

Berwyn City Council

Regular Meeting
November 26, 2013

Agenda

The Mayor and City Council welcome you. Please note: comments are permitted only during Open Forum and only for items not already on the agenda. When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

	<u>PAGE</u>
A. Pledge of Allegiance and Moment of Silence	
B. Open Forum	
C. Approval of Minutes Regular Council meeting and Committee of the Whole November 12, 2013	3
D. Bid Openings	
E. Berwyn Development Corporation – Berwyn Township/Health District	---
F. Reports from the Mayor	
1. Proclamation: Nathan Aaron Nelson Achieving Highest Level of Eagle Scout	11
2. Proclamation: Rafael Alejandro Ruiz Achieving Highest Level of Eagle Scout	12
3. Proclamation: Sean Kampe Achieving Highest Level of Eagle Scout	13
4. Proclamation: Congratulate Julian Garcia and Nathan Rodriguez Observation Skills and Response	14
G. Reports from the Clerk	
1. 2014 Meeting and Holiday Schedule	15
H. Zoning Board of Appeals	
I. Reports from Aldermen, Committees and Boards	
1. Chapman: Budget Committee Hearing for 2014 Public Works	17
2. Chapman: Budget Committee Hearing for 2014 Police Department	19
3. Paul: Referral Item J6 of June 25, 2013 Review of New Vehicle Sticker Policy And Price Effective June 2014	21
4. Fejt: 4 th Ward Land Acquisition	22
J. Staff Reports	
1. Chief Ritz: Introduction and Swearing in of Probationary Officer	23
2. Cmdr O'Halloran: Emergency Notification System	25
3. Chief Ritz: Reciprocal Reporting System Agreement	32
4. City Attorney: Ordinance Designating Berwyn Bungalow at 2532 Wesley as Historic Landmark	39
5. City Attorney: Intergovernmental Agreement between City of Berwyn and South Berwyn School District 100 regarding the Transfer of Ownership of Security System Cameras and Equipment	44
6. Finance Director: Surplus Property Repurposing	48
7. Public Works Director: Award Contract of Sinclair/34 th Street Alley	49

Berwyn City Council
Regular Meeting – November 26, 2013
Agenda

8. Public Works Director: Award Contract for Field Investigation and Preliminary Engineering for the Design and Installation of Emergency Generator at 19th Street Pumping Station. 50

K. Consent Agenda

- | | | | |
|---|----------------|-----------------|----|
| 1. Payroll | 11/26/13 | \$ 1,073,305.18 | 60 |
| 2. Payables | 9/11/13 | \$ 946,779.61 | 61 |
| 3. Handicap Parking Sign #857 | 1908 Wesley | Approve – Space | 67 |
| 4. Community Health Assets and Needs Assessment Solicitation and Temporary Signage Permit Application | | | 75 |
| 5. Handicap Parking Sign #856 | 2631 Ridgeland | Approve – Space | 79 |

L. Adjournment

Thomas J. Pavlik, City Clerk

In accordance with the provisions of the Americans with disabilities Act, any individual in the need of a reasonable accommodation in order to participate in or benefit from attendance at a City of Berwyn public meeting should contact City Clerk Thomas J. Pavlik at (708) 788-2660 as early in advance as possible.

ROBERT J. LOVERO
MAYOR

THOMAS J. PAVLIK
CITY CLERK

MINUTES
BERWYN CITY COUNCIL
NOVEMBER 12, 2013

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Boyajian, Paul, Fejt, Santoy, Polashek, Avila and Laureto.
2. The Pledge of Allegiance was recited and a moment of silence was given for Carl Swiecionis, father of Patrolman Chris Swiecionis, the victims of Typhoon Haiyan in the Phillippines, all our servicemen and women, and the men and women protecting our safety on the streets in Berwyn.
3. The Open Forum portion of the meeting was announced. Alderman Polashek announced an informational session on the Affordable Care Act to be held at 6:30 p.m., December 9, 2013 at the Berwyn Public Library.
4. Minutes of the Berwyn City Council regular meeting and Committee of the Whole held October 22, 2013, were submitted. Thereafter, Avila made a motion, seconded by Chapman, to concur and approve as submitted. Motion carried by a voice vote.
5. The Berwyn Development Corporation submitted a communication regarding land acquisition and an attached ordinance entitled:

An Ordinance Authorizing the Dismissal of Cook County Case Number 2013 L 050495, the Issuance of a New Offer for the Voluntary Acquisition of the Property Commonly Known as the "Dominguez Parcel," and the Re-Filing of Eminent Domain Proceedings to Acquire the "Dominguez Parcel" if Voluntary Negotiations are Unsuccessful.

The Mayor recognized Anthony Griffin, Berwyn Development Executive Director, who reviewed same. Thereafter, Chapman made a motion, seconded by Avila, to concur, **adopt** the ordinance as presented and to authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

6. The Mayor submitted a Proclamation declaring December 2013 "National Drunk and Drugged Driving (3D) Prevention Month. Thereafter, Avila made a motion, seconded by Boyajian, to adopt the proclamation as presented. The motion carried by a unanimous roll call vote.

**BERWYN CITY COUNCIL MINUTES
NOVEMBER 12, 2013**

7. The Clerk submitted a communication requesting approval of closed Committee of the Whole meeting minutes for September 10, 2013 and September 24, 2013. Avila made motion, seconded by Boyajian, to concur and approve as submitted. Motion carried by a voice vote.
8. The Administrative Assistant to the Mayor and City Administrator, Ruth Volbre, submitted a communication regarding cleaning supplies and a request to seek proposals for a cleaning supply vendor and reviewed same. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and to authorize advertising for bids. The motion carried by a unanimous roll call vote.
9. The Administrative Assistant to the Mayor and City Administrator, Ruth Volbre, submitted a communication regarding the renewal of the City's General Liability Insurance and reviewed same. Thereafter, Chapman made a motion, seconded by Boyajian, to concur with the recommendation to renew with Munich and authorize the corporate authorities to enter into agreement and affix their signatures thereto. The motion carried by a unanimous roll call vote.
10. The City Administrator Brian Pabst submitted a communication regarding a contract approval for a feasibility study regarding potential addition to the Police Department building and reviewed same. Thereafter, Avila made a motion, seconded by Santoy, to concur and approve in an amount not to exceed \$24,900. The motion carried by a unanimous roll call vote.
11. The City Attorney submitted a communication regarding the settlement of case #13CH9190. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and grant the PSEBA. The motion carried by a unanimous roll call vote.
12. The City Attorney submitted a communication regarding the settlement of case # 2013 CV 1734. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approve in an amount not to exceed \$35,000. The motion carried by a unanimous roll call vote.
13. The City Attorney submitted a communication regarding Gold Spot, Inc. for revocation of business license. Thereafter, Chapman made a motion, seconded by Boyajian, to accept the matter as informational. The motion carried by a voice vote.

**BERWYN CITY COUNCIL MINUTES
NOVEMBER 12, 2013**

7. The Clerk submitted a communication requesting approval of closed Committee of the Whole meeting minutes for September 10, 2013 and September 24, 2013. Avila made motion, seconded by Boyajian, to concur and approve as submitted. Motion carried by a voice vote.
8. The Administrative Assistant to the Mayor and City Administrator, Ruth Volbre, submitted a communication regarding cleaning supplies and a request to seek proposals for a cleaning supply vendor and reviewed same. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and to authorize advertising for bids. The motion carried by a unanimous roll call vote.
9. The Administrative Assistant to the Mayor and City Administrator, Ruth Volbre, submitted a communication regarding the renewal of the City's General Liability Insurance and reviewed same. Thereafter, Chapman made a motion, seconded by Boyajian, to concur with the recommendation to renew with Munich and authorize the corporate authorities to enter into agreement and affix their signatures thereto. The motion carried by a unanimous roll call vote.
10. The City Administrator Brian Pabst submitted a communication regarding a contract approval for a feasibility study regarding potential addition to the Police Department building and reviewed same. Thereafter, Avila made a motion, seconded by Santoy, to concur and approve in an amount not to exceed \$24,900. The motion carried by a unanimous roll call vote.
11. The City Attorney submitted a communication regarding the settlement of case #13CH9190. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and grant the PSEBA. The motion carried by a unanimous roll call vote.
12. The City Attorney submitted a communication regarding the settlement of case # 2013 CV 1734. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approve in an amount not to exceed \$35,000. The motion carried by a unanimous roll call vote.
13. The City Attorney submitted a communication regarding Gold Spot, Inc. for revocation of business license. Thereafter, Chapman made a motion, seconded by Boyajian, to accept the matter as informational. The motion carried by a voice vote.

**BERWYN CITY COUNCIL MINUTES
NOVEMBER 12, 2013**

14. Police Commander O'Halloran submitted a communication regarding phase 1 police shooting range improvements and reviewed same. Thereafter, Avila made a motion, seconded by Polashek, to concur, approve as submitted in an amount not to exceed \$15,357. The motion carried by a unanimous roll call vote.
15. The Recreation Department Director submitted a communication regarding the purchase of a Ford van at Joe Rizza Ford in the amount of \$16,670. Polashek made a motion, seconded by Chapman, to concur, waive bid requirements and approve as submitted in an amount not to exceed \$16,670. The motion carried by a unanimous roll call vote.
16. The Public Works Director Robert Schiller submitted a communication regarding a request to approve the purchase of a 2014 Ford Escape to replace a 2000 Ford Taurus currently assigned to the Building Department and reviewed same. Thereafter, Boyajian made a motion, seconded by Polashek, to concur, authorize the purchase in an amount not to exceed \$18,951, to declare 2000 Ford Taurus surplus and refer to the Finance Director. The motion carried by a unanimous roll call vote.
17. The Public Works Director Robert Schiller submitted a communication regarding alley replacement after emergency sewer repair and reviewed same. Thereafter, Boyajian made a motion, seconded by Chapman, to concur, waive bid requirements and approve as submitted. The motion carried by a unanimous roll call vote.
18. The Public Works Director Robert Schiller submitted a communication regarding repair of the Cermak Road median and reviewed same. Thereafter, Avila made a motion, seconded by Boyajian, to concur, waive bid requirements and approve as submitted. The motion carried by a unanimous roll call vote.
19. The Finance Director David Jelonek submitted a communication regarding New World Systems software maintenance agreement and reviewed same. Thereafter, Chapman made a motion, seconded by Boyajian, to concur, approve as submitted in an amount not to exceed \$254,870. The motion carried by a unanimous roll call vote
20. The Finance Director David Jelonek submitted a communication regarding garbage rate increase and an attached ordinance entitled:

An Ordinance of the City of Berwyn, Cook County, Illinois Adjusting Solid Waste Collection Fees for the 2014 Fiscal Year

**BERWYN CITY COUNCIL MINUTES
NOVEMBER 12, 2013**

Thereafter, Chapman made a motion, seconded by Polashek, to concur, **adopt** the ordinance as presented and to authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

21. The Finance Director David Jelonek submitted a communication regarding the proposed property tax levy 2013 and reviewed same. Thereafter, Chapman made a motion, seconded by Boyajian, to accept the matter as informational. The motion carried by a voice vote.
22. The consent agenda, items K-1 through K-13, were submitted:

K-1	Payroll	10/23/13	\$ 988,029.87,	11/6/13	\$ 981,051.24
K-2	Payables	11/2/13	\$ 2,111,108.91		
K-3	Building & Local Improvement Permits October 2013				
K-4	Collection & Licensing Licenses Issued October 2013				
K-5	Cigars & Stripes: Outdoor event 10/25/13 thru 10/31/13				
K-6	Handicap Parking Sign	#852	3417 Oak Park	Deny	
K-7	Handicap Parking Sign	#853	3408 Oak Park	Deny	
K-8	Handicap Parking Sign	#854	3632 Ridgeland	Deny	
K-9	Handicap Parking Sign	#858	3502 Clinton	Approve	
K-10	Handicap Parking Sign	#859	1914 Home	Approve	
K-11	Handicap Parking Sign	#861	1310 Wenonah	Approve	
K-12	Handicap Parking Sign	#862	3308 Harvey	Approve	
K-13	Handicap Parking Sign	#863	3836 Highland	Approve	


Thereafter, Avila made a motion, seconded by Paul, to concur and approve by omnibus vote designation. The motion carried by a voice vote.

23. Alderman Chapman called a Budget Committee meeting for 4 p.m., November 18, 2013 and invited the Police and Fire Departments to attend. Alderman Chapman called a Budget Committee meeting for 4 p.m. November 20, 2013 and invited Public Works and the Library to attend.
24. Alderman Paul called a Parking & Traffic Committee meeting for 5 p.m., November 19, 2013.
25. Alderman Polashek announced a Recreation Committee meeting, as previously called, for 5:30 p.m., November 18, 2013.

**BERWYN CITY COUNCIL MINUTES
NOVEMBER 12, 2013**

26. There being no further business to come before the meeting, same was after a motion by Laureto, seconded by Avila, to adjourn at the hour of 8:32 p.m. The motion carried by a voice vote.

Respectfully submitted,



Thomas J. Pavlik, CMC
City Clerk

MINUTES
BERWYN CITY COUNCIL
COMMITTEE OF THE WHOLE
November 12, 2013

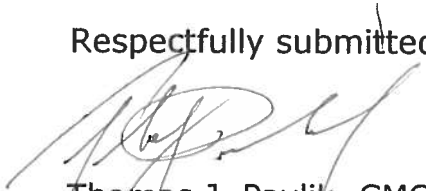
1. Mayor Lovero called the Committee of the Whole to order at 6:02 p.m.; upon the call of the roll the following responded present: Chapman, Boyajian, Paul Fejt, Polashek, Avila and Laureto. Absent: Santoy. Thereafter, Avila made a motion, seconded by Polashek, to excuse Alderman Santoy. The motion carried.
2. Renewal of Liability Insurance: The Mayor recognized Ruth Volbre, Administrative Assistant to the mayor and City Administrator, who reviewed the renewal process and recommends renewing policy with Munich with a minimal 3.9 % increase in premium. The Mayor recognized insurance broker Megan Parrilli of T.A. Cummings Jr. Co. Inc. Parrilli reviewed coverage and noted that the national wide average increase in premiums is between 6-10%, but was able to negotiate the renewal at 3.9%. The Mayor thanked Ms. Volbre and Parrilli and noted the item is on tonight's agenda.

Note: Alderman Santoy present at 6:09 p.m.

3. City of Homes Presentation regarding Bungalow on the National Register: The Mayor recognized Nasri Mansour of City of Homes who gave a brief presentation regarding a preliminary survey for the recommendation to the National Registry. The area includes over 1,400 properties from Cermak to 26th Street, Home Ave. to just east of Ridgeland Ave. Mansour reviewed the potential tax freeze benefits and guidelines for maintaining properties to be considered. A grant application has already been submitted for funding the one year project to perform a survey of the proposed area. If awarded, 75% of cost would be offset by the grant funds, with the balance coming from the City of Homes organization, so no City of Berwyn tax dollars would fund this project.
4. There being no further business for the Open Committee of the Whole, the Mayor asked for a motion to go into closed session for Real Estate and Pending Litigation. Thereafter, Polashek made a motion, seconded by Boyajian, to close the Committee of the Whole at 6:26 p.m. The motion carried.
5. A motion was made in closed session to re-open the Committee of the Whole by Santoy, seconded by Boyajian, at 7:28 p.m. The motion carried.
6. A motion was made by Avila, seconded by Chapman, to adjourn the Committee of the Whole at 7:28 p.m. The motion carried by a voice vote.

COMMITTEE OF THE WHOLE
November 12, 2013

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Pavlik', written over the printed name below.

Thomas J. Pavlik, CMC
City Clerk



A Century of Progress with Pride

PROCLAMATION

WHEREAS, Nathan Aaron Nelson started along the path to earning the status of Eagle Scout nine years ago as a Webelo in Troop 31 when he was in first grade and earned the Arrow of Light, Cub Scout's highest honor before bridging over to Boy Scout Troop 32; and

WHEREAS, Nathan Aaron Nelson, in addition to earning all the merit badges and scout ranks leading to Eagle Scout, also received the Christian religious medal, God and Country Award; and

WHEREAS, Nathan Aaron Nelson while attending Nazareth High School participated in many extracurricular activities including the Youth Initiative Program, Track and Field, Volleyball, Cross Country, Lacrosse, and a musical through the drama program; and

WHEREAS, Nathan Aaron Nelson is continuing his education at Benedictine University; and

WHEREAS, Nathan Aaron Nelson chose for his Eagle Scout Project to organize twenty-three volunteers that logged in over four hundred hours in assisting a church that has hosted his troop in the past on religious retreats in clearing an abundance of bushes from their property that had been used by local gangs to harbor drugs and weapons; these bushes also led to rodent infestation; the church property is safer and cleaner now and can be utilized for community activities again; and

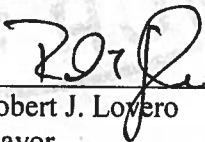
WHEREAS, Nathan Aaron Nelson is an excellent example for the youth of our community, representing the fine qualities the Boy Scouts strive to instill in young men;

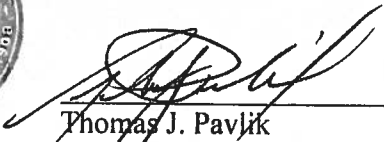
WHEREAS, Nathan Aaron Nelson will be receiving the rank of Eagle Scout on November 30, 2013;

NOW, THEREFORE, let it be proclaimed, that Mayor Robert J. Lovero and the City Council of Berwyn congratulate Nathan Aaron Nelson on achieving the highest level of Eagle Scout and wish him the best of luck in all his future endeavors.

Entered upon the records of the City of Berwyn this 26th day of November 2013.




Robert J. Lovero
Mayor


Thomas J. Pavlik
City Clerk



A Century of Progress with Pride

PROCLAMATION

WHEREAS, Rafael Alejandro Ruiz is a member of Troop 32 and has earned all the merit badges and scout ranks leading to Eagle Scout; and

WHEREAS, Rafael Alejandro Ruiz has taken on leadership positions within Troop 32 including Bugler, Assistant Senior Patrol Leader and Patrol Leader; and

WHEREAS, Rafael Alejandro Ruiz while attending Riverside Brookfield Township High School received a 3.5 GPA, a Presidential Award for academic excellence, honors in music, 4th place in an Illinois High School Association Chess activity, Who's Who Award, and a nomination for the Kyle P. Leadership Association and Award. Rafael also participated as the president of the Fishing Club, a member of the Track and Field Team, a senior leader for the Ecology Club, a member of Ultimate Frisbee Team, and a trumpet player for the marching band, jazz band, pep band and classical symphonic band; and

WHEREAS, Rafael Alejandro Ruiz currently attends Southern Illinois University Carbondale where his current GPA standings is at 3.45, and he participates in the Marching Salukis and Ultimate Frisbee Team; and

WHEREAS, Rafael Alejandro Ruiz has aspirations in life of becoming a corporate lawyer, possibly joining the National Guard, and retiring early to join the Peace Corps; and

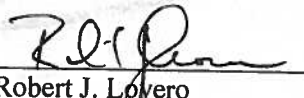
WHEREAS, Rafael Alejandro Ruiz for his Eagle Scout project organized volunteers who helped reclaim the eastern portion of the Pavak Recreation Center. This consisted of removing unwanted plant life and unwanted structures; and

WHEREAS, Rafael Alejandro Ruiz will be receiving the rank of Eagle Scout on November 30, 2013;

WHEREAS, Rafael Alejandro Ruiz is an excellent example for the youth of our community, representing the fine qualities the Boy Scouts strive to instill in young men;

NOW, THEREFORE, let it be proclaimed, that Mayor Robert J. Lovero and the City Council of Berwyn congratulate Rafael Alejandro Ruiz on achieving the highest level of Eagle Scout and wish him the best of luck in all his future endeavors.

Entered upon the records of the City of Berwyn this 26th day of November 2013.


Robert J. Lovero
Mayor




Thomas J. Pavlik
City Clerk



A Century of Progress with Pride

PROCLAMATION

WHEREAS, Sean Kampe, a lifelong resident of Berwyn, started along the path to earning the status of Eagle Scout in 2001 as a Tiger Cub in first grade with Troop 32; and

WHEREAS, Sean Kampe, earned all the merit badges and scout ranks leading to Eagle Scout; and

WHEREAS, Sean Kampe has taken on leadership positions within Troop 32 including Chaplain, Patrol Leader and Assistant Senior Patrol Leader; and

WHEREAS, Sean Kampe continued his leadership while attending St. Ignatius College Prep, acting as sophomore co-captain and Varsity Captain for the St. Ignatius Wolf Pack Soccer Team. He also volunteered as Arupe mentor to St. Ignatius freshman students and served as a religious retreat leader; and

WHEREAS, Sean Kampe throughout his scouting and academic years participated in many service projects and volunteered countless hours on service trips around Chicago and several times to Appalachia. He also participated in providing and serving meals to the veterans at Cooke's Manor of Hines Hospital, ranch clean up days at the "Dare to Dream Ranch" which serves children with autism in the Fort Wayne area, and in several events to feed the hungry, including many walk-a-thons and working at the Chicago Food Depository; and

WHEREAS, Sean Kampe in addition to his scouting activities participates in sports including playing soccer, first at the Berwyn Recreation Department, followed by the Berwyn Blazers, Eclipse Select Soccer Club, and the Wolf Pack of St. Ignatius College Prep and continues to play on a soccer scholarship for the University of St. Francis Cougars of Fort Wayne, IN. Sean is also an Illinois All-State medalist in track and field where his relay team broke a school record set in 1968. He has also achieved all conference honors in soccer and for three years in track and field; and

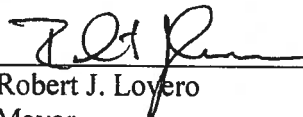
WHEREAS, Sean Kampe for his Eagle Scout project organized seventeen volunteers for over eighty five service hours of cutting away the overgrown bushes, power washing, scraping and the painting over 1000 square feet of the wall protecting the pool at the Pavak Recreation Center; and


WHEREAS, Sean Kampe will be receiving the rank of Eagle Scout on November 30, 2013;

NOW, THEREFORE, let it be proclaimed, that Mayor Robert J. Lovero and the City Council of Berwyn congratulate Sean Kampe on achieving the highest level of Eagle Scout and wish him the best of luck in all his future endeavors.

Entered upon the records of the City of Berwyn this 26th day of November 2013.




Robert J. Lovero
Mayor


Thomas J. Pavlik
City Clerk



A Century of Progress with Pride

PROCLAMATION

WHEREAS, on the evening of October 31, 2013, Pershing third graders Julian Garcia and Nathan Rodriguez went trick-or-treating together; and

WHEREAS, upon approaching a house with the back porch lights on, Julian and Nathan went to knock on the door; and

WHEREAS, the only response the youth received was from a few barking dogs; and

WHEREAS, upon further investigation, the youth peered into the open door where they saw an elderly woman laying at the bottom of the basement stairs; and

WHEREAS, Julian and Nathan automatically rushed to their parents who returned with them to check on the safety of the woman; and

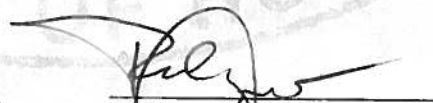
WHEREAS, upon seeing her fragile state, they called police and emergency medical services; and


WHEREAS, thanks to the quick response of Julian and Nathan, the elderly woman who had been laying at the bottom of the basement stairs for four days was able to get the necessary care;

NOW, THEREFORE, let it be proclaimed, that Mayor Robert J. Lovero and the City Council of Berwyn congratulate Julian Garcia and Nathan Rodriguez on their keen observation skills and response that helped an individual out of a serious situation. We would also like to recognize the professionalism, teamwork, and quick response time by the dispatchers and officers of the Berwyn Police Department and also to the Fire Department's paramedics that led to the safety of a Berwyn resident.

Entered upon the records of the City of Berwyn this 26th day of November 2013.




Robert J. Lovero
Mayor


Thomas J. Pavlik
City Clerk

The City of Berwyn



Thomas J. Pavlik
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

December 22, 2013

To: Mayor and City Council

From: Tom Pavlik, City Clerk

Re: 2014 Meeting and Holiday Schedule

Ladies and Gentlemen,

I have attached the 2014 Berwyn City Council Meeting and Holiday Schedule for your consideration.

Please note: City Hall is scheduled to be closed on November 11th, 2014 in observance of Veteran's Day; therefore I am proposing holding City Council on Wednesday, November 12, 2014.

Your concurrence is requested to approve the 2014 meeting and holiday schedule and for authorization to post and publish same.

Respectfully,

A handwritten signature in blue ink, appearing to read "T. Pavlik", is written over the typed name. The signature is fluid and cursive.

Thomas J. Pavlik, CMC

**SCHEDULE OF REGULAR MEETINGS OF THE BERWYN CITY COUNCIL FOR
FISCAL YEAR 2014
AMENDED**

NOTICE IS HEREBY GIVEN THAT THE CITY COUNCIL OF THE CITY OF BERWYN WILL HOLD REGULAR MEETINGS IN 2014 IN THE COUNCIL CHAMBERS AT THE MUNICIPAL BUILDING, 6700 W. 26TH STREET, BERWYN, ILLINOIS, AT 8:00 PM EVERY 2ND AND 4TH TUESDAY, EXCEPT FOR * WEDNESDAY NOVEMBER 12, 2014

**JANUARY 14, 2014
JANUARY 28, 2014
FEBRUARY 11, 2014
FEBRUARY 25, 2014
MARCH 11, 2014
MARCH 25, 2014
APRIL 8, 2014
APRIL 22, 2014
MAY 13, 2014
MAY 27, 2014
JUNE 10, 2014
JUNE 24, 2014**

**JULY 8, 2014
JULY 22, 2014
AUGUST 12, 2014
AUGUST 26, 2014
SEPTEMBER 9, 2014
SEPTEMBER 23, 2014
OCTOBER 14 2014
OCTOBER 28, 2014
*NOVEMBER 12, 2014 (Wednesday)
NOVEMBER 25, 2014
DECEMBER 9, 2014
DECEMBER 23, 2014**

NOTICE IS HEREBY GIVEN THAT THE CITY HALL OF BERWYN, COOK COUNTY, STATE OF ILLINOIS, WILL BE CLOSED IN OBSERVANCE OF THE FOLLOWING:

**WEDNESDAY, JANUARY 1, 2014
MONDAY, JANUARY 20, 2014
MONDAY, FEBRUARY 17, 2014
FRIDAY, APRIL 18, 2014
MONDAY, MAY 26, 2014
FRIDAY, JULY 4, 2014
MONDAY, SEPTEMBER 1, 2014
MONDAY, OCTOBER 13, 2014
TUESDAY, NOVEMBER 11, 2014
THURSDAY, NOVEMBER 27, 2014
FRIDAY, NOVEMBER 28, 2014
WEDNESDAY, DECEMBER 24, 2014
THURSDAY, DECEMBER 25, 2014
WEDNESDAY, DECEMBER 31, 2014**

**NEW YEAR'S HOLIDAY
MARTIN LUTHER KING DAY
PRESIDENT'S DAY
GOOD FRIDAY
MEMORIAL DAY
INDEPENDENCE DAY
LABOR DAY
COLUMBUS DAY
VETERANS DAY
THANKSGIVING DAY
DAY AFTER THANKSGIVING
CHRISTMAS EVE
CHRISTMAS DAY
NEW YEAR'S EVE**

APPROVED BY THE BERWYN CITY COUNCIL ON NOVEMBER 26, 2013

THOMAS J. PAVLIK, CMC - CITY CLERK

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

Nona Chapman
1st Ward Alderman

Date: 11-21-2013

Mayor Robert J. Lovero
And Members of the Berwyn City Council

Ladies and Gentlemen:

A meeting of the Budget Committee was held

On 11-18-2013 at City Hall Conference Room @ 4:10 p.m.

Those in attendance were: Alderman Nona Chapman, Alderman Ralph Avilia,
Alderman Jeff Boyajian and see attached sign in sheet.

The matter discussed was referral item# dated in regards to:
Budget Hearings for 2014 Budget Process - Today's Departments - Police @ 4:10 p.m.
and Fire @ 5:15 p.m.

It is the recommendation of the committee that The Budget committee will hold another
meeting on Wednesday 11-21-13 to continue the 2014 Budget process.

Please accept as Informational.

Voting Aye: 3

Voting Nay: 0

Adjourned: 5:47 p.m.

Nona N. Chapman
Nona Chapman-Chairman
Rafael Avila-Member
Jeffrey Boyajian-Member

Budget Committee Meeting Nov. 18, 2013
In attendance 4:10PM

Police -	
Brian Palat	City Admin.
Hona M. Chapman	Budget Chair - Alderman
David M. Nelson	Finance Director
Evan K. Summers	Asst. City Administrator
Robert W. Foyt	ALDERMAN 4TH WARD
Rafael Avila	ALDERMAN 7TH WARD.
JIM RITZ	PD
TOM O'HANLON	PD
JEFFREY BOYAJIAN	Alderman 2 ND WARD

addition 5:15PM - Fire
Dennis O'Halloran Fire Chief
Sam Wolman Asst Fire Chief

adjourned 5:47PM

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

Nona Chapman
1st Ward Alderman

Date: 11-21-2013

Mayor Robert J. Lovero
And Members of the Berwyn City Council

Ladies and Gentlemen:

A meeting of the Budget Committee was held

On 11-20-2013 at City Hall Conference Room @ 4:08 p.m.

Those in attendance were: Alderman Nona Chapman, Alderman Ralph Avilia,
Alderman Jeff Boyajian and see attached sign in sheet.

The matter discussed was referral item# dated in regards to:
Budget Hearings for 2014 Budget Process - Today's Departments -
Public Works @ 4:08 p.m and Library @ 5:20 p.m.

It is the recommendation of the committee that The Budget committee will call 2 more
meetings on Monday 12-2-13 & Wednesday 12-11-13 to conclude the 2014 Budget
process. Please accept as Informational.

Voting Aye: 3

Voting Nay: 0

Adjourned: 6:14 p.m.

Nona N. Chapman
Nona Chapman-Chairman
Rafael Avila-Member
Jeffrey Boyajian-Member

Budget Committee Meeting Nov. 20, 2013
In Attendance 4:08 PM

Nora N. Chapman	Budget Chairman - Alderman
Rafael Avila	7th Ward Alderman
JEFFREY BOYAJIAN	2nd Ward Alderman
BO SCHILLER	PUBLIC WORKS
David M. Johnson	Finance Director

Library	5:20 PM
Johnny Clauer	Library Director
John Clauer	LIBRARY TREASURER
John Christler	BPL BOARD PRESIDENT
JOSUE MONTEBANO	BPL BOARD MEMBER

Adjourn 6:14 PM



Margaret Paul

3rd Ward Alderman

www.marge3rdward@sbcglobal.net

708.788.3361

November 21, 2013

Re: Referral Item J-6 dated June 25, 2013: Review of New Vehicle Sticker Policy and Pricing Effective June 2014

Mayor Robert J. Lovero, and
Members of the Berwyn City Council

Ladies and Gentlemen:

A meeting of the Parking and Traffic Committee was called to order on November 19, 2013 at 5:10 p.m. Committee members Polashek, Avila, and Paul were in attendance. City Staff member Nicole Campbell was present. Public Works Director Robert Schiller was arrived at 6:00 p.m. There were no other attendees.

The committee took up referred item J-16 of June 25, 2013. This item had been on the Committee's agenda on July 15, 2013. This item had been tabled to a later date at that time.

The Chair recognized Ms. Campbell who led the committee in a review and discussion of her work to find ways to help alleviate parking congestion on neighborhood streets in the City. At the prior meeting of June 25, 2013, Ms. Campbell had presented several options to the committee for review. Tonight's discussion was in reference of a plan distilled from the Committee's recommendations, as well as those received from City Staff and Administration.

The Committee members provided several other suggestions. The Committee requested that Ms. Campbell solicit the final suggestions of City staff and Administration and incorporate those into a final plan. We further requested that the final plan be distributed to council members for their suggestions and that a final discussion of the plan be conducted at a Committee of the Whole meeting with a date for that presentation and discussion to be set in the near future.

The vote to distribute the plan and submit it to the Committee of the Whole was unanimous.

The Committee thanks Ms. Campbell and all involved for creating the plan. This communication is submitted to council for information purposes.

Respectfully submitted,

Margaret Paul, Chair

Mayor
Robert J. Lovero



4th Ward Alderman
Robert W. Fejt

A CENTURY OF PROGRESS WITH PRIDE

6700 W 26th Street • Berwyn, IL 60402 • Ph: (708) 749-6404 • Fax: (708) 788-0113 • Berwyn-IL.gov

November 22, 2013

To: Mayor Robert J. Lovero & Members of the City Council

Re: Land Acquisition

Please refer previous Closed Session discussion regarding possible land acquisition in the 4th Ward to the Building, Zoning and Planning Committee for follow up investigation and report.

Sincerely,

A handwritten signature in black ink that reads "Robert W. Fejt". The signature is written in a cursive style with a large initial "R" and a long horizontal stroke.

Robert Fejt
4th Ward Alderman



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT
"Serving with Pride"



Chief of Police
James D. Ritz

November 19, 2013


Hon. Mayor Robert J. Lovero
Members of the Berwyn City Council
6700 W. 26th St.
Berwyn, IL 60402

RE: Introduction and Swearing in of Probationary Police Officer

Ladies and Gentlemen:

I respectfully request the City Clerk swear in Ross Failla as a Probationary Police Officer who has been hired per your approval, from the Berwyn Fire and Police Commission's current Eligibility List.

Respectfully,



James D. Ritz
Chief of Police

JDR/md



City of Berwyn Police and Fire Commission
 Carl Reina, Chairman
 Rick Toman, Commissioner
 Gilbert Pena, Commissioner
 Tony J. Laureto, Secretary



6401 WEST 31ST STREET
 BERWYN, IL. 60402
www.berwyn-il.gov



City of Berwyn
The City of Homes

Mayor Robert J. Lovero
 Alderman Ralph Avila Chairman of Police and Fire Committee
 Police Chief James Ritz
 City Clerk Tom Pavlik
 City Treasurer Joseph Kroc
 Members of the City Council

Date: 11/7/2013
 RE: Probationary Police Officer Appointment

Ross Failla has passed all of the requirements of employment for the City of Berwyn Police Department.
 As approved by the Mayor and the City Council at the request of Police Chief James Ritz, the members of the Police and Fire Commission therefore recommend the appointment of Ross Failla to the Berwyn Police Department.
 The introduction and swearing in at the 11/26/2013 Berwyn Council meeting and the effective start date of 11/18/2013.

Board of Police and Fire Commissioners

Carl Reina, Chairman

Richard Toman

Gilbert Pena

Tony J. Laureto
 Secretary BPFC
ALaureto@ci.berwyn.il.us
tony@laureto.com
 708-935-3225

TLJ



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT
"Serving with Pride"



Chief of Police
James D. Ritz

November 21, 2013

Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Emergency Notification System

Mayor Lovero and City Council Members:

In February 2011 we entered into an agreement with Global Connect to provide an "Emergency Notification System" for public safety emergencies, as well as a community based message system. Global Connect was recently acquired by Code Red who has agreed to honor all contracts currently in place but is requiring all users to transition to their "Code Red" product. The transition from Global Connect has not been easy, as the Code Red system is not as flexible as the Global Connect System. In addition, our contract is set to expire December 31, 2013.

Since September of this year, we have reviewed products from six different vendors in this field and have gone through demonstrations of their systems. The system that has the options and flexibility that fit our needs and meets our requirements is a product by Everbridge. Everbridge has submitted a proposal with the first year costs at \$15,700.00, which includes a one-time set up fee of \$1,200.00, and four one year options at \$14,500.00 per year. Although this proposal is the second lowest priced proposal we received, the product best fits the needs of the City of Berwyn and its residents.

Enclosed is the Everbridge quotation, the quotes from the other vendors reviewed and evaluations of all the systems we assessed in 2013. We have also included the price comparisons from 2011 for your reference. Additional product information is available by request and was not included in this packet in order to save on copying expense.

The original cost for the Global Connect system was paid for through a grant that has since expired. The cost of the new system has been included in the police department's 2014 budget. As a result of the extensive due diligence already completed, we respectfully request the formal RFP process be waived and that an agreement be executed with Everbridge for an Emergency Notification System for a period of five years.

Respectfully

Thomas J. O'Halloran
Division Commander
Administrative Services

Cost Summary (2010)				
Vendor	Year 1	Year 2	Unlimited Calls	
W.A.R.N.	\$47,860.00	\$26,300.00		
Code Red	\$44,850.00	\$44,850.00	X	
Global Connect Emergency	\$9,020.00	\$10,825.00	X	
Global Connect Unlimited	\$13,100.00	\$15,700.00	X	
Everbridge	\$24,200.00	N/A	X	
Cost Summary (2013)				
Vendor	Year 1	Year 2	Unlimited Calls	
Hyper-Reach	\$9,500.00	\$9,500.00		*1st price based on 5 year agreement, 2nd on 3 year, 3rd on unlimited
	\$11,000.00	\$11,000.00		
	\$13,900.00	\$13,900.00	X	
Code Red	\$16,500.00	\$16,500.00	X	
HipLink				
Rave/Smart 911	\$19,000.00	\$17,000.00	X	*1st year includes one-time set up fee of \$2,00.00/Includes both Smart 911 & ENS
Everbridge	\$15,700.00	\$14,500.00	X	*1st year includes one-time set up fee of \$1,200.00
W.A.R.N.	\$26,500.00	\$13,000.00	X	*1st year includes one-time GEO set up fee of \$7,000.00

Code Red

CodeRED® service, from Emergency Communications Network Inc. (ECN), was designed specifically to enable local government officials to record, send and track personalized voice, email, text and social media messages to thousands of citizens in minutes. ECN’s dedicated, triple redundant network is capable of sending critical communications at maximum throughput (as determined by local telephone infrastructure). The proprietary mapping technology and patented delivery methods employed by ECN add to the value of this affordable, high-speed notification system that has been in operation since 1998 and is currently used every day by clients from coast to coast.

Annual Service Fee – Unlimited Domestic Minutes \$14,725
 (Based on 19,500 Subscribers, 100 Employees)

Subscription Includes:

- No price increase as long as contract does not expire
- Unlimited system minutes
- Unlimited SMTP text, email and social media messaging
- Up to 5 user pass codes
- Standard mapping interface and data layers
- 24/7 technical support
- Annual system maintenance, including all software upgrades
- Standard data collection website
- Weather Warning

Everbridge

Everbridge Mass Notification enables users to send notifications to individuals or groups using lists, locations, and visual intelligence. This comprehensive notification system keeps everyone informed before, during, and after events whether emergency or non-emergency.

Year One Annual Service Fee – Unlimited Domestic Minutes	\$14,500
Implementation and Set-Up Fees (One-Time)	\$1,200
Total Year One Pricing	\$15,700
Subsequent Year(s) Annual Service Fee	\$14,500

Options:

SMART Weather Alerting	\$2,500 Annually
------------------------	------------------

Subscription Includes:

- Unlimited use – all contact or call types
- Unlimited administrators (no per person license fees – you can have one user or as many as needed from your uploaded employees – you assign access authority)
- Unlimited ongoing training (fully supported combination of online live as well as complete system self guided training university)
- All system updates (system is upgraded quarterly – upgrades are included at no additional cost)
- Mass Notification Tools
- Fully customized, designed and hosted citizen opt-in portal (this is completely customizable – covers Access and Functional Needs, Volunteers and other groups of interest)
- Multiple notification types to include: Standard Outbound Notification, Two way Polling Notification, Instant Emergency Conference Calling, Specialty Team Quota Notification

HipLink

HipLink is a wireless paging software that provides law enforcement, fire departments, utilities and emergency dispatch centers with full two-way SMS text, voice and fax messaging capabilities to virtually any device. HipLink enables you to send first responder alerts, mass notification, and other emergency messaging under a single umbrella to the widest possible range of devices: telephones, PDAs, pagers, computers, fax machines, etc.

An online demo was conducted, but no formal pricing was presented as they need an ESRI system file of the City in order to use their mapping solution. The City does not have such a system or file currently available, and the only other option would be securing one from Cook County. Because all other systems have a mapping solution included with no additional legwork necessary, the process mutually ended with HipLink.

Hyper-Reach

Hyper-Reach is a product of the Asher Group, a well respected computer systems integrator with over a 18 years of experience in the communication arena. Asher’s current generation telephony system has been hardened with 12 years of use and over 50 million calls across 4 continents in 30 languages. Our focus is to assist companies with their communication needs.

5 Year Package	\$47,500/\$9,500 Annually 300,000 Minutes/SMS
3 Year Package	\$33,000/\$11,000 Annually 180,000 Minutes/SMS
Unlimited Package	\$13,900 Annually

All Packages Include:

- **Hyper-Reach**
- **Community Signup**
- **Automated Weather Alerts**
- **Accu-Reach Targeting Tool**
- **IPAWS**
- **Web Training**

Rave/Smart 9-1-1

Rave Alert provides an easy and effective way to send broadcast or targeted messages across all different communication modes, from any device. Administrators can easily transmit critical information to their community using the industry leading solution that hundreds of leading universities and millions of students nationwide depend on daily.

Annual Service Fee – Unlimited Domestic Minutes	\$17,000
Implementation and Setup Fee’s (One Time)	\$ 2,000
Total Year One Pricing	\$19,000
Subsequent Year(s) Annual Service Fee	\$17,000

Subscription Includes:

- **Enhanced User Interface including a “Quick Send” Option**
- **Easy access from any device, including tablets and smartphones**
- **True multi-modal alerting**
- **Seamless social media integration**
- **Unparalleled reliability and performance**
- **Robust integration and data management options**

Smart 9-1-1 improves the quality and quantity of information available to 9-1-1 call takers. It helps 9-1-1 call takers make faster and better decisions, shortens response times, and helps save lives.

Using a secure web site, citizens enter information they want to make available to 9-1-1 call takers in the event they call 9-1-1. Information can include family member data, medical conditions, disabilities, movement limitations, exact locations, even pets. Each person has complete control over what is entered and available to 9-1-1, and information associated with the phone number(s) in the registration is only shown to emergency personnel when a 9-1-1 call is made.

Annual Service Fee – Based on 2 Full-Time Positions	\$14,000
Discount	(\$ 4,000)
Implementation and Setup Fee’s (One Time)	\$ 2,000
Total Year One Pricing	\$12,000
Subsequent Year(s) Annual Service Fee	\$10,000

Subscription Includes:

- **Instantly and automatically delivers potentially life-saving data available on unresponsive or incommunicative callers to Telecommunicator’s desktop**
- **Immediate identification of important dispatching details such as the need for special equipment, a hidden driveway, or known medical condition**
- **Citizen provided data that is managed to ensure it is valid, accurate, and up-to-date**
- **Accurate physical addresses on mobile phones**
- **Ability to re-bid the location of a mobile caller, even in dropped-call or call-back scenarios**
- **Works seamlessly with all CAD and call-taking system combinations – deploying in days not months**

- Does not affect existing call routing or handling processes
- Works on all phone types (mobile, landline, VOIP) without a special download or plan
- Rapid and error-free delivery of rich content directly to first responders in the field who have mobile data access
- Enhanced community outreach and communication through Smart911's comprehensive marketing program
- Multilingual citizen registration
- Fully geo-redundant and secure

Rave is offering both the Alert and Smart 9-1-1 applications at a total cost of \$19,000 year one, and \$17,000 every year thereafter. In addition, they will include the first six months free, so \$19,000 will cover the first eighteen months.

W.A.R.N.

W.A.R.N. has developed the next generation, bi-directional, multi-modal public notification and first responder management notification suite including a complete modular Citizen Signup Program, GIS GEO3 ESRI Mapping modules, CAP V 1.2 Compliant Public and Responder Notification Platform and Crisis Incident Manager.

Subscription Fee	\$10,000/annually
Subscription Period	36 Months Minimum
Set Up Fee	\$500
Transaction Account	\$21,000
	70,000 Transactions (12.5 cents per 30 second transaction)
Training (Online)	\$600 (Per Session)
Total First Year	\$32,100
Total Years 2 and 3	\$31,000

Options:

W.A.R.N. Geo3 GIS	\$7,000 (Year 1)
	\$4,000 (Annually Years 2 & 3)
Signup Page	\$3,000 (Annually)
Training (Onsite)	\$2,000 (Per 8 Hours, Plus Travel Expenses)

Subscription includes:

- Multiple initiator accounts
- 500 free 30-second phone calls per year for training
- Unlimited recipients
- WebServices API
- Unlimited devices per recipient
- Unlimited groups
- Unlimited free (excludes SMS & Fax) text, email, email to PDA/Blackberry
- RSS Feeds to Social Media
- All standard upgrades to System during Subscription



500 N Brand Blvd, Suite 1000
Glendale, CA 91203 USA

tel: 888.366.4911
fax: 818.484.2299

www.everbridge.com

QUOTATION

Quote Number: 00009185

Confidential

1 of 2

Prepared for: Curtis Nekovar
Berwyn IL
, IL
(708) 795-2114
cnekovar@ci.berwyn.il.us

Quotation Date: October 29, 2013
Quote Expiration Date: June 30, 2014
Rep: Patrick Stuver
(818) 230-9724
patrick.stuver@everbridgemail.com

Contract Summary Information

Contract Period: 1 Year
Contract Optional Years: 4 Years

MN Contacts up to: 1,000
MN Households up to: 21,000

ANNUAL SUBSCRIPTION - See attached Product Inclusion Sheet/s for product details.

<u>Service</u>	<u>Fee Type</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Total Price</u>
Everbridge Mass Notification (MN) with Unlimited Domestic Minutes	Recurring	1	\$14,500.00	\$14,500.00

Pricing Summary:

Year One Fees*	\$14,500.00
One-time Implementation and Set Up Fees:	\$1,200.00
Total Year One Fees:	\$15,700.00
Optional Year(s) Ongoing Annual Recurring Fees:	\$14,500.00

1. Additional rates apply for all international calls.
2. Quote subject to terms & conditions of the Everbridge Services Agreement.
3. Subject to sales taxes where applicable.
4. Except for currency designation, the supplemental notes below, if any, supplied in this Quote are for informational purposes and not intended to be legally binding or override negotiated language of the Everbridge Inc. Service Agreement.

(*Year One Fees are the total of the first year annual subscription fees and any one-time fees, i.e., Professional Services.)



500 N Brand Blvd, Suite 1000
Sunnyvale, CA 94085 USA

tel: 888.366.4911
fax: 818.484.2299

www.everbridge.com

QUOTATION

Quote Number: 00009185

Confidential

2 of 2

Supplemental Notes:

Quote is for an ANNUAL UNLIMITED USE system which includes:

Unlimited use – all contact or call types: Phone (Home, Cell, Work, Other), SMS (SMPP and SMTP), email (multiple accounts per person), TTY/TDD, Member Application (location based notifications) as well as other paths as they become available

Unlimited administrators

Unlimited ongoing training

All system updates

Mass Notification tools

Custom Citizen/Business Opt-in Page design and hosting (provides portal for collecting additional contact paths of citizens and businesses)

Everbridge is a GSA approved vendor. Everbridge's GSA number is: GS-35F-0692P

There is a 5% pre-pay discount if three years or 10% if five years are paid up front.

Authorized by Everbridge:

To accept this quote, sign, date and return:

Signature Date

Authorized Signature Date

Print Name Title

Print Name Title



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT
"Serving with Pride"



Chief of Police
James D. Ritz

November 19, 2013

Mayor Robert J. Lovero
Members of the Berwyn City Council
6700 W. 26th Street
Berwyn, IL 60402

RE: Reciprocal Reporting System Agreement

Ladies and Gentlemen:

Attached please find for your review and authorization, the Reciprocal Reporting System Agreement to be used in conjunction with the Berwyn Police Department and the Board of Education for School District #98.

If you have any questions, please feel free to contact me.

Respectfully,

James D. Ritz
Chief of Police

JDR/md

attachment

**RECIPROCAL REPORTING SYSTEM AGREEMENT
BETWEEN THE BERWYN POLICE DEPARTMENT
AND THE BOARD OF EDUCATION
SCHOOL DISTRICT 98
COOK COUNTY, ILLINOIS**

This agreement is entered into between the Berwyn Police Department (“the Police Department”) and the Board of Education, School District #98 (“the School District”).

WHEREAS, the Illinois School Code, 105 ILCS 5/10-20.14, requires the School District parent – teacher advisory committee, in cooperation with local law enforcement agencies, to work with the board of education to develop “policy guideline procedures” for the establishment and maintenance of a reciprocal reporting system between the School District and local law enforcement agencies regarding criminal offenses committed by students; and

WHEREAS, under the Illinois School Student Records Act, 105 ILCS 10/6, school student records are considered confidential and no school student records or information contained therein may be released, transferred or disclosed except as permitted by the Student Records Act; and

WHEREAS, under the Juvenile Court Act of 1987, 705 ILCS 405/1-7, law enforcement records are considered confidential and the inspection and copying of such records that relate to a minor who has been arrested or taken into custody before his or her 17th birthday are restricted to those exceptions in the Juvenile Court Act; and

WHEREAS, the Illinois School Student Records Act, 105 ILCS 10/6(a)(6.5), and the General Education Provisions Act, 20 U.S.C. 1232g, authorize school districts to release student records and information to law enforcement officers when necessary for the discharge of their official duties prior to adjudication of the student and upon written certification that the information will not be disclosed to any other party except as provided under law or order of court; and

WHEREAS, the Juvenile Court Act, 705 ILCS 405/1-7(A)(8), authorizes law enforcement agencies to allow appropriate school officials to inspect and copy law enforcement records under a reciprocal reporting system for certain offenses and under certain specified circumstances; and

WHEREAS, the Board of Education of the School District and the Police Department agree that enhanced communication between these entities under a reciprocal reporting agreement would promote the safety and well-being of students and community residents; and

WHEREAS, the School District and the Police Department are authorized to enter into this agreement pursuant to the Illinois School Code, 105 ILCS 5/10-20.14, the Illinois Constitution, art. VII, §10(a) et seq., and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq..

NOW THEREFORE, the School District and the Police Department hereby agree as follows:

1. **ESTABLISHMENT OF A REPORTING SYSTEM.** The School District and the Police Department hereby enter into this Agreement to establish and maintain a reciprocal reporting system between the School District and the Police Department regarding juvenile and criminal offenses involving students.
2. **REPORTING AND INFORMATION SHARING.** The School District and the Police Department acknowledge and agree to act in good faith to comply with the reporting responsibilities and limitations set forth herein, and as required by applicable law.
3. **DESIGNATED REPRESENTATIVES.** The School District's Superintendent shall provide the Police Department's Chief of Police (the "Police Chief") with a list of administrators to be contacted, as needed, containing regular and emergency telephone numbers, and identifying the particular types of problems for which particular administrators are to be contacted. The administrators identified in the list shall be considered the "Appropriate School Official" for purposes of subsection 1-7(A) (8) of the Juvenile Court Act, 705 ILCS 405/1-7 as amended, whom the School District has determined to have a legitimate educational or safety interest to protect the safety of students or employees in the school and aid in the proper rehabilitation of the child. The Police Chief will provide the Superintendent with a primary and two back-up contacts, who shall be considered the "Department Representatives".
4. **SCHOOL DISTRICT AUTHORITY TO REPORT STUDENT CRIMINAL ACTIVITY.** The Superintendent or School Principal, or their designee(s), may report any alleged or suspected criminal activities committed by a student enrolled in School District #100 (See 1996 Ill. Atty. Gen. Op. 96-040).
5. **SCHOOL DISTRICT DUTY TO REPORT STUDENT CRIMINAL ACTIVITY.** The Superintendent and/or School Principal(s), or their designees, must report certain incidents involving firearms, drugs and attacks on school personnel, as set out below. When a report may be required of both the Superintendent and Principal, a single report from one or the other shall meet the duty to report.
 - (a) **School Superintendent.** The School Superintendent (or his/her designee) is to immediately report the following to the Police Department:
 - (i) **Firearms.** Any verified incident involving a firearm in a school or on school-owned or leased property and on any transportation that is owned leased or used by the school for its students or school personnel. See 105 ILCS 5/10-27.1A, as amended.
 - (ii) **Drugs.** Any verified incident involving drugs in a school or on school-owned or leased property or on any transportation that is owned, leased or used by the school for its students or school personnel. "Drugs" means "narcotic drug" as

defined under subsection (aa) of Section 102 of the Illinois Controlled Substances Act, as amended [720 ILCS 570/102], “cannabis” as defined under Section 3 of the Cannabis Control Act, as amended [720 ILCS 550/3], or “methamphetamine” as defined under Section 10 of the Methamphetamine Control and Community Protection Act, as amended [720 ILCS 646/10]. See 105 ILCS 5/10-27.1B

(b) **School Principal.** The School Principal (or his/her designee) is to immediately report the following to the Police Department:

(i) **Firearms.** Upon receiving a report from any school staff that they have observed any person in possession of a firearm on school grounds, an immediate report of the incident must be made by calling Berwyn Police Department E9-1-1. If the person in possession of a firearm on school grounds is a student, the principal or his/her designee shall also immediately notify the student’s parent or guardian. See 105 ILCS 5/10-27.1A, as amended.

(ii) **Attacks on School Personnel.** Upon receipt of a written complaint from any school personnel, all incidents of battery committed against teachers, teacher personnel, administrative personnel or educational support personnel. See 105 ILCS 5/10-21.7, as amended.

(iii) **Cannabis, Illegal Drugs or Controlled Substances on or Near School Grounds.** When becoming aware of, immediately report any violation of the Cannabis Control Act or the Methamphetamine Control and Community Protection Act or the Illinois Controlled Substances Act in a school, on school property, or within 1,000 feet of the school, or on any transportation used, owned or leased by the School District to transport students. See 105 ILCS 127/1, as amended.

6. **SCHOOL DISTRICT RELEASE OF SCHOOL STUDENT RECORDS AND RECORD INFORMATION TO POLICE DEPARTMENT.** School officials shall follow state and federal laws regarding school student records, which are considered confidential, and no school student records or information contained therein may be released, transferred or disclosed except with parental consent or as otherwise permitted by the Illinois School Student Records Act, 105 ILCS 10/1 et seq., as amended. The following exceptions permit the release of student records and information to the Police Department without parental consent:

(a) **Adjudication of Student by Juvenile Court.** School districts can release student records and information to the Police Department, upon the request of the Police Department, when necessary for the discharge of their official police duties, prior to adjudication of the student and upon written certification from the Police Department that the information or records disclosed by the school will not be disclosed to any other party, except as provided by law or order of court. 105 ILCS 10/6, as amended.

(b) **Emergency Release of Information.** Records and information may be released to the Police Department if such information is needed by the Police Department to protect the health or safety of the student or other persons, provided that the parents are notified as soon as possible of the information released, the date of release, the fact that the information was shared with the Police Department, and the purpose of the release. The factors to be considered in determining whether an emergency exists requiring the release of student information include:

- (i) **Degree of Threat.** Seriousness of threat to health/safety of student or others;
- (ii) **Need.** Need for records to meet the emergency;
- (iii) **Police Involvement.** Whether the Police Department is in a position to deal with the emergency; and
- (iv) **Urgency.** Extent to which time is of the essence in dealing with the emergency. 105 ILCS 10/6, as amended; 23 Il.Admin.Code §375.60

(c) **Law Enforcement Records Not School Records.** It is recognized that the information maintained by law enforcement officers working in the school are not student records. 105 ILCS 10/2(d), as amended.

7. **POLICE DEPARTMENT TO SHARE LAW ENFORCEMENT DATA WITH SCHOOL DISTRICT.** The Police Department will comply with applicable state and federal law in implementing these procedures. In furtherance of the information-sharing hereunder, a Department Representative may:

(a) **Students Under 17 Years Old.** Provide copies of law enforcement records to, or permit inspection of those records by, the Appropriate School Official or Officials for minors enrolled in the School District if the minor has been arrested or taken into custody before his or her 17th birthday for the offenses listed below, provided that the Police Department or officer believes that there is an imminent threat of physical harm to students, school personnel, or others who are present in the school or on school grounds. Inspection and copying shall be limited to law enforcement records transmitted to the Appropriate School Official or Officials.

- (i) any violation of Article 24 of the Criminal Code of 1961, as amended;
- (ii) a violation of the Illinois Controlled Substance Act, as amended;
- (iii) a violation of the Cannabis Control Act, as amended;
- (iv) a violation of the Methamphetamine Control and Community Protection Act; as amended; and
- (v) a forcible felony as defined in Section 2-8 of the Criminal Code of 1961, as amended;
- (vi) a violation of Section 1-2 of the Harassing and Obscene Communications Act, as amended;
- (vii) a violation of the Hazing Act, as amended; or
- (viii) a violation of Section 12-1, 12-2, 12-3, 12-3.05, 12-3.1, 12-3.2, 12-3.4, 12-3.5, 12-5, 12-7.3, 12-7.4, 12-7.5, 25-1, or 25-5 of the Criminal Code of 1961, as amended.

The information derived from the law enforcement records shall be kept separate from and shall not become a part of the official school record of that child and shall not be a public record. The information shall be used solely by the Appropriate School Official or Officials to aid in the proper rehabilitation of the child and to protect the safety of students and employees in the school.

Any information provided to appropriate school officials whom the school has determined to have a legitimate educational or safety interest by the Police Department about a minor who is the subject of a current police investigation that is directly related to school safety shall consist of oral information only, and not written law enforcement records, and shall be used solely by the Appropriate School Official or Officials to protect the safety of students and employees in the school and aid in the proper rehabilitation of the child. The information derived orally from the Police Department shall be kept separate from and shall not become a part of the official school record of the child and shall not be a public record.

(b) **Students Over 17 Years Old.** Provide copies to, or authorize inspection by the School District, pursuant to 5 ILCS 140/2.15, as amended, of the following records for persons of 17 years of age or older, who are enrolled in the School District:

(i) **Arrest Information.** Chronologically maintained arrest and criminal history information, including (i) information that identifies the individual, including the name, age, address and photograph, when and if available; (ii) information detailing any charges relating to the arrest; (iii) the time and location of the arrest; (iv) the name of the investigating or arresting law enforcement agency; (v) if the individual is incarcerated, the amount of any bail or bond; (vi) if the individual is incarcerated, the time and date that the individual was received into, discharged from, or transferred to the arresting agency's custody; and

(ii) **Criminal History Records.** Information that may be maintained by the Police Department including, (i) court records that are public; or (ii) records that are otherwise available under State or local law.

8. POLICE DEPARTMENT DUTY TO SHARE INFORMATION WITH SCHOOL DISTRICT.

(a) **Report to School District That Student Has Been Detained.** The Police Department shall report to the School Principal of any school in the School District whenever a child enrolled in the school is detained for proceedings under the Juvenile Court Act of 1987, as amended, or for any criminal offense or violation of a municipal or county ordinance. This report shall include the basis for detaining the child, circumstances surrounding the events, which led to the child's detention, and the status of proceedings. The report shall be updated as appropriate to notify the Principal of developments and the disposition of the matter. 105 ILCS 5/22-20, as amended.

(b) **Records Regarding Student Detention.** Any information provided pursuant to this paragraph 8 must be kept separate from and not become a part of the official school record of a child. Such records are not a public record, and can be used solely by the Appropriate School Official or Officials to aid in the proper rehabilitation of the child and to protect the safety of students and employees in the school. 105 ILCS 5/22-20, as amended.

9. **COOPERATION BETWEEN SCHOOL DISTRICT AND POLICE DEPARTMENT.** Nothing in this policy and procedure is intended to limit or restrict the duty and authority of the School District to request police services for disturbances or other emergencies occurring in or around any of its school buildings, nor is it intended to limit or restrict the duty or ability of any person attending or employed by the School District to provide information or otherwise cooperate in School District and law enforcement investigations, including but not limited to providing witness statements and testimony in juvenile or criminal adjudications, or in school discipline proceedings.

IN WITNESS WHEREOF, the following officers have executed this Agreement
this 24 day of October, 2013.

BERWYN POLICE DEPARTMENT

SCHOOL DISTRICT 98

By: _____

By: 

Title: _____

Title: SUPERINTENDENT

9.13



A Century of Progress with Pride

November 26, 2013

Honorable Mayor, Robert J. Lovero
And Members of the Berwyn City Council

Re: Ordinance Designating The Berwyn Bungalow at
2532 Wesley Avenue as a Historic Landmark

Ladies and Gentlemen:

This matter was referred to the Legal Department by the Berwyn Historic Preservation Commission.

Rebecca Houze, the Secretary for the BHPC, has prepared this Ordinance and has requested City Clerk, Thomas Pavlik, as well as the Law Department to present this for your consideration.

Respectfully Submitted,

A handwritten signature in cursive script that reads 'Anthony T. Bertuca'.

Anthony T. Bertuca
City Attorney

ATB:kmc

ORDINANCE NO.: _____

AN ORDINANCE DESIGNATING THE BERWYN BUNGALOW AT 2532 WESLEY AVENUE, AS A HISTORIC LANDMARK, PURSUANT TO THE REQUIREMENTS OF CHAPTER 1820 OF THE BERWYN CITY CODE.

WHEREAS, Chapter 1820 of the Berwyn Code of Ordinances (the "*Historic Preservation Ordinance*") provides rules and procedures for designating Historic Landmark and Districts within the City of Berwyn; and

WHEREAS, the Berwyn Historic Preservation Ordinance gives the Historic Preservation Commission (the "*Commission*") responsibility to investigate, review and recommend to the Berwyn City Council those structures or districts that have significant historical, cultural, architectural or aesthetic value as part of the heritage of the City of Berwyn, the State of Illinois, or the United States; and

WHEREAS, the Commission received and accepted an application for designation of the bungalow at 2532 Wesley Avenue, Berwyn, Illinois, as a Historic Landmark; and

WHEREAS, the Commission held a public hearing pursuant to the requirements of the Historic Preservation Ordinance on September 12, 2013 to consider the designation of the Berwyn National Bank Building as a Historic Landmark; and

WHEREAS, the Commission unanimously recommended to the City Council on September 13, 2013 that the bungalow at 2532 Wesley Avenue represents a structure that has significant historical, cultural, architectural and aesthetic value as part of the heritage of the City of Berwyn, the State of Illinois, and the United States;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, by and through its home rule powers, as follows:

Section 1. Findings. Based upon City Council's review of the application, the Resolution and Report of the Commission, and the designation standards set forth in Section 1820.06, the City Council makes the following affirmative determination: the bungalow at 2532 Wesley Avenue, Berwyn, Illinois, embodies significant historical, cultural, architectural, and aesthetic value as part of the heritage of the City of Berwyn, the State of Illinois, and the United States.

Section 2. Adoption. The bungalow at 2532 Wesley Avenue shall hereafter be designated as a Historic Landmark pursuant to the Historic Preservation Ordinance, and subject to the provisions therein.

Section 3. Filing. The City Clerk is hereby directed to file with the Recorder of Deeds of Cook County, Illinois a certified copy of this designation ordinance.

Section 4. If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

Section 5. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 6. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Adopted this _____ day of _____, 2013, pursuant to a
roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Chapman				
Paul				
Santoy				
Avila				
Boyajian				
Fejt				
Polashek				
Laureto				
(Mayor Lovero)				
TOTAL				

APPROVED by the Mayor on _____, 2013.

Robert J. Lovero
MAYOR

Thomas J. Pavlik
CITY CLERK

The City of Berwyn



Anthony T. Bertuca
City Attorney

A Century of Progress with Pride

November 26, 2013

Honorable Mayor, Robert J. Lovero
And Members of the Berwyn City Council

Re: Intergovernmental Agreement between the City of Berwyn and the
South Berwyn School District 100 Regarding the Transfer of Ownership of
Security System Cameras and Equipment

Ladies and Gentlemen:

The attached Intergovernmental Agreement between the above captioned entities, along with the attached exhibits is being submitted for your consideration.

The Law Department, along with the Mayor, the Police Department and the South Berwyn School District 100 are collectively requesting your concurrence in the adoption and approval of this Agreement.

Respectfully submitted,

Anthony T. Bertuca
City Attorney

ATB:kmc

**INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF BERWYN AND THE SOUTH
BERWYN SCHOOL DISTRICT 100 REGARDING THE TRANSFER OF OWNERSHIP OF SECURITY
SYSTEM CAMERAS AND EQUIPMENT**

THIS AGREEMENT is entered into by and between the **SOUTH BERWYN SCHOOL DISTRICT 100** (hereinafter referred to as the "District") and the **CITY OF BERWYN POLICE DEPARTMENT** (hereinafter referred to as the "City"), both municipal corporations located in the County of Cook, State of Illinois;

WITNESSETH:

WHEREAS, Illinois statutes provide that public agencies may share powers through intergovernmental agreements pursuant to the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq. (1991)); and

WHEREAS, the City owns and operates a security video system, purchased for use to increase safety of the City's schools under the *Security for Schools Grant*; and

WHEREAS, the City has determined that it is feasible and appropriate that ownership of all equipment purchased through the *Security for Schools* grant, be transferred to the District; and

WHEREAS, the City and the District wish to associate, cooperate and share services to achieve the goals and objectives expressed herein and to enter into an intergovernmental agreement that so provides.

NOW, THEREFORE, in consideration of the mutual agreements and covenants contained in this Agreement, the District and the City agree as follows:

Section 1: The City shall transfer all ownership of the security system equipment located at each school building purchased through the *Security for Schools* grant to the District.

Section 2: Upon transfer of ownership, the District shall absorb costs, present and future, associated with the installation, removal, maintenance and use of all security equipment contained within the *Security for Schools* grant. The City shall absorb costs associated with manpower needed to review video for legal reasons.

Section 3: The District shall indemnify the City from all losses associated with the transfer of ownership, relocation, or repurposing of the security equipment governed by this agreement.

Section 4: The District shall grant access to view, via the Internet (World Wide Web), the security system and all cameras within their school buildings, without fee or cost of any nature, to the City per request of the City. Viewing of the cameras and footage will be for Emergency situations, monitoring of safety concerns or legal investigations.

Section 5: If any provision of this Agreement is held to be invalid for any reason, such invalidation shall not render invalid other provisions of this Agreement, which can be given effect without the invalid provision.

Section 6: This Agreement shall be effective when executed by the District and City. Otherwise terminated by either party, this Agreement shall be effective for a term of one (1) year and be automatically renewed for successive terms of one (1) year each unless either party notifies the other in writing of non-renewal at least ninety (90) days before the end of the applicable term.

Section 7: Either party hereto may terminate this Agreement for any violation of its terms by providing the offending party with thirty (30) days advance written notice. Either party hereto may also terminate this Agreement for any reason or no reason at all by giving the other party at least ninety (90) days advance written notice.

Section 8: Any other agreement or agreements between the parties hereto concerning the subjects hereof are terminated and canceled upon approval hereof, and this Agreement shall be the only agreement between the parties regarding the subject matter hereof.

Section 9: Notice or other writings which any party is required to, or may wish to serve upon any other party in connection with this Agreement shall be in writing and shall be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, addressed as follows:

- (1) If to the City or Corporate Authorities:

Mayor Robert J. Lovero or Designate City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

With a copy to:

Anthony T. Bertuca
City Attorney
6700 W. 26th Street
Berwyn, IL 60402

- (2) If to the School District:

Stan Fields, Superintendent, School District 100
3401 S. Gunderson Avenue
Berwyn, IL 60402

With a copy to:

SCHOOL ATTORNEY:
Klein, Thorpe and Jenkins
20 North Wacker Drive, Suite 1660
Chicago, IL 60606

Section 10: This Agreement shall be construed in accordance with the laws and Constitution of the State of Illinois.

Section 11: This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

IN WITNESS WHEREOF, the undersigned governments have caused this Agreement to be duly executed this _____ day of _____ 2013.

City of Berwyn, a municipal corporation

Attest:

By: _____
City Clerk

School District 100, a municipal corporation

Attest:

By: _____
School Board President

By: _____
School Board Secretary

The City of Berwyn



David M. Jelonek
Finance Director

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 (708) 749-6539
www.berwyn-il.gov

November 22, 2013

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Subject: Surplus Property Repurposing

At the November 12, 2013, City Council meeting, Public Works Director Robert Schiller recommended that a 2000 Ford Taurus (VIN# 1FAFP5220YG248272) assigned to the Building Department be declared as surplus. This particular vehicle is damaged and would be used to repurpose parts for repairs of other 2000 Ford Taurus vehicles that are still active in the City's fleet. After the parts of the vehicle are repurposed, the Public Works Director will attempt to sell it to a willing buyer. If there is no such buyer, the vehicle will be scrapped for metal. Based upon the recommendation from the Public Works Director, the Finance Department declares this vehicle as surplus.

Respectfully submitted,

David M. Jelonek
Finance Director

The City of Berwyn



Robert P. Schiller
Director of Public Works

A Century of Progress with Pride

Date: November 20, 2013
To: Mayor Robert J. Lovero
Members of the Berwyn City Council
Re: Award of the Sinclair/34th St. Alley replacement

Our consulting City Engineer, Frank Novotny & Associates will prepare tabulations from proposals and a recommendation for the above project. Staff will evaluate the proposals on Monday, November 25, 2013, and present the best option to the council for approval.

Respectfully,

Robert Schiller
Director of Public Works



A Century of Progress with Pride

Date: November 20, 2013

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Award contract for field investigation and preliminary engineering for the design and installation of an emergency generator at the 19th Street pumping station.

In 2012, the City of Berwyn suffered major power outages resulting from a severe storm in the area. The 19th Street pumping station was without power for two days. As a result of this extended outage, Berwyn's water supply was severely depleted due to the extended power outage. Staff has been working to try to determine the correct information to properly size a diesel generator for the 19th St pumping station with limited success.

In order to prepare the appropriate design and bid documents for the proper equipment, I am requesting assistance with this part of the project from Patrick Engineering. The scope of the attached proposal is to meet with key staff, perform site visits to determine location and current control panel condition, evaluate the various options for a successful installation. The City has utilized Patrick Engineering for various engineering projects for the city in the past. These projects include the UPS design and engineering oversight services for the Police Department and structural analyses.

Upon completion of the preliminary engineering, I will bring forward a contract for design & construction engineering for the emergency generator for Council approval.

Recommended Actions;

Staff recommends approval of the attached proposal to perform preliminary engineering services not to exceed \$20,000 to Patrick Engineering to select the proper location, size, switch gear and security measures needed to complete this very important project.

Respectfully,

Robert Schiller
Director of Public Works



November 6, 2013

Robert Schiller
Director of Public Works
City of Berwyn
1 Public Works Drive
Berwyn, IL 60402

Subject: Proposal to Provide Engineering Services for Standby Generator
19th Street Pumping Station
Patrick Proposal No. 2B3WR0082

Dear Mr. Schiller:

This letter presents Patrick Engineering Inc. (Patrick's) proposal to the City of Berwyn (City) to provide preliminary engineering services for design of a new emergency standby generator to be located at the 19th Street Pump Station. This proposal is submitted in accordance with your verbal request. The following presents our understanding of the project background, proposed scope of work, pricing and schedule for the project.

BACKGROUND INFORMATION

Patrick understands the City desires to install an emergency standby generator at the 19th Street Pump Station, which is located at the intersection of 19th Street and Highland Avenue in Berwyn (Site). The 19th Street Pump station has four vertical turbine pumps with below floor discharge heads in wet wells.

There is a four million gallon underground reservoir located at the Site which ties into the transmission main. Water is pumped from the underground reservoir into multiple mains which feed the north side of Berwyn as well as tie into transmission mains which connect to the elevated water tower at the public works facility and feed the south side of Berwyn.

The station does not currently have emergency power and there is no electrical infrastructure at the Site to tie in the emergency standby generator. The purpose of this preliminary engineering study is to determine the required size and infrastructure needs to provide an emergency standby generator in the event of a power outage.

SCOPE OF SERVICES

Patrick's proposed scope of services to evaluate design and installation of standby generator includes:

1. Meeting with Berwyn staff at City offices to discuss project technical requirements, permit requirements and City expectations.
2. Site walkdown with Patrick's evaluation team, to inspect the proposed generator location and existing site conditions and infrastructure. Patrick's evaluation team will include Gary Goodheart, Howard Firestone (Vice President of Engineering), and Don Freeston (senior electrical engineer) and possibly others.

3. Evaluating various options and necessary work to install standby emergency generator (size, location, security, infrastructure, phase in requirements, etc.).
4. Preparation of a brief letter report to the City summarizing our evaluation and recommendations to design and install a standby generator in a secure location.
5. Preparation of ballpark cost estimates associated with design and installation of a standby emergency generator.
6. Participation in meetings with City staff to review and discuss the various options, required equipment and Site improvements, and limitations associated with installing a new standby emergency generator.
7. Project Management and coordination.

We anticipate the deliverable for this evaluation will be a short letter report to the City summarizing proposed steps and timetable to design an emergency standby generator for a secure location selected by the City.

STAFFING AND PROJECT MANAGEMENT

Patrick is available to begin this work immediately. This project will be managed and executed by our staff in Lisle, Illinois. Patrick's Project Director and coordinator will be Gary Goodheart. Mr. Goodheart will serve as primary liaison with the City of Berwyn, make sure the project is appropriately managed and staffed, and that Patrick has sufficient resources to complete the project on time and on budget.

Patrick's Project Manager for engineering evaluation for the new emergency generator will be Don Freeston. Messrs. Goodheart and Freeston will be assisted by other Patrick electrical and civil engineering staff, as necessary.

SCHEDULE

Patrick can begin work on this project within two to three days of receiving Notice to Proceed. We anticipate the Kickoff Meeting and Site walkdown will take one day to complete. We currently anticipate a draft letter report with our recommendation will be forwarded to the City within three weeks of beginning work on the project.

PROJECT FEE

Patrick will conduct the engineering evaluation described herein on a time and material basis in accordance with the attached 2013 Patrick Fee Schedule. We suggest the City establish a budget of \$20,000 for this assignment.

Our estimated fee includes time for the Site walkdown, meetings with City, and preliminary engineering to determine the recommended generator size, Site improvements, and permitting and regulatory liaison requirements, and to prepare a letter with recommendations for design and installation of the standby emergency generator.

AGREEMENT AND AUTHORIZATION

Enclosed is Patrick's Client Project Agreement. To confirm the City of Berwyn has authorized Patrick to provide these professional services, please sign the Agreement and return one copy along with the referenced proposal to the undersigned at Patrick Engineering Inc.

Thank you for this opportunity to provide engineering and construction services on this project. If you would like to discuss this proposal in further detail, please feel free to contact either of the undersigned.

We look forward to discussing the next steps in this process at your earliest convenience. If you have any questions or need to clarification on the matters presented herein, please contact either of the undersigned.

Sincerely,

PATRICK ENGINEERING INC.



Howard E. Firestone, II, P.E.
Vice President



Gary F. Goodheart, P.E.
Senior Program Director

Attachments: Client Project Agreement
2013 Patrick Fee Schedule

Ref: \\fs2\archive\proposals\proposals a-d\berwyn, city of\2b3wr0082 - emergency standby generator\proposal for preliminary engineering for standby generator 11 06 2013.docx



CLIENT PROJECT AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement between Patrick Engineering Inc. (PATRICK) and City of Berwyn, 1 Public Works Dr., Berwyn, IL 60402 (CLIENT) consists of these terms, the proposal (including attachments thereto) identified as Proposal to Provide Engineering Services for Standby Generator, 19th Street Pumping Station, Patrick Proposal No. 2B3WR0082 and dated November 6, 2013. This Agreement is effective this 6th day of November, 2013.

ARTICLE I: SCOPE OF SERVICES

The Scope of Services to be performed by PATRICK is set forth in the foregoing proposal ("Services"). CLIENT may request, orally or in writing, changes to the Services. In the event PATRICK agrees, in writing, to such changes in the Services, the changes are binding upon CLIENT, and CLIENT agrees to compensate PATRICK for all Services performed at CLIENT's request. PATRICK shall not, however, be liable for failure to perform or execute any changes in Services unless such changes are agreed to in writing by PATRICK. Any services performed by PATRICK at the request of CLIENT shall be governed by the terms of this Agreement.

ARTICLE II: STANDARD OF CARE

PATRICK shall perform the Services with the care and skill ordinarily exercised by members of PATRICK's profession practicing in the same locality under similar conditions or circumstances. PATRICK makes no other warranty, guarantee, or representation, express or implied, in connection with this Agreement, the performance of the Services or in any report, opinion or other document developed as part of the Services.

ARTICLE III: CONFIDENTIALITY

PATRICK shall maintain as confidential such information obtained from CLIENT or developed as part of the Services as CLIENT expressly designates in writing as confidential. This obligation shall not apply to information which is or comes into the public domain or which PATRICK is required to disclose by any of PATRICK's insurers as it relates to a claim or incident that may generate a possible claim, law or order of a court, administrative agency or other legal authority. Unless otherwise agreed, PATRICK may use and publish CLIENT's name and a general description of the Services in describing PATRICK's experience to other clients or potential clients.

ARTICLE IV: SITE ACCESS, SUBSURFACE HAZARDS AND SITE DATA

CLIENT shall provide PATRICK with lawful access to the site(s) where the Services are to be performed. CLIENT shall defend PATRICK from any challenge to such right-of-entry and shall indemnify and hold harmless PATRICK from any claims of trespass which may occur. PATRICK will take reasonable measures to minimize damage to the site and disruption of operations thereon, however, CLIENT acknowledges that certain procedures may cause some damage to land or disruption (e.g., without limitation, soil borings), and that PATRICK shall not be liable for such damage or disruption, and the correction of which shall not be PATRICK's responsibility unless otherwise agreed to in writing by the parties. CLIENT shall supply PATRICK with information on the existence and location of underground utilities, structures and other hazards, including hazardous wastes or hazardous substances, at any site where the Services are to be performed. PATRICK shall be entitled to rely on the accuracy and completeness of information furnished by others (including the location of underground utilities and data on subsurface conditions) and will not conduct independent evaluation thereof unless specified in the scope of Services. PATRICK shall not be liable for damage to underground utilities or structures not disclosed in writing or incorrectly disclosed to PATRICK, and CLIENT agrees to defend and indemnify PATRICK at its sole expense for any claims against PATRICK arising from CLIENT's failure in this regard.

ARTICLE V: BILLING, PAYMENTS AND COLLECTION

Unless otherwise agreed, CLIENT shall pay for the Services in accordance with PATRICK's schedule of Standard Charges in effect at the time the Services are performed. Invoices will be submitted monthly and are due upon receipt. If CLIENT objects to an invoice, CLIENT shall notify



CLIENT PROJECT AGREEMENT FOR PROFESSIONAL SERVICES

PATRICK in writing within fifteen days of receipt of the invoice, give the reasons for the objection, and pay that portion of the invoice not in dispute within thirty days of receipt of the invoice. Any unpaid, undisputed invoice which is thirty days past due shall be assessed a late payment charge of 1.5 percent per month. PATRICK shall have the right to terminate this Agreement upon ten days notice if payment as to any undisputed invoice is sixty days past due. CLIENT agrees to reimburse PATRICK its full costs of collection of any amounts due and unpaid after sixty days, including reasonable attorney's fees, court costs and the reasonable value of PATRICK's time spent on collection of such amounts.

ARTICLE VI: INSURANCE AND LIMITATION OF LIABILITY

PATRICK carries substantial insurance coverage including Workers Compensation, Employer's Liability, Commercial General Liability (including contractual liability), Commercial Automobile Liability and Professional Liability. A copy of PATRICK'S current insurance coverages and limits is available upon CLIENT's request. The parties have assessed the relative risks and benefits which will accrue to each in the performance of the Services and have agreed that PATRICK's total aggregate liability to CLIENT (or anyone claiming by or through CLIENT) for any injury to person or property, claims, damages, expenses, costs or losses of any kind, from any cause whatsoever, shall not exceed the total insurance proceeds paid on behalf of or to PATRICK by its insurers in settlement or satisfaction of such claims. If insurance coverage is not provided, then the total liability of PATRICK for such uninsured claims shall not exceed the total fees paid to PATRICK under this Agreement or \$25,000, whichever is less. In no event shall either party be liable to the other in contract or tort for consequential or incidental damages including, but not limited to, lost profits or losses from interruption of business.

ARTICLE VII: INDEMNIFICATION

(A) To the fullest extent permitted by law, PATRICK shall indemnify, defend and hold CLIENT, its employees and agents, harmless from and against all demands, claims, suits, liabilities and costs including reasonable attorneys fees and litigation costs ("Claims") caused by or arising out of the negligent acts, errors or omissions, or willful misconduct of PATRICK, its employees, agents or subcontractors except to the extent, if any, that any such Claims results from the negligent acts, errors or omissions, or willful misconduct of CLIENT, its employees or agents.

(B) To the fullest extent permitted by law, CLIENT shall indemnify, defend and hold PATRICK, its employees, agents and subcontractors harmless from and against all demands, claims, suits, liabilities, fines, penalties, and costs including reasonable attorneys fees and costs of litigation ("Claim") caused by or arising out of (i) any conditions existing on or beneath CLIENT's property at the time of performance of the Services, including, but not limited to, pollution or contamination of property or (ii) the negligent acts, errors or omissions, or willful misconduct of CLIENT, its employees, agents or contractors except to the extent, if any, that any such Claim results from the negligent acts, errors or omissions, or willful misconduct of PATRICK, its employees, agents or subcontractors. The indemnity obligations stated herein shall survive the termination of this Agreement.

ARTICLE VIII: NOTICE OF CLAIMS; COOPERATION

If CLIENT discovers any facts that might give rise to a claim arising out of the negligent acts, errors or omissions or willful misconduct of PATRICK, its employees, agents or subcontractors, CLIENT shall immediately notify PATRICK of same in writing. PATRICK shall be entitled to contest any such claim with counsel selected by PATRICK or its insurer and shall be entitled to control any litigation relating to such claim. CLIENT shall not settle or compromise any such claim without PATRICK's prior written consent and CLIENT shall cooperate with PATRICK and its insurer in connection with the defense of any such claim.



ARTICLE IX: WORKSITE SAFETY/PATRICK SITE VISITS

PATRICK will comply with CLIENT's rules and regulations governing PATRICK's activities on CLIENT's premises to the extent that the same are provided to PATRICK prior to the start of the Services. PATRICK will be responsible only for the on-site activities of its employees and subcontractors. If the Services include site visits, for example, to monitor construction activities for compliance with plans and specifications, the parties agree that PATRICK shall assume no responsibility or authority for supervision or control over any contractor's work or worksite safety, shall have no right to stop the work and shall have no responsibility or authority for the means, methods, techniques, sequencing or procedures of construction.

ARTICLE X: REUSE OR ALTERATION OF DOCUMENTS

Documents prepared by PATRICK are instruments of its Work and PATRICK retains all common law, statutory and other reserved rights, including copyright. PATRICK agrees that CLIENT will have the non-exclusive, limited, worldwide, royalty free, non transferable and non-assignable, and non-sublicenseable, right to use the documents on the project identified in the Scope of Services for each Work Order. PATRICK assumes no liability or responsibility if the documents are reused by CLIENT or others on any other project. In the event that others alter the documents without PATRICK's authorization, any and all liability arising out of such alteration is waived as against PATRICK, and CLIENT assumes full responsibility for such changes. Where PATRICK has used due care in the electronic or disk transmission of data, information or documents to CLIENT and its agents, CLIENT shall be responsible for and bear the risk of loss or damages resulting from (i) errors or defects introduced by such transmission; (ii) CLIENT's or its agent's automated conversion or reformatting of the data, information or documents; and (iii) deficiencies, defects or errors in CLIENT's or its agent's software or hardware utilized to receive, transmit, utilize, format or reproduce the data, information or documents.

ARTICLE XI: DELAYS

Except for the obligation to pay monies owed, neither CLIENT nor PATRICK shall be liable for any fault or delay caused by any contingency beyond its control including, but not limited to, delay caused by any third party, any additions or modifications to the Services to be performed by PATRICK under the Agreement, weather, acts of God, wars, terrorism, labor disputes, material shortage, delay in obtaining any permits, fires, or demands or requirements of governmental agencies.

ARTICLE XII: SUCCESSOR, ASSIGNS

This Agreement shall be binding upon the parties and their respective successors and assigns. Neither party shall assign its interest in this Agreement without the prior written consent of the other.

ARTICLE XIII: TERMINATION

This Agreement may be terminated by either party upon written notice to the other. Upon receipt of notice of termination from CLIENT, PATRICK shall immediately cease work and take all reasonable steps to minimize costs relating to termination. CLIENT shall pay for services rendered through the date of receipt of notice of termination, plus any unpaid reimbursable expenses and reasonable costs relating to the termination, including reassignment of staff.

ARTICLE XIV: SEVERABILITY

If any term of this Agreement is held to be invalid or unenforceable as a matter of law, such term shall be deemed reformed or deleted, but only to the extent necessary to comply with legal requirements. The remaining provisions of this Agreement shall remain in full force and effect.



**CLIENT PROJECT AGREEMENT
FOR PROFESSIONAL SERVICES**

ARTICLE XV: APPLICABLE LAW

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois. The parties to this Agreement agree that any litigation under or regarding this Agreement will be brought only in the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois.

ARTICLE XVI: ATTORNEY'S FEES

In the event either Party prevails in any litigation to enforce any term or provision of this Agreement, the non-prevailing Party shall pay the other Party its actual reasonable attorney's fees and costs.

ARTICLE XVII: ENTIRE AGREEMENT

CLIENT, by the undersigned, acknowledges that it has read this Agreement, understands it and agrees to be bound by its terms. The terms and conditions of this Agreement, together with the PATRICK proposal (including attachments thereto) and any applicable Addendum, constitute the entire Agreement between the parties and supersede all prior oral or written representations, understandings and agreements. The parties agree that any purchase orders, work orders, acknowledgments, form agreements or other similar documents delivered to PATRICK shall be null, void and without legal effect to the extent that they conflict with the terms of this Agreement or any Addendum attached hereto. This Agreement may be amended or modified as set forth in Article I or by a written instrument signed by both parties. Each person signing below represents that he or she has full legal authority to bind the parties to the terms and conditions contained in this Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives, as follows:

CITY OF BERWYN

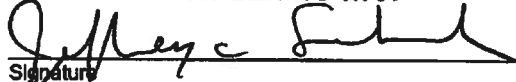
Signature

Printed Name

Title

Date

PATRICK ENGINEERING INC.


Signature

Jeffrey C. Schuh
Printed Name

President
Title

November 6, 2013
Date

Ref:



2013 Fee Schedule

PERSONNEL CATEGORY	CHARGES
Staff Engineer 1 / Technical Specialist 1.....	\$90.00/hr.
Staff Engineer 2 / Technical Specialist 2.....	100.00/hr.
Staff Engineer 3 / Technical Specialist 3.....	110.00/hr.
Project Engineer 1 / Technical Specialist 4.....	120.00/hr.
Project Engineer 2 / Technical Specialist 5.....	130.00/hr.
Project Engineer 3 / Technical Specialist 6.....	140.00/hr.
Project Engineer 4 / Technical Specialist 7.....	155.00/hr.
Senior Engineer / Senior Technical Consultant.....	170.00/hr.
Staff Geologist 1.....	85.00/hr.
Staff Geologist 2.....	105.00/hr.
Project Geologist.....	125.00/hr.
Senior Geologist.....	145.00/hr.
Staff Surveyor 1.....	75.00/hr.
Staff Surveyor 2.....	90.00/hr.
Project Surveyor 1.....	105.00/hr.
Project Surveyor 2.....	120.00/hr.
Survey Manager.....	140.00/hr.
Survey Director.....	160.00/hr.
Project Manager.....	145.00/hr.
Senior Project Manager.....	170.00/hr.
Senior Project Director.....	180.00/hr.
Principal / Engineering Director.....	225.00/hr.

GEOGRAPHIC INFORMATION SYSTEMS PROFESSIONALS

GIS Analyst Junior.....	\$80.00/hr.
GIS Analyst.....	105.00/hr.
GIS Analyst Senior.....	135.00/hr.
GIS Analyst Team Lead.....	160.00/hr.
GIS Software Developer Junior.....	\$105.00/hr.
GIS Software Developer.....	135.00/hr.
GIS Software Developer Senior.....	180.00/hr.
GIS Director/ GIS Software Developer Team Lead.....	195.00/hr.

PROJECT CONTROLS

Junior Project Controls Specialist.....	95.00/hr.
Project Controls Specialist.....	130.00/hr.
Senior Project Controls Specialist.....	160.00/hr.
Cost Specialist/Estimator.....	\$130.00/hr.
Senior Cost Estimator.....	160.00/hr.
Junior Scheduler.....	118.00/hr.
Scheduler.....	130.00/hr.
Senior Scheduler.....	155.00/hr.



2013 Fee Schedule

TECHNICAL SUPPORT & SERVICES

Drafter / CAD 1 / Technician 1.....	\$56.00/hr.
Drafter / CAD 2 / Technician 2.....	67.00/hr.
Drafter / CAD 3.....	77.00/hr.
CAD Designer / Technician 3.....	82.00/hr.
CAD Supervisor.....	92.00/hr.
Clerk.....	50.00/hr.
Secretary.....	60.00/hr.
Administrative Assistant.....	65.00/hr.

TRANSPORTATION COSTS

Charge for Use of Vehicle.....	\$0.55 per mile
	\$60.00 per day minimum charge
Transportation and Subsistence.....	at cost + 10%
Special Transportation, Per Diem, or Living Expenses to be Established on a Per Project Basis	

REPRODUCTION COSTS

In-house Photocopies / Color Printing	8½ x 11 (b&w).....	\$0.10/each
	11 x 17 (b&w).....	\$0.25/each
	8½ x 11 (color).....	\$1.00/each
	11 x 17 (color).....	\$1.50/each
In-house Digital Plotting	Bond.....	\$0.30/sq.ft.
	Bond (color).....	\$1.00/sq.ft.
	Vellum.....	\$0.60/sq.ft.
	Mylar.....	\$1.00/sq.ft.
In-house Bluelines.....		\$0.30/sq.ft.
Outside Services (reproducibles, sepias, etc.).....		at cost + 10%

MISCELLANEOUS COSTS

Filing Fees, Photography, Materials, Analytical	
Laboratory Fees, Equipment Rentals, etc.....	at cost + 10%
Outside Consultant Services.....	at cost + 10%
Lower Explosive Limit (LEL) Meter.....	\$125.00/day
Photo ionization Detector.....	\$125.00/day
Nuclear Density Meter.....	\$50.00/day
Underground Pipeline and Utility Locator.....	\$75.00/day
Global Positioning System (GPS) Survey Grade.....	\$200.00/day
Robotic Total Station (1-man survey crew).....	\$30.00/hour
High Definition Scanner.....	\$1,000.00/day
Automatic Traffic Recorder.....	\$100.00/day / \$250.00/week
Outside Contractor Services.....	at cost + 10%
Special Equipment to be Negotiated on a Per Project Basis	

Notes:

1. Additional fees may apply for project-specific insurance or bonding.
2. A project-specific surcharge may be added to all work performed on waste sites, for environmental assessment of property, and for all work performed in Level C PPE or more stringent PPE.
3. These unit charges are valid through December 31, 2013.

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

November 21, 2013

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payroll November 20, 2013

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the November 26, 2013 meeting.

Payroll: November 20, 2013 in the amount of \$1,073,305.18.

Respectfully Submitted,

A handwritten signature in black ink that reads "Nona N. Chapman". The signature is written in a cursive style.

Nona N. Chapman
Budget Committee Chairman

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

November 22, 2013
Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payables November 26, 2013

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the November 26, 2013 meeting.

Total Payables: November 26, 2013 in the amount of \$946,779.61.

Respectfully Submitted,

A handwritten signature in black ink that reads "Nona N. Chapman". The signature is written in a cursive style.

Nona N. Chapman
Budget Committee Chairman

Payment Register

From Payment Date: 11/23/2012 - To Payment Date: 11/26/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
					Open	177	\$946,779.61	\$0.00	
		Reconciled			0		\$0.00	\$0.00	
		Stopped			0		\$0.00	\$0.00	
		Total			177		\$946,779.61	\$0.00	
Grand Totals:									
Checks					Status	Count	Transaction Amount	Reconciled Amount	
		Open			177		\$946,779.61	\$0.00	
		Reconciled			0		\$0.00	\$0.00	
		Stopped			0		\$0.00	\$0.00	
		Total			177		\$946,779.61	\$0.00	
All					Status	Count	Transaction Amount	Reconciled Amount	
		Open			177		\$946,779.61	\$0.00	
		Reconciled			0		\$0.00	\$0.00	
		Stopped			0		\$0.00	\$0.00	
		Total			177		\$946,779.61	\$0.00	

Payment Register

From Payment Date: 11/23/2012 - To Payment Date: 11/26/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash									
Check									
24749	11/13/2013	Open			Accounts Payable	Truckpro - Chicago	\$23.78		
24750	11/13/2013	Open			Accounts Payable	Trumba Corporation	\$4,031.52		
24751	11/13/2013	Open			Accounts Payable	U.S. Postmaster	\$1,150.00		
24752	11/13/2013	Open			Accounts Payable	U.S. Postmaster	\$464.00		
24753	11/14/2013	Open			Accounts Payable	Xxtreme Cover Bands,LLC	\$1,200.00		
24754	11/14/2013	Open			Accounts Payable	For the Game	\$445.00		
24755	11/14/2013	Open			Accounts Payable	Joy of the Game,LLC	\$220.00		
24756	11/15/2013	Open			Accounts Payable	Jorge Angel	\$1,402.25		
24757	11/18/2013	Open			Accounts Payable	Joe Rizza Ford	\$16,670.00		
24758	11/26/2013	Open			Accounts Payable	Able Printing Service	\$722.68		
24759	11/26/2013	Open			Accounts Payable	Affiliated Customer Service, Inc.	\$10.50		
24760	11/26/2013	Open			Accounts Payable	Airgas North Central	\$129.66		
24761	11/26/2013	Open			Accounts Payable	Aladtec Incorporated	\$3,995.00		
24762	11/26/2013	Open			Accounts Payable	Amsterdam Printing and Litho Corporation	\$83.71		
24763	11/26/2013	Open			Accounts Payable	Aqua Chill of Chicago # 22	\$168.00		
24764	11/26/2013	Open			Accounts Payable	Arte Verde	\$6,104.89		
24765	11/26/2013	Open			Accounts Payable	Associated Tire and Battery	\$440.00		
24766	11/26/2013	Open			Accounts Payable	AT & T	\$7,236.04		
24767	11/26/2013	Open			Accounts Payable	AT & T	\$11,981.98		
24768	11/26/2013	Open			Accounts Payable	AT & T	\$1,104.00		
24769	11/26/2013	Open			Accounts Payable	AT& T Long Distance	\$89.74		
24770	11/26/2013	Open			Accounts Payable	AT& T Mobility	\$198.70		
24771	11/26/2013	Open			Accounts Payable	B & B Wholesale Distributors	\$212.80		
24772	11/26/2013	Open			Accounts Payable	B. Davids Landscaping	\$3,865.00		
24773	11/26/2013	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$303.61		
24774	11/26/2013	Open			Accounts Payable	Barge Terminal & Trucking	\$9,329.15		
24775	11/26/2013	Open			Accounts Payable	Bentley Systems, Inc.	\$1,674.00		
24776	11/26/2013	Open			Accounts Payable	Berwyn Western Plumbing & Heating	\$2,773.95		
24777	11/26/2013	Open			Accounts Payable	BF&S Insurance	\$244,883.00		
24778	11/26/2013	Open			Accounts Payable	Bill's & Son Clarence Ave Service Station, Inc.	\$48.00		
24779	11/26/2013	Open			Accounts Payable	Blackstone Audiobooks	\$397.05		
24780	11/26/2013	Open			Accounts Payable	Blue Moon Productions, Inc.	\$675.00		
24781	11/26/2013	Open			Accounts Payable	BNL Real Properties	\$5,000.00		
24782	11/26/2013	Open			Accounts Payable	Bourbonnais Supply Company, Inc.	\$2,143.33		
24783	11/26/2013	Open			Accounts Payable	Cassarotto Ramsay	\$100.00		
24784	11/26/2013	Open			Accounts Payable	CDW Government, Inc.	\$1,566.64		
24785	11/26/2013	Open			Accounts Payable	CenterPoint Energy Services,Inc.	\$4,283.08		
24786	11/26/2013	Open			Accounts Payable	Certified Fire Equipment	\$84.00		
24787	11/26/2013	Open			Accounts Payable	Chicago Badge Company	\$328.71		
24788	11/26/2013	Open			Accounts Payable	Chicago Office Technology Group	\$708.05		
24789	11/26/2013	Open			Accounts Payable	Citadel	\$524.40		
24790	11/26/2013	Open			Accounts Payable	Comcast Cable	\$12.75		
24791	11/26/2013	Open			Accounts Payable	ComEd	\$1,378.47		
24792	11/26/2013	Open			Accounts Payable	Commercial Maintenance Chemical Corporation	\$881.36		
24793	11/26/2013	Open			Accounts Payable	Constellation New Energy, Inc.	\$5,142.30		

Payment Register

From Payment Date: 11/23/2012 - To Payment Date: 11/26/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
24794	11/26/2013	Open			Accounts Payable	County of Cook, Illinois	\$2,387.43		
24795	11/26/2013	Open			Accounts Payable	Deece Automotive	\$483.90		
24796	11/26/2013	Open			Accounts Payable	Del Galdo Law Group, LLC	\$20,604.64		
24797	11/26/2013	Open			Accounts Payable	Dell Marketing, LP	\$2,296.44		
24798	11/26/2013	Open			Accounts Payable	Diamond Graphics, Inc.	\$6,961.00		
24799	11/26/2013	Open			Accounts Payable	E & M Maintenance Group	\$1,125.00		
24800	11/26/2013	Open			Accounts Payable	Eagle Engraving	\$11.25		
24801	11/26/2013	Open			Accounts Payable	Eckert Enterprises, Inc.	\$1,300.00		
24802	11/26/2013	Open			Accounts Payable	eDot	\$547.71		
24803	11/26/2013	Open			Accounts Payable	Emergency Medical Products, Inc.	\$1,071.08		
24804	11/26/2013	Open			Accounts Payable	Emergency Vehicle Technologies	\$172.50		
24805	11/26/2013	Open			Accounts Payable	Empire Cooler Service, Inc.	\$92.00		
24806	11/26/2013	Open			Accounts Payable	Engineering Solutions Team	\$5,630.00		
24807	11/26/2013	Open			Accounts Payable	Environmental Nutrition	\$24.00		
24808	11/26/2013	Open			Accounts Payable	Evan Summers	\$50.28		
24809	11/26/2013	Open			Accounts Payable	Federal Express Corporation	\$22.95		
24810	11/26/2013	Open			Accounts Payable	Federal Publishing	\$278.50		
24811	11/26/2013	Open			Accounts Payable	Flash Electric Company	\$1,230.00		
24812	11/26/2013	Open			Accounts Payable	Frank Novotny & Associates	\$2,043.50		
24813	11/26/2013	Open			Accounts Payable	Gabriel Sales	\$154.88		
24814	11/26/2013	Open			Accounts Payable	Gale / Cengage	\$338.12		
24815	11/26/2013	Open			Accounts Payable	Government Finance Officers Association	\$595.00		
24816	11/26/2013	Open			Accounts Payable	Grainger	\$134.55		
24817	11/26/2013	Open			Accounts Payable	Hoy Landscaping, Inc.	\$2,100.00		
24818	11/26/2013	Open			Accounts Payable	Humana	\$470.00		
24819	11/26/2013	Open			Accounts Payable	Illinois Department of Employment Security	\$4,648.00		
24820	11/26/2013	Open			Accounts Payable	Illinois Department of Transportation	\$1,219.80		
24821	11/26/2013	Open			Accounts Payable	Illinois Homicide Investigators Association	\$700.00		
24822	11/26/2013	Open			Accounts Payable	Illinois Municipal League	\$2,811.00		
24823	11/26/2013	Open			Accounts Payable	Illinois Paper & Copier Company	\$3,062.88		
24824	11/26/2013	Open			Accounts Payable	Ingram Library Services	\$6,428.64		
24825	11/26/2013	Open			Accounts Payable	Innovation Experts	\$275.00		
24826	11/26/2013	Open			Accounts Payable	J. G. Uniforms, Inc.	\$578.65		
24827	11/26/2013	Open			Accounts Payable	J. R. Carpet, Inc.	\$2,650.00		
24828	11/26/2013	Open			Accounts Payable	Jack's Rental, Inc.	\$1,033.22		
24829	11/26/2013	Open			Accounts Payable	Jack's Rental, Inc.	\$654.50		
24830	11/26/2013	Open			Accounts Payable	JNC Consulting, Inc.	\$2,850.00		
24831	11/26/2013	Open			Accounts Payable	Joe Rizza Ford	\$256.24		
24832	11/26/2013	Open			Accounts Payable	Johnson, Roberts & Associates	\$210.50		
24833	11/26/2013	Open			Accounts Payable	Josephine Tucci	\$19.78		
24834	11/26/2013	Open			Accounts Payable	K's Quality Construction, Inc.	\$3,742.00		
24835	11/26/2013	Open			Accounts Payable	Kathleen Shanahan	\$50.00		
24836	11/26/2013	Open			Accounts Payable	Keen Edge Co.	\$1.80		
24837	11/26/2013	Open			Accounts Payable	Key Equipment Finance	\$2,226.00		
24838	11/26/2013	Open			Accounts Payable	KEYper Systems	\$44.69		
24839	11/26/2013	Open			Accounts Payable	L - K Fire Extinguisher Service	\$69.00		
24840	11/26/2013	Open			Accounts Payable	Laner Muchin, Ltd.	\$14,218.35		

Payment Register

From Payment Date: 11/23/2012 - To Payment Date: 11/26/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
24841	11/26/2013	Open			Accounts Payable	Larson Equipment & Furniture Company	\$2,440.00		
24842	11/26/2013	Open			Accounts Payable	Lexisnexis Risk & Information Analytics Group	\$225.00		
24843	11/26/2013	Open			Accounts Payable	LIBROBOOKS LLC	\$341.89		
24844	11/26/2013	Open			Accounts Payable	Luna Carpeting	\$2,600.00		
24845	11/26/2013	Open			Accounts Payable	Lyons Tree Service, Inc.	\$27,189.00		
24846	11/26/2013	Open			Accounts Payable	Mary Ellen Depcik	\$150.00		
24847	11/26/2013	Open			Accounts Payable	McCann industries, Inc.	\$843.18		
24848	11/26/2013	Open			Accounts Payable	McDonough Mechanical Services, Inc.	\$2,032.92		
24849	11/26/2013	Open			Accounts Payable	Medical Reimbursement Services, Inc.	\$3,485.96		
24850	11/26/2013	Open			Accounts Payable	Medtech Wristbands, USA, Inc.	\$60.00		
24851	11/26/2013	Open			Accounts Payable	Meggitt Training System	\$15,357.00		
24852	11/26/2013	Open			Accounts Payable	Meijer	\$10,963.98		
24853	11/26/2013	Open			Accounts Payable	Meijer # 264	\$1,500.00		
24854	11/26/2013	Open			Accounts Payable	Menards	\$11.77		
24855	11/26/2013	Open			Accounts Payable	Menards	\$82.60		
24856	11/26/2013	Open			Accounts Payable	Menards	\$52.47		
24857	11/26/2013	Open			Accounts Payable	MES - Illinois	\$158.50		
24858	11/26/2013	Open			Accounts Payable	Mesirow Insurance Services, Inc.	\$150.00		
24859	11/26/2013	Open			Accounts Payable	Metro Collision Service / Metro Garage, Inc.	\$310.00		
24860	11/26/2013	Open			Accounts Payable	Mid-States Organized Crime Information Center	\$1,350.00		
24861	11/26/2013	Open			Accounts Payable	Midwest Tape	\$265.86		
24862	11/26/2013	Open			Accounts Payable	Mike & Sons	\$371.00		
24863	11/26/2013	Open			Accounts Payable	Monroe Truck Equipment, Inc.	\$21,708.60		
24864	11/26/2013	Open			Accounts Payable	Mr. Rooter	\$1,500.00		
24865	11/26/2013	Open			Accounts Payable	New World Systems	\$42,890.00		
24866	11/26/2013	Open			Accounts Payable	NexTel Communications	\$271.90		
24867	11/26/2013	Open			Accounts Payable	Nicole Monaco	\$100.00		
24868	11/26/2013	Open			Accounts Payable	Nika Santangelo	\$100.00		
24869	11/26/2013	Open			Accounts Payable	Northeast Multi-Regional Training, Inc.	\$3,093.00		
24870	11/26/2013	Open			Accounts Payable	Odelson & Sterk, LTD	\$1,608.75		
24871	11/26/2013	Open			Accounts Payable	Office Depot	\$1,000.65		
24872	11/26/2013	Open			Accounts Payable	Office Equipment Sales	\$629.98		
24873	11/26/2013	Open			Accounts Payable	Ogden Carwash	\$6.00		
24874	11/26/2013	Open			Accounts Payable	Paradise 4 Paws	\$423.01		
24875	11/26/2013	Open			Accounts Payable	Patrick Engineering	\$2,394.50		
24876	11/26/2013	Open			Accounts Payable	Pinner Electric Company	\$13,624.80		
24877	11/26/2013	Open			Accounts Payable	Piretek McKinley Park	\$1,696.00		
24878	11/26/2013	Open			Accounts Payable	Pitney Bowes	\$1,186.00		
24879	11/26/2013	Open			Accounts Payable	PNC Equipment Finance	\$362.71		
24880	11/26/2013	Open			Accounts Payable	Porter Lee Corporation	\$275.00		
24881	11/26/2013	Open			Accounts Payable	Premier Specialties	\$550.11		
24882	11/26/2013	Open			Accounts Payable	Professional Pest Control, Inc.	\$75.00		
24883	11/26/2013	Open			Accounts Payable	Quarry Materials, Inc.	\$642.14		
24884	11/26/2013	Open			Accounts Payable	R.D.V. Electric, Inc.	\$1,740.00		

Payment Register

From Payment Date: 11/23/2012 - To Payment Date: 11/26/2013

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
24885	11/26/2013	Open			Accounts Payable	Random House, Inc.	\$339.75		
24886	11/26/2013	Open			Accounts Payable	RAR Communications, Inc.	\$135.00		
24887	11/26/2013	Open			Accounts Payable	Ray O'Herron Company, Inc.	\$4,180.00		
24888	11/26/2013	Open			Accounts Payable	Rebecca Houze	\$187.14		
24889	11/26/2013	Open			Accounts Payable	Reliable Materials	\$3,517.00		
24890	11/26/2013	Open			Accounts Payable	Robert J. Lovero	\$79.13		
24891	11/26/2013	Open			Accounts Payable	Ronnie Lotz	\$4,858.12		
24892	11/26/2013	Open			Accounts Payable	Roscoe Company	\$626.33		
24893	11/26/2013	Open			Accounts Payable	S. Jantelzio Insurance Company	\$30.00		
24894	11/26/2013	Open			Accounts Payable	Sam's Club / GEGRB	\$784.62		
24895	11/26/2013	Open			Accounts Payable	Santo Sport Store	\$689.40		
24896	11/26/2013	Open			Accounts Payable	Seagrave Fire Apparatus,LLC	\$3,344.15		
24897	11/26/2013	Open			Accounts Payable	Shane's Office Supply Company	\$21.00		
24898	11/26/2013	Open			Accounts Payable	Sherwin Williams	\$341.84		
24899	11/26/2013	Open			Accounts Payable	Showcases	\$524.88		
24900	11/26/2013	Open			Accounts Payable	Sprint	\$2,028.07		
24901	11/26/2013	Open			Accounts Payable	Standard Equipment Company	\$13,228.94		
24902	11/26/2013	Open			Accounts Payable	State Industrial Products	\$337.78		
24903	11/26/2013	Open			Accounts Payable	Storino, Ramello & Durkin	\$2,655.44		
24904	11/26/2013	Open			Accounts Payable	Strictly Sewers	\$3,600.00		
24905	11/26/2013	Open			Accounts Payable	StudioGC	\$265.00		
24906	11/26/2013	Open			Accounts Payable	Suburban Laboratories, Inc.	\$340.00		
24907	11/26/2013	Open			Accounts Payable	T. A. Cummings, Jr. Company	\$134,447.00		
24908	11/26/2013	Open			Accounts Payable	Tele-Tron Ace Hardware	\$70.68		
24909	11/26/2013	Open			Accounts Payable	The Sign Edge	\$427.50		
24910	11/26/2013	Open			Accounts Payable	Thomson Reuters- West	\$310.91		
24911	11/26/2013	Open			Accounts Payable	Total Parking Solutions, Inc.	\$1,349.33		
24912	11/26/2013	Open			Accounts Payable	Treasurer, State of Illinois	\$49,929.10		
24913	11/26/2013	Open			Accounts Payable	Treasurer, State of Illinois	\$864.19		
24914	11/26/2013	Open			Accounts Payable	Triple M Mechanical, Inc.	\$1,089.00		
24915	11/26/2013	Open			Accounts Payable	Tyco Intergrated Security LLC	\$3,323.00		
24916	11/26/2013	Open			Accounts Payable	U.S. Cellular	\$144.83		
24917	11/26/2013	Open			Accounts Payable	Uline	\$124.96		
24918	11/26/2013	Open			Accounts Payable	Unique Management Services, Inc.	\$17.90		
24919	11/26/2013	Open			Accounts Payable	Unique Plumbing	\$87,848.77		
24920	11/26/2013	Open			Accounts Payable	US Gas	\$114.80		
24921	11/26/2013	Open			Accounts Payable	USIC Locating Services, Inc.	\$4,216.13		
24922	11/26/2013	Open			Accounts Payable	Violet Flower Shop	\$85.00		
24923	11/26/2013	Open			Accounts Payable	Walgreens Company	\$12.26		
24924	11/26/2013	Open			Accounts Payable	Waste Management	\$12,005.40		
24925	11/26/2013	Open			Accounts Payable	Zee Medical, Inc.	\$205.10		
Type Check Totals:									
01 - General Cash Totals							\$946,779.61		

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	177	\$946,779.61	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	177	\$946,779.61	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount

Mayor
Robert J. Lovero



6th Ward
Theodore J. Polashek

M E M O R A N D U M

November 26, 2013

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #857
1908 Wesley

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation that it be approved for a handicap parking space.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
1908 S. Wesley	Charlene Miranda	857



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 10/8/2013
Officer: M. Raimondi #192

Applicant Name: Charlene Miranda

Address: 1908 S. Wesley Ave, Berwyn IL 60402

Telephone:

Nature of Disability:

Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

Meets Police Dept
Requirements

	Yes	No
Space	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Zone	<input type="checkbox"/>	<input type="checkbox"/>

Report # 13-10335

6 Ward Alderman: **Theodore Polashek**

Staff Recommendation	
Approved <input checked="" type="checkbox"/>	Denied

Incident#: 13-10335

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

STATION COMPLAINT UCR/Offense Code 90-11 (Applicant File)	DESCRIPTION Applicant File	INCIDENT # 13-10335
REPORT TYPE Incident Report	RELATED CAD # C13-054177	HOW RECEIVED
WHEN REPORTED 10/07/2013 11:34	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1908 S WESLEY AV Berwyn, IL 60402	
TIME OF OCCURRENCE 10/07/2013 11:34	STATUS CODE	STATUS DATE

INVOLVED ENTITIES

NAME	DOB	AGE	ADDRESS
MIRANDA, JESSE		72	1908 S WESLEY AV Berwyn, IL 60402
SEX: M	RACE: Hispanic	HGT	WGT
SID #	DL #	FBI #	ALT PHONE

CLOTHING

UCR	TYPE	RELATED EVENT #
Miranda, Charlene		
SEX: F	RACE: White, Caucasian	
SID #	DL #	FBI #

CLOTHING

UCR	TYPE	RELATED EVENT #

INVOLVED VEHICLES

VEH/PLATE #	STATE	TYPE	INVOLVEMENT	VIN #
CMRANDA	IL	Carryall/SUV		
YEAR: 2000	MAKE: Ford	MODEL: Expedition	COLOR: Silver/Aluminum	COMMENTS
OWNER: Miranda, Charlene				
VEH/PLATE #	STATE	TYPE	INVOLVEMENT	VIN #
IFSSM	IL	Sedan, 4-door		
YEAR: 2003	MAKE: Cadillac	MODEL: DeVille	COLOR: Black	COMMENTS
OWNER: MIRANDA, JESSE				

NARRATIVES
PRIMARY NARRATIVE

Charlene Miranda, who resides at 1908 S. Wesley, Berwyn IL, is requesting handicapped parking signs to be placed in front of her residence.

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 13-10335

STATION COMPLAINT UCR/Offense Code	DESCRIPTION	INCIDENT #
9041 (Applicant File)	Applicant File	13-10335
REPORT TYPE	RELATED CAD #	DOT #
Incident Report	C13-054177	
WHEN REPORTED	LOCATION OF OFFENSE (HOUSE NO., STREET NAME)	HOW RECEIVED
10/07/2013 11:34	1908 S WESLEY AV Berwyn, IL 60402	
TIME OF OCCURRENCE	STATUS CODE	STATUS DATE
10/07/2013 11:34		

On-street parking is very limited.

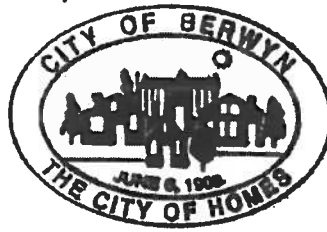
There is a garage on the premises however, it is currently occupied by the tenants' cars.

For the above listed reasons, this officer feels that this application should be considered for approval at this time.

REPORTING OFFICER	STAR #	APPROVED BY	STAR #
RAIMONDI, MARGO J	192		

DRAFT

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

JESSE + CHARLENE MIRANDA 1908 WESLEY AVE.
(Name of Handicapped Applicant) (Berwyn Address)

(Name of caregiver, or guardian if minor)

(Telephone/Cell Phone Number)

Is there a garage on the property? Yes / No UNAVAILABLE Are you the homeowner? Yes X No _____

Driveway NO Carport NO

All Applicants must submit the Physicians form (A)

***Renters must submit the Owner Consent form (B).**

Vehicle Information:

CADILLAC DEVILLE
FORD EXPEDITION
(Vehicle make and model)

BLACK - 2003
SILVER - 2000
(Color / Year)

JESS M
MIRANDA
(Illinois License Plate Number)

29928
29868
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

BE-75126
BD-71146
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

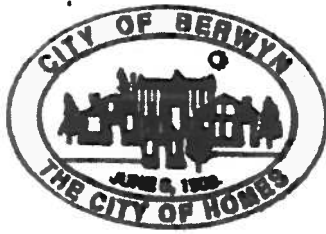
Jesse Miranda

9-2-2013

Return the completed form to the Parking Division at the Berwyn Police Department

6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date) 7/10/13

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Mrs Charles Miranda

Does the patient utilize any of the following:

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

7/10/13

(Date)

(Print Physician's Name)

(Address and Telephone Number)

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Form B
Owner Consent For Handicap Sign
Placement/Drop-off Zone

I JESSE MIRANDA, owner/manager of the property at
1908 WESLEY AVE, state as follows:

- 1) That CHALENE MIRANDA is a tenant at the above listed property.
- 2) That CHALENE MIRANDA has no access to any parking on the premises.
- 3) That if CHARIGNE MIRANDA is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if CHALENE MIRANDA no longer resides on the premises.

Jesse Miranda
Signature/Date

Name: JESSE MIRANDA
Address: 1908 WESLEY AVE.
Phone#: _____

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

**Handicapped Space/Zone
Public Works Site Inspection**

Application # 857

Public Works Director or Designee Daniel Schiller

Comments: _____

Meets Public Works Criteria:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 11/6/2013

Police Report # 13-10335

**Handicapped Space/Zone
Traffic Engineer Site Inspection**

Application # 857

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 11/6/2013

Police Report # 13-10335

COMMUNITY HEALTH ASSETS AND NEEDS ASSESSMENT

Berwyn, Cicero, Garfield Ridge, and Stickney

Alivio Medical Center, Berwyn Township Public Health District, Chicago Department of Public Health, Town of Cicero Health Department, Cook County Department of Public Health, Corazón Community Services, Faith Community Reformed Church, Garfield Ridge Civic League, Interfaith Leadership Project, MacNeal Hospital, PCC Community Wellness Center, Pillars, Saint Jane de Chantal Parish, Solutions for Care, Stickney Public Health District, Youth Crossroads, and RWJF Center for Health Policy at the University of New Mexico

November 11, 2013

Mr. Thomas J Pavlik
City Clerk and Town Clerk
City of Berwyn City Hall
6700 West 26th Street
City of Berwyn, Illinois

Re: Community Health Assets and Needs Assessment (CHANA)
Solicitation and Temporary Signage Permit Application

Dear Mr. Pavlik,

On behalf of the Community Health Assets and Needs Assessment project, we would like to solicit an extension of our canvassing and solicitation permit and to solicit authorization for the use of temporary lawn signage. We previously received a permit for solicitation and canvassing that extended from May to September 2013. We would like to extend the permit through April 2014.

We have previously shared with you and Mayor Robert J. Lovero that representatives from the organizations listed above have been conducting the health assessment study in Berwyn, Cicero, Garfield Ridge, and Stickney. As you may recall, the CHANA study has involved four components: community profiles, individual interviews, community inventories, and a residential health survey.

Currently, we have successfully completed three of the four components of the study, and are now preparing for the implementation of the health survey. We completed gathering available health-related materials to build the population and health profile of Berwyn. Subsequently we will add to the report the information we gathered through the individual interviews and the residential surveys.

Residential Health Survey

The health survey involves the random selection of street addresses and the interview of 420 Berwyn residents. We are using a cluster staged sampling approach to select a sample of streets addresses that would represent the diversity of the population in Berwyn. Trained surveyors will then visit the selected street addresses and will solicit the voluntary participation of city residents.

The Institutional Review Board (IRB) at the University of New Mexico, composed of community and academics, reviewed and approved the health survey protocol. From July to October 2013, the board meticulously reviewed the sampling approach and the survey questionnaire. On October 3, we received IRB approval for the continuation of the study and the overall plan for the health survey.

The greatest threat to the success of a survey that uses a randomized sample is low participation of selected residents. We are taking a few measures to address such problem in survey research. The first measure is the delivery of a letter of selection to each chosen address. In this letter, we inform residents about the project and the survey and invite them to contact us for more information.

The second measure to increase participation in the health survey involves soliciting members of the clergy and owners of stores and restaurants to support our efforts by displaying a poster that will advertise the health assessment and the health survey. We will visit the house of prayer and vendor to solicit their voluntary cooperation the week before visiting the selected address.

The third measure to increase participation in the health survey is advertising the study and the survey using temporary lawn signs that we will display in public spaces such as street corners and train stations. We will place the lawn signs in public spaces the week before we conduct the interviews in a given area. Once we complete the interviews, we will remove the lawn signs.

The research director or the project coordinator will accompany trained surveyors during the interview process. We will visit the selected address and ask residents to participate voluntarily in the 15-30 minute interview. We will thank residents for their participation in the survey with a ten-dollar gift certificate. The information gathered will remain confidential and anonymous.

We understand that since the institutions submitting this application are a Charitable Organization and a non-for-profit educational institution, the City of Berwyn will waive the fee for the application and for the persons involved in gathering the information on behalf of the CHANA project. The State of Illinois has registered Alivio Medical Center as a charitable organization.

For your review, we have attached copies of the University of New Mexico Institutional Review Board approval letter, the health survey questioner, and a draft of the lawn sign. Please let us know if you have questions about the project and the application. We thank you and the members of the Berwyn City Council for considering this application to extend the canvassing and solicitation permit.

_____ Date _____

Carmen Velásquez, MA
Executive Director, Community Health Assets and Needs Assessment
Executive Director
Alivio Medical Center
966 W. 21st Street Chicago, IL 60608; 312-829-6303

_____ Date _____

P Rafael Hernández-Arias, PhD
Research Director, Community Health Assets and Needs Assessment
Research Fellow and Visiting Assistant Professor, University of New Mexico
Local address: 832 Seward Street, Evanston, IL 60202; 773-484-7102

HOW HEALTHY IS YOUR COMMUNITY?

HOW IS YOUR HEALTH TODAY?

DO YOU HAVE AN OPINION?

PARTICIPATE IN THE HEALTH SURVEY!

Your home may be chosen to represent the community

When the surveyor visits you, participate in the short interview

You will help to identify the health conditions in your community

For more information, please call 708-541-5904 or send an email to edegenova@chana-project.org

**COMMUNITY HEALTH ASSETS
AND NEEDS ASSESSMENT**

Berwyn, Cicero, Garfield Ridge, and Stickney

Alivio Medical Center, Berwyn Township Public Health District, Chicago Department of Public Health, Town of Cicero Health Department, Cook County Department of Public Health, Corazon Community Services, Faith Community Reformed Church, Garfield Ridge Civic League, Interfaith Leadership Project, MacNeal Hospital, PCC Community Wellness Center, Pillars, Saint Jane de Chantal Parish, Solutions for Care, Stickney Public Health District, Youth Crossroads, and the RWJF Center for Health Policy at the University of New Mexico

¿QUE SALUDABLE ESTA TU COMUNIDAD?

¿COMO ESTA TU SALUD HOY?

¿TIENES ALGUNA OPINION?

¡PARTICIPA EN LA ENCUESTA DE SALUD!

Tu casa podría ser seleccionada para representar la comunidad

Cuando el encuestador te visite, participa en la breve entrevista

Ayudaras a identificar las condiciones de salud en tu comunidad

Para más información, llame al 708-541-5904 o mande un email a edegenova@chana-project.org

**EVALUACION COMUNITARIA DE
RECURSOS Y NECESIDADES DE SALUD**

Berwyn, Cicero, Garfield Ridge, and Stickney

Alivio Medical Center, Berwyn Township Public Health District, Chicago Department of Public Health, Town of Cicero Health Department, Cook County Department of Public Health, Corazón Community Services, Faith Community Reformed Church, Garfield Ridge Civic League, Interfaith Leadership Project, MacNeal Hospital, PCC Community Wellness Center, Pillars, Saint Jane de Chantal Parish, Solutions for Care, Stickney Public Health District, Youth Crossroads, and the RWJF Center for Health Policy at the University of New Mexico

Mayor
Robert J. Lovero



4th Ward Alderman
Robert W. Fejt

A CENTURY OF PROGRESS WITH PRIDE

6700 W 26th Street • Berwyn, IL 60402 • Ph: (708) 749-6404 • Fax: (708) 788-0113 • Berwyn-IL.gov

November 22, 2013

To: Mayor Robert J. Lovero & Members of the City Council

Re: Handicap Request #856
2631 S. Ridgeland

I have spoken with both the applicant and adjoining neighbors in regards to this request. I believe due to the resident's health condition a handicap sign is warranted, therefore, I respectfully ask the City Council to approve the request.

Sincerely,

A handwritten signature in black ink that reads "Robert W. Fejt". The signature is written in a cursive style with a large initial "R".

Robert Fejt
4th Ward Alderman



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 8/21/2013
Officer: M. Raimondi #192

Applicant Name: Janice Isaacson

Address: 2631 S. Ridgeland Ave, Berwyn IL 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Off Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Walker / Cane:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

On Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Meets Police Dept Requirements

Space	Yes	No
Zone	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 13-08438

4

 Ward Alderman: **Robert Fejt**

Staff Recommendation	
Approved	Denied X

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 13-08438

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)	DESCRIPTION Applicant File	INCIDENT # 13-08438
REPORT TYPE Incident Report	RELATED CAD # C13-043858	HOW RECEIVED Telephone
WHEN REPORTED 08/20/2013 13:56	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2631 S RIDGELAND AV Berwyn, IL 60402	
TIME OF OCCURRENCE 08/20/2013 13:56	STATUS CODE	STATUS DATE

INVOLVED ENTITIES

NAME ISAACSON, JANICE	DOB	AGE 58	ADDRESS 2631 S RIDGELAND AV - 1st Flr Berwyn, IL 60402
SEX F	RACE White, Caucasian	HGT 5' 6"	WGT 250
SID #	DL #	HAIR Blonde	EYES Hazel
		FBI #	PHONE
			ALT PHONE

CLOTHING

UCR 9041 (Applicant File) - 0 count(s)	TYPE	RELATED EVENT #
---	------	-----------------

INVOLVED VEHICLES

VEH/PLATE # 3272393	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT	VIN #
YEAR 2002	MAKE Hyundai	MODEL Sonata	COLOR White	COMMENTS
OWNER ISAACSON, JANICE				

NARRATIVES

PRIMARY NARRATIVE

Janice Isaacson, who resides at 2631 S. Ridgeland Ave, Berwyn IL, is requesting handicapped parking signs to be placed in front of her residence.

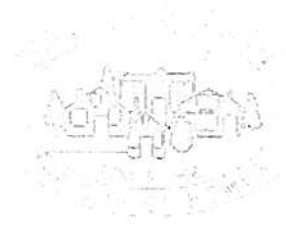
Ms. Isaacson is the property owner. There is a garage and a carport on the premises however, she relates that it is too far for her to walk.

There is extremely limited parking in the area, due to congestion from commuters, several multi-unit buildings and commercial businesses on 26th Street and Ridgeland Avenue.

For the above stated reasons, this officer feels that this application should be denied at this time.

REPORTING OFFICER RAIMONDI, MARGO J	STAR # 192	APPROVED BY	STAR #
--	---------------	-------------	--------

Robert J. Laverio
Mayor



James D. Sita
Chief of Police

Values of Progress why not?

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

JANICE Isaacson
(Name of Handicapped Applicant)

2631 Ridgeland Ave Berwyn IL 60412
(Berwyn Address)

(Name of caregiver, or guardian if minor)

708- _____
(Telephone /Cell Phone Number)

Is there a garage on the property? Yes No

Are you the homeowner? Yes No

Driveway _____ Carport TO FAR TO WALK

All Applicants must submit the Physicians form (A)

***Renters must submit the Owner Consent form (B).**

Vehicle Information

A HUNDAI SONATA
(Vehicle make and model)

WHITE 2002
(Color / Year)

3272393
(Illinois License Plate Number)

2109
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

BE 86263
(Illinois Permanent Handicap Placard Number)

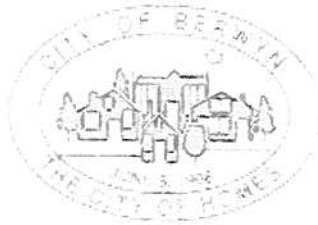
I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Janice Isaacson

6-26-13

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

JANICE ISAACSON 10/16/54

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

4/21/13

(Date)

(Print Physician's Name)

(Address and Telephone Number)

Return the completed form to the Parking Division at the Berwyn Police Department
6401 West 31st Street, Berwyn, Illinois

Handicapped Space/Zone Public Works Site Inspection

Application # 856

Public Works Director or Designee Daniel Schiller

Comments: _____

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: 11/6/2013

Police Report # 13-08438

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 856

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: 11/6/2013

Police Report # 13-08438