



# **City of Berwyn**

## **City Council Meeting**

**March 26, 2013**

**BERWYN CITY COUNCIL MEETING**  
**MARCH 26, 2013**

DEAR ATTENDEE.....THE MAYOR AND CITY COUNCIL WELCOME YOU. PLEASE KEEP IN MIND THAT THIS IS A MEETING OF THE MAYOR AND COUNCIL MEMBERS AS OPPOSED TO A PUBLIC HEARING WHERE ATTENDEES ARE ENCOURAGED TO PARTICIPATE. UNLESS INVITED BY THE MAYOR TO SPEAK, YOU ARE REQUESTED NOT TO INTERRUPT. IF YOU ARE RECOGNIZED BY THE MAYOR, PLEASE PREFACE YOUR REMARKS BY STATING YOUR NAME AND ADDRESS FOR THE RECORD. THANK YOU.

ROBERT J. LOVERO  
MAYOR

THOMAS J. PAVLIK  
CITY CLERK

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**AGENDA**

ROLL CALL

- (A) PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE
- (B) OPEN FORUM - (TOPIC MUST NOT BE ON THE AGENDA)
- (C) PRESENTATION OF PREVIOUS MEETINGS MINUTES FOR APPROVAL
  - 1. REGULAR MEETING 3/12/13 – COW 3/19/13- PUBLIC HEARING 3/12/13
- (D) BID OPENING-TABULATIONS
- (E) BERWYN DEVELOPMENT CORP.-BERWYN TOWNSHIP/HEALTH DISTRICT
  - 1. LAND ACQUISITION/ORDINANCE
  - 2. LAND ACQUISITION ON OAK PARK AVENUE/ORDINANCE
- (F) REPORTS AND COMMUNICATIONS FROM THE MAYOR
  - 1. INSURANCE RENEWAL
  - 2. AN ORDINANCE AMENDING CHAPTER 242.03 OF THE CODIFIED ORDINANCES OF THE CITY OF BERWYN TO AMEND APPOINTED OFFICERS; APPOINTMENT PROCEDURES
  - 3. APPOINTMENT OF ASSISTANT TO BUILDING DIRECTOR
- (G) REPORTS AND COMMUNICATIONS FROM THE CITY CLERK
- (H) COMMUNICATIONS FROM (ZONING) BOARD OF APPEALS
- (I) REPORTS AND COMMUNICATIONS FROM ALDERMEN, COMMITTEES, OTHER BOARDS AND COMMISSIONS
  - 1. RECOGNITION OF SIXTH WARD VOLUNTEERS
- (J) STAFF REPORTS
  - 1. FIRE CHIEF-EMERGENCY MEDICAL SERVICE COST SAVING REPORT
  - 2. POLICE CHIEF-HONORABLE MENTIONS TO BERWYN POLICE DEPARTMENT CRIMINAL INVESTIGATION UNIT
  - 3. ASSISTANT CITY ADMINISTRATOR-PUBLIC HEARINGS FOR MUNICIPAL AGGREGATION
  - 4. PUBLIC WORKS DIRECTOR-AUTHORIZATION TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH COOK COUNTY

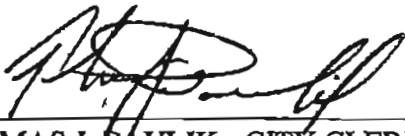
BERWYN CITY COUNCIL MEETING  
MARCH 26, 2013

5. PUBLIC WORKS DIRECTOR-RECOMMENDATION TO EXTEND THE BID AWARD FOR DUMP BODY REPLACEMENT TO COMPLETE THE NEXT SCHEDULED DUMP BODY IN NEED OF REPLACEMENT  
(M-777)

(K) CONSENT AGENDA: ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED IN ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED AS THE FIRST ITEM AFTER APPROVAL OF THE CONSENT AGENDA

1. BUDGET CHAIR-PAYROLL- 3/13/13- \$1,159,670.64
2. BUDGET CHAIR-PAYABLES- 3/27/13 - \$1,002,996.28
3. CLERK-HANDICAP SIGN #822-A. SHERROD-3746 GUNDERSON-DENY
4. CLERK-HANDICAP SIGN #820-S. RUIZ-6211 W. 26<sup>TH</sup> STREET #1R-APPROVE
5. HAVLICEK SCHOOL-WHOLE SCHOOL FIELD DAY/STREET CLOSURES-5/21/13 FROM 8AM TO 3PM-RAIN DATE OF 5/24/13
6. MARIA SS. LAURETANA - 113<sup>TH</sup> ANNUAL FEAST-8/30, 8/31, 9/1, AND 9/2/13
7. ANNUAL KELLY MILLER CIRCUS-9/5/13
8. SALVATION ARMY-2013 (EXTRA) DONUT DAYS 5/31/13 & 6/1/13

ITEMS SUBMITTED ON TIME 20

  
THOMAS J. PAVLIK - CITY CLERK

In accordance with the provisions of the Americans with disabilities Act, any individual who is in the need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the City of Berwyn should contact Thomas J. Pavlik, City Clerk at 708/788-2660 as soon as possible before the meeting date.



- **Table of Contents**

## TABLE OF CONTENTS

ITEM(S)	PAGES
ROLL CALL	
A. Pledge of Allegiance – Moment of Silence	
B. <u>Open Forum</u> Topic must NOT be on the Agenda	
C. <u>Presentation of Previous Meeting Minutes for Approval</u>	
1. Minutes City Council –3/12/13	1- 3
2. Minutes Committee of the Whole – 3/19/12	1- 2
3. Public Hearing – 3/12/13	1- 1
D. <u>Bid Opening – Tabulations</u>	
E. <u>Berwyn Development Corp-Berwyn Township/Health District</u>	
1. Land Acquisition /Ordinance	1- 6
2. Land Acquisition on Oak Park Avenue/Ordinance	1- 5
F. <u>Reports and Communications from the Mayor</u>	
1. Insurance Renewal	1- 1
2. An ordinance Amending Chapter 242.03 of the Codified Ordinances of the City of Berwyn to Amend Appointed Officers; Appointment Procedures	1- 8
3. Appointment of Assistant to Building Director	1- 2
G. <u>Reports and Communications from the City Clerk</u>	
H. <u>Communications from (Zoning) Board of Appeals</u>	
I. <u>Reports and Communications from Aldermen, Committees, other Boards and Commissions</u>	
1. Polashek-Recognition of Sixth Ward Aldermen	
J. <u>Staff Reports</u>	
1. Fire Chief-Emergency Medical Service Cost Saving Report	1-1
2. Police Chief-Honorable Mentions to Berwyn Police Department Criminal Investigation Unit	1- 1
3. Assistant City Administrator-Public Hearings for Municipal Aggregation	1- 2
4. Public Works Director-Authorization to enter into an intergovernmental Agreement With Cook County	1- 7
5. Public Works Director – Recommendation to Extend the Bid Award for Dump Body Replacement to complete the next scheduled Dump Body in need of Replacement (m-777)	1- 2
K. <u>Consent Agenda</u>	
1. Budget Chair-Payroll-3/13/13 - \$1,159,670.64	1- 1

BERWYN CITY COUNCIL MEETING

(Consent Agenda continued)

- |  |      |
|--|------|
| 2. Budget Chair-Payables-3/27/13 - \$1,002,996.28                                  | 1- 7 |
| 3. Handicap Sign #822 – A. Sherrod-3746 Gunderson-Deny                             | 1- 8 |
| 4. Handicap Sign #820 – S. Ruiz-6211 W. 26 <sup>th</sup> Street #1r-Approve        | 1- 8 |
| 5. Havlicek School-whole school field Day/street closure 5/21/13 from 8am to 3pm   | 1-1  |
| 6. Maria SS. Lauretant-113 <sup>th</sup> Annual Feast – 8/30, 8/31, 9/1 and 9/2/13 | 1- 7 |
| 7. Annual Kelly miller Circus – 9/5/13   | 1- 1 |
| 8. Salvation Army-2013 (Extra) Donut Days – 5/13/13 & 6/1/13                       | 1- 2 |

March 12, 2013

- 
- A Pledge of Allegiance-Moment of Silence**
  - B. Open Forum**  
**(Topic Must Not Be on The Agenda)**



**C. Presentation of Previous  
Meeting Minutes for Approval**



ROBERT J. LOVERO  
MAYOR

THOMAS J. PAVLIK  
CITY CLERK

MINUTES  
BERWYN CITY COUNCIL  
MARCH 12, 2013

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Boyajian, Paul, Santoy, Polashek, Avila and Laureto. Absent: Skryd. Thereafter, Avila made a motion, seconded by Boyajian, to excuse Aldermen Skryd. The motion carried by a voice vote.
2. The Pledge of Allegiance was recited and a moment of silence was had for the Men and Women on the streets of Berwyn protecting our safety, along with the Men and Women in the Armed Forces.
3. The Open Forum portion of the meeting was announced. Dave Jelonek, Finance Director for the City of Berwyn, introduced Rasheed Jones the new Assistant Finance Director.
4. The minutes of the Berwyn City Council and the Committee of the Whole held on February 27 2013 were submitted. Thereafter, Avila made a motion, seconded by Santoy, to concur and approve as presented. The motion carried by a voice vote.
5. The Mayor submitted a communication regarding the appointment of Cynthia Montavon as CDBG Director. Thereafter, Chapman made a motion, seconded by Polashek, to concur and approved as submitted. The motion carried by a voice vote.
6. The Mayor submitted a communication regarding recommendation to appoint Regina Mendicino to position of CDBG Grants Administrator. Thereafter, Chapman made a motion, seconded by Avila, to concur and approved as submitted. The motion carried by the following call of the roll. Yea: Chapman, Boyajian, Santoy, Polashek, Avila, Laureto. Nay: Paul. Absent: Skryd.
7. Relay for Life Award presentation: Marie Kieskowski of the American Cancer Society presented the City with a plaque in recognition of Relay for Life All Star Award and National All American Relay Award. The Mayor accepted on behalf of the City.  
NOTE: Alderman Skryd present at the hour of 8:04.

BERWYN CITY COUNCIL MINUTES

MARCH 12, 2013

8. The City Clerk submitted a communication regarding the approval of Closed Committee of the Whole minutes of December 26, 2012, January 8, 2013 and January 22, 2013. Thereafter, Avila made a motion, seconded by Polashek, to concur and approved as submitted. The motion carried with a voice vote.
9. The Finance Director submitted a communication regarding 2013 appropriation ordinance (Budget) and an Ordinance entitled:

**THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR 2013**

Thereafter, Chapman made a motion, seconded by Polashek, to concur, **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by the following call of the roll. Yea: Chapman, Boyajian, Santoy, Polashek, Avila, Laureto. Nay: Paul, Skryd.

10. The Assistant City Administrator submitted a communication regarding Issuance of License Plate Recognition System RFP. The Mayor recognized Evan Summers, assistant to the City Administrator, who reviewed same. Thereafter, Boyajian made a motion, seconded by Skryd, to concur and grant permission to seek proposals. The motion carried by a voice vote.
11. The Assistant City Administrator submitted a communication regarding Seasonal Planting Bid Awards. The Mayor recognized Evan Summers who reviewed same. Thereafter, Chapman made a motion, seconded by Polashek, to concur, approved as submitted and award the bid to Violet Flower in an amount not to exceed \$30,616.00 with a 15% contingency of \$4,592.40 and authority to expand contract to include Roosevelt Road on a per unit cost basis of \$75.00, if unable to reach an agreement with Oak Park for Roosevelt Road shared cost. The motion carried by a unanimous roll call vote.
12. The Assistant City Administrator submitted a communication regarding Seasonal Planting Watering Awards. The Mayor recognized Evan Summers who reviewed same. Thereafter, Chapman made a motion, seconded by Avila, to concur, approve as submitted and award the bid to Hoy Landscaping in an amount not to exceed \$19,336.18. The motion carried by a unanimous roll call vote.
13. The City Attorney submitted a communication regarding the settlement of case number 12CV8642. Thereafter, Avila made a motion, seconded by

BERWYN CITY COUNCIL MINUTES

MARCH 12, 2013

Skryd, to concur and approve for payment in an amount not to exceed \$10,000.00. The motion carried by the following call of the roll. Yea: Chapman, Boyajian, Paul, Skryd, Santoy, Avila, Laureto. Nay: Polashek.

14. The Administrative Assistant to the Mayor submitted a communication regarding the City-wide Competition for the Design of the 2013-2013 City Vehicle Stickers. The Mayor recognized Ruth Volbre, Administrative Assistant, who reviewed the attached agreement for use of copyright. After discussion, Chapman made a motion, seconded by Skryd, to concur and authorize the corporate authorities to affix their signatures thereto. The motion carried by a voice vote.
15. The Chief of Police submitted a request to the Fire and Police Commission to appoint two Probationary Police Officers from the current eligibility list to fill vacancies. Thereafter, Avila made a motion, seconded by Skryd, to concur, approved as submitted. The motion carried by a unanimous roll call vote.
16. The Consent agenda Items K-1 thru K-8 were submitted:
  - K-1 Budget Chair-Payroll-2/27/13 - \$990,905.11-Approved
  - K-2 Budget Chair-Payables-3/12/13 - \$1,187,976.82-Approved
  - K-3 Collections and Business licenses for February, 2013
  - K-4 Building and Local Improvement Permits for February, 2013
  - K-5 Chapman-Handicap Sign-D. Mascitto-3838 Clinton-Approved
  - K-6 Chapman-Handicap Sign-M. Arteaga-3553 Clinton-Approved
  - K-7 Relay for Life-Tag Day-3/23/13, 3/30/13, 4/6/13, 4/13/13, 4/20/13 & 5/4/13 and Relay for Life Walk-5/10 & 5/11 at Morton West High School
  - K-8 Mayor – Conclusion of Liquor Hearing Proceeding, Loco Lizard, Inc.

Thereafter, Avila made a motion, seconded by Polashek, to concur and approve by omnibus vote designation. The motion carried by a voice vote.

17. Alderman Skryd called an Administration Committee Meeting for Wednesday, April 13, 2013 at 5:30 p.m. at City Hall.
18. There being no further business to come before the meeting, same was after a motion by Laureto, seconded by Polashek, to adjourn at the hour of 8:21 p.m. The motion carried by a voice vote.

Respectfully submitted,

  
Thomas J. Pavlik, CMC, City Clerk

**MINUTES**  
**BERWYN CITY COUNCIL**  
**COMMITTEE OF THE WHOLE**  
**March 19, 2013**

1. Mayor Lovero called the Committee of the Whole, held at the Berwyn Development Corporation, 3322 S. Oak Park Ave., 2<sup>nd</sup> floor board room, to order at 6:05 p.m.; upon the call of the roll the following responded present: Chapman(via phone,) Boyajian, Paul, Skryd, Polashek, Avila, and Laureto. Absent: Santoy.
2. Avila made a motion, seconded by Laureto, to excuse Alderman Santoy. The motion carried by a voice vote.
3. Boyajian made a motion, seconded by Skryd, to allow Alderman Chapman to participate remotely via phone due to a personal illness. The motion carried by a voice vote.
4. There being no business for the Open Committee of the Whole, the Mayor asked for a motion to go into Closed Session for real estate and land acquisition. Thereafter, Skryd made a motion, seconded by Polashek, to close the Committee of the Whole at 6:06 p.m. The motion carried by a voice vote.
5. A Motion was made in closed session to re-open the Committee of the Whole by Avila, seconded by Boyajian, at 6:44 p.m. The motion carried by a voice vote.
6. A motion was made by Skryd, seconded by Laureto, to adjourn the Committee of the Whole at 6:44 p.m. The motion carried by a voice vote.

Respectfully submitted,



Thomas J. Pavlik, CMC  
City Clerk

MINUTES  
PUBLIC HEARING  
MARCH 12, 2013

**PUBLIC HEARING**

**2013 PROPOSED BUDGET  
& APPROPRIATION ORDINANCE  
MARCH 12, 2013**

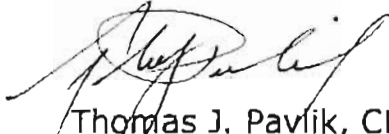
1. The Public Hearing for the 2013 proposed Budget and Appropriation Ordinance was called to order at 5:45 p.m. City Officials and Department heads in attendance: Aldermen Chapman, Boyajian, Paul, Polashek, Avila, Laureto, Mayor Lovero, City Administrator Pabst, Asst. City Administrator Summer, City Attorney Bertuca, Finance Director Jelonek, Asst. Finance Director Jones, Building Director Lazzara, IT Director Frank, Police Div. Commander O'Halloran and Clerk Pavlik.
2. Clerk Pavlik read the legal notice into record and provided an affidavit of certification of publication.
3. Finance Director David Jelonek presented the 2013 Tentative Budget and Appropriation Ordinance for the City of Berwyn and read a budget summary into record (see attached.)
4. Comments and Discussion.

Budget Chairman Alderman Chapman commented on the budget process, specifically the increased revenues and thank the past Finance Director Wysocki and current Finance Director Jelonek, along with City Administrator Pabst and all the department heads for their hard work on this budget. Alderman Paul questioned the new Harlem Ave. TIF bonding and revenue of \$5,000,000. Jelonek explained that it is an anticipated number and is zeroed out on the expenditure side as an anticipated expenditure and is only reflected in the budget as a potential revenue stream. Paul questioned the intergovernmental revenue allotments. Jelonek answered these are from IDOT, etc. Paul went on to question various line items contained in the budget document. Alderman Polashek thanked Finance Director Jelonek and his staff, for making themselves available throughout the budget process to answer all his questions and for all of their hard work. There were no further questions or comments from the Alderman. The Mayor asked if there were any questions or comments from the general public, there were none.

MINUTES  
PUBLIC HEARING  
MARCH 12, 2013

5. There being no further comments or discussions, the Public Hearing was adjourned at the hour of 6:09 p.m.

Respectfully submitted,



Thomas J. Pavlik, CMC  
City Clerk



## **D. Bid Openings Tabulations**



**E. Berwyn Development Corp. –  
Berwyn Township/Health District**





berwyn development  
CORPORATION

E-1

March 21, 2013

**Mayor Robert J Lovero  
Members of the Berwyn City Council  
Berwyn City Hall  
6700 West 26<sup>th</sup> Street  
Berwyn, IL 60402**

**Re: Land Acquisition**

Dear Mayor and City Council,

Please see attached for an Ordinance drafted by special legal counsel to the City, Neal & Leroy, for land acquisition on Cermak Road.

Respectfully,



Anthony W. Griffin

3322 S. Oak Park Avenue  
Second Floor  
Berwyn, IL 60402  
708.788.8100  
fax: 708.788.0966  
www.berwyn.net

# **THE CITY OF BERWYN**

**THE CITY OF BERWYN, ILLINOIS**

---

## **ORDINANCE**

**NUMBER**

---

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF PROPERTY AND THE EXERCISE OF  
THE POWER OF EMINENT DOMAIN TO ACQUIRE CERTAIN PROPERTIES WITHIN THE  
HARLEM TAX INCREMENT FINANCING DISTRICT**

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**ROBERT J. LOVERO, Mayor**

**THOMAS J. PAVLIK, City Clerk**

**NONA N. CHAPMAN**

**JEFFREY G. BOYAJIAN**

**MARGARET PAUL**

**MICHELE D. SKRYD**

**CESAR A. SANTOY**

**THEODORE J. POLASHEK**

**RAFAEL AVILA**

**NORA LAURETO**

**Aldermen**

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Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn, Illinois on March 26, 2013.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF PROPERTY AND THE EXERCISE OF THE POWER OF EMINENT DOMAIN TO ACQUIRE CERTAIN PROPERTIES WITHIN THE HARLEM TAX INCREMENT FINANCING DISTRICT**

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**WHEREAS**, on July 26, 2011, the City Council (the "City Council") of the City of Berwyn (the "City") adopted Ordinance No. 11-26 approving a Tax Increment Redevelopment Plan and Project for the Harlem Redevelopment Project Area; Ordinance No. 11-27 designating the Harlem Redevelopment Project Area and Ordinance No. 11-28 adopting tax increment allocation financing for the Harlem Redevelopment Project Area; and

**WHEREAS**, among the redevelopment objectives of the Harlem Tax Increment Redevelopment Project Area is the assembly of land into parcels of sufficient shape and size for disposition and redevelopment in accordance with the Harlem Redevelopment Plan, the City's comprehensive Plan and with contemporary development needs and standards; and

**WHEREAS**, the Harlem Tax Increment Redevelopment Project and Plan authorizes the utilization of property assembly techniques, allowing the City to acquire and assemble land for the purpose of redevelopment and for the purpose of disposition to private developer or developers for the purpose of encouraging investment and new development; and

**WHEREAS**, the City Council heretofore authorized the acquisition of property on the block bounded by Cermak Road on the south, the public alley north of Lot H in Berwyn Gardens, a subdivision of the South one-half of the southwest quarter of Section 19, Township 39 north, range 13 east of the third Principal Meridian in the on the north, Maple Street on the west and Harlem Avenue on the east (Phase I Project) by purchase or condemnation for the Berwyn Gateway Plaza Development, Phase I; and the properties within the Phase I area have been acquired and as a result have been and are now being used for the purpose of stimulating private investment and redevelopment, resulting in a successful Phase I Project;

**WHEREAS**, it is desirable to continue development by implementing the remainder of the Gateway Plaza Project plan, including without limitation, Phase II and Phase III of the Berwyn Gateway Plaza Project, for which it is necessary to complete the assembly of properties by condemnation, on the blocks within the City of Berwyn, Cook County, Illinois, bounded by Cermak Road on the south, Maple Avenue on the East, Wenonah Avenue on the West and the public alley north of Lots F and G in Berwyn Gardens, a subdivision of the South one-half of the southwest quarter of Section 19, Township 39 north, range 13 east of the third Principal Meridian on the north (the "Berwyn Gateway Plaza Continuation Area")

**WHEREAS**, the land within Harlem Tax Increment Finance District consists of diverse parcels that may be assembled for redevelopment in accordance with the Harlem Tax Increment Redevelopment Project and Plan;

**NOW, THEREFORE,** be it ordained by the City Council of the City of Berwyn, Cook County, Illinois as follows:

**Section 1.** The City Council adopts the findings, definitions and determinations set forth in the preamble hereto as though fully set forth herein.

**Section 2.** It is necessary, desirable and in the best interest of the City for the City to acquire the properties within the Berwyn Gateway Project Continuation Area. The acquisition of the property with the Berwyn Gateway Project Continuation Area is necessary in fulfillment of the Harlem Tax Increment Financing Project and Plan.

**Section 3.** Special counsel for the City, Neal & Leroy, LLC, is authorized on behalf of the City to extend offers for the purchase of the property within the Berwyn Gateway Project Continuation Area. Any offers to purchase that are accepted by an owner or owners of the property set forth on Exhibit A shall be subject to approval by the City Council.

**Section 4.** If special counsel is unable to negotiate or successfully conclude an agreement with the owner or owners of the property within the Berwyn Gateway Project Continuation Area, special council may institute an action on behalf of the City pursuant to the Illinois Eminent Domain Act to acquire such properties by condemnation.

**Section 5.** The property within the City of Berwyn, Cook County, Illinois, bounded by Cermak Road on the south, Maple Avenue on the East, Wisconsin Avenue on the West and the public alley north of Lot G in Berwyn Gardens, a subdivision of the South one-half of the southwest quarter of Section 19, Township 39 north, range 13 east of the third Principal Meridian on the north ("Gateway Plaza Phase II") may be acquired through quick take condemnation pursuant to the authority granted by, inter alia, Section 25-7-103.12 of the Eminent Domain Act and the procedures set forth in Article 20 of the Eminent Domain Act. It is necessary for the City to acquire the property in Gateway Plaza Phase II on or before August 1, 2013 to accomplish the following objectives according to the schedule set forth below for the implementation of Gateway Plaza Phase II:

Submission of Leasing Plan (35 days)	April 30, 2013
Pre-Leasing Requirement/Financing Plan (90 days)	June 28, 2013
Submission for Project Approvals (120 days)	July 31, 2013
Phase II Project Area Property Acquisition Date	August 1, 2013
Commencement of Construction-Buildings A & C	August 1, 2013
Completion of Construction-Buildings A & C (150 days)	December 31, 2013
Commencement of Construction-Building B	January 1, 2014
Completion of Construction-Building B (150 days)	May 31, 2014

**Section 6.** This ordinance is adopted pursuant to the City's home rule powers.

**Section 7.** This ordinance shall be in full force and effect immediately upon its passage by the City Council as provided by law.

ADOPTED by the City Council of the City of Berwyn, cook County, Illinois March 26, 2013:

APPROVED \_\_\_\_\_, 2013.

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Robert J. Lovero, MAYOR

ATTEST:

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Thomas J. Pavlik, CITY CLERK

**INTENTIONALLY LEFT BLANK**

**ADOPTED** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois this \_\_\_\_ day of March 2013, pursuant to a roll call vote as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Chapman				
Boyajian				
Paul				
Skryd				
Santoy				
Polashek				
Avila				
Laureto				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** by the Mayor on March \_\_\_\_\_, 2013.

\_\_\_\_\_  
**Robert J. Lovero**  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Thomas J. Pavlik**  
**CITY CLERK**



berwyn development  
CORPORATION

E-2

March 21, 2013

**Mayor Robert J Lovero  
Members of the Berwyn City Council  
Berwyn City Hall  
6700 West 26<sup>th</sup> Street  
Berwyn, IL 60402**

**Re: Land Acquisition on Oak Park Avenue**

Dear Mayor and City Council,

Please see attached for an Ordinance drafted by special legal counsel to the City, Neal and Leroy, for land acquisition on Oak Park Avenue.

Respectfully,

A handwritten signature in black ink, appearing to read "Anthony W. Griffin", is written over a faint circular stamp or watermark.

Anthony W. Griffin

3322 S. Oak Park Avenue  
Second Floor  
Berwyn, IL 60402  
708.788.8100  
fax: 708.788.0966  
[www.berwyn.net](http://www.berwyn.net)

E2 AMENDED

# THE CITY OF BERWYN

THE CITY OF BERWYN, ILLINOIS

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## ORDINANCE

NUMBER

---

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF PROPERTY AND THE EXERCISE OF THE POWER OF EMINENT DOMAIN INCLUDING QUICK TAKE TO ACQUIRE CERTAIN PROPERTIES WITHIN THE AMENDED SOUTH BERWYN CORRIDOR TAX INCREMENT FINANCING DISTRICT**

**ROBERT J. LOVERO, Mayor**

**THOMAS J. PAVLIK, City Clerk**

**NONA N. CHAPMAN**

**JEFFREY G. BOYAJIAN**

**MARGARET PAUL**

**MICHELE D. SKRYD**

**CESAR A. SANTOY**

**THEODORE J. POLASHEK**

**RAFAEL AVILA**

**NORA LAURETO**

**Aldermen**

---

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ORDINANCE NO. \_\_\_\_\_



**AN ORDINANCE AUTHORIZING THE ACQUISITION OF PROPERTY AND THE EXERCISE OF THE POWER OF EMINENT DOMAIN INCLUDING QUICK TAKE TO ACQUIRE CERTAIN PROPERTIES WITHIN THE AMENDED SOUTH BERWYN CORRIDOR TAX INCREMENT FINANCING DISTRICT**

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**WHEREAS**, on January 28, 1997, the City Council (the "City Council") of the City of Berwyn (the "City") adopted Ordinance No. 97-05 approving a Tax Increment Redevelopment Plan and Project for the South Berwyn Corridor Redevelopment Project Area (the South Berwyn Corridor District also being known as the Depot District); Ordinance No. 97-06 designating the South Berwyn Corridor Redevelopment Project Area and Ordinance No. 97-10 adopting tax increment allocation financing for the South Berwyn Corridor Redevelopment Project Area; and

**WHEREAS**, the City Council found it necessary to expand the South Berwyn Corridor Redevelopment Project Area, and following notices to the public and public hearings, the City Council on August 26, 2008, adopted the following ordinances: Ordinance No. 08-57 approving a Tax Increment Redevelopment Plan and Project for the Amended South Berwyn Corridor Tax Increment Redevelopment Project Area; Ordinance 08-58 Designating the Amended South Berwyn Corridor Redevelopment Project Area a Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act; and Ordinance 08-59 Adopting Tax Increment Allocation Financing for the Amended South Berwyn Corridor Tax Increment Redevelopment Project Area; and

**WHEREAS**, among the redevelopment objectives of the Amended South Berwyn Theater Tax Increment Redevelopment Project Area is the assembly of land into parcels of sufficient shape and size for disposition and redevelopment in accordance with the Amended South Berwyn Corridor Redevelopment Plan, the City's comprehensive Plan and with contemporary development needs and standards; and

**WHEREAS**, the Amended South Berwyn Corridor Tax Increment Redevelopment Project and Plan authorizes the utilization of property assembly techniques, allowing the City to acquire and assemble land for the purpose of redevelopment and for the purpose of disposition to private developer or developers for the purpose of encouraging investment and new development; and

**WHEREAS**, the property described as Lots 33, 34, 35 and 36 (except the north 13.8 feet thereof) in Berwyn, a subdivision of Blocks 4, 5, 12, 13, 20, 21, 28, 29, 34, 35, 36 and 39, in LaVergne, a subdivision of Section 31, Township 39 North, Range 13 east of the third principal meridian, identified as Cook County Property Identification Number 16-31-200-014-0000 and commonly known as 3145 South Oak Park Avenue, Berwyn, Illinois (the "Subject Property") has been vacant and unoccupied for more than four years. The subject Property suffers from lack of maintenance. Its vacant and deteriorated condition has an adverse impact on development in the immediate area of and the vicinity of the Subject Property, discouraging patronage at neighboring properties and providing a disincentive for investment of private capital in the area. Further conditions on the Subject Property resulted in the City issuing code violation citations on many occasions over the last six years. Therefore it is appropriate the City to acquire the Subject Property for redevelopment in accordance with the Amended South Berwyn Corridor Tax Increment Redevelopment Project and Plan; and

**WHEREAS** private investors have expressed interest in returning the Subject Property to productive status through private investment;

**NOW, THEREFORE**, be it ordained by the City Council of the City of Berwyn, Cook County, Illinois as follows:

**Section 1.** The City Council adopts the findings, definitions and determinations set forth in the preamble hereto as though fully set forth herein.

**Section 2.** It is necessary, desirable and in the best interest of the City for the City to acquire the Subject Property. The acquisition of the Subject Property is necessary in fulfillment of the Amended South Berwyn Corridor Tax Increment Financing Project and Plan.

**Section 3.** Special counsel for the City, Neal & Leroy, LLC, is authorized on behalf of the City to extend offers for the purchase of the Subject Property to the owners thereof. Any offers to purchase that are accepted by an owner or owners of the Subject Property shall be subject to approval by the City Council.

**Section 4.** If special counsel is unable to negotiate or successfully conclude an agreement with the owner or owners of the Subject Property, special council may institute an action on behalf of the City pursuant to the Illinois Eminent Domain Act to acquire the Subject Property by condemnation.

**Section 5.** The Subject Property may be acquired through quick take condemnation pursuant to the authority granted by, inter alia, Section 25-7-103.12 of the Eminent Domain Act and the procedures set forth in Article 20 of the Eminent Domain Act. It is necessary for the City to acquire the Subject Property to accomplish the objectives of the Amended South Berwyn Corridor Project and Plan according to the following timetable, hereby adopted by the City Council: acquisition of the Subject Property by the City July 1, 2013; commencement of redevelopment through private investment commencing August 1, 2013; completion of redevelopment and the return of the Subject Property as a generator of local business and retail traffic, together with the generation of sales tax revenue, December 1, 2012.

**Section 6.** This ordinance is adopted pursuant to the City's home rule powers.

**Section 7.** This ordinance shall be in full force and effect immediately upon its passage by the City Council as provided by law.

**ADOPTED** by the City Council of the City of Berwyn, cook County, Illinois March 26, 2013:

APPROVED \_\_\_\_\_, 2013.

\_\_\_\_\_  
Robert J. Lovero, MAYOR

ATTEST:

\_\_\_\_\_  
Thomas J. Pavlik, CITY CLERK

**INTENTIONALLY LEFT BLANK**

**ADOPTED** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois this \_\_\_\_ day of March 2013, pursuant to a roll call vote as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Chapman				
Boyajian				
Paul				
Skryd				
Santoy				
Polashek				
Avila				
Laureto				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** by the Mayor on March \_\_\_\_\_, 2013.

\_\_\_\_\_  
**Robert J. Lovero**  
**MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Thomas J. Pavlik**  
**CITY CLERK**



**F. Reports and Communications  
From The Mayor**

The City of Berwyn



Robert J. Lovero  
Mayor

F-1

A Century of Progress with Pride

March 26, 2013

To: City Council  
From: Mayor Robert J. Lovero

RE: Insurance Renewal

Council Members:

Please concur with the recommendation made by the city's insurance broker as per the presentation of the committee of the whole in approving the health insurance renewal.

Respectfully,

Robert J. Lovero  
Mayor

F-2  
The City of Berwyn



Robert J. Lovero  
Mayor

A Century of Progress with Pride

Date: March 26, 2013

To: Members of City Council

**Re: An Ordinance Amending Chapter 242.03 of the Codified Ordinances of the City of Berwyn to Amend Appointed Officers; Appointment Procedures**

I have attached an ordinance amending the list of appointed officers within Berwyn's codified ordinances. This ordinance eliminates the position of Project Operations Manager and replaces it with the position of Assistant City Administrator. This move effectively provides a title change for Evan Summers in order to better reflect his current role within the City. A job description for the position is attached hereto.

Additionally, the attached ordinance includes the position of Assistant to the Building Director to the list of appointed positions. This change comes as a recommendation from staff to improve operations within the Building Department. The staff recommendation for the addition of the position is attached hereto.

I ask your approval of the amended ordinance as presented.

Respectfully,

Robert J. Lovero  
Mayor

*Attachments:*

- *Ordinance Amending Chapter 242.03*
- *Assistant City Administrator Job Description*
- *Building Department Operational Review*

# THE CITY OF BERWYN

THE CITY OF BERWYN, ILLINOIS

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## ORDINANCE

NUMBER

---

**AN ORDINANCE AMENDING CHAPTER 242.03 OF THE CODIFIED ORDINANCES OF THE CITY OF BERWYN TO AMEND APPOINTED OFFICERS; APPOINTMENT PROCEDURE.**

---

**ROBERT J. LOVERO, Mayor**

**THOMAS J. PAVLIK, City Clerk**

**NONA N. CHAPMAN**

**JEFFREY G. BOYAJIAN**

**MARGARET PAUL**

**MICHELE D. SKRYD**

**CESAR A. SANTOY**

**THEODORE J. POLASHEK**

**RAFAEL AVILA**

**NORA LAURETO**

*Aldermen*

---

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn, Illinois on March 26, 2013.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 242.03 OF THE CODIFIED ORDINANCES OF THE CITY OF BERWYN TO AMEND APPOINTED OFFICERS; APPOINTMENT PROCEDURE.**

---

**WHEREAS**, the City of Berwyn has adopted an Administration Code, which has been amended from time to time;

**WHEREAS**, the City Council has further decided to amend the Code to provide for changes to the positions eligible for appointment

**Now, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS, IN EXERCISE OF ITS HOME RULE POWERS:**

**SECTION ONE.**

Section 242.03 of the Administration Code shall read as follows: (Additions are bolded and double underlined, deletions are struck through):

**242.03 APPOINTED OFFICERS; APPOINTMENT PROCEDURE.**

(A) (1) With the exception of the officers listed in § 242.01, all city officers shall be appointed by the Mayor, by and with the advice and consent of Council. Whenever a vacancy occurs in any office provided for in division (B) hereof, the Mayor shall present to Council, within 30 days of the occurrence creating the vacancy, the name of the appointee to the office, or shall, within the 30 days, inform Council of a temporary appointment, if such is the case. No person may be appointed to or temporarily hold any office provided for in division (B) hereof unless and until the person:

(a) Has earned a high school diploma or the equivalent;

(b) Is not in arrears in the payment of any tax or other indebtedness due to the city; and

(c) Is not indicted for nor has been convicted of, in any court located in the United States, and still serving the sentence for any infamous crime, bribery, perjury or other felony involving the characteristics of dishonesty, falsehood or fraud.

(2) Division (A)(1)(a) shall not apply to a person who is being appointed to an office which he or she held with the city prior to January 1, 2004.

(B) Appointed city officers shall include the following:

(1) Administrative Assistant to the City Administrator;

(2) Administrative Assistant (to the Mayor's Department);

(3) Assistant Fire Chief;

(4) Associate City Attorney;

(5) Building Director;

(6) Chaplains, Police and Fire Departments (two);



- (7) City Administrator;
- (8) City Attorney;
- (9) City Collector;
- (10) City Prosecutor;
- (11) Community Relations Commission Director;
- (12) Deputy Fire Chiefs (four);
- (13) Deputy Police Chief;
- (14) Director of Community Development;
- (15) Director of Information Technology;
- (16) Director of Finance;
- (17) Director of Human Resources;
- (18) Director of Public Works;
- (19) Fire Chief;
- (20) Police Chief;
- (21) Grants Administrator/Community Development;
- (22) Recreation Director;
- (23) NIM's Compliance Coordinator;
- (24) ~~Project Operations Manager;~~ and Assistant City Administrator;
- (25) Assistant to the Building Director; and

(26) Any other officers that Council may consider necessary and expedient and provide for by ordinance.

(Ord. 85-16, passed 7-8-1985; Ord. 98-14, passed 4-28-1998; Ord. 98-41, passed 12-22-1998; Ord. 04-01, passed 1-27-2004; Ord. 04-10, passed 4-13-2004; Ord. 07-10, passed 2- -2007; Ord. 07-45, passed 7-24-2007; Ord. 07-72, passed 12-18-2007; Ord. 08-07, passed 2-12-2008; Ord. 08-37, passed 5-27-2008; Ord. 09-20, passed 5-26-2009; Ord. 09-21, passed 6-9-2009; Ord. 09-25, passed 6-23-2009; Ord. 11-42, passed 11-22-11)

**INTENTIONALLY LEFT BLANK**

**ADOPTED** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois this \_\_\_\_ day of March 2013, pursuant to a roll call vote as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Chapman				
Boyajian				
Paul				
Skryd				
Santoy				
Polashek				
Avila				
Laureto				
(Mayor Lovero)				
<b>TOTAL</b>				

APPROVED by the Mayor on March \_\_\_\_\_, 2013.

---

Robert J. Lovero  
MAYOR

ATTEST:

---

Thomas J. Pavlik  
CITY CLERK

**City of Berwyn  
Job Description**

**Position Title:** Assistant City Administrator

**Reports to:** Mayor, City Administrator

**Definition:** The Assistant City Administrator (ACA) assists the City Manager in researching, analyzing, developing, implementing and coordinating various projects/programs and resolving problems across the City's organizational structure. The ACA researches, develops and implements various programs/policies. The ACA performs administrative duties relevant to major duty areas, may serve as Acting City Administrator in City Administrator's absence and supervises the administrative staff. The ACA shall function with a high degree of independence and utilize sound professional judgment, demonstrate planning and organizational skills, and establish priorities, programs and acceptable performance levels for his/her functional area. The ACA shall demonstrate leadership, management and technical skills through effective communication and collaboration, proper use of team resources, progressive decision-making, personal accountability and responsibility.

**1. Management Support**

- a. Communicates and demonstrates support for the City
- b. Communicates effectively with the City's management team, employees, City Council, volunteers and the community
- c. Works cooperatively with all employees toward the common goal of providing high quality services
- d. Employs human relations skills in customer service, problem-solving, decision-making and stewardship to demonstrate support for the City
- e. Provide City administration with support for functions related to state and federal changes, and county or regional wide issues including surveys, studies, coordination and related functions.

**2. City Manager Support**

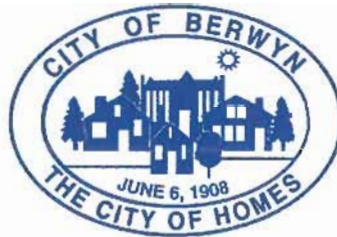
- a. Assists the Mayor and City Administrator in researching, analyzing, developing and implementing organizational projects, issues, structures, programs and procedures
- b. Initiates action to improve departmental and City operations, employee performance, morale and work methods
- c. Researches topics, collects data, collates information, prepares reports and presents findings to Mayor, City Administrator and other parties as directed
- d. Attends various meetings on behalf of the Mayor and City Administrator; represents the Mayor and City Administrator's position to the public and various public/private entities
- e. Coordinates and directs interdepartmental efforts
- f. Implements the Mayor and City Administrator's directives, initiatives and policy interpretations
- g. Assists in planning and coordinating preparation of annual budget
- h. Drafts correspondence, reports, public notices and other documents as directed by Mayor and City Administrator

**3. Supervision**

- a. Assigns tasks, reviews work, trains and evaluates administrative support staff
- b. Coordinates scheduling and work assignments of administrative support staff
- c. Performs other duties as may be assigned or required

**Required Knowledge, Skills and Abilities:**

- Knowledge of general management practices and principles including strategic planning
- Knowledge of municipal operations, finance and services
- Knowledge of local government practices and procedures including public sector procurement procedures
- Ability to establish and maintain effective work relationships with supervisor, co-workers, City officials and representatives of private/public entities in the community
- Ability to research, collate and present information effectively
- Ability to prepare effective written documentation and reports
- Ability to coordinate complex, inter-departmental programs and procedures
- Ability to make effective public presentations
- Ability to investigate, analyze and effectively resolve problems and conflicts
- Ability to multi-task and perform with evolving priorities
- Ability to maintain confidentiality and handle sensitive issues with discretion and sound judgment



*A Century of Progress with Pride*

Date: March 21, 2013

To: Mayor Robert J. Lovero

Re: **Building Department Operational Review**

Over the past few months, I have spent considerable time observing, interviewing and learning the various duties that are undertaken within the Building Department. My findings indicate that this is an extremely dynamic department and, for many Berwyn residents, this is their main interaction with the City. As such, we should always be looking to constantly review and improve this department.

Upon a management review of operations within the Building Department, it became evident that with increased economic activity there has been additional strain placed on Building Department staff. With real estate transfers rising and development picking-up within our City, the workload required of the Building Department has increased as well. This increased workload is particularly evident in regards to the duties of the Building Director. Between plan review, site inspection, customer service and a myriad of other duties, there is just cause to provide an assistant to the Building Director.

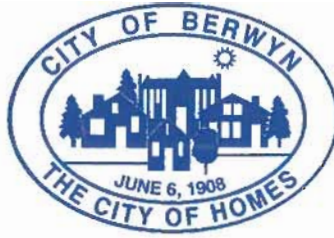
The position of Assistant to the Building Director will be responsible for such duties as scheduling, responding to messages, organization etc. I believe that this position will allow for better service to residents and improve operational standards within the department.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "E. K. Summers".

Evan K. Summers, M.B.A.  
Assistant City Administrator

F-3  
The City of Berwyn



Robert J. Lovero  
Mayor

A Century of Progress with Pride

Date: March 26, 2013

To: Members of City Council

Re: **Appointment of Assistant to Building Director**

In concurrence with the recommendations of an operational review of the Building Department, I request your approval of the appointment of Christi Leonard-Shumacher to the position of Assistant to the Building Director. I have attached a job description for the position and believe that Ms. Leonard-Shumacher's role within the organization will greatly improve services to residents and businesses alike.

Respectfully,

Robert J. Lovero  
Mayor

**City of Berwyn  
Job Description**

**Position Title:** Assistant to Building Director

**Reports to:** Building Director

**Definition:** This position is responsible for assisting in directing the administrative and flow of work product in the Building Department, including but not limited to customer service, scheduling, responses to residents, and general operations. This position will provide complex office services by implementing effective administrative systems, procedures, policies, and monitoring administrative projects.

**Assistant to Building Director Job Duties:**

- Maintains workflow of Building Director and Building Department by studying methods, implementing cost reductions, and developing reporting procedures.
- Creates and revises systems and procedures by analyzing operating practices, recordkeeping systems, forms control, office layout, and budgetary and personnel requirements, recommending changes.
- Set-up weekly schedule of Building Director including meetings, appointments and inspections
- Resolves administrative problems by coordinating preparation of reports, analyzing data, and identifying solutions.
- Calling for repairs, maintaining equipment inventories and evaluating new equipment and techniques.
- Provides information by answering questions and requests.
- Maintains supplies inventory by checking stock to determine inventory level, anticipating needed supplies, placing and expediting orders for supplies, verifying receipt of supplies and ensuring that products are acquired at economical pricing.
- Maintain throughput of building plans and related documents to ensure timeline goals are maintained.
- Completes operational requirements by scheduling administrative projects; expediting work results.
- Maintains professional and technical knowledge by attending educational workshops; reviewing professional publications, and establishing personal networks.
- Contributes to team effort by accomplishing related results as needed.
- Answer, screen and route incoming calls to Building Director.
- Act as alternate compliance clerk when needed.
- Oversee and forward daily inspection information to subcontracted inspectors in order to ensure accurate inspection reports.

**Work Environment and Equipment Utilized:** Standard office equipment is utilized routinely in the job, and the work is performed in a typical office environment with adequate lighting, ventilation and temperature controls.



## **G. Reports and Communication From The City Clerk**





**H. Communications From (Zoning)  
Board of Appeals**



**I. Reports and Communications From  
Aldermen, Committees other Boards  
and Commissions**

The City of Berwyn



Theodore J. Polashek  
6<sup>th</sup> Ward Alderman

I-1

A Century of Progress with Pride

March 26, 2013

To: Mayor Robert J. Lovero  
Members of the Berwyn City Council

Re: Recognition of Sixth Ward Volunteers

Dear Mayor and Council:

I would like to take the time to recognize a group of volunteers who have joined me in going above and beyond in giving back to the community – specifically the sixth ward. These volunteers took time out of their busy schedules the past two years to shovel the sidewalks within their ward during every snowfall in order to provide safe paths for everyone. I am proud to call these volunteers my friends. Please join me in thanking the following individuals who have shown pride in their community and have brought back the days of looking out for your neighbors.

Kirk Diaz  
Chris Foltz  
Ray Gonzalez  
James Johnson  
Dan Koziol  
Mario Medrano  
Zachary Pros  
Angelo Renardo  
Miguel Rodriguez  
Zake Sanchez  
Jim Sasseti  
Chris Swicionis  
Charlie Schubert

Sincerely,

Theodore J. Polashek  
Alderman



## **J. Staff Reports**



JH

**Denis O'Halloran**  
*Fire Chief*  
do'halloran@ci.berwyn.il.us

**Sam Molinaro**  
*Assistant Fire Chief*  
smolinaro@ci.berwyn.il.us

# BERWYN FIRE DEPARTMENT

6700 W. 26th Street • Berwyn, IL 60402-0701  
708.788.2660 ext 3281  
FAX 708.788.3039 • Emergency 9-1-1



**Mayor Robert J. Lovero**

March 22, 2013

To: Mayor Robert Lovero & Members of City Council

From: Fire Chief Denis O'Halloran

Re: Emergency Medical Service Cost Saving Report

Honorable Mayor and Members of City Council,

I would like to present a follow up report which will reflect the cost savings of the Emergency Medical Service program that began on June 1, 2010. The program replaced the Contracted Paramedic Service that formerly staffed two Advanced Life Support (ALS) ambulances and one Basic Life support (BLS) ambulance.

The new EMS program added a third ALS ambulance staffed by cross trained firefighter/paramedics at Station 3. The information will be presented to the City Council and I will answer any questions that the members of City Council may have at that time.

Respectfully submitted,

Denis O'Halloran

Fire Chief



**BERWYN POLICE DEPARTMENT**  
"Serving with Pride"



Chief of Police  
James D. Ritz

5-2  
Mayor  
Robert J. Lovero

March 19, 2013

Hon. Mayor Robert J. Lovero  
Members of the Berwyn City Council  
6700 W. 26<sup>th</sup> St.  
Berwyn, IL 60402

RE: Honorable Mentions to Berwyn Police Department Criminal Investigation Unit

Ladies and Gentlemen:

I am respectfully requesting that Honorable Mentions be presented to the members of the Berwyn Police Department Criminal Investigation Unit for an outstanding job in a recent arrest of a subject who had committed over twenty robberies in Berwyn and surrounding suburbs.

Respectfully,

James D. Ritz  
Chief of Police

JDR/md

The City of Berwyn



**Evan K. Summers**  
Assistant City Administrator

J-3

A Century of Progress with Pride

Date: March 26, 2013

To: Mayor Robert J. Lovero  
Members of Berwyn City Council

Re: **Public Hearings for Municipal Aggregation**

The City of Berwyn is required to hold two public meetings in regards to municipal aggregation. The purpose of the hearings will be to educate the public on municipal aggregation and obtain input on the Plan of Operation and Governance for the City of Berwyn Electric Residential Aggregation Plan for residents and small businesses of the City. The public hearings will be scheduled before City Council at 5:30 pm on April 10 and April 23, 2013.

**Recommendation:**

Staff recommends the authorization to post the attached public notice for public hearings related to municipal aggregation.

Respectfully submitted,

Evan K. Summers  
Assistant City Administrator

NOTICE OF PUBLIC HEARING  
RESIDENTIAL AGGREGATION FOR  
ELECTRIC RATES  
City of Berwyn

Public Hearings will be held on April 10, 2013, at 5:30 pm and April 23, 2013 at 5:30 p.m. The hearings will be held in the Council Chambers at Berwyn's City Hall, located at 6700 W. 26<sup>th</sup> Street, Berwyn, IL 60402. A referendum was passed on November 6, 2012 authorizing the City of Berwyn to adopt an Ordinance and Governance Plan to aggregate electrical loads for residential and small commercial customers within the corporate limits of the City as an opt-out program. Under the opt-out program, the City would procure competitive pricing on behalf of eligible accounts. Upon award of the bid to the alternative power company, all applicable accounts would be moved to the alternative electric supplier. However, individual customers would have the option to opt-out of the aggregation for whatever reason. The purpose of the hearing is to obtain input on the Plan of Operation and Governance for the City of Berwyn Electric Residential Aggregation Plan for residents and small businesses of the City.



The City of Berwyn



Robert P. Schiller  
Director of Public Works

J-H

A Century of Progress with Pride

March 26, 2013

To: Mayor Robert J. Lovero  
Members of the Berwyn City Council

Re: Authorization to enter into an IGA with Cook County

Recently, work has been completed on the Proksa Park storm water detention project. During this project, the City identified a failed sewer main that needed replacing at a cost of \$39,315.00. Due to 31<sup>st</sup> Street falling under Cook County jurisdiction, the City requested Cook County to share the cost of the sewer replacement.

**Recommendation:** Please approve the execution of the attached agreement, which shares the cost equally for the above mentioned sewer replacement

Respectfully,

A handwritten signature in black ink, appearing to read 'R. Schiller', is written over a faint, illegible printed name.

Robert Schiller  
Director of Public Works

## REIMBURSEMENT AGREEMENT

THE COUNTY OF COOK

CITY OF BERWYN

31<sup>ST</sup> STREET  
At Wenonah Avenue  
Section: 13-B3025-03-SS

**This Reimbursement Agreement** (the "Agreement") is made and entered into by and between the County of Cook (the "County"), a body politic and corporate of the State of Illinois, and the City of Berwyn (the "City"), a municipal corporation of the State of Illinois. The County and the City are sometimes collectively referred to as the "Parties."

### RECITALS

**WHEREAS**, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

**WHEREAS**, the provisions of the Intergovernmental Cooperation Act, (5 ILCS 220/1 et seq.), authorizes and encourages intergovernmental cooperation; and

**WHEREAS**, the County and the City are units of government within the meaning of the Constitution of the State of Illinois, 1970, Article VII, Section 10, having the power and authority to enter into an intergovernmental agreement; and

**WHEREAS**, the County has jurisdictional authority of 31<sup>st</sup> Street from Harlem Avenue to Ridgeland Avenue, including various maintenance obligations; and

**WHEREAS**, the City owns, operates and maintains a combined sewer system along 31<sup>st</sup> Street; and, said sewer system provides conveyance for storm water runoff from the 31<sup>st</sup> Street roadway; and

**WHEREAS**, the City has incurred construction costs associated with repairs needed for said sewer system, including sewer pipe, pavement replacement and additional costs for flowable fill as specified by the County Department of Transportation and Highways Permit (hereinafter the "Project"); and

**WHEREAS**, the County concurs with the construction costs as presented for the Project; and

**WHEREAS**, the County and the City, by this instrument, desire to memorialize their respective obligations and responsibilities toward construction and funding of the Project as well as future maintenance responsibilities; and

**NOW THEREFORE**, in consideration of the promises, covenants, terms and conditions set forth in this Agreement, the Parties hereto agree as follows:

### SECTION 1. INCORPORATION OF RECITALS

The above recitals are incorporated into this Agreement as if fully set forth herein.

## SECTION 2. TERM AND TERMINATION

This Agreement between the County and the City shall not become effective unless authorized and executed by the Cook County Board of Commissioners and an authorized representative of the City. This Agreement is a legal, valid and binding agreement, enforceable against the City and, once duly authorized and executed by the Cook County Board of Commissioners, against the County, in accordance with its terms. This Agreement shall terminate upon completion of the Project. Notwithstanding the foregoing, the parties hereto agree that the Post-Project Maintenance found in Sections 5.5 of this Agreement shall survive termination.

## SECTION 3. PROJECT FUNDS

- 3.1 County's Share of the Project. The County's share of expenses for the Project shall be equal to fifty (50%) percent of the actual construction costs of the Project and is estimated as Nineteen Thousand Six Hundred Fifty-Seven and 50/100 Dollars (\$19,657.50).
- 3.2 City's Share of the Project. The City's share of expenses for the Project shall be equal to fifty (50%) percent of the actual construction costs of the Project and is estimated as Nineteen Thousand Six Hundred Fifty-Seven and 50/100 Dollars (\$19,657.50).
- 3.3 Cost Estimates. A Funding Breakdown is incorporated and attached hereto as Exhibit A. The Funding Breakdown is only an estimate and does not limit the financial obligations of the Parties as described in 3.1 and 3.2 above.

## SECTION 4. COUNTY'S RESPONSIBILITIES

- 4.1 Final Inspection. The County shall participate in the Final Inspection of the completed Project.
- 4.2 Payment to the City. The costs that the County is obligated to pay as described in Section 3. Project Funds, shall be paid as a lump sum based upon the actual quantities used and the contract unit prices as awarded for the Project construction costs, County share estimated as Nineteen Thousand Six Hundred Fifty-Seven and 50/100 Dollars (\$19,657.50), to be invoiced by the City within thirty (30) days following Final Inspection and the County shall pay the City within ninety (90) days of invoice by the City.

## SECTION 5. CITY'S OBLIGATIONS

- 5.1 City as Lead Agent; Appropriation of Funds. The City shall finance the construction and construction engineering and act as Lead Agent for the Project.
- 5.2 Construction. The City shall provide the construction engineering and cause the Project to be built in accordance with the approved plans, specifications and construction contract.
- 5.3 Notification of Final Inspection. The City shall provide the County fourteen (14) days' notice of the Final Inspection for the completed Project. The County contact is Ms. Holly Cichy, Bureau Chief of Construction, at 312-603-1613.

- 5.4 County's Identifier. The City shall reference all correspondence, plans, invoices and other documents for the Project with the County's identifier Section: 13-B3025-03-SS.
- 5.5 Post-Project Maintenance. The City shall continue to own, operate and maintain the combined sewer system along 31<sup>st</sup> Street.

## SECTION 6. GENERAL PROVISIONS

- 6.1 Governing Law and Venue. This Agreement shall be interpreted under, and governed by, the laws of the State of Illinois, without regard to conflicts of laws principles. Any claim, suit, action, or proceeding brought in connection with this Agreement shall be in the Circuit Court of Cook County and each Party hereby irrevocably consents to the personal and subject matter jurisdiction of such court and waives any claim that such court does not constitute a convenient and appropriate venue for such claims, suits, actions, or proceedings.
- 6.2 Default. The City shall be in default hereunder in the event of a material breach by the City of any term or condition of this Agreement including, but not limited to, a representation or warranty, where the City has failed to cure such breach within thirty (30) days after written notice of breach is given to City by the County, setting forth the nature of such breach. Failure of County to give written notice of breach to the City shall not be deemed to be a waiver of the County's right to assert such breach at a later time. Upon default by the City, the County shall be entitled to exercise all available remedies at law and in equity, including but not limited to termination of this Agreement upon thirty (30) days notice to the City.
- The County shall be in default hereunder in the event of a material breach by the County of any term or condition of this Agreement including, but not limited to, a representation or warranty, where the County has failed to cure such breach within thirty (30) days after written notice of breach is given to the County by the City, setting forth the nature of such breach. Upon default by the County, the City shall be entitled to exercise all available remedies at law and in equity, including but not limited to termination of this Agreement upon thirty (30) days notice to the County.
- 6.3 Modification. This Agreement may not be altered, modified or amended except by a written instrument signed by both Parties. Provided, however, the Parties agree that provisions required to be inserted in this Agreement by laws, ordinances, rules, regulations or executive orders are deemed inserted whether or not they appear in this Agreement and that in no event will the failure to insert such provisions prevent the enforcement of this Agreement.
- 6.4 Binding Successors. The County and the City agree that their respective successors and assigns shall be bound by the terms of this Agreement.
- 6.5 Force Majeure. Neither the County nor the City shall be liable for failing to fulfill any obligation under this Agreement to the extent any such failure is caused by any event beyond such Party's control and which event is not caused by such Party's fault or negligence. Such events shall include but not be limited to acts of God, acts of war, fires, lightning, floods, epidemics or riots.

- 6.6 Notices. Unless otherwise specified, any notice, demand or request required under this Agreement must be given in writing at the addresses set forth below by any of the following means: personal service, overnight courier or first class mail.

TO THE COUNTY:

Mr. John Yonan, P.E.  
Superintendent  
Cook County Department of Transportation & Highways  
69 West Washington, Suite 2300  
Chicago, IL 60602

TO BERWYN:

Mr. Robert Schiller  
Director of Public Works  
City of Berwyn  
6700 West 26<sup>th</sup> Street  
Berwyn, IL 60402

- 6.7 Entire Agreement. This Agreement constitutes the entire agreement between the County and the City, merges all discussion between them and supersedes and replaces any and every other prior or contemporaneous agreement, negotiation, understanding, commitments and writing with respect to such subject matter hereof.

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REIMBURSEMENT AGREEMENT  
31<sup>st</sup> Street at Wenonah Avenue  
Section: 13-B3025-03-SS

**IN WITNESS WHEREOF**, the County and the City have caused this Agreement to be executed by their respective officials on the dates as shown.

**EXHIBIT A**

**Funding Breakdown**

ITEM	QUANTITY	ESTIMATED TOTAL COST	CITY SHARE	COUNTY SHARE
Trench Backfill	25 CY	\$725.00	\$362.50	\$362.50
Spoil Removal	165 CY	\$3,300.00	\$1,650.00	\$1,650.00
Pavement Removal	90 SY	\$540.00	\$270.00	\$270.00
7" Bit Replaced	90 SY	\$7,830.00	\$3,915.00	\$3,915.00
Conn to Exist PVC 18"	1 EA	\$500.00	\$250.00	\$250.00
Conn to Exist Manhole	1 EA	\$330.00	\$165.00	\$165.00
18" PVC SDR 26 HW	158 LF	\$8,532.00	\$4,266.00	\$4,266.00
Remove Exist 18" Sewer	158 LF	\$790.00	\$395.00	\$395.00
Sawcut	400 LF	\$800.00	\$400.00	\$400.00
Traffic Control	1 LS	\$2,000.00	\$1,000.00	\$1,000.00
Flowable Fill	90 CY	\$10,368.00	\$5,184.00	\$5,184.00
Temporary Steel Plate	1 LS	\$3,600.00	\$1,800.00	\$1,800.00
<b>TOTAL</b>		<b>\$39,315.00</b>	<b>\$19,657.50</b>	<b>\$19,657.50</b>

J-5



**A Century of Progress with Pride**

Date: March 26, 2012

To: Mayor Robert J. Lovero  
Members of the Berwyn City Council

Re: Recommendation to extend the bid award for Dump Body Replacement to complete the next scheduled dump body in need of replacement. (M-777)

Traditionally, Public Works equipment is exposed to very harsh environmental elements as part of its required daily usage. The exposure to mud, dirt, gravel, salt and moisture accelerates deterioration.

The City of Berwyn originally opened bids for the above mentioned project on November 15, 2012. Monroe Truck Equipment was the low bidder in the amount of \$21,589. The original project for M-18 has been successfully completed. As a follow-up to the completion of the dump body replacement, Monroe contacted me to verify that we were satisfied with the finished product. I stated I was going to begin the process of preparing proposals for completing another dump body replacement. However, Monroe has offered to extend the same pricing from the original November bid award to complete another replacement. Therefore, I am requesting approval to extend the original contract for the replacement of the dump body on M-777, a 2003 Sterling tandem axle dump truck.

Replacement of the dump body is a cost saving measure to extend the life of our fleet. The cost of a tandem axle dump truck replacement for this unit would be approximately \$125,000. The vehicle I am recommending for a dump body replacement is 9 years old however, it only has approximately 38,000 miles. After completing the replacement, the city should be able to prolong the life of this vehicle (and eliminate the expenditure of at least \$125,000) by at least 7 years.

**Recommended Actions:**

Staff recommends award of the Dump Body Replacement for the M-777 vehicle to Monroe Truck Equipment in the amount of \$21,589. This project is budgeted within the Public Works Water Department fund.

Respectfully,

Robert Schiller  
Director of Public Works





## **K. Consent Agenda**

*K-1*  
**The City of Berwyn**



**Nona N. Chapman**  
1<sup>st</sup> Ward Alderman

**A Century of Progress with Pride**

8700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675  
[www.berwyn-il.gov](http://www.berwyn-il.gov)

March 22, 2013

Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn

SUBJECT: Payroll March 13, 2013

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the March 26, 2013 meeting.

Payroll: March 13, 2013 in the amount of \$1,159,670.64.

Respectfully Submitted,

*Nona N. Chapman*

Nona N. Chapman  
Budget Committee Chairman

**The City of Berwyn**



**Nona N. Chapman**  
**1<sup>st</sup> Ward Alderman**

*K-2*

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675  
[www.berwyn-il.gov](http://www.berwyn-il.gov)

March 22, 2013  
Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn

SUBJECT: Payables March 26, 2013

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the March 26, 2013 meeting.

Total Payables: March 26, 2013 in the amount of \$\$1,002,996.28.

Respectfully Submitted,

*Nona N. Chapman*

Nona N. Chapman  
Budget Committee Chairman

# Payment Register

From Payment Date: 3/23/2012 - To Payment Date: 3/27/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash									
Check									
21447	03/11/2013	Open			Accounts Payable	Thomas Solo	\$75.00		
21448	03/11/2013	Open			Accounts Payable	Best Quality Builders	\$81,553.40		
21449	03/12/2013	Open			Accounts Payable	PACE Vanpool	\$400.00		
21450	03/12/2013	Open			Accounts Payable	Stella's Sports Complex, Inc.	\$934.25		
21451	03/13/2013	Open			Accounts Payable	CenterPoint Energy Services, Inc.	\$7,079.12		
21452	03/13/2013	Open			Accounts Payable	ComEd	\$25,499.40		
21453	03/13/2013	Open			Accounts Payable	CPS Parking	\$237.50		
21454	03/13/2013	Open			Accounts Payable	Random House, Inc.	\$302.50		
21455	03/13/2013	Open			Accounts Payable	Robert J. Lovero	\$202.57		
21456	03/13/2013	Open			Accounts Payable	S. Jantekzio Insurance Company	\$30.00		
21457	03/13/2013	Open			Accounts Payable	Secretary of State	\$10.00		
21458	03/18/2013	Open			Accounts Payable	Alan M. Jaffe, Psy.D and Associates	\$3,500.00		
21459	03/20/2013	Open			Accounts Payable	G.G Development Corp.	\$23,530.00		
21460	03/27/2013	Open			Accounts Payable	1st Source America	\$2,308.59		
21461	03/27/2013	Open			Accounts Payable	ABC Automotive Electronics	\$967.50		
21462	03/27/2013	Open			Accounts Payable	ABC Automotive Electronics	\$1,283.00		
21463	03/27/2013	Open			Accounts Payable	ABC Commercial Maintenance Services, Inc.	\$4,914.65		
21464	03/27/2013	Open			Accounts Payable	Able Printing Service	\$722.68		
21465	03/27/2013	Open			Accounts Payable	ACS	\$4,785.00		
21466	03/27/2013	Open			Accounts Payable	Aftermath	\$1,398.00		
21467	03/27/2013	Open			Accounts Payable	Air One Equipment, Inc.	\$450.00		
21468	03/27/2013	Open			Accounts Payable	Airgas North Central	\$115.30		
21469	03/27/2013	Open			Accounts Payable	Alex Zagaiya	\$1,475.00		
21470	03/27/2013	Open			Accounts Payable	American Library Association	\$190.00		
21471	03/27/2013	Open			Accounts Payable	Ancel Glink, Diamond, Bush DiCianni & Krafthefer PC	\$5,413.45		
21472	03/27/2013	Open			Accounts Payable	Angelica Solo	\$20.42		
21473	03/27/2013	Open			Accounts Payable	Applied Controls Inc.	\$595.00		
21474	03/27/2013	Open			Accounts Payable	AT & T	\$4,077.45		
21475	03/27/2013	Open			Accounts Payable	AT & T	\$1,658.94		
21476	03/27/2013	Open			Accounts Payable	AudioGo	\$150.79		
21477	03/27/2013	Open			Accounts Payable	B. Davids Landscaping	\$1,920.00		
21478	03/27/2013	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$183.43		
21479	03/27/2013	Open			Accounts Payable	Barge Terminal & Trucking	\$2,747.22		
21480	03/27/2013	Open			Accounts Payable	Berwyn Historical Society	\$5,000.00		
21481	03/27/2013	Open			Accounts Payable	Berwyn Park District	\$85,000.00		
21482	03/27/2013	Open			Accounts Payable	Berwyn Recreation Center	\$200.00		
21483	03/27/2013	Open			Accounts Payable	Blackstone Audiobooks	\$235.50		
21484	03/27/2013	Open			Accounts Payable	Blue ChipTournaments	\$195.00		
21485	03/27/2013	Open			Accounts Payable	Book Page	\$300.00		
21486	03/27/2013	Open			Accounts Payable	Brodart Company	\$99.15		
21487	03/27/2013	Open			Accounts Payable	ESN Sports	\$4,085.04		
21488	03/27/2013	Open			Accounts Payable	CablesAndKits.com	\$61.19		
21489	03/27/2013	Open			Accounts Payable	Calli Leventis	\$375.00		
21490	03/27/2013	Open			Accounts Payable	Card Imaging	\$3,299.95		
21491	03/27/2013	Open			Accounts Payable	Cassidy Tire	\$680.47		
21492	03/27/2013	Open			Accounts Payable	CDW Government, Inc.	\$2,316.37		

# Payment Register

From Payment Date: 3/23/2012 - To Payment Date: 3/27/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
21493	03/27/2013	Open			Accounts Payable	Center Point Large Print	\$2,181.12		
21494	03/27/2013	Open			Accounts Payable	CenterPoint Energy Services, Inc.	\$4,783.48		
21495	03/27/2013	Open			Accounts Payable	Cerniglia Company	\$1,800.00		
21496	03/27/2013	Open			Accounts Payable	Cesar Carrera	\$1,475.00		
21497	03/27/2013	Open			Accounts Payable	Chicago Badge Company	\$181.91		
21498	03/27/2013	Open			Accounts Payable	Chicago International Trucks, LLC	\$21.71		
21499	03/27/2013	Open			Accounts Payable	Chicago Office Technology Group	\$182.00		
21500	03/27/2013	Open			Accounts Payable	Christian Carrera	\$1,475.00		
21501	03/27/2013	Open			Accounts Payable	Citadel	\$162.00		
21502	03/27/2013	Open			Accounts Payable	Comcast Cable	\$12.75		
21503	03/27/2013	Open			Accounts Payable	ComEd	\$931.14		
21504	03/27/2013	Open			Accounts Payable	Communication Revolving Fund	\$498.55		
21505	03/27/2013	Open			Accounts Payable	Constellation New Energy, Inc.	\$589.52		
21506	03/27/2013	Open			Accounts Payable	Cynthia Monlavin	\$300.00		
21507	03/27/2013	Open			Accounts Payable	Del Galdo Law Group, LLC	\$18,021.15		
21508	03/27/2013	Open			Accounts Payable	Dell Marketing, LP	\$733.20		
21509	03/27/2013	Open			Accounts Payable	Demco Educational Corporation	\$14.91		
21510	03/27/2013	Open			Accounts Payable	DesPlaines Valley Council	\$610.00		
21511	03/27/2013	Open			Accounts Payable	Diamond Graphics, Inc.	\$744.48		
21512	03/27/2013	Open			Accounts Payable	Diane Jepsen	\$100.00		
21513	03/27/2013	Open			Accounts Payable	Dionicio Corona	\$26.76		
21514	03/27/2013	Open			Accounts Payable	EBSCO	\$43.30		
21515	03/27/2013	Open			Accounts Payable	Ecolab	\$502.43		
21516	03/27/2013	Open			Accounts Payable	eDot	\$5,732.00		
21517	03/27/2013	Open			Accounts Payable	Emergency Vehicle Technologies	\$275.00		
21518	03/27/2013	Open			Accounts Payable	Environmental Nutrition	\$24.00		
21519	03/27/2013	Open			Accounts Payable	Federal Express Corporation	\$104.47		
21520	03/27/2013	Open			Accounts Payable	Federal Rent-a-Fence, Inc.	\$72.00		
21521	03/27/2013	Open			Accounts Payable	Flash Electric Company	\$1,660.00		
21522	03/27/2013	Open			Accounts Payable	Fox Valley Technical College	\$250.00		
21524	03/27/2013	Open			Accounts Payable	Frank Novolny & Associates	\$2,106.00		
21525	03/27/2013	Open			Accounts Payable	Freeway Ford Truck Sales, Inc.	\$92.57		
21526	03/27/2013	Open			Accounts Payable	Fullmer Locksmith Service, Inc.	\$28.00		
21527	03/27/2013	Open			Accounts Payable	G.W.Berkheimer Co., Inc.	\$91.17		
21528	03/27/2013	Open			Accounts Payable	Gabriela Sandoval	\$1,475.00		
21529	03/27/2013	Open			Accounts Payable	GALE	\$182.93		
21530	03/27/2013	Open			Accounts Payable	Garrett Wetter	\$43.72		
21531	03/27/2013	Open			Accounts Payable	Gaylord Bros, Inc.	\$130.57		
21532	03/27/2013	Open			Accounts Payable	Gem Business Forms, Inc.	\$3,402.53		
21533	03/27/2013	Open			Accounts Payable	George Lopez	\$31.02		
21534	03/27/2013	Open			Accounts Payable	Gerald Helwig	\$66.13		
21535	03/27/2013	Open			Accounts Payable	Giordano Manfredini	\$192.75		
21536	03/27/2013	Open			Accounts Payable	Grainger	\$478.17		
21537	03/27/2013	Open			Accounts Payable	Grant Writing USA	\$850.00		
21538	03/27/2013	Open			Accounts Payable	Haiges Machinery, Inc.	\$155.00		
21539	03/27/2013	Open			Accounts Payable	HD Supply Waterworks, LTD	\$68,851.76		
21540	03/27/2013	Open			Accounts Payable	Heartland Consultants, Inc.	\$69.50		
21541	03/27/2013	Open			Accounts Payable	Helen Malecek	\$47.64		
21542	03/27/2013	Open			Accounts Payable	High PSI, LTD	\$347.50		
					Accounts Payable	High Tech Crime Institute Inc.	\$1,399.00		

# Payment Register

From Payment Date: 3/23/2012 - To Payment Date: 3/27/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
21543	03/27/2013	Open			Accounts Payable	Highsmith Company	\$232.93		
21544	03/27/2013	Open			Accounts Payable	Horizon Screening	\$3,542.40		
21545	03/27/2013	Open			Accounts Payable	Illinois Fire Chiefs Association	\$375.00		
21546	03/27/2013	Open			Accounts Payable	Illinois Paper & Copier Company	\$1,640.00		
21547	03/27/2013	Open			Accounts Payable	Illinois Tactical Officers Association	\$29.27		
21548	03/27/2013	Open			Accounts Payable	Infrasearch, Inc.	\$650.00		
21549	03/27/2013	Open			Accounts Payable	Ingram Library Services	\$2,548.08		
21550	03/27/2013	Open			Accounts Payable	J.E.H. & J.E.H., LLC	\$2,950.00		
21551	03/27/2013	Open			Accounts Payable	J.R. Carpet Inc.	\$2,650.00		
21552	03/27/2013	Open			Accounts Payable	Jack's Rental, Inc.	\$164.56		
21553	03/27/2013	Open			Accounts Payable	Jack's Rental, Inc.	\$45.00		
21554	03/27/2013	Open			Accounts Payable	Jack's Rental, Inc.	\$1,084.55		
21555	03/27/2013	Open			Accounts Payable	James Frank	\$110.38		
21556	03/27/2013	Open			Accounts Payable	JNC Consulting, Inc.	\$1,050.00		
21557	03/27/2013	Open			Accounts Payable	Joe Rizza Ford	\$132.12		
21558	03/27/2013	Open			Accounts Payable	John Sayban	\$66.13		
21559	03/27/2013	Open			Accounts Payable	Joseph O'Conner	\$117.26		
21560	03/27/2013	Open			Accounts Payable	K's Quality Construction, Inc.	\$1,767.00		
21561	03/27/2013	Open			Accounts Payable	Kathleen Behrendt	\$164.15		
21562	03/27/2013	Open			Accounts Payable	Kathy Sexton	\$283.00		
21563	03/27/2013	Open			Accounts Payable	KB Lawn and Mulch	\$2,130.00		
21564	03/27/2013	Open			Accounts Payable	Key Equipment Finance	\$2,226.00		
21565	03/27/2013	Open			Accounts Payable	Krisline Dillon	\$800.00		
21566	03/27/2013	Open			Accounts Payable	L - K Fire Extinguisher Service	\$42.00		
21567	03/27/2013	Open			Accounts Payable	Laner Muchin Dombrow Becker Levin & Tech, Ltd	\$32,783.99		
21568	03/27/2013	Open			Accounts Payable	Lawndale News	\$408.16		
21569	03/27/2013	Open			Accounts Payable	Lexisnexis Risk & Information Analytics Group	\$1,164.00		
21570	03/27/2013	Open			Accounts Payable	Linton Company	\$537.13		
21571	03/27/2013	Open			Accounts Payable	Loren Buchmeyer	\$22.31		
21572	03/27/2013	Open			Accounts Payable	Lyons Tree Service, Inc.	\$9,260.00		
21573	03/27/2013	Open			Accounts Payable	M. K. Sports	\$1,508.00		
21574	03/27/2013	Open			Accounts Payable	MacNeal Phy Group [OCCMED]	\$120.00		
21575	03/27/2013	Open			Accounts Payable	Mark Fiebig	\$46.70		
21576	03/27/2013	Open			Accounts Payable	Martina Valdez	\$35.28		
21577	03/27/2013	Open			Accounts Payable	Matthew Bender & Company, Inc.	\$81.99		
21578	03/27/2013	Open			Accounts Payable	McCann industries, Inc.	\$87,633.00		
21579	03/27/2013	Open			Accounts Payable	McDonald Modular Solutions, Inc.	\$285.00		
21580	03/27/2013	Open			Accounts Payable	McDonough Mechanical Services, Inc.	\$1,702.42		
21581	03/27/2013	Open			Accounts Payable	McGuire's II, LLC	\$242.75		
21582	03/27/2013	Open			Accounts Payable	Medical Reimbursement Services, Inc.	\$4,980.00		
21583	03/27/2013	Open			Accounts Payable	Meggitt Training System	\$695.00		
21584	03/27/2013	Open			Accounts Payable	Menards	\$151.82		
21585	03/27/2013	Open			Accounts Payable	Merriment Homes Inc.	\$80.28		
21586	03/27/2013	Open			Accounts Payable	MES - Illinois	\$94.00		
21587	03/27/2013	Open			Accounts Payable	Metro Staffing	\$1,106.26		
21588	03/27/2013	Open			Accounts Payable	Micro Marketing, LLC	\$161.17		
21589	03/27/2013	Open			Accounts Payable	Midwest Chlorinating & Testing, Inc	\$97,572.00		

# Payment Register

From Payment Date: 3/23/2012 - To Payment Date: 3/27/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
21590	03/27/2013	Open			Accounts Payable	Midwest Tape	\$625.69		
21591	03/27/2013	Open			Accounts Payable	Miguel A. Santiago Consulting, Inc	\$5,000.00		
21592	03/27/2013	Open			Accounts Payable	Mike & Sons	\$5,707.84		
21593	03/27/2013	Open			Accounts Payable	Monroe Truck Equipment, Inc.	\$21,589.00		
21594	03/27/2013	Open			Accounts Payable	Municipal Clerks of Illinois	\$75.00		
21595	03/27/2013	Open			Accounts Payable	National Seed	\$2,224.80		
21596	03/27/2013	Open			Accounts Payable	Neal & Leroy, LLC	\$937.50		
21597	03/27/2013	Open			Accounts Payable	Nextel Communications	\$247.80		
21598	03/27/2013	Open			Accounts Payable	Nicor Gas	\$152.36		
21599	03/27/2013	Open			Accounts Payable	Nona Chapman	\$4,500.00		
21600	03/27/2013	Open			Accounts Payable	North American Salt Company	\$77,910.16		
21601	03/27/2013	Open			Accounts Payable	Northeast Multi-Regional Training, Inc.	\$3,254.00		
21602	03/27/2013	Open			Accounts Payable	Northeast Multi-Regional Training, Inc.	\$4,395.00		
21603	03/27/2013	Open			Accounts Payable	Northwestern University Center	\$3,300.00		
21604	03/27/2013	Open			Accounts Payable	Nutrition Action	\$20.00		
21605	03/27/2013	Open			Accounts Payable	Odelson & Sterk, LTD	\$3,173.40		
21606	03/27/2013	Open			Accounts Payable	Office Depot	\$389.90		
21607	03/27/2013	Open			Accounts Payable	Office Equipment Sales	\$1,130.22		
21608	03/27/2013	Open			Accounts Payable	Ogden Carwash	\$11.00		
21609	03/27/2013	Open			Accounts Payable	Patrick Engineering	\$543.50		
21610	03/27/2013	Open			Accounts Payable	Personalized Awards	\$4,909.95		
21611	03/27/2013	Open			Accounts Payable	Petroleum Technologies Equipment, Inc.	\$721.90		
21612	03/27/2013	Open			Accounts Payable	Pinner Electric Company	\$37,467.02		
21613	03/27/2013	Open			Accounts Payable	Pinney Bowes	\$2,313.00		
21614	03/27/2013	Open			Accounts Payable	Pinney Bowes	\$206.31		
21615	03/27/2013	Open			Accounts Payable	PNC Equipment Finance	\$4,304.21		
21616	03/27/2013	Open			Accounts Payable	Public Engines, Inc.	\$3,588.00		
21617	03/27/2013	Open			Accounts Payable	Recorded Books, LLC	\$6.95		
21618	03/27/2013	Open			Accounts Payable	Reliable Materials	\$1,540.00		
21619	03/27/2013	Open			Accounts Payable	Rhoades Brothers Inc.	\$71.46		
21620	03/27/2013	Open			Accounts Payable	Richard C. Dahms	\$2,310.00		
21621	03/27/2013	Open			Accounts Payable	Roadsafe - Romeoville	\$17,500.00		
21622	03/27/2013	Open			Accounts Payable	Robert Amory Jr.	\$323.01		
21623	03/27/2013	Open			Accounts Payable	Robert Pokorny	\$51.73		
21624	03/27/2013	Open			Accounts Payable	Robert R. Andreas & Sons	\$1,026.50		
21625	03/27/2013	Open			Accounts Payable	Robert Wisniewski	\$63.43		
21626	03/27/2013	Open			Accounts Payable	Rocky Mountain Tracking, Inc.	\$779.40		
21627	03/27/2013	Open			Accounts Payable	Romeoville Fire Academy	\$325.00		
21628	03/27/2013	Open			Accounts Payable	Roscoe Company	\$772.85		
21629	03/27/2013	Open			Accounts Payable	S-P-D- Incorporated	\$2,290.67		
21630	03/27/2013	Open			Accounts Payable	Sam's Club / GEGRB	\$728.83		
21631	03/27/2013	Open			Accounts Payable	Sam's Club / GEGRB	\$236.72		
21632	03/27/2013	Open			Accounts Payable	Santo Sport Store	\$143.88		
21633	03/27/2013	Open			Accounts Payable	Scout Electric Supply	\$892.50		
21634	03/27/2013	Open			Accounts Payable	Segin RCA	\$100.00		
21635	03/27/2013	Open			Accounts Payable	SEPS, Inc.	\$4,368.00		
21636	03/27/2013	Open			Accounts Payable	Shane Harl	\$70.16		

# Payment Register

From Payment Date: 3/23/2012 - To Payment Date: 3/27/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
21637	03/27/2013	Open			Accounts Payable	Sharie's Office Supply Company	\$113.54		
21638	03/27/2013	Open			Accounts Payable	Simone Cofonna	\$42.78		
21639	03/27/2013	Open			Accounts Payable	Sirchie Finger Print Laboratories	\$1,980.97		
21640	03/27/2013	Open			Accounts Payable	Span Publishing, Inc.	\$144.00		
21641	03/27/2013	Open			Accounts Payable	Sprint	\$2,186.16		
21642	03/27/2013	Open			Accounts Payable	Standard & Poor's	\$325.00		
21643	03/27/2013	Open			Accounts Payable	Stephanie Puga	\$150.00		
21644	03/27/2013	Open			Accounts Payable	Stofino, Ramello & Durkin	\$3,997.75		
21645	03/27/2013	Open			Accounts Payable	Stricly Sewers	\$1,800.00		
21646	03/27/2013	Open			Accounts Payable	Suburban Door Check & Lock Service	\$1,058.49		
21647	03/27/2013	Open			Accounts Payable	Sunbelt Rentals	\$1,672.85		
21648	03/27/2013	Open			Accounts Payable	Superior Lamp Inc.	\$1,063.01		
21649	03/27/2013	Open			Accounts Payable	Target Auto Parts	\$333.83		
21650	03/27/2013	Open			Accounts Payable	Tazman Construction	\$1,680.00		
21651	03/27/2013	Open			Accounts Payable	Tele-Tron Ace Hardware	\$111.11		
21652	03/27/2013	Open			Accounts Payable	Tele-Tron Ace Hardware	\$105.90		
21653	03/27/2013	Open			Accounts Payable	Texor World Fuel Services	\$593.54		
21654	03/27/2013	Open			Accounts Payable	The Great Escape	\$44.99		
21655	03/27/2013	Open			Accounts Payable	The Library Store	\$178.91		
21656	03/27/2013	Open			Accounts Payable	Thomas J. Pavlik	\$34.96		
21657	03/27/2013	Open			Accounts Payable	Thyssenkrupp Elevator Corporation	\$651.99		
21658	03/27/2013	Open			Accounts Payable	Today's Business Solutions	\$1,090.00		
21659	03/27/2013	Open			Accounts Payable	Town of Cicero, Animal Welfare Dept.	\$403.75		
21660	03/27/2013	Open			Accounts Payable	Traffic Control & Protection, Inc.	\$281.20		
21661	03/27/2013	Open			Accounts Payable	Triple M Mechanical, Inc.	\$5,756.00		
21662	03/27/2013	Open			Accounts Payable	Truckpro - Chicago	\$261.09		
21663	03/27/2013	Open			Accounts Payable	U.S. Cellular	\$870.52		
21664	03/27/2013	Open			Accounts Payable	Union Arms Company	\$496.31		
21665	03/27/2013	Open			Accounts Payable	Unique Management Services, Inc.	\$71.60		
21666	03/27/2013	Open			Accounts Payable	United Plumbing	\$74,537.01		
21667	03/27/2013	Open			Accounts Payable	United Parcel Service	\$30.77		
21668	03/27/2013	Open			Accounts Payable	Upstart, Inc.	\$136.20		
21669	03/27/2013	Open			Accounts Payable	US Gas	\$124.80		
21670	03/27/2013	Open			Accounts Payable	US Healthworks Med Group of Ill, PC	\$60.00		
21671	03/27/2013	Open			Accounts Payable	USIC Locating Services, Inc.	\$1,742.09		
21672	03/27/2013	Open			Accounts Payable	Viasia Hornik	\$50.29		
21673	03/27/2013	Open			Accounts Payable	Walgreens Company	\$72.87		
21674	03/27/2013	Open			Accounts Payable	WBC Industries, Inc.	\$123.15		
21675	03/27/2013	Open			Accounts Payable	Weimer Machine	\$6,094.35		
21676	03/27/2013	Open			Accounts Payable	West Payment Center	\$286.10		
21677	03/27/2013	Open			Accounts Payable	Whimer Public Safety Group, Inc.	\$269.93		
21678	03/27/2013	Open			Accounts Payable	Zee Medical, Inc.	\$70.95		
Type Check Totals:							\$1,002,996.28		
01 - General Cash Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	232	\$1,002,996.28	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	232	\$1,002,996.28	\$0.00



# Payment Register

From Payment Date: 3/23/2012 - To Payment Date: 3/27/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Transaction Amount	Reconciled Amount	Difference
<b>All</b>										
		Open					\$1,002,996.28		\$0.00	
		Reconciled					\$0.00		\$0.00	
		Voided					\$0.00		\$0.00	
		Stopped					\$0.00		\$0.00	
		<b>Total</b>					<b>\$1,002,996.28</b>		<b>\$0.00</b>	
<b>Grand Totals:</b>										
<b>Checks</b>										
		Open					\$1,002,996.28		\$0.00	
		Reconciled					\$0.00		\$0.00	
		Voided					\$0.00		\$0.00	
		Stopped					\$0.00		\$0.00	
		<b>Total</b>					<b>\$1,002,996.28</b>		<b>\$0.00</b>	
<b>All</b>										
		Open					\$1,002,996.28		\$0.00	
		Reconciled					\$0.00		\$0.00	
		Voided					\$0.00		\$0.00	
		Stopped					\$0.00		\$0.00	
		<b>Total</b>					<b>\$1,002,996.28</b>		<b>\$0.00</b>	

Mayor  
**Robert J. Lovero**



City Clerk  
**Thomas J. Pavlik**

K-3

**M E M O R A N D U M**

March 26, 2013

TO: The Honorable Robert J. Lovero  
Members of the City Council

FR: Thomas J. Pavlik  
City Clerk

RE: Handicap Parking Application

Attached is a handicap parking application submitted for your consideration.

Alderman Boyajian concurs with staff recommendations to deny this application.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
3746 Gunderson	Alice A. Sherrod	822

Thank you very much.



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergencies Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 11/2/2012  
Officer: T. Young # 183

Applicant Name: Alice A. Sherrod  
Address: 3746 S Gunderson Ave. Apt#2  
Telephone:  
Nature of Disability:

### Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes	No
	Zone	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Report # 12-12463

2 Ward Alderman: Boyajian

<b>Staff Recommendation</b>	
Approved	Denied <b>X</b>

OFFICIAL SWORN POLICE REPORT

**Berwyn Police Department**

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 12-12463

STATION COMPLAINT UCR/Offense Code	DESCRIPTION	INCIDENT #
9041 (Applicant File)	Applicant File	12-12463
REPORT TYPE	RELATED CAD #	DOT #
Incident Report	C 12-058328	
WHEN REPORTED	LOCATION OF OFFENSE (HOUSE NO., STREET NAME)	HOW RECEIVED
11/02/2012 13:38	3746 S GUNDERSON AV Berwyn, IL 60402	Telephone
TIME OF OCCURRENCE	STATUS CODE	STATUS DATE
11/02/2012 13:38		

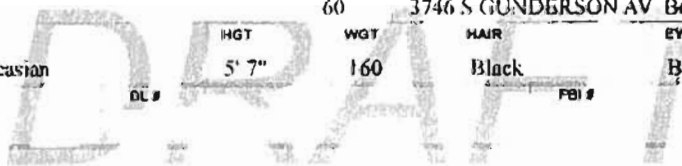
INVOLVED ENTITIES

NAME	DOB	AGE	ADDRESS			
Sherrod, Alice A		60	3746 S GUNDERSON AV 2 Berwyn, IL 60402			
SEX	RACE	HGT	WGT	HAIR	EYES	PHONE
F	White, Caucasian					
SID #	DL #			FBI #		ALT PHONE

CLOTHING

UCR	TYPE	RELATED EVENT #
9041 (Applicant File) - 0 count(s)	Reporting Party	

NAME	DOB	AGE	ADDRESS			
NANNINI, RICHARD J		60	3746 S GUNDERSON AV Berwyn, IL 60402			
SEX	RACE	HGT	WGT	HAIR	EYES	PHONE
M	White, Caucasian	5' 7"	160	Black	Brown	
SID #	DL #			FBI #		ALT PHONE



CLOTHING

UCR	TYPE	RELATED EVENT #
9041 (Applicant File) - 0 count(s)	Other	

INVOLVED VEHICLES

VEH/PLATE #	STATE	TYPE	INVOLVEMENT	VIN #
25308F	IL	Carryall/SUV	Involved	
YEAR	MAKE	MODEL	COLOR	COMMENTS
2002	Cadillac	Escalade	White	
OWNER				

NARRATIVES

PRIMARY NARRATIVE

In summary:

Alice A. Sherrod is requesting a Handicapped parking sign by her residence located at 3746 Gunderson Ave. Apt# 2. Alice suffer: and drives a white in color 2002 Cadillac Escalade bearing IL plate # 25308F and has a valid Handicap Placard# BF93281.

Upon further inspection of the area where the sign is requested A/o discovered that there is already a sign placed in front of the residence next door and a sign cannot be placed in front of 3746 Gunderson due to a yellow curb. Alice is requesting that the sign be placed across the street from her residence. Alice meets the requirements for being Handicapped. Nothing further at this time.

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 12-12463

STATION COMPLAINT UCR/Offense Code

9041 (Applicant File)

DESCRIPTION

Applicant File

INCIDENT #

12-12463

REPORT TYPE

Incident Report

RELATED CAD #

C12-058328

DOT #

HOW RECEIVED

Telephone

WHEN REPORTED

11/02/2012 13:38

LOCATION OF OFFENSE (HOUSE NO., STREET NAME)

3746 S GUNDERSON AV Berwyn, IL 60402

TIME OF OCCURRENCE

11/02/2012 13:38

STATUS CODE

STATUS DATE

REPORTING OFFICER

YOUNG, TERRY

STAR #

183

APPROVED BY

STAR #

DRAFT

**Handicapped Space/Zone  
Public Works Site Inspection**

Application # 822

Public Works Director or Designee Robert Schiller

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 1/16/2013

Police Report # 12-12463

**Handicapped Space/Zone  
Traffic Engineer Site Inspection**

Application # 822

Traffic Engineer or Designee Nicole Campbell

Comments: Parking spaces cannot be requested in front of another resident's house.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Meets Traffic Criteria for:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 1/16/2013

Police Report # 12-12463

Robert J. Lovero  
Mayor



James D. Ritz  
Chief of Police

12-12463

A Century of Progress with Pride

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

# 2

Alice A. Sherrod  
(Name of Handicapped Applicant)

3746 Gunderson Ave.  
(Berwyn Address)

\_\_\_\_\_  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

Is there a garage on the property?  Yes / No

Are you the homeowner? Yes \_\_\_ No

Driveway No Carport No

**All Applicants must submit the Physicians form (A).**

**\*Renters must submit the Owner Consent form (B).**

\*\*\*\*\*

**Vehicle Information:**

2002 Cadillac Escalade  
(Vehicle make and model) B EX1

White / Gold 2002  
(Color / Year)

25308 F Truck  
(Illinois License Plate Number)

~~0000~~ 7506  
(Current City Vehicle Sticker Number)

\_\_\_\_\_  
(Illinois Handicapped Plate)

BF 93281  
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Alice Sherrod

09/27/12

Return the completed form to the Parking Division at the Berwyn Police Department  
6401 West 31<sup>st</sup> Street, Berwyn, Illinois

Robert J. Lovero  
Mayor



James D. Ritz  
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

8/23/12  
\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Physician's Name)

\_\_\_\_\_  
(Address and Telephone Number)

BERWYN

Return the completed form to the Parking Division at the Berwyn Police Department  
6401 West 31<sup>st</sup> Street, Berwyn, Illinois



Robert J. Lovero  
Mayor



James D. Ritz  
Chief of Police

A Century of Progress with Pride

**Form B**  
**Owner Consent For Handicap Sign**  
**Placement/Drop-off Zone**

I Richard J. Nannini, owner/manager of the property at  
3746 S. Gundersen, state as follows:

- 1) That Alice Sherrod is a tenant at the above listed property.
- 2) That Alice Sherrod has no access to any parking on the premises.
- 3) That if Alice Sherrod is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if Alice Sherrod no longer resides on the premises.

Richard J. Nannini  
Signature/Date

Name: Richard J. Nannini  
Address: 3746 Gundersen  
Phone#: \_\_\_\_\_

Mayor  
**Robert J. Lovero**



City Clerk  
**Thomas J. Pavlik**

K-4

**M E M O R A N D U M**

March 26, 2013

TO: The Honorable Robert J. Lovero  
Members of the City Council

FR: Thomas J. Pavlik  
City Clerk

RE: Handicap Parking Application

Attached is a handicap parking application submitted for your consideration.

The recommendations by Traffic, Public Works and the Police Department are for approval.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
6211 W. 26 <sup>th</sup> Street #1R	Sophia Ruiz	820

Thank you very much.



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 10/18/2012  
Officer: T Young # 183

Applicant Name: Sophia Ruiz

Address: 6211 W 26th St Apt 1R

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage: 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Handicapped Placard 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway: 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair: 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Off Street: 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane: 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

On Street: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen: 

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Meets Police Dept Requirements 

Space	Yes	No
Zone	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Report # 12-11792

4
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 Ward Alderman: *Skogd*

**Staff Recommendation**  
Approved  Denied

OFFICIAL SWORN POLICE REPORT

**Berwyn Police Department**

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 12-11792

STATION COMPLAINT UCR/Offense Code

DESCRIPTION

INCIDENT #

9041 (Applicant File)

Applicant File

12-11792

REPORT TYPE

RELATED CAD #

DOT #

HOW RECEIVED

Juvenile Report

C12-055306

Telephone

WHEN REPORTED

LOCATION OF OFFENSE (HOUSE NO., STREET NAME)

10/18/2012 09:00

6211 W 26TH ST Berwyn, IL 60402

TIME OF OCCURRENCE

STATUS CODE

STATUS DATE

10/18/2012 09:00

INVOLVED ENTITIES

NAME

DOB

AGE

ADDRESS

Ruiz, Sophia

9

6211 W 26TH ST Berwyn, IL 60402

SEX

RACE

HGT

WGT

HAIR

EYES

PHONE

F

Hispanic

SID #

DL #

FBI #

ALT PHONE

CLOTHING

UCR

TYPE

RELATED EVENT #

9041 (Applicant File) - 0 count(s)

Reporting Party

NAME

DOB

AGE

ADDRESS

BARRERA, RAYMOND

61

6211 W 26TH ST Berwyn, IL 60402

SEX

RACE

HGT

WGT

HAIR

EYES

PHONE

M

Hispanic

5' 8"

210

Black

Brown

SID #

DL #

FBI #

ALT PHONE

CLOTHING

UCR

TYPE

RELATED EVENT #

9041 (Applicant File) - 0 count(s)

Other

NAME

DOB

AGE

ADDRESS

Ira, Michelle

35

6211 W 26TH ST Berwyn, IL 60402

SEX

RACE

HGT

WGT

HAIR

EYES

PHONE

F

Hispanic

SID #

DL #

FBI #

ALT PHONE

CLOTHING

UCR

TYPE

RELATED EVENT #

9041 (Applicant File) - 0 count(s)

Other

INVOLVED VEHICLES

VEH/PLATE #

STATE

TYPE

INVOLVEMENT

VIN #

9619595

IL

Carryall/SUV

Involved

YEAR

MAKE

MODEL

COLOR

COMMENTS

2001

Nissan

X-Terra

Silver/Aluminum

OWNER

NARRATIVES

PRIMARY NARRATIVE

In summary:

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 12-11792

STATION COMPLAINT UCR/Offense Code	DESCRIPTION	INCIDENT #
9041 (Applicant File)	Applicant File	12-11792
REPORT TYPE	RELATED CAD #	HOW RECEIVED
Juvenile Report	C12-055306	Telephone
WHEN REPORTED	LOCATION OF OFFENSE (HOUSE NO., STREET NAME)	
10/18/2012 09:00	6211 W 26TH ST Berwyn, IL 60402	
TIME OF OCCURRENCE	STATUS CODE	STATUS DATE
10/18/2012 09:00		

Sophia Ruiz(d.o.b. ) resides at 6211 26th St. Apt 1R with her mother(caregiver) Michelle Lira is requesting Handicapped parking signs in front of the residence.

Due to her condition Sophia

Sophia has a valid handicapped placard# BD53516.

Her caregiver Michelle drives a 2001 Nissan Xterra bearing Il plate# 9619595 and this is the vehicle that is used to transport Sophia to all medical appoinments and travel. There is no garage on the premise. Sophia is requesting the signs due to limited parking in the area. Sophia meets the requirements for being handicapped. Nothing further at this time.

REPORTING OFFICER	STAR #	APPROVED BY	STAR #
YOUNG, FERRY	183		



Robert J. Lovero  
Mayor



James D. Ritz  
Chief of Police

12-11792

A Century of Progress with Pride

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard  
to park any vehicle in a designated Handicap Parking space

SOPHIA RITZ (4 years)  
(Name of Handicapped Applicant)

6211 W 26th St, APT 1R  
(Berwyn Address)

MICHAEL LIRA  
(Name of caregiver, or guardian if minor)

( ) / -  
(Telephone /Cell Phone Number)

Is there a garage on the property? Yes  No

Are you the homeowner? Yes  No

Driveway  Carport

**All Applicants must submit the Physicians form (A)**

**\*Renters must submit the Owner Consent form (B).**

\*\*\*\*\*

**Vehicle Information**

Nissan Xterra  
(Vehicle make and model)

Silver 2001  
(Color / Year)

9619595  
(Illinois License Plate Number)

14149  
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

DD 53516  
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]

9/21/12

Return the completed form to the Parking Division at the Berwyn Police Department  
6401 West 31<sup>st</sup> Street, Berwyn, Illinois

Robert J. Lovero  
Mayor



James D. Ritz  
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

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Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

9/19/12  
\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Physician's Name)

\_\_\_\_\_  
(Address and Telephone Number)

Return the completed form to the Parking Division at the Berwyn Police Department  
6401 West 31<sup>st</sup> Street, Berwyn, Illinois

Robert J. Lovero  
Mayor



James D. Ritz  
Chief of Police

A Century of Progress with Pride

**Form B**  
**Owner Consent For Handicap Sign**  
**Placement/Drop-off Zone**

I RAY BARRERA, owner/manager of the property at  
6211 W. 26<sup>th</sup> ST, BERWYN, IL, 60402, state as follows:

- 1) That MICHELE LIRA is a tenant at the above listed property.
- 2) That MICHELE LIRA has no access to any parking on the premises.
- 3) That if MICHELE LIRA is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if MICHELE LIRA no longer resides on the premises.

Ray Barrera  
Signature/Date

Name: RAY BARRERA  
Address: 6211 W. 26<sup>th</sup> ST, BERWYN, IL, 60402  
Phone#: \_\_\_\_\_

Return the completed form to the Parking Division at the Berwyn Police Department  
6401 West 31<sup>st</sup> Street, Berwyn, Illinois



**Handicapped Space/Zone  
Public Works Site Inspection**

Application # 820

Public Works Director or Designee Robert Schiller

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Meets Public Works Criteria:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 1/16/2013

Police Report # 12-11792

**Handicapped Space/Zone  
Traffic Engineer Site Inspection**

Application # 820

Traffic Engineer or Designee Nicole Campbell

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 1/16/2013

Police Report # 12-11792

# Karel Havlicek Elementary School

6401 West Fifteenth Street  
Berwyn, Illinois 60402  
Phone: 708-795-2451  
Fax: 708-795-0386

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Nancy Akin, Principal

Charlie DeLeonardis, Assistant Principal

K-5

March, 18, 2013

Berwyn City Hall  
6700 West 26<sup>th</sup> Street  
Berwyn, Illinois  
Attn: Mayor Robert J. Lovero

Dear Mr. Mayor

My name is Laura Wehrman, the physical education teacher at Havlicek Elementary School, 6401 West Fifteenth Street, Berwyn, Illinois. I am writing to formally request a street closure and barricades for Tuesday, May 21, 2013, with a raindate, Friday, May 24, 2013 (let's hope the weather cooperates this year).

Havlicek is planning a whole school Field Day for May 21, 2013. In order to safely facilitate the activities for the 700+ students, we are asking for permission to close off Fifteenth Street between Ridgeland and Elmwood, including blocking the entrance to the alley which runs between Ridgeland and Elmwood for the hours of 8:00 A.M. until 3:00 P.M. on Tuesday, May 21, 2013.

Please contact me if you have any questions at 708 795-2451 X107. Thank you in advance for your consideration of this request.

Sincerely,



Laura Wehrman  
Physical Education Teacher  
Havlicek Elementary School

# 113th Anniversary

K. L.



March 1, 2013

Honorable Robert J. Lovero  
Mayor of the City of Berwyn  
Members of the City Council  
6700 West 26th Street  
Berwyn, IL. 60402

Attention: Mr. Thomas J. Pavlik  
City Clerk

Gentlemen:

We, the officers and members of the Maria SS. Lauretana Society, a religious organization, and not for profit, once again wish to submit to you our annual request for permission to hold our annual Feast honoring the Blessed Virgin (Our Lady of Loretto), at Morton West High School, in your fine City of Berwyn. We are very happy to announce that permission has already been granted by the J. Sterling Morton High Schools.

This will be our 113<sup>th</sup> annual Feast, honoring our Patron Saint. The dates in question are Labor Day Weekend, August 30, 31, September, 1, 2, 2013 ( Labor Day Weekend). Sunday, September 1<sup>st</sup>, we plan a fireworks display, as in the past, to show our sincere appreciation to the City of Berwyn and its fine citizens.

Naturally, all Fire and Police protection, along with necessary insurance will be cared for by our Society. As in the past, certificates of insurance will be sent to the City Clerk's office prior to the festivals dates.

We hope that the City of Berwyn City Council will once again see their way clear in granting us permission to conduct this most beautiful tradition. If permission is granted, I would appreciate that all necessary permits be mailed to my home.

Sincerely,

Carl J. Reina, Chairman  
2943 S. Maple Avenue  
Berwyn, IL. 60402

Home: (708) 749-2114

K-M

## South Berwyn Education Foundation

3401 S. Gunderson, Berwyn, IL 60402

708-795-2300

[www.bsd100.org/foundation](http://www.bsd100.org/foundation)



### **Board of Directors**

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Debi Suchy,  
Vice President

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Dolly Konopka  
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Joanne Zendol

Stan Fields

March 13, 2013

Dear Mayor Lovero and Berwyn City Council Members,

The South Berwyn Education Foundation would like to ask permission for the use of Janura Park for our annual Kelly Miller Circus. The date we have reserved with the Circus is Thursday, September 5, 2013. Two shows will be held at 4:30 and 7:30 pm.

As in the past, the Kelly Miller Circus will pull in and set up on Wednesday, September 4th (in the evening) and will close up and vacate the park immediately after the performances on September 5th.

We thank you in advance for your permission. We are happy to bring such an enjoyable family evening to the Berwyn community.

Please feel free to contact one of us if you have any questions.

Sincerely,

Dan Lane  
SBEF President  
224-531-7200

Kathy O'Connor  
SBEF Corresponding Secretary  
708-303-4306 (at Irving School)



# The Salvation Army

Founded in 1865 by William and Catherine Booth

DOING THE MOST GOOD<sup>SM</sup>

Metropolitan Division

Linda Bond  
General

Paul R. Seiler  
Territorial Commander

Ralph Bukiewicz  
Lt. Colonel  
Divisional Commander

March 18, 2013

City of Berwyn  
Mr. Thomas J. Pavlik, City Clerk  
6700 26th Street  
Berwyn, IL 60402

Dear Mr. Pavlik:

Thank you again for your ongoing support and permission to solicit in your municipality. As you know, the money collected during our spring Donut Days and winter Red Kettle Campaign will stay in your community, providing critically-needed services to residents.

These days we are experiencing such a rapidly increasing demand for services from people in need that we have decided to add two more days to our 2013 spring Donut Days fundraising effort.

We therefore respectfully seek your permission to solicit on Friday, May 31, and Saturday, June 1, in addition to June 7 and 8. Dates for our Red Kettle Campaign will remain unchanged (November 15 through December 24).

As the need for social services continues to grow, we are grateful for your consideration and support in partnering with The Salvation Army to provide direct help to so many families and individuals.

The dates for which we are seeking approval are shown here, with the added dates in red:

### 2013 DONUT DAYS

Friday and Saturday, **May 31 and June 1**; Friday and Saturday, June 7 and June 8

### 2013 RED KETTLE CAMPAIGN

Friday, November 15 through Tuesday, December 24

(As you have previously noted, whenever The Salvation Army solicits in front of a store or business, we also obtain permission from that particular store or business.)

Enclosed is a confirmation form for your approval of the two additional days. For the sake of municipalities that have not yet responded to our previous mailing, the form shows all the dates for both campaigns. Please fill it out, specifying any additional requirements.

**Please return the form to Kim Dunster at [kim\\_dunster@usc.salvationarmy.org](mailto:kim_dunster@usc.salvationarmy.org) or by fax to Attn: Kim Dunster, Corporate Relations, 773.205.3675.**

Thank you again for all your help.

*Kim Dunster*

Kim Dunster  
Corporate Relations Assistant