



City of Berwyn

City Council Meeting

July 23, 2013

- 
- A Pledge of Allegiance-Moment of Silence**
 - B. Open Forum**
(Topic Must Not Be on The Agenda)

BERWYN CITY COUNCIL MEETING

July 23, 2013

DEAR ATTENDEE.....THE MAYOR AND CITY COUNCIL WELCOME YOU. PLEASE KEEP IN MIND THAT THIS IS A MEETING OF THE MAYOR AND COUNCIL MEMBERS AS OPPOSED TO A PUBLIC HEARING WHERE ATTENDEES ARE ENCOURAGED TO PARTICIPATE. UNLESS INVITED BY THE MAYOR TO SPEAK, YOU ARE REQUESTED NOT TO INTERRUPT. IF YOU ARE RECOGNIZED BY THE MAYOR, PLEASE PREFACE YOUR REMARKS BY STATING YOUR NAME AND ADDRESS FOR THE RECORD. THANK YOU.

ROBERT J. LOVERO
MAYOR

THOMAS J. PAVLIK
CITY CLERK

AGENDA

ROLL CALL

- (A) PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE
- (B) OPEN FORUM - (TOPIC MUST NOT BE ON THE AGENDA)
- (C) PRESENTATION OF PREVIOUS MEETINGS MINUTES FOR APPROVAL
 - 1. REGULAR MEETING 7/9/13 AND COW 7/9/13
- (D) BID OPENING-TABULATIONS
- (E) BERWYN DEVELOPMENT CORP.-BERWYN TOWNSHIP/HEALTH DISTRICT
- (F) REPORTS AND COMMUNICATIONS FROM THE MAYOR
 - 1. PROCLAMATION-CONGRATULATE JOSEPH A. FICNER IV ACHIEVING HIGHEST LEVEL OF EAGLE SCOUT
 - 2. AMENDMENT TO ORDINANCE 232.03B
 - 3. REPLACEMENT AND APPOINTMENT OF ETHICS COMMISSION
 - 4. SALARY INCREASE OF AUXILIARY / PART TIME POLICE OFFICERS
- (G) REPORTS AND COMMUNICATIONS FROM THE CITY CLERK
- (H) COMMUNICATIONS FROM (ZONING) BOARD OF APPEALS
- (I) REPORTS AND COMMUNICATIONS FROM ALDERMEN, COMMITTEES, OTHER BOARDS AND COMMISSIONS
 - 1. FEJT-STREET SWEEPING OF CITY ALLEYS
 - 2. CHAPMAN-SEVENTH ANNIVERSARY FOR "OVER THE RAINBOW"
- (J) STAFF REPORTS
 - 1. CDBG-RESOLUTION TO ADOPT 2013 CDBG ANNUAL ACTION PLAN AND FIVE YEAR CONSOLIDATED PLAN
 - 2. BUSINESS LICENSE INSPECTOR-OFF THE TRAXX
 - 3. CITY ATTORNEY-SETTLEMENT OF CASE #WC 48320
 - 4. PUBLIC WORKS-EXECUTION OF GRANT DOCUMENT AND WAIVE SEALED BIDS AND ALLOW STAFF TO SEEK PROPOSALS FOR QUALIFIED FIRMS TO COMPLETE THE TREE INVENTORY

BERWYN CITY COUNCIL MEETING
July 23, 2013

5. PUBLIC WORKS-CERMAK ROAD T.I.F STREET LIGHTING IMPROVEMENTS, ENGINEERS PAY ESTIMATE #5 (FINAL) AND CHANGE ORDER #1
6. PUBLIC WORKS-ENGINEERING AGREEMENT WITH FRANK NOVOTNY & ASSOCIATES FOR DESIGN OF EAST AVENUE FOR 22ND STREET TO 31ST STREET

(K) CONSENT AGENDA: ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED IN ONE MOTION THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS. IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED AS THE FIRST ITEM AFTER APPROVAL OF THE CONSENT AGENDA

1. BUDGET CHAIR-PAYROLL- 7/23/13 \$1,092,699.71
2. BUDGET CHAIR-PAYABLES- 7/23/13 \$694,344.31
3. BUILDING AND LOCAL IMPROVEMENT PERMITS FOR JULY 2013
4. BLOCK PARTY-1200 HOME AVENUE-8/10/13 RAIN DATE 8/11/12
5. BLOCK PARTY-2700 KENILWORTH-8/10/13
6. BLOCK PARTY- 2300 WESLEY-8/10/13 RAIN DATE 8/17/13
7. BLOCK PARTY - 1300 WENONAH-8/3/13 RAIN DATE 8/10/13
8. BLOCK PARTY - 2700 GROVE-8/10/13 RAIN DATE 8/17/13
9. BLOCK PARTY-2100 SCOVILLE-8/3/13 RAIN DATE 8/10/13
10. BLOCK PARTY-1800 CLINTON-8/17/13 RAIN DATE 8/24/13
11. BLOCK PARTY-3100 MAPLE-9/7/13 RAIN DATE 9/14/13
12. ST MICHAEL AND ALL ANGELS CHURCH-RUMMAGE SALE 7/27/13 & 7/28/13
13. BLOCK PARTY-BIG GUY SAUSAGE STAND-1200 WENONAH-8/10/13 FROM 12PM TO 12PM
14. PAISANS CAR SHOW/STREET CLOSURE-7/29/12 - 9 TO 3 P.M.
15. GIRL SCOUTS-FALL PRODUCT PROGRAM OCTOBER 2013& COOKIE SALE-JANUARY 2014

ITEMS SUBMITTED ON TIME 28


THOMAS J. PAVLIK - CITY CLERK

In accordance with the provisions of the Americans with disabilities Act, any individual who is in the need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the City of Berwyn should contact Thomas J. Pavlik, City Clerk at 708/788-2660 as soon as possible before the meeting date.



**C. Presentation of Previous
Meeting Minutes for Approval**

ROBERT J. LOVERO
MAYOR



THOMAS J. PAVLIK
CITY CLERK

MINUTES
BERWYN CITY COUNCIL
JULY 9, 2013

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Boyajian, Paul, Fejt, Polashek, Avila and Laureto. Absent: Santoy. Avila made a motion, seconded by Polashek, to excuse Alderman Santoy. The motion carried by a voice vote.

Note: in the absence of Clerk Pavlik, Linda Degutis will be taking and preparing minutes of the meeting.

2. The Pledge of Allegiance was recited and a moment of silence was had for the family of Raymond Francis Egan, retired Berwyn Fire Department Lieutenant, Elvira Rivera Gonzalez, mother of Police Officer Manuel Rivera, Diane Warren, sister of Building Department employee Mary DelMedico and please keep Vinnie Bertuca brother of our City Attorney, Anthony Bertuca in your prayers during his recovery and the Men and Women on the streets of Berwyn protecting our safety, along with the Men and Women in the Armed Forces.
3. The Open Forum portion of the meeting was announced. The Mayor recognized Raymond Janik of 2646 Oak Park Avenue who submitted petitions and photos to City Council regarding the need for repairs in the alleys of 2600 Oak Park and Grove Avenue. Mr. Janik also complained he had been calling Public Works for past three weeks to remove the garbage from behind 2702 Euclid. Stanley Guza of 2648 Euclid spoke regarding the holes in the street and the need for repair, and said 2702 Euclid there is a 3 x 15 hole in the pavement. Mr. Mike Ottomanelli of 2621 Grove, stated he has been told there is an eight year wait to get his tree trimmed. The Mayor responded he would look into the matter when the director of Public Works returns. Alderman Chapman reminded everyone of Vintage In the Street on July 20, 2013 from 6 to 9 pm in Depot District. Alderman Polashek announced a Blood Drive at 6632 Cermak on August 3, 2013 from 9 to 2pm held for Hines Hospital.
4. The minutes of the Berwyn City Council meeting and the Committee of the Whole held June 25, 2013 were submitted. Thereafter, Avila made a motion,

BERWYN CITY COUNCIL MINUTES

July 9, 2013

seconded by Polashek, to concur and approve as presented. The motion carried by a voice vote.

5. The BDC submitted a communication regarding the Consideration for Loan Approval for real estate located at 6710-6710½ Cermak Road. The Mayor recognized Anthony Griffin, Executive Director who reviewed same. Thereafter, Polashek made a motion, seconded by Avila, to concur, and approve the five year loan for the address of 6710-6710½ as submitted in an amount not to exceed \$164,000. The motion carried by a roll call vote.
6. The Mayor submitted a communication regarding the Renewal of Contract with the Berwyn Development Corporation. Thereafter, Chapman made a motion, seconded by Boyajian, to concur, approve the four year extension of the contract and authorize the corporate authorities to affix their signatures thereto. The motion carried by a roll call vote.
7. The Mayor submitted a communication regarding IDOT Letter of Intent for Funding of Depot Streetscape Project. The Mayor recognized Evan Summers, Assistant City Administrator who reviewed. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approved as submitted and grant permission to the Mayor to affix his signature thereto. The motion carried by a voice vote.
8. The City Attorney submitted a communication regarding the settlement of case 12 CV 6258. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approve for payment in an amount not to exceed \$8,000. The motion carried by roll call vote.
9. Finance Director, David Jelonek submitted a communication regarding the renewal of Pitney Bowes Contract #043012-PIT for renewal of the postage machine due to expire in February 2014. Thereafter, Chapman made a motion, seconded by Avila, to waive the bidding procedures, except the contract at the rates not to exceed \$9,996.00 for year one and for \$12,372. for years two thru five. The motion carried by a roll call vote.
10. A motion by Avila, seconded by Polashek, to suspend the rules and bring forward item K-3 of the consent agenda a Block Party for the 6400 block of 33rd Street and corrected the date from July 27 to July 20, 2013. Thereafter Avila made a motion, second by Polashek to approve as amended. The motion carried by a voice vote.

The remaining Consent agenda Items were submitted:

BERWYN CITY COUNCIL MINUTES

July 9, 2013

- K-1 Budget Chair-Payroll-7/3/13 \$1,016,036.41-Approved
- K-2 Budget Chair-Payables-7/9/13 \$1,021,277.28-Approved
- K-4 Block Party- 2100 Wisconsin-8/24/13
- K-5 Block Party- 3400 Home Ave-7/27/13
- K-6 Block Party- 3100 Euclid-8/24/13 Rain Date 8/31/13
- K-7 Commodore Barry Post 256-Annual Picnic/Street Closure-8/25/13
- K-8 First Congregational Church-Festival/Street Closure-8/25/13
- K-9 Block Garage Sale-1800 Block of Clinton-7/13, 7/14 Rain date 7/20, 7/21

Thereafter, Avila made a motion, seconded by Laureto, to concur and approve the remainder of the Consent agenda by omnibus vote designation. The motion carried by a voice vote.

11. Alderman Paul reminded everyone of the Parking and Traffic Committee meeting for July 15, 2013 at 5:30 p.m. at City Hall, 6700 W. 26th Street, 2nd floor conference room.
12. There being no further business to come before the meeting, same was after a motion by Laureto, seconded by Avila, to adjourn at the hour of 8:25 p.m. The motion carried by a voice vote.

Respectfully submitted,

Thomas J. Pavlik, CMC
City Clerk

MINUTES
BERWYN CITY COUNCIL
COMMITTEE OF THE WHOLE
July 9, 2013

1. Mayor Lovero called the Committee of the Whole to order at 6:00 p.m; upon the call of the roll the following responded present: Chapman, Boyajian, Paul, Fejt, Polashek, Avila, and Laureto. Absent: Santoy. Avila made a motion, seconded by Polashek, to excuse Alderman Santoy. Motion carried by a voice vote.

Note: In the absence of Clerk Pavlik, Linda Degutis will be taking and preparing minutes of the meeting.

2. Sarah Gulezian, Center for Neighborhood Technologies is here to introduce Berwyn to Residential Real-Time Pricing Program which allows consumers to take control of your electricity costs. ComEd RRTP participants have saved on average over 15 percent on their electricity supply costs compared with what they would have paid on standard ComEd fixed-price rates. RRTP requires a 12 month commitment to the program and a \$.39 participation fee.
3. Assault Weapon ban discussion, the Mayor announced that all the aldermen have a copy of the proposed ordinance along with a packet of letters received from residents who are either for or against the assault weapon ban. The Mayor asked the aldermen if they had any questions or concerns regarding the ordinance before opening the floor to residents. Alderman Chapman inquired if it will include military in the amendment. Individuals who spoke regarding the assault weapon ban: John Janata 2300 East Avenue, Robert Mitchell, 89 McCarth Rd. Willmont, Ill, Recardo Ross 1537 Elmwood who asked for answers to the 12 questions, John Gorso 2702 Clinton, one of the co-authors of the original weapons ban for Berwyn, Darlene Corvet, police officer from LaGrange, Deloris Alvarado, 3439 Harvey, Christina Fedo, Moms Demand Action group, Nora Laporla, Christina Walner, OakPark, Phyllis Regal, and Mark Kolin, Oak Park.
7. Avila made a motion, seconded by Chapman, to adjourn the Committee of the Whole at 7:40 p.m. The motion carried by a voice vote.

Respectfully submitted,

Thomas J. Pavlik, CMC
City Clerk



D. Bid Openings Tabulations



**E. Berwyn Development Corp. –
Berwyn Township/Health District**



**F. Reports and Communications
From The Mayor**

The City of Berwyn



Robert J. Lovero
Mayor

A Century of Progress with Pride

PROCLAMATION

WHEREAS, Joseph A. Ficner IV started along the path to earning the status of Eagle Scout as a Cub Scout at St. Leonard Elementary School in 2001; and

WHEREAS, Joseph A. Ficner IV earned all the merit badges and scout ranks leading to Eagle Scout; and

WHEREAS, Joseph A. Ficner IV during his scouting career received the Arrow of Light Award and has taken on a variety of leadership positions in his troop including Chaplain Aid, Patrol Leader, Assistant Senior Patrol Leader, Quartermaster, Senior Patrol Leader, Troop Guide, and Venture Scouts President; and

WHEREAS, Joseph A. Ficner IV as a scout has received religious medals including the Light of Christ, Parvuli Dei, Ad Altare Dei, and Pope Pius XII; and

WHEREAS, Joseph A. Ficner IV as a student at St. Leonard's was selected as a Best of Berwyn finalist, received the St. Leonard Parent Association Award, received the Kathy Prato Service Award, and received the Ray Ryan Sportsmanship Award; and

WHEREAS, Joseph A. Ficner IV continued his education at Fenwick High School participating in a number of activities including concert band, wind ensemble band, Tri-M-Music Honor Society, and cross-country; and

WHEREAS, Joseph A. Ficner IV will be attending St. Louis University in the Fall of 2013 in the pre-med program; and

WHEREAS, Joseph A. Ficner IV as his Eagle Scout project organized a park clean up which involved the dredging of a local pond and creek to remove sticks, leaves, and debris from the pond's and creek's bed. Fourteen truckloads of debris were removed from the pond and creek. This project's goal was to correct the problems created by large downpours of rain, which caused the creek and pond to overflow and damage the surrounding park areas. As a result, the grass areas around the creek and pond were rejuvenated, there was an increase in the number of fish, waterfowl, geese, and other migrating birds using the area, and there were more people using the park due to the swamp-like conditions being removed.

NOW, THEREFORE, let it be proclaimed, that Mayor Robert J. Lovero and the City Council of Berwyn congratulate Joseph A. Ficner IV on achieving the highest level of Eagle Scout and wish him the best of luck in all his future endeavors.

Entered upon the records of the City of Berwyn this 23rd day of July 2013.

Robert J. Lovero
Mayor

Thomas J. Pavlik
City Clerk

The City of Berwyn



Robert J. Lovero
Mayor

F-2

A Century of Progress with Pride

Date: July 23, 2013

To: Members of City Council

Re: Amendment to Ordinance 232.03B

I have received a formal request from Division Commander Michael Cimiglia (see attached) for a change to be made to Ordinance 232.03B increasing the number of appointments to be made for Auxiliary Police Officers. I am asking City Council to refer this request to the Legal Department for review.

Respectfully,

Robert J. Lovero
Mayor



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT
"Serving with Pride"



Chief of Police
James D. Ritz

Division Commander Michael D. Cimaglia
6401 W. 31st Street
Berwyn Police Department
Berwyn, Illinois 60402
July 3, 2013

Honorable Robert J. Lovero
Mayor
City of Berwyn
6700 W. 26th Street
Berwyn, Illinois 60402

Dear Mayor Lovero:

I would like to make a formal request to change City of Berwyn Ordinance, Chapter 232, specifically Section 232.03, Sub-Section (B). The ordinance currently reads, "The city shall not appoint more than 65 auxiliary police officers".

I would like to change the ordinance to read, "The city shall not appoint more than 100 auxiliary police officers".

This ordinance change would have the following beneficial factors:

1. As you know the more auxiliary officers in the working pool, the easier it is to have someone readily available in a short time during an emergency situation; most auxiliary officers work full time jobs outside of the auxiliary police.
2. The more auxiliary officers in the working pool will make it easier to cover some of the major events within the City of Berwyn; such as the Houby Day Parade, Oktoberfest, Route 66 Car show, etc...
3. A larger working pool of auxiliary officers will also allow better monitoring of the number of hours that each officer works, to make sure that no officer goes over the threshold of allotted hours.

Changing this ordinance will NOT affect the city's budget. Auxiliary officers are only paid for the hours that they work, so the only increase would be to the number of auxiliary officers that are available to choose from.

Thank you for the consideration of this request.

Respectfully submitted,

Michael D. Cimaglia
Division Commander of Field Operations
Berwyn Police Department

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[Document](#)[Prev Chapter](#)[Next Chapter](#)[Table of Contents](#)[Sync TOC](#)[Framed Version](#)[Results](#)[Prev Hit](#)[Next Hit](#)

Berwyn, ILs Code of Ordinances

[PART TWO: ADMINISTRATION CODE](#)[TITLE SIX: ADMINISTRATION](#)[CHAPTER 232: POLICE DEPARTMENT](#)

CHAPTER 232: POLICE DEPARTMENT

Section

[232.01](#) Office of Police Chief[232.02](#) Part-time police officers[232.03](#) Auxiliary police officers***Cross-reference:****Abuse of or interference with police dogs, see § [616.13](#)**Assisting police officers, see § [604.01](#)**Board of Fire and Police Commissioners, see [Ch. 262](#)**Code Enforcement Department, see §§ [292.02](#), [292.03](#)**Duties of police officers regarding business licenses, see § [801.12](#)**False alarm service fees, see [Ch. 1068](#)**Fire and Police Committee, see § [210.15](#)**Impersonating police officers, see § [604.03](#)**Reimbursement of city for emergency services, see [Ch. 1066](#)**Resisting police officers; assisting escapes, see § [604.02](#)**Retirement age for members, see § [242.11](#)**Traffic control, see § [422.01](#)****Editor's note:****An ordinance setting forth rules and regulations for the*

reorganization of the Police Department was passed on April 24, 1978. Copies of the ordinance, as amended, may be obtained, at cost, at the City Hall.

Ordinance 93-52, passed September 28, 1993, approved an agreement for participation in the Northern Illinois Police Alarm System Organization (N.I.P.A.S.). Copies of the ordinance and agreement may be obtained, at cost, at the City Hall.

§ 232.01 OFFICE OF POLICE CHIEF.

There is hereby established the office of Police Chief. This office shall be appointed by the Mayor with the advice and consent of the City Council.

(1999 Code, § 232.001) (Ord. 05-17, passed 5-10-2005)

§ 232.02 PART-TIME POLICE OFFICERS.

(A) *Establishment of position.* There is hereby established the position of part-time police officer for the City Police Department. As used herein, **PART-TIME POLICE OFFICER** means a law enforcement officer who is employed on a part-time basis and whose accumulation of work hours will not exceed 1,560 hours annually. Part-time police officers must be able to successfully complete and pass the Peace Officer Wellness Evaluation Report (P.O.W.E.R.) Test, 40 hours of firearms training, basic training and state certification as required by ILCS Ch. 50, Act 705, § 8.2 and administered by the State Law Enforcement Officer's Training and Standards Board, and a probationary period of two years.

(B) *Appointment.* The Police Chief may appoint or remove part-time police officers from time to time as deemed necessary to serve the law enforcement needs of the city. The city shall not appoint more than 65 part-time police officers.

(C) *Status in the Department; authority of Police Chief.*

(1) Part-time police officers appointed pursuant to this section shall be members of the regular Police Department of the city (except for pension purposes) and shall not supervise or direct full-time members of the City Police Department. Part-time police officers shall not be used as permanent replacements for full-time sworn police officers.

(2) Part-time police officers shall perform duties as deemed necessary by the Police Chief to serve the law enforcement needs of the city. Part-time police officers shall at all time during the performance of their duties be subject to the direction and control of the Police Chief of the city or his or her designee. Part-time police

officers shall not be under the jurisdiction of the City Fire and Police Commission.

(D) *Residency requirement.* All part-time police officers must be citizens of the United States and shall reside within the boundaries of the counties of Cook, Lake, DuPage, Kane, McHenry and Will, prior to and at all times during their appointments.

(E) *Identification symbols.* Identification symbols worn by part-time police officers shall be different and distinct from those used by the full-time sworn members of the Police Department and shall be selected and chosen by the Police Chief.

(F) *Firearms.* A part-time police officer may carry a firearm with the permission of the Police Chief upon successful completion of required firearms training and certification as from time to time determined by the State Law Enforcement Training and Standards Board and the Police Department of the city. Firearms will be carried only by a part-time police officer when in uniform, in the performance of assigned duties, and while working on Department-approved private details within the corporate limits of the city.

(G) *Training.* Part-time police officers must be able to successfully complete and pass all requirements for certification as part-time police officers pursuant to Public Act 89-170 as administered by the State Law Enforcement Officer's Training and Standards Board. Part-time police officers may be required to attend additional training and department firearms qualifications as deemed necessary by the Police Chief or his or her designee. Part-time police officers will be expected to pay for any portion of training or testing that is not reimbursable.

(H) *Compensation.* Part-time police officers will be paid as provided and authorized by the corporate authorities of the city. Part-time police officers will be expected to pay for their own uniforms, firearms and other equipment necessary to perform their assigned duties.

(I) *Powers and duties.*

(1) Part-time police officers will have the following powers and duties when properly assigned and on duty:

- (a) To aid or direct traffic in the city;
- (b) To aid in control of natural or man-made disasters;
- (c) To aid in case of civil disorder;
- (d) To perform normal and regular police duties when

assigned by the Police Chief or his or her designee;

(e) To arrest or cause to be arrested, with or without process, all persons who break the peace or are found violating any city ordinance or any criminal law of the state;

(f) To exercise all other powers as conservators of the peace that the City Council may prescribe;

(g) To provide additional security as may be required; and

(h) To serve and execute all warrants for the violation of city ordinances or state criminal law.

(2) Part-time police officers will be required to follow the established policies, procedures and rules and regulations of the City Police Department.

(J) *Qualifications.*

(1) Part-time police officers must be of temperate habits, of sound health and must be physically able to perform assigned duties. A part-time police officer must submit to a background check and not have a felony arrest/conviction and must possess a valid/current state driver's license and firearms owner's identification card.

(2) A part-time police officer must be at least 21 years of age. No person may serve as a part-time police officer after attaining his or her sixty-fifth birthday. A part-time police officer must have at least 20/100 vision correctable to 20/20 and be void of color blindness; must have a high school diploma or G.E.D., college preferred; must have the ability to read, write, speak and understand the English language; and must be able to become certified as a part-time police officer by the State Law Enforcement Officer's Training and Standards Board within 18 months after the date of appointment.

(Ord. 99-27, passed 7-13-1999; Ord. 07-33, passed 6-26-2007)

☐ § 232.03 **AUXILIARY POLICE OFFICERS.**

(A) *Establishment of position.* There is hereby created the position of auxiliary police officer for the Police Department of the city. As used herein, **AUXILIARY POLICE OFFICER** means a law enforcement officer without conservator of the peace powers. An auxiliary police officer must successfully complete the 40-hour Mandatory Firearms Training Course and any other testing or training as required by the Police Department of the city and the State Law Enforcement Training and Standards Board, as from time to time supplemented and amended.

any and all training or testing that is not reimbursable.

(H) *Compensation.* An auxiliary police officer will be paid the hourly compensation for services as provided and authorized by the corporate authorities of the city. An auxiliary police officer will be expected to pay for his or her own uniforms, firearm, training and other equipment necessary to perform assigned duties.

(I) *Powers and duties.* An auxiliary police officer will be required to follow the established policies, procedures and rules and regulations of the Police Department of the city. An auxiliary police officer will have the following powers and duties when properly assigned and on duty:

- (1) To aid or direct traffic in the city;
- (2) To aid in control of natural or man-made disasters;
- (3) To aid in case of civil disorder; and
- (4) To perform duties when assigned by the Police Chief or his or her designee.

(J) *Qualifications.*

(1) An auxiliary police officer must be of temperate habits, of sound health and must be physically able to perform assigned duties. An auxiliary police officer must provide fingerprints and must submit to a background check and not have a felony arrest or conviction or other crime involving moral turpitude and must possess a valid and current state driver's license and firearms owner's identification card.

(2) An auxiliary police officer must be at least 21 years of age. No person may serve as an auxiliary police officer after attaining his or her sixty-fifth birthday. An auxiliary police officer must have at least 20/100 vision correctable to 20/20 and be void of color blindness; must have a high school diploma or G.E.D., college preferred; must have the ability to read, write, speak and understand the English language.

(Ord. 07-27, passed 6-11-2007)

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(B) *Appointment.* The Police Chief may appoint or remove an auxiliary police officer as from time to time deemed necessary to serve the law enforcement needs of the city. The city shall not appoint more than 65 auxiliary police officers. An auxiliary police officer will be employed on a part-time basis and shall not function on a full-time basis. An auxiliary police officer shall be considered an “at will” employee subject to removal at any time. An auxiliary police officer shall not be under the jurisdiction of the City Fire and Police Commission.

(C) *Status in the Department; authority of Police Chief.*

(1) An auxiliary police officer appointed pursuant to this section shall not be a member of the regular Police Department, shall not supplement regular members of the Police Department and shall not supervise or direct any member of the Police Department.

(2) An auxiliary police officer shall perform duties as deemed necessary by the Police Chief to serve the law enforcement needs of the city. An auxiliary police officer shall at all time during the performance of duties be subject to the direction and control of the Police Chief or his or her designee.

(D) *Residency requirement.* An auxiliary police officer must be a citizen of the United States and shall reside within the boundaries of the counties of Cook, Lake, DuPage, Kane, McHenry and Will prior to and at all times during his or her appointment.

(E) *Uniforms and identification symbols.* The uniform and identification symbols worn by an auxiliary police officer shall be different and distinct from those uniforms and symbols used by regular members of the Police Department of the city, and shall be selected and chosen by the Police Chief.

(F) *Firearm.* An auxiliary police officer may carry a firearm with the permission of the Police Chief upon successful completion of required firearms training and certification as from time to time determined by the State Law Enforcement Training and Standards Board and the Police Department of the city. Firearms will be carried only by an auxiliary police officer when in uniform, in the performance of assigned duties, and while working on Department approved private details within the corporate limits of the city.

(G) *Training.* An auxiliary police officer must be able to successfully complete and pass all requirements for an auxiliary police officer as administered by the State Law Enforcement Training and Standards Board and as required by the city. An auxiliary police officer may be required to attend additional training and Department firearms qualifications as deemed necessary by the Police Chief or his or her designee. An auxiliary police officer will be expected to pay for

The City of Berwyn



Robert J. Lovero
Mayor

F-3

A Century of Progress with Pride

July 23, 2013

Members of City Council

Re: Replacement and Appointment of Ethics Commission

Council Members:

I have spoken with Mr. Jaime Flores regarding his replacement on the Ethics Commission. I am recommending that Bonnie Buonicore fill this opening (see attached resume.)

I would ask that City Council concur in my recommendation of the appointment of Bonnie Buonicore as a member of the Ethics Commission with her term expiring on July 23, 2016.

I wish to thank Mr. Flores for his service.

Respectfully,

Robert J. Lovero
Mayor

Bonnie Buonicore

Objective

To work toward continuous improvement and serve our community while taking care to pay close attention to the needs of children, families, and the community members.

Experience

2006-Present **The Children's Center of Cicero/Berwyn**

Director of Education and Curriculum

- Coach and Mentor for the national Early Reading First Literacy Grant
- Assistant Teacher for NEIU Multicultural course
- ISBE Preschool for All Supervisor and Coordinator
- Lead committee to redesign lesson planning format to meet the Illinois Early Learning Standards needs
- Coach for NAEYC re-accreditation visit
- Developed cohesive Education Plan to meet the needs of the children and the requirements of various funding sources
- Developed Staff Professional Development Plan and Survey
- Updated Employee Orientation to meet criterion for NAEYC, DCFS, CEDA
- Created *Celebrating Excellence*, format for employees to celebrate with peers and to showcase individual or team via poster or power point
- Created *Honoring Excellence*, newsletter that highlights the positive achievements throughout our agency
- Nuestro Futuro Grant Administrator : Math and Language Skills

1995-2006 **The Children's Center of Cicero/Berwyn**

Director of the West Division

- Supervised Site and Program Coordinators at the Riverside Drive, Morton, and Piper locations
- Conducted Program Planning with Site Coordinators to ensure overall quality, DCFS requirements, NAEYC recommended practices
- Represented the Agency at local 708 Mental Health Board and United Way Board meetings
- Planned and facilitated agency training program
- Developed *Leadership 100%* training module for all supervisors
- DHS and Head Start program administration

1997-2000 **Morton College** **Cicero, IL.**

Adjunct Faculty

- College Instructor for Preschool Caregivers ECE 010
- Designed curriculum and obtained School Board and State approval for Preschool Caregivers ECE 009 which focuses on Infant and Toddler Development
- College Instructor for Preschool Caregivers ECE 009

1986-2005 **The Children's Center of Cicero/Berwyn**

Piper Site Coordinator/Teacher

- Ran day-to-day operations for preschool, daycare, and after school programs
- Planned staff schedules and staff meetings
- Served as liaison for District 100
- Conducted parent education for State Board of Education At-Risk Program

1985-1986 **J. Sterling Morton East High School**

1986-1987 **School District 100 Piper School At-Risk**

Special Education Assistant

1984-1985 **The Children's Center of Cicero/ Berwyn**

Head Start and School Age Teacher Assistant

Education

2006-2009 **Northeastern Illinois University** **Chicago, IL**

- Masters Degree in Early Childhood Special Education
- Type 04 Certification
- 4.0 GPA

2000-2002 **Aurora University** **Chicago, IL**

- Bachelor of Science in Professional Studies (BSPS) Major in GroupWork—Youth Programming, Leadership, and Management earned June 2, 2002
- Awarded Fellowship to complete BSPS, Group Work Program
- Summa Cum Laude

1998-1999 **Center for Early Childhood Leadership**
National Louis University

- *Taking Charge of Change*— Early Childhood Leadership Seminars
- *The Next Step*—Early Childhood Leadership Seminars

1982-1984 **Morton College** **Cicero, IL**

- AA Liberal Arts and Sciences
- Member of Student Senate
- Phi Rho Phi, President
- Speech Team National Bronze Medal Winner

**Professional
Organizations/
Committees**

Kiwanis Club of Berwyn President 2012-2013, 2013-2014
Berwyn Early Childhood Partnership, School District 100
Early Childhood Advisory Committee, Morton College
NAEYC: National Association for the Education of Young Children
AAUW: American Association of University Women Happenings Board Chair
Northeastern Illinois University Advisory Committee

The City of Berwyn



Robert J. Lovero
Mayor

F 4

A Century of Progress with Pride

Date: July 23, 2013

To: Members of City Council

Re: Salary Increase of Auxiliary / Part-time Police Officers

I have received a formal request from Division Commander Michael Cimaglia (see attached) for the increase in salaries of the Auxiliary / Part-time Police Officers. I am asking City Council to refer this request to the Budget Committee for review.

Respectfully,

Robert J. Lovero
Mayor



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT

"Serving with Pride"



Division Commander Michael D. Cimaglia
6401 W. 31st Street
Berwyn Police Department
Berwyn, Illinois 60402
July 3, 2013

Honorable Robert J. Lovero
Mayor
City of Berwyn
6700 W. 26th Street
Berwyn, Illinois 60402

Dear Mayor Lovero:

I would like to make a formal request to yourself and the Budget Committee to increase the salaries of the Auxiliary /Part-time Police Officers.

Currently that salary structure is as follows:

1. Auxiliary Police Chief--\$17.00 per hour;
2. Auxiliary Deputy Police Chief--\$16.50 per hour;
3. Auxiliary Police Lieutenant--\$16.00 per hour;
4. Auxiliary Police Sergeant--\$15.50 per hour;
5. Auxiliary Police Officer (over one year)--\$15.00; and,
6. Probationary Auxiliary Police Officer (under one year)--\$14.00 per hour.

Although Auxiliary Police Officers are not full-time sworn police officers, they play a very important role within the City of Berwyn and the Berwyn Police Department. To name just a few of their responsibilities, Auxiliary Officers:

- a. Patrol the city streets and assist full-time officers when needed;
- b. Conduct prisoner watches when prisoners are incarcerated outside of the police department, such as the hospital;

6401 West 31st St Berwyn, IL 60402 - Emergency 9-1-1 -708-795-5600 – Fax 708-795-5627
www.berwynpolicedepartment.com

- c. Direct traffic during emergency situations, including blizzards, floods and heat waves, etc...;
- d. Transport prisoners into the police station;
- e. Work as security during all of the City of Berwyn's major events, such as; Houby Parade, Oktoberfest, Route 66 Car Show, Cruise Nights, etc...;
- f. Conduct residential and business foot patrols

Auxiliary Officers make themselves available at minutes' notice and work during all types of weather and emergency situations. Auxiliary Officers also are responsible for the purchasing and up-keep of their own uniforms and equipment.

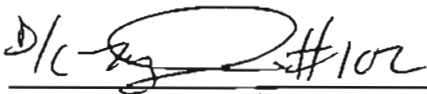
Because of the reasons that I have mentioned and so many more that have not been mentioned, I am requesting the Auxiliary Police pay scale be increased to the following:

- a. Auxiliary Police Chief--\$20.00 per hour;
- b. Auxiliary Police Deputy Chief--\$18.50 per hour;
- c. Auxiliary Police Lieutenant--\$17.50 per hour;
- d. Auxiliary Police Sergeant--\$16.50 per hour;
- e. Auxiliary Police Officer (over one year)--\$15.50 per hour; and,
- f. Probationary Auxiliary Police Officer (under one year)--\$14.00 per hour.

I am requesting that the pay scale increases take effect on January 1, 2014; I realize that this request will probably be referred to the City of Berwyn's budget Committee.

Thank you for the consideration of this request.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D/C Cimaglia #102", written over a horizontal line.

Michael D. Cimaglia
Division Commander of Field Operations
Berwyn Police Department



**G. Reports and Communication From
The City Clerk**



**H. Communications From (Zoning)
Board of Appeals**



**I. Reports and Communications From
Aldermen, Committees other Boards
and Commissions**

ROBERT W. FEJT
ALDERMAN 4TH WARD
Berwyn, Illinois

I-1

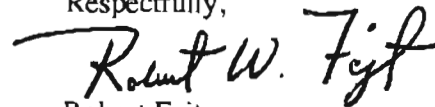
July 18th, 2013

To: Mayor Lovero and Members of the City Council
Re: Street Sweeping of City Alleys

I would like to propose a monthly cleaning of the alleyways in Berwyn for the months of June, July, August and possibly September. I believe this would help clean debris as well as aid in the control of any rodent problems. The Public Works Street Cleaning Crew would run the sweeper through the alley instead of the streets on that one assigned day of each month. This would not create any additional scheduling, time or cost. I believe these 3 to 4 months are the lightest in regards to street debris. The Spring and Fall months require weekly street cleaning due to trees either in bloom or losing leaves.

I ask this request be forwarded to the Public Works Committee for review and recommendation for implementation for the remaining months of this year.

Respectfully,



Robert Fejt
4th Ward Alderman

1-2

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

July 19, 2013

Mayor Robert J. Lovero
Members of the Berwyn City Council
Berwyn City Hall

SUBJECT: 7th Anniversary for "Over The Rainbow" on Thursday 7/25 from 7p to 10p at Karasek Park

Ladies and Gentlemen,

The ice cream business in the depot "Over The Rainbow" will be celebrating their 7th Anniversary this Thursday July 25th from 7p to 10p at Karasek Park. They will have life-size cardboard cutouts of the Wizard Of Oz characters throughout Karasek Park. There will be a yellow brick road leading from the park to the ice cream shop and the front of the shop will resemble the Emerald City. They will also be giving out free ice cream to all children dressed as Wizard Of Oz characters; sounds like a lot of fun in the depot!

This event is in conjunction with the Berwyn Library and the Berwyn Park District. Jeff Janda will be bringing out a movie projector and screen and Tammy Clausen got them a license to show a 1 hour cartoon movie of the Wizard Of Oz featuring Tom & Jerry. They plan on showing the movie around 8:30 (dusk).

I am requesting the closure of Kenilworth Ave. along side of the park (to be on the safe side) from Windsor south to the alley.

I am requesting City Council approval to grant permission for this event. Police, Fire, and Public Works support is necessary and contingent upon your approval.

Thank you for your consideration.

Sincerely,

Nona N. Chapman
1st Ward Alderman



J. Staff Reports

City of Berwyn
Department of Community Development

TO: Mayor Robert J. Lovero

FROM: Cynthia Montavon, Director
Community Development Department

DATE: July 15, 2013

RE: Resolution to Adopt
2013 CDBG Annual Action Plan and
Five Year Consolidated Plan

Dear Mayor Lovero:

The attached Resolution and Copy of the City's 2013 Annual Action Plan and Consolidated Plan for Program Years 2013 through 2017 (the "Plans") are submitted for the City Council's approval at the July 23, 2013 City Council Meeting. Prior to the City Council Meeting, there is a Public Hearing on the Plans during the Committee of the Whole Meeting.

The City continues to be successful in meeting most of its community development goals in spite of the negative effects of the foreclosure crisis and economic downturn that Berwyn and the nation have experienced. The use of CDBG funds has been a tremendous asset in the City's efforts during these times.

The City has been successful in obtaining additional funding commitments through such new funding sources as the Cook County HOME Consortium, the State's NSP Program, CDBG-R, and Homeless Prevention and Rapid Re-Housing Program (HPRP). In addition, through its relationships with its public and private partners, the City continues to encourage owners to invest in their property's upkeep and care, create new jobs, and to address the social and economic distress that foreclosures have created.

The Plans continue these efforts, and it is in the best interest of the City to receive CDBG funds for housing and related needs of low and moderate income persons. Should you have any questions regarding the Plans, please feel free to contact me.

Thank you for your prompt consideration of this Resolution.

Sincerely,

Cynthia Montavon, Director

Mayor Robert J. Lovero * Cynthia Montavon, Director
6420 West 16th Street, Berwyn, Il. 60402
(708) 795-6850 * (708) 749-9457

RESOLUTION NO. 2013 - _____

**A RESOLUTION APPROVING THE CITY OF BERWYN'S
"CONSOLIDATED PLAN FOR PROGRAM YEARS 2013-2017,
And ANNUAL ACTION PLAN FOR PROGRAM YEAR 2013 "
FOR COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") FUNDS,
AND FOR AUTHORIZATION TO SUBMIT SAME TO THE UNITED STATES
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD")**

WHEREAS, the City of Berwyn ("CITY") is a Home Rule Unit of Government pursuant to and as defined in Article 7 Section 6 (a) of the 1970 Illinois Constitution; and

WHEREAS, said Section of the Constitution authorizes a home rule unit of government to exercise any power, and perform any function, pertaining to its government affairs; and

WHEREAS, the 1970 Illinois Constitution, Article VII Section 10 and the Intergovernmental Cooperation Act provide authority for intergovernmental cooperation; and

WHEREAS, the City will receive an annual grant from HUD for CDBG Programs, and the amount of said grant for October 1, 2013 to September 30, 2014 ("Program Year 2013") is expected to be \$1,172,275;

WHEREAS, the Mayor and the City Council have determined it is in the best interest of the City to receive CDBG funds from HUD for housing and related needs of low and moderate income persons; and

WHEREAS, the Community Development Department developed an Annual Action Plan for Program Year 2013 and also a Five Year Consolidated Plan for Program Years 2013 through 2017, pursuant to HUD regulations and in accordance with a Citizen Participation Plan which meets HUD's requirements; and

WHEREAS, the City developed the 2013 Annual Action Plan and Five Year Consolidated Plan to promote the development of a viable urban community, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for low and moderate income persons, in conformance with HUD Act of 1974, as amended, and the HUD regulations applicable thereto; and

WHEREAS, after due deliberation the City Council finds it would be in the best interest of the CITY to approve and submit the CITY's 2013 Annual Action Plan and Five Year Consolidated Plan for Program Years 2013 through 2017 as drafted by the CITY's Department of Community Development.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS, as follows:

SECTION 1:

That the Corporate Authorities of the CITY hereby approve the 2013 Annual Action Plan and Five Year Consolidated Plan for Program Years 2013 through 2017 in substantially the same format as attached hereto and made a part hereof as Exhibit A, and said final draft is hereby authorized to be submitted to HUD.

SECTION 2:

That all proper publications having taken place, public hearings having been held and the 2013 Annual Action Plan and Five Year Consolidated Plan for Program Years 2013 through 2017 having been available for public comment for over thirty days, all public comments and responses shall be included and submitted to HUD pursuant to Section 1 above.

SECTION 3:

That the Mayor and City Clerk are hereby directed and authorized to enter into on behalf of the CITY all contracts necessary and proper to fully implemented the 2013 Annual Action Plan and Five Year Consolidated Plan for Program Years 2013 through 2017; including, but not limited to, all contracts receiving or distributing any allocations of CDBG funds therein, all contracts under the Single Family Rehab Program, and as otherwise required to implement the 2013 Annual Action Plan and Five Year Consolidated Plan for Program Years 2013 through 2017.

SECTION 4:

That this Resolution shall be in full force and effect from and after its passage and approval according to the law.

PASSED this 23rd day of July, 2013

Thomas J. Pavlik, City Clerk

Voting Aye:

Voting Nay:

Absent:

Absent:

Deposited in my office this 23rd day of July, 2013

Thomas J. Pavlik, City Clerk

APPROVED this 23rd day of July, 2013

Robert J. Lovero, Mayor

City of Berwyn, Illinois Community Development Department



2013-2017 Consolidated Plan

Program Year 2013 Annual Action Plan

DRAFT

Executive Summary

ES-05 Executive Summary - 91.300(c), 91.320(b)

1. Introduction

As a grantee of community development block grant (CDBG) funds, the City of Berwyn is required to prepare and submit a consolidated plan that addresses housing and community needs and an annual action plan that outlines the strategy for addressing those needs on a priority basis. These plans and applications for CDBG funding are submitted to the U.S. Department of Housing and Urban Development (HUD), which is authorized by statute and federal appropriations to fund eligible activities that meet these local priority goals and objectives and authorized national objectives. This consolidated plan covers Fiscal Years 2013 – 2017, and the accompanying action plan covers the first fiscal year of that five-year period, October 1, 2013-September 30, 2014.

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

This five-year consolidated plan outlines priority objectives and outcomes based upon the identified housing, community development, and economic needs of the City of Berwyn, and especially those primarily benefiting low- and moderate-income persons and geographic areas. Priority needs include:

- Housing Rehabilitation and Blight Reduction
- Public Facilities and Infrastructure
- Supportive Housing and Services

As described below, the City's one and five year objectives are targeted to addressing these priority needs.

Outcomes are based upon measures and indicators mandated by HUD.

3. Evaluation of past performance

Despite the fact that the City's CDBG entitlement funding has declined over the past few years, Berwyn has increased its efforts to preserve and rehabilitate its affordable housing stock and provide additional assistance to the City's social service, special needs, and homeless shelter providers. At the end of each program year, the City reports these accomplishments and progress in meeting its objectives in its Comprehensive Annual Performance and Evaluation Report (CAPER).

Among its other achievements, the City has participated in the Neighborhood Stabilization Program (NSP), Community Development Block Grant Recovery (CDBG-R), and the Homeless Prevention and Re-housing Program (HPRP). This participation was designed to address the negative impacts of the foreclosure crisis and economic downturn and focus on those geographic areas and households in greatest needs.

In this regard, the City made the decision to direct more funding to those direct, hands-on service providers, allowing limited funds to go directly to addressing urgent needs. All of the City's CDBG allocation benefited low- and moderate-income households and geographic areas.

This is the third consolidated plan that the City has prepared. Over that time, the City has developed its administrative capacity through its Community Development Department (CDD) and other line departments, strengthened its relationships with the Berwyn Development Corporation and other local agencies, and formed new partnerships with adjoining municipalities, Cook County, and the State of Illinois. It has updated its Analysis of Impediments to Fair Housing report and plan and reached out to the business, nonprofit, and philanthropic sectors to leverage funding and encourage citizen participation and consultations as described below.

A new director of CDD was appointed in January. The CDD is taking this opportunity to bolster its staffing and reexamine all of its administrative procedures and policies. It fully anticipates that these steps will strengthen its ability to manage the City's CDBG Program and leverage these and other funds responsibly.

4. Summary of citizen participation process and consultation process

The Community Development Department (CDD) is the lead agency that administers the City of Berwyn's Community Development Block Grant (CDBG) Program. Berwyn's consolidated and action planning process involves collaboration with a number of public, private, and governmental agencies and organizations that provide housing, economic development, health care, and social services, as well as the opportunity to hear from individuals and community groups and stakeholders. The City's Citizen Participation Plan governs this citizen participation process. In addition, the City's Community Relations Commission provides guidance on fair housing matters and the award of CDBG public service funds.

Needs Assessment

NA-05 Overview

Needs Assessment Overview *NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)* Summary of Housing Needs

What are the most common housing problems?

Berwyn's most common housing problems are those associated with an aging housing stock - functional obsolescence, lead-based paint, and declining condition. Over 75 percent of the city's owner housing and 62% of its rental units were built prior to 1950, and while the majority is in good condition, some homes are showing signs of deferred maintenance and the need for rehabilitation. In addition, the rash of recent mortgage foreclosures has left some housing vacant and unkempt. The City has kept this situation in check and remained diligent against incipient decline, utilizing its housing rehabilitation, codes, and blight enforcement programs to deter this neglect.

While it is difficult to find any short-term benefit in these foreclosures and the recent economic downturn, Berwyn's housing has become more affordable to many - those not affected by job loss or financial decline. However, many senior homeowners and others have lost much of their equity and may not be able to move to more suitable housing. As a result, new buyers, many with extended families and children, are facing limited housing options and potential overcrowding.

Are any populations/household types more affected than others by these problems?

Not surprisingly, households with lower incomes experience a greater share of housing problems than those with higher incomes. Extremely low-income households are the most vulnerable, and extremely low-income seniors have the largest share of housing needs.

The elderly are also most vulnerable to the problems associated with an aging housing stock. They are often confronted with multiple accessibility issues as they age-in-place, and in some cases, suffer the inability to maintain their homes.

For larger households, the smaller number of bedrooms found in many of Berwyn's rental units tends to cause crowding, and the unmet demand for larger units tends to drive up prices for those larger units in short supply.

Those with disabilities also suffer a shortage of appropriate housing. Providers estimate approximately 1,150 Berwyn with developmental disabilities require housing and supportive services. Agencies such as Seguin Services, Seguin RCA, and Oak-Leyden Developmental Services report waiting lists for adult group homes and children in foster care and an unmet need of nearly 1,000 persons.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent

risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness.

Foreclosed households are the population experiencing the most imminent risk of residing in shelters or becoming unsheltered. In addition, a larger number of low-income renters are paying more than 30% of their income for housing, suggesting that they may be at risk.

In 2012, Berwyn had over 200 foreclosure sales and over 600 new foreclosure filings. These foreclosures occurred throughout the city. While it is difficult to generalize about the income and family composition of these households, approximately 60% of the foreclosed homeowners are Hispanic, while approximately 40% of cost-burdened renters are Hispanic. Hispanics tend to have larger households with children and earn less than other race and ethnic groups in Berwyn.

Disproportionately Greater Need

Overall, housing needs of race and ethnic groups mirror their percentage of Berwyn's total population. Two exceptions: Hispanics 50-80% AMI experience a higher percentage of housing problems than other races/ethnicities, but still below their percentage of the total population. Similarly, Whites earning below 30% have a disproportionate housing cost burden, but remain below their percentage of the total population. This latter statistic may be attributable to Berwyn's relatively large number of long-time elderly residents.

Cost Burden

Owners and renters experience housing cost burden (greater than 30% of income) differently in Berwyn. Housing cost burden increases for those renters with lower incomes; for owners, the cost burden increases with income. The exception is for elderly owners who follow the trend for renters: lower income elderly owners were cost-burdened in greater number than those elderly owners with higher incomes. This suggests that these elderly owners may have bought their homes when they had higher incomes, and with the loss of that income, they have become cost-burdened.

These trends hold for those with cost burdens greater than 50% of income, although there is a significant drop in the number of renters earning 50-80% AMI, suggesting that rents are more affordable to this income group than for those with lower incomes.

With less federal assistance and rising housing costs, it is likely that housing mobility and choice will be more restricted in the future. Increased efforts to maintain and improve access to credit, capital, and banking services and products for low- and moderate-income households will be

required. The City of Berwyn remains committed to promoting non-discrimination and ensuring fair and equal housing opportunities for all.

Crowding

Owners and renters experience similar issues with crowding based on income, but crowding is more of an issue for renters overall. This is due in large part to the number of smaller rental units.

Condition

Berwyn joins other suburban Cook County municipalities as a member of the West Cook County planning region. The West region has a substantial number of affordable housing units, but many face functional obsolescence and require substantial modernization and rehabilitation. It appears that more substandard units, lacking complete plumbing or kitchen facilities, are rental than owner-occupied. Almost 70 percent of the region's multi-family housing is over 40 years. Additionally, the supply of affordable housing with physical accommodations for people with special needs is insufficient and must be increased.

Nature and Extent of Unsheltered and Sheltered Homelessness, including Rural Homelessness

The Alliance to End Homelessness in Suburban Cook County last conducted a bi-annual point-in-time survey of homeless populations through the County on January 2013. The survey includes counts for sheltered and unsheltered homeless persons.

The trend since 2005 has been that individual homeless persons are declining slightly, while the number of homeless persons in families with children has increased somewhat. Many of the sheltered populations were victims of domestic violence and their families, who were provided transitional housing. Others suffered from serious mental illness, chronic substance abuse, and veterans.

Of special interest are the chronically homeless, some who are unsheltered. In addition, many populations served by social service agencies are at-risk of becoming homeless – elderly, persons with severe mental illness and disabilities, substance abusers, and those living with HIV/AIDS. Organizations are serving many of these individuals, but there are more who are at-risk and not receiving assistance.

The Alliance to End Homelessness in Suburban Cook County places Berwyn in the Western Region, which includes nine service areas (Norwood Park, Leyden, Proviso, River Forest, Oak Park, Riverside, Cicero, Lyons, and Stickney) in addition to Berwyn. Their report for that District shows the racial and ethnic breakdown for those sheltered and unsheltered.

Despite the commitment, and advances, in battling homelessness, such factors as cuts in mental health in- and out-patient/client services, benefit cessation for the unemployed, and a decrease in day labor and short-term employment suggest that the transition to stable housing and assistance is at risk of losing the momentum and progress made recently in ending homeless.

While the number of homeless is relatively small, the scale and complexity of the problems encountered by those who are homeless or at risk of being homeless will grow as tough economic times and budget cuts undermine the service continuum. Finding subsidies and operating support to build and procure permanent supportive housing and to fund ongoing services for the homeless will affect all those in need of assistance.

Berwyn has adopted the housing-first model, which provides housing as a first step to social stability and then offers services to stabilize and support that tenure. Berwyn's providers have created a comprehensive service system to address homelessness, including an emergency shelter system, services for youth and young adults, victims of domestic violence and veterans. Facility-based transitional housing provides up to 24 months of shelter, but it is difficult to find permanent housing for the chronically homeless and those who are disabled, have chemical dependencies, or mental illness.

Describe mainstream services, such as health, mental health, and employment services to the extent those services are used to complement services targeted to homeless persons. List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

The delivery of homeless services is wrapped around the goal of providing and supporting permanent housing to those who are homeless or at risk of being homeless. Clearly, prevention is the preferred path to avoiding more costly and disruptive alternatives. A wide range of interventions, including rental and utility assistance, legal counseling, and institutional discharge planning, are available.

Once the emergency or transitional period has passed, a number of permanent housing alternatives are offered, if not always available, including job training and placement, continuing education, substance abuse treatment, and health/mental health care. These services are part of a holistic strategy to help those who are placed in permanent housing keep their homes.

For example, the HUD-VA Supportive Housing Program is a joint effort to move veterans and their families out of homelessness and into permanent housing. HUD provides private rental housing assistance through its Housing Choice Voucher Program (Section 8), and the VA offers clinical and supportive services through its health care system to secure and maintain permanent housing through intensive case management.

NA-45 Non-Homeless Special Needs Assessment - 91.205 (b,d)

Characteristics of Special Needs Populations

Housing and Supportive Service Needs and Determination

Public Size and Characteristics of Population with HIV / AIDS

A number of special needs populations have been identified, and many are receiving shelter and services from Berwyn's social agencies and supportive housing providers. These populations include the elderly and frail elderly, persons with disabilities (mental, physical, developmental), persons with HIV/AIDS and their families, youth, and veterans.

For many populations and conditions, the State and federal government do not provide capital funding as part of their funding for services. Agencies must find other sources for shelter development and rehabilitation. Needed improvements include and address such essential items as accessibility, safety, and security. CDBG funds have been a major source of that funding, and with HUD appropriations uncertain, alternative funding must be found.

People with Disabilities

Nationally, as much as 25% of the U.S. population have some type of disability, many with mobility and self-care limitations. Housing for these populations must be accommodating and often, supported by additional services and care. According to the *Persons with Disability in Metropolitan Chicago Report*, many people with disabilities are unable to work and are on very limited incomes. An aging population is likely to increase this number. See also *Disability Status Report: Illinois and reports from the Great Lakes ADA Center*.

Many persons with disabilities are children who need care from birth to address physical disabilities that are often accompanied by behavioral challenges. A large number of these children need specialized foster care when their biological parents are unable to deliver adequate care. In some of these cases, the biological parent(s) may be trained and given the support necessary to reunite their families. In other cases, agencies like Seguin Services must step in. Seguin alone serves approximately 400 adults and 200 children in Chicagoland.

For adults with special needs, residential care may extend to community integrated living arrangements providing care in a group setting. Shared living arrangements may require skilled staffing and supervision up to 24 hours each day. Other arrangements may provide intermittent residential care and both in-home and weekend respite care.

Elderly populations may need additional assistance and services to remain in their homes as they become frail and disabled. Case management and residential services, including visits by physicians and therapists, must provide the level of care that enables seniors to age-in-place.

Elderly and Frail Elderly

Berwyn's elderly population has few housing alternatives. The City's assistance, senior advocacy, transportation, and housing repairs, are part of a system designed to help seniors maintain their homes and "age in place." Independent living services for the elderly, and those with disabilities, include personal assistant homemaker services, provision of assistive devices and independent living training, and case management.

In 2000, Berwyn had almost 10,000 persons with disabilities, about 18% of its population. Of these people, more than half were between the ages of 21 and 64. About 20% of the population was 75 and older. Persons with disabilities live throughout Berwyn, but at least 20% of the residents in three census tracts had disabilities: 814700, 814800, and 815100. These tracts lie in the northern end of Berwyn.

HOPWA

It is difficult to assess the exact number of persons with HIV/AIDS residing in Berwyn. Statistics are maintained for an eight-county area, which includes Cook County, known as the Chicago Eligible Statistical Area and described further in *The Chicago Area AIDS Housing Plan 2008-2012*. That plan showed a housing gap of over 10,000 units for the entire region, as of 2010, and a total population of almost 30,000 diagnosed and reported cases. It is estimated that more than 30% of that population is low-income. Estimates suggest that an additional 8,000 – 10,000 people may be undiagnosed.

Improvements in medical care and treatment have reduced the debilitating effects and mortality of HIV/AIDS. While this is a significant break-through, it also means that the population, as a whole, may continue to grow. Vital Bridges, Inc. a nonprofit that assists HIV/AIDS populations suggest that this is especially true in Berwyn given its excellent health care, affordable housing, and desirable location.

A-35 Special Needs Facilities and Services – 91.210(d)

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

For entitlement/consortia grantees: Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. (91.220(2))

Berwyn and its neighboring jurisdictions work closely with a network of nonprofit organizations and faith groups to provide a continuum of services to special needs populations. These services include:

- Supporting the discharge coordination and planning with the Cook County Jail, Illinois Department of Corrections, Cook County Hospital system, and the Illinois Division of Mental Health.
- Working with and supporting housing advocates and case managers to assist persons living with HIV/AIDS and their families, including housing partners who may receive rental subsidies funded through the State of Illinois' Low-income Housing Trust Fund.
- Engaging the elderly and frail elderly in activities and provide information and assessment services, assistance with benefits and advocacy, health, nutrition, and fitness classes and wellness programs, and educational and life enrichment programs.

- Contact with the Cook County Sheriff's Office Eviction Division to find housing solutions before the eviction process is executed. Enhancing the ability of people with disabilities to live independently through home modifications to make their homes more accessible and provision of service and assistance to maintain a decent standard of living with dignity and independence. Providing an accessible living environment that promotes and gives opportunity to participate fully in all aspects of life, such as employment, recreation, and education. Promoting family-based problem solving and violence prevention programs for victims of domestic violence, including children, the elderly, and spouses. When necessary, victims will be assisted with medical care and shelter, and longer-term assistance with case management and counseling, legal assistance and court advocacy, visitation programs, and job training and placement to achieve economic stability.

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

As a mature city with few vacant parcels, Berwyn's public policies on affordable housing and residential investment have few, if any, negative effects. Rather they seek to preserve the city's housing stock and residential character and maintain its affordability. On the contrary, opportunities to improve that investment are possible with the enhanced use of such tools as leveraged TIF funding, public land acquisitions and improvements, and creative applications of zoning and building codes.

The City completed two major studies in 2012 that will assist in modernizing Berwyn's zoning and infrastructure planning and facilitate transit-oriented and other affordable housing development. In addition, the Berwyn Zoning Ordinance revision process kicked off early in 2013 with anticipated completion in the first quarter of 2014.

The *City of Berwyn Comprehensive Plan* was prepared by the Chicago Metropolitan Agency for Planning (CMAP) as part of a campaign to help implement strategies that address transportation, housing, economic development, open space, the environment, and other quality of life issues.

Its land use and development goals include specific objectives to enhance such things as Berwyn's historic residential character and create select opportunities for multi-family development. Its neighborhood preservation and enhancement objectives include recommended strategies to maintain community health and shelter. It identifies and defines specific areas for rehabilitation and redevelopment.

The Homes for a Changing Region Phase 3: Implementing Balanced Housing Plans at the Local Level report was also prepared by CMAP, the Metropolitan Mayors Caucus, and the Metropolitan Planning Council and includes housing plans for Berwyn and the cities of Bellwood, Forest Park, Maywood, and Oak Park. The plan provides recommendations dealing with foreclosures, transit-oriented development, housing preservation, the streamlining of

rehabilitation permits, and the study of vacant land acquisition for pocket parks and community gardens.

The biggest barriers to affordable housing and residential investment in Berwyn remain the negative effects of budgetary cutbacks and reduced funding for affordable housing programs. Further, the City is completing its Neighborhood Stabilization Program and has finished its HPRP, but no additional funding is available to continue these successful programs and stem the tide of foreclosures and homelessness.

Similar cuts will likely reduce the City's efforts to make its housing more energy efficient and free of such environmental hazards as lead-based paint. The City will continue to work with homeowners to make these improvements with the support of other government programs and nonprofit providers and seek additional funding for these cost-effective initiatives.

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

Real estate professionals are generally optimistic about the resurgence of Berwyn's housing market. Sales are up, and values are increasing, as foreclosures are being resolved. Projections are for moderate 3-5% increases in price over the next year. While this may impact affordability, it also provides some homeowners with additional equity and the ability to incur debt for needed repairs and improvements.

Foreclosures have hit single-family homes and condos the hardest, but smaller apartment buildings have also been affected. By some accounts, as many as 60% of properties sold have been involved in short sales, foreclosures, or other types of distressed sales. A few have been sold for rental purposes.

More recently, investors have come in to buy houses, often paying cash. After remodeling them, they have sold most of these houses to young buyers in their mid-to-late 20s, many with families. Many of these sales have been financed using FHA financing and low down payments. As home prices rise, fewer investors will find this strategy profitable, but it is hoped that young buyers will continue to find attractive and affordable financing available through FHA and local lending institutions.

Some of these young families have joined seniors and others in rental living, increasing the demand for larger units. Prices for all rental housing remains relatively affordable, but are likely to increase as well. A new wave of more affluent renters is also increasing demand for higher amenity rentals. This demand, and the mixed-use developments planned for the city's TIF districts, may encourage new rental construction over the next few years, freeing existing units for others.

Commuter lines remain a factor in drawing newcomers to south Berwyn, but lower prices and access to I-290 are also a draw for those choosing to live in north Berwyn.

Number and Targeting of Units

Units Expected to be lost from Inventory

Based upon the demand and condition of Berwyn's housing stock, the City does not anticipate losing a large number of units from its inventory. Some single-family homes that were subdivided or used as multiple residences may be converted back to single-family use as the demand for larger housing units increases.

Does the availability of housing units meet the needs of the population?

Many homes in foreclosure remain vacant until a new owner assumes occupancy. These temporary vacancies reduce the number of units available and often extend the time other for-sale units remain vacant on the market. However, Berwyn's well-built bungalows, 2-4 unit residential buildings, and small-to-medium sized apartment buildings cater to a wide range of lifestyles and incomes. Relatively low vacancy rates attest to this demand.

Need for Specific Types of Housing

Berwyn is fortunate to have a diverse housing stock, both in terms of tenure and variety of structures. At present, the greatest need is for larger rental units to accommodate larger and extended families with children and for smaller units suitable for seniors. The City continues to bring additional units into ADA compliance to meet the needs of the elderly and persons with disabilities even though the number owning homes has declined. However, a growing number of these residents may be able, and will likely desire, to age-in-place if their homes remain affordable and suitable to their needs.

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Table 32 – Housing Affordability

Data 2005-2009 CHAS
Source:

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	\$717	\$815	\$966	\$1,231	\$1,436
High HOME Rent	NA	NA	NA	NA	NA
Low HOME Rent	NA	NA	NA	NA	NA

Table 33 – Monthly Rent

Data HUD FMR FY 2013
Source:

Availability of Sufficient Housing

Large families with children and senior rental populations are expected to grow and will require units suitable to their needs. Future demand for housing among moderate- and upper-income families also is expected to increase and presents opportunity for new development.

The City's new planning and housing reports suggest that Berwyn has the capacity for approximately 1,513 new housing units. Much of this demand can be filled by existing vacancies, redevelopment, and new construction. Many of the new dwelling units will be targeted to commercial districts and retail corridors, where there is a high capacity for mixed-use, multi-family development.

Expected Change of Housing Affordability

At present, Berwyn's housing remains more affordable than comparable units found in many of its neighboring jurisdictions. Due to the City's location, attractive surroundings and amenities, demand is increasing. This demand is likely to drive prices higher in the near future. Once the overhang of foreclosed properties is gone, prices will likely mark-to-market. However, it is not likely that housing prices will return near-term to their 2007 values, when 48 homes sold for \$300,000 or more.

Rent Comparison

A recent survey of local rental property managers comports with the historical ACS data, which shows that Berwyn's "street" rents are at or below the FY 2013 Fair Market Rents (FMR) for comparably sized units. These rents have remained fairly constant over the past few years. Assuming a 30% rent burden, a household earning \$38,640 could afford the \$966 FMR for a two-bedroom unit. This income is slightly above Cook County's very low-income (50% of median) limit for a family of four, but near the Berwyn median renter income.

By contrast, Berwyn's home values have dropped considerably since 2007, when the median sale price peaked at near \$240,000. Current median sale prices are close to \$120,000. At that price, households earning approximately \$48,000 or 65% of Cook County's FY 2013 median income could afford to buy.

This comparison reaffirms that both rental and ownership housing in Berwyn is relatively affordable, but many current renters still may not be able to own a home unless their incomes rise. This is especially true if interest rates rise, further increasing the cost of owning a home.

Need for Owner and Rental Rehabilitation

Older units require substantial on-going maintenance and upgrades to structural and mechanical systems to remain safe and sound. Often, these repairs and improvements are unaffordable to lower-income owners, and deferred maintenance increases the eventual cost of bringing these units into code and livability. Similarly, many rental units do not generate enough income to maintain and upgrade these properties without significant rent increases. The resulting disrepair only increases the future cost of making these improvements.

The City of Berwyn issues approximately 250 citations per month for blight and housing violations, many for small violations or conditions observed based upon external surveys. To combat these conditions, the City offers CDBG-funded assistance to homeowners through its Single Family Rehabilitation Loan Program. Work includes replacement/repair of roofs, HVAC systems, windows, doors, floors, siding, bathrooms, waterproofing, handicap ramps, kitchens, and other types of basic repairs. The average cost of these repairs has risen in the past few years from \$10,000 to almost \$35,000, an indication that these needs are growing in cost and number.

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

The age of Berwyn's housing stock suggests that the large majority of homes are at risk of lead-based paint hazards. As many as 5,500, or 35%, of those units contain children who are especially vulnerable to the hazards of lead based paint. Fortunately, the City has taken a proactive campaign to educate residents, contractors, and property owners on the potential

hazard and test children who may have been exposed to the hazard. Since 2011, 81 children were tested by the Berwyn Health Department, and none had elevated lead blood levels (greater than 10 mcg/dl) that would have required referral. In 2012, McNeal Hospital tested six children, and one was found to have an elevated level.

While the City will remain vigilant, these numbers suggest that the actual incidence of lead-poisoning is significantly lower than the number of units identified as potentially hazardous might suggest. However, low- and moderate-income households occupy many of these units.

MA-50 Needs and Market Analysis Discussion

Are there any populations or households in areas or neighborhoods that are more affected by multiple housing problems?

Are there areas in the Jurisdiction where these populations are concentrated?

What are the characteristics of the market in these areas/neighborhoods?

Are there any community assets in these areas/neighborhoods?

Are there other strategic opportunities in any of these areas?

The relatively uniform age and condition of Berwyn's housing and the diversity of its housing types is one of Berwyn's greatest assets. As evidenced by the wide incidence of foreclosures, Berwyn does not have any areas that are more affected by housing problems, but the northern and central sections of Berwyn have historically seen more concentrations of incipient decline and deferred maintenance that has grown to other parts of the city in the past few years. While many low- and moderate-income households live in north Berwyn, these populations are found throughout the city.

The City's blight inspections and notices provide an opportunity to generate interest and participation in the City's Single-Family Rehabilitation Program. The City distributes over 6,000 flyers in the course of these inspections highlighting program eligibility and requirements in both English and Spanish. These efforts also provide an opportunity for homebuyer education, counseling, and referrals, and where enforcement action is needed, early intervention.

The new Berwyn comprehensive plan and housing strategy call for a balance of environmental, social, and economic development as a foundation for sustainable growth. These planning principles emphasize energy efficiency, green-building technology, and the development of a green infrastructure through housing diversity, pedestrian-friendly land development, and a variety of jobs and recreational opportunities to create a livable community. As the "City of Homes," Berwyn's goal is to provide high-quality housing for everyone.

NA-50 Non-Housing Community Development Needs – 91.215 (f)

Public Facilities

Parks and Facilities

Berwyn's two park districts (divided by Cermak Road) provide an array of recreational and cultural opportunities for all ages throughout the year. Both park districts enjoy a large number of parks and community facilities. Edward A. Karasek Park, a new park at the corner of

Windsor and Kenilworth Ave. in south Berwyn, fulfills the City's long-term goal of creating open land park space in the Historic Depot District. Karesek Park exemplifies the commitment of the Berwyn Park District and the City of Berwyn to form partnerships that remediate soil contamination, remove dilapidated structures, and bring newly landscaped green space to the City.

Professionals staff the many new and improved facilities, which are technologically advanced. Many of the staff are recognized for their expertise in early childhood recreation services. Facilities are shared with the local school districts and other organizations. Collaborations bring special events and programs with the Police Department, Berwyn Library, and other groups to the community.

A 2008 community-wide survey identified the needs and interests of residents. Since then, security has increased as a concern. Changing demographics have also created challenges. Berwyn's culturally diverse population requires greater insight and sensitivity to local needs and preferences.

The Park Districts report that they are serving approximately half of the elderly, frail elderly, and physically and developmentally populations that could benefit from their programs and facilities, leaving an unmet need of approximately 20,000 persons.

Increased operating costs require the Park Districts to "do more with less." Alternative revenue streams will be needed to ensure that fees and charges do not become an undue burden to those who wish to take advantage of the entire range of programs, services, and facilities offered.

Plans call for further development of the Liberty Cultural Center as a cultural and performing arts hub, upgrades to Proksa Park and others. Eight parks are in need of ADA renovations according to the Park Districts' transition plans. The Berwyn Park District's total capital needs over the next five years reach approximately \$1 million, with an additional \$250,000 needed for capital equipment.

Libraries

The library also provides career and employment services. A job center has four computer stations allocated specifically for job servicing. The computers are loaded with resume software and linked to national and local job sites.

CDBG funds have provided ADA upgrades. CDBG assistance has focused on making community centers and parks fully ADA compliant and accessible. Renovations have been made to bathrooms, benches, floors, and access points. Similar improvements have been made to community facilities and housing serving special needs populations to remove architectural barriers and facilitate access and use of these facilities.

In 2012, the Berwyn library system had 1,138 programs at the library and throughout the community attended by 25,160 people. Accommodations are made at all of those programs for handicapped and special needs persons and those wishing to use the library's service and facilities. A growing number of mentally ill are also visiting the library.

The increased demand for library services is due to Berwyn's changing population characteristics. Much of Berwyn's student population growth has occurred in North Berwyn. North Berwyn School District #98's enrollment grew to 3,500 for the 2013-14 school year compared to its 2000 enrollment of 2,649.

To accommodate the needs of special need children most organized library programs are taken to the schools. Special needs programs are provided at Morton West and all the elementary schools.

The Berwyn Library system is also helping literacy/ESL groups to coordinate the delivery of their services and get more books and resource materials into the hands of those working with both children and adults needing these services. Berwyn's growing diversity requires translations skills and fluency in not only Spanish, but increasingly, Arabic and Polish, as well.

Fire Stations and Emergency Services

Berwyn has three separate fire district response zones. Each response zone has one front line ambulance and at least one fire engine or quint in the station located within that response area. In addition, the City also has one reserve ambulance and reserve engine that can be deployed to each district from a 911 Center located in the Police Department headquarters.

911 calls are increasing dramatically. The total calls received in 2012 increased nearly 6 percent over 2011. The largest number of calls is received during the spring and summer months. This coincides with the fire and police activity during those months. 911 calls are approximately 20% of that activity.

The Fire Department has determined that two of the three response districts, which include 26th Street to Roosevelt and Harlem to Lombard Avenues, are growing in both population and the number of emergency calls from that area. This is primarily a low-to-moderate income area of North Berwyn.

The Fire Department is calling for the construction of two additional bays at the North Fire Station on 16th Street to house the need for additional emergency apparatus and vehicles. The existing station does not have the room to hold this equipment.

In addition, the City feels that the needs of these residents, and all the citizens of Berwyn, would be served better if the existing 911 Center, which is located in the Police Department headquarters, could be relocated to the North Fire Station as a second floor of the planned two-bay addition.

The current center does not have room for expansion to meet the anticipated increase in emergency calls. The construction bay addition is estimated to cost approximately \$700,000; including the 911 dispatch floor would add approximately \$1.3 million to the project.

Public Improvements

Through CDBG-funded public improvements and other contributions, Berwyn has made progress in improving draining system flows, reducing potential sewer backups and flooding. In addition to sewer repairs and replacements, these improvements include installing drainage systems in alleys located in eligible low-to-moderate income areas. An on-going program to upgrade sidewalks replaces broken and hazardous squares in these areas based upon priority need.

The following is an estimate of the on-going need for public improvements:

- Street resurfacing - \$1.3 million per year
- Concrete alleys - \$800,000 per year
- Water mains - \$3.0 million per year
- Sewer – \$2.5 million per year
- Arterial lighting - \$1.12 million (total cost for upgrades)
- Sidewalk - \$200,000 per year
- Residential lighting - \$5.0 million (total cost for upgrades)
- Signing - \$125,000 per year
- ADA accessibility - \$75,000 per year
- Curb and Gutter repairs - \$125,000 per year

Berwyn was awarded money from the Cook County Department of Public Health through a HUD-funded Livable Communities Grant. Berwyn worked with the Active Transportation Alliance on a number of healthy community initiatives. These will help Berwyn become more bicycle, pedestrian and transit friendly, making it safer and easier to travel without the need for a car. The initiatives will also ensure safe, active travel to Berwyn's primary schools. A summary of these plans and initiatives includes:

- Active Transportation Plan - adopted transportation plan that gives priority to walking, bicycling and transit. Address accessibility and connect key destinations based on land use, transportation data and community input. 56,657 people impacted.
- School Travel Plans - Adopt travel plans that address all modes of school travel and include safety programming and infrastructure improvements. 6,361 students impacted at 12 schools.
- Complete Streets Policy - Adopted a Complete Streets policy, making sure the City considers transit, pedestrians and bicyclists during road construction and improvements to encourage the City's 56,657 residents choose walking and biking more often.
- Safe Parks Zones - Set higher fines for speeding and disobeying traffic signals when children are present in parks. Use revenue from fines to fund park district pedestrian safety projects. 16 parks impacted. Policy not yet adopted.

- **Bicycle & Pedestrian Signage** - Made streets more inviting to new cyclists by establishing a local network of way-finding signs. This signage serves as a guide on streets preferred for cycling to local destinations. 56,657 people have been impacted.

Public Services

Many of Berwyn's service providers are facing funding and service cutbacks that will affect the level, if not the quality, of their service. Several agencies have announced that they will consolidate with other agencies, and the Chicago Community Trust is providing funding for nonprofit groups seeking financial help with an acquisition, merger, or partnership.

While this may eliminate duplication of services and increase operating efficiencies, it likely that service gaps will occur, creating additional burdens on agencies to coordinate and expand their service delivery. Non-housing community development needs for public services go beyond the delivery of direct services to these needy populations.

The commitment is to integrate, enrich, and empower both adults and children with these needs. The task is complicated by the growing diversity of Berwyn's population. Agencies will have to find new and better ways to share expertise and resources and achieve greater operational efficiencies and reduced costs.

Significant barriers restrict the ability of special needs populations to enjoy a good quality of life and become productive, valued members of their communities. In addition to shelter, services such as life skills classes, education enrichment, and employment placement are needed to encourage each individual to live as independently as possible.

The percentage of students with special education needs in both the North and South School Districts approximates their total percentage in these districts. Hispanics are the largest race/ethnicity population in both Districts by a wide margin. Increasingly, language has become a barrier as English has become a second language to many in need. Approximately 25% of the students in both Districts have limited English proficiency.

Additional partnerships, like those encouraged by Illinois Partners for Human Service, are needed to find jobs and businesses that will employ adults with disabilities and train disadvantaged individuals to give them the skills necessary to be employed in the community. In addition, groups like Illinois Transition Planning are needed to assist in the transition of individuals and families moving through their life cycles.

Uncertainties caused by budget reductions and the introduction of National Health Care will continue to pressure the human service delivery system to be more innovative, efficient, and cost-effective. Agencies will have to deal with the stress of an increasing number of mergers, serving a broader and more diverse clientele, and providing a larger range of direct and referral services to this expanded client base. For example, school districts will have to find ways to share information with social service and healthcare providers, as they will have to share with benefits and employment agencies, and so on.

Nonprofit and public agencies will have to learn how to share resources and collaborate, to a greater degree than ever before, on the planning, funding, and execution of their programs and activities in the community.

MA-45 Non-Housing Community Development Assets – 91.215 (f)

Economic Development Market Analysis

Labor Force

Education:

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

The City's largest employer is McNeal Hospital, and education and health care are the sectors employing the greatest number of Berwyn residents. A large number are also engaged in retail sales and services.

Berwyn's workers also take advantage of the proximity to cargo-oriented developments (COD) and industry oriented to rail freight (production, transportation, and material moving). Many of these jobs are in nearby communities such as Cicero that are oriented to warehouse and distribution space.

Describe the workforce and infrastructure needs of the business community:

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create
How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

In recent years, Berwyn's workforce has experienced unemployment levels above the national average. This is especially true for younger works and those with less than a high school education. In addition to job training needs, these youth often have a need for literacy/ESL classes, speaking Spanish, Polish and Arabic as their first language. A growing number of adults also need this education.

Recent upturns in the economy, and especially the opening of new retail businesses, will have a significant positive impact, providing new employment opportunities for these populations. However, because of the soft economy, many older adults may be drawn to lower paying service jobs traditionally held by younger workers. Young and old alike will be challenged to learn the computer, technology, and business skills required to compete for the high-paying jobs of the future.

Berwyn is fortunate to have a number of major health facilities and hospitals in and near its borders. While not all of these jobs are high wage, they provide a good career path and opportunity for advancement for a number of Berwyn's residents.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The City of Berwyn and the Berwyn Development Corporation work in partnership with the local high school, neighboring college, social service providers, and national and independent businesses to provide job training programs and events. In recent years, there have been expos and seminars on ways to enhance and market job skills.

The City continues to explore the possibility of participating in an employer-assisted housing program with a number of public and private interests. Such a program would lower the cost of housing proximate to major employers. Studies have shown that this type of assistance increases the productivity of workers, while reducing commuting costs and giving employers a competitive advantage in hiring those who desire to live closer to their workplace.

Berwyn's school boards are also sensitive to the needs of its graduates, offering career counseling, ESL and literacy courses, and support for GED and adult education. Community colleges in the area also offer opportunities to develop skills and gain employment.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

Berwyn is in the Cook County Comprehensive Economic Development Strategy (CEDS), which is part of the eight county region of northeast Illinois.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

Berwyn embraces the goals of the Cook County CEDS, which call for a regional focus on:

- Business development and retention
- A shift to green manufacturing and use of freight and multi-modal transportation
- Developing effective business incubators and a highly skilled workforce
- Commitment to a strong infrastructure, public transit, and high-speed rail
- Promoting diversity, while improving equal access to jobs and contracts

The City relies on its economic development and chamber services arm, the Berwyn Development Corporation (BDC), to provide businesses the resources they need to flourish in Berwyn. The BDC has an economic development division that identifies sites for businesses looking to expand, relocate, or start new and works closely with the Uptown and Downtown Commission to thoroughly analyze commercial corridors and new opportunities for economic development.

In addition to the City's new comprehensive plan, which was adopted in August 2012, Berwyn is guided by several initiatives underway or soon to be launched that will impact economic growth and leverage the Cook County CEDS' priorities.

- The HUD Sustainable Communities Initiative is providing three years of technical assistance and funding for sustainable projects. A mixed-use elderly housing project proposed by the City was recognized as a priority project. The Berwyn Transit-Oriented Development (TOD) study provided information about how to create a more inviting environment for this type of business development. Berwyn's three Metra stations provide a unique opportunity to institute a place-based approach to development – one of the top priorities of the Chicago region's "Go to 2040" plan.
- The City's four tax increment financing (TIF) districts have generated improvement of almost 300,000 square feet of commercial space over the past three years and generated millions of dollars in total development, including the redevelopment of blighted property at Harlem Avenue and Cermak into the Berwyn Gateway Plaza. Currently, the City has several projects that are under contract for redevelopment and new development that would add 51,000 sq. ft. of new retail development over the next 12 months.
- Neighborhood commercial centers and corridors, such as Roosevelt Road, have also benefited from comprehensive improvements of the public right-of-way and commercial developments. Architectural designs have brought an inviting look and feel to these areas that has encouraged new ventures and the expansion of long-time businesses. These developments have restored a "Main Street" feel and human scale to these areas.

Berwyn's approach to economic development embraces many of the activities included in this comprehensive plan, including such infrastructure improvements as road repairs and sewer, sidewalk, and utility upgrades; rehabilitation of obsolete buildings, facilities, and housing systems; and job training and other workforce development initiatives.

Economic development assistance and financing for businesses will benefit not only those businesses but also those attracted to the new jobs that will be created. There is a growing need to fill the gap in participation by minority- and women-owned business enterprises. A report of the 1997 Economic Census showed that of 2,873 businesses in Berwyn, minority firms totaled 413, or 14.4%; women-owned firms totaled 28.2%. The SBA and the State of Illinois have a number of loan programs and provide technical assistance to support minority- and women-owned businesses and veterans.

Strategic Plan

SP-05 Overview

Strategic Plan Overview *SP-10 Geographic Priorities – 91.215 (a)(1)*

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The City's CDBG allocation is devoted entirely to serving Berwyn's low-to-moderate income population. Census tracts have been identified where the majority of residents are low-to-moderate income. CDBG activities will either be located in, or will directly serve, these census tracts and this population.

SP-25 Priority Needs

Priority Needs

Priority Need Name	Priority Level	Population	Goals Addressing
Homeowner Rehabilitation	High	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Elderly Frail Elderly	Homeowner Rehabilitation Blight Reduction
Infrastructure	High	Extremely Low Low Moderate Middle Large Families Families with Children Elderly	Public Infrastructure Blight Reduction
Public Facilities	High	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Elderly Frail Elderly Persons with Mental	Public Facilities

		Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence Non-housing Community Development	
Blight Reduction	High	Extremely Low Low Moderate Middle Large Families Families with Children Elderly Non-housing Community Development	Blight Reduction
Public Services	High	Extremely Low Low Moderate Large Families Families with Children Elderly Public Housing Residents Elderly Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence	Public Services
Homeless Services	Low	Extremely Low Large Families Families with Children Elderly Elderly	Homeless Services

		Frail Elderly Persons with Mental Disabilities Persons with Physical Disabilities Persons with Developmental Disabilities Persons with Alcohol or Other Addictions Persons with HIV/AIDS and their Families Victims of Domestic Violence	
Economic Development	Low	Extremely Low Low Moderate Large Families Families with Children Non-housing Community Development	

Table 50 – Priority Needs Summary

Narrative (Optional)

Priority needs focus on providing decent, affordable housing and creating a suitable living environment for low- and moderate-income persons.

Housing

- Rehabilitation assistance for low- and very-low income single-family homeowners.
- Acquisition, rehabilitation, and new construction of rental units for low- and very-low income small households with emphasis on the elderly and frail elderly.
- Provision of assisted and supportive housing for special needs populations.
- Provision of larger units, both rental and owner, for larger households with children.

Non-housing Community Development

- Provision of funding for public facilities focusing on senior and youth centers.
- Provision of funding to public service providers serving special need populations.
- Support for commercial and mixed-use development of new and existing businesses.

SP-30 Influence of Market Conditions – 91.215 (b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	Reduced funding will limit number available; increased rents will reduce impact.
TBRA for Non-Homeless Special Needs	Reduced funding will limit the amount of TBRA available; increased rents will reduce impact.
New Unit Production	Increased credit availability with low interest rates makes it more attractive to develop new housing; limited land availability and subsidies reduce the likelihood of new unit production and affordability.
Rehabilitation	Low inflation and interest rates should encourage rehabilitation as property values increase to support additional debt. Emphasis on single-family owner rehab assistance makes it difficult for rental property owners to afford rehab until rents or subsidies increase.
Acquisition, including preservation	Focused on foreclosures and mixed-use development. Limited application, but high-impact, highly leveraged strategy for the long-term.

Table 51 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
	CDBG		1,172,275	0	420,609	1,592,884	4,689,100	
	Local		151,480					

Table 52 - Anticipated Resources

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied
If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Nonprofit agencies receiving CDBG public service funding have historically leveraged the City's CDBG funds. This is becoming increasingly difficult as these agencies suffer the same cutbacks and reductions in their funding as the City itself has encountered.

Nonetheless, the City expects to make the most of this leverage, while assisting its sub-recipients and others to seek new sources of funding. The City will continue to work through its partnerships with Cook County and the State of Illinois to procure additional grants and private funding. A good example of this type of public-private initiative is the Building Blocks pilot program, which awarded \$55 million to six communities, including Berwyn, to revitalize vacant, foreclosed homes. The program, which will be administered by the Illinois Housing Development Authority (IHDA) has three components: acquisition and rehabilitation finance, homebuyer assistance, and support for existing homeowners to prevent additional foreclosures. This initiative will work closely with the new statewide Illinois Foreclosure Prevention Network (IFPN) designed to act as a one-stop resource to help Illinois residents remain in their homes.

The City will also continue its participation in its intergovernmental agreement with the communities of Bellwood, Forest Park, Maywood, and Oak Park to support the West Cook County Housing Collaborative. The collaborative was formed to obtain additional funding and further the housing goals of each member community. The City will also continue its support for preserving Berwyn's historic bungalows and the nonprofit organization that has been created to obtain grants and develop design guidelines and criteria for designating historic properties and districts.

The City also continues its support for the Berwyn Development Corporation and its use of TIF funds to redevelop targeted areas of the City. The remediation of a contaminated property in the Depot District and its reuse as a park is an excellent example of how the City can work with the public and private sector to leverage its resources.

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Berwyn Community Development Department (CDD)	Local government	Overall CDBG program coordination	City of Berwyn

Table 53 - Institutional Delivery Structure

The City relies on a combination of private, nonprofit, and public institutions to implement its CDBG program. The same structure employed to complete this consolidated plan will be used to execute its goals through each of its action plans. The overall administration of the CDBG Program is the responsibility of the City’s Community Development Department (CDD). The CDD monitors each project, activity, and sub-recipient based upon its administrative procedures and Sub-recipient Monitoring Plan. Drawdown of funds is authorized only after a thorough accounting of each request on a reimbursable basis. The expenditure and accounting for each grant-funded activity is overseen by the City’s Finance Department.

Assessment of Strengths and Gaps in the Institutional Delivery System

The greatest strength of the City’s institutional delivery system is its ability to draw upon all available resources to plan and execute a comprehensive approach to community revitalization and economic development. The gaps in that system result in the inability of these organizations and individuals to obtain enough funding and resources to achieve the City’s goals and objectives.

Most recently, the uncertainty of federal funding and the number of program eligibility and policy changes that are either proposed or being implemented has brought great uncertainty to the community development field and to its many providers and participants. It has been, and will continue to be, difficult to develop longer-range plans and strategies against this backdrop of uncertainty and diminished funding.

A new Director and Deputy Director have taken the reins at CDD. The infusion of this new talent will yield higher productivity and attention to detail. CDD is undergoing additional training in IDIS and other areas such as environmental reviews to ensure that all federal requirements and HUD regulations are met.

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

The City's homeless prevention and service delivery system relies on the shelter-first approach to ending homelessness. The City relies on emergency shelter providers to provide food, services, and safe shelter to men, women, and children from all of near-west Cook County. The next step is to provide a gateway to transition into permanent housing, often with access to an array of supportive services aimed at the ultimate goal of sustaining stability and independent living.

Along with Cicero and Oak Park, Berwyn has been designated a high-need community. Outreach and engagement teams from a variety of agencies follow a model that works to build trust while conducting ongoing needs assessment and service delivery.

These services include employment and job readiness, case management, linkage to mental health services, medical care, substance abuse treatment, and in some cases, permanent supportive housing.

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Ind
Homeowner Rehabilitation	2013	2017	Affordable Housing		Homeowner Rehabilitation		Homeowner Hous Rehabilitated: 52 Household Ho Unit
Public Infrastructure	2013	2017	Non-Housing Community Development		Infrastructure		Public Facility or Infrastructure Act other than Low/Moderate Inc Housing Benefit: 28,000 Persons A
Blight Reduction	2013	2013	Affordable Housing Non-Housing Community Development		Homeowner Rehabilitation Infrastructure Blight Reduction		Rental units rehabilitated: 12 Household Ho Unit Housing Code Enforcement/Fore Property Care: 30,000 Household Housing Unit
Public Facilities	2013	2017	Non-Homeless Special Needs Non-Housing Community Development		Public Facilities		Public Facility or Infrastructure Act other than Low/Moderate Inc Housing Benefit: 16,000 Persons A

Public Services	2013	2017	Non-Homeless Special Needs Non-Housing Community Development		Public Services		Public service activ other than Low/Moderate Inc Housing Benefit: 9,000 Persons Ass
Homeless Services	2013	2017	Homeless		Homeless Services		Homeless Person Overnight Shelter: 100 Persons Assis

A number of the City's sub-recipients provide or support these efforts. They are joined by additional institutional resources serving the community, such as volunteers from Loyola University Medical School, partnerships with the Chicago Volunteer Legal Services and outreach by Thrive.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

The City of Berwyn and its Community Development Department are responsible for the overall management and oversight of the City's community development program, but it is only through its many partners in the public, private, and nonprofit sectors that the City can hope to address community needs and achieve its priority goals and objectives. In fact, each person who lives, works, and plays in Berwyn has a role to play in the city's future.

The process begins with the consultations and opportunities for the public to identify needs and voice their priorities. Berwyn is fortunate to have a network of social service providers, real estate and banking professionals, and other committed stakeholders to supplement the City's efforts. Follow-up surveys and calls help find new opportunities and reach out to those who can assist in their execution.

Strong relationships also exist, and have grown stronger, between Berwyn's elected and appointed officials and those of other state and local governments and representatives of the federal government. The City remains committed to the efficient and effective use of limited resources to benefit those in need and to taking advantage of new opportunities to leverage funding.

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

The City has not identified any local policies that would constitute a regulatory barrier to affordable housing. However, many other types of barriers exist to impede the availability and access to affordable housing, as described in the housing need and other sections of this plan. The City's strategy to remove or ameliorate these barriers include:

Access

ILHousingSearch.org is designed to help those looking for appropriate rental housing. It tracks available units with such features as accessibility, affordability, or age restrictions. Vacancy information is updated regularly, and the search is free and accessible by computer. The Cook County Housing Authority links its website to the ILHousingsearch.org site.

HUD has joined the effort to support access to information by developing and promoting access to free videos on HUD's YouTube Fair Housing Playlist and a direct link to the playlist via a free smart phone app. Other programs access information on homeownership and avoiding foreclosure.

Availability

HUD has joined others in bringing attention to unlawful mortgage lending practices that discriminate against borrowers, and especially those with disabilities. Berwyn is committed to preventing and eliminating discrimination against people with disabilities seeking to buy or rent a home or apartment. The Fair Housing Act prohibits lenders from requiring extra income documentation from people with disabilities when their receipt of benefits already demonstrates a fixed-income that is likely to continue.

Suitability

The City's single-family housing rehabilitation and blight reduction programs provide means for remedying deficiencies in housing codes, reducing utility costs, and making living units suitable for those who reside in them. Funds are limited, but it is hoped that efforts to reduce foreclosures and provide affordable financing for new owners will help fight the battle against incipient decline, obsolescence, and unsuitability.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Addressing the emergency and transitional housing needs of homeless persons

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

Nationally, federal agencies launched a comprehensive strategy to end veterans and chronic homelessness by 2015, and homelessness among children, families, and youth by 2020. While significant declines in long-term homeless and veterans have been reported, sheltered and unsheltered families with children have increased. In Illinois, local communities reported a 1% overall rise in homelessness in 2012.

The Continuum of Care has identified a number of populations whose needs should be given priority when planning and implementing homeless housing and service delivery. The long-term goal of eliminating homelessness focuses on two key strategy elements: a network of supportive services and a supply of permanent supportive housing. Permanent supportive housing is a cost-effective way to serve persons with special needs and prevent them from falling back into homelessness.

The strategy recognizes that existing facilities and services must extend their outreach and assessments to support emergency shelters and services, transitional housing, and ultimately, access to permanent supportive housing. These supports must also extend efforts to prevent low-income individuals and families with children from becoming homeless. Based upon the needs assessment, the City has identified elderly, frail elderly, developmentally disabled, and the physically disabled as populations with high priority needs, followed by persons with mental illness, substance abuse, persons living with HIV/AIDS, and victims of domestic violence and abuse.

HUD recently announced that HUD and HHS had awarded Illinois nearly \$12 million in rental assistance to provide permanent supportive housing to extremely low-income persons with disabilities in Illinois to prevent homelessness or unnecessary institutionalization. HUD also announced more than \$83.5 million will go to 367 local homeless housing and service programs in Illinois through HUD's Continuum of Care programs. The Cook County Continuum received \$9.1 million. Award of additional funding is anticipated later this year.

Sources of gap financing are critical to creating affordable housing for those who need it the most, including veterans, persons with disabilities, seniors and persons experiencing homelessness. The strategy is to emulate the comprehensive approach offered to veterans by the Edward Hines, Jr. VA Hospital and replicate it appropriately for all those who are homeless or at-risk.

The hospital administers a health care for the homeless veterans program. The program includes dental referrals and prescription eyewear. In addition, Hines offers case management, shelter referrals, contract transitional housing, and supported housing. Transitional housing includes a grant and per diem. Community agencies provide case management services to gain stability and assist in the transition to permanent housing. Additional services available to veterans include justice outreach and a court program, vocational rehabilitation services, and support of special veteran populations such as the chronically homeless, women, disabled, elderly, and veterans with families.

SP-65 Lead based paint Hazards – 91.215(i)

**Actions to address LBP hazards and increase access to housing without LBP hazards
How are the actions listed above related to the extent of lead poisoning and hazards?
How are the actions listed above integrated into housing policies and procedures?**

The City's strategy to address lead-based paint hazards includes:

Every at-risk child will be afforded lead-based paint testing.

- Blood lead testing and screening to children (focusing on six and under)
- Medical case management to lead-poisoned individuals (focusing on children)

Every home rehabilitated with CDBG funds will be examined for lead-based paint hazards and rehabilitated on that basis.

- Inspection of homes and working with families to identify and remedy the hazard (following HUD Lead Safe Housing regulations)
- Coordination of building code inspections, energy conservation, and other rehabilitation work to ensure corrective action within the scope of work and budget.

Every resident, homebuyer, lender, and real estate professional will be educated on the hazards of lead-based paint.

- Educating the public, professionals, and social service providers about lead poisoning and its prevention, especially for households with young children.

SP-70 Anti-Poverty Strategy – 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

To be successful an anti-poverty strategy must incorporate affordable housing and community development initiatives with education, job training, business development, and social services. These components must be inter-related, targeted, and coordinated with the overall strategy to revitalize Berwyn's neighborhoods and economy. Together, they create an overall environment that promotes self-sufficiency and economic independence. By forging partnerships, limited resources can be used more efficiently by eliminating duplications of service and filling gaps in the delivery system.

Youth Development

The goal is to provide every young person with the opportunity to participate in quality in-school and out-of-school programs that build career awareness and provide the training required to become productive students, workers, and citizens. Agencies have developed programs to use the summer month and after-school hours to explore career options. Many households do not speak English as a first language, and as a result, the number of children who do not speak English in kindergarten is also growing. Agencies are adding staff who speak Spanish, and increasingly, Polish and Arabic, to address these language barriers.

Employment Training

For youth and other job seekers, increasing marketable skills is a first step to gainful employment. Job placement, retention, and advancement are critical goals of workforce development and wage attainment.

Cultivation of relationships with employers, in collaboration with public agencies and service providers, can lead to a pipeline of qualified workers and filled job positions. They are a vehicle for economic self-sufficiency.

SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The Berwyn Community Development Department is charged with monitoring activities and ensuring long-term program compliance. The City's Finance Department provides general administrative and accounting services to support these activities. Prior to paying vendors, sub-recipients, and contractors, CDD and Finance staff review invoices to ensure proper documentation is submitted and the contracted services/products were provided. Additional monitoring standards and procedures apply to the following:

Fair Housing

The City follows requirements under 24 CFR 91.225 and the Fair Housing Act as detailed in its Analysis of Impediments to Fair Housing and plan to prevent and eliminate housing discrimination. The Community Development Department works with the City's Community Relations Commission and other community stakeholders to distribute information and examine both governmental and private practices to identify and resolve possible impediments to fair housing. Complaints are forward to the appropriate legal authority for further investigation and possible adjudication.

Public Service Sub-recipients

Nonprofit agencies receiving public service funding are required to execute HUD-approved contracts. Each agency is monitored to ensure the appropriate expenditure of these funds and compliance with all federal requirements. The City conducts regular field and desk monitoring visits and maintains agency files and reports based upon its Sub-recipient Monitoring Guide.

Housing Rehabilitation

The City's Single-Family Housing Rehabilitation Program and other housing activities follow guidelines based upon lead-based paint regulations, applicable housing and building codes, and affirmative efforts to hire minority, small, and women-owned businesses. The City works with each homeowner and buyer to ensure that contracted work and/or purchases meet all applicable requirements.

Public Improvements

Section 3

To the greatest extent feasible the City will follow the mandates of Section 3 of the Housing and Urban Development Act of 1968, as amended in providing opportunities for training and employment in connection with the projects awarded under its CDBG contracts.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Anticipated Resources

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied
If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Although not required to match CDBG funding, the Program's sub-recipients have historically provided considerable leverage and access to other sources of funding for related programs and services. These sources include state and other governmental funding, United Way, and private fundraising. In addition, agencies are often able to offset direct costs with in-kind and administrative support that are not charged to the grant.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicators
Homeowner Rehabilitation	2013	2017	Affordable Housing		Homeowner Rehabilitation		Homeowner Housing Rehabilitated: 12 Household Housing Unit
Public Infrastructure	2013	2017	Non-Housing Community Development		Infrastructure		Public Facility or Infrastructure Activity other than Low/Moderate Income Housing Benefit: 12,000 Persons Assisted
Blight Reduction	2013	2013	Affordable Housing Non-Housing Community Development		Blight Reduction		Rental units rehabilitated: 12 Household Housing Unit Housing Code Enforcement/Foreclosure Property Care: 6,000 Household Housing Unit
Public Facilities	2013	2017	Non-Homeless Special Needs Non-Housing Community Development		Public Facilities		Public Facility or Infrastructure Activity other than Low/Moderate Income Housing Benefit: 3 Persons Assisted
Public Services	2013	2017	Non-Homeless Special Needs Non-Housing Community Development		Public Services		Public service activity other than Low/Moderate Income Housing Benefit: 6 Persons Assisted
Homeless Services	2013	2017	Homeless		Homeless Services		Homeless Person Overnight Shelter: Persons Assisted

Table 57 – Goals Summary

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City is providing up to the statutory 15% limit of its annual CDBG entitlement to meet public service needs. The remaining funds, other than those allocated to program administration and planning, will be devoted to housing and blight improvements and public facility and infrastructure needs.

In addition to the compelling need, funds allocated to public services are highly leveraged by the social service agencies and providers that access other public and private resources to deliver their service and operate their facilities.

Similarly, housing improvements funded by CDBG often are matched by other government programs and donations. These improvements also reduce the cost of utilities and maintenance and over time, may increase the property's value and equity.

Public facilities receive priority because they serve a variety of low- and moderate-income household needs. Public improvements directly affect public safety and protect the environment.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City's comprehensive plan and related studies provide a common vision and framework for enhancing the quality of life for all in Berwyn. Elements of this framework include access to health care and services, education, open space and parks, and a diversity of shopping, entertainment, and cultural opportunities. The introduction of green-building, preservation, and transit-oriented development further guide the type and location of investments the city will make in the coming years. Because CDBG must primarily benefit low- and moderate-income persons and areas, funding will be focused on providing that benefit. To the extent that these populations are scattered throughout Berwyn, that investment will benefit the majority of the city's geographic areas.

In the case of fire protection, two of the City's three response districts are low-to-moderate income according to the 2010 U.S. Census. This area includes 26th Street to Roosevelt Rd., Harlem to Lombard Avenues. This area has experienced much of Berwyn's population growth since 2000. With this increase has come an increase in the number of requests for emergency services, from the young as well as the elderly. The Fire Department feels additional equipment and vehicles would be a big benefit to the community served by the North Fire Station located on 16th St. This would allow for rapid deployment to an low-to-moderate income area that is likely to have even greater service needs in the near future.

The recent experience with the Neighborhood Stabilization Program (NSP) illustrates this rationale. Berwyn's goal was to use these funds to stabilize neighborhoods by eliminating

vacant/foreclosed properties. Special attention was paid to areas hardest hit – those containing the highest concentration of low-income residents with the highest potential for additional foreclosures that were not likely to be absorbed by the private market. Upon analysis, homes were selected in a number of different areas and streets throughout the entire city, furthering the NSP’s goals, as well as the City’s commitment to its comprehensive plan goals.

AP-85 Other Actions – 91.220(k)

Actions planned to address obstacles to meeting underserved needs

Actions planned to foster and maintain affordable housing

Most underserved needs involve special needs populations and the provision of appropriate shelter and supportive services.

To foster and maintain affordable housing, Berwyn will continue to take such actions as support efforts to:

- Educate the public, lenders, and housing providers about rights and responsibilities under the Fair Housing Act. The city will join outreach campaigns to employ radio and print public service announcements, in English and Spanish, to let the public know what to do if they experience housing discrimination and to engage in enforcement actions if discrimination does occur.
- Purchase and resell foreclosed properties, and encourage the new purchaser to do the rehabilitation work necessary to bring the property into compliance with housing and building codes. Berwyn was successful in promoting this type of activity under HUD’s “Officer Next Door Program” and more recently, through the Neighborhood Stabilization Program to address foreclosures.
- Focus on areas hardest hit by foreclosures, having the highest unemployment rate and concentrations of low-to-moderate income residents, which are likely to experience additional foreclosures.

Actions planned to reduce lead-based paint hazards

Berwyn will continue to work with the Cook County Health Department and other agencies to increase public awareness of lead paint hazards. The Health Department will work with McNeal Hospital to test pre-school children for lead poisoning and coordinate these efforts with other hospitals such as Loyola serving the area. The City’s Licensing Department will work with licensed day care providers and the school systems to distribute information to all parents and guardians of young children.

The City will follow its procedures for incorporating lead requirements into its housing rehabilitation programs and to the extent funds are available, remediate lead paint hazards through its Emergency Assistance Single Family Rehabilitation Program for low- and very-low income homeowners.

As it conducts its code inspections, the City will distribute advisory sheets to inform residents of potential lead-based paint hazards and provide instructions on how to avoid

these hazards.

The City will also require its rehab supervisor and housing counselor to take the training necessary to maintain their certifications in lead inspections, hazard assessment, and lead safety. All contractors selected under the City's housing rehabilitation programs will be required to be lead certified.

Actions planned to reduce the number of poverty-level families

Actions planned to reduce the number of poverty-level families include those funded directly and indirectly by the CDBG Program. Regardless of the source of funding, Berwyn's approach to reducing poverty includes comprehensive measures to promote self-reliance, create new opportunities, and ensure affirmative participation. It also includes reducing housing and transportation cost burdens and providing direct assistance to those at-risk of poverty and those presently confronting severe needs caused by poverty.

Berwyn will continue its efforts to reduce poverty among those able to work by assisting low-skilled residents to obtain skills training and employment. The City will join with adjacent municipalities in seeking job training and placement funding for low-income residents and encouraging employment opportunities in areas needing commercial revitalization and redevelopment. It will support the efforts of school systems, social service agencies, and economic development programs to assist job seekers in accessing job postings and referrals and in obtaining help with job applications and interviews.

To the greatest extent feasible the City will follow the mandates of Section 3 of the Housing and Urban Development Act of 1968, as amended in providing opportunities for training and employment in connection with the projects awarded under its CDBG contracts. In addition, the City will encourage new and expanding businesses to hire Berwyn residents for jobs created through TIF and other development incentives. It will encourage groups supporting women and minority-owned businesses to do the same.

For those in poverty or on the brink of poverty, Berwyn will continue its partnerships with its sub-recipients and others in providing direct services, referrals, and mentoring. A major focus will continue to be the physical safety and improved health of all those threatened with isolation and exclusion, including those with disabilities, Veterans, the homeless and those at risk of homelessness, and victims of domestic violence and HIV/AIDS.

A major effort to reduce the impact of service cutbacks and increased living costs, especially for seniors, will provide assistance with transportation, general home maintenance programs, and police protection and community facilities. While this may not reduce the level of poverty for some, it will ensure that resources are used to their maximum benefit, and may provide assistance to change their circumstances permanently for the better.

Actions planned to develop institutional structure

The City has developed an effective team, both inside and outside local government, to implement the CDBG Program and leverage its limited resources. It will facilitate communication between City department and their staffs and continue to reach out to the public and community-serving agencies and stakeholders to discuss community development, housing, and related issues and opportunities. The CDD is encouraging all

of its staff, sub-recipients and community partners to maintain the highest professional standards and ethical conduct. All CDD staff will undergo training and recertification on an continuous basis through HUD and other vendors.

To the greatest extent feasible the City will follow the mandates of Section 3 of the Housing and Urban Development Act of 1968, as amended in providing opportunities for training and employment in connection with the projects awarded under its CDBG contracts.

As part of its annual action plan submissions, the City will certify that it is in conformance with CDBG and other federal regulations related to the expenditure of its entitlement funds and related housing and community development activities. It will continue to meet its obligations for timely expenditure of these funds and utilize its own Finance Department and accounting systems to disburse funds that will also be tracked through HUD's Integrated Disbursement and Information System (IDIS).

Actions planned to enhance coordination between public and private housing and social service agencies

The City will provide input during the year to other City agencies, nonprofit organizations, and adjacent jurisdictions regarding consistency of their plans and proposals with the City's Consolidated Plan, as required under CFR Section 91.510.

The City's Community Relations Commission will continue as the focal point for those experiencing or reporting discrimination. Counsel and intermediary services will be available from such groups as the John Marshall Fair Housing Legal Support Center, the Heartland Alliance, the Sergeant Shriver Center, the Chicago Community Trust and the Chicago Coalition for the Homeless.

The City's sub-recipients will continue to support the City's homeless and non-homeless special needs populations. These agencies will continue to leverage and extend the limiting funding available through the CDBG Program.

The City will encourage coordination and leverage of scarce resources to fill service gaps and eliminate duplications of service.

Action Plan Budget FY 2014

The FY 14 Action Plan budget totals \$1,744,364. This includes \$1,172,275 in CDBG entitlement funding and anticipated revenues of \$572,089.

These funds will be devoted to the following activities:

Salaries and Administrative	\$566,980.00
Housing Program	
SFR Grant	\$230,000.00
Multi-family Grant	\$30,000.00
Public Facilities and Improvements	
Berwyn Park District	\$47,000.00
Sidewalks	\$250,000.00
Alleys	\$150,000.00
Streets	\$150,384.00
Sewers	\$150,000.00
Public Services	
Berwyn Public Library	\$5,000.00
Berwyn Park District	\$5,000.00
N. Berwyn Pk. Dist.	\$5,000.00
Youth Crossroads	
Support Services	\$15,000.00
Intern Program	\$10,000.00
Berwyn Senior Services	\$80,000.00
West Sub. PADS	\$5,000.00
Berwyn Rec. Dept.	
After School Program	\$15,000.00
Senior Program	\$15,000.00
Summer Camp Tuition	\$15,000.00
Total	\$1,744,364

The City of Berwyn



Anthony Perri
Business License Inspector

JP

A Century of Progress with Pride

July 18, 2013

Mayor Robert J. Lovero &
Members of City Council

Re: Off the Traxx

Dear Ladies and Gentlemen:

It has been brought to my attention that Mr. Ed Wilkowski, owner of Off the Traxx 3144 S. Oak Park Ave. is seeking permission to use the Municipal Parking Lot adjacent to his business July 27th , 2013 for a fund raiser. The event would be a car wash / barbeque to benefit United Cerebral Palsy and would take place from 1:00 p.m. to approx. 9:00 p.m. For a \$20.00 donation individuals would get their car washed and enjoy a pulled pork sandwich while they wait. All proceeds would benefit UCP as it is a cause important to Mr. Wilkowski, as he has hosted other events for them the past eight years mainly at his other business (Marlin's) in Lyons and would like to host this event here in Berwyn.

Your consideration on this matter would be greatly appreciated.

Respectfully submitted,

Anthony V. Perri III
Licensing Officer

avp iii

J-3
The City of Berwyn



Anthony T. Bertuca
City Attorney

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2567
www.berwyn-il.gov

July 23, 2013

Thomas J. Pavlik
City Clerk
City of Berwyn
6700 W. 26th Street
Berwyn, Illinois 60402

Re: WC 48326

Dear Mr. Pavlik:

Please put this item on the July 23, 2013 agenda authorizing the settlement of the above referenced matter for the total of \$116,326.00, based upon City Council authority granted in Executive Session.

Very truly yours,

Anthony T. Bertuca

Anthony T. Bertuca
City Attorney



JS

A Century of Progress with Pride

Date: July 23, 2013

To: Mayor Robert J. Lovero
Members of City Council

Re: Execution of grant document and waive sealed bids and allow staff to seek proposals for qualified firms to complete the tree inventory.

In 2012, the City of Berwyn identified its first case of Emerald Ash Borer (EAB). In a proactive effort, early in 2013, the Public Works staff applied for a technical assistance grant to perform a city wide tree inventory for all parkway and city owned trees. The inventory will provide quantifiable information for future tree related grants. Grant providers favor municipalities that can support their requests with numbers. Early this summer, the City was notified that we were selected for a \$20,000 grant to assist with a complete tree inventory that will identify size, species and condition rating for each tree.

Studies show that once the insect starts showing strong visual signs in a community, tree mortality increases significantly each year. If left untreated, the City can expect to have all of their ash dead in six years or so. The average Ash tree infestation in a community in the Chicago area hovers around 14%. Estimating the Berwyn tree population at approximately 20,000 parkway trees, this would place Berwyn's Ash population at approximately 2,800 trees. Part of the issue with Ash trees is that they were over planted in the 1970's in response to Dutch Elm Disease. The biggest thing a community can do is start removing and replacing their Ash trees with a more diverse population.

Note that about 20% of the Ash population typically cannot be replaced because they were originally planted too close to infrastructure and other trees.

Staff is requesting to waive the sealed bid process and allow staff to seek proposals from qualified firms with specific expertise with tree inventory projects. The total cost of this project is estimated to be \$50,000 to \$65,000.

Recommendation:

Staff requests the Council approve the tree inventory grant in the amount \$20,000 and authorize the corporate authorities to affix the necessary signatures. Staff also requests authorization to waive the sealed bid process and to seek proposals for performing a comprehensive tree inventory for the City of Berwyn. Once received and evaluated, staff will request council approval of the vendor contract.

Sincerely,

Robert Schiller
Public Works Director



A Century of Progress with Pride

Date: July 23, 2013

To: Mayor Robert J. Lovero
Members of City Council

Re: Cermak Road T.I.F. street lighting improvements, Engineers pay estimate #5 (final) and change order # 1

Lyons – Pinner Electric Company was the low bidder (\$719,495.59) and selected to complete the above mentioned project. Recently the project was completed, inspected and the final invoice has been reviewed. Due to a very detailed review of the final invoice, we were able to reduce the final payment amount by documenting and only paying for actual quantities installed versus the contract amount. This detailed review, resulted in a net savings of \$40,965.07. The attached communication from Frank Novotny & Associates certifies completion of the project and includes the pay estimate worksheet and change order #1 indicating the final project quantities.

Per the attached documents, staff is recommending approval of change order #1 and pay estimate #5 and final in the amount of \$48,502.41

This project was funded from the Cermak Road T.I.F. district..

Recommended Actions:

Staff recommends the City Council approve pay estimate #5 and change order #1 totaling a final payment of \$48,502.41.

Sincerely,

Robert Schiller
Public Works Director



Frank Novotny & Associates, Inc.

825 Midway Drive ♦ Willowbrook, IL ♦ 60527 ♦ Telephone: (630) 887-8640 ♦ Fax: (630) 887-0132

*Civil Engineers/
Municipal Consultants*

July 12, 2013

Mr. Dave Jelonek
Director of Finance
City of Berwyn
6700 West 26th Street
Berwyn, Illinois 60402

Re: **Cermak Road T.I.F. Street Lighting Improvements
Engineer's Payment Estimate No. 5 & Final**

Dear Dave:

This letter is to certify that Lyons Electric Company has furnished labor and materials for the above-captioned project in accordance with the attached "Engineer's Payment Estimate No. 5 & Final".

The Contractor has completed all work associated with this project in accordance with the Contract Specifications. Therefore, we recommend the payment of **\$48,502.41** to **Lyons Electric Company, 650 E. Elm Avenue, LaGrange, IL 60525**, to be paid in accordance with the terms of their Contract. Also enclosed is a copy of the "Final Waiver of Lien" for the payment amount.

If you should have any questions, please feel free to contact me.

Sincerely,

FRANK NOVOTNY & ASSOCIATES, INC.

John E. Fitzgerald, P.E.

JEF/ce
Enclosure

cc: **Mr. Robert Schiller, Director of Public Works, w/Enc.**
Mr. Anthony Griffin, Executive Director, B.D.C., w/Enc.
Lyons Electric Co., w/Enc.
File No. 11145

PAYMENT ESTIMATE

OWNER: CITY OF BERWYN
 PROJECT DESCRIPTION: CERMAK ROAD TIF STREET LIGHTING IMPROVEMENTS

PROJECT NO : 11145

PAYMENT TO: Lyons Electric Company, Inc., 650 E. Elm Avenue, LaGrange, IL 60525

ESTIMATE NO.: 5 & Final FROM: April 16, 2013 TO: June 6, 2013

Item No	Description	Awarded			Approved For Payment				
		Unit	Quantity	Amount	Over	Under	Quantity	Unit Price	Amount
1	Ornamental Light Unit with Double Arm Bracket, - - Complete in Place								
2	Ornamental Light Unit with Single Arm Bracket, - - Complete in Place								
3	Ornamental Light Unit with Double Arm Bracket (Special)								
4	Ornamental Light Unit with Single Arm Bracket (Special)								
5	Removal of Existing Lighting Unit, Salvage	EACH	80	24,294.40			80	303.68	24,294.40
6	Remove Existing Concrete Foundation	EACH	2	807.38		2		303.68	
7	Light Pole Foundation, Concrete, 24" Dia.	FOOT	20	4,657.20		20		232.88	
8	Remove Electric Cable from Conduit	FOOT	5104	4,516.96		1494	4810	0.74	3,411.40
9	Electrical Cable in Unit Duct, 600V (XLP-Type USE) 3/c #2, 1/c #4 Ground	FOOT	4904	47,372.64	\$6		4960	9.66	47,913.60
10	Electrical Cable in Unit Duct, 600V (XLP-Type USE) 3/c #4, 1/c #6 Ground	FOOT	600	4,356.00		600		7.26	
11	Electrical Cable in Unit Duct, 600V (XLP-Type USE) 3/c #6, 1/c #8 Ground	FOOT	600	3,414.00		600		5.69	
12	Directional Boring and Pulling Unit Duct, 1-1/4"	FOOT	300	4,674.00		300		15.58	
13	Trench and Backfill for Electrical Work, Special	FOOT	100	951.00		80	20	9.51	190.20
14	Conduit Pushed, Galvanized Steel, 2" Dia.	FOOT	200	4,428.00		200		22.14	
15	Conduit in Trench, Galvanized Steel, 2" Dia.	FOOT	50	660.00		50		13.20	
16	Repair Existing Unit Duct, 1-1/4"	EACH	10	4,756.40		6	4	475.64	1,902.56
17	Paint Existing Lighting Controller	EACH	4	1,389.52			4	347.38	1,389.52
18	Paint Existing Pedestrian Light Pole								
19	Remove Sign Panel	EACH	155	4,099.75	59		214	26.45	5,660.30
20	Relocate Sign Panel	EACH	150	6,555.00	21		171	43.70	7,472.70
21	Street Name Sign	EACH	100	21,850.00		100		218.50	
22	Sign Panel - Type 1	S.F.	300	9,384.00		145	155	31.28	4,848.40
23	Concrete Paver Removal and Reinstallation	S.F.	300	1,380.00		300		4.60	
24	Sidewalk Removal	S.F.	300	519.00		300		1.73	
25	P.C. Concrete Sidewalk, 5"	S.F.	300	1,899.00		300		6.33	
26	Detectable Warnings	S.F.	64	1,840.00		64		28.75	
27	Pavement Removal	S.Y.	65	1,345.50		54	11	20.70	227.70
28	P.C. Concrete Pavement - Stamped, 7"	S.Y.	15	1,785.45		4	11	119.03	1,309.33
29	P.C. Concrete Driveway Pavement, 8"	S.Y.	50	4,140.00		50		82.80	
30	Testing of Existing Electrical Cable	L.S.	1	1,235.41			1	1,235.41	1,235.41
31	Maintenance of Existing Lighting Systems	L.S.	1	5,000.00		1		5,000.00	
32	Insurance Provisions - Complete	L.S.	1	2,750.00			1	2,750.00	2,750.00
Sub-Total:				\$	169,860.59			\$	102,605.52

PAYMENT ESTIMATE

OWNER: CITY OF BERWYN
 PROJECT DESCRIPTION: CERMAK ROAD TIF STREET LIGHTING IMPROVEMENTS

PROJECT NO: 11145

PAYMENT TO: Lyons Electric Company, Inc., 650 E. Elm Avenue, LaGrange, IL 60525

ESTIMATE NO.: 5 & Final FROM: April 16, 2013 TO: June 6, 2013

Item No	Description	Awarded					Approved For Payment		
		Unit	Quantity	Amount	Over	Under	Quantity	Unit Price	Amount
ALTERNATE BID ITEMS									
1	Ornamental Light Unit with Double Arm Bracket, Complete in Place	EACH	41	256,045.00			41	6,245.00	256,045.00
2	Ornamental Light Unit with Single Arm Bracket, Complete in Place	EACH	39	183,300.00			39	4,700.00	183,300.00
3	Ornamental Light Unit with Double Arm Bracket (Special)	EACH	2	12,490.00			2	6,245.00	12,490.00
4	Ornamental Light Unit with Single Arm Bracket (Special)	EACH	2	9,400.00			2	4,700.00	9,400.00
5	Powder Coat Existing Pedestrian Light Pole	EACH	130	88,400.00		7	123	680.00	83,640.00
MATERIAL ALLOWANCE									
	Ornamental Light Unit with Double Arm Bracket, Complete in Place (Material Only)	EACH						3,736.34	
	Ornamental Light Unit with Single Arm Bracket, Complete in Place (Material Only)	EACH						2,963.23	
APPROVED ADDITIONAL ITEMS									
1	Street Name Signs, 24"	EACH				73		361.00	26,353.00
2	Pedestrian Light Pole Globe Replacement	EACH				3		256.00	768.00
3	Pedestrian Light Pole Anchor Bolt Repair	L.S.				1		3,929.00	3,929.00
TOTAL:				\$	719,495.59			\$	678,530.52

RECOMMENDED FOR PAYMENT BY:

FRANK NOVOTNY & ASSOCIATES, INC.



BY: John E. Fitzgerald, P.E.

DATE: July 2, 2013

Total Value of Completed Work \$ 678,530.52

Less 0% Retained

Sub-Total \$ 678,530.52

Less Payment Estimate Nos. 1 - 4 \$ 630,028.11

TOTAL THIS PAYMENT ESTIMATE NO. 5..... \$ 48,502.41
 & FINAL

FINAL WAIVER OF LIEN

STATE OF ILLINOIS

Escrow No.: Final

COUNTY OF COOK

Title Order # R1070

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by City of Berwyn to furnish Electrical Materials, Labor and Equipment for the premises known as Cermak Road TIF Street Lighting Improvements of which City of Berwyn is the owner.

THE undersigned, for and in consideration of Forty-Eight Thousand Five Hundred Two and 41/100 Dollars (\$48,502.41) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, additionally, the undersigned hereby waives and releases any and all of the undersigned's rights and claims under the Illinois Public Construction Bond Act to the same extent the undersigned waives and releases any and all lien or claim of, or right to lien under the statutes of Illinois relating to mechanics liens, with respect to and on the above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from owner on account of labor services, material, fixtures, apparatus or machinery, complete by the undersigned for the above-described premises.

Date 5/30/13

Pinner Electric, Inc. 650 East Elm Avenue, LaGrange, IL 60525

Signature and Title: [Signature] William R. Damstadt, President

NOTE: All waivers must be for the full amount paid. If waiver is for a corporation, corporate name should be used, corporate seal affixed and title of officer signing waiver should be set forth. If waiver is for a partnership, the partnership name should be used, partner should sign and designate himself as partner.

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF COOK

TO WHOM IT MAY CONCERN:

THE undersigned, being duly sworn, deposes and says that he is William R. Damstadt of Pinner Electric, Inc. who is the contractor for the Electrical Construction work on the building located at Cermak Road, Berwyn, IL owned by City of Berwyn

That the total amount of the contract including extras is \$678,530.52 on which he has received payment of \$630,028.11 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each and that the items mentioned include all labor and material required to complete said work according to plans and specifications.

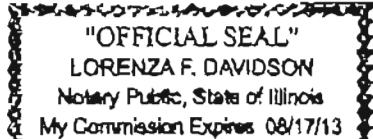
Table with 6 columns: NAMES, WHAT FOR, CONTRACT PRICE, AMOUNT PAID, THIS PAYMENT, BALANCE DUE. Rows include Pinner Electric, Inc., M J Products & Supply, Graybar Electric, Robert Andeas & Sons, Jem Traffic Control, Pinner Electric, Inc., and a TOTAL LABOR AND MATERIAL TO COMPLETE row.

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

Signed this 10th day of July 2013

Signature: [Signature] William R. Damstadt, President

Subscribed and sworn to before me this 10th day of July 2013



[Signature] Notary Public

Request for Approval of Change in Plans

Date: July 2, 2013

County Cook

Request No. 1 Final

Road District or Municipality Berwyn

Contractor: Lyons Electric Company

Section No. N/A

Address: 650 E. Elm Avenue
LaGrange, IL 60525

Project No.: 11145

I recommend that this deduction be made from the above contract.

The estimated quantities are shown below and the Contractor agrees to furnish the materials and do the work at the unit prices.

Item Description	Unit	Quantity	Unit Price	Addition(A) or Deduction(D)	Total Addition	Total Deduction
Ornamental Light Unit with Double Arm Bracket, Complete in Place		(See Alternate Bid Items on Next Page)				
Ornamental Light Unit with Single Arm Bracket, Complete in Place						
Ornamental Light Unit with Double Arm Bracket (Special)						
Ornamental Light Unit with Single Arm Bracket (Special)						
			-			
Remove Existing Concrete Foundation	EACH	2	303.68	D		607.36
Light Pole Foundation, Concrete, 24" Dia.	FOOT	20	232.86	D		4,657.20
Remove Electric Cable from Conduit	FOOT	1494	0.74	D		1,105.56
Electrical Cable in Unit Duct, 600V (XLP-Type USE) 3/c #2, 1/c #4 Ground	FOOT	56	9.66	A	540.96	
			-			
Electrical Cable in Unit Duct, 600V (XLP-Type USE) 3/c #4, 1/c #5 Ground	FOOT	600	7.26	D		4,356.00
			-			
Electrical Cable in Unit Duct, 600V (XLP-Type USE) 3/c #6, 1/c #8 Ground	FOOT	600	5.69	D		3,414.00
			-			
Directional Boring and Pulling Unit Duct, 1-1/4"	FOOT	300	15.58	D		4,674.00
Trench and Backfill for Electrical Work, Special	FOOT	80	9.51	D		760.80
Conduit Pushed, Galvanized Steel, 2" Dia.	FOOT	200	22.14	D		4,428.00
Conduit in Trench, Galvanized Steel, 2" Dia.	FOOT	50	13.20	D		660.00
			-			
Repair Existing Unit Duct, 1-1/4"	EACH	6	475.64	D		2,853.84
Paint Existing Pedestrian Light Pole		(See Alternate Bid Items on Next Page)				
Remove Sign Panel	EACH	59	26.45	A	1,560.55	
Relocate Sign Panel	EACH	21	43.70	A	917.70	
			-			
Street Name Sign	EACH	100	218.50	D		21,850.00
Sign Panel - Type 1	S.F.	145	31.28	D		4,535.60
Concrete Paver Removal and Reinstallation	S.F.	300	4.60	D		1,380.00
Sidewalk Removal	S.F.	300	1.73	D		519.00
P.C. Concrete Sidewalk, 5"	S.F.	300	6.33	D		1,899.00
			-			
Total Changes Page 1					\$ 3,018.21	\$ 57,700.36

Total Net Change	\$	<u>40,965.07</u>
Amount of Original Contract:	\$	<u>719,495.59</u>
Amount of Previous Change Orders:	\$	<u> </u>
Amount of adjusted/final contract:	\$	<u>678,530.52</u>

Total net deduction to date \$ 40,965.07 which is 5.69358180% % of the contract price.

State fully the nature and reason for the change: Additional sign panel work, additional repairs to existing pedestrian lights, and
adjustment for as-constructed quantities in comparison to Plan quantities.

When the net increase or decrease in the cost of the contract is \$10,000.00 or more, or the time of completion is increased or decreased by 30 days or more, one of the following statements must be checked:

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | The undersigned has determined that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed. |
| <input type="checkbox"/> | The undersigned has determined that the change is germane to the original contract as signed. |
| <input type="checkbox"/> | The undersigned has determined that this change is in the best interest of the Local Agency and is authorized by law. |

By: 
 Robert Schiller, Director of Public Works

7-16-13
 Date

The City of Berwyn



Robert P. Schiller
Director of Public Works

J.L.

A Century of Progress with Pride

Date: July 23, 2013

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Engineering Agreement with Frank Novotny & Associates for Design of East Avenue from 22nd St to 31st St.

Staff is requesting approval of the attached Engineering Agreement for the local agency 25% matching Construction and Construction Engineering services for repair of curbs roadway base, sewer main and re-surfacing of East Avenue from 22nd Street to 31st Street. This project is partially funded by a WCMC grant and City funds including Motor Fuel Tax (MFT).

Recommended Actions;

Staff recommends approval of the attached engineering agreement with Frank Novotny & Associates in the amount of \$540,000 or 25% of the total project estimate.

Respectfully,

Robert Schiller
Director of Public Works



Frank Novotny & Associates, Inc.

825 Midway Drive ♦ Willowbrook, IL ♦ 60527 ♦ Telephone: (630) 887-8640 ♦ Fax: (630) 887-0132

*Civil Engineers
Municipal Consultants*

July 17, 2013

Mr. Robert Schiller
Director of Public Works
City of Berwyn
1 Public Works Drive
Berwyn, Illinois 60402

Re: **East Avenue Reconstruction**
MFT Section No. 09-00167-00-RS

Dear Bob:

In accordance with our recent discussion, we have prepared the following document to enable the City to pay for their 25% share of the construction and construction engineering for the above-referenced project utilizing Motor Fuel Tax funds:

- Four (4) copies of a "Resolution for Improvement by Municipality under the Illinois Highway Code" in the amount of \$540,000.00. After passage by the City Council, please have the City Clerk sign all four (4) copies, retain one (1) copy for City files, and return three (3) copies to our office for further processing with IDOT.

If you should have any questions, please feel free to contact me.

Sincerely,

FRANK NOVOTNY & ASSOCIATES, INC.

John E. Fitzgerald, P.E.

JEF/ce
Enclosures
cc: File No. 09094



**Illinois Department
of Transportation**

**Supplemental
Resolution for Improvement by
Municipality Under the Illinois
Highway Code**

BE IT RESOLVED, by the _____ Mayor and City Council _____ of the
 _____ Council or President and Board of Trustees _____
 _____ City _____ of _____ Berwyn _____ Illinois
 _____ City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
East Avenue	FAU 2779	31 st Street	Cermak Road

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of _____ hot-mix asphalt surface removal and resurfacing of full-width
 _____ roadway with leveling binder, hot-mix asphalt surface course, and area reflective crack control, including
 _____ necessary pavement patching, base reconstruction, curb and gutter repair, striping and restoration

_____ and shall be constructed _____ wide
 and be designated as Section _____ 09-00167-00-RS

2. That there is hereby appropriated the (additional Yes No) sum of _____ Five Hundred Forty Thousand
 _____ and 00/100 _____ Dollars (_____ \$540,000.00 _____) for the
 improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by _____ Contract _____ ; and,
 _____ Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the
 district office of the Department of Transportation.

Approved _____

 Date _____

 Department of Transportation

 Regional Engineer


I, _____ Thomas J. Pavlik _____ Clerk in and for the
 _____ City _____ of _____ Berwyn _____
 _____ City, Town or Village
 _____ County of _____ Cook _____, hereby certify the
 foregoing to be a true, perfect and complete copy of a resolution adopted
 by the _____ Mayor and City Council _____
 _____ Council or President and Board of Trustees _____
 at a meeting on _____ July 23, 2013 _____
 _____ Date _____
 IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this
 _____ day of _____ July, 2013 _____

 (SEAL)

 _____ City, Town, or Village Clerk



K. Consent Agenda


The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

July 18, 2013

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payroll July 17, 2013

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the July 23, 2013 meeting.

Payroll: July 17, 2013 in the amount of \$1,092,699.71.

Respectfully Submitted,

Nona N. Chapman
Budget Committee Chairman

K-2
The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

July 19, 2013
Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payables July 23, 2013

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the July 23, 2013 meeting.

Total Payables: July 23, 2013 in the amount of \$694,344.31.

Respectfully Submitted,

Nona N. Chapman

Nona N. Chapman
Budget Committee Chairman

Payment Register

From Payment Date: 7/20/2012 - To Payment Date: 7/24/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash									
Check									
23017	07/08/2013	Open			Accounts Payable	Airetite Home Improvement	\$1,785.00		
23018	07/08/2013	Open			Accounts Payable	Diamond Graphics, Inc.	\$80.00		
23019	07/08/2013	Open			Accounts Payable	Fox Valley Technical College	\$270.00		
23020	07/08/2013	Open			Accounts Payable	M. K. Construction	\$2,895.00		
23021	07/18/2013	Open			Accounts Payable	Berwyn- Collision Centers of America	\$1,240.56		
23022	07/24/2013	Open			Accounts Payable	A. Freedom Flag Company	\$216.50		
23023	07/24/2013	Open			Accounts Payable	ABC Commercial Maintenance Services, Inc.	\$2,516.65		
23024	07/24/2013	Open			Accounts Payable	Able Printing Service	\$307.10		
23025	07/24/2013	Open			Accounts Payable	Air One Equipment, Inc.	\$294.00		
23026	07/24/2013	Open			Accounts Payable	Air-Guard Commercial & Residential Replacement	\$657.00		
23027	07/24/2013	Open			Accounts Payable	Airgas North Central	\$126.12		
23028	07/24/2013	Open			Accounts Payable	Al Warren Oil Company	\$47,824.86		
23029	07/24/2013	Open			Accounts Payable	Allied Affiliated Funding,L.P.	\$1,628.13		
23030	07/24/2013	Open			Accounts Payable	Amalgamated Bank of Chicago	\$200.00		
23031	07/24/2013	Open			Accounts Payable	Arturo Arnezcu	\$1,475.00		
23032	07/24/2013	Open			Accounts Payable	Associated Tire and Battery	\$40.00		
23033	07/24/2013	Open			Accounts Payable	AT & T	\$3,153.82		
23034	07/24/2013	Open			Accounts Payable	AT & T	\$1,851.36		
23035	07/24/2013	Open			Accounts Payable	AT & T	\$1,104.00		
23036	07/24/2013	Open			Accounts Payable	AT & T Long Distance	\$2,178.08		
23037	07/24/2013	Open			Accounts Payable	AudioGo	\$48.00		
23038	07/24/2013	Open			Accounts Payable	Avery's Services	\$414.10		
23039	07/24/2013	Open			Accounts Payable	AWESOME Pest Service	\$755.00		
23040	07/24/2013	Open			Accounts Payable	B. Davids Landscaping	\$6,895.00		
23041	07/24/2013	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$1,396.11		
23042	07/24/2013	Open			Accounts Payable	Barge Terminal & Trucking	\$820.80		
23043	07/24/2013	Open			Accounts Payable	Becky Sprallford	\$110.46		
23044	07/24/2013	Open			Accounts Payable	Berwyn Ace Hardware	\$9.60		
23045	07/24/2013	Open			Accounts Payable	Berwyn Development Corporation	\$51,765.88		
23046	07/24/2013	Open			Accounts Payable	Bluders Tree Service & Landscaping	\$7,350.00		
23047	07/24/2013	Open			Accounts Payable	Bottom Line Personal	\$39.00		
23048	07/24/2013	Open			Accounts Payable	Brian Kostki	\$2,059.12		
23049	07/24/2013	Open			Accounts Payable	BSN Sports	\$463.28		
23050	07/24/2013	Open			Accounts Payable	Casale Media,Inc.	\$1,023.21		
23051	07/24/2013	Open			Accounts Payable	Case Lots, Inc.	\$324.00		
23052	07/24/2013	Open			Accounts Payable	CDW Government, Inc.	\$2,815.41		
23053	07/24/2013	Open			Accounts Payable	CDW Government, Inc.	\$73.48		
23054	07/24/2013	Open			Accounts Payable	CenterPoint Energy Services, Inc.	\$2,847.40		
23055	07/24/2013	Open			Accounts Payable	Chicago Office Technology Group	\$1,116.46		
23056	07/24/2013	Open			Accounts Payable	Citadel	\$165.00		
23057	07/24/2013	Open			Accounts Payable	Clearchannel Outdoor	\$10,450.00		
23058	07/24/2013	Open			Accounts Payable	Clearchannel Outdoor	\$2,500.00		
23059	07/24/2013	Open			Accounts Payable	Comcast	\$139.65		
23060	07/24/2013	Open			Accounts Payable	ComEd	\$4,222.93		
23061	07/24/2013	Open			Accounts Payable	Constellation New Energy, Inc.	\$598.04		
23062	07/24/2013	Open			Accounts Payable	Continental Research Corporation	\$891.32		

Payment Register

From Payment Date: 7/20/2012 - To Payment Date: 7/24/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
23063	07/24/2013	Open			Accounts Payable	Currie Motors	\$597.06		
23064	07/24/2013	Open			Accounts Payable	Currie Motors	\$16,797.00		
23065	07/24/2013	Open			Accounts Payable	Daedalus Books	\$110.88		
23066	07/24/2013	Open			Accounts Payable	Deece Automotive	\$573.06		
23067	07/24/2013	Open			Accounts Payable	Del Galdo Law Group, LLC	\$10,694.35		
23068	07/24/2013	Open			Accounts Payable	Del Galdo Law Group, LLC	\$2,128.15		
23069	07/24/2013	Open			Accounts Payable	Diamond Graphics, Inc.	\$6,189.00		
23070	07/24/2013	Open			Accounts Payable	Don Morris Architects, PC	\$7,875.00		
23071	07/24/2013	Open			Accounts Payable	Donald Wilhite	\$3,787.41		
23072	07/24/2013	Open			Accounts Payable	E & M Maintenance Group	\$1,350.00		
23073	07/24/2013	Open			Accounts Payable	Eagle Engraving	\$11.25		
23074	07/24/2013	Open			Accounts Payable	eDol	\$4,320.63		
23075	07/24/2013	Open			Accounts Payable	eDol	\$2,114.00		
23076	07/24/2013	Open			Accounts Payable	Elite Construction Solutions, Inc.	\$425.00		
23077	07/24/2013	Open			Accounts Payable	Emergency Vehicle Technologies	\$179.70		
23078	07/24/2013	Open			Accounts Payable	Emil Jukica	\$28.04		
23079	07/24/2013	Open			Accounts Payable	Empire Cooler Service, Inc.	\$82.00		
23080	07/24/2013	Open			Accounts Payable	Engineering Solutions Team	\$3,360.00		
23081	07/24/2013	Open			Accounts Payable	Engineering Solutions Team	\$1,120.00		
23082	07/24/2013	Open			Accounts Payable	Evan Summers	\$430.31		
23083	07/24/2013	Open			Accounts Payable	Father & Sons Home Improvement II, Inc.	\$2,800.00		
23084	07/24/2013	Open			Accounts Payable	Federal Express Corporation	\$92.17		
23085	07/24/2013	Open			Accounts Payable	Federal Rent-a-Fence, Inc.	\$72.00		
23086	07/24/2013	Open			Accounts Payable	Fire Safety Consultants, Inc.	\$4,603.60		
23087	07/24/2013	Open			Accounts Payable	Flash Electric Company	\$2,900.00		
23088	07/24/2013	Open			Accounts Payable	Fox Valley Technical College	\$270.00		
23089	07/24/2013	Open			Accounts Payable	Frank Novolny & Associates	\$9,468.50		
23090	07/24/2013	Open			Accounts Payable	Freeway Ford Truck Sales, Inc.	\$773.68		
23091	07/24/2013	Open			Accounts Payable	Fullmer Locksmith Service, Inc.	\$14.00		
23092	07/24/2013	Open			Accounts Payable	Gale / Cengage	\$257.15		
23093	07/24/2013	Open			Accounts Payable	Galls Quartermaster	\$223.97		
23094	07/24/2013	Open			Accounts Payable	Gaylord Bros, Inc.	\$1,554.96		
23095	07/24/2013	Open			Accounts Payable	Goldslime, Skrodzki, Russian, Nemeec & Hoff, LTD.	\$28,544.20		
23096	07/24/2013	Open			Accounts Payable	Granger	\$810.25		
23097	07/24/2013	Open			Accounts Payable	Green-Up Landscape	\$46,693.00		
23098	07/24/2013	Open			Accounts Payable	H. J. Mohr & Sons Company	\$1,055.00		
23099	07/24/2013	Open			Accounts Payable	Haines and Company, Inc.	\$673.00		
23100	07/24/2013	Open			Accounts Payable	Halloran & Yauch, Inc.	\$278.40		
23101	07/24/2013	Open			Accounts Payable	Hartigan & O'Connor, PC	\$462.00		
23102	07/24/2013	Open			Accounts Payable	HD Supply Waterworks, LTD	\$25,575.00		
23103	07/24/2013	Open			Accounts Payable	Heartland Consultants, Inc.	\$76.50		
23104	07/24/2013	Open			Accounts Payable	Home Depot Credit Services	\$406.92		
23105	07/24/2013	Open			Accounts Payable	Horizon Screening	\$1,766.75		
23106	07/24/2013	Open			Accounts Payable	Hoy Landscaping, Inc.	\$2,199.17		
23107	07/24/2013	Open			Accounts Payable	IGFOA	\$250.00		
23108	07/24/2013	Open			Accounts Payable	ILEAS	\$360.00		
23109	07/24/2013	Open			Accounts Payable	Illinois Brick Company	\$245.00		
23110	07/24/2013	Open			Accounts Payable	Illinois Paper & Copier Company	\$218.12		

Payment Register

From Payment Date: 7/20/2012 - To Payment Date: 7/24/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
23111	07/24/2013	Open			Accounts Payable	Infinity Sign & Graphics	\$214.65		
23112	07/24/2013	Open			Accounts Payable	Ingram Library Services	\$1,887.60		
23113	07/24/2013	Open			Accounts Payable	Interior Investments,LLC	\$2,045.16		
23114	07/24/2013	Open			Accounts Payable	J. G. Uniforms, Inc.	\$1,695.00		
23115	07/24/2013	Open			Accounts Payable	J. R. Carpet, Inc.	\$2,650.00		
23116	07/24/2013	Open			Accounts Payable	Jack's Rental, Inc.	\$1,989.70		
23117	07/24/2013	Open			Accounts Payable	James Frank	\$110.38		
23118	07/24/2013	Open			Accounts Payable	James Tadrowski	\$2,380.00		
23119	07/24/2013	Open			Accounts Payable	Jan Way Company USA, Inc.	\$712.75		
23120	07/24/2013	Open			Accounts Payable	Jarmila Sevcikova	\$384.00		
23121	07/24/2013	Open			Accounts Payable	JNC Consulting, Inc.	\$1,450.00		
23122	07/24/2013	Open			Accounts Payable	Key Equipment Finance	\$2,226.00		
23123	07/24/2013	Open			Accounts Payable	Kristine Dillon	\$500.00		
23124	07/24/2013	Open			Accounts Payable	L - K Fire Extinguisher Service	\$474.30		
23125	07/24/2013	Open			Accounts Payable	Lagos General Contractors	\$7,500.00		
23126	07/24/2013	Open			Accounts Payable	Lakeview Bus Lines, Inc.	\$2,434.00		
23127	07/24/2013	Open			Accounts Payable	Laner Muchin,LLd.	\$16,092.30		
23128	07/24/2013	Open			Accounts Payable	Lawndale News	\$684.94		
23129	07/24/2013	Open			Accounts Payable	LexisNexis	\$264.00		
23130	07/24/2013	Open			Accounts Payable	Luna Iovinelli	\$67.66		
23131	07/24/2013	Open			Accounts Payable	Lyons Tree Service, Inc.	\$26,570.00		
23132	07/24/2013	Open			Accounts Payable	M. K. Sports	\$3,420.00		
23133	07/24/2013	Open			Accounts Payable	MacNeal Phy Group [OCCMED]	\$240.00		
23134	07/24/2013	Open			Accounts Payable	Margaret Paul	\$625.35		
23135	07/24/2013	Open			Accounts Payable	Martin-Aire Healing & Cooling, Inc.	\$2,254.50		
23136	07/24/2013	Open			Accounts Payable	McCann Industries, Inc.	\$727.72		
23137	07/24/2013	Open			Accounts Payable	McDonough Mechanical Services, Inc.	\$5,675.42		
23138	07/24/2013	Open			Accounts Payable	McGuire's II, LLC	\$375.00		
23139	07/24/2013	Open			Accounts Payable	Medical Reimbursement Services, Inc.	\$5,740.00		
23140	07/24/2013	Open			Accounts Payable	Menards	\$95.82		
23141	07/24/2013	Open			Accounts Payable	Menards	\$158.65		
23142	07/24/2013	Open			Accounts Payable	Merriment Homes, Inc.	\$1,475.00		
23143	07/24/2013	Open			Accounts Payable	Metro Collision Service / Metro Garage, Inc.	\$7,600.89		
23144	07/24/2013	Open			Accounts Payable	Micro Marketing, LLC	\$18.00		
23145	07/24/2013	Open			Accounts Payable	Midwest Tape	\$189.88		
23146	07/24/2013	Open			Accounts Payable	Miguel A. Santiago Consulting, Inc	\$5,000.00		
23147	07/24/2013	Open			Accounts Payable	Mike & Sons	\$787.00		
23148	07/24/2013	Open			Accounts Payable	MOCIC	\$125.00		
23149	07/24/2013	Open			Accounts Payable	NAEIR	\$141.00		
23150	07/24/2013	Open			Accounts Payable	Naturescape Design, Inc.	\$3,600.00		
23151	07/24/2013	Open			Accounts Payable	Neal & Leroy, LLC	\$7,602.20		
23152	07/24/2013	Open			Accounts Payable	Newegg Business	\$167.32		
23153	07/24/2013	Open			Accounts Payable	Nexfel Communications	\$269.71		
23154	07/24/2013	Open			Accounts Payable	Nicor Gas	\$53.48		
23155	07/24/2013	Open			Accounts Payable	Northeast Multi-Regional Training, Inc.	\$100.00		
23156	07/24/2013	Open			Accounts Payable	NuToys Leisure Products	\$22,022.00		
23157	07/24/2013	Open			Accounts Payable	Odelson & Sterk, LTD	\$792.50		

Payment Register

From Payment Date: 7/20/2012 - To Payment Date: 7/24/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
23158	07/24/2013	Open			Accounts Payable	Office Depot	\$89.10		
23159	07/24/2013	Open			Accounts Payable	Office Equipment Sales	\$666.67		
23160	07/24/2013	Open			Accounts Payable	Ogden Carwash	\$49.00		
23161	07/24/2013	Open			Accounts Payable	Ora Jenkins	\$75.00		
23162	07/24/2013	Open			Accounts Payable	Oriental Trading Company	\$42.96		
23163	07/24/2013	Open			Accounts Payable	Oils Elevator Company	\$3,864.50		
23164	07/24/2013	Open			Accounts Payable	Partners in Charity, Inc.	\$1,475.00		
23165	07/24/2013	Open			Accounts Payable	Peggy Rose Academy Of Dance	\$35.00		
23166	07/24/2013	Open			Accounts Payable	Personalized Awards	\$65.50		
23167	07/24/2013	Open			Accounts Payable	Pinner Electric Company	\$13,521.51		
23168	07/24/2013	Open			Accounts Payable	Pinner Electric Company	\$16,444.05		
23169	07/24/2013	Open			Accounts Payable	Pinney Bowes	\$2,313.00		
23170	07/24/2013	Open			Accounts Payable	Pinney Bowes	\$150.75		
23171	07/24/2013	Open			Accounts Payable	Polymathic	\$4,693.00		
23172	07/24/2013	Open			Accounts Payable	Porter Lee Corporation	\$730.00		
23173	07/24/2013	Open			Accounts Payable	Quarry Materials, Inc.	\$353.78		
23174	07/24/2013	Open			Accounts Payable	R.D.V. Electric, Inc.	\$1,638.00		
23175	07/24/2013	Open			Accounts Payable	RAILS	\$15,924.00		
23176	07/24/2013	Open			Accounts Payable	Recorded Books, LLC	\$3,000.00		
23177	07/24/2013	Open			Accounts Payable	Research Technology International	\$214.95		
23178	07/24/2013	Open			Accounts Payable	Restore Construction, Inc.	\$7,087.00		
23179	07/24/2013	Open			Accounts Payable	Richard C. Dahms	\$945.00		
23180	07/24/2013	Open			Accounts Payable	Ricoh USA, Inc.	\$382.90		
23181	07/24/2013	Open			Accounts Payable	Robert Biztarek	\$100.00		
23182	07/24/2013	Open			Accounts Payable	Robert J. Lovero	\$204.90		
23183	07/24/2013	Open			Accounts Payable	Romeoville Fire Academy	\$555.00		
23184	07/24/2013	Open			Accounts Payable	Ronald Pedecone	\$2,280.81		
23185	07/24/2013	Open			Accounts Payable	Rescoe Company	\$1,183.39		
23186	07/24/2013	Open			Accounts Payable	Sam's Club / GECRB	\$386.29		
23187	07/24/2013	Open			Accounts Payable	Sam's Club / GECRB	\$300.83		
23188	07/24/2013	Open			Accounts Payable	Sam's Club / GECRB	\$184.60		
23189	07/24/2013	Open			Accounts Payable	Seguin RCA	\$50.00		
23190	07/24/2013	Open			Accounts Payable	Sirchie Finger Print Laboratories	\$445.90		
23191	07/24/2013	Open			Accounts Payable	Specialty Store Unimitted	\$36.78		
23192	07/24/2013	Open			Accounts Payable	Sportsfields, Inc.	\$1,207.00		
23193	07/24/2013	Open			Accounts Payable	Sprint	\$1,914.77		
23194	07/24/2013	Open			Accounts Payable	Standard Equipment Company	\$691.82		
23195	07/24/2013	Open			Accounts Payable	Staples Advantage	\$29.40		
23196	07/24/2013	Open			Accounts Payable	Steiner Electric Company	\$405.54		
23197	07/24/2013	Open			Accounts Payable	Stewart Jepson	\$1,475.00		
23198	07/24/2013	Open			Accounts Payable	Storino, Ramello & Durkin	\$3,784.52		
23199	07/24/2013	Open			Accounts Payable	Strictly Sewers	\$3,700.00		
23200	07/24/2013	Open			Accounts Payable	Suburban Laboratories, Inc.	\$170.00		
23201	07/24/2013	Open			Accounts Payable	Target Auto Parts	\$3,472.37		
23202	07/24/2013	Open			Accounts Payable	Tele-Tron Ace Hardware	\$28.10		
23203	07/24/2013	Open			Accounts Payable	Tele-Tron Ace Hardware	\$552.12		
23204	07/24/2013	Open			Accounts Payable	Texor World Fuel Services	\$694.18		
23205	07/24/2013	Open			Accounts Payable	The Bank of New York	\$400.00		
23206	07/24/2013	Open			Accounts Payable	The Lifeguard Store, Inc.	\$418.60		
23207	07/24/2013	Open			Accounts Payable	The Sign Edge	\$15.00		

Payment Register

From Payment Date: 7/20/2012 - To Payment Date: 7/24/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
23208	07/24/2013	Open			Accounts Payable	Thomson Reuters- West	\$340.31		
23209	07/24/2013	Open			Accounts Payable	Thyssenkrupp Elevator Corporation	\$1,122.38		
23210	07/24/2013	Open			Accounts Payable	Total Parking Solutions, Inc.	\$2,040.00		
23211	07/24/2013	Open			Accounts Payable	Traffic Control & Protection, Inc.	\$164.75		
23212	07/24/2013	Open			Accounts Payable	Tryad Automotive	\$257.62		
23213	07/24/2013	Open			Accounts Payable	Twin Supplies, Inc.	\$625.54		
23214	07/24/2013	Open			Accounts Payable	U.S. Cellular	\$607.46		
23215	07/24/2013	Open			Accounts Payable	Unique Management Services, Inc.	\$26.85		
23216	07/24/2013	Open			Accounts Payable	Unique Plumbing	\$36,708.44		
23217	07/24/2013	Open			Accounts Payable	US Gas	\$70.80		
23218	07/24/2013	Open			Accounts Payable	US Healthworks Med Group of Il, PC	\$435.00		
23219	07/24/2013	Open			Accounts Payable	USIC Locating Services, Inc.	\$3,929.57		
23220	07/24/2013	Open			Accounts Payable	VCG Uniforms	\$413.55		
23221	07/24/2013	Open			Accounts Payable	Violet Flower Shop	\$30,759.20		
23222	07/24/2013	Open			Accounts Payable	West Central Municipal Conference	\$250.00		
23223	07/24/2013	Open			Accounts Payable	Widaman Signs	\$85.00		
23224	07/24/2013	Open			Accounts Payable	WXRT-FM	\$5,000.00		
23225	07/24/2013	Open			Accounts Payable	XSELL Technologies, Inc.	\$5,583.96		
23226	07/24/2013	Open			Accounts Payable	Zee Medical, Inc.	\$384.99		
Type Check Totals:									
01 - General Cash Totals							\$694,344.31		

Checks	Status	Count	Transaction Amount	Reconciled Amount
All	Open	210	\$694,344.31	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
Total		210	\$694,344.31	\$0.00

Checks	Status	Count	Transaction Amount	Reconciled Amount
All	Open	210	\$694,344.31	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
Total		210	\$694,344.31	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
All	Open	210	\$694,344.31	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
Total		210	\$694,344.31	\$0.00

Checks	Status	Count	Transaction Amount	Reconciled Amount
All	Open	210	\$694,344.31	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
Total		210	\$694,344.31	\$0.00

Robert J. Lovero
Mayor



Charles D. Lazzara
Building Director

KL

A Century of Progress with Pride

6700 West 26th Street Borwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-1427
www.berwyn-il.gov

July 15, 2013

Honorable Robert J. Lovero
Mayor of the City of Berwyn
Members of City Council

Re: Building and Local Improvement Permits

Gentlemen:

Attached hereto is the financial report of Building and Local Improvement Permits issued by the City of Berwyn for the month of June, 2013 along with a copy of Permit Statistics for this same period.

Respectfully,

Charles D. Lazzara, Director
Building Department

CDL:cr
encs.

Permits Issued By The Building Department

Wednesday, July 03, 2013

Between: 6/1/2013 And 6/30/2013

	<i>Permits Issued:</i>	<i>1</i>	<i>Cost of Improvements:</i>	<i>\$2,000.00</i>
<u><i>Building</i></u>	<i>Permits Issued:</i>	<i>10</i>	<i>Cost of Improvements:</i>	<i>\$316,300.00</i>
<u><i>Dumpster</i></u>	<i>Permits Issued:</i>	<i>4</i>	<i>Cost of Improvements:</i>	<i>\$300.00</i>
<u><i>Electrical</i></u>	<i>Permits Issued:</i>	<i>29</i>	<i>Cost of Improvements:</i>	<i>\$20,705.00</i>
<u><i>Fence</i></u>	<i>Permits Issued:</i>	<i>31</i>	<i>Cost of Improvements:</i>	<i>\$44,252.00</i>
<u><i>Garage</i></u>	<i>Permits Issued:</i>	<i>4</i>	<i>Cost of Improvements:</i>	<i>\$50,504.00</i>
<u><i>HVAC</i></u>	<i>Permits Issued:</i>	<i>25</i>	<i>Cost of Improvements:</i>	<i>\$200,579.00</i>
<u><i>Local Improvement</i></u>	<i>Permits Issued:</i>	<i>204</i>	<i>Cost of Improvements:</i>	<i>\$1,504,669.00</i>
<u><i>Plumbing</i></u>	<i>Permits Issued:</i>	<i>29</i>	<i>Cost of Improvements:</i>	<i>\$61,056.11</i>
<u><i>POD</i></u>	<i>Permits Issued:</i>	<i>2</i>	<i>Cost of Improvements:</i>	<i>\$0.00</i>
<u><i>Preliminary Inspection</i></u>	<i>Permits Issued:</i>	<i>1</i>	<i>Cost of Improvements:</i>	<i>\$0.00</i>
<u><i>Roofing</i></u>	<i>Permits Issued:</i>	<i>74</i>	<i>Cost of Improvements:</i>	<i>\$421,333.39</i>
	<i>Total Permits:</i>	<i><u>414</u></i>	<i>Total Improvements:</i>	<i><u>\$2,621,698.50</u></i>

Fees Collected

Permits Issued By The Building Department

Wednesday, July 03, 2013

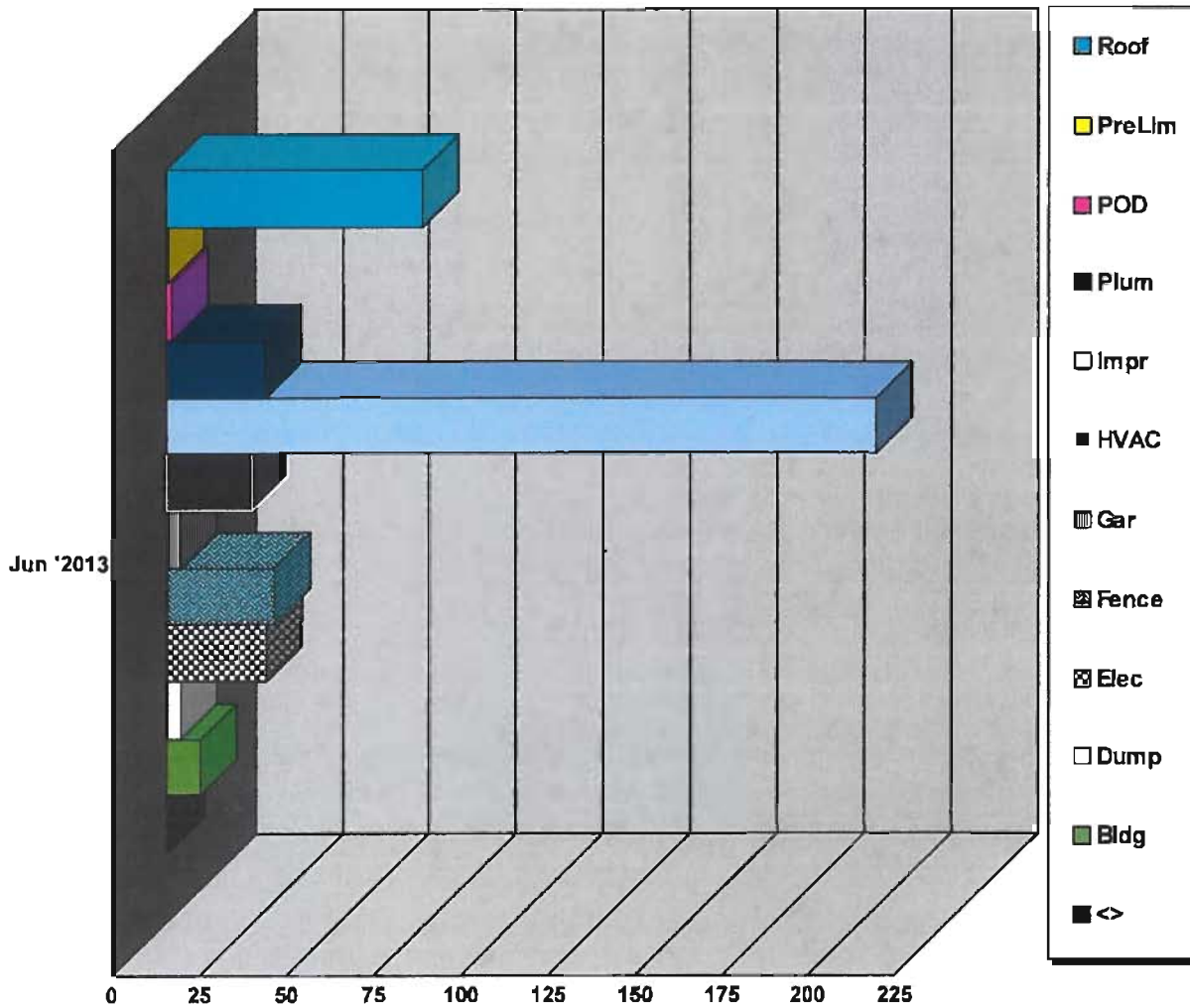
Between: 6/1/2013 And 6/30/2013

Building Permit	\$6,020.00
Building Final	\$3,790.00
Local Improvement Permit	\$22,575.00
Electrical Fees	\$760.00
Electric (Underground)	\$350.00
Electrical Service	\$350.00
Electrical Inspection	\$5,500.00
Framing Inspection	\$1,960.00
Inspection	\$8,510.00
Fence Fees	\$1,015.00
Foundation Inspection	\$140.00
Plumbing Fees	\$1,265.00
Plumbing Inspection	\$4,430.00
Plumbing Inspection (Underground)	\$600.00
Post Hole Inspection	\$2,100.00
HVAC Permit	\$3,605.00
HVAC Inspection	\$3,680.00
Service Charge	\$330.00
Insulation/Fire Stopping Inspection	\$900.00
New Water Meter	\$150.00
Tap Fee	\$1,000.00
Demolition Fees	\$75.00
Dumpster	\$1,300.00
POD	\$50.00
Parkway Use	\$25.00
Parkway Inspection	\$150.00
Pre-Pour Inspection	\$3,455.00
Stack Test	\$500.00
Sidewalk Opening	\$75.00
Street Opening	\$75.00
Roof Covering Fees	\$5,415.00
Garage Permit	\$400.00
Gas Pressure	\$50.00
Fire Department	\$600.00
Health Department	\$100.00
Miscellaneous Fees	\$50.00
Total Fees Collected	\$81,350.00

Permits Issued

Wednesday, July 3, 2013 1:12 PM

For Period Beginning 6/1/2013 And Ending 6/30/2013



Permit Detail

2013	June		1
2013	June	Bldg	10
2013	June	Dump	4
2013	June	Elec	29
2013	June	Fence	31
2013	June	Gar	4
2013	June	HVAC	25
2013	June	Impr	204
2013	June	Plum	29
2013	June	POD	2
2013	June	PreLim	1
2013	June	Roof	74

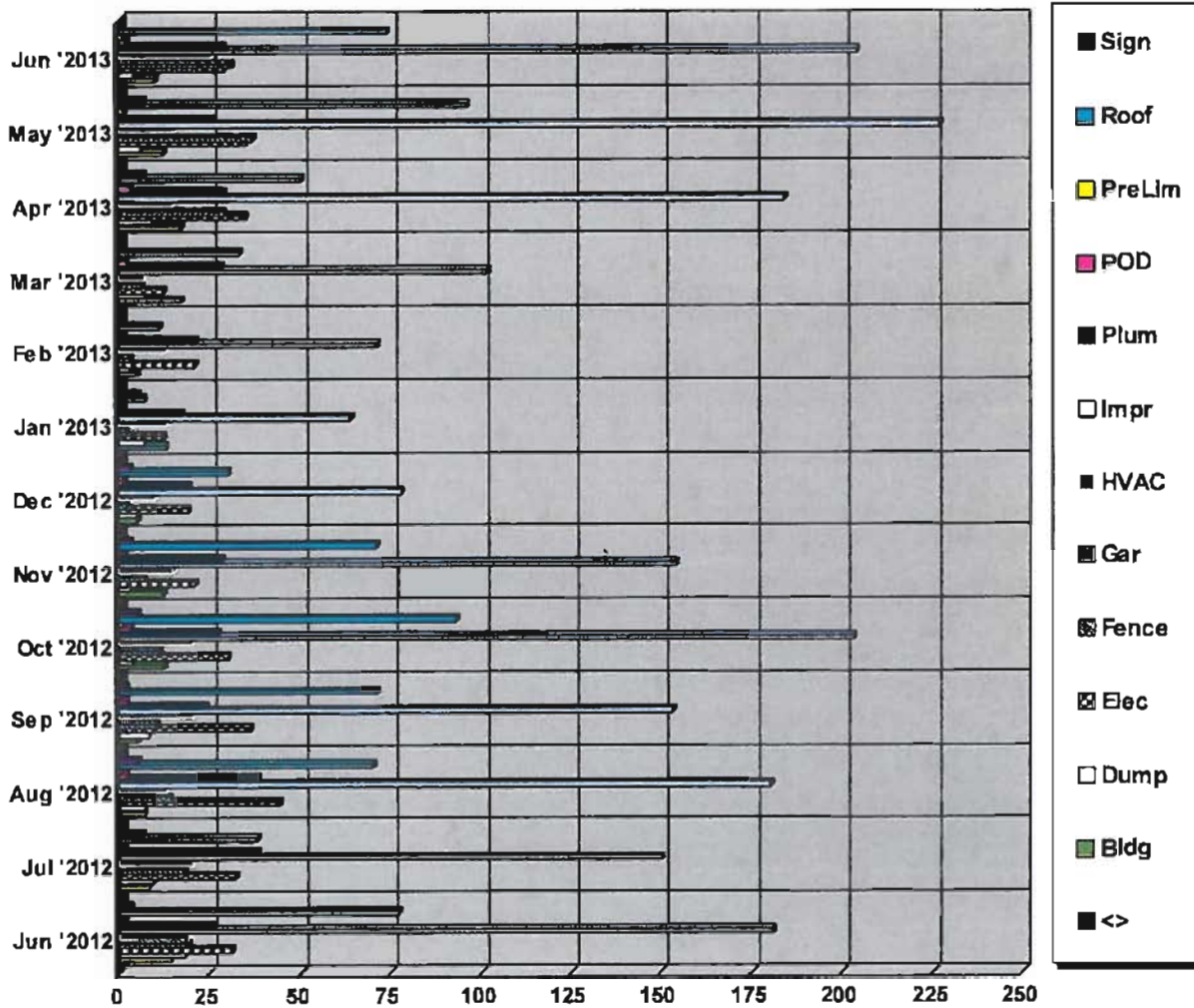
414

Total Permits Issued 414

Permits Issued

Wednesday, July 3, 2013 1:12 PM

For Period Beginning 6/1/2012 And Ending 6/30/2013



Permit Detail

2013 June		1	2013 April	Bldg	17
2013 June	Bldg	10	2013 April	Dump	9
2013 June	Dump	4	2013 April	Elec	35
2013 June	Elec	29	2013 April	Fence	29
2013 June	Fence	31	2013 April	Gar	4
2013 June	Gar	4	2013 April	HVAC	15
2013 June	HVAC	25	2013 April	Impr	184
2013 June	Impr	204	2013 April	Plum	29
2013 June	Plum	29	2013 April	POD	3
2013 June	POD	2	2013 April	Roof	50
2013 June	PreLim	1	2013 April	Sign	7
2013 June	Roof	74			
2013 May	Bldg	12	2013 March	Bldg	17
2013 May	Dump	6	2013 March	Dump	7
2013 May	Elec	35	2013 March	Elec	12
2013 May	Fence	37	2013 March	Fence	6
2013 May	HVAC	15	2013 March	Gar	1
2013 May	Impr	227	2013 March	HVAC	7
2013 May	Plum	28	2013 March	Impr	102
2013 May	POD	1	2013 March	Plum	28
2013 May	PreLim	1	2013 March	POD	2
2013 May	Roof	96	2013 March	PreLim	1
2013 May	Sign	7	2013 March	Roof	33
			2013 March	Sign	1

382

414

483

217

Permit Detail

2013	February		1
2013	February	Bldg	5
2013	February	Dump	3
2013	February	Elec	21
2013	February	Fence	3
2013	February	HVAC	13
2013	February	Impr	71
2013	February	Plum	21
2013	February	POD	1
2013	February	Roof	11

150

2013	January	Bldg	13
2013	January	Dump	7
2013	January	Elec	12
2013	January	Fence	2
2013	January	HVAC	13
2013	January	Impr	64
2013	January	Plum	17
2013	January	Roof	7
2013	January	Sign	5

140

2012	December	Bldg	5
2012	December	Dump	5
2012	December	Elec	19
2012	December	Fence	2
2012	December	Gar	2
2012	December	HVAC	10
2012	December	Impr	78
2012	December	Plum	19
2012	December	POD	1
2012	December	PreLim	1
2012	December	Roof	30
2012	December	Sign	3

175

2012	November	Bldg	12
2012	November	Dump	3
2012	November	Elec	21
2012	November	Fence	7
2012	November	Gar	4
2012	November	HVAC	15
2012	November	Impr	154
2012	November	Plum	28
2012	November	Roof	71
2012	November	Sign	3

318

2012	October		1
2012	October	Bldg	12
2012	October	Dump	4
2012	October	Elec	30
2012	October	Fence	11
2012	October	Gar	4
2012	October	HVAC	20
2012	October	Impr	203
2012	October	Plum	27
2012	October	POD	3
2012	October	PreLim	1
2012	October	Roof	93
2012	October	Sign	5

414

2012	September	Bldg	5
2012	September	Dump	8
2012	September	Elec	36
2012	September	Fence	10
2012	September	Gar	3
2012	September	HVAC	20
2012	September	Impr	153
2012	September	Plum	24
2012	September	POD	2
2012	September	Roof	71
2012	September	Sign	2

334

2012	August	Bldg	7
2012	August	Dump	7
2012	August	Elec	44
2012	August	Fence	14
2012	August	Gar	2
2012	August	HVAC	13
2012	August	Impr	180
2012	August	Plum	38
2012	August	POD	2
2012	August	Roof	70
2012	August	Sign	5

382

2012	July	Bldg	8
2012	July	Dump	9
2012	July	Elec	32
2012	July	Fence	18
2012	July	Gar	5
2012	July	HVAC	20
2012	July	Impr	150
2012	July	Plum	38
2012	July	Roof	38
2012	July	Sign	8

324

★	2012	June	Bldg	14
	2012	June	Dump	18
	2012	June	Elec	31
	2012	June	Fence	19
	2012	June	Gar	4
	2012	June	HVAC	19
	2012	June	Impr	181
	2012	June	Plum	28
	2012	June	Roof	77
	2012	June	Sign	3

392 ★

Permit Detail

Total Permits Issued **4105**

Report Of Building Permits Issued By The City Of Berwyn

Wednesday, July 03, 2013

Between: 6/1/2013 And 6/30/2013

Name and Address	Issued	Permit No.	Improvements	Permit	Cost Of	Cost Of
Vintage 3 LLC 3825 S. Cuyler Avenue	6/3/2013	Bldg-B 7817-0	\$123,000.00	\$3,970.00		
Jessica Rivera 1540 S. Lombard Avenue	6/4/2013	Gar-B 7818-0	\$10,505.00	\$355.00		
GB Renovations, Inc. 2316 S. Wesley Avenue	6/5/2013	Bldg-B 7819-0	\$15,000.00	\$810.00		
Richard Neubauer 3633 S. Oak Park Avenue	6/5/2013	Bldg-B 7820-0	\$30,000.00	\$515.00		
George & Colleen Newcomb 3716 S. Ridgeland Avenue	6/12/2013	Gar-B 7821-0	\$14,550.00	\$355.00		
Rogelio Oseguera & Silvia Aguirr 2635 S. Home Avenue	6/12/2013	Gar-B 7822-0	\$14,500.00	\$355.00		
Ken & Mary Mottel 3728 S. Cuyler Avenue	6/13/2013	HVAC-B 7823-0	\$9,200.00	\$140.00		
Moe Llc 3433 S. Home Avenue	6/17/2013	Gar-B 7824-0	\$10,949.00	\$330.00		
Brant Sylwester 6501 W. Sinclair Avenue	6/18/2013	HVAC-B 7825-0	\$9,800.00	\$530.00		
Vintage 3, LLC 3741 S. Clinton Avenue	6/19/2013	Bldg-B 7826-0	\$113,000.00	\$750.00		
Micaela Quiroga 1330 S. Maple Avenue	6/20/2013	Bldg-B 7827-0	\$15,000.00	\$1,030.00		
Belen Fernandez 1931 S. Cuyler Avenue	6/20/2013	Bldg-B 7828-0	\$6,300.00	\$355.00		

Report Of Building Permits Issued By The City Of Berwyn

Wednesday, July 03, 2013

Between: 6/1/2013 And 6/30/2013

Name and Address	Issued	Permit No.	Improvements	Cost Of Permit
Lorela Meistrinkiene 6925 W. 26th Street	6/25/2013	Bldg-B 7829-0	KITCHEN SINK, CABINETS COUNTERTOPS & DISHWASHER, DRYWALL BASEMENT & ENCLOSE FURNACE ROOM - 3 FLOORS - ELECTRIC LIGHT FIXTURES, SWITCHES & 200 AMP UPGRADE & CIRC PANEL. ATTIC: CREATE 2 NEW BEDROOMS & CLOSETS. ELECTRIC TO CODE - INSTALL FURNACE & A/C &	\$14,000.00 \$895.00
George & Amy Del Valle 1812 S. Sooville Avenue	6/28/2013	HVAC-B 7830-0	RADIATORS, TO FORCED AIR, INSTALL FURNACE, DUCTWORK & A/C - CONDENSOR, CONDENSOR MUST BE BEHIND HOUSE & AT LEAST 3 FT OFF OF LOT LINE.	\$5,000.00 \$255.00
US Bank N.A. estate of Naorri G. 3406 S. Harvey Avenue	6/11/2013	Bldg-R 7733-2	ELEVATOR REVIEW FEES.	\$0.00 \$80.00
Alex Zagariya 3626 S. Grove Avenue	6/28/2013	Bldg-R 7751-1	ADDITIONAL INSPECTION - HVAC FINAL, ELECTRIC UNDERGROUND, ELECTRICAL REINSPECTION AND FINAL ELECTRICAL INSPECTIONS ON A/C	\$0.00 \$215.00
Richard B. Neubauer 1907 S. Wenonah Avenue	6/17/2013	Bldg-R 7813-1	INSULATION INSPECTION AND INSULATION REINSPECTION.	\$0.00 \$130.00
Totals				<u>\$390,804.00</u> <u>\$11,070.00</u>

7-15-13

To whom it may concern,

My name is Anna Child and I
reside at 1217 S. Home. I am asking permission
for a block party on the 1200 block of Home
on Aug 10, 2013, I will be responsible
for this event and all provisions will
be complied with.

Thank you

Anna Child
1217 S. Home

WE THE UNDERSIGNED RESIDENTS OF THE 1200 BLOCK OF Home Ave
DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON Aug 10, 2013
BETWEEN THE HOURS OF 12:00 pm AND 9:00 pm, OUR RAIN DATE IS Aug. 11, 2013

PLACED IN PROPER CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

S. Home

S. Home

Home

Home

Home

Home Apt 1

Home Apt 1

8 Home Apt 2

Home Ave

Home Ave

Home ave

4 Home ave

33 Home Ave

1234 S. Home

1234 S Home

1237 S Home

1236 HOME

1220 Home

Robert J. Lovero
Mayor



CITY OF BERWYN
CLERK'S OFFICE

2013 JUL 11 A 9:21

A Century of Progress with Pride

6700 West 28th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2860 Fax: (708) 788-2875
www.berwyn-il.gov

THOMAS J. PAVLIK
CITY CLERK

Date: JULY 9 '13

Mayor Lovero & Members
Of the Berwyn City Council

Re: Block Party 2700 block of KENILWORTH

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 2700 block
of KENILWORTH.

The residents request permission to hold the event on SAT AUG 10TH '13

With a rain date of NONE. We are aware of the ordinance
regarding block parties and will abide by all of them.

Thank you for your consideration.

Yours truly,

John Maxa -

Contact person is: JOHN MAXA
JULIO ZUNIGA
Address is: 2713 KENILWORTH
2712 KENILWORTH
Phone number is: 788-3415
773-921-9401

****PLEASE RETURN 3-4 WEEKS PRIOR TO DATE REQUESTED****

WE THE UNDERSIGNED RESIDENTS OF THE 2700 BLOCK OF KENILWORTH
DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON SAT AUG 10 '13
BETWEEN THE HOURS OF 800AM AND 900 PM, OUR RAIN DATE IS NONE

CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

- ADDRESS
- 2701 S KENILWORTH AVE
 - 2705 Kenilworth Ave
 - 2707 Kenilworth Ave
 - 2709 Kenilworth Ave.
 - 2713 KENILWORTH
 - 2725 Kenilworth Ave.
 - 2715 KENILWORTH AVE
 - 2723 KENILWORTH AVE
 - 2721 Kenilworth Ave
 - 2714 KENILWORTH
 - 2722 Kenilworth
 - 2717 Kenilworth
 - 2712 Kenilworth
 - 2710 S Kenilworth
 - 2724 Kenilworth
 - 2728 Kenilworth

Robert J. Lovero
Mayor



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CITY OF BERWYN
CLERK'S OFFICE
2013 JUL 12 A 9 44

THOMAS J. PAVLIK
CITY CLERK

K-6

Date: 6/19/13

Mayor Lovero & Members
Of the Berwyn City Council

Re: Block Party 2300 block of Wesley Avenue

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 2300 block
Of Wesley Avenue.

The residents request permission to hold the event on August 10, 2013

With a rain date of August 17, 2013. We are aware of the ordinance
regarding block parties and will abide by all of them.

Thank you for your consideration.

Yours truly,

Jennifer A. Mitchell

Contact person is: Jennifer Mitchell

Address is: 2325 Wesley Avenue

Phone number is: _____

PLEASE RETURN 3-4 WEEKS PRIOR TO DATE REQUESTED

WE THE UNDERSIGNED RESIDENTS OF THE 2300 BLOCK OF Wesley Avenue
 DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON August 10, 2013
 BETWEEN THE HOURS OF 11:00 AM AND 9:00 PM, OUR RAIN DATE IS August 17, 2013
 ALL REFUSE MUST BE PLACED IN PROPER CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

NAME ADDRESS

- 2322 S Wesley
- 2325 S. Wesley
- 2324 Wesley
- 2330 Wesley
- 2314 Wesley
- 2301 S Wesley Ave
- 2300 S Wesley Berwyn Ave
- 2323 S. Wesley Ave
- 2336 S. Wesley Ave
- 2335 Wesley Ave
- 2339 Wesley Ave
- 2308 S. Wesley
- 2341 Wesley Av
- 2347 Wesley
- F + Hector Repetto 2321 S Wesley
- 2346 S Wesley Ave

Robert J. Lovero
Mayor



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THOMAS J. PAVLIK
CITY CLERK

Date: _____

Mayor Lovero & Members
Of the Berwyn City Council

Re: Block Party 1300 block of Wenonah Ave

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 1300 block
of Wenonah Ave.

The residents request permission to hold the event on August 3rd

With a rain date of August 10th. We are aware of the ordinance
regarding block parties and will abide by all of them.

Thank you for your consideration.

Yours truly,

Melissa DelFiacco

Contact person is: michael + melissa DelFiacco

Address is: 1326 S. Wenonah ave

Phone number is: _____

****PLEASE RETURN 3-4 WEEKS PRIOR TO DATE REQUESTED****

WE THE UNDERSIGNED RESIDENTS OF THE 1300 BLOCK OF Wenonah Ave
DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON 8/3/13
BETWEEN THE HOURS OF 11am AND 9pm, OUR RAIN DATE IS 8/10/13
ALL REFUSE MUST BE PLACED IN PROPER CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

ADDRESS

- 1347 S Wenonah
- 1324 S. Wenonah
- 1326 S. Wenonah
- 1323 S Wenonah
- 318 S. Wenonah
- 334 S. Wenonah
- 146 Wenonah
- 145 Wenonah
- 135 Wenonah
- 1331 S. Wenonah
- 1327 Wenonah Ave
- 1313 Wenonah Ave
- 1309 Wenonah Ave
- 305 WENONAH AVE
- 1325 WENONAH AVE
- 1318 Wenonah
- 1310 Wenonah



Robert J. Lovero
Mayor



K-8

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THOMAS J. PAVLIK
CITY CLERK

Date: 7-8-13

Mayor Lovero & Members
Of the Berwyn City Council

Re: Block Party 2013 block of 27th Grove

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 27th Grove block
Of Grove.

The residents request permission to hold the event on Aug. 10th

With a rain date of Aug 17 2013. We are aware of the ordinance
regarding block parties and will abide by all of them.

Thank you for your consideration.

Yours truly,

Sarah Alvarado

Contact person is: Sarah Alvarado

Address is: 2724 S. Grove

Phone number is: _____

2013 JUL - 8 P 11: 50
CITY OF BERWYN
CLERK'S OFFICE

PLEASE RETURN 3-4 WEEKS PRIOR TO DATE REQUESTED

WE THE UNDERSIGNED RESIDENTS OF THE 27th BLOCK OF Grove

DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON _____

BETWEEN THE HOURS OF _____ AND _____, OUR RAIN DATE IS _____

R CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

ADDRESS

2715 GROVE AVE

2712 GROVE AVE

2734 Grove Ave

2723 Grove Ave

2733 Grove Ave

2732 Grove Ave

2736 Grove Ave

2736 Grove Ave

same
house

2727 GROVE AVE

2728 GROVE AVE

2700 GROVE

2710 Grove

2745 Grove

2739 Grove

2729 Grove

2705 GROVE

2724 Grove

Robert J. Lovero
Mayor



July 4-13-OR 20

K-9

A Century of Progress with Pride

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www.berwyn-il.gov

THOMAS J. PAVLIK
CITY CLERK

Date: 7-8-13

Mayor Lovero & Members
Of the Berwyn City Council

Re: Block Party 2100 block of Scoville

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 2100 block
of Scoville.

The residents request permission to hold the event on 8-3-13

With a rain date of 8-10-13. We are aware of the ordinance
regarding block parties and will abide by all of them.

Thank you for your consideration.

Yours truly,

Contact person is: Donna Aguilar
Address is: 2109^s Scoville
Phone number is: _____

2013 JUL -8 P 3.52
CITY OF BERWYN
CLERK'S OFFICE

PLEASE RETURN 3-4 WEEKS PRIOR TO DATE REQUESTED

WE THE UNDERSIGNED RESIDENTS OF THE 2100 BLOCK OF Scoville
DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON 8-3
BETWEEN THE HOURS OF _____ AND _____, OUR RAIN DATE IS 8-10

R CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

ADDRESS

- 2116 SCOVILLE
- 2118 Scoville #2F
- 2125 S Scoville
- 2125 Scoville
- 1939 S Scoville
- 2113 Scoville Ave

- 2107 Scoville
- 2109 S Scoville Ave
- 2110 S Scoville
- 2110 S Scoville
- 2122 S. Scoville Ave
- 2115 S. Scoville Ave
- 117 Scoville Ave
- 104 S Gauderson Ln
- 113 S Scoville Av
- 113 S Scoville Ave
- 113 Scoville Ave
- 13 Scoville Ave

Robert J. Lovero
Mayor



KAM

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www.berwyn-il.gov

THOMAS J. PAVLIK
CITY CLERK

Date: _____

Mayor Lovero & Members
Of the Berwyn City Council

Re: Block Party 3100 block of Maple Ave

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 3100 block
of Maple Ave.

The residents request permission to hold the event on Saturday, Sept 7, 2013

With a rain date of Sat, Sept 14. We are aware of the ordinance
regarding block parties and will abide by all of them.

Thank you for your consideration.

Yours truly,

Jane Cole

Contact person is: Jane Cole

Address is: 3135 Maple Ave

Phone number is: _____

****PLEASE RETURN 3-4 WEEKS PRIOR TO DATE REQUESTED****

WE THE UNDERSIGNED RESIDENTS OF THE 3100 BLOCK OF Maple
DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON SAT. Sept 7
BETWEEN THE HOURS OF 8 pm AND 9 pm, OUR RAIN DATE IS 9/14/13
ALL REFUSE MUST BE PLACED IN PROPER CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

ADDRESS

- 3135 Maple
- 3139 Maple
- 3105 Maple
- 3118 Maple
- 3126 Maple
- 3117 Maple Avenue
- 116 MAPLE AVE.
- 2101 MAPLE AVE
- 3112 MAPLE AVE
- 3146 MAPLE
- 3124 Maple

Robert J. Lovero
Mayor



A Century of Progress with Pride

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www.berwyn-il.gov

THOMAS J. PAVLIK
CITY CLERK

Date: 07.05.2013

Mayor Lovero & Members
Of the Berwyn City Council

Re: Block Party 1400 block of CLINTON AVE.

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 1400 block
of CLINTON AVE.

The residents request permission to hold the event on AUGUST 17, 2013

With a rain date of AUGUST 24, 2013. We are aware of the ordinance
regarding block parties and will abide by all of them.

Thank you for your consideration.

Yours truly,

Patty Katsuleas

Contact person is: PATY KATSULEAS

Address is: 1833 CLINTON AVE.

Phone number is: _____

*****PLEASE RETURN 3-4 WEEKS PRIOR TO DATE REQUESTED*****

WE THE UNDERSIGNED RESIDENTS OF THE 1800 BLOCK OF CLINTON AVE,
 DO HEREBY REQUEST PERMISSION TO CONDUCT A BLOCK PARTY ON AUGUST 17, 2013
 BETWEEN THE HOURS OF 9 AM AND 9 PM, OUR RAIN DATE IS AUG. 24, 2013
 ALL REFUSE MUST BE PLACED IN PROPER CONTAINERS FOR PICKUP BY CLEARING DISPOSAL**

NAME	ADDRESS
	1837 Clinton Ave Berwyn
	1833 CLINTON AVE, "
	1829 - Clinton Ave " "
	2 1838 CLINTON " "
	1806 CLINTON " "
	1805 S Clinton " "
	1807 Clinton
	1814 Clinton " "
	1835 S. Clinton Berwyn
	1834 Cluba Berwyn, IL
	1843 Clinton, Berwyn, IL
	1847 Clinton Berwyn, IL
	1851 Clinton Berwyn, IL
	1846 S. Clinton Ave.
	1836 Clinton Ave Berwyn, IL
	1828 Clinton Ave
	1819 Clinton Ave
	1817 Clinton Ave
	1844 Clinton Ave
	1820 S. Clinton Ave.
	1816 Clinton
	1822 Clinton.

K-12



CITY OF BERWYN
CLERK'S OFFICE

2013 JUL 17 P 4:14

St. Michael and All Angels' Church

6732 WEST THIRTY FOURTH STREET - BERWYN, ILLINOIS 60402 - PHONE (708)788-2197 / 788-3108

July 9, 2013

City Clerk:

St. Michael and All Angels Church is planning to have a Rummage Sale on Saturday July 27 and Sunday July 28, 2013, or Saturday August 10 and Sunday August 11, 2013 from 8:00 a.m. to 4:00 p.m. We want you to be aware that we will be following Berwyn's regulation.

If you have any concerns or questions about this matter, please, contact us via e-mail to stmichaelangels@msn.com or to the telephone 1(708)788-2197 OR 788-3108.

Sincerely,

A handwritten signature in black ink, appearing to read "Fr. Carlos A. Plazas".

Fr. Carlos A. Plazas, Rector.

K-13

Dear Mr. Pavlik,

I am requesting permission to block off Wenonah Avenue between 12th street and the cul de sac at the alley, for the date of Saturday 8/10/13 from 12pm-12am. It is the 1 year anniversary block party for Big Guys Sausage Stand Inc. It will be a conjoined party with the 12th Street Rag who we have received verbal permission from Bill Drucker to close the street which gives access to the 12th Street rag Parking Lot . The 12th Street parking lot will be used as part of the festivities.

Thank you for your time and consideration.

Best regards,

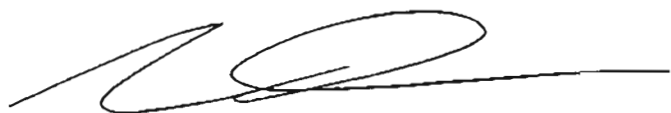
Brendan O'Connor

President,

Big Guys Sausage Stand Inc.

(708)307-5830

bgssinc@gmail.com

 7/19/13

CITY OF WENONAH
CLERK'S OFFICE
2013 JUL 19 A 9:35

K-14



To Whom It May Concern:

Paisans Berwyn is holding a Charity Car Show for the Wounded Warriors Project on July 27, 2013 from 9am to 3pm. We are requesting that we be allowed to close Lombard from our alley to Ogden and also Harvey from the alley to Ogden. We would like these closed at 8am so the cars have time to set up and will need some break down time at the end of the event as well.

If you have any questions please feel free to call me at the number below.

Stacey Scott
General Manager
Paisans Berwyn
sscott@paisanspizza.com
708.484.5325

July 2, 2013

K-15

Thomas Pavilik, City Clerk
City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

We'd like to begin with a hardy Thank You for all of the support you have given to our 70,000+ Girl Scouts and our council during the past year (and in most cases, the past year^s!) Whether you gave us permission to be in your community, and/or purchased a box of cookies and/or supported our fall product program, please know that YOU made a difference!

Yet another year has flown by and here we are again reaching out to you...our Community Friends!

As you probably are already aware, our Council has two Product Programs per year that we host:

- Our Fall Product Program (with order taking starting at the beginning of October 2013 /delivery before Thanksgiving) gives our girls the opportunity to earn start-up money for their troops.
- Our Cookie Sale (with order taking in the month of January 2014, delivery of those pre-orders in February and cookie booths from February-May) strengthens the girls' 5 Skills for Daily Life which are:
 - ✓ Goal Setting
 - ✓ Decision Making
 - ✓ Money Management
 - ✓ People Skills
 - ✓ Business Ethics

Most Girl Scouts participate in our Fall Product Program by asking family and friends for support but there are troops who host a booth sale in a local business and still some who sell door to door. During our Cookie Program, our girls do much the same but participation is much higher which I'm sure you can attest to as you see Girl Scouts ringing your doorbell, in front of your favorite Church, store or at a neighborhood meeting.

If your community requires us to apply for a permit, please see the attached Fall Product and Cookie detail sheet. If that is sufficient information to process our request on behalf of our Girl Scouts, please simply check the box at the base of this letter and fax (219-795-1224) or scan (lmiller@girlscoutsgcnwi.org) it back to Linda Miller. Linda is our point person on this project.

If more information is needed before processing our permit request, please send the forms to Linda and we'll be sure to fill them out and get them back to you right away.

We are the largest council in the country and because we have 70,000+ Girl Scouts, distribution of badges to individuals is not possible; however, your permit or letter of approval (in a PDF format) can be e-mailed to each girl and troop efficiently from our office.

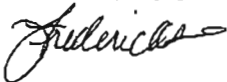
If you require a Certificate of Insurance, an updated Certificate of Insurance is automatically sent to you directly from our insurance agent on or about January 1st of each year. If you do not have it in your files, please let us know by checking below and we'll be sure to get that to you as well.

If you have questions or need additional information, please don't hesitate to e-mail or call Linda Miller at lmiller@girlscoutsgcnwi.org / 855-456-8347 ext.1948 or email or call Susan Rakis at srakis@girlscoutsgcnwi.org / 855-456-8347 ext. 2309.

Thank you for being there for our girls as we begin our 102nd year of making a difference!

Most Sincerely,

Jennifer Fredericks



Please check the appropriate box(es) below and return to the email or fax number listed above:

- The attached information is sufficient and your request is approved as submitted
- I need a copy of the Girl Scouts Certificate of Insurance.
- Please complete and return the enclosed application
- We also require the following documents (please list below)

2013 JUL 15 P 12:49
CITY OF BERWYN
CLERK'S OFFICE

**APPLICATION FOR NON-COMMERCIAL SOLICITATION
Not for Profit Organization**

Name of Organization: Girl Scouts of Greater Chicago and Northwest Indiana
Corporate Address: 20 S. Clark, Suite 200, Chicago, IL 60603

Main Contact: Jennifer Fredericks, Vice President, Product Program
P: 855-456-8347ext1965 F: 219-795-1224
E: jfredericks@girlscoutsgcnwi.org

Note: The person in charge named above is requesting permission and is responsible for the entire jurisdiction of the council. You should not receive requests from local constituents.

Person to contact for additional information:

Linda Miller
P: 855-456-8347ext.1948 F: 219-795-1224
E: lmiller@girlscoutsgcnwi.org

Non-Commercial Solicitation Purpose: Annual Girl Scout Fall Product and Cookie Programs

Program Dates:

Fall Product:
Order Card Sales: October 1-25, 2013
Delivery: November 14-17, 2013

Cookie Program:
Order Card Sales: January 1-25, 2014 (Girl Scout Communities decide on collection of payment at time of order or time of delivery.)
Delivery of Order Card Sales: Starting February 8, 2014

Arrangements and permission for cookie booths are made directly with local merchants and take place between February 3, 2014 and May 1, 2014. Product is sold and paid for at the sale site.

Hours of solicitation As described by ordinance code

Description of Vehicles used in solicitation: None as of this request

Last date of previous requests: October 2012-March 2013

Has the permit ever been revoked? If yes, when. No

Has anyone listed on this application ever been convicted of a commission of a felony under the laws of the State of Illinois or any other state or Federal law of the United States? If yes, when. No