

Berwyn City Council

Regular Meeting
October 28, 2014
Agenda

The Mayor and City Council welcome you. Please note: comments are permitted only during Open Forum and only for items not already on the agenda. When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

- A. Pledge of Allegiance and Moment of Silence
- B. **Open Forum**
- C. **Approval of Minutes**
 - 1. Regular Council Meeting and COW held on October 14, 2014 Pg 2
- D. **Bid Openings**
- E. **Berwyn Development Corp., Berwyn Township/Health District**
- F. **Reports from the Mayor**
 - 1. Proclamation – Richard “Josef” Mondragon – 2014 Charles E. Piper Award of Excellence Pg 9
 - 2. MWRD Rain Barrel Program Agreement Pg 10
- G. **Reports from the Clerk**
- H. **Zoning Boards of Appeals**
 - 1. Request for Conditional Use – Rooftop Antenna Installation – 3201 S. Harlem Avenue/Ordinance Pg 35
- I. **Reports from the Aldermen, Committees and Board**
 - 1. Deferred-Handicap Application #901 – 3118 S. Maple Pg 45
- J. **Reports from the Staff**
 - 1. City Attorney – Settle of Case No. 14CV3639 Pg 53
 - 2. Assistant City Administrator – Holiday Decoration RFP – Bid Award Pg 54
 - 3. Fire Chief – Appointment of Probationary Firefighter – Kevin Conlon Pg 57
 - 4. Traffic Engineer – Illinois Green Infrastructure Grants (IGIG) Award Pg 59
 - 5. Traffic Engineer – Adoption of the Capital Improvement Plan – Resolution Pg 60
 - 6. Building Director – Ordinance 1458 - Regulating Use of Scaffolding Pg 62
 - 7. Public Works Director – Recommendation to Award the Proposal for the Replacement of the City Hall Parking Lot Pg 69
 - 8. Public Works Director – Recommendation to Approve the Purchase of a One Ton Dump Truck Pg 71
 - 9. Library Director – Request Authorization to Advertise and Replace Library Page Position (15 Hours)Pg 72
 - 10. Library Director – Snow Removing and De-Icing Services Pg 73
- K. **Consent Agenda**
 - 1. Payroll – 10/22/14 \$1,042,254.21 Pg 77
 - 2. Payables – 10/28/14 \$719,443.52 Pg 78
 - 3. Handicap Application #900 – 1346 S. Highland – Deny Pg 84
 - 4. Handicap Application #908 – 1614 S. Highland (ZONE) – Approve Pg 92

_____ - Thomas J. Pavlik, City Clerk

In accordance with the provisions of the Americans with disabilities Act, any individual in the need of a reasonable accommodation in order to participate in or benefit from attendance at a City of Berwyn public meeting should contact Clerk Thomas J. Pavlik at (708) 788-2660 as early in advance as possible.

C-1

ROBERT J. LOVERO
MAYOR

THOMAS J. PAVLIK
CITY CLERK

MINUTES
BERWYN CITY COUNCIL
October 14, 2014

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Boyajian, Paul, Fejt, Santoy, Polashek and Laureto. Absent: Avila. Thereafter, Laureto made a motion, seconded by Polashek, to excuse Alderman Avila. The motion carried by a voice vote.
2. The Pledge of Allegiance was recited and a moment of silence was given for the dearly departed and for the men and women protecting our safety on the streets of Berwyn, in the Armed Forces and for all Veterans. The Mayor also asked for a silent prayer of thanks for Alderman Santoy and his wife as they welcome the birth of their daughter, Nadia Celine, born on October 8, 2014.
3. The Open Forum portion of the meeting was announced; Cindy Valdez, a Berwyn resident, wished the Council a heartfelt thanks and appreciation for the assistance she received from the Mayor, City Administrator Brian Pabst and Alderman Santoy, which enabled her to compete in the Ms. Illinois Pageant and gain a \$33,000 scholarship to Lynwood University; Mayor spoke of the Anti-Bullying meeting to be held at Morton West High School at 7 p.m.; the Mayor reminded all of the Town Hall meeting to be held at Heritage School at 6:30 p.m. in regards to the recent flooding, representatives of the Metropolitan Water Reclamation District and the Engineering staff will be present; Alderman Laureto announced the Roosevelt Road 5th Annual Zombie Walk on October 25, 2014; Alderman Polashek thanked the supporters of the annual fundraiser, "Flowers for Hope" at Violet's Flower Shop and for a great turnout at the Houby Day event; Alderman Santoy announced the City of Homes fundraiser was being held at FitzGerald's on October 15, 2014 at 6:30 p.m.
4. Minutes of the regular Berwyn City Council meeting and Committee of the Whole held September 23, 2014, were submitted. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approve as submitted. The motion carried by a voice vote.
5. The revised minutes of the regular Berwyn City Council meeting of February 11, 2014 were submitted. Thereafter, Chapman made a

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motion, seconded by Boyajian to approve the minutes as amended and place on file for audit. The motion carried by a voice vote.

6. The Mayor submitted a Proclamation for former Mayor Frank Novotny, the 8th Mayor of Berwyn, on the 75th anniversary of the dedication of Berwyn City Municipal Building. Chapman made a motion, seconded by Boyajian, to **adopt** the proclamation as presented. The motion carried a unanimous roll call vote. Thereafter, the Mayor declared September 22nd to be forever, Mayor Frank Novotny Day.
7. The Mayor submitted a Proclamation for Anti-Bullying. Chapman made a motion, seconded by Polashek, to **adopt** the proclamation as presented. The motion carried a voice vote. Thereafter, the Mayor recognized and presented the proclamation to the local school districts for the commitment to education and prevention of bullying within our community.
8. The Mayor submitted a Proclamation for School Districts 98, 100 and 201, declaring October 8th as International Walk to School Day. Chapman made a motion, seconded by Boyajian, to **adopt** the proclamation as presented. The motion carried a voice vote.
9. The Mayor submitted a communication regarding vacancies within the Berwyn Historic Preservation Commission and regrettably accepting the resignation of Doug Walega, with thanks, who had served on the commission since 2007. Thereafter, Chapman made a motion, seconded by Polashek to accept as informational. The motion carried by a voice vote.
10. The City Clerk submitted a communication regarding his absence from tonight's meeting. Thereafter Chapman made a motion, seconded by Boyajian, to accept as informational. The motion carried by a voice vote.
11. The City Clerk submitted a communication for approval of closed Committee of the Whole minutes of July 22, August 12, August 26 and September 9th of 2014. Thereafter Chapman made a motion, seconded by Boyajian, to concur and approve as submitted. The motion carried by a voice vote.
12. The Berwyn Historic Preservation Commission submitted a communication regarding the nomination of 2325 Wesley Avenue, the Mitchell bungalow, as a Berwyn Historic Landmark with the attached ordinance entitled:

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AN ORDINANCE DESIGNATING THE BERWYN BUNGALOW AT 2325 WESLEY AVENUE, AS A HISTORIC LANDMARK, PURSUANT TO THE REQUIREMENTS OF CHAPTER 1820 OF THE BERWYN CITY CODE

Thereafter, Fejt made a motion, seconded by Boyajian, to concur, **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

13. The City Attorney submitted a communication regarding the settlement of Case No. 2012 WC 13136. Thereafter, Chapman made a motion, seconded by Laureto, to concur and approve for payment in the amount not to exceed \$65,000. The motion carried by a unanimous roll call vote.
14. The City Attorney submitted a communication regarding Case No. 14-L-06 Cermak Beach Bar. Thereafter, Chapman made a motion, seconded by Polashek, to accept as informational. The motion carried by a voice vote.
15. The City Administrator submitted a communication regarding the Commuter Train Station Facility Contract change order. Thereafter, Chapman made a motion, seconded by Boyajian, to concur and approve for payment in the amount not to exceed \$33, 920. The motion carried by a unanimous roll call vote.
16. The City Administrator and Finance Director submitted a communication regarding the 2014A Bond, with the attached ordinance entitled:

AN ORDINANCE AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS, SERIES 2014A OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS, IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$7,250,000 FOR THE PURPOSE OF REFUNDING A PORTION OF THE CITY'S OUTSTANDING BONDS AND PAYING FOR THE COSTS OF CERTAIN CAPITAL PROJECTS AND COSTS RELATED THERETO AND TO THE ISSUANCE OF SUCH BONDS, AUTHORIZING THE EXECUTION OF A BOND ORDER, AND PROVIDING FOR THE LEVY AND COLLECTION OF A DIRECT ANNUAL TAX FOR THE PAYMENT OF THE PRINCIPAL OF AND INTEREST ON SAID BONDS

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Thereafter, Chapman made a motion, seconded by Laureto, to concur, **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

17. The Assistant City Administrator submitted a communication regarding a letter of exclusivity for Navigate Power, LLC and Verde Solutions. Thereafter Chapman made a motion, seconded by Boyajian, to concur and authorize Mark Nakayama to negotiate natural gas prices with Center Point Energy on behalf of the City of Berwyn. The motion carried by a unanimous roll call vote.
18. The Assistant City Administrator submitted a communication regarding XSELL Technologies Contract Termination and Final Payment. Thereafter Chapman made a motion, seconded by Laureto, to concur accept as informational. The motion carried by a voice vote.
19. The Assistant City Administrator submitted a communication regarding the 2014 Holiday Decorations RFP (request for proposals.) Thereafter Chapman made a motion, seconded by Laureto, to concur and grant permission to seek bids. The motion carried by a voice vote.
20. The Assistant City Administrator and Fire Chief submitted a communication regarding medical billing services RFP (request for proposals.). Thereafter, Boyajian made a motion, seconded by Chapman to concur and grant permission to seek bids. The motion carried by a voice vote.
21. The Berwyn Public Library Director Tammy Clausen submitted a communication regarding her resignation effective October 19, 2014. Thereafter, Chapman made a motion, seconded by Laureto, to accept as informational with regrets and thanks for her service and dedication. The motion carried by a voice vote.
22. The Berwyn Police Department submitted a communication requesting to purchase four new vehicles. Thereafter, Boyajian made a motion, seconded by Chapman, to concur, grant permission to waive sealed bid process and approve for payment in a total amount not to exceed \$110,406. The motion carried by a unanimous roll call vote.
23. The Public Works Director submitted a communication for out of city boundary sewer charges with attached ordinance entitled:

BERWYN CITY COUNCIL MINUTES
October 14, 2014

AN ORDINANCE ESTABLISHING A SEWER CHARGE FOR OUT OF CITY LIMIT USERS AND AMENDING CHAPTER 1048 OF THE UTILITIES CODE OF THE CODIFIED ORDINANCES OF THE CITY OF BERWYN

Thereafter, Boyajian made a motion, seconded by Chapman, to concur, **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

24. Public Works Director submitted a communication regarding recommendation to award the proposal for the City Hall Alley. Thereafter, Boyajian made a motion, seconded by Chapman, to concur, award to the lowest bidder Murphy Paving and Sealcoating and approve for payment in the amount not to exceed \$106,128. The motion carried with a unanimous roll call vote.
25. The City Engineer/Frank Novotny and Associates submitted a communication regarding the 2014 CDBG Sidewalk Improvements, HUD Activity No. 556 and recommendation to be awarded to the next lowest bidder, G & M Cement Construction, due to the non-responsive bidder, D'Land Construction. Thereafter, Boyajian made a motion, seconded by Chapman, to concur and approve for payment in an amount not to exceed \$299,600. The motion carried a unanimous roll call vote.
26. Paul made a motion, second by Boyajian, to suspend the rules and bring forward consent agenda item K-5, Handicap Application #901 and defer for two weeks. The motion carried by a voice vote.

Thereafter, the consent agenda, items K-1 through K-4 and K-6 through K-8, were submitted:

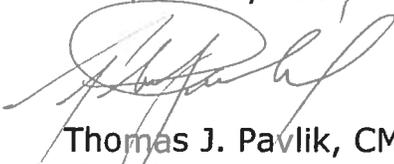
1. Payroll – 9/24/14 \$1,050,441.90 & 10/8/14 \$1,105,534.27- Approve
2. Payables – 10/14/14 \$1,476,020.93 – Approve
3. Building an Local Improvement Permits issued for month of September 2014
4. Collection and Licensing for the month of September 2014
6. Handicap Application #902 – 2714 S. Lombard - Approve
7. Handicap Application #907 – 3640 S. Wisconsin - Approve
8. Berwyn Firefighter's Union Local 506 Fill the Helmet - Approve

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October 14, 2014

Thereafter, Laureto made a motion, seconded by Polashek, to concur and approve by omnibus vote designation. The motion carried by a voice vote.

27. The Building, Zoning and Planning Committee called a meeting for October, 29, 2014 at 5:30 p.m.
28. Parking and Traffic Committee called a meeting for November 13, 2014 at 5:30 p.m.
29. There being no further business to come before the meeting, same was after a motion by Laureto, seconded by Boyajian, to adjourn at the hour of 8:39 p.m. The motion carried by a voice vote.

Respectfully submitted,



Thomas J. Pavlik, CMC
City Clerk

**MINUTES
BERWYN CITY COUNCIL
COMMITTEE OF THE WHOLE
October 14, 2014**

1. Mayor Lovero called the Committee of the Whole to order at 6:30 p.m.; upon the call of the roll the following responded present: Chapman, Boyajian, Paul, Paul, Polashek and Laureto. Absent: Fejt, Santoy and Avila. Thereafter, Laureto made a motion, seconded by Boyajian, to excuse Aldermen Fejt, Santoy and Avila. The motion carried by a voice vote.
2. Bond Presentation: The Mayor recognized Finance Director Rasheed Jones and Financial Advisor, Dan Denys of Austin Meade, who presented the 2014A Bond Ordinance.
Note: Fejt present at 6:31 p.m. and Santoy present at 6:32 p.m.
Jones explained the purpose of the 7.25 million general obligation bond issue, which includes refund of December 1, 2014 debt service payment and the funding of capital projects, including various utility infrastructure projects. 1 million will be used for a homeowner assist flood mitigation project which will partially reimburse homeowners for the installation of flood control systems. Discussion ensued. Denys explained the bond repayment schedules, yield, rates and costs associated with the bond issue. The matter is item J-4 on tonight's council agenda.
3. The Mayor asked if there were any questions regarding agenda items, there being none, the Mayor asked for a motion to close the Committee of the Whole for pending litigation. Thereafter, Polashek made a motion, seconded by Boyajian, to close the Committee of the Whole at 7:11 p.m. The motion carried by a voice vote.
4. A motion was made in closed session by Santoy, seconded by Chapman, to re-open the Committee of the Whole at 7:34 p.m. The motion carried by a voice vote.
5. A motion was made by Laureto, seconded by Fejt, to adjourn the Committee of the Whole at 7:34 p.m. The motion carried by a voice vote.

Respectfully submitted,



Thomas J. Pavlik, CMC
City Clerk

F-1



A Century of Progress with Pride

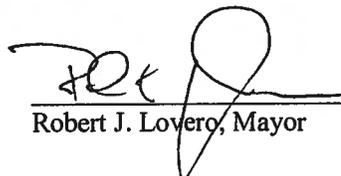
PROCLAMATION

- Whereas:** On November 1, 2014, the Berwyn Development Corporation will be honoring Richard “Jousef” Mondragon with the 2014 Charles E. Piper Award of Excellence which recognizes individuals who have made significant contributions to the economic growth and development of Berwyn’s business community; and
- Whereas:** Jousef moved to Chicago in 1996 from his hometown of Albuquerque, NM and since 2006 has called Berwyn home; and
- Whereas:** Jousef is the Vice President of Global Business Development for the Eaton Corporation, a global and multi-national electrical conglomerate.
- Whereas:** Jousef has an extensive and diverse executive management background in strategic management and business development having received an undergraduate degree from New Mexico State University in Electrical Engineering and International Business and more recently an Executive MBA from the University of Illinois at Urbana –Champaign, which has become an extremely valuable tool in his current role of managing expansion initiatives for global operations; and
- Whereas:** Jousef provides leadership in the development and oversight of strategic planning whose primary objective is to maximize market efficiencies and revenue optimization; and
- Whereas:** Jousef seeking to live out his personal values and to have a greater impact on the community launched his social and public service in Berwyn with Youth Crossroads in 2006; and
- Whereas:** Jousef currently sits as the Vice President of the Berwyn Development Corporation and also serves on the Board of Directors of the Berwyn Public Library and Youth Crossroads; and
- Whereas:** Jousef also serves as the President of the University of Illinois MBA Alumni Association for the College of Business and is the liaison to the Board of Regents for the university at large; and

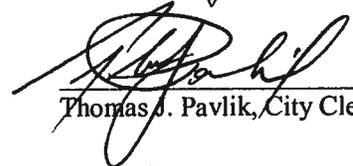
NOW THEREFORE: Let it be proclaimed that I, Mayor Robert J. Lovero and the Aldermen of the City of Berwyn congratulate Jousef on receiving the Piper Award that recognizes his efforts in bettering Berwyn’s business community and do hereby proclaim November 1, 2014 as **Richard “Jousef” Mondragon Day** in Berwyn.

Dated this 28th day of October, 2014.





 Robert J. Lovero, Mayor



 Thomas J. Pavlik, City Clerk



A Century of Progress with Pride

Date: October 28, 2014
To: Members of City Council
Re: **MWRD Rain Barrel Program Agreement**

As discussed at City Council as well as the recent town hall meeting, City staff has been working with the Metropolitan Water Reclamation District (MWRD) to establish a free rain barrel program for Berwyn residents. With the goal of reducing basement flooding, the attached intergovernmental agreement (IGA) outlines the parameters of the MWRD Rain Barrel Program. To qualify for free rain barrels, residents must meet the following requirements:

1. Their downspouts must be currently connected to the sewer system.
2. They must agree to disconnect each downspout from the sewer system.
3. They must agree to put rain barrels on the downspouts, where feasible.

Residents will be given a free rain barrel for every downspout that is disconnected. Additionally they will be able to choose the color of their rain barrels including blue, black, grey or terra cotta. As part of the program, Berwyn Public Works and Engineering staff will be required to process all applications, conduct inspections and provide certifications to MWRD that the downspouts were properly disconnected.

It is my sincere hope that common sense approaches such as disconnecting downspouts and installing rain barrels will be a step in the right direction to providing Berwyn residents relief from basement flooding.

Recommendation:

Authorize the execution of the attached intergovernmental agreement to provide free rain barrels to Berwyn residents.

Respectfully,

Robert J. Lovero
Mayor

**INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF
BERWYN AND THE METROPOLITAN WATER RECLAMATION DISTRICT OF
GREATER CHICAGO FOR THE DISTRBUTION OF RAIN BARRELS**

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter the “Agreement”) entered into, by and between the Metropolitan Water Reclamation District of Greater Chicago, a unit of local government and body corporate and politic, organized and existing under the laws of the State of Illinois (hereinafter the “District”) and the City of Berwyn, a municipal corporation and home rule unit of government organized and existing under Article VII, Section 6 of the 1970 Constitution of the State of Illinois (hereinafter the “City”).

WITNESSETH:

WHEREAS, on November 17, 2004, the Illinois General Assembly passed Public Act 093-1049 (hereinafter the “Act”); and

WHEREAS, the Act declares that stormwater management in Cook County shall be under the general supervision of the District; and

WHEREAS, the Act, as amended, specifically authorizes the District to plan, implement, and finance regional and local activities relating to stormwater management in Cook County; and

WHEREAS, one component of the District’s stormwater management program includes green infrastructure, which hereinafter shall mean the range of stormwater control measures that use plant/soil systems, permeable pavement, stormwater harvest and reuse, or native landscaping to store, infiltrate, and/or evapotranspire stormwater and reduce flows to the sewer systems or to surface waters as more fully set forth at 415 ILCS 56/5; and

WHEREAS, the District has committed to developing an enhanced rain barrel distribution program (“Rain Barrel Program”), in conformance with Appendix E, Section II(A) of a certain consent decree entered into in United States, et al., v. Metropolitan Water Reclamation District of Greater Chicago, Case No. 1:11-cv-08859 (N.D. Ill. 2014)(“Consent Decree”), and the District’s formal commitment herein is intended to satisfy that obligation; and

WHEREAS, on April 17, 2014, the District’s Board of Commissioners adopted a Rain Barrel Program Policy (“Policy”) that is intended to satisfy certain requirements of the Consent Decree, and as part of the Policy, the District intends to develop a Municipal Distribution Network of its Rain Barrel Program as further set forth herein; and

WHEREAS, under the Rain Barrel Program, the District shall provide rain barrels designed to capture and use rain water to residences throughout its service area; and

WHEREAS, the distribution of rain barrels through the Rain Barrel Program may be approached more effectively, economically, and comprehensively, with the City, and the District cooperating and using their joint efforts and resources; and

WHEREAS, the City is located, wholly or partly, within the boundaries of Cook County;
and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, and Section 10 of Article VII of the Illinois Constitution, allow and encourage intergovernmental cooperation; and

WHEREAS, on August 7, 2014, the District's Board of Commissioners authorized the District to enter into an intergovernmental agreement, in substantially the same form as this intergovernmental agreement, with units of local government throughout the District's service area; and

WHEREAS, on _____, 2014, the City's City Council authorized the City to enter into an intergovernmental agreement with the District; and

NOW THEREFORE, in consideration of the matters set forth, the mutual covenants and agreements contained in this agreement and, for other good and valuable consideration, the City and District hereby agree as follows:

ARTICLE 1. INCORPORATION OF RECITALS

The recitals set forth above are incorporated herein by reference and made a part hereof.

ARTICLE 2. SCOPE OF WORK

1. The scope of this Agreement will include the District providing rain barrels, connection hardware and delivery at no cost, to the homes of residents in the City (hereinafter the "Project"), as more fully set forth in Exhibit 1.
2. The District is expressly and intentionally not providing any assistance for the installation and operation of the rain barrel other than an instruction pamphlet, in a form substantially similar to the one attached hereto as Exhibit 2.
3. In order for the City to be eligible to participate in this Rain Barrel Program, on behalf of its residents, the City agrees to perform the following requirements:
 - a. verify and document that its residents receiving rain barrel(s) have downspouts connected to the sewer system along with the number of downspouts connected to the sewer system; and
 - b. place all rain barrel orders on behalf of residents using a form provided by the District; and
 - c. obtain informed written consent from each resident receiving rain barrels allowing and agreeing to the District's limited

access to their property solely for the purpose of delivering the rain barrel(s); and

- d. make a site visit to verify each rain barrel(s) proper installation within 90 days after delivery by the District; and
- e. annually report on the number of 90 day site visits made to verify proper installation of rain barrel(s) along with a record of the total number of rain barrels installed within the previous year.

The documents setting forth an explanation of the Rain Barrel Program and needing to be signed by the City and its residents, prior to free rain barrels being distributed, are attached hereto as Group Exhibit 3.

- 4. The City shall return to the District all rain barrels that were delivered by the District in connection with the Rain Barrel Program but for any reason whatsoever were not installed or were subsequently disconnected from a resident's home.

ARTICLE 3. PERMITS AND FEES

- 1. Federal, State, and County Requirements. In the event any federal, state or local permits are required, the City shall obtain all such permits required by law in connection with the Rain Barrel Program, and shall assume any costs in procuring said permits. Additionally, the City shall obtain all consents and approvals required by federal, state, and/or county regulations in connection with the Rain Barrel program, and shall assume any costs incurred in procuring all such consents and approvals.
- 2. Maintenance. The City shall obtain any and all permits necessary for the performance of any maintenance work associated with the improvements in connection with the Rain Barrel Program, and in accordance with Article 5 of this Agreement.

ARTICLE 4. INSPECTION AND MAINTENANCE

The District shall have the right (including any necessary right of access) in conjunction with the City to conduct a joint annual inspection of the installed rain barrels upon reasonable notice to the City and the homeowner(s).

ARTICLE 5. EFFECTIVE DATE

This Agreement becomes effective on the date that the last signature is affixed hereto.

ARTICLE 6. DURATION

Subject to the terms and conditions of Article 2 and Article 10, Section 4, this Agreement shall remain in full force and effect for perpetuity.

ARTICLE 7. NON-ASSIGNMENT

Neither party may assign its rights or obligations hereunder without the written consent of the other party.

ARTICLE 8. WAIVER OF PERSONAL LIABILITY

No official, employee, or agent of either party to this Agreement shall be charged personally by the other party with any liability or expenses of defense incurred as a result of the exercise of any rights, privileges, or authority granted herein, nor shall he or she be held personally liable under any term or provision of this Agreement, or because of a party's execution or attempted execution of this Agreement, or because of any breach of this Agreement.

ARTICLE 9. INDEMNIFICATION

The City shall defend, indemnify, and hold harmless the District, its Commissioners, officers, employees, and other agents ("District Party") from liabilities of every kind, including losses, damages and reasonable costs, payments and expenses (such as, but not limited to, court costs and reasonable attorneys' fees and disbursements), claims, demands, actions, suits, proceedings, judgments or settlements, any or all of which are asserted by any individual, private entity, or public entity against the District Party and arise out of or are in any way related to: (1) the distribution, installation and use of rain barrels through the Rain Barrel Program within the corporate limit of the City within Cook County; or (2) the exercise of any right, privilege, or authority granted to the City under this Agreement.

ARTICLE 10. REPRESENTATIONS OF THE CITY

The City covenants, represents, and warrants as follows:

1. By submitting an application on behalf of its residents for rain barrel(s), the City represents that it has the full authority and permission from the homeowner(s) and that such permission includes the right of the District, or its vendor, to deliver the rain barrel(s) to the individual homeowner, including but not necessarily limited to reasonable access to the homeowner's real property for purposes of delivering the rain barrel(s);
2. The individuals signing this Agreement and all other documents executed on behalf of the City are duly authorized to sign same on behalf of and to bind the City;

3. The execution and delivery of this Agreement, consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the City or any instrument to which the City is bound or any judgment, decree, or order of any court or governmental body or any applicable law, rule, or regulation; and
4. The City acknowledges and accepts that the Rain Barrel Program being offered by the District is a voluntary program, wherein the City residents are receiving complimentary rain barrels and as such, the District may discontinue the Rain Barrel Program at any time, without notice and without obligation to provide any additional rain barrels.

ARTICLE 11. REPRESENTATIONS OF THE DISTRICT

The District covenants, represents, and warrants as follows:

1. The District has full authority to execute, deliver, and perform or cause to be performed this Agreement;
2. The individuals signing this Agreement and all other documents executed on behalf of the District are duly authorized to sign same on behalf of and to bind the District; and
3. The execution and delivery of this Agreement, consummation of the transactions provided for herein, and the fulfillment of the terms hereof will not result in any breach of any of the terms or provisions of or constitute a default under any agreement of the District or any instrument to which the District is bound or any judgment, decree, or order of any court or governmental body or any applicable law, rule, or regulation.

ARTICLE 12. DISCLAIMERS

This Agreement is not intended, nor shall it be construed, to confer any rights, privileges, or authority not permitted by Illinois law. Nothing in this Agreement shall be construed to establish a contractual relationship between the District and any party other than the City.

ARTICLE 13. WAIVERS

Whenever a party to this Agreement by proper authority waives the other party's performance in any respect or waives a requirement or condition to performance, the waiver so granted, whether express or implied, shall only apply to the particular instance and shall not be deemed a waiver for subsequent instances of the performance, requirement, or condition. No such waiver shall be construed as a modification of this Agreement regardless of the number of times the performance, requirement, or condition may have been waived.

ARTICLE 14. SEVERABILITY

If any provision of this Agreement is held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability will not affect any other provisions of this Agreement, and this Agreement will be construed as if such invalid, illegal, or unenforceable provision has never been contained herein. The remaining provisions will remain in full force and will not be affected by the invalid, illegal, or unenforceable provision or by its severance. In lieu of such illegal, invalid, or unenforceable provision, there will be added automatically as part of this Agreement a provision as similar in its terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

ARTICLE 15. DEEMED INCLUSION

Provisions required (as of the effective date) by law, ordinances, rules, regulations, or executive orders to be inserted in this Agreement are deemed inserted in this Agreement whether or not they appear in this Agreement or, upon application by either party, this Agreement will be amended to make the insertions. However, in no event will the failure to insert such provisions before or after this Agreement is signed prevent its enforcement.

ARTICLE 16. ENTIRE AGREEMENT

This Agreement, and any exhibits or riders attached hereto, shall constitute the entire agreement between the parties. No other warranties, inducements, considerations, promises, or interpretations shall be implied or impressed upon this Agreement that are not expressly set forth herein.

ARTICLE 17. AMENDMENTS

This Agreement shall not be amended unless it is done so in writing and signed by the authorized representatives of both parties.

ARTICLE 18. REFERENCES TO DOCUMENTS

All references in this Agreement to any exhibit or document shall be deemed to include all supplements and/or authorized amendments to any such exhibits or documents to which both parties hereto are privy.

ARTICLE 19. JUDICIAL AND ADMINISTRATIVE REMEDIES

The parties agree that this Agreement and any subsequent Amendment shall be governed by, and construed and enforced in accordance with, the laws of the State of Illinois in all respects, including matters of construction, validity, and performance. The parties further agree that the proper venue to resolve any dispute which may arise out of this Agreement is the appropriate Court of competent jurisdiction located in Cook County, Illinois.

This Agreement shall not be construed against a party by reason of who prepared it. Each party agrees to provide a certified copy of the ordinance, bylaw, or other authority to evidence the reasonable satisfaction of the other party that the person signing this Agreement for such party is authorized to do so and that this Agreement is a valid and binding obligation of such party. The parties agree that this Agreement may be executed in quadruplicate.

The rights and remedies of the District or the City shall be cumulative, and election by the District or the City of any single remedy shall not constitute a waiver of any other remedy that such party may pursue under this Agreement.

ARTICLE 20. NOTICES

Unless otherwise stated in this Agreement, any and all notices given in connection with this Agreement shall be deemed adequately given only if in writing and addressed to the party for whom such notices are intended at the address set forth below. All notices shall be sent by personal delivery, UPS, Fed Ex or other overnight messenger service, first class registered or certified mail, postage prepaid, return receipt requested, or by facsimile. A written notice shall be deemed to have been given to the recipient party on the earlier of (a) the date it is hand-delivered to the address required by this Agreement; (b) with respect to notices sent by mail, two days (excluding Sundays and federal holidays) following the date it is properly addressed and placed in the U.S. Mail, with proper postage prepaid; or (c) with respect to notices sent by facsimile, on the date sent, if sent to the facsimile number(s) set forth below and upon proof of delivery as evidenced by the sending fax machine. The name of this Agreement i.e., INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE CITY OF BERWYN AND THE METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO FOR THE DISTRIBUTION OF RAIN BARRELS must be prominently featured in the heading of all notices sent hereunder.

Any and all notices referred to in this Agreement, or that either party desires to give to the other, shall be addressed as set forth in Article 20, unless otherwise specified and agreed to by the parties:

ARTICLE 21. REPRESENTATIVES

Immediately upon execution of this Agreement, the following individuals will represent the parties as a primary contact and receipt of notice in all matters under this Agreement:

For the District

Director of Maintenance & Operations
Metropolitan Water Reclamation District
of Greater Chicago
100 East Erie Street
Chicago, Illinois 60611
Phone: (312) 751-7905
FAX: (312) 751-5681

For the City

Mayor of City of Berwyn
6700 West 26th Street
Berwyn, IL 60402
Phone: (708) 788-2600 ext. 3203
FAX: (708) 788-2675

Each party agrees to promptly notify the other party of any change in its designated representative, which notice shall include the name, address, telephone number and fax number of the representative for such party for the purpose hereof.

IN WITNESS WHEREOF, the Metropolitan Water Reclamation District of Greater Chicago and the City of Berwyn, the parties hereto, have each caused this Agreement to be executed in quadruplicate by their duly authorized officers, duly attested and their seals hereunto affixed.

CITY OF BERWYN

BY: _____
Robert J. Lovero, Mayor

DATE: _____

ATTEST:

Thomas J. Pavlik, City Clerk

DATE: _____

METROPOLITAN WATER RECLAMATION DISTRICT OF GREATER CHICAGO

Chairman of the Committee on Finance Date

Executive Director Date

ATTEST:

Clerk Date

APPROVED AS TO OPERATIONS, AND TECHNICAL MATTERS:

Assistant Director of Maintenance & Operations Date

Director of Maintenance & Operations Date

APPROVED AS TO FORM AND LEGALITY:

Head Assistant Attorney Date

General Counsel Date

EXHIBIT 1

Rain Barrel Program

A component of the District's Green Infrastructure Program

I. PROGRAM DESCRIPTION

Rain Barrels are a form of green infrastructure that are designed to capture and reuse rain water. The largest benefit of rain barrel use is achieved by disconnecting the roof runoff from the system and installing rain barrels to reuse water. Roofs comprise 41% of the impervious surface in Cook County. Many of these surfaces are directly connected to the public drainage system.

The goal of the Metropolitan Water Reclamation District of Greater Chicago's (District's) Rain Barrel Program is removing the direct load from entering the sewer system, reducing basement backups, and reducing combined sewer overflow volume and infiltration and inflow. The District believes the value of keeping water out of the system will benefit the community.

The District's Rain Barrel Program will utilize a distribution network, in conjunction with local Municipalities, throughout its service-delivery area to distribute and promote the use of rain barrels to properties that have a direct roof connection to the sewer system. This network is described in Section II. Each rain barrel distributed will display a specially-designed label that summarizes the environmental benefits of using rain barrels (see Attachment A).

II. MUNICIPAL DISTRIBUTION NETWORK

Municipalities

Cook County has 129 communities within the District's service-delivery area. Each community will be encouraged to adopt the Rain Barrel Program as their own. This program is contingent on funding approval by the Board of Commissioners on an annual basis. Until otherwise indicated, the Program will provide free rain barrels to residents who:

- own property with downspouts that are directly connected to the sanitary sewer system;
- agree to disconnect all downspouts from the sewer system and redirect the downspouts into a rain barrel as practicable; and,
- agree to properly use and maintain the rain barrels.

Each Municipality will order rain barrels from the District (see Attachment B). Municipalities are required to enroll in this free program via an Intergovernmental Agreement (IGA). Once an IGA is signed, municipalities may order free rain barrels, connection hardware, and delivery for their residents who complete an application form and meet the qualifications at no cost to the municipality (see Attachment C). The IGA

requires municipalities to make two site visits to residents who agree to participate. The purpose of the first visit is to confirm that the downspouts are connected to the sewer system. Municipalities may order rain barrels once confirmation of downspout connections is made. The second site visit should occur within 90 days after the rain barrel(s) have been delivered in order to verify that the resident has completed his/her installation. The District requests that a post-installation survey be completed and returned to the District (see Attachment D).

The number of rain barrels that will be available is based on the number of downspouts available. The District will cover the cost of the rain barrels, the connection hardware and home delivery. The District has a contract with a vendor in place; the vendor will furnish and deliver rain barrels, and municipal partners will be provided with an email address and telephone number that can be used to order the rain barrels for delivery to qualified residents. The District will provide the following templates:

- **Sample letter and rain barrel reservation form** – A letter and form can be adapted and mailed to residents; the form is designed to ensure that residents meet the qualifications and provides the information needed to place an order on the resident's behalf.
- **Sample brochure that can incorporate your logo** – Upon request, the District will provide municipalities with a supply of brochures imprinted with their logo.
- **Generic press release** – The language in this generic press release can be used in newsletters, on websites or submitted to local publications.

III. MARKETING AND PROMOTION

In addition to providing technical assistance to residents and municipalities on the proper use of rain barrels, a combination of tools will be provided by the District's Office of Public Affairs to promote and market rain barrels to the distribution network. The tools include the District website, community outreach, public service announcements, press releases, promotion on social media, and distribution of brochures.

Proper forms for applying for free rain barrels will be provided. In addition, the District can provide materials that utilize municipal logos for program purposes. The District will assign a District liaison to interested municipalities. The liaison can provide assistance and direction during program implementation.

Commissioners will also play a role in the marketing and promotion of the Rain Barrel Program. Rain barrels will be allocated for interested Commissioners to use and distribute at community events that are within the Municipal Distribution Network. The Commissioners may use and distribute the allocated rain barrels as a means of educating and informing the public about the importance of green infrastructure, promoting the District's Rain Barrel Program, and instructing on proper installation. Upon request of each rain barrel for such events, Commissioners will provide the date, location, and purpose of the event for which the rain barrel is being used, acknowledging by signature that the use and distribution is in compliance with the District's

Ethics Ordinance policy on political activity. There will be a limit of one (1) rain barrel per event.

IV. PROGRAM PERFORMANCE

The District's Maintenance and Operations Department will continue to administer the Rain Barrel Program in cooperation with Engineering and Public Affairs. An assigned resident engineer will administer the rain barrel contract, coordinate deliveries, and document distribution for reporting purposes. The resident engineer will collect the addresses and number of rain barrels delivered and installed. The Office of Public Affairs will document marketing, community outreach and technical assistance and submit this information to the resident engineer for inclusion in an annual report.

V. LABEL

A label will be affixed to every rain barrel distributed (see Attachment A). The label summarizes the environmental benefits of using rain barrels and green infrastructure.

VI. FORMS

Draft forms pertaining to this program are attached and will be modified to include information pertaining to the specific participating municipality:

1. Municipal Ordering Instructions - Attachment B
2. Resident Application Form – Attachment C
3. Post-Installation Survey (for Municipalities Only) - Attachment D

Attachment A

SAVE WATER PREVENT FLOODING IMPROVE WATER QUALITY

55 GALLON
FOOT-PROOF
RECYCLED

Rain Barrel

Including:
MOSQUITO SCREEN
OVERFLOW DRAIN
SPIGOT

This rain barrel is part of the Metropolitan Water Reclamation District of Greater Chicago's green infrastructure program.
Green infrastructure helps prevent flooding and improve water quality by keeping
Plus: water out of the sewer system.



Use water from your rain barrel to wash your car, water your garden or lawn, or wash your pet. Do not drink water from a rain barrel. For installation instructions and more information, visit mwd.org. Find the MWRD on Facebook and Twitter and show off your rain barrel!

Attachment B



MWRD Rain Barrel Program Municipal Ordering Instructions

Municipalities in the District's service-delivery area may order free rain barrels for their residents.

To qualify for free rain barrels, residents must meet the following three requirements:

- 1) Their downspouts must be connected to the sewer system.
- 2) They must agree to disconnect each downspout from the sewer system.
- 3) They must agree to put rain barrels on the downspouts, where feasible.

If the resident meets the above criteria, and the municipality has signed an Intergovernmental Agreement with the MWRD, then the municipality may call 815-735-9583 or email sales@upcycle-products.com to order rain barrels. If ordering via email please write **MWRD Rain Barrel Program** in the subject line.

The following resident information will be required for delivery:

Name _____

Address _____

Phone number _____

Email address _____

Number of rain barrels _____

Color requested (indicate #) ___ Terra Cotta ___ Blue ___ Black ___ Gray

Desired delivery days/times _____

Verification by the municipality that (initial all that apply):

- The resident is connected to the sewer system. _____
- The resident agrees to disconnect his/her downspouts from the sewer system. _____
- The resident agrees to have a rain barrel installed on all downspouts, where feasible. _____

If residents do not qualify for the free rain barrels, they may purchase them via www.mwrdd.org for \$58 plus tax, which includes delivery. Bulk deliveries will continue to be made to organizations and agencies wishing to purchase rain barrels at cost from the District.

Need more information? Visit www.mwrdd.org or call (312) 751-6633.

Village/City of _____ Free Rain Barrel Program Resident Application Form

We are pleased to offer free rain barrels to our qualified residents. Please check off the boxes to indicate that you meet the following four requirements and complete the information needed for delivery. Once we receive this form, a site visit will be scheduled to confirm your downspouts are currently connected and your order will be processed.

To receive free rain barrels, I confirm that:

- My downspouts are currently connected to the sewer system.
- I agree to disconnect my downspouts from the sewer system.
- I agree to connect my rain barrels to the downspouts.
- I agree to properly maintain my rain barrels.

Resident's information:

Name: _____
(Please print)

Home address: _____

Phone number: _____

Email address: _____

Number of downspouts connected to the sewer system: _____

Number of rain barrels requested: _____

Rain Barrel Color (indicate #): ___ Terra Cotta ___ Blue ___ Black ___ Gray

Desired delivery days/times: _____

Signature: _____

Village/City of _____

Free Rain Barrel Program

Post-Installation Survey

Thank you for participating in the Rain Barrel Program. Please complete the following information and return this form to Allison Fore at the Metropolitan Water Reclamation District of Greater Chicago, 100 E. Erie Street, Chicago, IL 60611, or scan and email to allison.fore@mwr.org.

Resident's information:

Name _____
(Please print)

Home Address _____

Phone number _____

Email address _____

Has the rain barrel(s) been installed? *(Circle one)* Yes/No

Number of rain barrels installed _____

Date of site visit _____

Municipality Representative Signature

(Name and Title)

Notes:

Need more information? Visit www.mwr.org or call (312) 751-6633.

EXHIBIT 2

Installing Your Rain Barrel

Required tools: Hacksaw, tape measure, goggles, gloves, pen or pencil

Recommended materials: 7'-10' garden hose, concrete blocks and/or pressure treated wood

1. Place the Barrel

Rain barrels need to be located near a downspout and on level, pervious (water-absorbing - not paved) ground. Your rain barrel will overflow during heavy rain. Be sure you can direct overflow to pervious ground and away from your (and your neighbor's) home.

Placing your rain barrel on a stable platform will help increase water pressure and make it easier to use a watering can or bucket. Concrete blocks or pressure-treated wood work well for platforms. A full rain barrel weighs approximately 500 pounds, so make sure the platform is sturdy!

If you have a favorite watering can, adjust your platform to make sure it will fit comfortably under the spigot.

2. Measure and Cut

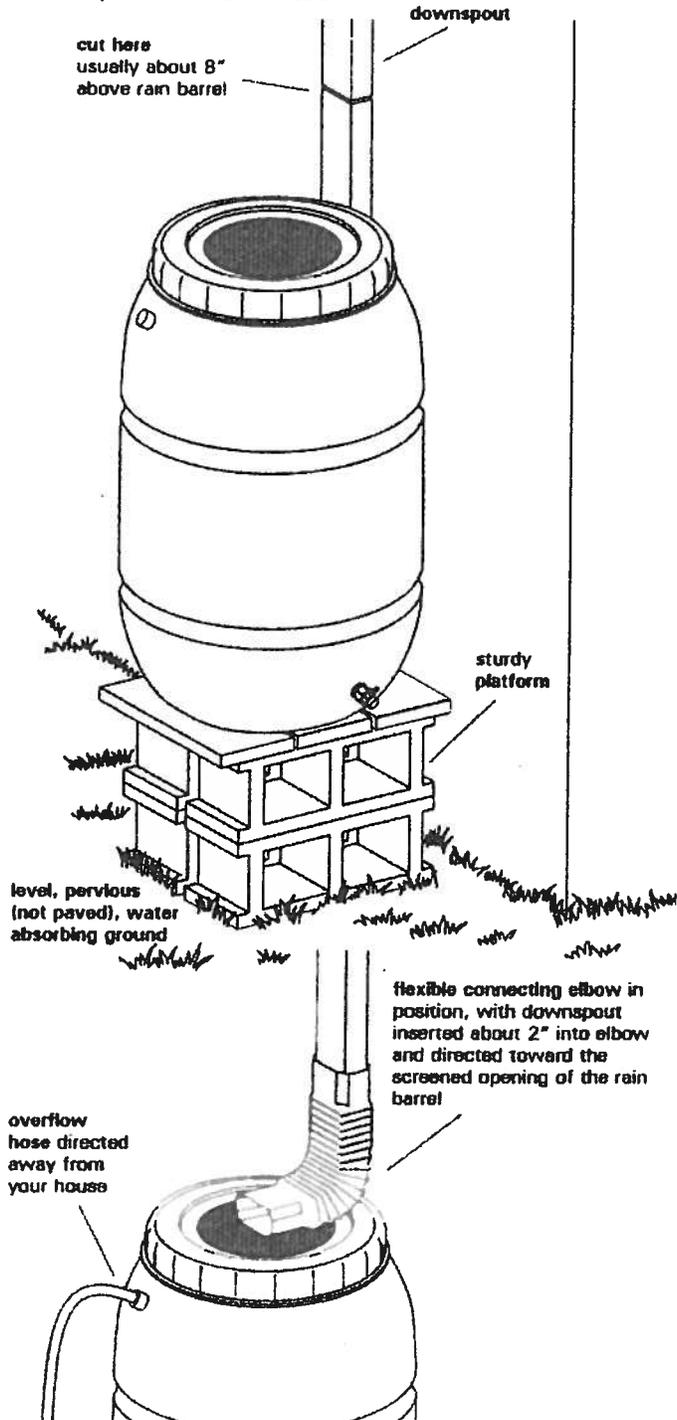
Once your rain barrel is in place, position the flexible elbow (included with your rain barrel) on the barrel and next to the downspout to determine where to cut. The elbow should be aimed at the screened opening on the top of the rain barrel, and the downspout must be inserted about 2" into the elbow. For most installations, it works well to cut the downspout about 8" above the top of the barrel. Keep in mind that the downspout will need to be inserted a couple inches into the connecting elbow. Mark the downspout with a pen or pencil where you will be cutting it.

Once you are sure where to cut, put on your safety goggles and gloves and cut the downspout with a hacksaw.

3. Connect

Connect the flexible elbow to the cut downspout by inserting the downspout into the elbow and positioning it so water will flow into your rain barrel. Connect a garden hose to the overflow fitting and direct it away from your house. Depending on the location of your rain barrel and your yard, this hose may need to be at least 7'-10' long.

Cap off the old downspout location on the ground to prevent it from becoming an animal's nest or clogged with debris.



Metropolitan Water Reclamation District of Greater Chicago

mwrdd.org

Disclaimer: With proper installation, maintenance and use, your rain barrel should function properly. The Metropolitan Water Reclamation District of Greater Chicago assumes no liability for the installation, maintenance or use of your rain barrel. We are not responsible for any rain barrel malfunction, property damage or injury associated with your rain barrel malfunction, property damage or injury associated with your rain barrel, its accessories or contents.

Maintaining and Using Your Rain Barrel

You can use rain barrel water to wash your car, water your lawn, or clean work boots and tools. Rain barrel water is naturally free of chlorine, lime, and calcium, and some gardeners swear their plants prefer it.

Rain barrel water is runoff from your roof, so do not drink it or use it for bathing! Disconnect your rain barrel if you need to use a moss killer on your roof. Wait for a few rainy days before reconnecting your rain barrel to allow the moss killer to rinse away. Do not use rain barrel water on plants if your home has a copper roof or gutters.

Oh No, Overflow!

Don't worry, your rain barrel is meant to overflow once it is full. Overflow water will spill from the opening on the top and the overflow fitting. Connect a hose to the overflow fitting to direct the water away from your house. You can also connect a second rain barrel to the first one using the included connecting hose and double the amount of water captured before it overflows.

Check on your rain barrel when it is raining to make sure the overflow is not causing flooding or flowing into your neighbor's property. If your rain barrel is properly installed on a pervious surface, overflow water should be absorbed into the ground. If you see water pooling on your property, consider installing a rain garden, which is a type of landscaping designed to absorb water.

Regular Maintenance

Regularly check your gutters, downspouts, rain barrel water intake screen, rain barrel mosquito screen and rain barrel spigot for leaks, obstructions or debris. Also, confirm that the lid is secure so children and animals cannot fall into the rain barrel.

Winterizing

Drain your rain barrel before temperatures drop below freezing and keep the spigot open in the winter so water does not accumulate and freeze.

You can also turn it upside down or bring it inside to ensure no water accumulates in the barrel.

Preventing Mosquitoes

Your rain barrel comes with a mosquito-proof screen under the lid. When the mosquito netting is intact, and there are no leaks where mosquitoes can enter the barrel, your rain barrel should be mosquito-free.

Remove accumulated water from the top of the barrel every 3-4 days during the rainy season. Mosquitoes need at least 4 days of standing water to develop larvae.

If you believe mosquitoes may be breeding in your rain barrel, empty it completely and let it dry out to kill all mosquitoes.

If you want to customize the appearance of your rain barrel, you can

Paint Your Rain Barrel

Follow these steps to paint your rain barrel:

1. Wash it thoroughly with soapy water to remove any dust or dirt.
2. Once the barrel is dry, apply a plastic primer designed to adhere to polyethylene plastic. Follow the instructions for the primer, including safety precautions.

Note: Don't skip this step. Primer is important! Paint will not stick to a rain barrel without primer, and house paint primers will not adhere well to rain barrel plastic.

3. Gently buff the primer surface with fine sandpaper to remove any glossy areas.
4. Paint the barrel with artist's acrylic paint. Acrylic paint is durable and won't chip or crack as easily as other paints.
5. Allow several days for the paint to dry completely and apply a clear spray sealant to protect your artwork. Follow the instructions for the spray sealant, including safety precautions. This will protect your work of art from the elements.

**GROUP
EXHIBIT 3**

SAMPLE FORM 1



MWRD Rain Barrel Program Municipal Ordering Instructions

Municipalities in the District's service-delivery area may order free rain barrels for their residents.

To qualify for free rain barrels, residents must meet the following three requirements:

- 1) Their downspouts must be connected to the sewer system.
- 2) They must agree to disconnect each downspout from the sewer system.
- 3) They must agree to put rain barrels on the downspouts, where feasible.

If the resident meets the above criteria, and the municipality has signed an Intergovernmental Agreement with the MWRD, then the municipality may call 815-735-9583 or email sales@upcycle-products.com to order rain barrels. If ordering via email please write **MWRD Rain Barrel Program** in the subject line.

The following resident information will be required for delivery:

Name _____

Address _____

Phone number _____

Email address _____

Number of rain barrels _____

Color requested (indicate #) ___ Terra Cotta ___ Blue ___ Black ___ Gray

Desired delivery days/times _____

Verification by the municipality that (initial all that apply):

- The resident is connected to the sewer system. _____
- The resident agrees to disconnect his/her downspouts from the sewer system. _____
- The resident agrees to have a rain barrel installed on all downspouts, where feasible. _____

If residents do not qualify for the free rain barrels, they may purchase them via www.mwrdd.org for \$58 plus tax, which includes delivery. Bulk deliveries will continue to be made to organizations and agencies wishing to purchase rain barrels at cost from the District.

Need more information? Visit www.mwrdd.org or call (312) 751-6633.

SAMPLE FORM 2

Village/City of _____
Free Rain Barrel Program
Resident Application Form

We are pleased to offer free rain barrels to our qualified residents. Please check off the boxes to indicate that you meet the following four requirements and complete the information needed for delivery. Once we receive this form, a site visit will be scheduled to confirm your downspouts are currently connected and your order will be processed.

To receive free rain barrels, I confirm that:

- My downspouts are currently connected to the sewer system.
- I agree to disconnect my downspouts from the sewer system.
- I agree to connect my rain barrels to the downspouts.
- I agree to properly maintain my rain barrels.

Resident's information:

Name: _____
(Please print)

Home address: _____

Phone number: _____

Email address: _____

Number of downspouts connected to the sewer system: _____

Number of rain barrels requested: _____

Rain Barrel Color (indicate #): ___ Terra Cotta ___ Blue ___ Black ___ Gray

Desired delivery days/times: _____

Signature: _____

SAMPLE FORM 3

Village/City of _____

Free Rain Barrel Program

Post-Installation Survey

Thank you for participating in the Rain Barrel Program. Please complete the following information and return this form to Allison Fore at the Metropolitan Water Reclamation District of Greater Chicago, 100 E. Erie Street, Chicago, IL 60611, or scan and email to allison.fore@mwrdd.org.

Resident's information:

Name _____
(Please print)

Home Address _____

Phone number _____

Email address _____

Has the rain barrel(s) been installed? (Circle one) Yes/No

Number of rain barrels installed _____

Date of site visit _____

Municipality Representative Signature

(Name and Title)

Notes:

Need more information? Visit www.mwrdd.org or call (312) 751-6633.

H-1
Mayor
Robert J. Lovero



City Clerk
Thomas J. Pavlik

A CENTURY OF PROGRESS WITH PRIDE

6700 W 26th Street • Berwyn, IL 60402 • Ph: (708) 788-2660 • Fax: (708) 788-2675 • Berwyn-IL.gov

Zoning Board of Appeals

Dominick Castaldo
Joel Chrastka
Douglas Walega
Richard F. Bruen, Jr.
Lance C. Malina
Don Miller
Alicia M. Ruiz

October 23, 2014

Re: Request for Conditional Use – Rooftop Antenna Installation – 3201 S. Harlem Avenue

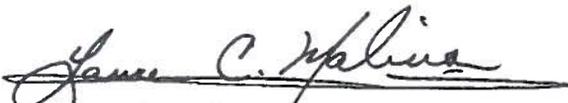
Mayor Lovero and Members of the City Council:

Attached for your consideration are Findings of Fact from the Zoning Board of Appeals relative to a request for a Conditional Use filed by Petitioner T-Mobile, as well as an Ordinance approving the requested Conditional Use for property located at 3201 S. Harlem. The Property is located in the C-4 Restricted Commercial Zoning District, where an antenna installation requires a conditional use in order to locate at the Property, pursuant to Section 1261.02 of the Zoning Code of the City of Berwyn ("Zoning Code").

Attached to the Findings of Fact are Exhibits from the Public Hearing.

The recommendation of the ZBA in this matter was to APPROVE the request for a Conditional Use on a vote of 5-0.

Respectfully,


Lance C. Malina
Executive Secretary,
Berwyn Zoning Board of Appeals

CITY OF BERWYN

ORDINANCE NO. _____

**AN ORDINANCE APPROVING A CONDITIONAL USE FOR AN ANTENNA
INSTALLATION ON A ROOFTOP IN THE C-4 RESTRICTED COMMERCIAL ZONING
DISTRICT AT 3201 S. HARLEM AVENUE, BERWYN, ILLINOIS.**

WHEREAS, a request seeking a conditional use to locate an antenna installation on a rooftop of a multi-story residential condominium building located at 3102 S Harlem Avenue, Berwyn, Illinois, (the "Subject Property"), in the C-4 Restricted Commercial Zoning District, was filed by T-Mobile (the "Applicant") with the City of Berwyn; and

WHEREAS, an antenna installation requires a conditional use in the C-4 Restricted Commercial Zoning District pursuant to the Zoning Code of the City of Berwyn ("Zoning Code"); and

WHEREAS, the Subject Property is legally described in Exhibit A attached hereto and made a part hereof; and

WHEREAS, the application has been referred to the Zoning Board of Appeals of the City ("Board of Appeals") and has been processed in accordance with the Zoning Code, as amended; and

WHEREAS, on October 21, 2014, the Board of Appeals held a public hearing on the Application pursuant to notice thereof given in the manner required by law, and, after considering all of the testimony and evidence presented at the public hearing, the Board of Appeals recommended approval of the Application by a vote of 5-0, all as set forth in the Findings and Recommendation of the Board of Appeals in this matter ("Findings and Recommendation"), a copy of which is attached hereto as Exhibit B; and

WHEREAS, the City Council of the City have duly considered the Findings and Recommendation of the Board of Appeals, and all of the materials, facts and circumstances affecting the Application, and, in accordance with the Findings and Recommendation of the Board of Appeals, find that the Application satisfies the standards set forth in Section 1268.05 of the Zoning Code relating to conditional uses.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Berwyn, Cook County and State of Illinois, as follows:

Section 1: Incorporation. The foregoing recitals are incorporated into this Section 1 by reference as findings of the City Council.

Section 2: Approval of Conditional Use for a Wireless Antenna Installation. The City Council, acting pursuant to the authority vested in it by the laws of the State of

Illinois and the Zoning Code, hereby approves a conditional use permit for locating an antenna installation on a rooftop chimney of a multi-family residential condominium building in the C-4 Restricted Commercial Zoning District on the Subject Property located at 3102 S. Harlem Avenue, Berwyn, Illinois, as legally described in **Exhibit A**.

Section 3: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance, or regulation of the City shall be grounds for the immediate rescission by the City Council of the approvals made in this Ordinance.

Section 4: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 5: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this ____ day of _____ 2014.

AYES:

NAYS:

ABSENT:

APPROVED this ____ day of _____ 2014.

Robert J. Lovero, Mayor

ATTEST:

Thomas J. Pavlik, City Clerk

Published by me in pamphlet form this ____ day of _____, 2014.

Thomas J. Pavlik, City Clerk

EXHIBIT A

LOTS 63 AND 64 IN BLOCK 44 IN ANDREWS AND PIPERS THIRD ADDITION TO BERWYN, BEING A SUBDIVISION IN SECTION 31, TOWNSHIP 39 NORTH, RANGE 12, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 16-31-108-001-0000

COMMONLY KNOWN AS: 3201 S. HARLEM AVENUE, BERWYN, ILLINOIS

EXHIBIT B

**FINDINGS OF FACT
(ATTACHED)**

**FINDINGS OF FACT AND RECOMMENDATION OF THE
CITY OF BERWYN ZONING BOARD OF APPEALS TO
THE MAYOR AND CITY COUNCIL**

October 21, 2014

APPLICATION: For a Conditional Use to Locate a Commercial Antenna Installation on a Rooftop in a C-4 Restricted Commercial Zoning District at 3201 S. Harlem, Berwyn, Illinois.

PETITIONER: T-Mobile

PROPERTY: 3201 S. Harlem Avenue, Berwyn, Illinois (the "Property")

SUMMARY OF REQUEST AND RECOMMENDATION: The City of Berwyn has received a request from Petitioner T-Mobile ("Petitioner") for a conditional use to locate a commercial antenna installation on the rooftop of a multi-family building within the C-4 Restricted Commercial Zoning District at 3201 S. Harlem Avenue. Antenna installations require a conditional use in order to locate at the Property, pursuant to Section 1261.02 of the Zoning Code of the City of Berwyn ("Zoning Code").

Following a public hearing held on October 21, 2014, the Zoning Board of Appeals of the City of Berwyn ("ZBA") recommended approval of the requested conditional use on a vote of 5-0.

BACKGROUND: On the Property is an existing multi-story residential condominium building. Petitioner proposes to mount antennas on the existing chimney of the building.

Staff determined that a conditional use was required pursuant to the use provisions of the Zoning Code. Petitioner then filed an application requesting that the ZBA grant a conditional use to allow the proposed use at the Property.

PUBLIC HEARING: At the public hearing on Petitioner's conditional use request held on October 21, 2014, Mike Howley, a representative of Petitioner, was sworn and gave testimony. Mr. Howley described the need for additional antennas in the area. T-Mobile's radio frequency engineer has identified a need for additional wireless coverage in the immediate area of the Property. There have been customer complaints of dropped calls and substandard service in the area. T-Mobile is attempting to avoid a new antenna tower, by using smaller installations on existing structures to address the coverage issues.

Mr. Howley explained that the Property was identified as a potential location for an antenna installation to address the coverage problems. T-Mobile engineers reviewed the location and found it would serve the company's needs. The Proksa Park Condominium Association was then approached.

Part of the need for additional wireless coverage in the area arises from nearby office areas and the loss of land line phones.

Coverage maps with and without the proposed antenna installation were introduced into evidence, as was an exhibit that showed aesthetic views of the building with and without the installation, and a diagram schematic showing a single electrical line running from the installation.

It is expected that the installation will produce some localized hum, but the impact of any noise will be muffled due to the height of the installation. Other sites were considered, but this site was the best fit.

The antenna installation will not increase the height of the existing chimney, and will be painted to match the color of the chimney.

There being no further questions or members of the public wishing to speak on the application, the Public Hearing was closed.

Exhibits marked during the course of the Public Hearing included: Exhibit 1, the published legal notice regarding the public hearing, and accompanying Certification of Publication. Exhibit 2 consisted of the full application for the relief sought by Petitioner. Exhibit 3 consisted of two (2) maps showing T-Mobile coverage in the area with and without the proposed antenna installation. Exhibit 4 consisted of a series of photos of the building on the Property, including depictions of the chimney with and without the proposed antenna installation. Exhibit 5 consisted of site plans and Exhibit 6 was the area investigator report submitted by appointed area investigator Doug Walega.

The Area Investigator appointed in this matter was ZBA member Douglas Walega. Member Walega discussed his investigation, and submitted a detailed report which, as noted, is attached as Exhibit 6. He distributed 20 notices in the area and met with representatives of Petitioner.

The other members of the ZBA each then in turn expressed their views on the proposed conditional use.

Member Walega made a motion to recommend to the City Council that it approve the request of Petitioner for a conditional use to install an antenna structure on the rooftop chimney of the residential condominium building located at 3201 S. Harlem Avenue. The motion was seconded by Member Bruen. The vote on the motion was five (5) in favor and zero (0) against.

FINDINGS: The ZBA makes the following Findings as to the proposed Conditional Use:

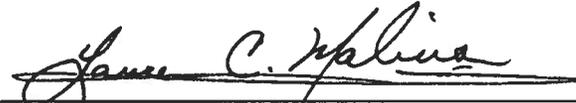
- (A) The proposed use and development at the particular location requested is necessary or desirable, provides a service or a facility which is in the interest of

public convenience and will contribute to the general welfare of the neighborhood or community. The ZBA felt that Petitioner's proposed use would provide a valuable community benefit in the form of increased wireless network coverage. The testimony of Petitioner's representative established the need for the use and the benefits to be provided to the community.

- (B) The proposed use and development will, under the circumstances of the particular case, not be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity, or injurious to property values or improvements in the vicinity. The members of the ZBA felt the proposed use would benefit the general community by providing a needed service, would comply with FCC and State and local regulations, and would have no negative impact on the area.
- (C) The proposed use and development will be in harmony with the general and specific purposes for which the Zoning Code was enacted, and for which the regulations of the district in question were established, and with the general purpose and intent of the Official Comprehensive Plan. The members of the ZBA felt that the proposed use would provide a benefit to nearby office uses, as well as residential areas on the Property and in the vicinity of the Property, and was otherwise consistent with the goals and purposes of the Zoning Code.
- (D) The proposed use and development will be constructed, arranged and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property. The proposed use will complement the existing and planned commercial and residential uses in the immediate vicinity by providing increased wireless network coverage, and will not interfere with the use and development of nearby properties. The installation will not be visible at street level, will not be on the side of the chimney facing nearby residential uses, and will be painted to match the chimney.
- (E) The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries and schools, or the applicant will provide adequately for the services. The public facilities and services necessary to serve the proposed use are already in place.
- (F) The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets. The proposed use will have no impact on traffic.
- (G) The proposed use and development will be served by parking areas that are of adequate size, properly located and suitably screened from adjoining residential uses. The proposed use will not require any parking.
- (H) The proposed use and development will not result in the destruction, loss or damage of natural, scenic or historic features of significant importance. The proposed antenna installation will be on an existing rooftop location, and will be painted to match the chimney color.

- (l) The proposed use and development will comply with the regulations and conditions specified in the Zoning Code for the use.

RECOMMENDATIONS: Based upon the foregoing Findings, the ZBA, by a vote of 5-0, recommends to the Mayor and City Council that the conditional use requested by Petitioner T-Mobile for locating an antenna installation on the rooftop of an existing building at 3102 S. Harlem Avenue, Berwyn, Illinois, in the C-4 Restricted Commercial Zoning District, be approved.

Signed: 
Lance C. Malina, Executive Secretary
Zoning Board of Appeals
City of Berwyn

I-1

CITY OF BERWYN

CITY COUNCIL MEETING

14-Oct-14

Deferred Communication

Agenda Item # 26 is a Deferred Communication from C C Meeting dated 10/28/14

FROM Alderman Paul

Re: Handicap Sign - #901 -3118 Maple

K-5

Mayor
Robert J. Lovero



DATE 26 OCT 14 2014
DISPOSITION 3rd Ward Alderman
Margaret Paul
Deferred

MEMORANDUM

October 6, 2014

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #901
3118 S. Maple Ave, Berwyn, IL 60402

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **DENIAL** of a handicap parking space.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
3118 S. Maple Ave.	Annette Rodriguez	901

Thank you very much,

Margaret Paul
3rd Ward Alderman



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 8/12/2014
Officer: M. Raimondi #192

Applicant Name: Annette Rodriguez

Address: 3118 S. Maple Ave, Berwyn IL 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Off Street:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

On Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Meets Police Dept Requirements

Space	Yes	No
Zone	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 14-07944

3rd

 Ward Alderman: Margaret Paul

Staff Recommendation	
Approved	Denied <input checked="" type="checkbox"/>

Handicapped Space/Zone Police Department Site Inspection

Application # 901

Police Department Designee C.S.O. Margo J. Raimondi

Comments: Garage and carport on premises. Yellow curb in front of ppty - All single family dwellings on block, therefore parking is not very limited -

Meets Police Department Criteria:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input type="checkbox"/>

Date: 8/12/2014

Police Report # 14-07944

Handicapped Space/Zone Public Works Site Inspection

Application # 901

Public Works Director or Designee Dan Schiller

Comments: There is a 2 car garage and a carport on the property. There is also no parking in front of part of the house due to the fire hydrant.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: 9/5/2014

Police Report # 14-07944

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 901

Traffic Engineer or Designee Nicole Campbell

Comments: garage, carport, yellow curb.

Meets Traffic Criteria for:

Parking Space	Yes	<input type="text" value="0"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="text" value="0"/>	No	<input checked="" type="checkbox"/>

Date: 9/5/2014

Police Report # 14-07944

Rec'd by City Clerk: 9/8/2014
 To Alderman: 9/8/2014
 To Council: 10/14/2014
 Determination:
 Notice to Applicant:

Incident#: 14-07944

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

STATION COMPLAINT UCR/Offense Code		DESCRIPTION		INCIDENT #
9041 (Applicant File)		Applicant File		14-07944
REPORT TYPE	RELATED CAD #	DOT #		HOW RECEIVED
Incident Report	C14-045649			
WHEN REPORTED	LOCATION OF OFFENSE (HOUSE NO., STREET NAME)			
08/13/2014 10:41	3118 S MAPLE AV Berwyn, IL 60402			
TIME OF OCCURRENCE	STATUS CODE		STATUS DATE	
08/13/2014 10:41				

INVOLVED ENTITIES

NAME		DOB	AGE	ADDRESS		
RODRIGUEZ, ANNETTE M			54	3118 S MAPLE AV Berwyn, IL 60402		
SEX	RACE	HGT	WGT	HAIR	EYES	PHONE
F	White, Caucasian	5' 4"	196	Brown	Brown	
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR			TYPE	RELATED EVENT #		
9041 (Applicant File) - 0 count(s)			Reporting Party			

INVOLVED VEHICLES

VEH/PLATE #	STATE	TYPE	INVOLVEMENT	VIN #
1896201	IL	Carryall/SUV		
YEAR	MAKE	MODEL	COLOR	COMMENTS
	Ford	Explorer	Tan	
OWNER				
RODRIGUEZ, ANNETTE M				

NARRATIVES

PRIMARY NARRATIVE

Annette Rodriguez, dob: _____ ho resides at 3118 S. Maple Ave, Berwyn IL 60402 is requesting handicapped parking signs to be placed in front of her residence.

Ms. Rodriguez suffers from _____ ne. She and her husband are the homeowners. There is a two car garage and a carport on the premises. Ms. Rodriguez related that her husband parks his work truck on the carport. There is a yellow curb in front of approximately half the property. Most of the dwellings on the block are single family homes, therefore parking is not very limited.

For the above stated reasons, this officer feels that this application should be denied at this time.

REPORTING OFFICER	STAR #	APPROVED BY	STAR #
RAIMONDI, MARGO J	192		

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

Annette Rodriguez 11-28-59
(Name of Handicapped Applicant)

3118 Maple Ave.
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Telephone / Cell Phone Number)

Is there a garage on the property? Yes/ No: Yes

Are you the homeowner? Yes ✓ No _____

Driveway _____ Carport ✓

ALL Applicants must submit the Physicians form (A).

***Renters must submit the Owner Consent form (B).**

Vehicle Information:

Ford Explorer
(Vehicle make and model)

TAN
(Color / Year)

1896201
(Illinois License Plate Number)

22355
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

JE 16654
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Return the completed form to the Parking Division at the Berwyn Police Department

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

[Handwritten text describing patient's handicap]

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

[Handwritten Signature]

(Physician's Signature/Stamp)

[Handwritten Date: 10-27-14]

(Date)

(Print Physician's Name)

[Handwritten Address and Telephone Number]

(Address and Telephone Number)



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2567
www.berwyn-il.gov

October 28, 2014

Thomas J. Pavlik
City Clerk
City of Berwyn
6700 W. 26th Street
Berwyn, Illinois 60402

Re: 14CV3639

Dear Mr. Pavlik:

Please put this item on the October 28, 2014 agenda authorizing the settlement of the above referenced matter for the total of \$15,000.00, based upon City Council authority granted in Executive Session.

Very truly yours,

A handwritten signature in cursive script that reads "Anthony T. Bertuca".

Anthony T. Bertuca
City Attorney

J-2

The City of Berwyn



Evan K. Summers
Assistant City Administrator

A Century of Progress with Pride

Date: October 24, 2014

To: Mayor Robert J. Lovero
Members of City Council

Re: **Holiday Decoration RFP – Bid Award**

At the October 14th City Council meeting, Council authorized the issuance of the annual Holiday Decoration RFP and bids are scheduled to be opened October 24th at 3:00pm. It is my intention to offer a germane communication at the City Council meeting with a recommendation to award the contract to the lowest qualified bidder.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "E. K. Summers", written in a cursive style.

Evan K. Summers
Assistant City Administrator

Germane to J-2

The City of Berwyn



Evan K. Summers
Assistant City Administrator

A Century of Progress with Pride

Date: October 28, 2014

To: Mayor Robert J. Lovero
Members of City Council

Re: **2014 Holiday Decoration RFP – Bid Award**

At the October 14th meeting, City Council authorized the issuance of the annual Holiday Decoration RFP and bids were opened on the October 24th. Two different contractors submitted bids and the lowest bid was Arte Verde Garden's bid in the amount of \$22,275. This bid is in line with estimates. Arte Verde was also the low bidder in 2012 and 2013; the company successfully executed the contract in both years. Finally, staff requests that Council authorize an additional 15% to the bid price as a contingency.

Recommendation:

Staff recommends authorizing staff to execute a contract with Arte Verde Gardens to provide holiday decorations to the City of Berwyn in an amount not to exceed \$25,616.25.

Respectfully submitted,

Evan K. Summers
Assistant City Administrator



J-3

BERWYN FIRE DEPARTMENT

6700 W. 26th Street • Berwyn, IL 60402-0701

708.788.2660 ext 3281

FAX 708.788.3039 • Emergency 9-1-1



Mayor Robert J. Lovero

Denis O'Halloran

Fire Chief

do'halloran@ci.berwyn.il.us

Sam Molinaro

Assistant Fire Chief

smolinaro@ci.berwyn.il.us

October 28, 2014

To: Honorable Mayor Robert J. Lovero & Members of City Council

From: Fire Chief Denis O'Halloran

Re: Introduction and swearing in of Probationary Firefighter/Paramedic

Honorable Mayor Lovero,

I am presenting Probationary Firefighter/Paramedic Kevin Conlon for introduction and swearing in.

Sincerely,

Denis O'Halloran (SFM)

Denis O'Halloran

Fire Chief

Germane to J3



City of Berwyn Police and Fire Commission

Carl Reina, Chairman
Rick Toman, Commissioner
Gilbert Pena, Commissioner
Tony J. Laureto, Secretary

6401 WEST 31ST STREET
BERWYN, IL. 60402
www.berwyn-il.gov



City of Berwyn
the city of homes

Mayor Robert J. Lovero
Alderman Ralph Avila Chairman of Police and Fire Committee
Fire Chief Denis O'Halloran
City Clerk Tom Pavlik
City Treasurer Joseph Kroc
Members of the City Council

Date: 10/27/14
RE: Probationary Firefighter Appointment

Kevin Conlon has passed all of the requirements of employment for the City of Berwyn Fire Department.
As approved by the Mayor and the City Council at the request of Fire Chief Denis O'Halloran, the members of the Police and Fire Commission therefore recommend the appointment of Kevin Conlon to the Berwyn Fire Department.
The introduction and swearing in at the 10/28/14 Berwyn Council meeting and the effective start date of 10/31/14.

Board of Police and Fire Commissioners

Carl Reina, Chairman

Richard Toman

Gilbert Pena

Tony J. Laureto
Secretary BPFCA
ALaureto@ci.berwyn.il.us
tony@laureto.com
708-935-3225

J-4

The City of Berwyn



Nicole L. Campbell
Traffic Engineer

A Century of Progress with Pride

October 28, 2014

To: Mayor Robert J. Lovero & City Council Members

From: Nicole Campbell, City Traffic Engineer

Re: Illinois Green Infrastructure Grants (IGIG) Award

On Saturday, October 18th, Governor Quinn announced that the City of Berwyn is the recipient of three Illinois Green Infrastructure Grants (IGIG) totaling \$2.2 million. The Illinois Green Infrastructure Grants (IGIG) program is administered by the Illinois Environmental Protection Agency (IEPA) and made available to local units of government to implement green infrastructure best management practices (BMPs) to control stormwater and water quality in Illinois.

Summary of the three grant awards are as follows:

The Green Alleys Program will reconstruct eight concrete alleys totaling 8,480 square yards into new green alleys with pervious concrete to allow stormwater to infiltrate into the alley and be stored underneath. This will allow the water to be slowly discharged into the storm sewer or percolate naturally into the soil. The state investment totals \$1,445,765 and the total project cost is \$1.7 million.

The Berwyn Depot District Streetscape Project will include a number of green stormwater management practices to reduce flooding and preserve the environment. Asphalt parking spaces will be replaced with porous pavement to provide temporary storage of stormwater runoff; tree boxes will be installed within existing sidewalks to support trees and their root systems; bioswales will be built to convey and cleanse stormwater; and native vegetation will be planted to help keep soil and associated pollutants in place and not in the river. The state investment is for \$750,000, and the total project cost is \$1.26 million.

The Residential Downspout Disconnection Program will service 500 homes and decrease the volume of water entering the sewers during storms. Many of the downspouts are directly connected to the city's sewer system and disconnecting them will reduce the volume of the stormwater entering the combined sewer system by 50 percent. The state investment totals \$42,000 and the total project cost is \$56,000.

Please consider this communication as informational.

Sincerely,

Nicole Campbell, Traffic Engineer

5-5

The City of Berwyn



Nicole L. Campbell
Traffic Engineer

A Century of Progress with Pride

October 28, 2014

To: Mayor Robert J. Lovero & City Council Members

From: Nicole Campbell, City Traffic Engineer

Re: Adoption of the Capital Improvement Plan

The City was presented with the opportunity to improve upon a draft Capital Improvement Plan (CIP) through the support of the Chicago Metropolitan Agency for Planning's (CMAP) Local Technical Assistance (LTA) program. The LTA program provides assistance to communities in the form of staff time and experience.

The 2015-2019 CIP was developed over a six-month period, beginning in April 2014 and concluding in October. The project was guided by a steering committee made up of representatives of the major City departments that implement CIP projects, as well as the Finance Department, the Mayor's Office, and the Berwyn Development Corporation (BDC), and facilitated by the Chicago Metropolitan Agency for Planning (CMAP).

This 2015-2019 CIP has been prepared to assist the City in identifying and accounting for major capital projects and purchases for the next five years. This plan focuses on the City's capital assets, including facilities, equipment, and infrastructure. Proactive, strategic investments in the City's assets are necessary to support health, safety, economic performance, and general quality of the community.

The CIP can be found on the City's website at <http://www.berwyn-il.gov/Portals/0/PDFs/201519CIPDraft.pdf>

Recommendations

Staff recommends that the 2015-2019 Capital Improvement Plan, with attached Resolution, is approved as presented.

Sincerely,

A handwritten signature in black ink that reads "Nicole Campbell". The signature is written in a cursive, flowing style.

Nicole Campbell, Traffic Engineer

RESOLUTION NO.: _____

**A RESOLUTION ADOPTING A FIVE YEAR CAPITAL IMPROVEMENT PLAN FOR
THE CITY OF BERWYN**

WHEREAS, it is important for the City to develop a short range plan showing its capital outlay needs and setting forth a plan for financing those needs; and

WHEREAS, the development of such a plan ensures that the City's short range capital needs are being addressed in a responsible manner, prioritizes projects based on need and urgency, and identifies the resources to finance those needs; and

WHEREAS, the plan creation was supported through the Chicago Metropolitan Agency for Planning's (CMAP) Local Technical Assistance (LTA) program; and

WHEREAS, City and CMAP staff have developed a Capital Improvement Plan (CIP) for five year period beginning in 2015 and ending in 2019.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Berwyn, Cook County, Illinois, adopt the 2015-2019 Capital Improvement Plan:

BE IT FURTHER RESOLVED that the CIP is intended to be a planning document only, and its adoption does not authorize any project, nor does it appropriate any funds.

Adopted by the Mayor and City Council of the City of Berwyn, Cook County, Illinois this _____ day of _____ 2014

Robert J. Lovero
MAYOR

ATTEST:

Thomas J. Pavlik
CITY CLERK

J-6
Robert J. Lovero
Mayor



Charles D. Lazzara
Building Director

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-1427
www.berwyn-il.gov

October 24, 2014

To: Mayor Robert J. Lovero
Members of City Council

From: Charles Lazzara, Building Director

Subject: **1458 Scaffolding Ordinance**

Attached is an ordinance adopting Chapter 1458 of the codified ordinances of the City of Berwyn to regulate the use of scaffolding.

Recommendation:

Staff recommends that City Council approve the attached ordinance.

Sincerely,


Charles Lazzara
Building Director

CL

**THE CITY OF BERWYN
THE CITY OF BERWYN, ILLINOIS**

**ORDINANCE
NUMBER**

**AN ORDINANCE ADOPTING CHAPTER 1458 OF THE CODIFIED ORDINANCES OF THE CITY OF BERWYN TO REGULATE
THE USE OF SCAFFOLDING**

ROBERT J. LOVERO, Mayor

THOMAS J. PAVLIK, City Clerk

NONA N. CHAPMAN

JEFFREY G. BOYAJIAN

MARGARET PAUL

ROBERT FEJT

CESAR A. SANTOY

THEODORE J. POLASHEK

RAFAEL AVILA

NORA LAURETO

Aldermen

**Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn, Illinois on October
_____, 2014**

AN ORDINANCE ADOPTING CHAPTER 1458 OF THE CODIFIED ORDINANCES OF THE CITY OF BERWYN TO REGULATE THE USE OF SCAFFOLDING

WHEREAS, the City of Berwyn, Cook County, Illinois (the "City") is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the "Home Rule Powers"); and

WHEREAS, the Mayor and the City Council of the City of Berwyn (the "Corporate Authorities") have adopted a Building and Housing Code, which has been amended from time to time; and

WHEREAS, the Corporate Authorities recognize that the use of scaffolding is common in the construction, preservation and alteration of buildings within the City; and

WHEREAS, the Corporate Authorities have determined that it is in the best interests of the residents of the City to amend the Codified Ordinances as set forth below.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, by and through its Home Rule Powers, as follows:

Section 1: That the above recitals and legislative findings are incorporated herein and made a part hereof, as if fully set forth in their entirety.

Section 2: Chapter 1458 of the Codified Ordinances of the City of Berwyn, Cook County, Illinois is hereby adopted as follows:

Chapter 1458: Scaffolding

1458.01 Definitions.

The words and terms used in this Chapter shall have the meanings ascribed to them in this Section, unless the context clearly indicates a different meaning. The use of any term in the present tense shall include the future and past tense of the term, when applicable, and all terms used in the singular shall include the plural and all words used in the masculine gender shall extend to and apply to the feminine gender, when applicable.

OPERATOR. The person erecting, maintaining or using Scaffolding.

OWNER. The owner, manager, agent or other person in charge, possession or control of a building located within the City. Where an Owner is in charge, possession or control of only a portion of a building, the requirements of this Chapter which apply to Owners shall apply only to that portion.

SCAFFOLD or SCAFFOLDING. One or more temporary elevated or suspended work units and their supporting structure(s), used for supporting one or more workers or materials or both. Aerial buckets, one-person harnesses and ladders used singly (for example, without platforms or ladder jacks), shall not be considered to be Scaffolding for the purposes of this Chapter.

SCAFFOLDING WORK. Erecting, using or allowing the erection or use of Scaffolding on a building located within the corporate limits of the City.

1458.02 General Requirements.

- (A) Construction.** All Scaffolding shall be so constructed as to ensure the safety of persons working on, passing under and passing by the Scaffolding.
- (B) Material.** When the extent or location of the Scaffolding is such as to create an unusual fire hazard, the Building Director his designee may require the use of noncombustible material or of treated fire-resistive lumber.
- (C) Safeguards.** All Scaffolding shall be erected, constructed, maintained and disassembled in a manner that follows accepted engineering practice and manufacturer's specifications. The American National Standards Institute "ANSI" A10.8-2001 Safety Requirements for Scaffolding, as amended, and the American Society of Mechanical Engineers "ASME" A120 Safety Requirements for Powered Platforms for Building Maintenance, as amended, shall be considered as accepted engineering practice, as shall other national standards deemed applicable by the Building Director or his designee.
- (D) When Scaffolding is or is expected to be unoccupied for more than two hours, such Scaffolding shall be safely and securely attached to the building in accordance with federal regulations, ANSI standards and the manufacturer's specifications.**
- (E) When wind conditions actually do, are predicted or expected to or, based on other measurements, can reasonably be estimated to exceed a velocity of the Scaffold level identified in the manufacturer's specifications as posing a hazard, such Scaffolding shall be lowered to the ground and secured or, if required by the manufacturer's specifications, raised to the roof and secured.**

1458.03 Permit Required.

- (A) With respect to any building located within the corporate limits of the City, the building's Owner must obtain a Scaffolding permit before any Scaffolding Work may begin on the building. A separate Scaffolding permit shall be required for each building requiring Scaffolding Work. A Scaffolding permit shall be effective for six months from the date of issuance. The fee for a Scaffolding permit and any amendments thereto shall be \$25.00 for contractors and shall be free of charge for homeowners. A new permit, and accompanying application, shall be required upon the expiration of an existing permit.**
- (B) The application for a Scaffolding permit shall be made to the Building Department, which shall make forms available for this purpose. The applicant shall provide the Building Department with a complete schedule of**

prospective Scaffolding Work for that Owner's building for a six-month period. In the event that the Owner intends to undertake Scaffolding Work not stated on the application, the Owner shall obtain an amended Scaffolding permit before commencing the erection or use of any such Scaffolding.

- (C) The applicant shall provide such information on the application as the Building Director or his designee require by regulation, including the name of the Owner, the address of the building, the periods of time during which the Scaffolding Work will take place, the nature of the Scaffolding Work to be done, the type and size of the Scaffolding to be used, and a telephone number that will enable the City to contact the applicant at all times in case of an emergency. The application shall include a signed statement by the applicant attesting that the applicant is familiar with all laws, rules and standards applicable to the Scaffolding proposed in the application to be erected and used.
- (D) The Owner shall keep a copy of the Scaffold permit at the Scaffold site. The Owner shall produce the Scaffold permit for inspection upon the request of City personnel.
- (E) The Building Director and his designees are authorized to approve the erection of Scaffolding on an emergency basis without issuing a permit; provided, however, that a permit shall be applied for within two business days of the erection of any such Scaffolding.

1458.04 Scaffolding Permit—Training, Insurance and Bond Required.

- (A) Before commencing the erection, maintenance or use of any Scaffolding, an Operator must obtain proof, satisfactory to the Building Director or his designee, that the Operator has successfully completed a training course in Scaffolding safety, which course shall be approved by the Building Director or his designee. Each natural person who participates in any way in the erection, maintenance or use of such Scaffolding must obtain separate proof that he or she has successfully completed an approved training course.
- (B) Before commencing the erection of any Scaffolding, the Operator must obtain insurance against any liability, loss or claim caused by or arising from the erection, disassembly, maintenance or use of the Scaffolding. Such insurance shall be issued by an insurer authorized to do business in the State of Illinois, shall be in an amount of no less than \$1,000,000.00 per occurrence and shall name the City of Berwyn and its officials (whether appointed or elected), officers, employees and agents as additional insureds. The insurance shall be maintained in full force and effect at all times that the Scaffolding is present.
- (C) Before commencing the erection of any Scaffolding, the Operator must obtain a bond in an amount to be determined by the Building Director or his designee. The bond shall be executed by a surety company authorized to transact business in the State of Illinois as surety on the bond with the applicant as principal on the bond and the City as obligee. Such bond shall be conditioned on the applicant faithfully performing his duties and complying with this Code and all other applicable ordinances, codes, statutes, laws, orders, rules and regulations regarding Scaffolding. The bond shall indemnify and hold harmless the City from any and all liability that may result from the erection, disassembly, maintenance or use of the Scaffolding.
- (D) The Owner and the Operator shall keep copies of all required proof of training and proof of insurance at the Scaffold site and at the offices of the Owner and the Operator. The Owner and the Operator shall produce the required proof of training and proof of insurance for inspection upon the request of City personnel.
- (E) The Scaffolding permit for a building may be deemed invalid and revoked for any violation of this Section.

(F) The proof of training and insurance required by this Section shall be in addition to all other applicable code requirements.

1458.05 Rulemaking Authority.

The Building Director or his designee is authorized to promulgate rules to effectuate the purposes of this Chapter, including establishing rules applicable to one-person harnesses.

1458.06 Scaffolds and Ladders on Streets.

It shall be unlawful to erect, construct or place any Scaffold or ladder upon any public street, alley or public place located within the City, unless the Scaffold or ladder is securely, firmly and properly anchored, constructed and safeguarded so as to prevent harm or injury to any person or property.

It shall be unlawful to place or leave any tools or articles on any Scaffold, ladder or other place in such a manner that the same can fall into any street, sidewalk, alley or public place from a height of more than four feet.

1458.07 Penalty for Violation.

(A) Any person who participates in or allows the erection, operation or maintenance of Scaffolding in violation of this Chapter shall be subject to a fine of not more than \$750.00 for each offense. The liability of an Owner and Operator shall be joint and several. Each day that a violation continues shall constitute a separate and distinct offense.

(B) The Building Director and his designees are authorized to order the immediate stoppage of all work conducted on Scaffolding that is in violation of this Chapter.

Section 3. All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

Section 4. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Adopted by the Mayor and City Council of the City of Berwyn, Cook County, Illinois this _____ day of _____ 2014, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Chapman				
Boyajian				
Paul				
Fejt				
Santoy				
Polashek				
Avila				
Laureto				
(Mayor Lovero)				
TOTAL				

Approved by the Mayor of the City of Berwyn, Cook County, Illinois on this _____ day of _____ 2014.

Robert J. Lovero, MAYOR

ATTEST:

Thomas J. Pavlik, CITY CLERK



A Century of Progress with Pride

Date: October 28, 2014

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommendation to award the proposal for the replacement of the City Hall parking lots.

The Public Works Department released a Request for Proposal to reconstruct the City Hall parking lots on October 9, 2014. Proposals were opened on October 22, 2014. The city received two proposals to complete the project; one from Crowley-Sheppard Asphalt in the amount of \$200,056.00 and one from Sanchez Paving in the amount of \$145,506.00.

I am recommending that the project be awarded to the lowest bidder, Sanchez Paving in the amount of \$145,506.00.

Recommended Actions:

City Council awards the City Hall Parking Lot reconstruction to the lowest bidder, Sanchez Paving in the amount not to exceed \$145,506.00.

Respectfully,

A handwritten signature in blue ink, appearing to read "R. Schiller".

Robert Schiller
Director of Public Works

J-8

The City of Berwyn



Robert P. Schiller
Director of Public Works

A Century of Progress with Pride

October 28, 2014

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommendation to Approve the Purchase of a One Ton Dump Truck

The City of Berwyn Public Works Department budgeted to replace a 2002 Ford Explorer during this fiscal year. This vehicle was passed down from the Police Department several years ago with well over 140,000 miles and is in need of repair. I have evaluated our fleet needs and recommend that we modify our fleet by replacing this truck with a one ton daily service vehicle. I have located a new 2015 Ford F-350 equipped with a dump body at Rizza Ford. This vehicle is offered with State of Illinois Municipal pricing, therefore the price of this truck is reduced by over \$7,000. I am requesting authorization to proceed with the purchase of this 2015 Ford F-350 Dump Truck. This vehicle includes a full 3 year warranty, and its list cost is approximately \$42,600. With the municipal purchasing pricing and additional negotiated dealer discounts on this vehicle, the final cost is \$35,278.80.

Recommended Actions;

Staff recommends purchase of the 2015 Ford F-350 dump truck from Rizza Ford for a total cost of \$35,278.80. In addition, staff requests the Finance Director to declare the 2002 Ford Explorer surplus and approve disposing of this vehicle through auction or trade.

Respectfully,

Robert Schiller
Director of Public Works

3-9



2701 S. Harlem Avenue
Berwyn, IL 60402-2140
(708) 795-8000
Fax (708) 795-8101
www.berwynlibrary.org

Honorable Mayor Robert J. Lovero
Members of the City Council
City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

October 28, 2014

Dear Mayor Lovero and Members of City Council:

The Library Department is requesting authorization to advertise and replace library staff to fill a vacancy due to a promotion.

Library Page (15 hours), \$8.00 - \$8.25

This position was held by Sharde Liggins. It is a minimum wage shelving position that is most often held by a student.

Funding for this position is budgeted in FY2014. The Library Board of Trustees reviewed and approved the replacements at the October 20, 2014 meeting. Your consideration and concurrence of this request is appreciated.

Respectfully submitted,

A handwritten signature in black ink that reads "Kathy Sexton".

Kathy Sexton
Interim Library Director

J-10



2701 S. Harlem Avenue
Berwyn, IL 60402-2140
(708) 795-8000
Fax (708) 795-8101
www.berwynlibrary.org

Honorable Mayor Robert J. Lovero
Members of the City Council
City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

October 28, 2014

Re: Snow Removal and De-icing Services

Dear Mayor Lovero and Members of City Council:

The Library obtained four quotes for snow removal and de-icing services. Of the four, I believe that Chicago Service Group will be the most cost effective. This choice was approved by the Library Board of Trustees at the October 20, 2014 meeting.

We did not go out for sealed bid because the expectation was that the quotes would come in under \$10,000. I would like to waive the sealed bid and award the contract to Chicago Service Group.

Respectfully submitted,

A handwritten signature in cursive script that reads "Kathleen E. Sexton".

Kathy Sexton
Interim Library Director

Memo

To: Mayor Lovero and the City Council

From: Kathy Sexton, Interim Library Director

Re: Snow Removal and De-icing Services

The Library obtained four quotes for snow removal and de-icing services, as follows:

- Chicago Service Group - \$15,675, with a 10% discount for prepayment by 11/1/2014
- Powder Hound - \$14,672, with additional charges for seasonal snowfall over 60"
- Advance Lawn Care and Snow Removal - \$8,265, with additional charges for each individual winter "event" over a total seasonal snowfall of 50"
- R & M Snowplowing – Snowfall between 1" and 4" at a cost of \$250 for each lot and \$260 for walkways, price increases as snow increases, salt/ice melt is an additional cost dependent on amount used.

Chicago Service Group would ultimately be more cost effective because their bid included an unlimited amount of visits. As shown above, all the other bids would increase after a stated amount of visits and/or snowfall. Due to the unforeseen nature of winter weather and the fact that snowfall was around 80" last winter season, it made sense to choose Chicago Service Group. This choice was approved by the Library Board on October 20, 2014. The reason we did not go out for sealed bid was because the expectation was that the quotes would come in under \$10,000.

Recommendation: Waive the sealed bid and award the contract for snow removal and de-icing services to Chicago Service Group in the amount of \$15,675.



2500 W. 36th Street, Chicago, IL 60632
PHONE: (773) 254-6500 FAX: (773) 254-6501
E-MAIL: Info@chicagoservicegroup.com

Proposal / Contract

DATE: 09/04/14

NAME: Berwyn Public Library
Address: 2701 Harlem Ave

SUBMITTED TO: Jim
TELEPHONE: 630-670-8383

City, State, Zip: Berwyn, IL 60402

FAX: _____
E-MAIL: jgerambia@berwynlibrary.org

BILL TO ADDRESS
Same

LOCATION:

Snow removal and de-icing services for 2014-2015-snow season (November 1st, 2014 - April 15th, 2015)

Type of Service	Description	Unit	Amount	Price
	\$15,675.00 Seasonal	SNOW REMOVAL AND DE-ICING SERVICE	WALKS INCLUDED	

This option includes snow plowing and shoveling of sidewalks/walkways and de-icing services with unlimited amount of visits, we will dispatch our crews at 1" of snow and monitor additional accumulation and service as needed. We may elect to administer de-icing agent prior to accumulation of 1" to better service your facility (This service does not include hauling or relocation service-see hauling rates)

AREA TO BE SERVICED:

NOTE: Salt will be applied before and after snow accumulation and any time property becomes dangerous or hazardous due to freezing rain, ice storms, freezing drizzle, or glaze. (unless a signed "Hold Harmless Agreement" is on file).

All material is guaranteed to be as specified and the above mentioned work shall be performed in accordance with the specifications outlined above and shall be completed in a substantially workmanlike manner for the sum of

In accordance with the following payment terms:

PAYMENT: \$15,675.00 Seasonal Payable in 3 payments
\$5225.00 due November 1st, 2014, \$5225.00 due December 1st, 2014
\$5225.00 due January 1st, 2015

10% DISCOUNT FOR SEASONAL PREPAYMENT BY 11/1/14

Any accounts past due are subject to a 1.5% interest charge per month (15% annually) and will not be serviced until account is brought up-to-date. The buyer also agrees that they are responsible for any and all collection and/or court costs and attorney fees in connection with the collection of this account.

Any alteration or deviation from the above specifications involving extra cost will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Workman's compensation and other public liability insurance on the above work will be taken out by

Respectfully submitted: Chicago Service Group, Inc. of Illinois

BY: Phil Levato

Signature *Philip Swato*

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted
CSG, Inc. is authorized to perform the work specified above, and payment will be made as outlined above

Date

Signature

Signature

K-1

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

October 24, 2014

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payroll October 22, 2014

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the October 28, 2014 meeting.

Payroll: October 22, 2014 in the amount of \$1,042,254.21

Respectfully Submitted,

A handwritten signature in black ink that reads "Nona N. Chapman". The signature is written in a cursive, flowing style.

Nona N. Chapman
Budget Committee Chairman

K-2

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

October 24, 2014

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payables October 29, 2014

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the October 28, 2014 meeting.

Total Payables: October 29, 2014 in the amount of \$ 719,443.52

Respectfully Submitted,

A handwritten signature in black ink that reads "Nona N. Chapman". The signature is written in a cursive, flowing style.

Nona N. Chapman
Budget Committee Chairman

Payment Register

From Payment Date: 10/10/2014 - To Payment Date: 10/29/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash									
Check									
28985	10/10/2014	Open			Accounts Payable	Becky Dahlgren	\$80.00		
28986	10/10/2014	Open			Accounts Payable	Brittany Surico	\$50.00		
28987	10/10/2014	Open			Accounts Payable	Carr Building Development	\$1,475.00		
28988	10/10/2014	Open			Accounts Payable	Chester Gonzalez	\$75.00		
28989	10/10/2014	Open			Accounts Payable	Donna Verduga	\$20.00		
28990	10/10/2014	Open			Accounts Payable	Lillian A. Guerrier	\$88.60		
28991	10/10/2014	Open			Accounts Payable	M & S Property Management	\$195.00		
28992	10/10/2014	Open			Accounts Payable	Paul & Carol Zanler	\$46.95		
28993	10/10/2014	Open			Accounts Payable	Paul & Susan Crow	\$2,329.00		
28994	10/10/2014	Open			Accounts Payable	Preg 122 LLC	\$2,800.00		
28995	10/10/2014	Open			Accounts Payable	Preg Ncst LLC Disbursement Acct	\$3,300.00		
28996	10/10/2014	Open			Accounts Payable	Premier Property Restoration	\$3,300.00		
28997	10/10/2014	Open			Accounts Payable	Rafael & Patricia P. Serrano	\$1,475.00		
28998	10/10/2014	Open			Accounts Payable	Ronald McCaffrey	\$400.00		
28999	10/10/2014	Open			Accounts Payable	David Ormsby	\$3,000.00		
29000	10/10/2014	Open			Accounts Payable	Engineering Solutions Team	\$1,630.00		
29001	10/10/2014	Open			Accounts Payable	Grove Masony Maintenance, Inc.	\$27,301.50		
29002	10/10/2014	Open			Accounts Payable	Megan Meier Foundation	\$5,211.00		
29003	10/10/2014	Open			Accounts Payable	R.E. Walsh & Associates, Inc.	\$1,562.50		
29004	10/10/2014	Open			Accounts Payable	Magana, Rosa, L.	\$1,475.00		
29005	10/14/2014	Open			Accounts Payable	Suburban Tree Consortium	\$575.00		
29006	10/15/2014	Open			Accounts Payable	MRA	\$20,645.25		
29007	10/20/2014	Open			Accounts Payable	Afy Tapple, LLC	\$216.00		
29008	10/22/2014	Open			Accounts Payable	Martin-Aire Heating & Cooling, Inc.	\$3,300.00		
29009	10/29/2014	Open			Accounts Payable	A American Veterinary Hospital	\$1,000.00		
29010	10/29/2014	Open			Accounts Payable	A Square Deal Glass Company	\$533.00		
29011	10/29/2014	Open			Accounts Payable	A. Barr Sales, Inc.	\$159.00		
29012	10/29/2014	Open			Accounts Payable	ABC Automotive Electronics	\$1,128.02		
29013	10/29/2014	Open			Accounts Payable	ABC Automotive Electronics	\$24,405.35		
29014	10/29/2014	Open			Accounts Payable	Airgas North Central	\$161.05		
29015	10/29/2014	Open			Accounts Payable	Algor Plumbing and heating Supply	\$27.20		
29016	10/29/2014	Open			Accounts Payable	Amsterdam Printing and Litho Corporation	\$525.43		
29017	10/29/2014	Open			Accounts Payable	Aqua Chill of Chicago # 22	\$287.00		
29018	10/29/2014	Open			Accounts Payable	AT & T	\$5,214.52		
29019	10/29/2014	Open			Accounts Payable	AT & T Long Distance	\$62.80		
29020	10/29/2014	Open			Accounts Payable	B & B Wholesale Distributors	\$70.00		
29021	10/29/2014	Open			Accounts Payable	B. Davids Landscaping	\$10,645.00		
29022	10/29/2014	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$130.13		
29023	10/29/2014	Open			Accounts Payable	Barbara Ziemba	\$50.00		
29024	10/29/2014	Open			Accounts Payable	Barge Terminal & Trucking	\$2,664.35		
29025	10/29/2014	Open			Accounts Payable	Bayscan Technologies	\$688.00		
29026	10/29/2014	Open			Accounts Payable	Berwyn Ace Hardware	\$37.20		
29027	10/29/2014	Open			Accounts Payable	Berwyn Development Corporation	\$86,000.00		
29028	10/29/2014	Open			Accounts Payable	Berwyn's Violet Flower Shop	\$301.45		
29029	10/29/2014	Open			Accounts Payable	Bluders Tree Service & Landscaping	\$5,400.00		
29030	10/29/2014	Open			Accounts Payable	Bourbonnais Supply Company, Inc.	\$2,125.57		
29031	10/29/2014	Open			Accounts Payable	BSN Sports	\$1,141.75		

Payment Register

From Payment Date: 10/10/2014 - To Payment Date: 10/29/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
29032	10/29/2014	Open			Accounts Payable	Building Services of America, LLC	\$350.15		
29033	10/29/2014	Open			Accounts Payable	CablesAndKits.com	\$133.04		
29034	10/29/2014	Open			Accounts Payable	Capstone	\$6,301.50		
29035	10/29/2014	Open			Accounts Payable	Case Lots, Inc.	\$1,656.53		
29036	10/29/2014	Open			Accounts Payable	CDW Government, Inc.	\$2,138.35		
29037	10/29/2014	Open			Accounts Payable	Chicago Office Products Co.	\$829.32		
29038	10/29/2014	Open			Accounts Payable	Chicago Police Department	\$7,796.00		
29039	10/29/2014	Open			Accounts Payable	Chromate Industrial Corporation	\$907.41		
29040	10/29/2014	Open			Accounts Payable	Comcast Cable	\$243.47		
29041	10/29/2014	Open			Accounts Payable	ComEd	\$733.78		
29042	10/29/2014	Open			Accounts Payable	ComEd	\$1,327.51		
29043	10/29/2014	Open			Accounts Payable	Commercial Maintenance Chemical Corporation	\$876.92		
29044	10/29/2014	Open			Accounts Payable	Constellation New Energy, Inc.	\$569.25		
29045	10/29/2014	Open			Accounts Payable	Constellation New Energy, Inc.	\$4,531.27		
29046	10/29/2014	Open			Accounts Payable	COTG	\$1,045.58		
29047	10/29/2014	Open			Accounts Payable	Currie Motors	\$27,562.00		
29048	10/29/2014	Open			Accounts Payable	Daedalus Books	\$80.72		
29049	10/29/2014	Open			Accounts Payable	Deece Automotive	\$815.00		
29050	10/29/2014	Open			Accounts Payable	Del Galdo Law Group, LLC	\$28,237.80		
29051	10/29/2014	Open			Accounts Payable	Diamond Graphics, Inc.	\$3,357.00		
29052	10/29/2014	Open			Accounts Payable	Diane Jeppen	\$100.00		
29053	10/29/2014	Open			Accounts Payable	E & M Maintenance Group	\$2,700.00		
29054	10/29/2014	Open			Accounts Payable	Eagle Petroleum USA, Inc.	\$376.65		
29055	10/29/2014	Open			Accounts Payable	EBSCO Information Services	\$24.06		
29056	10/29/2014	Open			Accounts Payable	EIS Elevator Inspection Services	\$2,784.00		
29057	10/29/2014	Open			Accounts Payable	Elite Construction Solutions, Inc.	\$1,925.00		
29058	10/29/2014	Open			Accounts Payable	Elite Document Solutions	\$633.93		
29059	10/29/2014	Open			Accounts Payable	Emergency Vehicle Technologies	\$3,969.17		
29060	10/29/2014	Open			Accounts Payable	Engineering Solutions Team	\$1,055.00		
29061	10/29/2014	Open			Accounts Payable	Federal Express Corporation	\$188.03		
29062	10/29/2014	Open			Accounts Payable	Felco Vending, Inc.	\$285.00		
29063	10/29/2014	Open			Accounts Payable	Flash Electric Company	\$560.00		
29064	10/29/2014	Open			Accounts Payable	Flint Trading, Inc.	\$1,341.31		
29065	10/29/2014	Open			Accounts Payable	Freeway Ford Truck Sales, Inc.	\$353.98		
29066	10/29/2014	Open			Accounts Payable	Fullmer Locksmith Service, Inc.	\$16.00		
29067	10/29/2014	Open			Accounts Payable	Gale / Cengage	\$285.64		
29068	10/29/2014	Open			Accounts Payable	Gaylord Bros., Inc.	\$1,483.28		
29069	10/29/2014	Open			Accounts Payable	Giordano Manfredini	\$22.69		
29070	10/29/2014	Open			Accounts Payable	Grey House Publishing	\$419.15		
29071	10/29/2014	Open			Accounts Payable	GSBS Basketball	\$1,150.00		
29072	10/29/2014	Open			Accounts Payable	H. J. Mohr & Sons Company	\$4,690.41		
29073	10/29/2014	Open			Accounts Payable	Hearthland Consultants, Inc.	\$368.75		
29074	10/29/2014	Open			Accounts Payable	Hinckley Springs	\$26.46		
29075	10/29/2014	Open			Accounts Payable	Horizon Screening	\$4,990.00		
29076	10/29/2014	Open			Accounts Payable	Howard, Ken	\$169.00		
29077	10/29/2014	Open			Accounts Payable	Hoy Landscaping, Inc.	\$6,385.71		
29078	10/29/2014	Open			Accounts Payable	ieMentor Corporation	\$7,320.80		
29079	10/29/2014	Open			Accounts Payable	Illinois Department of Transportation	\$71,895.97		
29080	10/29/2014	Open			Accounts Payable	Infinity Communications Group	\$3,991.62		

Payment Register

From Payment Date: 10/10/2014 - To Payment Date: 10/29/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
29081	10/29/2014	Open			Accounts Payable	InfoGroup, Inc.	\$1,544.00		
29082	10/29/2014	Open			Accounts Payable	Infresearch, Inc.	\$2,080.00		
29083	10/29/2014	Open			Accounts Payable	Ingram Library Services	\$3,171.51		
29084	10/29/2014	Open			Accounts Payable	J. G. Uniforms, Inc.	\$119.82		
29085	10/29/2014	Open			Accounts Payable	J. R. Carpet, Inc.	\$2,700.00		
29086	10/29/2014	Open			Accounts Payable	Jack's Rental, Inc.	\$424.43		
29087	10/29/2014	Open			Accounts Payable	Jan Way Company USA, Inc.	\$303.60		
29088	10/29/2014	Open			Accounts Payable	Jeff Mishur	\$275.00		
29089	10/29/2014	Open			Accounts Payable	Joe Rizza Ford	\$1,309.62		
29090	10/29/2014	Open			Accounts Payable	Just Tires	\$1,631.74		
29091	10/29/2014	Open			Accounts Payable	K's Quality Construction, Inc.	\$1,110.00		
29092	10/29/2014	Open			Accounts Payable	Key Equipment Finance	\$2,228.00		
29093	10/29/2014	Open			Accounts Payable	Keyth Technologies, Inc.	\$10,785.50		
29094	10/29/2014	Open			Accounts Payable	Kiesler's Police Supply, Inc.	\$4,009.00		
29095	10/29/2014	Open			Accounts Payable	Kopicki Family Funeral Home	\$250.00		
29096	10/29/2014	Open			Accounts Payable	L - K Fire Extinguisher Service	\$444.00		
29097	10/29/2014	Open			Accounts Payable	Laner Muchin, Ltd.	\$7,332.45		
29098	10/29/2014	Open			Accounts Payable	Lawndale News	\$999.44		
29099	10/29/2014	Open			Accounts Payable	LogIn / IACP Net	\$100.00		
29100	10/29/2014	Open			Accounts Payable	M & M Window Cleaning Services	\$175.00		
29101	10/29/2014	Open			Accounts Payable	M. K. Sports	\$4,140.00		
29102	10/29/2014	Open			Accounts Payable	Madden Media	\$1,000.00		
29103	10/29/2014	Open			Accounts Payable	Mark Antosiak	\$35.05		
29104	10/29/2014	Open			Accounts Payable	Meijer	\$83,687.44		
29105	10/29/2014	Open			Accounts Payable	Meijer	\$1,485.00		
29106	10/29/2014	Open			Accounts Payable	Menards	\$31.95		
29107	10/29/2014	Open			Accounts Payable	Metro Collision Service / Metro Garage, Inc.	\$387.00		
29108	10/29/2014	Open			Accounts Payable	Micro Marketing, LLC	\$16.15		
29109	10/29/2014	Open			Accounts Payable	Midwest Tape	\$230.90		
29110	10/29/2014	Open			Accounts Payable	Miguel A. Santiago Consulting, Inc	\$5,000.00		
29111	10/29/2014	Open			Accounts Payable	Mike & Sons	\$5,755.85		
29112	10/29/2014	Open			Accounts Payable	Monroe Truck Equipment, Inc.	\$72.00		
29113	10/29/2014	Open			Accounts Payable	Moore Construction	\$1,200.00		
29114	10/29/2014	Open			Accounts Payable	Morning Noon & Night Plumbing	\$2,400.00		
29115	10/29/2014	Open			Accounts Payable	NAEIR	\$60.50		
29116	10/29/2014	Open			Accounts Payable	National Seed	\$1,970.00		
29117	10/29/2014	Open			Accounts Payable	NAVIANT	\$1,160.00		
29118	10/29/2014	Open			Accounts Payable	Neal & Leroy, LLC	\$2,249.84		
29119	10/29/2014	Open			Accounts Payable	Nutrition Action	\$24.00		
29120	10/29/2014	Open			Accounts Payable	O.D. Sports	\$2,040.00		
29121	10/29/2014	Open			Accounts Payable	OFFICE DEPOT	\$62.13		
29122	10/29/2014	Open			Accounts Payable	Ogden Carwash	\$60.93		
29123	10/29/2014	Open			Accounts Payable	Oldies.com	\$442.15		
29124	10/29/2014	Open			Accounts Payable	Olympic Cleaners	\$27.00		
29125	10/29/2014	Open			Accounts Payable	Paramount Restoration Group, Inc.	\$5,947.00		
29126	10/29/2014	Open			Accounts Payable	Patrick Engineering	\$5,939.40		
29127	10/29/2014	Open			Accounts Payable	Pinner Electric Company	\$12,654.45		
29128	10/29/2014	Open			Accounts Payable	Pioneer Press	\$32.00		
29129	10/29/2014	Open			Accounts Payable	Pitney Bowes	\$150.75		

Payment Register

From Payment Date: 10/10/2014 - To Payment Date: 10/29/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
29130	10/29/2014	Open			Accounts Payable	Quarry Materials, Inc.	\$323.16		
29131	10/29/2014	Open			Accounts Payable	RAILS	\$574.75		
29132	10/29/2014	Open			Accounts Payable	Random House, Inc.	\$82.50		
29133	10/29/2014	Open			Accounts Payable	Red Wing Shoe Store	\$161.50		
29134	10/29/2014	Open			Accounts Payable	Reliable Materials	\$896.00		
29135	10/29/2014	Open			Accounts Payable	Research Technology International	\$805.95		
29136	10/29/2014	Open			Accounts Payable	Richard C. Dahms	\$930.00		
29137	10/29/2014	Open			Accounts Payable	Richn USA, Inc.	\$595.29		
29138	10/29/2014	Open			Accounts Payable	Rita Esposito	\$2,253.98		
29139	10/29/2014	Open			Accounts Payable	Robert J. Lovero	\$80.14		
29140	10/29/2014	Open			Accounts Payable	Roscoe Company	\$606.97		
29141	10/29/2014	Open			Accounts Payable	Sant's Club / Synchrony Bank	\$355.79		
29142	10/29/2014	Open			Accounts Payable	Santo Sport Store	\$470.00		
29143	10/29/2014	Open			Accounts Payable	Service Spring	\$4,113.38		
29144	10/29/2014	Open			Accounts Payable	Specialty Lighting & Recycling, Inc	\$726.39		
29145	10/29/2014	Open			Accounts Payable	Sprint	\$3,783.24		
29147	10/29/2014	Open			Accounts Payable	Standard Equipment Company	\$2,491.38		
29148	10/29/2014	Open			Accounts Payable	Storino, Ramello & Durkin	\$1,186.74		
29149	10/29/2014	Open			Accounts Payable	Suburban Laboratories, Inc.	\$1,025.00		
29150	10/29/2014	Open			Accounts Payable	Success Communications, Inc.	\$699.00		
29151	10/29/2014	Open			Accounts Payable	SWAN	\$9,375.00		
29152	10/29/2014	Open			Accounts Payable	Tele-Tron Ace Hardware	\$215.92		
29153	10/29/2014	Open			Accounts Payable	Terminal Supply Co.	\$136.61		
29154	10/29/2014	Open			Accounts Payable	The Big Tease Salon	\$12,000.00		
29155	10/29/2014	Open			Accounts Payable	Thomas J. Pavlik	\$565.00		
29156	10/29/2014	Open			Accounts Payable	Thomson Reuters- West	\$326.46		
29157	10/29/2014	Open			Accounts Payable	Toniello, Larry	\$183.75		
29158	10/29/2014	Open			Accounts Payable	Total Parking Solutions, Inc.	\$6,120.00		
29159	10/29/2014	Open			Accounts Payable	Town of Cicero, Animal Welfare Dept.	\$2,423.00		
29160	10/29/2014	Open			Accounts Payable	Traffic Control & Protection, Inc.	\$3,285.10		
29161	10/29/2014	Open			Accounts Payable	Tyrod Automotive	\$1,868.24		
29162	10/29/2014	Open			Accounts Payable	Tyco Intergrated Security LLC	\$54.00		
29163	10/29/2014	Open			Accounts Payable	Underground Pipe & Valve Company	\$1,272.00		
29164	10/29/2014	Open			Accounts Payable	Unique Management Services, Inc.	\$26.85		
29165	10/29/2014	Open			Accounts Payable	Unique Plumbing	\$26,445.41		
29166	10/29/2014	Open			Accounts Payable	USIC Locating Services, Inc.	\$5,127.55		
29167	10/29/2014	Open			Accounts Payable	VCA Berwyn Animal Hospital	\$199.92		
29168	10/29/2014	Open			Accounts Payable	Veritext Legal Solutions	\$100.00		
29169	10/29/2014	Open			Accounts Payable	Verizon Wireless - LeHigh	\$990.30		
29170	10/29/2014	Open			Accounts Payable	Vermeer - Illinois, Inc.	\$837.10		
29171	10/29/2014	Open			Accounts Payable	Victor Shade Company	\$250.00		
29172	10/29/2014	Open			Accounts Payable	White, Lamont	\$900.00		
29173	10/29/2014	Open			Accounts Payable	Acas, Onaco INC Gediminas	\$1,475.00		
29174	10/29/2014	Open			Accounts Payable	Baci, Fiori	\$414.72		
29175	10/29/2014	Open			Accounts Payable	Baldassano, Anthony	\$6,200.00		
29176	10/29/2014	Open			Accounts Payable	Chino, Martha	\$1,475.00		
29177	10/29/2014	Open			Accounts Payable	Dart, Russell	\$200.00		
29178	10/29/2014	Open			Accounts Payable	Guerrier, Lillian	\$32.50		
29179	10/29/2014	Open			Accounts Payable	Perez, Doris	\$20.00		
					Accounts Payable	Santiago, Betty	\$1,475.00		

Payment Register

From Payment Date: 10/10/2014 - To Payment Date: 10/29/2014

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
29180	10/29/2014	Open			Accounts Payable	Sierra, Raulinda	\$1,475.00		
29181	10/29/2014	Open			Accounts Payable	Urbina, Ofelia	\$200.00		
29182	10/29/2014	Open			Accounts Payable	Ward, Marlin	\$28.50		
Type Check Totals:									
01 - General Cash Totals							\$719,443.52		

Checks	Status	Count	Transaction Amount	Reconciled Amount
Open		198	\$719,443.52	\$0.00
Reconciled		0	\$0.00	\$0.00
Total		198	\$719,443.52	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
Open		0	\$0.00	\$0.00
Reconciled		0	\$0.00	\$0.00
Total		0	\$0.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
Open		198	\$719,443.52	\$0.00
Reconciled		0	\$0.00	\$0.00
Total		198	\$719,443.52	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
Open		198	\$719,443.52	\$0.00
Reconciled		0	\$0.00	\$0.00
Total		198	\$719,443.52	\$0.00

EFTs	Status	Count	Transaction Amount	Reconciled Amount
Open		0	\$0.00	\$0.00
Reconciled		0	\$0.00	\$0.00
Total		0	\$0.00	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
Open		198	\$719,443.52	\$0.00
Reconciled		0	\$0.00	\$0.00
Total		198	\$719,443.52	\$0.00

K-3

Mayor
Robert J. Lovero



5th Ward Alderman
Cesar Santoy

M E M O R A N D U M

October 16, 2014

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #900
1346 S. Highland Ave, Berwyn, IL 60402

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **DENIAL** of a handicap parking space.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
1346 S. Highland ave.	Danuta Dolbniak	900

Thank you very much,

Cesar Santoy
5th Ward Alderman



Application Number 900

Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 8/7/2014
Officer: M. Raimondi #192

Applicant Name: Danuta Dolbniak

Address: 1346 S. Highland Ave, Berwyn, IL 60402

Telephone:

Nature of Disability: itis

Information

Doctor's Note/ Affidavit:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Handicapped Plate:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Garage:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Handicapped Placard:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Driveway:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Wheelchair:

Off Street:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Walker / Cane:

On Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Oxygen:

Meets Police Dept Requirements:

Space	Yes	No
Zone	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 14-07637

5th Ward Alderman: CESAR SANTOY

Staff Recommendation
Approved Denied

Handicapped Space/Zone Police Department Site Inspection

Application # 900

Police Department Designee C.S.O. Margo J. Raimondi

Comments: The house is set back from the street, just off the alley.

There is a one car, attached garage. Distance between street and house is farther than the distance from the garage to the house. Single family dwellings on block; thus parking is not very limited.

Meets Police Department Criteria:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input type="checkbox"/>

Date: 8/6/2014

Police Report # 14-07637

Handicapped Space/Zone Public Works Site Inspection

Application # 900

Public Works Director or Designee _____

Comments: There is a garage attached to the house. The house is set back adjacent to the alley.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: 9/5/2014

Police Report # 14-07637

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 900

Traffic Engineer or Designee Nicole Campbell

Comments: House is attached to garage. House is set back, distance to on-street parking is 75 feet.

Meets Traffic Criteria for:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: 9/5/2014

Police Report # 14-07637

Rec'd by City Clerk: 9/8/2014
 To Alderman: 9/8/2014
 To Council: 10/28/2014
 Determination:
 Notice to Applicant:

Incident#: 14-07637

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)	DESCRIPTION Applicant File	INCIDENT # 14-07637
REPORT TYPE Incident Report	RELATED CAD # C14-043828	HOW RECEIVED Telephone
WHEN REPORTED 08/04/2014 10:15	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1346 S HIGHLAND AV Berwyn, IL 60402	
TIME OF OCCURRENCE 08/04/2014 10:15	STATUS CODE	STATUS DATE

INVOLVED ENTITIES

NAME	DOB	AGE	ADDRESS	SEX	RACE	HGT	WGT	HAIR	EYES	PHONE
Dolbniak, Danuta		70	1346 S Highland AV Berwyn, IL 60402	F	White, Caucasian					
SID #	DL #		FBI #							ALT PHONE

CLOTHING

UCR 9041 (Applicant File) - 0 count(s)	TYPE Reporting Party	RELATED EVENT #
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NAME	DOB	AGE	ADDRESS	SEX	RACE	HGT	WGT	HAIR	EYES	PHONE
MIKA, JAN		76	1346 S Highland AV Berwyn, IL 60402	M	White, Caucasian	5' 6"	180	Grey	Brown	
SID #	DL #		FBI #							ALT PHONE

CLOTHING

UCR 9041 (Applicant File) - 0 count(s)	TYPE Involved	RELATED EVENT #
-------------------------------------------	------------------	-----------------

INVOLVED VEHICLES

VEH/PLATE #	STATE	TYPE	INVOLVEMENT	VIN #
VWU340	IL	Sedan, 2-door		
YEAR	MAKE	MODEL	COLOR	COMMENTS
2008	Nissan	Unknown	Blue	

OWNER
Dolbniak, Danuta

NARRATIVES

PRIMARY NARRATIVE

Danuta Dolbniak, dob: [redacted] ho resides at 1346 S. Highland Ave, Berwyn IL. is requesting handicapped parking signs to be placed in front of her residence.

Mrs. Dolbniak suffers

Mrs. Dolbniak and her husband, Jan Mika, are the home owners. There is no driveway, however, there is a one car, attached garage on the premises. The house is set back from the street, thus, the distance between the street and the house is much farther than the distance from the garage to the house.

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 14-07637

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)	DESCRIPTION Applicant File	INCIDENT # 14-07637
REPORT TYPE Incident Report	RELATED CAD # C14-043828	HOW RECEIVED Telephone
WHEN REPORTED 08/04/2014 10:15	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1346 S HIGHLAND AV Berwyn, IL 60402	
TIME OF OCCURRENCE 08/04/2014 10:15	STATUS CODE	STATUS DATE

There are single family dwellings on the block, therefore, parking is not very limited.

Mrs. Dolbniak related that her husband currently parks his vehicle in the garage.

Due to the availability of on-premises parking, and for the above stated reasons, this officer feels that this application should be denied at this time.

REPORTING OFFICER RAIMONDI, MARGO J	STAR # 192	APPROVED BY	STAR #
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DRAFT

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker Wheel Chair Canes Oxygen

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

(Print Physician's Name)

7/22/14

(Date)

(Address and telephone number)
CHICAGO, ILLINOIS 60612

K-A

Mayor
Robert J. Lovero



5th Ward Alderman
Cesar Santoy

M E M O R A N D U M

October 16, 2014

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #908
1614 S. Highland Ave, Berwyn, IL 60402

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **APPROVAL** of a handicap parking zone.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
1614 S. Highland Ave.	Carmen Borrell	908

Thank you very much,

Cesar Santoy
5th Ward Alderman



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 8/3/2014
Officer: M. Raimondi #192

Applicant Name: Carmen Borrell

Address: 1614 S. Highland Ave, Berwyn IL 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Handicapped Plate

<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Garage:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

Off Street:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

On Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

Meets Police Dept Requirements

Space	Yes	No
Zone	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Report # 14-08753

5th Ward Alderman: CESAR SANTOY

Staff Recommendation
Approved Denied

Handicapped Space/Zone Police Department Site Inspection

Application # 908

Police Department Designee C.S.O. Margo J. Raimondi

Comments: Garage on premises (no access). Mostly single family dwellings on block.

Parking is somewhat limited in evening.

Meets Police Department Criteria:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>

Date: 8/22/2014

Police Report # 14-08753

Handicapped Space/Zone Public Works Site Inspection

Application # 908

Public Works Director or Designee Dan Schiller

Comments: No additional comments.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>

Date: 9/5/2014

Police Report # 14-08753

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 908

Traffic Engineer or Designee Nicole Campbell

Comments: No comments.

Meets Traffic Criteria for:

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>

Date: 9/5/2014

Police Report # 14-08753

Rec'd by City Clerk: 9/8/2014
 To Alderman: 9/8/2014
 To Council: 10/28/2014
 Determination:
 Notice to Applicant:

Incident#: 14-08753

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 14-08753
REPORT TYPE Incident Report	RELATED CAD # C14-049954	DOT #		HOW RECEIVED
WHEN REPORTED 09/03/2014 09:54	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1614 S HIGHLAND AV Berwyn, IL 60402			
TIME OF OCCURRENCE 09/03/2014 09:54	STATUS CODE		STATUS DATE	

INVOLVED ENTITIES

NAME Borrell, Carmen		DOB	AGE	ADDRESS 1614 S HIGHLAND AV Berwyn, IL 60402		
SEX F	RACE Hispanic	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)			TYPE Reporting Party		RELATED EVENT #	

NAME Perez, Maria		DOB	AGE	ADDRESS 1614 S HIGHLAND AV Berwyn, IL 60402		
SEX F	RACE Hispanic	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)			TYPE Involved		RELATED EVENT #	

NAME Perez, Vanessa		DOB	AGE	ADDRESS 1614 S HIGHLAND AV Berwyn, IL 60402		
SEX F	RACE Hispanic	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)			TYPE Involved		RELATED EVENT #	

INVOLVED VEHICLES

VEH/PLATE # 1818561	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT	VIN #
YEAR 2006	MAKE Chevrolet	MODEL Cobalt	COLOR Silver/Aluminum	COMMENTS
OWNER Perez, Vanessa				

NARRATIVES

PRIMARY NARRATIVE

Carmen Borrell, dc [redacted], who resides at 1614 S. Highland Ave, Berwyn IL, is requesting handicapped

Incident#: 14-08753

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 14-08753
REPORT TYPE Incident Report	RELATED CAD # C14-049954	DOT #		HOW RECEIVED
WHEN REPORTED 09/03/2014 09:54	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1614 S HIGHLAND AV Berwyn, IL 60402			
TIME OF OCCURRENCE 09/03/2014 09:54	STATUS CODE		STATUS DATE	

parking signs to be placed in front of her residence.

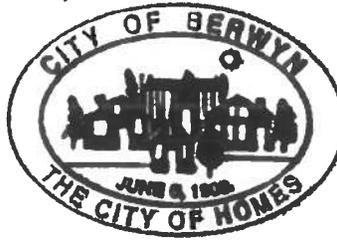
Ms. Borrell does not drive; she resides with her daughters, who transport her to and from their residence. Ms. Borrell suffers e. Ms. Borrell is not the home owner and does not have access to the garage.

For the above stated reasons, this officer feels that this application should be considered for approval of a DROP OFF ZONE at this time.

REPORTING OFFICER RAIMONDI, MARGO J	STAR # 192	APPROVED BY	STAR #
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DRAFT

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

CARMEN BORRELL
(Name of Handicapped Applicant)

1614 Highland
(Berwyn Address)

(Name of caregiver, or guardian if minor)

708-233-1212
(Telephone/Cell Phone Number)

Is there a garage on the property? Yes / No

Are you the homeowner? Yes No

Driveway _____ Carport _____

All Applicants must submit the Physicians form (A)

***Renters must submit the Owner Consent form (B).**

Vehicle Information:

CHEVROLET-COBALT LS
(Vehicle make and model)

SILVER / 2006
(Color / Year)

#1818561
(Illinois License Plate Number)

25386
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

~~25386~~ CA 31811
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Carmen Borrell

8-21-2014
10.28.14 (Council Packet) Page 98

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

[Handwritten signature]

Does the patient utilize any of the following? :

Walker Wheel Chair Cane Oxygen

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

6-27-14

(Date)

[Handwritten name]

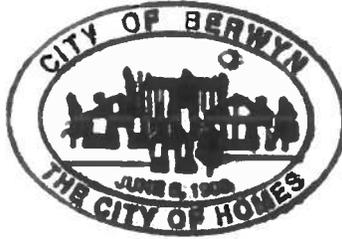
(Print Physician's Name)

NORTH RIVERSIDE, IL 60546-1128

(Address and Telephone Number)

FAX # _____

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Form B
Owner Consent For Handicap Sign
Placement/Drop-off Zone

I Sergio Martinez, owner/manager of the property at
1614 Highland Ave. Berwyn IL, state as follows:

- 1) That Carmen Borrel is a tenant at the above listed property.
- 2) That Carmen Borrel has no access to any parking on the premises.
- 3) That if Carmen Borrel is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if Carmen Borrel no longer resides on the premises.

07-20-2014

Signature/Date

Name: Sergio Martinez
Address: 1614 Highland Ave. Chicago IL 60629.
Phone#: 773-233-1111