2012 May	Impr	177
2012 May	Plum	31
2012 May	PreLim	1
2012 May	Roof	64
2012 May	Sign	8

390

Permit Detail

2012	April	Bldg	9
2012	April	Dump	4
2012	April	Elec	18
2012	April	Fence	16
2012	April	Gar	3
2012	April	HVAC	7
2012	April	Impr	183
2012	April	Plum	28
2012	April	POD	1
2012	April	Roof	64
2012	April	Sign	7

318

2012	March	Bldg	11
2012	March	Dump	5
2012	March	Elec	26
2012	March	Fence	10
2012	March	Gar	3
2012	March	HVAC	12
2012	March	Impr	143
2012	March	Plum	18
2012	March	Roof	59
2012	March	Sign	3

290

2012	February	Bldg	8
2012	February	Dump	10
2012	February	Elec	18
2012	February	Fence	4
2012	February	Gar	4
2012	February	HVAC	13
2012	February	Impr	70
2012	February	Plum	16
2012	February	Roof	16
2012	February	Sign	6

165

2012	January	Bldg	6
2012	January	Dump	4
2012	January	Elec	20
2012	January	Fence	2
2012	January	Gar	1
2012	January	HVAC	15
2012	January	Impr	69
2012	January	Plum	17
2012	January	PreLim	2
2012	January	Roof	23
2012	January	Sign	8

167

2011	December	Bldg	9
2011	December	Dump	3
2011	December	Elec	24
2011	December	Fence	6
2011	December	Gar	6
2011	December	HVAC	14
2011	December	Impr	86
2011	December	Plum	16
2011	December	POD	1
2011	December	PreLim	4
2011	December	Roof	42
2011	December	Sign	1

212

2011	November		1
2011	November	Bldg	3
2011	November	Dump	8
2011	November	Elec	18
2011	November	Fence	9
2011	November	Gar	8
2011	November	HVAC	23
2011	November	Impr	139
2011	November	Plum	23
2011	November	POD	1
2011	November	PreLim	1
2011	November	Roof	85
2011	November	Sign	8

327

2011	October	Bldg	4
2011	October	Dump	6
2011	October	Elec	32
2011	October	Fence	10
2011	October	Gar	4
2011	October	HVAC	24
2011	October	Impr	183
2011	October	Plum	18
2011	October	POD	1
2011	October	PreLim	2
2011	October	Roof	102
2011	October	Sign	3

389

2011	September	Bldg	4
2011	September	Dump	3
2011	September	Elec	24
2011	September	Fence	18
2011	September	Gar	1
2011	September	HVAC	18
2011	September	Impr	190
2011	September	Plum	23
2011	September	POD	1
2011	September	PreLim	4
2011	September	Roof	90
2011	September	Sign	18

382

2011	August		1
2011	August	Bldg	3
2011	August	Dump	11
2011	August	Elec	21
2011	August	Fence	14
2011	August	Gar	9
2011	August	HVAC	21
2011	August	Impr	189
2011	August	Plum	29
2011	August	POD	5
2011	August	PreLim	1
2011	August	Roof	91
2011	August	Sign	8

403

Permit Detail

Total Permits Issued **4151**

K-5

Robert J. Lovero
Mayor



CITY OF BERWYN
CLERK'S OFFICE
2012 AUG 28 P 3:18

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

THOMAS J. PAVLIK
CITY CLERK

Date: 8/28/2012

Mayor Lovero & Members
Of the Berwyn City Council

Re: Block Party 9/15/2012 block of 2300 Clinton -

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 2300 block
of Clinton

The residents request permission to hold the event on 9-15-2012

With a rain date of 9-22-2012. We are aware of the ordinance
regarding block parties and will abide by all of them.

Thank you for your consideration.

Yours truly,

Rebecca Sosa -

Contact person is: Rebecca Sosa

Address is: _____

Phone number is: _____

****PLEASE RETURN 3-4 WEEKS PRIOR TO DATE REQUESTED****

WE THE UNDERSIGNED RESIDENTS OF THE 2300 BLOCK OF Clinton
DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON 9-15-2012
BETWEEN THE HOURS OF 8:00am AND 9:00pm, OUR RAIN DATE IS 9-22-2012.
ALL REFUSE MUST BE PLACED IN PROPER CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

ADDRESS
2317 Clinton Ave.
2322 Clinton
2322 Clinton
1100 231/2 S. Clinton
2308 Clinton Ave
2308 Clinton Ave -
2307 S. Clinton Berwyn
2307 S. Clinton Berwyn
2307 S. Clinton
Vacant -
2373 Clinton - Berwyn
2322 Clinton Berwyn
2322 Clinton -
2341 Clinton Ave. Berwyn
2348 - CLINTON AV.
- 2348 CLINTON AV.
- 2340 CLINTON
2338 Clinton
2338 Clinton
2331 S. Clinton Ave
2331 S Clinton Ave
2331 S Clinton Ave.

WE THE UNDERSIGNED RESIDENTS OF THE 2300 BLOCK OF Clinton
DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON 9-15-2012
BETWEEN THE HOURS OF 8:00AM AND 9:00PM, OUR RAIN DATE IS 9-22-2012

ALL REFUSE MUST BE PLACED IN PROPER CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

NAME

ADDRESS

2318 Clinton Ave
1 1 1 1 1 1 1 1
" " " " " "

2324 S. Clinton

2324 S Clinton

2326 Clinton Ave

2326 Clinton Ave

2314 Clinton

2316 Clinton

2316 Clinton

2314 Clinton

2314 Clinton

2304 Clinton Ave

2302 S Clinton Ave

2302 S Clinton Ave

2328 Clinton Ave

2328C Clinton Ave

WE THE UNDERSIGNED RESIDENTS OF THE 2300 BLOCK OF Clinton
DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON 9-15-2012
BETWEEN THE HOURS OF 8:00AM AND 9:00PM, OUR RAIN DATE IS 9-22-2012.
ALL REFUSE MUST BE PLACED IN PROPER CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

ADDRESS

2315 Clinton
2315 Clinton
~~2313 Clinton~~
2337 Clinton
+ Home
2337 Clinton
2336 CLINTON
Country for the month

C



Kiwanis Club of Berwyn

THE FIRST CONGREGATIONAL CHURCH OF BERWYN
6500 W. 34TH STREET
BERWYN, IL 60402

K-6

August 23, 2012

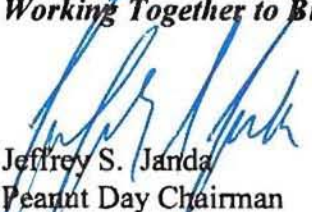
The Honorable Mayor Robert Lovero
and Members of the Berwyn City Council
City of Berwyn
6700 West 26th Street
Berwyn, Illinois 60402

Dear Mayor and City Council Members,

The Kiwanis Club of Berwyn would like to request permission to conduct its' **ANNUAL KIWANIS PEANUT DAY** activity on September 27, 28, and 29, 2012. As you are aware, the Kiwanis Club of Berwyn is local service organization that assists community groups with financial support. Each year, our organization relies heavily on a successful **PEANUT DAY** to make this financial assistance possible. All moneys raised stays within the community.

We thank you in advance for your cooperation in having the above dates granted for our project.

Working Together to Build a Better Berwyn,


Jeffrey S. Janda
Peanut Day Chairman
Kiwanis Club of Berwyn

K-1

August 22, 2012

Mayor Robert J. Lovero
City of Berwyn
6700 26th Street
Berwyn, IL 60402

Dear Mr. Lovero,

I am writing to request approval for our annual Berwyn-Cicero-Stickney CROP Hunger Walk. This year will mark our 27th annual walk, raising funds for hunger relief efforts locally and worldwide. 25% of the funds raised will stay local (with 2% going to the St. Leonard's Food Pantry, and 23% going to the Cicero-Berwyn-Stickney Anti-Hunger Foundation, which is annually ranked among the highest-volume food banks in all of Illinois.) 75% of the funds raised will go to Church World Service and their partners to assist with their worldwide hunger relief and disaster response efforts.

This year we plan to raise \$10,000 from area churches with 150-200 participants (adults as well as supervised children).

The planned route will be exactly the same as last year:

Starting at:
Faith Community Reformed Church
6825 West 40th Street
Stickney,

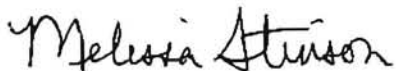
Ending at:
Trinity Community Church
7022 Riverside Drive
Berwyn

This year's walk will be held Sunday, October 14th, at 1:30 pm with registration at 1:00 pm.

August 22, 2012
Mayor Robert J. Lovero
Page 2

We would appreciate your approval of this event. Please feel free to contact me at (708) 749-2253 with any questions. Additional information can be found at www.cropwalk.org or by contacting Church World Service at 888-CWS-CROP. Questions regarding our local walk can also be directed to Rev. Christopher Poest at (708) 484-4268 or fccsticknev@sbcglobal.net.

Sincerely,



Melissa Stinson, Co-Chair
Berwyn-Cicero-Stickney CROP Walk Planning Committee

Enclosure

Copy to: Berwyn Fire Department
Berwyn Police Department
ESDA

Thomas J. Pavlik

Subject:  FW: St. Leonard School - Latin Heritage parade

From: SLPA Berwyn [<mailto:slpa.berwyn@gmail.com>]

Sent: Tuesday, August 28, 2012 9:42 PM

To: Thomas J. Pavlik

Cc: Wilson, Maureen - Principal

Subject: St. Leonard School - Latin Heritage parade

Mr. Pavlik,

Thank you for speaking with me today. As we discussed, as part of our Cultural Arts program, St. Leonard School would like to hold a short parade through the South Berwyn Depot District.

This parade is to honor National Hispanic Latino Heritage month. Each grade will be representing a different Latin country in art, music, and/ or dance on their float.

National Hispanic Latino Heritage Month

The Library of Congress, National Archives and Records Administration, National Endowment for the Humanities, National Gallery of Art, National Park Service, Smithsonian Institution and United States Holocaust Memorial Museum join in paying tribute to the generations of Hispanic Americans who have positively influenced and enriched our nation and society.

Each year, Americans observe National Hispanic Heritage Month from September 15 to October 15, by celebrating the histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America.

The observation started in 1968 as Hispanic Heritage Week under President Lyndon Johnson and was expanded by President Ronald Reagan in 1988 to cover a 30-day period starting on September 15 and ending on October 15. It was enacted into law on August 17, 1988, on the approval of Public Law 100-402.

The day of September 15 is significant because it is the anniversary of independence for Latin American countries Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua. In addition, Mexico and Chile celebrate their independence days on September 16 and September 18, respectively. Also, Columbus Day or Día de la Raza, which is October 12, falls within this 30 day period.

This Year's Theme:

"Many Backgrounds, Many Stories... One American Spirit"

Proposed date:

Friday Oct. 5, 2012 - 3pm kick off

Proposed route:

Staging & Start

34th & Clarence Ave running north

to Windsor running west

(at the corner of **Home** and **Windsor** we request a small area for an announce to explain the floats)

to Home running south

to 34th street running east

to Clarence Ave.

Parade consisting of:

10-12 vehicles

roughly 235 St. Leonard students and staff walking & riding

estimated time:

1.5 hr. (3:00pm- 4:30pm)

St Leonard School is rich in Latin heritage and we hope to celebrate our roots with the entire Berwyn community.

Please advise if there are any fees associated with this request or if there are any further details you may need to add to the City Council Agenda in September.