

AGENDA
BERWYN CITY COUNCIL

REGULAR MEETING
SEPTEMBER 22, 2015
8:00 PM

The Mayor and City Council welcome you. Please note: comments are permitted only during Open Forum and only for items not already on the agenda. When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

- A. Pledge of Allegiance and Moment of Silence
- B. Open Forum
- C. Approval of Minutes
 - 1. Regular City Council Meeting held on 9/8/15 & Public Hearing Meeting held 9/14/15 Pg 2
- D. Bid Openings
- E. Berwyn Development Corp., Berwyn Township/Health District
- F. Reports from the Mayor
 - 1. Proclamation – Extend Appreciation/Retirement – Paul Gardner Jr Day Pg 6
 - 2. Proclamation – Extend Appreciation – Carroll Stevens Day Pg 8
 - 3. Proclamation – School Districts 98, 100 and 201 – International Walk to School Day Pg 9
 - 4. Houby Day Request Pg 10
- G. Reports from the Clerk
 - 1. Houby Day Parade Resolution Pg 11
 - 2. Updating and Codification of Ordinances Pg 12
 - 3. Reconsideration of Handicap Parking Application #931Denial – 3825 S. Cuyler Pg 15
- H. Zoning Boards of Appeals
- I. Reports from the Aldermen, Committees and Board
 - 1. 6400 32nd Street and 3100 Elmwood Avenue Superzone Request Pg 24
 - 2. Zoning Board of Appeals – Conditional Use, 2137 S. Oak Park Avenue Pg 25
- J. Reports from the Staff
 - 1. Building Director – Demolition of Former Marathon Gas Station, 1427 S. Harlem Pg 29
 - 2. Asst. City Administrator – Collection Services Agreement – Sonnenschein Financial Services, Inc. Pg 30
 - 3. Asst. City Administrator – 2015 Holiday Decoration RFP Pg 37
 - 4. City Attorney – Settlement of Case Nos. 2013 WC 006832 & 2014 WC 014708 Pg 58
 - 5. Fire Chief – PowerPhone Total Response Accreditation Audit Certificate Pg 59
 - 6. Fire Chief – Promotion/Appointment to Lieutenant – Jerry Marzullo Pg 71
 - 7. PW Dir. – Purchase 2016 Ford F450 Dump Truck Pg 73
 - 8. PW Dir. – Lease/Purchase 2016 Elgin Pelican Pg 74
 - 9. Law Dept. – Vacation Ordinance for Portions of Maple Avenue - North of Cermak Pg 78
 - 10. Building Director – Demolition of 6731 W. 16th Street Pg 86
- K. Consent Agenda
 - 1. Payroll – 9/9/15 \$1,258,496.98 Pg 87
 - 2. Payables – 9/22/15 \$647,776.70 Pg 88
 - 3. Handicap Zone Application #1030 – 1511 S. Kenilworth – Approve Pg 95
 - 4. Handicap Zone Application #1049 – 1333 S. Cuyler – Approve Pg 104
 - 5. Handicap Zone Application #1055 – 3624 S. Highland – Deny Pg 113
 - 6. Handicap Space Application #1056 – 1939 S. Grove – Approve Pg 122
 - 7. Handicap Zone Application #1058 – 3834 S. Harvey – Deny Pg 130
 - 8. Handicap Zone Application #1059 – 1817 S. Harvey – Deny Pg 139
 - 9. Handicap Application #1060 – 2114 S. Maple – Deny Pg 148
 - 10. Handicap Space Application #1063 – 3626 S. Harvey – Over-ride to Approve Pg 156
 - 11. St. Michaels – Rummage Sale – 9/26/15 & 9/27/15 Pg 164
 - 12. Stickney-Forest View Lions Club – Solicit Funds – 10/9/15 & 10/10/15 Pg 165
 - 13. Block Party – 2500 block of Clarence – 10/3/15 Rain Date 10/10/15 Pg 166
 - 14. Block Party – 3400 block of Home – 10/11/15 Pg 167

- Thomas J. Pavlik, MMC

Total items submitted: 34



MINUTES
BERWYN CITY COUNCIL
September 8, 2015

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Fejt, Santoy, Polashek and Laureto. Absent: Boyajian, Paul and Avila. Thereafter, Laureto made a motion, seconded by Polashek to excuse Aldermen Boyajian, Paul and Avila. The motion carried by a voice vote.
2. The Pledge of Allegiance was recited and a moment of silence was given for the Health of Mary Lou Hahn, partner of Alderman Paul; for the recent tragedy in Fox Lake area and for the men and women protecting our safety on the streets of Berwyn, in the Armed Forces and for all Veterans.
3. The open forum portion of the meeting was announced. Alderman Chapman invited all to attend the Oktoberfest on September 18th and 19th. Laureto thanked the Library Board for the well organized and well attended Fairy Tale Ball. The Mayor took a Straw Poll vote regarding potentially issuing a demolition permit for the former Marathon Gas Station at 1427 Harlem Ave. with 5-0 in favor. The matter will be presented to Council at the next meeting for an official vote and has already been reviewed by the Berwyn Historic Preservation Commission at their last meeting.
4. Minutes of the regular Berwyn City Council and the Committee of the Whole meeting held on August 25, 2015, were submitted. Thereafter, Chapman made a motion, seconded by Laureto, to concur, approve as submitted and place same on file for audit. The motion carried by a voice vote.
5. The Mayor submitted a recommendation of Carl Reina for the replacement of the Deputy Fire Chief position. Thereafter, Chapman made a motion, seconded by Laureto, to concur and approve the appointment as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the Oath of Office.
6. The Mayor submitted a communication regarding resignation of John Chrastka from the Library Board. Thereafter, Chapman made a motion, seconded by Laureto, to accept as informational, with thanks. The motion carried by a voice vote.
7. The Police Chief submitted a communication regarding the MADD Hero Recipients. Thereafter, Polashek made a motion, seconded by Laureto, to accept as informational. The motion carried by a voice vote.
8. The Fire Chief submitted a communication regarding the appointment of David Olinger to the rank of Engineer. Thereafter, Laureto made a motion, seconded by Polashek, to concur and approve as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the Oath of Office.

BERWYN CITY COUNCIL MINUTES
September 8, 2015

9. The City Attorney submitted a communication regarding the Case Settlement of Case NO. 12CV08565. Thereafter, Chapman made a motion, seconded by Laureto, to concur, approve as submitted and approve for payment in the amount not to exceed \$45,000. The motion carried by a unanimous roll call vote.
10. The consent agenda, items K-1 through K-12 were submitted:
 1. Payroll – 8/26/2015 \$1,120,214.18 – Approved
 2. Payables – 9/8/2015 \$1,194,829.18 – Approved
 3. Collection and Licensing issued for the month of August, 2015
 4. Kiwanis Club – Peanut Day – 9/24/15 – 9/27/15
 5. Girl Scouts – Fall Program 10/1/15-10/25/15 and Cookie Program – 1/1/16 – 1/26/16
 6. CICC – Solicit – 10/10/15
 7. JenCare – Anniversary Party – 10/10/15
 8. Block Party – 1800 block of Wisconsin – 9/12/15 Rain Date 9/26/15
 9. Block Party – 2800 block of Wenonah – 9/19/15 Rain Date 9/26/15
 10. Block Party – 1400 block of Kenilworth– 10/3/15 Rain date 10/10/15
 11. Block Party – 1300 block of Highland – 10/17/15 Rain Date 10/24/15
 12. Building and Local Improvement Permits issued for the month of August, 2015

Thereafter, Laureto made a motion, seconded by Polashek, to concur and approve by omnibus vote designation. The motion carried by a voice vote.

11. Building, Zoning and Planning Committee meeting for Monday, September 21, 2015 at 5:30 p.m. As previously called.
12. There being no further business to come before the meeting, same was after a motion by Laureto, seconded by Polashek, to adjourn at the hour of 8:12 p.m. The motion carried by a voice vote.

Respectfully submitted,



Thomas J. Pavlik, MMC
City Clerk

CITY OF BERWYN, ILLINOIS PUBLIC HEARING MINUTES

Berwyn City Hall
6700 26th Street
Berwyn, Illinois 60402

September 14, 2015
6:00 P.M.

The following are the minutes for the public hearing to consider a proposal to vacate that portion of Maple Avenue located immediately north of Cermak Road and extending through the second alleyway north of Cermak Road within the City of Berwyn, Illinois (the "City").

Open Public Hearing

The public hearing was called to order by Mayor Lovero at 6:00pm. Mayor Lovero gave notice to the purpose of the meeting and introduced Alderman Avila, Legal Counsel representative Jessica Fese, Gateway Plaza developer representative Drew Krisco and Berwyn Development Corporation Executive Director Anthony Griffin.

Public Hearing

Legal Counsel, Jessica Fese, summarized the published notice process for the hearing.

BDC Executive Director, Anthony Griffin, gave full explanation of the proposal to vacate the portion of Maple Avenue located immediately north of Cermak Road and extending through the second alleyway north of Cermak Road within the City.

Further, Griffin gave explanation of the cul-de-sac implemented on Wisconsin Avenue as well as implementation of a new traffic light and description of design for public parking area dedicated to the new development.

Public Comment

1. Clarification was requested regarding the vacation of Maple by the City to the Developer and how the decision was determined.
2. Explanation requested for the decision to implement a roundabout on Maple Avenue as opposed to a cul-de-sac.
3. Concerns were voiced regarding wrong way traffic going northbound on maple which is a one way going south.
4. Request for more signage detailing street to be used for "local traffic only" and "do not enter" signage more prominent along with potential changes to the roundabout to reduce the ability to go the wrong way down Maple.
5. Asked if possible to display a camera for wrong way violators
6. A suggestion was made for speed bumps or another form of speed reducing measures to be added to Maple Avenue.
7. Suggestion made to create a roundabout at intersection north of development to slow traffic.

8. Request for “No U-Turn” signage displayed on Cermak Avenue.

Adjournment

Mayor Lovero and Alderman Avila thanked the public for their attendance and participation and called the meeting to a close at 6:55pm.

Respectfully submitted,

Mark E. McGuire, Jr., Project Manager
Berwyn Development Corporation



A Century of Progress with Pride

PROCLAMATION

- Whereas,** Paul Gardner Jr. has been employed by the City of Berwyn Fire Department since April 1, 1980; working under Mayors Thomas Hett, John Naughton, Joseph Lanzillotti, Thomas Shaughnessy, Michael O'Connor, and presently Mayor Robert Lovero; and
- Whereas,** Paul Gardner Jr. began his service to Berwyn as a civilian Emergency Medical Technician; and
- Whereas,** Paul Gardner Jr. joined the ranks of the Berwyn Fire Department on April 1, 1981 as Firefighter / Emergency Medical Technician, and
- Whereas,** Paul Gardner Jr. followed in his late father's footsteps, Captain Paul Gardner Sr., Berwyn Fire Department (1941 - 1977); and
- Whereas,** Paul Gardner Jr. progressed through the ranks becoming a relief truck driver / engineer and acting lieutenant, promoted to Engineer in 1999, promoted again to Lieutenant in 2007, originally assigned to the Training Division, and then being assigned as the Lieutenant on Truck 904 on the first platoon, and promoted to his last assignment, Deputy Chief / Shift Commander of the first platoon in 2008, a position in which he excelled; and
- Whereas,** Paul Gardner Jr. has many Fire Service Certifications (too many to list here), committing to and believing in the "learning is a career long" approach to firefighting, (his training file proves it); and
- Whereas,** Paul Gardner Jr. recognized a need regarding on-scene communications at all emergency incidents, he researched, recommended, and taught the Blue Card Incident Command System to not only our department, but also to our entire MABAS Division (11); and
- Whereas,** Paul Gardner Jr. grew up locally with siblings LeaAnne, Janet, and Ed, attended Irving Grade School, Morton West High School, and earned his Bachelor's Degree in Fire Service Management from Columbia Southern University; and
- Whereas,** Paul Gardner Jr. is a devoted son to his loving mother Betty, a longtime Berwyn resident, who still lives in the house that she and Paul Sr. built in 1958 shortly after marrying; and
- Whereas,** Paul Gardner Jr. enjoys spending time with his mother and lending a hand with whatever is needed, whenever it is needed; and


Whereas, Paul Gardner Jr. married his beautiful and loving wife of many years Maureen, who together raised two children Brittany and Paul, and

Whereas, Paul Gardner Jr. has enjoyed and continues to enjoy spending time at the "Gardner Fishing Lodge" on Shadow Lakes, and enjoys many sporting activities, including golf, hockey, baseball, football, and 12 inch softball; and

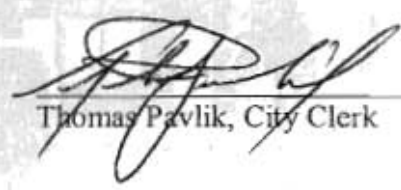
Whereas, The City of Berwyn would like to extend its best wishes to a devoted employee for a retirement filled with joy, the love of his family and friends, the good health to pursue whatever plans with his family he may have in the future, and wish that his favorite craft beers be forever chilled; and

Therefore, I, Mayor Robert Lovero and the Aldermen of the City of Berwyn would like to extend our appreciation and thanks to Mr. Paul Gardner Jr. for his thirty-four plus years of service and do hereby proclaim September 22, 2015 Paul Gardner Jr. Day in the City of Berwyn.

Dated this 22nd day of September 2015.



Robert J Lovero, Mayor



Thomas Pavlik, City Clerk

F-2

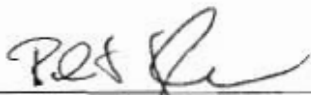


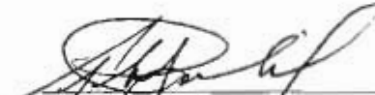
A Century of Progress with Pride

PROCLAMATION

- Whereas,** Carroll Leilani Ruth Stevens has been active in the Berwyn community for more than 43 years starting as a room mother and teacher's aide at Piper School in the early 1970's and continuing as a Brownie and Girl Scout Troop leader; and
- Whereas,** Carroll Leilani Ruth Stevens discovered a passion for baking as she went from taking classes in cake making and pastries to winning many awards for her cakes and fondant work; and
- Whereas,** Carroll Leilani Ruth Stevens using her baking skills started her own catering business "Simply Elegant" in the early 1990's which she ran successfully with her partner Karen Darr for many years; and
- Whereas,** Carroll Leilani Ruth Stevens after closing her catering business started as a court clerk for the Cook County Circuit Court of Maywood working her way up to the position of office manager before moving to Wallace Computer Services in Hillside, IL as an executive secretary; and
- Whereas,** Carroll Leilani Ruth Stevens upon retirement in 2007 started helping various friends with their businesses including an antique store, Bolt Scavenger as office help, and Dr. Susan Klyber's dental practice in Berwyn where she continues today; and
- Whereas,** Carroll Leilani Ruth Stevens in the midst of her busy life always finds time to help neighbors making and delivering cakes to frail friends in hospice care and to newborn babies and brides whose families have no money for simple things that we take for granted; and
- Whereas,** Carroll Leilani Ruth Stevens volunteers helping neighbors mow lawns, house-watching, taking in mail and shoveling snow in the wintertime; she also volunteers her time organizing a senior citizen ladies' bowling league spread sheet when she is not taking out aged homebound lady acquaintances for a good Polish dinner; and
- Whereas,** Carroll Leilani Ruth Stevens, being very civic-minded, was the oldest female to graduate from the Berwyn Citizens Fire Academy and also has also taken a 12 week course to become a volunteer for the Berwyn Citizens Police Academy; and
- Whereas,** Carroll Leilani Ruth Stevens is a woman who leaves a positive impact everywhere she goes and with everyone she meets.
- Therefore,** I, Mayor Robert Lovero and the Aldermen of the City of Berwyn would like to extend our appreciation and thanks to Carroll Leilani Ruth Stevens for all she does and also to wish her a happy 75th birthday. I do hereby proclaim October 4, 2015 as "Carroll Stevens Day" in the City of Berwyn.

Dated this 22nd day of September 2015.


Robert J. Lovero, Mayor


Thomas Pavlik, City Clerk



A Century of Progress with Pride

Proclamation

WHEREAS, the City of Berwyn, School District 98, School District 100 and School District 201 place the safety and well being of children as their utmost concern; and

WHEREAS, a lack of physical activity plays a leading role in rising rates of obesity, diabetes and other health problems among children, and being able to walk or bicycle to school offers an opportunity to build activity into daily routine; and

WHEREAS, driving students to school by private vehicle contributes to traffic congestion on our streets in and around our schools and contributes to air pollution; and

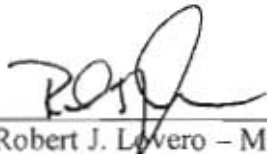
WHEREAS, the City of Berwyn recognizes the important role for parents and caregivers for teaching children about pedestrian safety and making children aware of the difficulties and dangers posed by congested streets, and making children aware of the dangers to their health caused by air pollution and effects of inactivity to their well being; and

WHEREAS, the City of Berwyn, in partnership with parents, seeks to save and protect children by taking steps to make pedestrian safety a priority; and

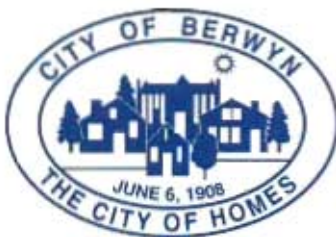
WHEREAS, children, parents and community leaders around the world are joining together to walk to school in support for safer routes to school, safer streets for pedestrians, and cleaner air in our communities.

NOW THEREFORE, BE IT RESOLVED that I Robert J. Lovero, Mayor of Berwyn, proclaim October 7, 2015, "International Walk to School Day" in Berwyn, IL and encourage everyone to consider the safety and health of children today and everyday.

Entered upon the records of the City of Berwyn this 22nd day of September 2015.


Robert J. Lovero – Mayor


Thomas Pavlik – City Clerk



A Century of Progress with Pride

September 22, 2015

Members of City Council

Re: Houby Day Request

Council Members:

The City of Berwyn will be participating in the Houby festivities the first weekend of October. The City will be organizing a vendor booth and stage area in the parking lot on the corner of Clarence Ave. and Cermak Ave. All proceeds from this event will go towards the Berwyn Holiday Fund. I am requesting City Council consent to permit the following:

1. Permission to set up vendor tents for food, beer, and live entertainment on Friday, October 2nd between 3 pm and 11 pm and also on Saturday, October 3rd between noon and 11 pm.
2. Permission to use parking spaces on Cermak Rd. between Clarence and East Ave.

Respectfully,

Robert J. Lovero
Mayor



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

RESOLUTION # 092215-1

**A RESOLUTION TO ALLOW THE CITY OF BERWYN TO CLOSE CERMAK ROAD FOR
THE HOUBY DAY PARADE**

WHEREAS, the City of Berwyn and the Town of Cicero will hold the 47th Annual Houby Parade on Sunday, October 4, 2015; and

WHEREAS, the City of Berwyn and Town of Cicero vote to grant permission for the aforesaid activity; and

WHEREAS, the parade participants will begin at Oak Park Avenue and proceed east on Cermak Road to 56th Court; and

WHEREAS, the Berwyn and Cicero Police Department's will have officers controlling traffic on the scheduled route with special attention to major intersections.

NOW, THEREFORE, be it resolved by the Mayor and City Council along with the President and Board of Trustees of the City of Berwyn and Town of Cicero to grant permission for this annual event and to extend to all participants in the Houby Parade, our best wishes and a most successful day.

ADOPTED this 22nd day September, 2015

Mayor Robert J. Lovero

ATTEST:

Thomas J. Pavlik, City Clerk

G-2
The City of Berwyn



Thomas J. Pavlik
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

September 14, 2015

To: Mayor and Berwyn City Council Members

From: Tom Pavlik, City Clerk

Re: Updating and Codification of Ordinances

Ladies and Gentlemen:

Attached is an ordinance approving the "EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH", to include Ordinance 15-13, 15-14, 15-20, 15-21, 15-22 and 15-26.

I respectfully request your concurrence on adopting the attached ordinance.

Sincerely,

A handwritten signature in blue ink, appearing to read "T. Pavlik", is written over the word "Sincerely,".

Thomas J. Pavlik, MMC

ORDINANCE NO. _____

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

WHEREAS, American Legal Publishing Corporation completed its most recent updating of the Codified Ordinances of the City; and

WHEREAS, various ordinances of a general and permanent nature that have been passed by Council since the date of the last updating of the Codified Ordinances (March 31, 2015) have been included in the Codified Ordinances of the City;

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BERWYN, ILLINOIS:

SECTION 1. The editing, arrangement and numbering or renumbering of the following ordinances are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

<u>Ord. No.</u>	<u>Date</u>	<u>C.O. Section</u>
15-13	4-14-2015	1240.04, 1256.02, 1258.02, 1260.02, 1261.02
15-14	4-14-2015	801.13, 804.06, 804.07
15-20	4-14-2015	860.04, 864.07, 866.06, 879A.03
15-21	4-28-2015	Adopting Ordinance
15-22	5-12-2015	234.02
15-26	6-9-2015	660.08, 801.10, 804.18

SECTION 2. Pursuant to State law, three copies of the 2015 S-21 Supplement Pages for the Codified Ordinances have been filed for a period of thirty days prior to the adoption of this ordinance.

SECTION 3. This ordinance shall be in full force and effect upon its adoption, approval, recording and publication as required by law.

Berwyn - Adopting Ordinance

PASSED AND APPROVED this _____ day of _____, 2015.

AYES _____

NAYS _____

BY: _____
Mayor

ATTEST:

City Clerk

Published this _____ day of _____, 2015, in the City, Berwyn, Illinois.

City Clerk



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Date: September 18, 2015

To: Mayor and City Council

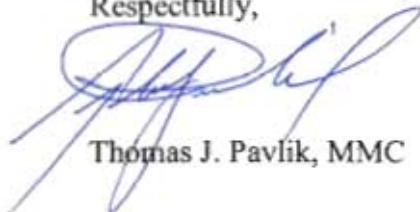
From: Tom Pavlik, City Clerk

Re: Reconsideration of Handicap Parking Application Denial #931 for 3825 S. Cuyler

Ladies and Gentleman;

On July 14, 2015, the City Council voted to uphold the recommendation of staff to deny the handicap parking application # 931. After notification of denial, Mr. Rainone contacted my office to inform us that the primary vehicle in question did not fit in his garage, which was never noted in the application or initial on site investigation. Thereafter, I requested Berwyn PD to conduct a follow-up investigation, at which time it was confirmed that the vehicle in question did not fit in the resident's garage. See attached original communication and supplemental investigation report. Upon conferring with the Senior Traffic Engineer Nicole Campbell, it was determined that the new circumstances brought to light does qualify Mr. Rainone for a handicap parking space. Upon further investigation, it was discovered that a current 2015/2016 Berwyn Vehicle Sticker was not purchased for the vehicle in question, the 2015 Honda Odyssey, Mr. Rainone has since rectified that situation, along with purchasing stickers for all of his vehicles. Therefore, it is the recommendation of the City Clerk, the resident Alderman and the Senior Traffic Engineer, to reconsider the denial of handicap parking application #931 for 3825 S. Cuyler.

Respectfully,



Thomas J. Pavlik, MMC

Berwyn Police Department

(708) 795-5600 6401 W 31st Street Berwyn, IL 60402

Supplement Report

INCIDENT # 15-01328	INCIDENT DATE 02/12/2015	UCR/Offense Code 9041 (Applicant File)			
REPORTING OFFICER YOUNG, TERRY	APPROVED BY	DATE 08/19/2015	TIME 08:47	SECURE No	JUVENILE No

SUPPLEMENTAL NARRATIVE TYPE: INCIDENT

In summary R/o was informed that the handicapped application was re opened for 3825 Cuyler and was advised to check on the status of parking in the garage at said residence. Mr. Rainone owns 3 vehicles a Honda Odyssey which does not fit in the garage due to the length of the vehicle leaving no room to close the overhead door, a full size GMC cargo van which does not fit due to height clearance, also parked in the garage is a black Jaguar to which Mr. Rainone advised R/o he would park on the street if his Honda Odyssey would fit. Upon inspection of the garage R/o noticed no large amounts of clutter the said Jaguar vehicle was parked inside. When the overhead door was closed there was very limited space between the vehicle and overhead door. Nothing further at this time.

REPORTING OFFICER YOUNG, TERRY	INCIDENT # 15-01328	DATE 08/19/2015	TIME 08:47	PAGE Page 1 of 1
-----------------------------------	------------------------	--------------------	---------------	---------------------

Mayor 
Robert J. Lovero



2nd Ward Alderman
Jeffrey Boyajian

MEMORANDUM

July 14, 2015

ITEM NO. 17
DATE JUL 14 2015
DISPOSITION Concurred

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #931
3825 S. Cuyler Ave.

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **DENIAL** of a handicap parking space.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
3825 S. Cuyler Ave.	Louie Rainone	931

Thank you very much,

Jeffrey Boyajian
2nd Ward Alderman

NL/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To: Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date: 2/10/2015
Officer: M. Raimondi #192

Applicant Name: Louie Rainone

Address: 3825 S. Cuyler Ave, Berwyn IL 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Owner's Support Letter:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

Report # 15-01328

2nd Ward Alderman: Jeffrey Boyajian

Staff Recommendation	
Approved	Denied <input checked="" type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 West 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-01328

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-01328
REPORT TYPE Incident Report	RELATED CAD # C15-007772	DOT #		HOW RECEIVED
WHEN REPORTED 02/12/2015 09:26	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3825 S CUYLER AV Berwyn, IL 60402			
TIME OF OCCURRENCE 02/12/2015 09:26	STATUS CODE		STATUS DATE	

INVOLVED ENTITIES

NAME Rainone, Louis		DOB	AGE 47	ADDRESS 3825 S CUYLER AV Berwyn, IL 60402		
SEX M	RACE White, Caucasian	HGT 6' 0"	WGT 180	HAIR Brown	EYES Unknown	PHONE
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)			TYPE	RELATED EVENT #		

INVOLVED VEHICLES

VEH PLATE # L383333	STATE IL	TYPE Van/Minivan	INVOLVEMENT	VIN # 5
YEAR 2015	MAKE Honda	MODEL Odyssey	COLOR Black	COMMENTS
OWNER Rainone, Louis A				

NARRATIVES

PRIMARY NARRATIVE

Louie Rainone, dob: _____ to resides at 3825 S. Cuyler Ave, Berwyn IL, is requesting handicapped parking signs to be placed in front of his residence.

Mr. Rainone suffers from _____

_____ There is a garage on the premises, which is currently used for a second vehicle. All the dwellings on the block are single family homes with garages, therefore parking is not very limited. There are currently no handicapped parking spaces on the block.

The information provided meets some, but not all of the criteria for eligibility, under Berwyn City Ordinance 484.05.

REPORTING OFFICER RAIMONDI, MARGO J	STAR # 192	APPROVED BY	STAR #
--	---------------	-------------	--------

Handicapped Space/Zone
Police Department Site Inspection

Application # 931

Police Department Designee C.S.O. Margo J. Raimondi

Comments: Garage on premises. Mostly single family homes on block. Parking can be limited at times. Currently there are no handicapped parking signs on the block.

Date: 2/10/2015

Police Report # 15-01328

Handicapped Space/Zone
Public Works Site Inspection

Application # 931

Public Works Director or Designee Dan Schiller

Comments: There is a 2 car garage located on the property.

Meets Public Works Criteria:

Parking Space
 Parking Zone

Yes
 Yes

No
 No

X
X

Date: 2/24/2015

Police Report # 15-01328

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 931

Traffic Engineer or Designee Nicole Campbell

Comments: There is a 2 car garage located on the property.

Meets Traffic Criteria for:

Parking Space	Yes	<input type="text" value="0"/>		No	<input checked="" type="text" value="X"/>
Parking Zone	Yes	<input type="text" value="0"/>		No	<input checked="" type="text" value="X"/>

Date: 4/17/2015

Police Report # 15-01328

Rec'd by City Clerk: 6/30/2015

To Alderman: 6/30/2015

To Council:

Determination: DENY

Notice to Applicant:

Paid:

Sign #:

Comments:

04/15/15 - CALLED APPLICANT - THE VEHICLE STICKER IS REGISTERED TO A JEEP @ ANOTHER ADDRESS. HE SAID HE MOVED AND BOUGHT A NEW VEHICLE. I EXPLAINED THAT HE NEEDED TO SEE COLLECTOR ABOUT CHANGING INFORMATION BEFORE WE COULD PROCEED WITH HIS APPLICATION - SLA.

Rec'd 02/09/15

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL **RENEWAL**

Louie Rainone 3825 Cuyler
(Name of Handicapped Applicant) (Date of Birth) (Berwyn Address)

DR. Brian Ing _____
(Name of caregiver, or guardian if minor) (Date of Birth) (Telephone /Cell Phone Number)

Is there a garage on the property? Yes / No Are you the homeowner? Yes No _____
If so, what is the garage currently being used for? second vehicle

Driveway _____ Carport _____

All Applicants must submit the Physicians form (A)

***Renters must submit the Owner Consent form (B).**

Vehicle Information

Honda Odyssey black/2015
(Vehicle make and model) (Color / Year)

1 383333 24076
(Illinois License Plate Number) (Current City Vehicle Sticker Number)

(Illinois Handicapped Plate) CE92709
(Illinois Permanent Handicap Placard Number)

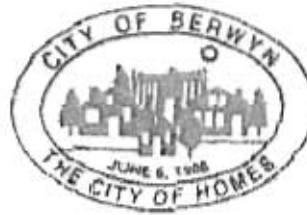
I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Applicant Signature 2-8-15
Date

Return the completed form to the Parking Division at the Berwyn Police Department

6401 West 31st Street, Berwyn, Illinois
CITY COUNCIL (FULL PACKET) JULY 14, 2015 PAGE 98

Robert J. Lovero
Mayor



James D. Ritz
Chief of Police

A Century of Progress with Pride

(Signature of handicapped person or their legal guardian)

(Date)

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker_ Wheel Chair_ Cane_ Oxygen_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

[Signature]
(Physician's Signature/Stamp)

2/2/15
(Date)

[Name]
(Print Physician's Name)

[Stamp]
North Riverside, IL 60546

[Stamp]
North Riverside, IL 60546

Return the completed form to the Parking Division at the Berwyn Police Department



A Century of Progress with Pride

September 4, 2015

To: Alderman Jeffrey Boyajian

From: Nicole Campbell, Senior Engineer

Re: 6400 32nd Street and 3100 Elmwood Avenue Superzone Request

Alderman Boyajian,

A petition for a superzone request for the area bound by Gunderson and Ridgeland Avenues from Windsor Avenue to 32nd Street was received. After performing a parking study of this area it was noted that the area did experience intruder parking, both from other areas of the city and outside of the city. For the vehicles that may belong to commuters, there is availability of depot permit parking in this area.

The following items are suggested at this time:

3100 block of Elmwood Avenue, 6400 block of 32nd Street and 6400 block of Windsor Avenue are converted to superzones. Superzones are in place 24 hours a day, 7 days a week.

Recommendation

My recommendation is to accept this communication as informational.

Sincerely,



Nicole Campbell, Senior Engineer

I-2

Mayor
Robert J. Lovero



City Clerk
Thomas J. Pavlik

A CENTURY OF PROGRESS WITH PRIDE

6700 W 26th Street • Berwyn, IL 60402 • Ph: (708) 788-2660 • Fax: (708) 788-2675 • Berwyn-IL.gov

Zoning Board of Appeals

Dominick Castaldo
Joel Chrastka
Douglas Walega
Richard F. Bruen, Jr.
Lance C. Malina
Don Miller
Alicia M. Ruiz

September 17, 2015

Dear Mayor Lovero and Members of the City Council:

Attached for your consideration are Findings of Fact from the Zoning Board of Appeals relative to a request for a Conditional Use filed by Petitioner Sandra Delgado, d/b/a Peques Wiggles & Giggles Learning Center. The Petitioner seeks to operate a private daycare/nursery school on the first floor of a commercial use building at 2137 S. Oak Park Avenue. The Property is located in the C-2 General Commercial Zoning District, where a private daycare/nursery school requires a conditional use in order to locate at the Property, pursuant to Section 1258.02 of the Zoning Code of the City of Berwyn ("Zoning Code").

Attached to the Findings of Fact are the notice of public hearing and ZBA packet materials which were exhibits at the Public Hearing.

The recommendation of the ZBA in this matter was to DENY the request for a conditional use, on a vote of 6-0, based primarily on the Petitioner's failure to appear at the public hearing on either of the dates it was held, and her communication that she was not moving forward with her project at this time. Because she did not formally withdraw her petition, however, the ZBA moved forward with a vote on the matter. Because this matter was unanimously recommended for denial by the ZBA, I am not including an Ordinance for your consideration at this time. In order to concur with the recommendation of denial, the Council only needs to approve a motion. If the Council is inclined to approve the request for conditional use after discussion however, I will prepare and send an Ordinance for your consideration.

Respectfully,

Lance C. Malina
Executive Secretary,
Berwyn Zoning Board of Appeals

**FINDINGS OF FACT AND RECOMMENDATION OF THE
CITY OF BERWYN ZONING BOARD OF APPEALS TO
THE MAYOR AND CITY COUNCIL**

September 15, 2015

APPLICATION: For a Conditional Use to Allow for a Private Daycare/Nursery School Use in the C-2 General Commercial Zoning District at 2137 S. Oak Park Avenue, Berwyn, Illinois.

PETITIONER: Sandra Delgado, d/b/a Peques Wiggles & Giggles Learning Center

PROPERTY OWNER: Patricia Patino-Serrano

PROPERTY: 2137 S. Oak Park Avenue, Berwyn, Illinois (the "Property")

SUMMARY OF REQUEST AND RECOMMENDATION: The City of Berwyn has received a request from Petitioner Sandra Delgado, d/b/a Peques Wiggles & Giggles Learning Center ("Petitioner") for a conditional use to operate a private daycare/nursery school in the C-2 General Commercial Zoning District at 2137 S. Oak Park Avenue. A private daycare/nursery school requires a conditional use in order to locate at the Property, pursuant to Section 1258.02 of the Zoning Code of the City of Berwyn ("Zoning Code").

Following a public hearing which was opened on August 18, 2015 and continued to September 15, 2015, the Zoning Board of Appeals of the City of Berwyn ("ZBA") recommended DENIAL of the requested conditional use on a vote of 6-0.

BACKGROUND: The Property is an existing one-story brick building that is currently vacant, and was used in the past as a doctor's office. Petitioner currently operates a home daycare and is searching for a space to relocate her growing business.

Staff determined that a conditional use was required pursuant to the provisions of the Zoning Code. Petitioner then filed an application requesting that the Zoning Board of Appeals grant a conditional use to allow the proposed use at the Property.

PUBLIC HEARING: The public hearing on Petitioner's conditional use request was opened on August 18, 2015. On that date, Executive Secretary Malina explained that he had heard from Petitioner that she was unable to attend due to a medical emergency and had asked that the hearing be continued.

Two members of the public were present to speak on the matter and were allowed to present testimony. John Gregoire and Dr. Mark Zieba explained that they had operated a dental office at 6130 W. Cermak for the past 16 years. They were interested in moving their office to the Property. They explained that their real estate agent suggested they attend the hearing and object to the proposed use so that they may have a chance to move to the Property in the event the conditional use was denied and the sale to Petitioner did not go through. They had not made an offer on the Property to date. Executive Secretary Malina explained to the individuals that the Zoning Board of Appeals was obligated to evaluate the proposed daycare/nursery school use on its own merits, rather than to choose between competing uses. Mr. Gregoire and Dr. Zieba indicated that they understood. The hearing was then continued to September 15, 2015, for the Petitioner to appear and for further testimony.

At the continued public hearing on September 15, 2015, Executive Secretary Malina advised the Board that shortly before the meeting, he had received an email from Petitioner advising that she would not be attending the hearing, and that due to a lack of State funding, she was unable to move forward with the project at this time. There being no further questions or members of the public wishing to speak on the application, the Public Hearing was closed.

Exhibits marked during the course of the Public Hearing included: **Exhibit A:** the Notice of Public Hearing published on July 30, 2015 and **Exhibit B,** Petitioner's application for a conditional use and supporting materials.

Petitioner having failed to appear on two occasions, and there having been no testimony in support of the proposed conditional use, the members of the ZBA then voted 6-0 to recommend DENIAL of the conditional use requested by Petitioner.

FINDINGS: The ZBA makes the following Findings as to the proposed conditional use:

- (A) **The proposed use and development at the particular location requested is necessary or desirable, provides a service or a facility which is in the interest of public convenience and will contribute to the general welfare of the neighborhood or community.** The ZBA received no testimony that the location of the proposed use was necessary or desirable, or provided a service or a facility that was in the interest of public convenience or would contribute to the general welfare. This standard has not been met.
- (B) **The proposed use and development will, under the circumstances of the particular case, not be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity, or injurious to property values or improvements in the vicinity.** The ZBA received no testimony either way regarding the effect of the proposed use on the surrounding area. This standard has not been met.
- (C) **The proposed use and development will be in harmony with the general and specific purposes for which the Zoning Code was enacted, and for which the regulations of the district in question were established, and with**

the general purpose and intent of the Official Comprehensive Plan. There was no testimony on this standard, and the ZBA does not therefore find this standard to have been met.

- (D) **The proposed use and development will be constructed, arranged and operated so as not to dominate the immediate vicinity, and will not interfere with the use and development of neighboring property.** There was no testimony on this standard, and the ZBA does not therefore find this standard to have been met.
- (E) **The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets.** There having been no testimony in support of the proposed conditional use, the ZBA is unable to gauge the effect of the proposed conditional use on traffic and finds this standard not to have been met.
- (F) **The proposed use and development will be served by parking areas that are of adequate size, properly located and suitably screened from adjoining residential uses.** There having been no testimony in support of the proposed conditional Use, the ZBA is unable to gauge the effect of the proposed Conditional use on traffic and finds this standard not to have been met.
- (G) **The proposed use and development will not result in the destruction, loss or damage of natural, scenic or historic features of significant importance.** There was no testimony on this standard, and the ZBA does not therefore find this standard to have been met.
- (H) **The proposed use and development will comply with the regulations and conditions specified in the Zoning Code for the use, and with the stipulations and conditions made a part of the authorization granted by Council.** There having been no testimony in support of the proposed conditional use, the ZBA does not find this standard to have been met.

RECOMMENDATIONS: Based upon the foregoing Findings, the ZBA, by a vote of 6-0, recommends to the Mayor and City Council that the conditional use requested by Petitioner Sandra Delgado, d/b/a Peques Wiggles & Giggles Learning Center, for operation of a private daycare/nursery school Property at 2137 S. Oak Park Avenue, Berwyn, Illinois, in the C-2 General Commercial Zoning District, be DENIED.

Signed: _____
Lance C. Malina, Executive Secretary
Zoning Board of Appeals
City of Berwyn



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 (708) 788-1427
www.berwyn-il.gov

Date: September 8, 2015

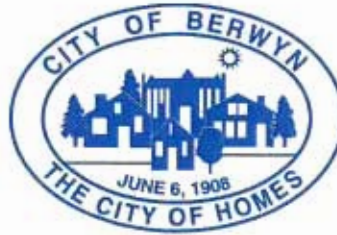
To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Demolition of the former Marathon Gas Station, 1427 Harlem Avenue, Berwyn, IL.

I am respectfully requesting permission to be granted to demolish the Marathon Gas Station 1427 Harlem Avenue, Berwyn. Demolition of this building will be done as soon as all necessary permits have been obtained. The building needs to be demolished to make way for the new construction of Turano Baking Companies new truck maintenance and fueling facility.

Respectfully,

Charles D. Lazzara
Building Director



A Century of Progress with Pride

Date: September 22, 2015

To: Mayor Robert J. Lovero
Members of City Council

Re: **Collection Services Agreement - Sonnenschein Financial Services, Inc.**

From the time the Illinois Comptroller announced the creation of the Local Debt Recovery Program (LDRP), the City of Berwyn has been one of the most successful participating communities in collecting upon unpaid tickets. Currently, the City of Berwyn's red light camera operator, SafeSpeed, LLC, provides the technical assistance to format the files in a manner consistent with the requirements of the State of Illinois and the Illinois Debt Recovery Offset Portal (IDROP). SafeSpeed recently informed the City of Berwyn that they would no longer be providing this service in an effort to focus on their core business model.

As a result of this change, the City has identified Sonnenschein Financial Services, Inc. (SFS,) as a qualified vendor to assist in the LDRP. Under the proposed contract, SFS will provide the technical support. In accordance with attached Collection Services Agreement, SFS's service fee will be 10% of the LDRP revenue generated. This fee is consistent with the price structure initially achieved during Berwyn's entry into the LDRP.

In addition to the LDRP technical support provided for in the Collect Services Agreement, SFS will attempt to collect Berwyn debts that SafeSpeed, LLC had previously written off as uncollectible. Because these collection efforts are more labor intensive, SFS will be compensated 15% of the ticket amount collected.

Upon execution of the attached Collection Services Agreement, staff will work with SFS to begin the transition process immediately.

Recommendation:

Staff recommends the approval of the attached Collection Services Agreement with Sonnenschein Financial Services, Inc.

Respectfully,

Evan K. Summers, MBA
Assistant City Administrator

COLLECTION SERVICES AGREEMENT

THIS COLLECTION SERVICES AGREEMENT (this "Agreement") is made and entered into as of **September __, 2015** by The City Of Berwyn the ("Client") and, and Sonnenschein Financial Services, Inc. ("Agent").

RECITALS

WHEREAS, Client desires to engage Agent, and Agent desires to be engaged by Client to provide certain collection services to Client on the terms and conditions set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the representations, covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. **SERVICES, REQUIREMENTS AND CONDITIONS**

1.1 Accounts. Client hereby engages Agent as an independent agent to collect amounts due and payable on Client's accounts not accepted under Illinois' Debt Recovery Program assigned to Agent, specifically those accounts related to the collection of red light camera citation fees and/or fines generated by SafeSpeed, LLC, including any additional accounts assigned to Agent from time to time on a monthly/weekly basis and set forth on any amendments or supplements to such schedule (individually, an "Account" and collectively, the "Accounts").

Client also engages Agent as an independent agent to interface with the State of Illinois in the Illinois Debt Recovery Program. On a regular basis, the Client will forward delinquent accounts to the Agent. The Agent format the file in a manner consist with the requirements of the State of Illinois and the Client will import these accounts to the Illinois Debt Recovery Offset Portal. The Client will forward the accounts to the State of Illinois for the "match process". The Client will receive a report from the State of Illinois identifying the accounts where the State will withhold funds to pay the delinquent debt. The Client will provide the Agent with a copy of this report to notate the account. The State will send the Client the monies withheld with a report detailing the transaction. The Client will send the Agent a copy of this report so the Client can close the account and notify the credit reporting agencies.

Agent shall be Client's exclusive agent with respect to the Accounts during the term of this agreement as it pertains to the Local Debt Recovery Program. The parties acknowledge and agree that the Accounts shall at all times remain debts owed by debtors to Client, but that Agent will represent itself to debtors and all third parties as being the authorized agent of Client for purposes of collecting amounts due and payable thereunder.

1.2 Receipt and Remittance of Payment. Client hereby authorizes Agent to receive and endorse payments on the Accounts on behalf of Client. Agent shall maintain records of all payments received on the Accounts, specifying, among other things: (i) name of debtor, (ii) amount paid, (iii) amount due and payable, (iv) returned items, and (v) Agent's commission. Agent shall remit such payments to Client on a monthly basis.

1.3 Reasonable Collection Efforts. Agent shall deliver written notice to debtor and report the delinquency to the credit reporting agency.

1.4 Compliance with Law. Agent shall perform the services contemplated by this Agreement and otherwise comply at all times with all applicable laws, rules and regulation, including without limitation the Federal Fair Debt Collection Practices Act and any state or municipal equivalents of such act.

1.5 Client Contact. Agent shall coordinate Agent's performance of its services under this Agreement through Joseph Santella, who may be reached at () - . Client shall coordinate Client's performance of its obligations under this Agreement through Evan Summers, who may be reached at (708) 749-6541. Either party may change its contact at any time at its sole discretion by giving written notice to the other party.

1.6 Litigation.

(a) Agent shall not commence legal proceedings with respect to any Account.

(b) Agent shall immediately notify Client in writing of any claim made against Agent or Client with respect to an Account and shall deliver copies of all records and pleadings with respect to such Account to Client within five (5) business days of receipt of the same.

2. COMPENSATION

2.1 Rates and Conditions. Client shall charge the debtor 15% of the ticket amount collected pursuant to 65 ILCS 5/1-2-1. During the term of this Agreement, Agent shall be entitled to the compensation set forth whether payment on the Accounts is received by Agent or directly by Client. Client shall regularly report to Agent any payments on the Accounts received directly by Client.

Agent shall be entitled to a 10% fee on payments made on the Account to the Client by the State of Illinois through the Debt Recovery Program.

2.2 Expenses. Agent shall be solely responsible for all costs and expenses incurred by Agent in performing the services contemplated by this Agreement.

3. TERM AND TERMINATION

3.1 Term. The initial term of this agreement shall commence on the date hereof and end on the first anniversary of the date hereof, upon which date this Agreement shall renew automatically for an additional one year term and upon each anniversary thereafter for successive one year terms, unless either party delivers prior written notice of its election not to renew this Agreement thirty (30) days prior to the initial expiration date or any subsequent expiration date. Each party shall have the right to terminate this Agreement, at any time, with or without justification or cause, upon (30) days written notice.

3.2 Termination for Breach. Either party may terminate this Agreement due to breach by the other party. Any such termination shall be effective thirty (30) days after the terminating party delivers written notice of such breach to the breaching party unless the breaching party shall have cured such breach within such 30-day period; provided, however, that any such termination which cannot reasonably be cured within such 30-day period shall be effective immediately upon delivery of written notice of such breach. Notwithstanding any termination of this Agreement pursuant to this section, the breaching party shall remain liable to the terminating party for any and all obligations which expressly survive the termination of this Agreement, including, but not limited to, the obligation of the parties to pay compensation pursuant to this Agreement.

3.3 Documents and Records. Agent agrees to return to Client all documents and records with respect to Accounts upon the expiration or any termination of this Agreement within thirty (30) days of the date of expiration or termination.

4. INDEMNIFICATION

Client hereby agrees to indemnify and hold Agent and its directors, officers, employees, parent companies, subsidiaries and affiliates harmless from and against any and all losses, damages, expenses, claims, suites, proceedings, liabilities, awards, judgments, costs, penalties and interest, including reasonable attorneys' fees, arising out of, resulting from or attributable to the actions, or failure to act, of Client its directors, officers, employees and affiliates.

Agent hereby agrees to indemnify, defend and hold Client and its directors, officers, employees, parent companies, subsidiaries and affiliates harmless from and against any and all losses, damages, expenses, claims, suites, proceedings, liabilities, awards, judgments, costs, penalties and interest, including reasonable attorneys' fees, arising out of, resulting from or attributable to the actions, or failure to act, of Agent its directors, officers, employees and affiliates.

5. MISCELLANEOUS

5.1 Independent Agent Status. Agent is an independent Agent with no authority to act for or on behalf Client except as set forth in this Agreement. Agent shall not and may not bind Client to any contract or agreement of any nature whatsoever except as set forth in the Agreement.

5.2 Governing Law. This Agreement shall be construed and enforced in accordance with and governed by the laws of the State of Illinois.

5.3 Notices. All notices, request, demands and other communications called for or contemplated hereunder shall be in writing and shall be deemed to have been duly given when delivered to the party to whom addresses if sent by telecopy, telegram, telex or wire, or one day after mailing if sent by overnight courier, or three days after mailing if sent by registered or certified mail, return receipt requested, prepaid and addressed at the following addresses, or at such other addresses as the parties may designate by written notice in the manner aforesaid:

If to Client:
**City Of Berwyn
Mr. Evan Summers
6700 W. 26th St
Berwyn, IL 60402**

If to Agent:
**Sonnenschein Financial Services, Inc.
Mr. Joseph Santella
Two TransAm Plaza
Suite 300**

Oakbrook Terrace, IL. 60181

5.4 Assignment. Neither this Agreement nor any right, remedy, obligation or liability arising hereunder or by reason hereof may be assigned directly or by operation of law by either party without the prior written consent of the other party.

5.5 Amendments and Waivers. Only a written instrument duly executed by each party hereto may modify this Agreement and all Schedules.

5.6 Attorneys' Fees. In the event that any action is commenced by any party hereto for the purpose of enforcing any provision of this Agreement, each party shall be responsible for its own attorneys' fees, costs and expenses.

5.7 Entire Agreement. This Agreement contains the entire understanding of the parties, supersedes all prior or contemporaneous verbal or written agreements and understandings relating to the subject matter hereof.

5.8 Counterparts. This Agreement may be executed by the parties in separate original or facsimile counterparts, both of which when so executed and delivered shall be an original, but both such counterparts shall together constitute but one and the same instrument.

5.9 Venue and Choice of Law. Any controversy, dispute or claim arising out of, in connection with, or in relation to the interpretation, performance or breach of this Agreement, including any claim shall be solely and exclusively filed in the circuit court of Cook County, Illinois. This Agreement shall be governed, construed and enforced in accordance with the laws of the State of Illinois, without regard to its conflict of laws rules.

5.10 Survival. The provisions of Sections 3 through 5 shall survive the expiration or any termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

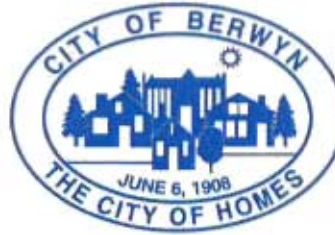
Sonnenschein Financial Services, Inc.

By: _____

Its: _____

City Of Berwyn

By: _____
Its: _____



A Century of Progress with Pride

Date: September 22, 2015

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: **2015 Holiday Decoration RFP**

Dear Mayor and Council:

Attached is a copy of the 2015 Holiday Decoration Request for Proposal (RFP). The scope is similar to last year's design with only minor additions to enhance clarity and detail.

Upon your approval, I will publish the RFP and administer the bidding process. The Ogden, Depot and Roosevelt TIF districts will be the respective funding source for this project; Cermak Road's decorations will be paid for out of the City's General Fund. All expected costs have been budgeted for.

Recommendation:

Approve and issue the attached Holiday Decoration RFP.

Respectfully submitted for your consideration,

Evan K. Summers
Assistant City Administrator

REQUEST FOR PROPOSAL

2015 HOLIDAY DECORATIONS FOR THE CITY OF BERWYN, IL

NOTICE TO PROPOSERS: Sealed Proposals will be received at the Office of the City Clerk, until the time and date specified below, for:

HOLIDAY DECORATIONS PROPOSAL

RFP packets are available at City Clerk's Office, City Hall, 6700 W. 26th Street, Berwyn, IL 60402. Additionally, RFP packets can be found on the City web site: www.berwyn-il.gov

ADDRESS PROPOSALS TO: "Attention of the City Clerk's Office, City Hall, 6700 W. 26th Street, Berwyn IL 60402", on or before the bid opening local time and date specified below. Proposals shall be sealed and clearly marked on the front "**Proposal for Holiday Decorations**" **FAXED PROPOSALS WILL NOT BE ACCEPTED.**

PROPOSALS ARE DUE NO LATER THAN: **1:00 pm, on October 6, 2015.** Proposers shall submit four (4) copies of their proposal.

The RFP process shall following the timeline laid out below.

The City is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City, or any other means of delivery employed by the bidder. Similarly, the City is not responsible for, and will not open, any bid responses which are received later than the date and time stated above.

QUESTIONS: All questions and clarifications regarding this Request for Proposal must be submitted no later than October 20, 2015 by e-mailing or calling the following City Representative:

Evan K. Summers
Assistant City Administrator
City of Berwyn
esummers@ci.berwyn.il.us
(708) 749-6541

TIMELINE:

Issuance of RFP	September 22, 2015
Questions Due	September 30, 2015
Proposals Due – 1:00pm	October 6, 2015
Open Bids – 2:00pm	October 6, 2015
Award Contract	October 13, 2015
Begin Decoration Install	November 16, 2015
Complete Decoration Install	November 20, 2015
Begin Decoration Removal	January 4, 2016
Complete Decoration Removal	January 8, 2016

INDEX:

Section I	Request for Proposals
Section II	Specific Conditions and Instructions to this Proposal
Section III	General Conditions and Instructions to Proposers
Section IV	Company References
Section V	Company Information & Signature Sheet

SECTION II SEPCIFIC CONDITION AND INSTRUCTIONS TO THIS PROPOSAL

A. SCOPE:

The City of Berwyn is soliciting proposals from qualified professional firms to provide Outdoor Holiday Decorations for a period beginning in accordance with the aforementioned timeline. The successful vendor will provide the light decorations and mounting hardware needed to decorate street light poles as described in Attachment A.

The holiday decorations must be new. All decorations and lighting must be in accordance with the aforementioned timeline and removed in accordance with the aforementioned timeline.

B. PROPOSAL REQUIREMENTS:

1. If any bidder is in doubt as to the intent or meaning of any part of this Request for Proposal, the bidder must e-mail or call the City Representative no later than specified in the notice for proposals
2. Bidders are expected to fully inform themselves as to the conditions, requirements and specifications before submitting a proposal. The submission of a proposal by a vendor implies the vendor's acceptance of the terms and conditions herein, unless otherwise stated. The vendor selected shall constitute this document (RFP) as binding and shall hold the full force of contractual obligations.
3. The proposer is responsible for all costs related to the preparation of this proposal.
4. Any cost associated with the delivery and installation of the Holiday Light Decorations not specifically set forth in this Request for Proposal will be the responsibility of the vendor, and will be deemed included in the fees and charges bid herein.
5. The format of the vendor's proposal must be consistent with the format of the specifications listed.
6. Proposed pricing and/or percentage discount shall be firm from the beginning date of the signed purchase order.
7. All prices/discounts shall be F.O.B. destination and shall include all charges that may be imposed in fulfilling the terms and conditions of the contract.
8. The City is in no way restricted from ordering Holiday Light Decorations from other vendors as needed. The following shall be deemed necessary for a successful bid:
 - a. This proposal must be summarized in letter form on the vendor's letterhead stationary. The letter must be signed by an officer of the vendor or a designated agent empowered to bind the firm in the contract offer. Acceptance or exception to the City's terms must be noted in the letter.
 - b. A complete description and specifications of the decoration unit(s) including mounting hardware and length of connecting cord.
 - c. At least (3) references from companies or agencies that have purchased the proposed decorations from your company. The company's name and address, a contact name,

title and phone number, must be included with the reference information (Section IV).

- d. A completed and signed Company Information & Signature Sheet (Section V); delivery information must also be completed in this section.

NOTE: Proposers are required to submit the required information listed above. The City reserves the right to reject proposals that the City considers incomplete due to the omission of the required information.

C. GENERAL REQUIREMENTS:

1. Professional workmanship shall meet or exceed existing industry standards.
2. Unless otherwise specified, the vendor shall unconditionally guarantee the materials and workmanship of all holiday light decorations. If any defects or signs of deterioration are noted which in the City's opinion are due to faulty workmanship or material, the vendor, upon notification and at the expense of the vendor, shall replace the holiday decorations (within seven (7) business days) to the complete satisfaction of the City. The replacement of the holiday decorations shall be made only at such time as shall be designated by the City as least detrimental to the operation of City business.

Regardless of any statement to the contrary, the vendor agrees that implied warranty of merchantability and fitness for a specific purpose is not disclaimed.

3. Proposers shall guarantee delivery in accordance with the delivery requirements referenced in Section II., A Scope.
4. Failure of the vendor to provide commodities within the time specified, unless extended/accepted in writing by the City, or failure to replace rejected commodities when so directed by the City shall constitute delivery failure. When such failure occurs, the City reserves the right to cancel or adjust the contract, whichever is in the best interest of the City. In either event, the City may purchase in the open market commodities of comparable worth to replace the articles rejected or not delivered. On all such purchases, the vendor shall reimburse the City, within reasonable time specified by the city for any expense incurred is not cancelled, such purchases shall be deducted from the contract quantities. The City reserves the right to reject commodities delivered which do not meet specifications, or are substandard in quality, subject to an adjustment in price to be determined by the City.
5. The Vendor shall be responsible for any commodities covered by this contract until delivery and installation is completed at the designated point. In addition, the vendor shall bear all risk for rejected commodities after written notice of rejection. Rejected commodities shall be replaced by and at the expense of the vendor after written notification of rejection.

Upon Vendor's failure to replace commodities within seven (7) working days after the date of notification, the City may return the rejected commodities to the vendor at the vendor's risk and expense, or the City may dispose of them as its own property.

6. Final inspection of commodities shall be conclusive except as regards to latent defects, fraud, or such gross mistakes that amount to fraud. Final inspection and acceptance or rejection of the commodities shall be made within a reasonable time after delivery, but failure to inspect or reject commodities shall not impose liability on the City if such commodities are not in accordance with the specification. All commodities delivered to the City shall be accepted subject to inspection and physical count.

D. **CONTRACT AWARD:**

1. The vendor's proposal shall be complete to be considered for contract award.
2. The City reserves the right to qualify, accept or reject any or all vendors and accept any proposal deemed to be in the best interest of the City. The City of Berwyn reserves the right to accept or reject any or all proposals and to waive irregularities or technicalities in any proposal when in the best interest of the City. The City of Berwyn reserves the right to accept or reject any exception taken by the vendor to the terms and conditions of the request for proposals.
3. Consideration may be given to, but not limited to, delivery time, the proposed Holiday Light Decoration, warranty/product, reliability & functionality/product availability, references, delivery time, and special pricing & volume discounts.
4. Award, if made, shall be in the form of a Purchase Order. This RFP shall serve as binding guidance in conjunction of the Purchase Order. The terms and conditions in this RFP shall carry forward into any contract. The submittal of a purchase order be used as proof of acceptance of these terms.

E. **EVALUATION PROCESS:**

Each proposal submitted stands alone and will be evaluated on its own merits in terms of meeting the City's requirements and terms and conditions, pricing, and overall responsiveness to the Request for Proposal. A City representative or official may conduct discussions with any offeror that submits an acceptable or potentially acceptable proposal. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. During the course of the discussions, the evaluation committee shall not disclose any information derived from one proposal to any other offeror. The City representative reserves the right to request the offeror to provide additional information during this process.

SPECIFIC CONDITIONS AND INSTRUCTIONS:

The above conditions and instructions clarify this specific proposal document, but are in addition to the attached GENERAL CONDITIONS AND INSTRUCTIONS TO PROPOSERS (Section III).

SECTION III
GENERAL CONDITIONS AND INSTRUCTIONS TO PROPOSERS

The general rules and conditions which follow apply to all proposals issued by the City, unless otherwise specified. Proposers or their authorized agents are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals; failure to do so shall be at the proposer's own risk.

REQUEST FOR PROPOSAL (RFP): is defined as a request for an offer, by one party to another, of terms and conditions with reference to some work or undertaking.

This document constitutes a REQUEST FOR PROPOSAL, and is thus a solicitation for responses. Conversely, this REQUEST FOR PROPOSAL is NOT a bid and is not governed by state or federal bidding requirements.

Moreover, any acceptance of a proposal shall NOT result in a binding contract between the City and the proposer, but instead will simply enable negotiations to take place which may eventually result in a detailed and refined agreement or contract between the proposer and the City.

"Proposal date" as referenced herein shall mean the local date and time specified in the proposal documents.

A. CONDITIONS FOR PROPOSING

1. **COMPLETENESS/AUTHORIZATION OF PROPOSAL.** Proposer shall supply all information and submittals required by the proposal documents to constitute a proposal. The proposal shall clearly state the legal name, address, telephone number, and fax number of the proposer. The proposal shall be signed above the typed or printed name and title of the signer. The signer shall have the legal authority to bind the proposer to proposal.
2. **ADDRESSING OF PROPOSAL.** Unless otherwise specified, faxed proposals will not be accepted. Proposal shall be submitted in a sealed envelope clearly marked on the front with proposal number and due date, and unless otherwise specified, addressed to:

City Clerk's Office
City of Berwyn
6700 W 26th Street
Berwyn IL 60402

3. **PROPOSAL DEADLINE.** Proposer shall be responsible for taking whatever measures are necessary to ensure that the proposal reaches the office of the City Clerks on or before the local time and date specified. The City shall not be responsible for, and may not consider, any late proposal, amendment thereto, and request for withdrawal of proposal received after the date specified. Proposals received after the time and date specified on the Request for Proposal will not be opened and will not be considered for award.

A written request for withdrawal of a proposal or any part thereof may be granted, provided the request is received in writing by the City prior to specified proposal date.

4. **PROPOSALS BINDING 60 DAYS.** Unless otherwise specified, all formal proposals submitted shall be binding for sixty (60) days following proposal date, unless the proposer(s), at the City's request agrees in writing to an extension.
5. **COMPETENCY OF PROPOSER.** No proposal may be accepted from or contract awarded to any person, firm or corporation who is in arrears or in default to the City of Berwyn upon any debt or contract. Prior failure of a proposer to perform faithfully on any previous contract or work for the City may be grounds for rejection. The proposer, if requested, shall present evidence of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these proposal documents; such evidence shall be presented within a specified time and to the satisfaction of the City.
6. **COLLUSIVE PROPOSING.** The Proposer certifies that the proposal is made without any previous understanding, agreement or connection with any person, firm, or corporation making a proposal for the same project, without prior knowledge of competitive prices, and that the proposal is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

B. INSURANCE

1. **INSURANCE REQUIREMENTS.** The successful proposer shall provide insurance as follows:

- a. Certificate of Insurance; Cancellation of Modification

- (1). Before commencing work, the Proposer shall submit to the City for approval a Certificate of Insurance meeting the requirements specified herein, to be in effect for the full contract period.

- (2). The Proposer shall notify the City in writing at least thirty (30) calendar days prior to any change or cancellation of said policy of policies.

- (3). Cancellation or modification of said policy or policies shall be considered just cause for the City of Berwyn to immediately cancel the contract and/or halt work on the contract, and to withhold payment for any work performance on the contract.

- b. Minimum Coverage

(1). Any policy or policies of insurance purchased by the Proposer to satisfy their responsibilities under the proposal shall include contractual liability coverage, and shall be in the following type and minimum amounts:

Informal Project specs: Class I (under \$1M)

Type of Coverage

Each

Occurrence

Aggregate

- a. Comprehensive General Liability

- (1) Bodily Injury & Property Damage

\$500,000

\$1,000,000

- | | |
|-------------------------------------|---------------------------------|
| b. Automobile Liability | Combined
<u>Single Limit</u> |
| (1) Bodily Injury & Property Damage | \$500,000 |
- c. Worker's Compensation Insurance as required by Illinois state law.

The City requires that the Contractor's Insurance carrier be A-rated or better by A.M. Best.

The City requires that the Contractor's Insurance carrier be A rated or better by A.M. Best.

WHEN ADDITIONALLY REQUIRED:

Errors & Omissions	\$500,000
Fidelity Bond (minimum)	\$ 50,000

c. Hold Harmless: Endorsement Required

(1). The Proposer, including their subcontractor, employees, representatives or agents, shall indemnify, defend and hold harmless the City of Berwyn and its officers, employees, and agents from any and all liability, loss, cost, damage and expense (including reasonable attorney's fees and court cost) resulting from, arising out of, or incurred by reason of any claims, actions or suits based upon or alleging bodily injury including death, or property damage rising out of or resulting from the Proposer's operations under this document.

(2). Proposer is not, and shall not be deemed to be, an agent or employee of the City of Berwyn

(3). Responsibility for Damage Claims – Notwithstanding the above, it is specifically agreed between the parties executing this contract that is not intended by any of the provisions of any part of the contract documents to create in the public or any member thereof a third party beneficiary hereunder, or to authorize anyone not a party to this contract. It is understood that no subcontractor is a third party beneficiary to any contract between the Contracting Authority and prime contractor. Nothing in any special provision or any supplemental specification shall be construed as eliminating or superseding the requirements of this section.

d. Additional Insurance Requirements

Owner's Insurance shall not include coverage for loses or damage caused by the negligent act or omissions of Contractor of Subcontractors, or for damage to material or equipment while under the control of or stored by Contractor prior to installation or prior to inclusion of such material or equipment in construction. Contractor shall maintain appropriate insurance for such risks or occurrences.

Contractor shall be responsible for the owner's deductible on the owner's builder's risk.

C. SPECIFICATIONS

1. **FORMAL SPECIFICATIONS.** The proposer shall abide by and comply with the true intent of the specifications (i.e., not take advantage of any unintentional error or omission). Whenever mention herein is made of a service to be provided in accordance with laws, ordinances, etc., shall be construed as the minimum requirements of the specifications.

2. **PROPOSED ALTERNATE.** When an item is identified in the bid document by a manufacture's name or catalog number, it is understood that the bidder proposes to furnish the commodity and/or service so identified by the City unless the bidder specifically proposes an alternate. In bidding on a proposed alternate, the bidder shall clearly state on his/her bid exactly what he/she proposes to furnish, and forward with his/her bid, a complete description of the proposed alternate, including brand, model number, drawings performance and test date, references, and any other information necessary for a complete evaluation. Bidder shall include a statement setting forth any charges in other materials, equipment, or other work which would be required by incorporation of the proposed alternate. The burden of proof of the merit of the proposed alternate rests upon the proposer.

The City's decision to approve or disapprove of a proposed alternate shall be final.

3. **QUALIFICATIONS, CREDENTIALS AND REFERENCES.** The proposer shall provide a description of qualification, credentials, experience, and resources as they relate to provision of the proposal. The proposer shall also provide a list of clients for whom similar work has been performed within the last two years, including the firm, contact person, address, and phone number of each contract person.
4. **ADDENDUM TO SPECIFICATIONS.** Any substantive interpretation, correction or change of the proposal documents shall be made within addendum. Interpretation, corrections or changes of the proposal documents made in any other manner shall not be binding. Such interpretations, corrections or changes shall not be relied upon by proposer. Any addenda shall be issued by the City within a reasonable time prior to the proposal date.

D. **SECTION OF FIRM**

1. **REJECTION OF PROPOSALS.** The City reserves the right to accept or reject any or all proposals, to waive irregularities and technicalities, and to request resubmission. The city also reserves the right to reject a similar nature, or proposal from a proposer who, investigation shows, is not in a position to satisfactorily and timely perform the contract.
2. **SELECTION.** The City desires to enter into negotiations and ultimately reach an agreement with a Proposer who demonstrates the best combination of attributes to conduct the project, and who also negotiates a project cost with the City that is fair and reasonable. The City may conduct discussions with any proposer who has submitted a proposal to determine qualifications, for further consideration. Since the initial review by the City will be deemed preliminary in nature, the document and process will be deemed confidential until such time as the successful proposer is selected. Criteria for selection will include but not limited to:
 - Ability to provide the type and quality of service that best meets the needs of the City.
 - Organization, size, management and structure of the firm to provide service.
 - Experience and qualifications of the persons with supervisory and management assignments, especially relating to similar work assignments.
 - Satisfactory reference checks of clients on similar projects.

- Previous and existing compliance with laws and ordinances relating to contracts with the City and to the proposer's employment practices.
- Whether the proposer is in arrears to the City, in debt on a contract or is a defaulter on a surety or other agreement with the City.
- If a reasonable doubt arises as to proposer's solvency, the City reserves the right to require financial information sufficient to show solvency.
- Cost estimate; the City is not required to accept the proposal with the lowest cost estimate.

Once the City has reached an agreement with the Proposer, a purchase order will be issued to the selected vendor. The purchase order will define the conditions of the contract between the City and the contractor selected to receive the award; this document shall serve as guidance and is considered contractually binding once the Purchase Order has been signed.

3. **CORRECTIONS TO SUBMITTED PROPOSALS.** Any changes that are made to this proposal using correction fluid, writing utensils, etc. before submission must be dated and initialed in each area that a change is made.
4. **PRICING REQUIREMENTS.** All pricing submitted by the bidder shall be indicated in both words and figures. (Ex. \$200.00, two hundred dollars).
5. **PRESENTATIONS.** When required and based on evaluation of proposals submitted, the City may select finalists who will be required to participate in interviews, including key personnel designated for the proposal, and to make presentations regarding their qualifications and their ability to furnish the required service to best serve the needs of the city.
Formal presentations will be scored and evaluated by the Public Works Director who will make a recommendation to the City Council for final approval. Nothing in the proposal can obligate the City to enter into a contract.
6. **LOCAL PURCHASES.** Unless otherwise specified, cost and other considerations being equal, local firms shall be given first consideration for the project. The City of Berwyn encourages and appreciates the use of local labor, product and services.
7. **ERRORS IN PROPOSAL.** Any ambiguity in any proposal as a result of omission, error, lack of clarity or non-compliance by the proposer with specifications, instructions and conditions shall be construed in the light most favorable to the City. Changes in proposals shall be initialed and dated.

E. GENERAL CONTRACT PROVISIONS

1. **CONTRACT AWARD.** Upon City's selection and satisfactory between City and Proposer on the work to be performed, a written award in the form of a Purchase Order, contract or other instrument shall result in binding contract. The contract shall be on forms provided by the City; or if the proposer's contract document is used, the City reserves the right to modify and document to conform to the request for proposal and to do so in the light most favorable to the City.
2. **INSURANCE.** Current Certificate of Insurance in the amounts specified shall be on file with the City before work can commence.

3. **AVAILABILITY OF FUNDS.** A contract shall be deemed valid only to the extent for appropriations available to each project. The City's extended obligation on these contracts, which envision extended funding through successive fiscal periods, shall be contingent upon actual appropriation for the following fiscal year.
4. **CONTRACT ALTERATIONS.** No alterations or variables in the terms of a contract shall be valid or binding upon the City unless authorized in writing by both parties.
5. **SUBLETTING OF CONTRACT.** Proposer shall not assign, transfer, convey, sublet or otherwise dispose of the contract or their right, title or interest therein, or their power to execute such contract to any other person, firm or corporation without the prior written consent of the City, but in no case shall such consent relieve the Proposer from their obligations, or change the terms of the contract.
6. **CONTRACT PERIOD.** Contract shall remain in force for the full specified period and until all services have been satisfactorily delivered and accepted and thereafter until all requirements and conditions shall be met, unless:
 - a. Extended upon written authorization of the city and accepted by contractor, for a period negotiated and agreed upon by both parties, when in the best interest of the City.
 - b. Terminated due to the default, as described below.
7. **DEFAULT.** The Contract may be cancelled or annulled by the City in whole or in part by written notice of default to the Proposer upon non-performance, violation of contract terms, delivery failure, bankruptcy or insolvency, or the making of an assignment for the benefit of creditors. The City reserves the right to grant Contractor a specified cure period of during which to cure or remedy the default, which cure period shall be included in the written notice to default. If default is not cured within the specified time, City reserves the right, but is not obligated to, extend the cure period or City may deem the contract terminated without further notice. Lack of knowledge by the contractor will in no way be cause for relief from responsibility.
8. **INDEMNITY.** The Proposer shall indemnify, defend and hold harmless the City of Berwyn and its officers, employees and agents from any and all liability, loss, cost, damage, and expense (including reasonable attorney's fee and court costs) resulting from, arising out of, or incurred by reason of any claims, actions, or suits based upon or alleging bodily injury including death, or property damage rising out of or resulting from Proposer's operations under this Contract, whether such operations be by the Contractor or by any Subcontractor or by anyone directly or indirectly employed by either.

Proposer is not, and shall not be deemed to be, an agent or employee of the City of Berwyn

Proposer further agrees to:

- a. Save the City, its agents and employees harmless from liability of any nature or kind for the use of any copyright or uncopyright composition, secret process, patented or

unpatented invention, article or appliance of which the Proposer is not the patentee, assignee, licensee or owner, furnished or used in the performance of the contract.

- b. Obtain all permits and licenses required by city, state and federal governments and pay all related fees. The Proposer shall also comply with all laws, ordinances, rules and regulations of the City, State of Illinois and the Federal Government including the Prevailing Wage Act.
9. **NON DISCRIMINATION**. Proposer shall not discriminate against any employee or applicant for employment or any member of the public because of race, color, creed, religion, national origin, sex, sexual statement, or otherwise commit an unfair employment practice. Proposer further agrees that this non-discriminatory agreement shall be incorporated by the Proposer in all contracts entered into with suppliers of commodities and/or services, contractors and subcontractors, and all labor organizations furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor or services in connection with this contract.

F. **PAYMENT PROVISIONS**

1. **PAYMENT TERMS**. Payment may be made only after inspection and acceptance by the using department. Payment of balances shall be made only after approval and final acceptance by the City.
2. **INVOICING**. Following acceptance of each payment term, payment shall be made within thirty (30) calendar days from receipt of itemized invoice. Before the City will pay any invoice, the invoice must include a detailed description of all charges, the proposal number, department name, dollar amount, quantity of hours worked, and any other pertinent information. All reimbursable expenses must be accompanied by a copy of the vendor's receipt. Submit invoice in duplicate to:

City of Berwyn
Project Operations Manager
6700 W. 26th Street
Berwyn IL 60402
3. **WITHHOLDING PAYMENT**. Consideration for withholding payment shall include faulty materials, or workmanship, failure to meet delivery deadlines, and liens that have been filed, or evidence indicating a possible filing of claims. In all cases, regulations and limitation imposed by the Federal Government.
4. **TAXES**. The City of Berwyn is exempt from all Federal, State of Illinois and other State Taxes on the purchase of commodities and services used by the City of Berwyn within the State of Illinois. The Finance Department shall provide tax exemption certification to out-of-state taxes imposed on purchases of commodities and/or services which are which are used within another state are applicable and subject to payment.

Contractors and subcontractors shall pay all legally required sales, consumer and use taxes on all commodities and/or services purchased or rented to complete their contract.

If a contractor, subcontractor, or builder is to use building materials, supplies, and equipment in the performance of a construction contract with a designated exempt entity, the person shall purchase such items of tangible personal property without liability for the tax if such property will be used in the performance of the construction contract and a purchasing agent authorization letter and an exemption certificate, issued by the designated exempt entity, are presented to the retailer.

SECTION IV REFERENCES

The vendor must complete the required reference information listed below. The vendor must provide at least three (3) references from companies or agencies that have purchased the proposed holiday light decorations from your company. The company's name and address, a contact name, title, and phone number, must be included with the reference information.

1. Company Name: _____
 Company Address: _____
 Company Contact: _____
 Title of Contact: _____
 Phone Number: _____

2. Company Name: _____
 Company Address: _____
 Company Contact: _____
 Title of Contact: _____
 Phone Number: _____

3. Company Name: _____
 Company Address: _____
 Company Contact: _____
 Title of Contact: _____
 Phone Number: _____

Note: Additional reference may be included with the vendor's proposal.

SECTION V COMPANY INFORMATION & SIGNATURE SHEET

Vendors must include with their submitted proposal this completed and signed Company Information & Signature Sheet and a price list for the proposed Holiday Light Decorations required for this contract.

The undersigned bidder, having examined and determined the scope of this Request for Proposal, hereby proposes to supply and delivery the proposed commodities as described in the proposal documents at the prices set forth within.

The undersigned bidder states that this bid is made in conformity with the specifications and qualifications contained herein. In the event that there are any discrepancies or differences between any conditions of the vendor's proposal and the Request for Proposal prepared by the City of Berwyn, and the City's Request for Proposal shall prevail.

The undersigned bidder certifies that this proposal is made in good faith and without collusion or connection with any other persona or persons associated with the project.

Delivery: Upon receipt of a purchase order from the City of Berwyn, the vendor guarantees delivery of the proposed Holiday Light Decoration by installation date.

Name of Firm: _____

Authorized Representative: _____

Signature of Representative: _____

Title of Authorized Representative: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Fax Number: _____

Website Address: _____

E-Mail Address: _____

Date Signed: _____

Addenda Form:

The undersigned hereby acknowledges receipt of the following applicable addenda:

Addenda Number	Date
_____	_____
_____	_____

PROPOSAL PRICES

2015

AREA I - Roosevelt Road _____
AREA II - Cermak Road _____
AREA III – Ogden Avenue _____
AREA IV – Depot District _____

UNIT COST – *For use in the event of a change order*

- 36" Outdoor Double Faced Wreaths Decorated Unlit Roping: _____
- 36" Unlit Natural Balsam Wreaths with Red Bows and Roping: _____
- 36" Natural Balsam Wreaths with Red Bows and Roping: _____
- Additional Large Red Bows: _____ /each _____
- Additional Roping: _____ /per foot _____

Signature: _____
Name of Contact _____
Company Address: _____
Company Contact: _____
Title of Contact: _____
Phone Number : _____
Date: _____

ATTACHMENT A

The contractor is required to supply all brackets and decorations, where specified by the City of Berwyn. The contractor is responsible for installation, maintenance and removal of decorations.

The decorations are to be installed and removed by the dates found in the aforementioned timeline. The contract will cover a one year period.

AREA I ROOSEVELT ROAD
Harlem Avenue to Lombard Avenue
South Side of Roosevelt Road
East side of Harlem Avenue
West side of Lombard Avenue

(52) commercial poles to be decorated from under the banner arms or approx; every pole. 16' to the ground with unlit 12" balsam roping over a solid red poly wrap. Place large red poly bow at top attachment facing street.

AREA II CERMAK ROAD
Harlem Avenue to Lombard Avenue
Both sides of Cermak Road
East side of Harlem Avenue
West side of Lombard Avenue

(38) commercial poles to be decorated with an unlit 36" outside diameter double faced balsam wreath decorated with red poly bow and pine cones. Mounted on brackets hanging over the street approx. 16' with an overlay of unlit 12" balsam roping over solid red poly from under the wreaths to the ground. Alternating every other pole.

(61) ornamental poles to be decorated with unlit 36" single faced wreath decorated with red poly bow and pine cones mounted flush to the pole facing the street with an overlay of 12" balsam roping over solid red poly wrap to the ground. Alternating every other pole.

AREA III OGDEN AVENUE
Harlem Avenue to Lombard Avenue
Both sides of Ogden Avenue
East side of Harlem Avenue
West side of Lombard Avenue

(80) commercial poles to be decorated with unlit 12" balsam roping over solid red poly wrap from under the banner arms or approx. 16' to the ground. Red poly bow at top attachment facing street.

AREA IV

DEPOT DISTRICT

Windsor Avenue – Harlem Avenue to Ridgeland Avenue
(East side of Harlem Avenue)

Stanley Avenue – Harlem Avenue to Ridgeland Avenue
(East side of Harlem Avenue)

Oak Park Avenue – 32nd Street to 34th Street
(both sides of Oak Park Avenue)

Grove Avenue – 32nd Street to 34th Street
(both sides of Grove Avenue)

- (68) commercial poles decorated with unlit 36" outside diameter double faced wreath decorated with red poly bow and pine cones on bracket hanging over the street with an overlay of 12" balsam roping over solid red poly wrap from under the banner arms or approx. 16' to the ground. Every corner pole
- (44) platform poles to be decorated with unlit 12" balsam roping over solid red poly wrap from top of pole to the ground. Red poly bow at top facing platform.
- Harlem Avenue Station and Oak Park Avenue Train station to be decorated with draped balsam roping and one (1) 48" wreath with large poly bow on each station facing the train tracks.

Notes:

- Roping should be wound on coated wire center from under the banner arms to the ground.
- Prospective bidders are encouraged to visit Berwyn to ascertain a visual scope of the project.
- Care shall be taken to prevent marring or scratching of the City infrastructure. Plastic zip ties are preferred.
- Contractor is responsible for maintenance of the holiday decorations. In the event that decorations are damaged, vandalized or otherwise not in a presentable manner, the contractor shall rectify at no cost to the City. The City will make the final determination on the maintenance requests.
- This is a lump sum contract.

Unit Cost Pricing:

While the individual pole counts are assumed accurate, there may be slight deviations. To account for this, bidders are asked to submit unit costs for material. Unit cost pricing is assumed installed and should include time and materials. Additional material requirements should be cleared through the City's representative.

[Remainder of page intentionally left blank.]

Appendix

- Typical commercial pole decorated with unlit balsam roping with red ribbon



*Note: should be decorated fully with a SOLID red wrap so as to avoid "candy stripe" effect. Minimum of three (3) wraps around pole is required.

- Typical large red poly bow:



(24" flocked bow)

- Typical unlit 36" outside diameter wreath decorated with red bow and pine cones*



*poly bow acceptable alternate

[Remainder of page intentionally left blank.]



A Century of Progress with Pride

September 22, 2015

Thomas J. Pavlik
City Clerk
City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

Re: 2013 WC 006832 &
2014 WC 014708

Dear Mr. Pavlik:

Please put these items on the September 22, 2015 agenda authorizing the settlement of the above referenced matters for the total of \$80,000.00 based upon City Council authority granted in Executive Session.

Very truly yours,

Anthony T. Bertuca

Anthony T. Bertuca
City Attorney



Denis O'Halloran
Fire Chief
do'halloran@ci.berwyn.il.us

Sam Molinaro
Assistant Fire Chief
smolinaro@ci.berwyn.il.us

J-5

BERWYN FIRE DEPARTMENT

6700 W. 26th Street • Berwyn, IL 60402-0701
708.788.2660 ext 3281
FAX 708.788.3039 • Emergency 9-1-1



Mayor Robert J. Lovero

September 18, 2015

To: Honorable Mayor Robert Lovero
Members of City Council

From Fire Chief Denis O'Halloran

RE: Power phone Total Response Accreditation Audit Certificate Presentation
Informational Purposes

Honorable Mayor and Members of City Council,

Heather Pierce, Professional Standards Manager for PowerPhone will present The City of Berwyn with a certificate of Accreditation from a recent Audit of the 911 Center performed on August 26, 2015. I am proud to support this Emergency Medical Dispatch service provided for our citizens. I would like to commend Curtis Nekovar, Manager of Emergency Communications and each and every one of the Telecommunicator in the Center. Curtis is the EMD Program Coordinator. Rob Pilch, Berwyn Fire Department Emergency Medical Services (EMS) Coordinator, assists in the management of EMD at Berwyn's Emergency Communications Center. Total Response Accreditation was last awarded on August 5, 2013.

Attached is a copy of the Report received after the Audit was completed for your review.

Respectfully,

Fire Chief Denis O'Halloran



**City of Berwyn Emergency Communications Center
Accreditation Audit
September 1, 2015**

I. Introduction

The fundamental components of the Total Response System are the protocols, training, and assessment. The purpose of the Total Response Accreditation is to provide validation of the utilization of the Total Response Call Handling System and to recognize the commitment to providing quality service through continual improvement. An audit of operations at the City of Berwyn's Emergency Communication Center was conducted on August 26, 2015 to confirm accreditation qualification.

II. Agency Overview

The City of Berwyn is located in the Northern region of the State of Illinois. The center receives and processes calls for emergency and non-emergency services. In 2014, the staff at Berwyn processed 163,151 calls for service. The center provides police, medical, and fire dispatch services. The center has implemented Total Response CACH for Emergency Medical Dispatch (EMD). The Emergency Communications Center has a minimum staffing of number two (2) call takers/ dispatchers per shift. The center utilizes three (3) primary positions for call processing.

The utilization of the Total Response System at Berwyn's Emergency Communications Center is managed by Curtis Nekovar, Manager of Emergency Communications. Curtis is also the EMD Program Coordinator. Rob Pilch, Berwyn Fire Department Emergency Medical Services (EMS) Coordinator, assists in the management of EMD at Berwyn's Emergency Communications Center. Total Response Accreditation was awarded on August 5, 2013.

III. Total Response Accreditation Core Standards

Total Response Accreditation is a dynamic process in which the agency is engaged to achieve not only the core standards, but to develop individual goals to suit the unique environment of the agency. The Total Response core standards are based upon industry best practices, and years of experience in the industry. The core standards represent the minimum requirements for accreditation.

Standard of Care: The standard is that the agency has defined a formal Standard of Care. A Standard of Care expresses the expectations of quality service. All agencies have expectations of quality service; however, some fail to adequately execute these expectations. The expectations of quality service should be formally defined and communicated via standards. Standards should be regularly assessed for compliance and

to assure quality service is being delivered. Drafting a Standard of Care document is a method to achieve this recommendation.

The standards within the Standard of Care should define the levels of minimally acceptable service in measurable terms. The levels should be determined by industry best practices, self-assessment, and the availability of resources. The standards should be appropriate to the operations of the agency. Policies and procedures should be in effect to support the achievement of the Standard of Care. The Standard of Care defines *what* level of service is expected, whereas policies and procedures define *how* to achieve the standards. The agency should be periodically checking adherence to the standards via ongoing assessment of the call handling process and the evaluation of aggregated data.

The recommended standards to be found in the Standard of Care promote timeliness of response, as well as reliable, accurate, and efficient call handling. At minimum, these concepts are achieved with the utilization of a protocol system for structured call handling, certification training to validate skill, standardized systematic assessment, and continuing education courses to develop and maintain call handling skill.

Total Response Protocols: The standard is that the agency is using the protocol system (tablets and/or CACH) on appropriate calls for service, and that the system is being used as intended. The PowerPhone call handling technique instructs the use of the Journalistic Investigative Approach and call processing in the flow of Initial Survey, Primary Questions, Dispatch Recommendation, Secondary Questions, and Pre-Arrival Instructions (PAIs). This is the basic structure of the Total Response System. The system should only be used by those that have demonstrated competency through certification training in the designated core disciplines. The appropriate use of the protocols should be outlined in the Standard of Care.

Total Response Certification Training: The standard is that the agency is certifying all intended users of the protocol system. Certification should be maintained and evidenced by actively recertifying every two years. Certification training assures standardized instruction regarding the use of the system and validates competency of skill. Call Assessment Certification should also be current. Only those that have successfully completed one of the Total Response core disciplines (EMD, FSD, and LED) should be considered for Call Assessment Certification as the fundamental knowledge of call processing is a pre-requisite skill.

Continuing Education: The standard is that the agency is providing opportunities for professional development and skill maintenance through continual education courses. The specific topics or needs for training should be identified through continual assessment of performance. Currently, PowerPhone does not mandate a specific number of continuing education units for recertification.

Continual Systematic Assessment: The standard is that the agency is consistently evaluating the call handling process using the most current form of the Total Response

metric. The Total Response metric provides a balanced measure of timeliness, protocol effectiveness, user performance, and the contextualization variables specific to the call. The metric supports the definition of quality service as timeliness of response, accuracy, efficiency, and reliability.

The assessment of calls should be equally distributed with a balanced approach. The calls to be reviewed should be selected as randomly as possible, and not as a disciplinary process. The performance of all call handlers should be reviewed as well. Constructive feedback to support the achievement of the Standard of Care should be given to individual call handlers. The aggregation of call handling performance data should be reviewed periodically to assess operations, identify training needs, and to check compliance to the standards. An agency may decide to implement an alternate assessment process. The alternate process will be evaluated for equivalency.

IV. Total Response Accreditation Eligibility

The cursory evaluation of eligibility for accreditation includes a confirmation of the implementation of the Total Response System. Berwyn's Emergency Telephone Systems Board has purchased the necessary protocols, certification, and has paid the fee for accreditation. The next is to evaluate the compliance with the Total Response Core Standards. This evaluation occurred through a review of documentation, call reviews, records review, and an on-site audit of operations.

The following is a summary of Berwyn's Emergency Communications Center adherence to the core standards:

Standard of Care: Berwyn's Emergency Communications Center has not drafted a formal Standard of Care document. The standard of care has been previously broadly defined and stated in Berwyn's Emergency Communications Unit's Mission Statement: *"To insure the safety of the public, police, fire and EMS personnel by making diligence, speed, accuracy and professionalism a priority when gathering information and dispatching calls."*

A further evaluation of the departmental standard operating procedures revealed that more specific expectations regarding the level of service to be provided were documented. Berwyn's Emergency Communications Center has met the standard for Standard of Care.

Total Response Protocols: Berwyn's Emergency Telephone Systems Board has purchased a sub-set of the Total Response System (EMD only). The departmental standard operating procedures have clearly defined the expectation that the protocols will be used on the appropriate calls for service. Call reviews and the operations observations indicated that the protocols are being used on calls for service. Berwyn's Emergency Communications Center has met the standard for protocols.

Total Response Certification Training: EMD has been mandated by the State of Illinois. Berwyn's Emergency Communications Center has been compliant with this

mandate. A check of PowerPhone records indicated that the certifications are currently valid. Curtis Nekovar, Rob Pilch, Jody Mann, Ryan Hickerson, and Brian Madden received training regarding the implementation of the Total Response System and achieved Total Response Quality Assurance certification on March 21, 2012. The aforementioned staff and Christina Jacobs are currently certified in Call Assessment. The assessors are fire department personnel without call handling experience and are not certified in a core call handling discipline. Berwyn's Emergency Communications Center has not met the standard for certification training.

Continuing Education: A check of training records indicated that the employees at Berwyn's Emergency Communications Center have actively participated in PowerPhone continuing education courses. All members of the communications section are enrolled in the PowerPhone subscription based continuing education courses. Berwyn's Emergency Communications Center has exceeded the standard for continuing education.

Continual Systematic Assessment: Using the recommended procedures and metric, the call handling process is regularly being assessed. Calls for service are being reviewed and feedback is being provided. The number of calls reviewed and method of review is consistent with agency expectations. Documentation of such was observed during the audit. The feedback given is fair and constructive. A recommendation from the initial accreditation audit was that the timeliness of the assessment process be improved. The agency has added an additional auditor and has become more efficient in the process to achieve this recommendation. Reviews are being completed within a two week cycle. Berwyn's Emergency Communications Center has met the standard for continual systematic assessment.

V. Documentation Review

The following documentation was requested for evaluation; the Standard of Care document, copies of the related policies and procedures, and call assessment scores sheets for at least three calls for service, and the summary data. The documentation was reviewed by the Professional Standards Manager from PowerPhone.

The following documents were submitted for review; Berwyn's Emergency Communications Center Standard Operating Procedures for Emergency Medical Dispatch, call volume summary statistics from 2005 through 2014, and four (4) completed TRQA CACH Call Review Forms with corresponding CAD Operations Reports, EMD QA Summary 2014, and EMD QA Summary 2015.

Summary

The documentation presented by Curtis Nekovar was organized and he was prepared for the audit as the documentation was promptly made available for review. The expectations of quality service and employee performance have been clearly communicated. Call reviews are regularly occurring and feedback is being given per agency policy and procedure.

A sample of 1,580 reviewed EMD calls indicated that the agency average TRQA overall performance score is 98.71%. Further analyses were conducted to evaluate this result. A trend analysis of monthly overall performance scores indicated positive trends in performance scores over the last twenty (20) months. A positive trend indicates an improvement in performance over time. Generally a positive trend in performance is found as users gain experience with the system and become more efficient.

In sum, the scores indicate that further evaluation of performance is needed to specifically identify strengths and weaknesses. Strengths in performance should be recognized and reinforced while weaknesses may require remedial training to rectify.

Please see the attached document for a more detailed summary of the documentation review.

VI. Call Reviews

Four (4) calls for service and the corresponding score sheets were submitted for evaluation. The calls were scored using the TRQA Call Review Form. The review processes are then compared.

The objective of call reviews is to assess how the Total Response System is being applied. This objective is two-fold. The auditor is evaluating if the PowerPhone approach to call handling is evident. As such, call handling techniques should follow the Journalistic Investigative Approach as instructed in certification training. Call processing should generally follow the recommended formula of Initial Survey, Primary Questions, Dispatch Recommendation, Secondary Questions, and Pre-Arrival Instructions.

The second objective in reviewing calls for service and the agency quality assurance scoring is to evaluate the assessment process. The assessment process should be equivalent to that which is recommended by PowerPhone. The assessment process should be measuring the compliance to standards for quality service. The scoring of the calls should consistent and accurate to the call recording. The process should be fair and equally distributed among the users of the system.

First Call: The first call reviewed was for a chief complaint of Diabetic Problems (CAD incident #15-002773). The call received an overall score of 100%.

The call was reviewed by Heather Pierce, Professional Standards Manager, and received an overall score of 95.83%. The call taker was thorough in obtaining an accurate incident location, however, she did not obtain the caller's name or call back number. The call taker was prompt in making a dispatch and well within the expected standard. The caller and patient were outside and at the corner of an intersection. The call taker gave the pertinent PAIs with accuracy. Though, she seemed to be reading aloud the PAIs as if it were a checklist and made statements that were not appropriate to the situation (unlocking doors, lights, etc.). The question regarding adapting the protocol was marked as unsatisfactory due to these statements during the PAIs. Only PAIs appropriate to the situation should be given.

The variance in score between the Berwyn assessor and the PowerPhone auditor were in the following sections: The Berwyn assessor gave credit for the caller and incident location being obtained, verified, and accurate. The Total Response System prompts the call taker to obtain this information and these actions were skipped. The Berwyn assessor noted that PAIs were not needed for this call. However, the patient was with the caller and PAIs were appropriate. The Berwyn assessor marked all of the PowerPhone Considerations as Excellent. The PowerPhone auditor scored this section differently in accordance with the aforementioned issue. Please see the attached score sheet for the detailed findings.

Second Call: The second call reviewed was for a chief complaint of Unconscious - Fainting (CAD incident #15-014666). The call received an overall score of 96.67%.

The call was again reviewed by Heather Pierce, Professional Standards Manager, and received an overall score of 78.75%. The call taker did verbally obtain and verify the caller/incident location; however, verbally obtaining the caller's name and call back number was skipped. The caller stated her father was not completely conscious and seemed to have had a seizure. The patient has a history of seizures and is taking medication for the condition. The call taker selected the Unconscious – Fainting chief complaint to assess this call. The Convulsions – Seizures would have been more appropriate to the situation reported, and would've provided PAIs specific to support a seizure patient. The scoring reflects this error.

Both assessors agreed that the Convulsions – Seizures protocol was more appropriate than Unconscious – Fainting protocol for this call. The variance in score between the Berwyn assessor and the PowerPhone auditor were in the following sections: The Berwyn assessor gave credit for the caller and incident location being obtained, verified, and accurate. The Total Response System prompts the call taker to obtain this information and these actions were skipped. The Berwyn assessor noted that PAIs were not needed for this call. However, the patient was with the caller and PAIs were appropriate. The Berwyn assessor marked all of the PowerPhone Considerations as Excellent. The PowerPhone auditor scored this section differently in accordance with the aforementioned issue. Please see the attached score sheet for the detailed findings.

Third Call: The third call reviewed was for a chief complaint of Choking (CAD incident #15-033172). The call received an overall score of 100%.

The call was again reviewed by Heather Pierce, Professional Standards Manager, and received an overall score of 97.50%. The call taker verbally obtained and verified the caller/incident location. She asked the caller's name, but not a call back number. The patient's complaint was odd in that he had swallowed a dental appliance (bridge). He wasn't actively choking, but had a partial airway obstruction. The call taker was prompt in getting the medics enroute and responders were on the scene before PAIs could fully be delivered.

The variance in scoring on this call was minimal. Full credit for obtaining, verifying, and accuracy of caller location was not given by the auditor due to the lack of a call back number. Please see the attached score sheet for the detailed findings.

Fourth Call: The fourth call reviewed was for a chief complaint of Falls-Back Injury (CAD incident #15-011017). The call received an overall score of 85%.

The call was again reviewed by Heather Pierce, Professional Standards Manager, and received an overall score of 97.50%. The call taker obtained and verified the caller/incident information. She did well with verbally verifying the information. Though she obtained the caller's and the call back number, she did so near the end of the call. It is recommended that this information be collected at the onset of a call for service should the line become disconnected. The call taker did unnecessarily repeat some of the questions as the information had been given by the caller. The caller did seem to become frustrated by being asked to repeat.

The variance in score between the Berwyn assessor and the PowerPhone auditor were in the following sections: The Berwyn assessor did not appropriately score the PAI section of the assessment. Pre-Arrival Instructions were appropriate to the situation and were delivered. The assessor failed to recognize this information. The PowerPhone auditor marked some of the PowerPhone Considerations as satisfactory due to the repetition of questions. Please see the attached score sheet for the detailed findings.

Summary

An overall strength in the call handling at Berwyn's Emergency Communications Center is that the call takers present as professionals. Each showed concern and care for the callers. The call takers remained calm while managing difficult callers. Calls are being dispatched in a timely manner as well. The Total Response System is being used for call taking and the level of training is evident. The PowerPhone recommended call handling technique of a Journalistic Investigative Approach and the call processing formula of Initial Survey, Primary Questions, Dispatch Recommendation, Secondary Questions, and Pre-Arrival Instructions were noted in the calls submitted for review.

A pervasive issue with address verification was mentioned during the initial audit. Inaccurate information in call handling is the most frequent law suit against 911 centers. Verification of information is a method of reducing error and inaccuracy. The Total Response System encourages call takers to obtain accurate information and to consistently verify that information before making a dispatch. Certification training and continuing education courses by PowerPhone reinforce these concepts. The call takers at Berwyn's Emergency Communications Center have diligently been working to improve address verification and improvement was noted. However, obtaining and verifying caller names and call back numbers was lacking. This information is pertinent should the line be disconnected. Call takers should not rely on the 911 technology for the accuracy of this information.

Call takers are often providing PAIs to caller, but this has not been recognized by the assessors. Berwyn's Emergency Communications Center has a somewhat unique operational situation in that the resource hospital has mandated that the assessment of calls be conducted by licensed paramedics. Though the paramedics have medical training, none are certified in a core call handling discipline of Total Response. The lack of training and call handling experience could be a cause for the error in the assessment of the system.

VII. On-Site Interviews and Observations

An on-site audit is conducted to judge the perceived effectiveness of the Total Response System and the improvements noted as a result of implementing the call assessment procedure. A standardized structured interview is completed; however, often these interviews encourage discussion and provide an opportunity to share feedback. For this audit, the day shift staff was observed conducting daily operations. In part, the intention of this observation is to compare daily operations to the expectations outlined in the Standard of Care as well as the policies and procedures.

Staff Interview List:

The following staff members were interviewed during the on-site audit:

- Giordano Manfredini, Berwyn Police Department, Division Commander
- Rob Pilch, Berwyn Fire Department, EMS Coordinator
- Denis O'Halloran, Berwyn Fire Department, Chief
- Kris Coniglio, Berwyn Fire Department, Deputy Chief
- James Dietrich, Berwyn Emergency Communications Center, 911 Telecommunicator
- Lindsay Fellows, Berwyn Emergency Communications Center, 911 Telecommunicator
- Lisa Coleman, Berwyn Emergency Communications Center, 911 Telecommunicator

Summary

Templates of the structured interview questions have been attached to this report for review. Upon starting the interview, each participant was advised of the purpose of the interview and the scope of the audit. Despite this instruction, some did respond with information that deviated from the focus of the audit. Each was advised that the response was beyond the scope of the audit. However, all the staff interviewed did generally express positive experiences and they have noticed an improvement in operations since the implementation of Total Response. The stakeholders interviewed are generally pleased with the service that is being provided.

The call takers at Berwyn's Emergency Communications Center expressed appreciation for the Total Response System as they are better able to assist callers and responders. Before the system was implemented, the call takers could only tell callers that an ambulance was on the way. They can now identify the chief complaint and provide instructions until help arrives.

According to the interview data, the frequency of violent calls has increased in Berwyn. This question is asked to identify potential areas for additional training. Currently there is a concern for the safety of responders due to the assaults on unarmed responders. It was suggested that the department implement the complete Total Response System – to include LED and FSD. With this, call takers will receive more extensive training and tools to conduct a risk assessment. It is expected that this will enhance responder safety.

The Berwyn Fire Department stakeholders are pleased with the processing of medical calls, but they raised a concern regarding the lack of standardization in the processing of fire calls. It was emphasized that additional training and protocols in Total Response FSD would enhance the standardization of service. The fire department officials agreed and will continue to seek funding for the additional certifications.

While observing operations, calls for service were received and processed. It was noted that the call takers were following the agency protocols. The call takers demonstrated the CACH system and the CAD functions. The system appeared to be operating well and call processing was occurring with efficiency. The staff was open to ideas for improvement and seemed genuinely invested in providing quality service to the community and responders.

VIII. Improvement Recommendations

As matter of continual improvement, the following recommendations are being made to optimize performance:

1. The aggregation and analysis of call review data has been occurring for the past few years. Using the data from call reviews can inform operations by identifying strengths and weaknesses in performance. The overall assessments scores are being aggregated and averaged weekly. However, the sub-scale scores (Call General, Dispatch, Primary Questions, Secondary Questions, Pre-Arrivals, Call Closure, and Communication Skills) of the assessments are not being aggregated or analyzed. These sections indicate the specific performance of the system components and can be useful in identifying operational needs. It is recommended that Berwyn's Emergency Communications Center Police Department expand the aggregation of data to include the sub-scale scores. This data should be used to evaluate the overall performance of the system. Also, it is recommended that training needs be identified by the assessment of call review data.
2. Timeliness of response is the cornerstone of quality emergency communications. The standard at Berwyn's Emergency Communications Center for call processing is 90 seconds or less for time of answer to dispatch. This standard is regularly monitored as per the agency standard operating procedures. Calls greater than 90 seconds are flagged for review. The calls provided for the audit exceeded that standard. However, the overall performance regarding timeliness of call processing has not been included in the aggregation of data and the frequency of achievement of the standard is unknown. It is recommended that data regarding timeliness of response be aggregated and analyzed for systematic performance.

3. Errors were noted in the assessment of calls for service. Call takers were not consistently obtaining and verifying all of the callers' information, yet credit was given for doing so. Additionally, it was found that the scoring of performance on PAIs was inaccurate and inconsistent with the call recording. The assessors failed to accurately identify PAIs and when PAIs were applicable. It is recommended that the Call Assessors at Berwyn received further training regarding the core principles of the Total Response System to better assess the performance.
4. Address verification is a particularly salient concept at Berwyn's Emergency Communications Center. Improvement was noted in the verification of address information. However, it is recommended that call takers work to more actively verbally obtain and verify the callers' information – including name and call back number. This concept should be reinforced through continual assessment and feedback.

IX. Accreditation Status

Agencies that meet or exceed the Total Response by PowerPhone core standards are recommended for accreditation. The accreditation audit results in the following outcomes: approval, approval with minor remediation, denial with short-term plan for performance remediation, or denial without agreed resolution.

The effort to continually improve and provide quality service at Berwyn's Emergency Communications Center was evident. As such, the findings from the audit process have indicated that Berwyn's Emergency Communications Center has been approved for Total Response Accreditation with minor remediation.

Congratulations in achieving Total Response Accreditation!

X. Remediation Plan

The following issue was found and will need to be remediated:

- A core standard of the Total Response System is that users are adequately certified. Currently, with the exception of Curtis Nekovar, the Call Assessors are not also certified in a Total Response core call handling discipline. This issue was discussed with administrators at Berwyn and options for remediation were suggested. One option is that the department can make an appeal to the resource hospital to relinquish the paramedic licensure mandate for quality assurance assessment. Another option presented was to certify the current Call Assessors in EMD.

In consultation with the staff at Berwyn's Police and Fire Departments, we would suggest developing a timeline to remediation. The recognition of receipt of this report and formal response to the proposed remediation plan would be appreciated.

XI. Closing

The dedication that Berwyn's Emergency Communications Center has made to constantly improve their operations is admirable. All members of the agency have made the commitment to the process and are in support of the Total Response System. The documentation submitted and audit interviews indicate that the agency has successfully implemented a quality system and has become an exemplary agency to surrounding jurisdictions.

Accreditation is being awarded to the City of Berwyn's Emergency Communications Unit.

Effective September 1, 2015 to September 1, 2017.

Report submitted by:
Heather Pierce
Professional Standards Manager
PowerPhone
1321 Boston Post Road
Madison, CT 06443
800-537-6937



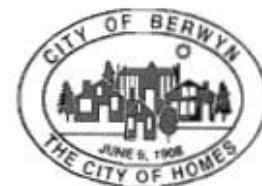
J-6

BERWYN FIRE DEPARTMENT

6700 W. 26th Street • Berwyn, IL 60402-0701

708.788.2660 ext 3281

FAX 708.788.3039 • Emergency 9-1-1



Mayor Robert J. Lovero

Denis O'Halloran

Fire Chief

do'halloran@ci.berwyn.il.us

Sam Molinaro

Assistant Fire Chief

smolinaro@ci.berwyn.il.us

September 18, 2015

To: Mayor Robert Lovero

Members of City Council

From: Fire Chief Denis O'Halloran

Re: Engineer Jerry Marzullo, Promotion to the Position of Lieutenant to Replace Lt Carl Reina's Position due to retirement of Deputy Chief Paul Gardner.

Honorable Mayor Lovero and Members of City Council,

I am looking to formally appoint the next candidate off the Promotional list to the position of Lieutenant. Engineer Jerry Marzullo has been approved by the Fire and Police Commission with an effective date of Promotion on October 6, 2015. He will be presented for introduction and swearing in at the October 13, 2015 City Council meeting. Jerry has successfully met all the testing requirements of the position. Jerry Marzullo has been appointed by the Fire & Police Commission under separate cover.

Respectfully submitted,

Fire Chief Denis O'Halloran



City of Berwyn Police and Fire Commission
 Carl Reina, Chairman
 Rick Toman, Commissioner
 Gilbert Pena, Commissioner
 Tony J. Laureto, Secretary

6401 West 31st Street
 Berwyn, IL. 60402
www.berwyn-il.gov



City of Berwyn
Incorporated 1889

Mayor Robert J. Lovero
 Alderman Ralph Avila, Chairman of Police and Fire Committee
 Fire Chief Denis O'Halloran
 City Clerk Tom Pavlik
 City Treasurer Joseph Kroc
 Members of the City Council

Date: 9/16/2015
 RE: Promotion of Engineer Jerry Marzullo

At the request of Chief Denis O'Halloran, Jerry Marzullo as the next candidate on the Lieutenant's eligibility list, be promoted to the rank of Lieutenant

The members of the Police and Fire Commission pending approval of the Mayor and the City Council therefore recommend the appointment of Jerry Marzullo to the rank of Lieutenant in the Berwyn Fire Department and are sworn in at the Berwyn Council meeting on October 13, 2015 with the effective start date of October 6, 2015.

The Board of Police and Fire Commissioners

- Carl Reina, Chairman
- Richard Toman, Commissioner
- Gilbert Pena, Commissioner
- Tony J. Laureto, Secretary



A Century of Progress with Pride

September 15, 2015

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommendation to Approve the Purchase of a 2016 Ford F450 Dump Truck through the Northwest Purchasing Cooperative with is equivalent to the State of Illinois CMS joint purchasing program.

The City of Berwyn Public Works Department is requesting authorization to replace M-30, a 2000 Ford F350 pickup truck (vin# 1FTSF31F7YEA56680) with a 2016 Ford F450 Dump Truck with the full snow fighter package via Northwest Purchasing Cooperative pricing. M-30 has several mechanical issues including oil leaks, rust and anti-lock brake issues. This vehicle is to a point that it is not worth the time and expense to repair it. The new vehicle could be constructed, assembled and delivered in approximately 6 to 8 weeks; it will also include a full 1 year warranty from the date of delivery. Upon completion, the new unit will be placed in service and become one of the front line responding snow removal units.

I would request the Finance Director declare M-30 and the non-working snow plow as surplus and to authorize the Public Works Department to dispose of this vehicle through public auction

This unit is budgeted within the 2015 Public Works budget.

Recommended Actions:

Staff recommends approving the purchase of one 2016 Ford F450 dump truck with hydraulics, mounted salt spreader and the snow fighter package to Currie Motors for a total of \$74,785.

Respectfully,

Robert Schiller
Director of Public Works



A Century of Progress with Pride

September 18, 2015

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommendation to Approve the Lease/Purchase of a 2016 Elgin Pelican through the Northwest Purchasing Cooperative with is equivalent to the State of Illinois CMS joint purchasing program.

The City of Berwyn Public Works Department is requesting authorization to replace a 2001 Elgin Pelican street sweeper with a 2016 Elgin Pelican street sweeper via Northwest Purchasing Cooperative pricing. The 2001 sweeper has too many mechanical deficiencies to including oil leaks, rusted lines, several side broom bearing and drive shafts are worn beyond repair and the cost to replace all of the parts, tanks and hoses needed to make it operable again would be in excess of \$65,000. This vehicle is to a point that it is not worth the time and expense to repair it. The new vehicle could be constructed, assembled and delivered in approximately 6 to 8 weeks; it will also include a full 1 year warranty from the date of delivery. Upon completion, the new unit will be placed in service and become one of the front line sweepers.

The City of Berwyn operates three street sweepers throughout the year. Sweeping begins in the spring on approximately March 1 and continues until late November or beyond, weather permitting. A regular sweeping program is critical to minimizing sewer backups and provides aesthetic benefits for the residents. Each sweeper is operated approximately 1,200 hours per year.

Street Sweepers are complex pieces of equipment that use a variety of mechanical, electrical and hydraulic systems to transfer, lift and remove debris. They operate in a hostile environment and are exposed to abrasive debris and corrosive agents such as sodium and calcium chloride left over from snow removal activities. These factors all contribute to higher than average parts and maintenance cost when compared to conventional municipal equipment such as dump trucks. The City has met the challenge to keep the sweepers operational through a combination of internal labor and contracting repairs to the local Elgin dealer, Standard Equipment Company (SECO) based in Chicago. In the past this maintenance approach has been an effective means to maintain an effective uptime and to keep the equipment operating efficiency.

However, the latest generation of Street Sweepers has undergone significant changes to engines, controls and hydraulic systems as the result of EPA mandated engine emission reduction requirements. The latest equipment will require the customer to make a significant investment in training and tooling to be effective at diagnosing and repairing these systems. The City may find that its existing technician will not have the time, and education necessary to maintain this equipment.

Life Expectancy of a Street Sweeper

The design expectancy of a piece of equipment (B10 life) is the estimated usage before major repairs are necessary to maintain the operational efficiency. Major repairs include engine and transmission overhaul, hydrostatic drive replacements, significant repairs to hydraulic and electrical systems, and rust repair that could cause structural problems if left uncorrected. Street Sweepers are designed for a B10 life of 7,500 hours for all major components. A typical municipal customer sweeps approximately 750 hours per year and the original purchaser often keeps his equipment for 10 years. At that point the sweeper is often sold into the secondary market but in some cases the user may elect to invest in major repairs that will result in 5 more years of useful life. However, the cost is often too high to make economic sense.

The City anticipates their use to average 1,200 hours per year. This will mean that major repairs can be expected beginning in the 6th or 7th year. By year 10 the annual costs to maintain operational efficiency can be 3 – 4 times as high as the first few years. As a result of the more frequent and complex repairs, sweepers of this age have increased downtime and decreased availability.

Annual Maintenance Costs

Maintenance costs are divided into three categories:

- 1) **Preventative Maintenance (PM)** consisting primarily of oil and filter changes and inspection of all elements. This “steady state” cost increases only with inflation.
- 2) **Expected Repairs** are repairs done on a frequent basis to “consumable wear items” that are part of the sweeping mechanisms. This includes bushings, shafts, bearings and seals that are exposed to the abrasive debris stream. The frequency of these repairs depends on the type of debris being swept, the skill of the operator, and the diligence of the PM programs.
- 3) **Unexpected Repairs** or Breakdowns can affect any piece of industrial equipment. These are repairs to systems or components that fail after the warranty has expired but before it has reached its B10 life. Some of these repairs can be inexpensive and a minor annoyance. But some major repairs may cost thousands of dollars and take the sweeper out of commission for several weeks or months.

The City of Berwyn has found that it averages approximately \$28,400 per year in maintenance costs per sweeper. This is a composite number based on parts purchases, internal labor, and dealer provided repairs over the past two years.

<u>Source</u>	<u>2013 – 2014 totals</u>	<u>Avg/yr over 3.5 sweepers</u>
Parts from Standard Equipment	73,366.02	10,480.86
Service performed at Standard	63,208.05	9,029.72
Parts purchased locally	28,000.00	4,000.00
Internal labor	34,000.00	4,857.15
Total	186,574.07	28,367.73

An alternative to the traditional approach to maintenance is being offered by Standard Equipment called "Standard Care". For a fixed cost paid when the sweeper is new, Standard Equipment will perform repairs for 5 years.

In addition to the replacement of the sweeper,

The Standard Care program includes the following:

- Preventative Maintenance with regularly scheduled service calls based on customer use.
- Expected Repairs of all mechanical, hydraulic, and electrical systems including program updates
- Unexpected Repairs to major systems including the hydrostatic drive, hydraulic cylinders and hoses, and electrical components and wiring harnesses
- All parts, fluids and filters are provided by SECO at no additional cost (except consumables)
- Adjustments to sweep systems
- Annual allowance for a conveyor belt replacement and brake service
- Annual training in operation and routine checks and services
- Immediate feedback to fleet management if there is evidence of neglect or abuse
- Work will be performed on site or transportation will be covered by SECO

Consumable items such as brushes, tires, windshield wipers, and fuel are not included. The City will still be responsible for daily checks, cleaning, and weekly maintenance (minor adjustments and inspection). Damage due to abuse or accidents is not covered.

The benefits to the City include:

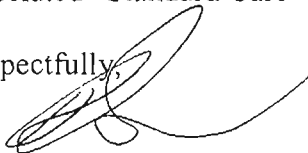
- All maintenance and repairs are included for 5 years
- No risk of unplanned major repair expense to the City
- No need to carry an inventory of spare repair parts
- Greatly reduced risk of machine downtime due to rigorous maintenance schedule
- All work is performed by factory trained technicians

The cost for the Standard Care maintenance agreement is \$22,500 per year for a period of five years. I have attached a copy of the 5 year lease/purchase agreement including the Standard Care maintenance agreement. This unit is budgeted within the 2015 Public Works budget.

Recommended Actions:

Staff recommends approving the purchase of one 2016 Elgin Pelican street sweeper and the associated "Standard Care" maintenance agreement for a total cost of \$314,173 as presented.

Respectfully,



Robert Schiller
Director of Public Works

September 18, 2015

Key Government Finance, Inc.
1000 South McCaslin Blvd.
Superior, CO 80027
720-304-1285, 1479 (FAX)



Key Government Finance is pleased to present the following proposal for the transaction described below:

LESSOR: Key Government Finance, Inc.
LESSEE: City of Berwyn
PROPERTY: 2016 Elgin Pelican Street Sweeper
EXPIRATION: October 15, 2015

LEASE QUOTE:	Amount	Rate	Payments	Balloon (Final) Payment	Pmts / Year	Term	Adv. / Arr.
	\$314,173.00	3.25%	5 @ \$56,910.35	\$55,126.71	1	60 Months	Advance

LEASE: This is a tax-exempt, municipal government lease with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance and taxes, are paid by Lessee for the term of the lease.

NOTES:
- Transaction must fund/fund to escrow by lease proposal expiration date
- "Amount" noted above reflects a selling cost of \$204,173.00 plus maintenance costs of \$22,000 per year

APPROVAL: This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor.

The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates.

The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor.

Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below. If you wish to accept this proposal, please do so by signing below and returning this proposal to me via FAX or e-mail. Upon receipt of this proposal, Lessor will promptly begin its credit, collateral and essential use review process.

Sincerely,
Amanda Carter
Direct: 952.465-3952
amanda.carter@key.com

Proposal Accepted by Lessee:
By:
Title:
Date:

J-9



DEL GALDO LAW GROUP, LLC
Attorneys & Counselors

1441 S. Harlem Avenue
Berwyn, Illinois 60402
Telephone (708) 222-7000 – Facsimile (708) 222-7001
www.dlglawgroup.com

• MEMORANDUM •

**TO: THE HONORABLE MAYOR ROBERT J. LOVERO
THE HONORABLE CITY COUNCIL**
FROM: DEL GALDO LAW GROUP, LLC
DATE: SEPTEMBER 17, 2015
SUBJECT: VACATION ORDINANCE

The purpose of this memorandum is to provide information regarding the vacation of a certain portion of Maple Avenue, which is owned by the City, located immediately north of Cermak Road as depicted on the attached Plat of Vacation.

The overall Berwyn Gateway Partners II LLC development requires vacating certain portions of the right-of-way and assigning those portions to other real property parcels within the overall development. Please note that utility easement, access, ingress, and egress rights have been reserved in this proposed vacation. In order to effectuate the vacation, the City must consider and approve an ordinance entitled "An Ordinance Vacating Portions Of A Certain Alley Located Within The City Of Berwyn, County Of Cook, State Of Illinois."

Please be advised that the City held a public meeting on the proposed vacation where City residents had an opportunity to voice their concerns about the vacation. The property to be vacated will be integrated into the overall Berwyn Gateway Partners II LLC development plan, the second phase of which will likely close within ten (10) days.

Please contact our office with any questions (708) 222-7000.

This document and the information in it is private and confidential and is only for the use and review of the designated recipient(s) named above. If you are not the designated recipient, do not read, review, disseminate, copy, or distribute this document, as it is strictly prohibited. The sender of this document hereby claims all privileges at law or in equity regarding this document, and specifically does not waive any privilege related to the secrecy of this document.

THE CITY OF BERWYN
COOK COUNTY, ILLINOIS

ORDINANCE
NUMBER _____

**AN ORDINANCE VACATING PORTIONS OF A CERTAIN ALLEY
LOCATED WITHIN THE CITY OF BERWYN, COUNTY OF COOK, STATE
OF ILLINOIS.**

Robert J. Lovero, Mayor
Thomas J. Pavlik, City Clerk

Nona Chapman
Jeffrey Boyajian
Margaret Paul
Robert Fejt
Cesar Santoy
Theodore Polashek
Rafael Avila
Nora Laureto
Aldermen

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn on this ____
day of September, 2015.

ORDINANCE _____

AN ORDINANCE VACATING PORTIONS OF A CERTAIN ALLEY LOCATED WITHIN THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.

WHEREAS, the City of Berwyn (the “City”) is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

WHEREAS, the Mayor of the City and City Council (collectively, the “Corporate Authorities”) are committed to protecting the health, safety and welfare of the City, its residents, and the reputation of various businesses within the City; and

WHEREAS, the City is the owner of a certain alley located within the corporate limits of the City (the “Alley”), which is legally described on the Plat of Vacation (the “Plat of Vacation”), attached hereto and incorporated herein as Exhibit A; and

WHEREAS, pursuant to Section 11-91-1 of the Illinois Municipal Code (65 ILCS 5/11-91-1), whenever the corporate authorities of a municipality determine that the public interest will be served by vacating any street or alley, or part thereof, within their jurisdiction they may vacate that street or alley, or part thereof, by an ordinance; and

WHEREAS, the Corporate Authorities, in their discretion, published notice and held a public hearing regarding the proposed vacation of the Alley; and

WHEREAS, the Alley abuts certain real property which is owned by the City with the Property Identification Number of 16-19-324-049-0000 (the “Subject Property”); and

WHEREAS, the Corporate Authorities have determined that the public interest will be served by vacating portions of the Alley and allotting said portions to the Subject Property, and that it is necessary, advisable and in the best interests of the City and its residents; and

WHEREAS, based on the foregoing, the Corporate Authorities desire to vacate portions of the Alley in accordance with the Plat of Vacation and allot said portions to the Subject Property; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and the City Council of the City of Berwyn, County of Cook, State of Illinois, in the exercise of the City's home rule powers, as follows:

Section 1. The statements set forth in the preambles to this Ordinance are found to be true and correct and are incorporated into this Ordinance as if set forth in full.

Section 2. That portions of the Alley are hereby vacated according to the Plat of Vacation and are allotted to the Subject Property.

Section 3. The officers, employees and/or agents of the City shall take all action necessary or reasonably required to carry out, give effect to and consummate the intent of this Ordinance and shall take all action necessary in conformity therewith. The officers, employees and/or agents of the City are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with the intent of this Ordinance.

Section 4. All prior actions of the City's officials, employees and agents with respect to the subject matter of this Ordinance are hereby expressly ratified.

Section 5. The provisions of this Ordinance are hereby declared to be severable, and should any provision of this Ordinance be determined to be in conflict with any law,

statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein, and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

Section 6. All ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. This Ordinance shall be immediately in full force and effect after passage, approval, and publication or as otherwise provided by law. A full, true and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

[Remainder of page intentionally left blank.]

ADOPTED by the City Council of the City of Berwyn, Cook County, Illinois on this

_____ day of _____ 2015, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Chapman				
Boyajian				
Paul				
Fejt				
Santoy				
Polashek				
Avila				
Laureto				
(Mayor Lovero)				
TOTAL				

APPROVED this _____ day of _____ 2015.

Robert J. Lovero
MAYOR

ATTEST:

Thomas J. Pavlik
CITY CLERK

EXHIBIT A

100 SQUARE FEET
 100-100-000-0000
 100-100-000-0000
 100-100-000-0000
 100-100-000-0000
 100-100-000-0000
 100-100-000-0000
 100-100-000-0000

MAPLE AVENUE HEREBY VACATED
 NON PUBLIC RESERVATION AREA

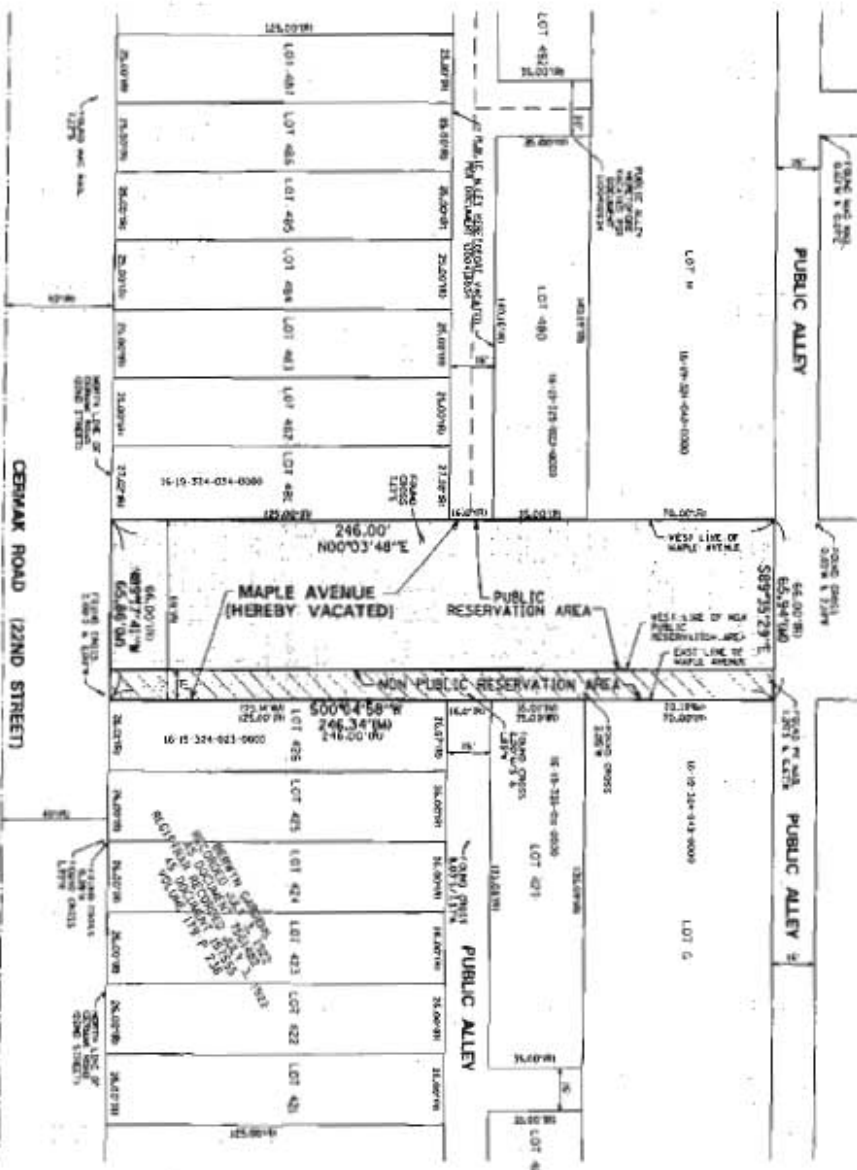
PLAT OF VACATION

OF

MAPLE AVENUE, LINGE BETWEEN THE NORTH LINE OF CENMAK AVENUE (2ND STREET) AND THE SOUTH LINE OF CENMAK AVENUE (2ND STREET) IN THE NORTHWEST QUARTER OF SECTION 17, TOWNSHIP 39 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS. CONTAINING 18,273 SQUARE FEET, OR 0.317 ACRES, MORE OR LESS.

THE EAST 1/2 FEET, AS MEASURED AT RIGHT ANGLES, OF THE FOLLOWING DESCRIBED PROPERTY, MAPLE AVENUE, LINGE BETWEEN THE NORTH LINE OF CENMAK AVENUE (2ND STREET) AND THE SOUTH LINE OF CENMAK AVENUE (2ND STREET) IN THE NORTHWEST QUARTER OF SECTION 17, TOWNSHIP 39 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

NON PUBLIC RESERVATION AREA
 CONTAINING 2,170 SQUARE FEET, OR 0.049 ACRES, MORE OR LESS.



PREPARED FOR:
 CITY OF CHICAGO
 408 CLAYTON PLACE
 RIVER FOREST, ILLINOIS 60645

THIS INSTRUMENT SHALL NOT BE CONSIDERED AS A RESERVATION OF PUBLIC RIGHTS OR AS A RESERVATION OF PUBLIC RIGHTS WITHIN THE MEANING OF THE CHICAGO ZONING ORDINANCES.

ATTORNEY:
 DANIEL J. KELLY
 100 N. LAUREL STREET
 CHICAGO, ILLINOIS 60610

DATE: 9-17-15



CITY OF CHICAGO
 535 N. DEARBORN STREET
 CHICAGO, ILLINOIS 60610

9231st Department, Room 2018
 Chicago, Illinois 60610

MAPLE AVENUE (HEREBY VACATED)
 246.00' N00°03'48"E
 500'± 4.58' W
 246.34' (M)
 140'00' (U)

PUBLIC ALLEY 12' WIDE
 PUBLIC ALLEY 12' WIDE
 PUBLIC ALLEY 12' WIDE

LOT 481
 LOT 482
 LOT 483
 LOT 484
 LOT 485
 LOT 486
 LOT 487
 LOT 488
 LOT 489
 LOT 490
 LOT 491
 LOT 492
 LOT 493
 LOT 494
 LOT 495

PUBLIC RESERVATION AREA
 NON PUBLIC RESERVATION AREA

CENMAK ROAD (22ND STREET)

SCALE: 1" = 30'
 BASIS OF SURVEY:
 THE MEASUREMENTS ARE BASED ON THE EAST ZONE
 NAD 83 RECORD

DATE: 9-17-15

CITY OF CHICAGO
 535 N. DEARBORN STREET
 CHICAGO, ILLINOIS 60610

Robert J. Lovero
Mayor



Charles D. Lazzara
Building Director

J-10

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-1427
www.berwyn-il.gov

September 8, 2015

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Demolition of 6731 W. 16th Street, Berwyn, IL

I am respectfully requesting permission to be granted to demolish the above referenced building. Demolition of this building will be done as soon as all applicable permits are obtained. The building is being demolished to enlarge a current parking lot to be used as parking for Striker Lanes.

Respectfully,

A handwritten signature in black ink, appearing to read "Charles D. Lazzara".

Charles D. Lazzara
Building Director

K-1

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

September 18, 2015

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payroll: September 9, 2015

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the September 22, 2015 meeting.

Payroll: September 9, 2015 \$1,258,496.98

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nona N. Chapman".

Nona N. Chapman
Budget Committee Chairman

K-2

The City of Berwyn



Nona N. Chapman
1st Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675
www.berwyn-il.gov

September 18, 2015

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

SUBJECT: Payables September 22, 2015

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the September 22, 2015 meeting.

Total Payables: September 22, 2015 in the amount of \$647,776.70

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nona N. Chapman".

Nona N. Chapman
Budget Committee Chairman

Payment Register

From Payment Date: 9/19/2014 - To Payment Date: 9/21/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
<u>Check</u>									
33239	09/04/2015	Open			Accounts Payable	Greater Illinois Title Company	\$7,854.50		
33240	09/01/2015	Open			Accounts Payable	Midwest Tape	\$232.91		
33241	09/01/2015	Open			Accounts Payable	Alliance Entertainment AT & T	\$182.49		
33242	09/01/2015	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$1,190.87		
33243	09/01/2015	Open			Accounts Payable	Capstone	\$692.44		
33244	09/01/2015	Open			Accounts Payable	Case Lots, Inc.	\$782.00		
33245	09/01/2015	Open			Accounts Payable	CDW Government, Inc.	\$615.60		
33246	09/01/2015	Open			Accounts Payable	Engineering Solutions Team	\$210.49		
33247	09/01/2015	Open			Accounts Payable	Gale / Cengage	\$3,490.00		
33248	09/01/2015	Open			Accounts Payable	Gauntlett Pest Control	\$234.65		
33249	09/01/2015	Open			Accounts Payable	Grey House Publishing	\$150.00		
33250	09/01/2015	Open			Accounts Payable	Illinois Paper & Copier Company	\$18.00		
33251	09/01/2015	Open			Accounts Payable	Intogroup, Inc.	\$2,700.18		
33252	09/01/2015	Open			Accounts Payable	Ingram Library Services	\$1,544.00		
33253	09/01/2015	Open			Accounts Payable	Menards	\$5,232.99		
33254	09/01/2015	Open			Accounts Payable	OFFICE DEPOT	\$45.10		
33255	09/01/2015	Open			Accounts Payable	Penguin Random House, Inc.	\$629.44		
33256	09/01/2015	Open			Accounts Payable	Sherwin Williams Company	\$60.00		
33257	09/01/2015	Open			Accounts Payable	Showcases	\$6.39		
33258	09/01/2015	Open			Accounts Payable	SYNCOB / AMAZON	\$699.84		
33259	09/01/2015	Open			Accounts Payable	Tara Cobb	\$350.03		
33260	09/01/2015	Open			Accounts Payable	The National Arbor Day Foundation	\$87.78		
33261	09/01/2015	Open			Accounts Payable	Thomson Reuters- West	\$20.00		
33262	09/01/2015	Open			Accounts Payable	Upstart, Inc.	\$303.50		
33263	09/01/2015	Open			Accounts Payable	William Pack	\$300.00		
33264	09/01/2015	Open			Accounts Payable	CablesAndKits.com	\$793.28		
33265	09/08/2015	Open			Accounts Payable	Hyatt Regency Denver Tech Center	\$978.00		
33266	09/16/2015	Open			Accounts Payable	All Star Roofing, Inc.	\$2,950.00		
33267	09/16/2015	Open			Accounts Payable	J.H. & J.H. LLC	\$3,300.00		
33268	09/16/2015	Open			Accounts Payable	Air One Equipment, Inc.	\$214.00		
33269	09/21/2015	Open			Accounts Payable	Carl Reina Jr.	\$1,117.97		
33270	09/21/2015	Open			Accounts Payable	Deeae Automotive	\$272.65		
33271	09/21/2015	Open			Accounts Payable	Eagle Engraving	\$23.00		
33272	09/21/2015	Open			Accounts Payable	Global Emergency Products	\$285.35		
33273	09/21/2015	Open			Accounts Payable	Health Care Service Corporation	\$560.00		
33274	09/21/2015	Open			Accounts Payable	Medical Reimbursement Services, Inc.	\$1,096.05		
33275	09/21/2015	Open			Accounts Payable	MES - Illinois	\$700.00		
33276	09/21/2015	Open			Accounts Payable	Metro Collision Service / Metro	\$75.00		
33277	09/21/2015	Open			Accounts Payable	Garage, Inc.			
33278	09/21/2015	Open			Accounts Payable	Mike & Sons	\$167.00		
33279	09/21/2015	Open			Accounts Payable	NFPA	\$165.00		
33280	09/21/2015	Open			Accounts Payable	Orland Fire Protection District	\$100.00		
33281	09/21/2015	Open			Accounts Payable	Paul Conway Shields	\$65.45		
33282	09/21/2015	Open			Accounts Payable	Romeoville Fire Academy	\$325.00		
33283	09/21/2015	Open			Accounts Payable	Target Auto Parts	\$102.20		
33284	09/21/2015	Open			Accounts Payable	US Gas	\$354.80		

Payment Register

From Payment Date: 9/19/2014 - To Payment Date: 9/21/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
33285	09/21/2015	Open			Accounts Payable	Michael Kukul	\$39.21		
33286	09/21/2015	Open			Accounts Payable	Midwest Tape	\$22.99		
33287	09/21/2015	Open			Accounts Payable	A - Awesome Amusements Company	\$1,025.00		
33288	09/21/2015	Open			Accounts Payable	A Square Deal Glass Company	\$100.00		
33289	09/21/2015	Open			Accounts Payable	ABC Commercial Maintenance Services, Inc.	\$2,600.00		
33290	09/21/2015	Open			Accounts Payable	Able Printing Service	\$934.51		
33291	09/21/2015	Open			Accounts Payable	Affiliated Customer Service, Inc.	\$1,080.00		
33292	09/21/2015	Open			Accounts Payable	Afy Tapple, LLC	\$826.00		
33293	09/21/2015	Open			Accounts Payable	Airgas USA, LLC	\$224.35		
33294	09/21/2015	Open			Accounts Payable	Aldata with you	\$1,500.00		
33295	09/21/2015	Open			Accounts Payable	American Library Association	\$229.00		
33296	09/21/2015	Open			Accounts Payable	American Mobile Shredding & Recycling, Inc.	\$300.00		
33297	09/21/2015	Open			Accounts Payable	ARCORP	\$2,988.00		
33298	09/21/2015	Open			Accounts Payable	Art Flo Shirt and Lettering AT & T	\$35.00		
33299	09/21/2015	Open			Accounts Payable	B. David's Landscaping	\$5,552.92		
33300	09/21/2015	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$1,605.00		
33301	09/21/2015	Open			Accounts Payable	Barbara Ziemba	\$295.76		
33302	09/21/2015	Open			Accounts Payable	Barge Terminal & Trucking	\$45.58		
33303	09/21/2015	Open			Accounts Payable	BCALA, Inc. - Membership	\$4,137.78		
33304	09/21/2015	Open			Accounts Payable	Benryn Ace Hardware	\$45.00		
33305	09/21/2015	Open			Accounts Payable	Benryn Development Corporation	\$10.48		
33306	09/21/2015	Open			Accounts Payable	Benryn Garage	\$46,404.22		
33307	09/21/2015	Open			Accounts Payable	Benryn Western Plumbing & Heating	\$510.18		
33308	09/21/2015	Open			Accounts Payable	Benryn's Violet Flower Shop	\$783.91		
33309	09/21/2015	Open			Accounts Payable	Bluders Tree Service & Landscaping	\$80.00		
33310	09/21/2015	Open			Accounts Payable	Blue Moon Productions, Inc.	\$3,000.00		
33311	09/21/2015	Open			Accounts Payable	Bolton Lite Personal	\$800.00		
33312	09/21/2015	Open			Accounts Payable	BSN Sports	\$39.00		
33313	09/21/2015	Open			Accounts Payable	Bus & Truck of Chicago, Inc.	\$3,158.63		
33314	09/21/2015	Open			Accounts Payable	CDW Government, Inc.	\$294.94		
33315	09/21/2015	Open			Accounts Payable	CenterPoint Energy Services, Inc.	\$405.51		
33316	09/21/2015	Open			Accounts Payable	Chicago Office Products Co.	\$1,609.07		
33317	09/21/2015	Open			Accounts Payable	Clearchannel Outdoor	\$949.26		
33318	09/21/2015	Open			Accounts Payable	Clearchannel Outdoor	\$2,300.00		
33319	09/21/2015	Open			Accounts Payable	Comcast Cable	\$7,600.00		
33320	09/21/2015	Open			Accounts Payable	ComTEd	\$306.90		
33321	09/21/2015	Open			Accounts Payable	Communication Revolving Fund	\$936.71		
33322	09/21/2015	Open			Accounts Payable	Continental Research Corporation	\$498.55		
33323	09/21/2015	Open			Accounts Payable	David G. Clark	\$2,349.85		
33324	09/21/2015	Open			Accounts Payable	Deece Automotive	\$220.00		
33325	09/21/2015	Open			Accounts Payable	Dell Marketing, LP	\$780.00		
33326	09/21/2015	Open			Accounts Payable	Demco Educational Corporation	\$7,686.32		
33327	09/21/2015	Open			Accounts Payable	Diamond Graphics, Inc.	\$85.49		
33328	09/21/2015	Open			Accounts Payable	Diane Jepsen	\$44.18		
33329	09/21/2015	Open			Accounts Payable	Diaz Group, LLC.	\$100.00		
33330	09/21/2015	Open			Accounts Payable	Don Morris Architects, PC	\$2,333.32		
33331	09/21/2015	Open			Accounts Payable	Door Systems, Inc.	\$16,547.97		
33332	09/21/2015	Open			Accounts Payable		\$1,066.77		

Payment Register

From Payment Date: 9/19/2014 - To Payment Date: 9/21/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
33333	09/21/2015	Open			Accounts Payable	E & M Maintenance Group	\$810.00		
33334	09/21/2015	Open			Accounts Payable	Elite Document Solutions	\$519.91		
33335	09/21/2015	Open			Accounts Payable	Familia Fresh Market	\$50,000.00		
33336	09/21/2015	Open			Accounts Payable	Federal Express Corporation	\$117.03		
33337	09/21/2015	Open			Accounts Payable	Fire Safety Consultants, Inc.	\$3,030.00		
33338	09/21/2015	Open			Accounts Payable	Fra Noi	\$90.00		
33339	09/21/2015	Open			Accounts Payable	Freeway Ford Truck Sales, Inc.	\$106.56		
33340	09/21/2015	Open			Accounts Payable	Gale / Cengage	\$188.18		
33341	09/21/2015	Open			Accounts Payable	Gary T. Copp	\$742.50		
33342	09/21/2015	Open			Accounts Payable	Gauntlet Pest Control	\$155.00		
33343	09/21/2015	Open			Accounts Payable	Glaxosmithkline Pharmaceuticals	\$626.10		
33344	09/21/2015	Open			Accounts Payable	Greater Illinois Title Company	\$193.00		
33345	09/21/2015	Open			Accounts Payable	H. J. Mohr & Sons Company	\$1,894.49		
33346	09/21/2015	Open			Accounts Payable	Hinckley Springs	\$13.43		
33347	09/21/2015	Open			Accounts Payable	Home Depot Credit Services	\$252.70		
33348	09/21/2015	Open			Accounts Payable	Housing Forward	\$5,000.00		
33349	09/21/2015	Open			Accounts Payable	Illinois Labor Law Poster Service	\$941.00		
33350	09/21/2015	Open			Accounts Payable	Illinois Library Association	\$175.00		
33351	09/21/2015	Open			Accounts Payable	Industrial/Organizational Solutions, Inc.	\$485.00		
33352	09/21/2015	Open			Accounts Payable	Infobase Publishing	\$1,121.25		
33353	09/21/2015	Open			Accounts Payable	Ingram Library Services	\$6,365.37		
33354	09/21/2015	Open			Accounts Payable	J. R. Carpet, Inc.	\$2,760.00		
33355	09/21/2015	Open			Accounts Payable	Jack's Rental, Inc.	\$1,243.85		
33356	09/21/2015	Open			Accounts Payable	James D. Ritz	\$25.00		
33357	09/21/2015	Open			Accounts Payable	James Gerambia	\$51.30		
33358	09/21/2015	Open			Accounts Payable	JNC Consulting, Inc.	\$1,950.00		
33359	09/21/2015	Open			Accounts Payable	John Magnus Jr.	\$13,704.07		
33360	09/21/2015	Open			Accounts Payable	Just Tires	\$958.30		
33361	09/21/2015	Open			Accounts Payable	K's Quality Construction, Inc.	\$4,335.00		
33362	09/21/2015	Open			Accounts Payable	Kara Pauley	\$25.30		
33363	09/21/2015	Open			Accounts Payable	Kathleen Bernendt	\$60.32		
33364	09/21/2015	Open			Accounts Payable	KB Lawn and Mulch	\$1,065.00		
33365	09/21/2015	Open			Accounts Payable	Konica Minolta Business Solutions	\$2,300.00		
33366	09/21/2015	Open			Accounts Payable	Konica Minolta Business Solutions	\$253.67		
33367	09/21/2015	Open			Accounts Payable	Konica Minolta Business Solutions USA., Inc.	\$761.85		
33368	09/21/2015	Open			Accounts Payable	Kopicki Family Funeral Home	\$460.00		
33369	09/21/2015	Open			Accounts Payable	LACONI Middle Managers Section	\$30.00		
33370	09/21/2015	Open			Accounts Payable	Laner Muchin, Ltd	\$318.55		
33371	09/21/2015	Open			Accounts Payable	Law Enforcement Targets, Inc	\$871.58		
33372	09/21/2015	Open			Accounts Payable	Lawdale News	\$513.60		
33373	09/21/2015	Open			Accounts Payable	Leahy-Wolf	\$768.88		
33374	09/21/2015	Open			Accounts Payable	Lexisnexis Risk & Information Analytics Group	\$392.00		
33375	09/21/2015	Open			Accounts Payable	Lyons & Primer Electric Company	\$29,760.50		
33376	09/21/2015	Open			Accounts Payable	Lyons Tree Service, Inc.	\$21,120.00		
33377	09/21/2015	Open			Accounts Payable	M. K. Sports	\$2,010.00		
33378	09/21/2015	Open			Accounts Payable	Mazza Healthcare LLC	\$1,186.29		
33379	09/21/2015	Open			Accounts Payable	McAdam Landscaping, Inc.	\$11,805.53		

Payment Register

From Payment Date: 9/19/2014 - To Payment Date: 9/21/2015

Number	Date	Status	Void Reason	Reconciled/		Source	Payee Name	Transaction		Reconciled	Difference
				Voided Date	Amount			Amount	Amount		
33380	09/21/2015	Open				Accounts Payable	McDonough Mechanical Services, Inc.	\$4,725.42			
33381	09/21/2015	Open				Accounts Payable	Menards	\$49.26			
33382	09/21/2015	Open				Accounts Payable	Menards	\$37.90			
33383	09/21/2015	Open				Accounts Payable	Menards	\$45.39			
33384	09/21/2015	Open				Accounts Payable	Menards	\$516.54			
33385	09/21/2015	Open				Accounts Payable	Menards	\$14.36			
33386	09/21/2015	Open				Accounts Payable	Menards	\$899.55			
33387	09/21/2015	Open				Accounts Payable	Menards	\$31.88			
33388	09/21/2015	Open				Accounts Payable	Mergenl, Inc.	\$741.50			
33389	09/21/2015	Open				Accounts Payable	Metro Collision Service / Metro Garage, Inc.	\$19,389.19			
33390	09/21/2015	Open				Accounts Payable	Metro Motors	\$75.00			
33391	09/21/2015	Open				Accounts Payable	Miguel A. Santiago Consulting, Inc.	\$5,000.00			
33392	09/21/2015	Open				Accounts Payable	Mike & Sons	\$2,572.90			
33393	09/21/2015	Open				Accounts Payable	Monroe Truck Equipment, Inc.	\$353.91			
33394	09/21/2015	Open				Accounts Payable	Murphy Paving & Sealcoating Inc.	\$4,257.00			
33395	09/21/2015	Open				Accounts Payable	Murphy Paving & Sealcoating Inc.	\$88,812.50			
33396	09/21/2015	Open				Accounts Payable	Nancy B. McCully	\$200.00			
33397	09/21/2015	Open				Accounts Payable	National Trust for Historic Preservation	\$30.00			
33398	09/21/2015	Open				Accounts Payable	Nationwide Transmission & Complete Auto Service	\$444.06			
33399	09/21/2015	Open				Accounts Payable	Newegg Business, Inc.	\$245.03			
33400	09/21/2015	Open				Accounts Payable	Newsbank, Inc.	\$1,608.00			
33401	09/21/2015	Open				Accounts Payable	Northeast Multi-Regional Training, Inc.	\$50.00			
33402	09/21/2015	Open				Accounts Payable	Nutrition Action	\$20.00			
33403	09/21/2015	Open				Accounts Payable	Occupational Health & Immediate Care of MacNeal OFFICE DEPOT	\$160.00			
33404	09/21/2015	Open				Accounts Payable	Ogden Carwash	\$365.57			
33405	09/21/2015	Open				Accounts Payable	Patrick N. Murray	\$90.95			
33406	09/21/2015	Open				Accounts Payable	Petco Animal Supplies, Inc.	\$2,100.00			
33407	09/21/2015	Open				Accounts Payable	Pirek O'Hare	\$106.95			
33408	09/21/2015	Open				Accounts Payable	Pivotal	\$474.94			
33409	09/21/2015	Open				Accounts Payable	ProLiteracy / New Reader Press	\$500.00			
33410	09/21/2015	Open				Accounts Payable	Public Engines, Inc.	\$213.41			
33411	09/21/2015	Open				Accounts Payable	Quarry Materials, Inc.	\$3,588.00			
33412	09/21/2015	Open				Accounts Payable	R. E. Walsh & Associates, Inc.	\$524.72			
33413	09/21/2015	Open				Accounts Payable	Reforma	\$1,375.00			
33414	09/21/2015	Open				Accounts Payable	Regina Merdicino	\$50.00			
33415	09/21/2015	Open				Accounts Payable	Reliable Materials-Lyons LLC	\$27.00			
33416	09/21/2015	Open				Accounts Payable	Research Technology International	\$6,257.00			
33417	09/21/2015	Open				Accounts Payable	Richard C. Dahms	\$395.70			
33418	09/21/2015	Open				Accounts Payable	Robert Brenka	\$990.00			
33419	09/21/2015	Open				Accounts Payable	Robert J. Lovero	\$24.00			
33420	09/21/2015	Open				Accounts Payable	Roscoe Company	\$153.99			
33421	09/21/2015	Open				Accounts Payable	Rose's Catering	\$823.92			
33422	09/21/2015	Open				Accounts Payable	Sam's Club / Synchrony Bank	\$995.00			
33423	09/21/2015	Open				Accounts Payable		\$261.12			

Payment Register

From Payment Date: 9/19/2014 - To Payment Date: 9/21/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
33424	09/21/2015	Open			Accounts Payable	Samuel Janielezio Insurance Company	\$3.00		
33425	09/21/2015	Open			Accounts Payable	Samuel L. Lozada	\$250.00		
33426	09/21/2015	Open			Accounts Payable	Schultz Supply Company, Inc.	\$94.70		
33427	09/21/2015	Open			Accounts Payable	Scot Decal Company, Inc.	\$11,979.30		
33428	09/21/2015	Open			Accounts Payable	Secretary of State	\$10.00		
33429	09/21/2015	Open			Accounts Payable	Shane's Office Supply Company	\$96.20		
33430	09/21/2015	Open			Accounts Payable	Shemin Landscaping / Nurseries, Inc.	\$80.60		
33431	09/21/2015	Open			Accounts Payable	Shewin Williams Company	\$4.81		
33432	09/21/2015	Open			Accounts Payable	Sikich - Certified Public Accts. & Advisors	\$7,875.00		
33433	09/21/2015	Open			Accounts Payable	Simplex Ginnrell	\$2,520.25		
33434	09/21/2015	Open			Accounts Payable	Sirchie Finger Print Laboratories	\$359.64		
33435	09/21/2015	Open			Accounts Payable	Solutions for Care	\$50.00		
33436	09/21/2015	Open			Accounts Payable	Sprint	\$898.55		
33437	09/21/2015	Open			Accounts Payable	Standard Equipment Company	\$5,392.00		
33438	09/21/2015	Open			Accounts Payable	StudioGC	\$836.40		
33439	09/21/2015	Open			Accounts Payable	Suburban Laboratories, Inc.	\$525.00		
33440	09/21/2015	Open			Accounts Payable	Suburban Life Media	\$76.00		
33441	09/21/2015	Open			Accounts Payable	Suburban Tree Consortium	\$575.00		
33442	09/21/2015	Open			Accounts Payable	Tameling, Inc.	\$353.00		
33443	09/21/2015	Open			Accounts Payable	Tele-Tron Ace Hardware	\$80.36		
33444	09/21/2015	Open			Accounts Payable	Tele-Tron Ace Hardware	\$490.02		
33445	09/21/2015	Open			Accounts Payable	The Library Store	\$125.84		
33446	09/21/2015	Open			Accounts Payable	The McGraw - Hill Companies	\$381.77		
33447	09/21/2015	Open			Accounts Payable	The Sign Edge	\$96.00		
33448	09/21/2015	Open			Accounts Payable	The UPS Store # 5674	\$88.17		
33449	09/21/2015	Open			Accounts Payable	Thomson Reuters- West	\$329.72		
33450	09/21/2015	Open			Accounts Payable	Titan Outdoor, LLC	\$1,343.73		
33451	09/21/2015	Open			Accounts Payable	Total Parking Solutions, Inc.	\$643.00		
33452	09/21/2015	Open			Accounts Payable	Traffic Control & Protection, Inc.	\$4,594.40		
33453	09/21/2015	Open			Accounts Payable	Trotter & Associates, Inc.	\$573.00		
33454	09/21/2015	Open			Accounts Payable	Tryad Automotive	\$1,454.72		
33455	09/21/2015	Open			Accounts Payable	Unique Management Services, Inc.	\$62.65		
33456	09/21/2015	Open			Accounts Payable	Unique Plumbing	\$68,683.83		
33457	09/21/2015	Open			Accounts Payable	United Radio Communications	\$228.05		
33458	09/21/2015	Open			Accounts Payable	University of Illinois	\$125.00		
33459	09/21/2015	Open			Accounts Payable	University of Illinois-GAR	\$1,967.00		
33460	09/21/2015	Open			Accounts Payable	VCA Berwyn Animal Hospital	\$275.59		
33461	09/21/2015	Open			Accounts Payable	Veritek	\$77.50		
33462	09/21/2015	Open			Accounts Payable	Verizon Wireless - LeHigh	\$788.49		
33463	09/21/2015	Open			Accounts Payable	Vintage Tech LLC	\$1,606.28		
33464	09/21/2015	Open			Accounts Payable	West Central Municipal Conference	\$20,566.11		
33465	09/21/2015	Open			Accounts Payable	3 Mich Investments, Inc.	\$1,475.00		
33466	09/21/2015	Open			Accounts Payable	Andrew & Anita Kreczko	\$1,475.00		
33467	09/21/2015	Open			Accounts Payable	Brian Kustwin	\$300.00		
33468	09/21/2015	Open			Accounts Payable	Charlotte Ramazinski	\$100.00		
33469	09/21/2015	Open			Accounts Payable	Christi Anisi	\$62.38		
33470	09/21/2015	Open			Accounts Payable	CPI Realty, Inc.	\$2,975.00		
33471	09/21/2015	Open			Accounts Payable	Cristino Martinez	\$3,500.00		

Payment Register

From Payment Date: 9/19/2014 - To Payment Date: 9/21/2015

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
33472	09/21/2015	Open			Accounts Payable	Dolores P. Ellis	\$173.00	\$0.00	
33473	09/21/2015	Open			Accounts Payable	Domingo Dominguez	\$1,475.00	\$0.00	
33474	09/21/2015	Open			Accounts Payable	Inchard, LLC	\$1,475.00	\$0.00	
33475	09/21/2015	Open			Accounts Payable	Ivan & Marilyn Amador	\$1,475.00	\$0.00	
33476	09/21/2015	Open			Accounts Payable	Jim Medicka	\$300.00	\$0.00	
33477	09/21/2015	Open			Accounts Payable	Katy Johnson	\$3,500.00	\$0.00	
33478	09/21/2015	Open			Accounts Payable	Luis Torres & Margarita Uribe	\$1,475.00	\$0.00	
33479	09/21/2015	Open			Accounts Payable	Matthew Raymond	\$86.50	\$0.00	
33480	09/21/2015	Open			Accounts Payable	Networkfleet, Inc.	\$46.95	\$0.00	
33481	09/21/2015	Open			Accounts Payable	Sharon Storbeck & Vanessa Crowder	\$300.00	\$0.00	
33482	09/21/2015	Open			Accounts Payable	Terry Connelly	\$3,500.00	\$0.00	
33483	09/21/2015	Open			Accounts Payable	Timothy McNamara	\$300.00	\$0.00	
33484	09/21/2015	Open			Accounts Payable	Vince Zaworski	\$50.00	\$0.00	
33485	09/21/2015	Open			Accounts Payable	Wells Fargo	\$223.11	\$0.00	
Type Check Totals:							\$647,776.70	\$0.00	
01 - General Cash Totals							\$647,776.70	\$0.00	

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
All	Open	247	\$647,776.70	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	247	\$647,776.70	\$0.00
Checks	Open	247	\$647,776.70	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	247	\$647,776.70	\$0.00
All	Open	247	\$647,776.70	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Voided	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	247	\$647,776.70	\$0.00

Mayor **Robert J. Lovero**

K-3



7th Ward Alderman

Rafael Avila

M E M O R A N D U M

September 22, 2105

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1030
1511 S. Kenilworth., Berwyn, IL 60402

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **APPROVAL** of a handicap **DROP-OFF ZONE**.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
1511 S. Kenilworth	Rosario Corona	1030

Thank you very much,

Rafael Avila
7th Ward Alderman

RA/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date: 8/31/2015
Officer: Young#183

Applicant Name: Rosario Corona

Address: 1511 S Kenilworth Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Zone	<input type="checkbox"/> <input type="checkbox"/>

Report # 15-07007

7TH Ward Alderman: RAFAEL AVILA

Staff Recommendation	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-07007

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-07007
REPORT TYPE Incident Report	RELATED CAD # C15-041675	DOT #		HOW RECEIVED Telephone
WHEN REPORTED 07/28/2015 10:31	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1511 S KENILWORTH AV Berwyn, IL 60402			
TIME OF OCCURRENCE 07/28/2015 10:31	STATUS CODE		STATUS DATE	

INVOLVED ENTITIES

NAME Corona, Julio		DOB	AGE	ADDRESS 1511 S KENILWORTH AV Berwyn, IL 60402		
SEX M	RACE Hispanic	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)			TYPE Reporting Party		RELATED EVENT #	

NAME CORONA, ROSARIO		DOB	AGE 64	ADDRESS 1511 S KENILWORTH AV - 2 Berwyn, IL 60402		
SEX F	RACE Hispanic	HGT	WGT	HAIR Brown	EYES Brown	PHONE UNK
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)			TYPE Other		RELATED EVENT #	

INVOLVED VEHICLES

VEHPLATE # E279654	STATE IL	TYPE Sedan	INVOLVEMENT Involved	VIN #
YEAR 1996	MAKE Toyota	MODEL Camry	COLOR Black	COMMENTS
OWNER				

NARRATIVES

PRIMARY NARRATIVE

Rosario Corona, des at 1511 S Kenilworth Apt 2 is requesting a handicapped parking space in front of said residence the she rents. There is a garage on premise that is rented to another tenant to which she has no access to. There is 1 handicapped sign on the block at 1514 Kenilworth, no access to off street parking and access to on street parking. Rosario has a valid Il handicapped placard CC22534 and does not drive. Her grandson Julio Corona drives a black 1996 Toyota Camry bearing Il plate# E279654 which is used to transport Rosario.

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-07007

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-07007
REPORT TYPE Incident Report	RELATED CAD # C15-041675	DOT #	HOW RECEIVED Telephone	
WHEN REPORTED 07/28/2015 10:31	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1511 S KENILWORTH AV Berwyn, IL 60402			
TIME OF OCCURRENCE 07/28/2015 10:31	STATUS CODE		STATUS DATE	

Rosario does not meet the requirements for a handicapped parking space under the City Of Berwyn Ordinance 484.05

Rosario does however meet the requirements for a drop off zone.

REPORTING OFFICER YOUNG, TERRY	STAR # 183	APPROVED BY	STAR #
-----------------------------------	---------------	-------------	--------

DRAFT

Handicapped Space/Zone Police Department Site Inspection

Application # 1030

Police Department Designee Cso T. Young#183

Comments: 1 handicapped sign located at 1514 Kenilworth, garage on premise rented to another tenant to which there is no access. No off street parking available, on street parking available. Does not meet requirements for space. Meets requirements for zone.

Date: 8/31/2015

Police Report # 15-07007

Handicapped Space/Zone Public Works Site Inspection

Application # 1030

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a handicapped parking space. There is one existing handicapped space on the block located at 1514 Kenilworth. There is a 2 car garage on the property.

Meets Public Works Criteria:

Parking Space

Yes

X

No

Parking Zone

Yes

No

X

Date: 6/30/2015

Police Report # 15-07007

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1030

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments

Meets Traffic Criteria for:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 6/29/2015

Police Report # 15-07007

Rec'd by City Clerk:

To Alderman:

To Council:

Determination:

Notice to Applicant:

Paid:

Sign #:

Comments:



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Large eye "..."

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

[Handwritten Signature]

(Physician's Signature/Stamp)

4/27/15

(Date)

[Handwritten Name]

(Print Physician's Name)

... .. -ur Pul, Berwyn IL

(Address and Telephone Number) *60402*
708-491-2210

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Form B

Owner Consent For Handicap Sign

Placement/Drop-off Zone

I Elena Villafane, owner/manager of the property at
1511 Kenilworth Ave, state as follows:

1) That Rosario Corona is a tenant at the above listed property.

2) That _____ has no access to any parking on the premises.

3) That if _____ is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if Rosario Corona no longer resides on the premises.

Elena Villafane

Signature/Date

Name: Elena Villafane

Address: _____

Phone#: _____

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 W. 26th Street, Berwyn, IL 60402


Mayor
Robert J. Lovero



5th Ward Alderman
Cesar Santoy

M E M O R A N D U M

September 22, 2015

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1049
1333 S. Cuyler Ave., Berwyn, IL 60402

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **APPROVAL** of a handicap **DROP-OFF ZONE**.

Address	Owner Name	Application #
1333 S. Cuyler Ave.	Natalia Zamora	1049

Thank you very much,

Cesar Santoy
5th Ward Alderman

CS/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 7/8/2015
Officer: Young #183

Applicant Name: Natalia Zamora

Address: 1333 S Cuyler Ave Berwyn Il 60402

Telephone:

Nature of Disability: **

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Handicapped Plate:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Garage:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Handicapped Placard:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Driveway:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements: Yes No

Space Zone:

Report # 15-06290

5TH Ward Alderman: CESAR SANTOY

Staff Recommendation	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-06290

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-06290
REPORT TYPE Incident Report	RELATED CAD # C15-037239	DOT #		HOW RECEIVED Walk In
WHEN REPORTED 07/07/2015 11:13	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1333 S CUYLER AV Berwyn, IL 60402			
TIME OF OCCURRENCE 07/07/2015 11:13	STATUS CODE		STATUS DATE	

INVOLVED ENTITIES

NAME Murillo, Maria G		DOB	AGE 48	ADDRESS 1333 S CUYLER AV Berwyn, IL 60402		
SEX F	RACE Hispanic	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)				TYPE Reporting Party		RELATED EVENT #

NAME Zamora, Natalia		DOB	AGE 76	ADDRESS 1333 S CUYLER AV Berwyn, IL 60402		
SEX F	RACE Hispanic	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)				TYPE Reporting Party		RELATED EVENT #

INVOLVED VEHICLES

VEH/PLATE # N222521	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	VIN #
YEAR 2012	MAKE Toyota	MODEL Camry	COLOR Gray	COMMENTS
OWNER				

NARRATIVES

PRIMARY NARRATIVE

Natalia Zamora requesting a handicapped drop off zone in front of her residence located at 1333 Cuyler Ave. Natalia has a valid Il Handicapped placard# CG29601. Maria Murillo is Natila's daughter who is her caretaker and homeowner of 1333 Cuyler drives a grey 2012 Toyota Camry bearing Il plate# N222521. There is 1 handicapped parking space on the block located accross the street at 1334 Cuyler. The block is mostly single family homes. There is a garage on premise. Parking is available on the street.

Natalia suffers

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-06290

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-06290
REPORT TYPE Incident Report	RELATED CAD # C15-037239	DOT #		HOW RECEIVED Walk In
WHEN REPORTED 07/07/2015 11:13	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1333 S CUYLER AV Berwyn, IL 60402			
TIME OF OCCURRENCE 07/07/2015 11:13	STATUS CODE		STATUS DATE	

Natalia does meet the requirements for a handicapped drop off zone according to the City of Berwyn Ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	STAR # 183	APPROVED BY	STAR #
-----------------------------------	---------------	-------------	--------

DRAFT

Handicapped Space/Zone
Police Department Site Inspection

Application # 1049

Police Department Designee C.S.O. Terry Young

Comments: Garage on premise used to park caretaker's car, Natalia does not drive,
1 handicapped space located across the street at 1334 Cuyler, mostly single family homes
with some apartment buildings, and available parking on street.

Date: 7/8/2015

Police Report # 15-06290

Handicapped Space/Zone
Public Works Site Inspection

Application # 1049

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to the installation of a handicapped parking
zone.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Date: 8/28/2015

Police Report # 15-06290

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1049

Traffic Engineer or Designee Nicole Campbell

Comments: Garage and 3 vehicles to residence. Applicant does not drive.

Meets Traffic Criteria for:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 9/1/2015

Police Report # 15-06290

Rec'd by City Clerk:

To Alderman:

To Council:

Determination:

Notice to Applicant:

Paid:

Sign #:

Comments:



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Form B

Owner Consent For Handicap Sign

Placement/Drop-off Zone

I Maria G. Marillo, owner/manager of the property at
1333 Cuyler Berwyn, IL, state as follows:

1) That Natalia Zamora is a tenant at the above listed property

2) That _____ has no access to any parking on the premises.

3) That if Natalia Zamora is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if Natalia Zamora no longer resides on the premises.

Maria G. Marillo
Signature/Date 1/15

Name: Maria G. Marillo
Address: 1333 Cuyler Berwyn
Phone#: _____

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 W. 26th Street, Berwyn, IL 60402

FRONT OF THE HOUSE
posting

The City of Berwyn
Mayor Robert J. Lovero



Thomas J. Pavlik
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

[Handwritten text describing the patient's handicap, including "front of the house" and "posting"]

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

[Handwritten signature]

(Physician's Signature/Stamp)

[Handwritten date: 6-18-15]

(Date)

[Handwritten address: L GROUP, MD, ROCKFORD, IL 61114]

(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois

K-5
Mayor
Robert J. Lovero



2nd Ward Alderman
Jeffrey Boyajian

M E M O R A N D U M

September 22, 2015

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1055
3624 S. Highland Ave.

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **DENIAL** of a handicap parking space/zone.

Address	Owner Name	Application #
3624 S. Highland Ave.	Nicolasa Torres	1055

Thank you very much,

Jeffrey Boyajian
2nd Ward Alderman

JB/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 7/20/2015
Officer: Young#183

Applicant Name: Nicolasa Torres

Address: 3624 S Highland Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements Space Zone

Report # 15-06644

2ND Ward Alderman: JEFFREY BOYAJIAN

Staff Recommendation	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-06644

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-06644
REPORT TYPE Incident Report	RELATED CAD # C15-039337	DOT #		HOW RECEIVED Radio
WHEN REPORTED 07/17/2015 13:00		LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3624 S HIGHLAND AV Berwyn, IL 60402		
TIME OF OCCURRENCE 07/17/2015 13:00		STATUS CODE		STATUS DATE

INVOLVED ENTITIES

NAME Torres, Maria E		DOB	AGE 48	ADDRESS 3624 S HIGHLAND AV Berwyn, IL 60402		
SEX F	RACE Hispanic	HGT	WGT	HAIR	EYES	PHONE
SID #		DL #	FBI #		ALT PHONE	

CLOTHING

UCR 9041 (Applicant File) - 0 count(s)	TYPE Reporting Party	RELATED EVENT #
---	-------------------------	-----------------

NAME Torres, Nicolasa		DOB	AGE 72	ADDRESS 3624 S HIGHLAND AV Berwyn, IL 60402		
SEX F	RACE Hispanic	HGT	WGT	HAIR	EYES	PHONE
SID #		DL #	FBI #		ALT PHONE	

CLOTHING

UCR 9041 (Applicant File) - 0 count(s)	TYPE Reporting Party	RELATED EVENT #
---	-------------------------	-----------------

INVOLVED VEHICLES

VEHPLATE # 9579109	STATE IL	TYPE Station Wagon	INVOLVEMENT Involved	VIN #
YEAR 2007	MAKE Suzuki	MODEL X-90	COLOR Silver/Aluminum	COMMENTS

OWNER

NARRATIVES

PRIMARY NARRATIVE

Nicolasa Torres requesting a handicapped parking sign in front of her residence located at 3624 S Highland. She drives a silver 2007 Suzuki SX4 bearing Il plate# 9579109 and has a valid handicapped placard# MA16191. The block is mostly single family homes with no Handicapped parking signs present. On and Off street parking available. There is a garage on premise being utilized for storage of a motorcycle and car and does not have an electric door opener and she cannot open the overhead door. There is also a driveway which she utilizes to park her vehicle, but related that it is difficult for her to back in and out of it. Maria Torres the owner of said property and sign the owner consent.

Nicolasa suffers

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-06644

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-06644
REPORT TYPE Incident Report	RELATED CAD # C15-039337	DOT #		HOW RECEIVED Radio
WHEN REPORTED 07/17/2015 13:00	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3624 S HIGHLAND AV Berwyn, IL 60402			
TIME OF OCCURRENCE 07/17/2015 13:00		STATUS CODE		STATUS DATE

Nicolasa does not meet the requirements for a handicapped space under the City Of Berwyn Ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	STAR # 183	APPROVED BY	STAR #
-----------------------------------	---------------	-------------	--------

DRAFT

Handicapped Space/Zone
Police Department Site Inspection

Application # 1055

Police Department Designee C.S.O. Terry Young

Comments: No handicapped signs or spaces on block. Garage on premise used for storage, driveway on premise. On and Off street parking available. Mostly single family homes on block

Date: 7/20/2015

Police Report # 15-06644

Handicapped Space/Zone
Public Works Site Inspection

Application # 1055

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a handicapped space at this address. There are no handicapped spaces on the block. There is a 2 car garage on the property along with a driveway. The applicant vehicle was parked in the dirveway at the time of the site visit.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 8/28/2015

Police Report # 15-06644

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1055

Traffic Engineer or Designee Nicole Campbell

Comments: Garage and driveway, 3 vehicles to residence.

Meets Traffic Criteria for:

Parking Space	Yes	0		No	X
Parking Zone	Yes	0		No	X

Date: 9/1/2015

Police Report # 15-06644

Rec'd by City Clerk:

To Alderman:

To Council:

Determination:

Notice to Applicant:

Paid:

Sign #:

Comments:



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

[Handwritten text describing the patient's handicap, including "Left leg amputated below the knee" and "Right leg amputated below the knee" on multiple lines.]

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

[Handwritten signature]

(Physician's Signature/Stamp)

06-26-15

(Date)

Chicago, IL 60622

(Print Physician's Name, Address, Telephone, and Fax No.)

(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois

K-6
Mayor
Robert J. Lovero



7th Ward Alderman
Rafael Avila

MEMORANDUM

September 22, 2105

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1056
1939 S. Grove Ave, #101, Berwyn, IL 60402

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **APPROVAL** of a handicap **SPACE**.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
1939 S. Grove Ave.	Lynn Goodwin	1056

Thank you very much,

Rafael Avila
7th Ward Alderman

RA/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 9/3/2015
Officer: Young#183

Applicant Name: Lynn K. Goodwin
Address: 1939 S Grove Ave Apt#101 Berwyn Il 60402
Telephone: ---
Nature of Disability: .

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Zone	<input type="checkbox"/>

Report # 15-08254

7TH Ward Alderman: RAFAEL AVILA

Staff Recommendation	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-08254

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-08254
REPORT TYPE Incident Report	RELATED CAD # C15-049570	DOT #		HOW RECEIVED
WHEN REPORTED 09/03/2015 10:38		LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1939 S GROVE AV Berwyn, IL 60402		
TIME OF OCCURRENCE 09/03/2015 10:38		STATUS CODE		STATUS DATE

INVOLVED ENTITIES

NAME Goodwin, Lynn K		DOB	AGE 71	ADDRESS 1939 S GROVE AV - 101 Berwyn, IL 60402		
SEX M	RACE Black, African American	HGT	WGT	HAIR	EYES	PHONE (708) 224-1563
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)			TYPE Reporting Party		RELATED EVENT #	

INVOLVED VEHICLES

VEHPLATE # 6589615	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	VIN # WBAGL63462DP60658		
YEAR 2002	MAKE BMW	MODEL 745i	COLOR Black	COMMENTS		
OWNER						

NARRATIVES

PRIMARY NARRATIVE			
<p>Lynn K. Goodwin is requesting a handicapped parking space in front of his residence located at 1939 S Grove. He drives a black 2002 BMW 745i II plate# 6589615 and has a valid II handicapped placard# CF09451. Lynn is a participant in Project WISH transitional housing due to his medical conditions. He related that he spends a lot of time at Hines VA Hospital for treatment of his medical conditions. And that his residence is a permanent address not temporary. There is very limited parking due to the block having several multi-unit buildings, no off street parking available, and no garage on premise. There is one handicapped space on the block located at 1917 Grove.</p> <p>Lynn suffers from</p> <p>Lynn meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05</p>			
REPORTING OFFICER YOUNG, TERRY	STAR # 183	APPROVED BY	STAR #

Handicapped Space/Zone
Police Department Site Inspection

Application # 1056

Police Department Designee C.S.O. Terry Young

Comments: No garage on premise, Multi Unit building, no off street parking available, very limited on street parking, one handicapped sign located at 1917 Grove.

Date: 9/3/2015

Police Report # 15-08254

Handicapped Space/Zone
Public Works Site Inspection

Application # 1056

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to the installation of a handicapped parking space. There is currently one handicapped spaces on this block located at 1917 Grove. There is no off-street parking available at this property.

Meets Public Works Criteria:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 8/28/2015

Police Report # 15-08254

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1056

Traffic Engineer or Designee Nicole Campbell

Comments: _____

Meets Traffic Criteria for:

Parking Space	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: _____

Police Report # 15-08254

- Rec'd by City Clerk:
- To Alderman:
- To Council:
- Determination:
- Notice to Applicant:
- Paid:
- Sign #:

Comments:



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Form B

Owner Consent For Handicap Sign

Placement/Drop-off Zone

I Francisco Perez, owner/manager of the property at 1939 Grove, #102, Berwyn, IL state as follows:

1) That Lynn Kennedy ~~Goodwin~~ is a tenant at the above listed property.

2) That Lynn Kennedy Goodwin has no access to any parking on the premises.

3) That if Lynn Kennedy Goodwin is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if Lynn Kennedy Goodwin no longer resides on the premises.

Name: T. J. ... Signature/Date: [Signature] 7-7-15
Address: ... W ... Chicago, IL 60647
Phone#: ...

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 W. 26th Street, Berwyn, IL 60402

Mayor
Robert J. Lovero



2nd Ward Alderman
Jeffrey Boyajian

MEMORANDUM

September 22, 2015

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1058
3834 S. Harvey Ave.

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **DENIAL** of a handicap parking space/zone.

Address	Owner Name	Application #
3834 S. Harvey Ave.	Huda Kibesh	1058

Thank you very much,

Jeffrey Boyajian
2nd Ward Alderman

JB/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 9/2/2015
Officer: Young#183

Applicant Name: Huda Kisbeh

Address: 3834 S Harvey Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Handicapped Plate:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Garage:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Handicapped Placard:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Driveway:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements

Space	Yes <input type="checkbox"/> No <input type="checkbox"/>
Zone	<input type="checkbox"/>

Report # 15-08208

2ND Ward Alderman: JEFFREY BOYAJIAN

Staff Recommendation	
Approved	Denied <input checked="" type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-08208

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-08208
REPORT TYPE Incident Report	RELATED CAD # C15-049290	DOT #		HOW RECEIVED Radio
WHEN REPORTED 09/02/2015 09:05	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3834 S HARVEY AV Berwyn, IL 60402			
TIME OF OCCURRENCE 09/02/2015 09:05	STATUS CODE		STATUS DATE	

INVOLVED ENTITIES

NAME Kisbeh, Suleiman		DOB	AGE 72	ADDRESS 3834 S HARVEY AV Berwyn, IL 60402		
SEX M	RACE White, Caucasian	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #		ALT PHONE		

CLOTHING

UCR 9041 (Applicant File) - 0 count(s)	TYPE Reporting Party	RELATED EVENT #
---	-------------------------	-----------------

NAME Kisbeh, Huda		DOB	AGE 72	ADDRESS 3834 S HARVEY AV Berwyn, IL 60402		
SEX F	RACE White, Caucasian	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #		ALT PHONE		

CLOTHING

UCR 9041 (Applicant File) - 0 count(s)	TYPE Reporting Party	RELATED EVENT #
---	-------------------------	-----------------

INVOLVED VEHICLES

VEH/PLATE # 1559664	STATE IL	TYPE Van/Minivan	INVOLVEMENT Involved	VIN #
YEAR 1994	MAKE Chevrolet	MODEL Astro Van	COLOR Red	COMMENTS
OWNER				

NARRATIVES

PRIMARY NARRATIVE

Huda Kisbeh is requesting a handicapped parking sign in front her residence located at 3834 Harvey. there is a garage on premise to which access is limited to the service door due to the overhead door damaged and unable to open. There is one handicapped space located at 3830 Harvey. She does not drive and has a valid handicapped placard# CB73593. Her husband Suleiman Kisbeh transports her in a red 1994 Chevy Astro van bearing Il plate# 1559664. The block is mostly single family homes and there is available on street parking.

Huda suffers from

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-08208

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-08208
REPORT TYPE Incident Report	RELATED CAD # C15-049290	DOT #		HOW RECEIVED Radio
WHEN REPORTED 09/02/2015 09:05	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3834 S HARVEY AV Berwyn, IL 60402			
TIME OF OCCURRENCE 09/02/2015 09:05		STATUS CODE		STATUS DATE

Huda does not meet the requirements for a handicapped space under City of Berwyn ordinance 484.05 but does meet requirements for a zone.

REPORTING OFFICER YOUNG, TERRY	STAR # 183	APPROVED BY	STAR #
-----------------------------------	---------------	-------------	--------

DRAFT

Handicapped Space/Zone
Police Department Site Inspection

Application # 1058

Police Department Designee C.S.O. Terry Young

Comments: Garage on premise, one handicapped sign on block located at 3830 Harvey. Mostley single family homes and available street parking. Off street parking not available garage damaged unable to use.

Date: 9/2/2015

Police Report # 15-08208

Handicapped Space/Zone
Public Works Site Inspection

Application # 1058

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to the installation of a handicapped parking space. There is currently one handicapped spaces on this block located at 3830 Harvey. There is a 2 car garage located on the property.

Meets Public Works Criteria:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 8/28/2015

Police Report # 15-08208

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1058

Traffic Engineer or Designee Nicole Campbell

Comments: Garage

Meets Traffic Criteria for:

Parking Space	Yes	0	No	X
Parking Zone	Yes	0	No	X

Date: 9/1/2015

Police Report # 15-08208

Rec'd by City Clerk:

To Alderman:

To Council:

Determination:

Notice to Applicant:

Paid:

Sign #:

Comments:

The City of Berwyn
Mayor Robert J. Lovero



App

#1053

Thomas J. Pavlik
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL RENEWAL

<u>Huda Kisbeh (wife)</u> (Name of Handicapped Applicant)	<u> </u> (Date of Birth)	<u>3834 S. HARVEY</u> (Berwyn Address)
<u>Suleiman Kisbeh (husband)</u> (Name of caregiver, or guardian if minor)	<u> </u> (Date of Birth)	<u> </u> (Telephone /Cell Phone Number)

Is there a garage on the property? Yes No

Are you the homeowner? Yes No

If so, what is the garage currently being used for? garage door NO WORK

Driveway NO Carport NO

All Applicants must submit the Physicians form (A)

Renters must submit the Owner Consent form (B)

Vehicle Information

<u>CHEVROLET ASTRO VAN</u> (Vehicle make and model)	<u>wine colored - 1994</u> (Color / Year)
<u>1559664</u> (Illinois License Plate Number)	<u>8657 (2016)</u> (Current City Vehicle Sticker Number)
<u> </u> (Illinois Handicapped Plate)	<u>CB 73593</u> (Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Signature of Applicant or Legal Guardian

8-10-15
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Handwritten text on lined paper, including "CIP" and "08/10/15".

Does the patient utilize any of the following? :

Walker Wheel Chair Cane Oxygen

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

Handwritten signature

(Physician's Signature/Stamp)

Dr. *[Handwritten Name]*

(Print Physician's Name)

8/10/15

(Date)

60804 708

(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Form B

Owner Consent For Handicap Sign

Placement/Drop-off Zone

*Applicant
is homeowner*

I _____, owner/manager of the property at _____, state as follows:

1) That _____ is a tenant at the above listed property.

2) That _____ has no access to any parking on the premises.

3) That if _____ is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if _____ no longer resides on the premises.

8.10.15
Signature/Date

Name: Suleiman-Kisbeh
Address: 3834-S-HAWKEY
Phone#: _____

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 W. 26th Street, Berwyn, IL 60402

K-8
Mayor
Robert J. Lovero



5th Ward Alderman
Cesar Santoy

M E M O R A N D U M

September 22, 2015

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1059
1817 S. Harvey Ave.

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **DENIAL** of a handicap parking space/zone.

Address	Owner Name	Application #
1817 S. Harvey Ave.	Sandra Sutera	1059

Thank you very much,

Cesar Santoy
5th Ward Alderman

CS/sla

Enc: Handicap Application



Application Number

1059

Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 9/2/2015
Officer: T. Young#183

Applicant Name: Sandra Sutera

Address: 1817 S Harvey Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/> <input type="checkbox"/>
Off Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Walker / Cane:	<input type="checkbox"/> <input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/> <input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input type="checkbox"/> No <input type="checkbox"/>
	Zone	<input type="checkbox"/> <input type="checkbox"/>

Report # 15-08203

5TH Ward Alderman: CESAR SANTOY

Staff Recommendation	
Approved	Denied

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-08203

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-08203
REPORT TYPE Incident Report	RELATED CAD # C15-049283	OOT #		HOW RECEIVED Radio
WHEN REPORTED 09/02/2015 08:31	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1817 S HARVEY AV Berwyn, IL 60402			
TIME OF OCCURRENCE 09/02/2015 08:31	STATUS CODE		STATUS DATE	

INVOLVED ENTITIES

NAME Sutera, Sandra		DOB	AGE 79	ADDRESS 1817 S HARVEY AV Berwyn, IL 60402		
SEX F	RACE White, Caucasian	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)			TYPE Reporting Party		RELATED EVENT #	

NAME Schodtler, Donna M		DOB	AGE 60	ADDRESS 1817 S HARVEY AV Berwyn, IL 60402		
SEX F	RACE White, Caucasian	HGT	WGT	HAIR	EYES	PHONE
SID #	DL # S346-1735-5664	FBI #		ALT PHONE		
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)			TYPE Reporting Party		RELATED EVENT #	

INVOLVED VEHICLES

VEH/PLATE # 265SW	STATE IL	TYPE Carryall/SUV	INVOLVEMENT Involved	VIN #
YEAR 2012	MAKE Cadillac	MODEL Unknown	COLOR Tan	COMMENTS
OWNER				

NARRATIVES

PRIMARY NARRATIVE

Sandra Sutera requesting a handicapped drop off zone in front of her residence loated at 1817 Harvey. She does not drive her daughter Donna Schodtler drives a 2002 tan in color Cadillac Suv bearing Il plate# 265SW which is used to transport her mother around. Sandra has a valid Illinois handicapped placard CG42791. There is a garage on premise but due to Sandra's medical condtion is very difficult for her to manuever in and out of the garage. There are no handicapped spaces on the block. Mostly single family residences on the block.

Sandra suffers from

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-08203

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-08203
REPORT TYPE Incident Report	RELATED CAD # C15-049283	DOT #	HOW RECEIVED Radio	
WHEN REPORTED 09/02/2015 08:31	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1817 S HARVEY AV Berwyn, IL 60402			
TIME OF OCCURRENCE 09/02/2015 08:31	STATUS CODE		STATUS DATE	

Sandra meets the requirements for a handicapped drop off zone according to the City of Berwyn ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	STAR # 183	APPROVED BY	STAR #
-----------------------------------	---------------	-------------	--------

DRAFT

Handicapped Space/Zone
Police Department Site Inspection

Application # 1059

Police Department Designee C.S.O. Terry Young

Comments: Garage on premise used for parking , no handicapped signs on block, mostly single family homes on block. Has access to on street parking.

Date: 9/2/2015

Police Report # 15-08203

Handicapped Space/Zone
Public Works Site Inspection

Application # 1059

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to the installation of a handicapped parking space. There are currently no handicapped spaces on this block. There is a 2 car garage located on the property which is used for parking.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 8/28/2015

Police Report # 15-08203

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1059

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant has a garage and off-street vehicle sticker.

Meets Traffic Criteria for:

Parking Space	Yes	<input type="text" value="0"/>		No	<input type="text" value="X"/>
Parking Zone	Yes	<input type="text" value="0"/>		No	<input type="text" value="X"/>

Date: 9/1/2015

Police Report # 15-08203

Rec'd by City Clerk:

To Alderman:

To Council:

Determination:

Notice to Applicant:

Paid:

Sign #:

Comments:

HPD# 1054
Aug. 17 2015 10:31 AM
5

The City of Berwyn
Mayor Robert J. Lovero



Thomas J. Pavlik
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL RENEWAL

SANDRA R. SUTERA
(Name of Handicapped Applicant)

(Date of Birth)

1817 So. HARVEY
(Berwyn Address)

DONNA M. SCHODTLER
(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Is there a garage on the property? Yes / No

Are you the homeowner? Yes / No

If so, what is the garage currently being used for? PARKING

Driveway ___ Carport ___

All Applicants must submit the Physicians form (A)

Renters must submit the Owner Consent form (B)

Vehicle Information

CADILLAC
(Vehicle make and model)

GOLD 2012
(Color / Year)

265 S
(Illinois License Plate Number)

33111
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

CG 42791
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Signature of Applicant or Legal Guardian

Aug 17, 2015
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois

The City of Berwyn
Mayor Robert J. Lovero



Thomas J. Pavlik
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

(Physician's Signature/Stamp)

7/15/15 1:35 PM.
(Date)

DV _____ PH _____
(Print Physician's Name)

_____venue,
Riverside, IL 60546
708-_____
(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois

The City of Berwyn
Mayor Robert J. Lovero



Thomas J. Pavlik
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Form B

Owner Consent For Handicap Sign

Placement/Drop-off Zone

I Sandra L. Suter, owner/manager of the property at
1817 So. HARVEY AVE, state as follows:

1) That _____ is a tenant at the above listed property.

2) That _____ has no access to any parking on the premises.

3) That if _____ is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if _____ no longer resides on the premises.

[Signature]
Signature/Date

Name: [Signature]
Address: 1817 So. Harvey Ave
Phone#: _____

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 W. 26th Street, Berwyn, IL 60402

K-9
Mayor
Robert J. Lovero



7th Ward Alderman
Rafael Avila

M E M O R A N D U M

September 22, 2015

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1060
2114 S. Maple Ave., Berwyn

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **DENIAL** of a handicap parking space/zone.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
2114 S. Maple Ave.	Steven Potsek	1060

Thank you very much,

Rafael Avila
7th Ward Alderman

RA/sla

Enc: Handicap Application



Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 9/2/2015
Officer: Young#183

Applicant Name: Steven Potsek

Address: 2114 S Maple Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Off Street:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

On Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Meets Police Dept Requirements

Space	<input type="checkbox"/>	Yes	No
Zone	<input checked="" type="checkbox"/>		

Report # 15-08176

7TH

 Ward Alderman: RAFAEL AVILA

Staff Recommendation	
Approved	Denied <input checked="" type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-08176

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-08176
REPORT TYPE Incident Report	RELATED CAD # C15-049102	DOT #		HOW RECEIVED On View-Officer
WHEN REPORTED 09/01/2015 14:16	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2114 S MAPLE AV Berwyn, IL 60402			
TIME OF OCCURRENCE 09/01/2015 14:16	STATUS CODE		STATUS DATE	

INVOLVED ENTITIES

NAME Potsek, Steven G		DOB	AGE 59	ADDRESS 2114 S MAPLE AV Berwyn, IL 60402		
SEX M	RACE White, Caucasian	HGT	WGT	HAIR	EYES	PHONE
SID #	DL #	FBI #			ALT PHONE	
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)				TYPE Reporting Party		RELATED EVENT #

INVOLVED VEHICLES

VEH/PLATE # P419761	STATE IL	TYPE Sedan	INVOLVEMENT Involved	VIN #
YEAR 2001	MAKE Ford	MODEL Focus	COLOR Black	COMMENTS
OWNER				

NARRATIVES

PRIMARY NARRATIVE

Steven Potsek requesting a handicapped parking space in front of his residence at 2114 S Maple. He drives a black in color 2001 Ford Focus bearing Il plate# P419761 and has a valid handicapped placard MA39148. Both of which are registered to P.O. Box 181 Waterman Il 60556. There is a garage on premise that is rented out and he has no access to it. There are no handicapped signs on the block. The area is zone 8-1 parking restricted. He has no access to off street parking. On street parking available. The block has mostly single family homes.

Steven suffers

Steven does not meet the requirements for handicapped or zone parking under the Ctiy of Berwyn Ordinance 484.05(B)(4)

REPORTING OFFICER YOUNG, TERRY	STAR # 183	APPROVED BY	STAR #
-----------------------------------	---------------	-------------	--------

Handicapped Space/Zone Police Department Site Inspection

Application # 1060

Police Department Designee C.S.O. Terry Young

Comments: Garage on property which is rented out with no access, Zoned 8-1 residential. Single family homes on block no handicapped signs on block. No access to off street parking. Has access to on street parking.

Date: 9/2/2015

Police Report # 15-08176

Handicapped Space/Zone Public Works Site Inspection

Application # 1060

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to the installation of a handicapped parking space. There are currently no handicapped spaces on this block. There is a 2 car garage located on the property.

Meets Public Works Criteria:

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 8/28/2015

Police Report # 15-08176

**Handicapped Space/Zone
Traffic Engineer Site Inspection**

Application # 1060

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant has garage, 2 at residence, zone parking.

Meets Traffic Criteria for:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 9/1/2015

Police Report # 15-08176

Rec'd by City Clerk:

To Alderman:

To Council:

Determination:

Notice to Applicant:

Paid:

Sign #:

Comments:

The City of Berwyn
Mayor Robert J. Lovero



App# 1060

Thomas J. Pavlik (1)
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL RENEWAL

STEVEN G. POTSEK
(Name of Handicapped Applicant)

(Date of Birth)

2114 S MAPLE AVE
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone/Cell Phone Number)

Is there a garage on the property? Yes / No

Are you the homeowner? Yes / No

If so, what is the garage currently being used for? RENTED

Driveway Carport

All Applicants must submit the Physicians form (A)

Renters must submit the Owner Consent form (B)

Vehicle Information

FORD Focus-
(Vehicle make and model)

BLK 01
(Color / Year)

P41 9261
(Illinois License Plate Number)

47409
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

MA 29148
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Signature of Applicant or Legal Guardian

Date

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

[Handwritten Signature]

(Physician's Signature/Stamp)

9-11-15

(Date)

(Print Physician's Name)

Berwyn, IL 60402
(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Form B

Owner Consent For Handicap Sign

Placement/Drop-off Zone

I _____, owner/manager of the property at
_____, state as follows:

1) That _____ is a tenant at the above listed property.

2) That _____ has no access to any parking on the premises.

3) That if _____ is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if _____ no longer resides on the premises.

Signature/Date

Name: _____
Address: _____
Phone#: _____

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 W. 26th Street, Berwyn, IL 60402

Mayor **Robert J. Lovero**

K-10



2nd Ward Alderman
Jeffrey Boyajian

M E M O R A N D U M

September 22, 2015

TO: The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1063
3626 S. Harvey Ave.

Ladies and Gentlemen:

After careful review, I would like to **override** the staff's recommendation of denial and respectfully submit the attached application for **APPROVAL** of a handicap **SPACE**.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
3626 S. Harvey	Jessica Belmares	1063

Thank you very much,

Jeffrey Boyajian
2nd Ward Alderman

Enc: Handicap Application



Berwyn Police Department

6401 West 31st Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 9/3/2015
Officer: Young#183

Applicant Name: Jessica Belmares

Address: 3626 S Harvey Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

	Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	Yes	No
Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Handicapped Plate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Handicapped Placard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

Meets Police Dept Requirements	Yes	No
	Space <input type="checkbox"/>	Zone <input type="checkbox"/>

Report # 15-08256

2ND Ward Alderman: JEFFREY BOYAJIAN

Staff Recommendation	
Approved	Denied <input checked="" type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 15-08256

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)		DESCRIPTION Applicant File		INCIDENT # 15-08256
REPORT TYPE Incident Report	RELATED CAD # C15-049579	DOT #		HOW RECEIVED Radio
WHEN REPORTED 09/03/2015 12:05		LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3626 S HARVEY AV Berwyn, IL 60402		
TIME OF OCCURRENCE 09/03/2015 12:05		STATUS CODE		STATUS DATE

INVOLVED ENTITIES

NAME BELMARES, JESSICA		DOB /	AGE 65	ADDRESS 3628 S HARVEY Berwyn, IL 60402		
SEX F	RACE Hispanic	HGT 5' 5"	WGT 165	HAIR Brown	EYES Brown	PHONE
SID #		DL #	FBI #		ALT PHONE	
CLOTHING						
UCR 9041 (Applicant File) - 0 count(s)				TYPE Reporting Party		RELATED EVENT #

INVOLVED VEHICLES

VEH/PLATE # K947055	STATE IL	TYPE Crossover/SUV	INVOLVEMENT Involved	VIN #
YEAR 2007	MAKE Honda	MODEL CRV	COLOR Black	COMMENTS
OWNER BELMARES, JESSICA				

NARRATIVES

PRIMARY NARRATIVE

Jessica Belamres who is the homeowner of 3626 Harvey Ave is requesting a handicapped parking sign in front of her residence. She drives a black 2007 Honda Crv Il plate# K947055 and has a valid Il handicapped placard# CF38625. There is a garage on premise that is being used by her husband who is also handicapped to park his vehicle inside. Jessica related that she has difficulty entering and exiting a vehicle inside the garage due to her condition. There is one handicapped sign on the block located at 3623 Harvey. There is on street parking available. The block is mostly comprised of single family homes.

Jessica suffers i

Jessica partially meets the requirements for a handicapped parking sign according to the City of Berwyn Ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	STAR # 183	APPROVED BY	STAR #
-----------------------------------	---------------	-------------	--------

Handicapped Space/Zone
Police Department Site Inspection

Application # 1063

Police Department Designee C.S.O. Terry Young

Comments: Garage on premise used by husband who is handicapped, one sign on block located at 3623 Harvey, mostly single family homes, has on street parking available

Date: 9/3/2015

Police Report # 15-08256

Handicapped Space/Zone
Public Works Site Inspection

Application # 1063

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to the installation of a handicapped parking space. There is currently one handicapped spaces on this block located at 3623 Harvey. There is a 2 car garage located on the property.

Meets Public Works Criteria:

Parking Space
Parking Zone

Yes
Yes

No
No

X
X

Date: 8/28/2015

Police Report # 15-08256

Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1063

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant has garage.

Meets Traffic Criteria for:

Parking Space	Yes	0	No	X
Parking Zone	Yes	0	No	X

Date: 9/1/2015

Police Report # 15-08256

Rec'd by City Clerk:

To Alderman:

To Council:

Determination:

Notice to Applicant:

Paid:

Sign #:

Comments:

The City of Berwyn
Mayor Robert J. Lovero



App # 1063
Thomas J. Pavlik
City Clerk (2)

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0761 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL RENEWAL

Jessica Belmares
(Name of Handicapped Applicant)

(Date of Birth)

3626 S. HARVEY AVE
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Is there a garage on the property? Yes / No

Are you the homeowner? Yes / No

If so, what is the garage currently being used for? Husband's CAR - GARAGE is also holding storage items

Driveway ___ Carport ___

All Applicants must submit the Physicians form (A)

Renters must submit the Owner Consent form (B)

Vehicle Information

Honda CRV
(Vehicle make and model)

Black / 2007
(Color / Year)

K947055
(Illinois License Plate Number)

1918
(Current City Vehicle Sticker Number)

(Illinois Handicapped Plate)

CF 38625
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Signature of Applicant or Legal Guardian

8/17/2015
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

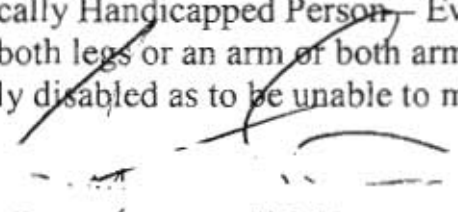
This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

Walker _____ Wheel Chair _____ Cane _____ Oxygen _____

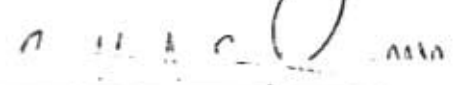
I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)



(Physician's Signature/Stamp)

08/17/2015

(Date)



(Print Physician's Name)

(Academy and Telephone Number)
ID
IF, MD
Suite 100
L 60546
(708) _____ (phone)
(708) _____ /0 (fax)

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Form B

Owner Consent For Handicap Sign

Placement/Drop-off Zone

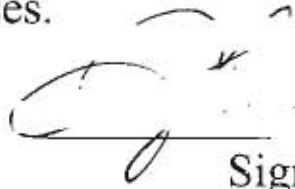
I Jessica Belmares, owner manager of the property at
3626 S. HARVEY, state as follows:

1) That _____ is a tenant at the above listed property.

2) That _____ has no access to any parking on the premises.

3) That if Jessica Belmares is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if Jessica Belmares no longer resides on the premises.

 8/17/2015
Signature/Date

Name: Jessica Belmares
Address: 3626 S. HARVEY AVE
Phone#: _____

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 W. 26th Street, Berwyn, IL 60402

K-11



St. Michael and All Angels' Church

6732 WEST THIRTY FOURTH STREET - BERWYN, ILLINOIS 60402 - PHONE (708)788-2197 / 788-3108

September 18, 2015

City Clerk:

St. Michael and All Angels Church was not able to have the Rummage Sale planned for Saturday June 27 and Sunday June 28, 2015, and for Saturday August 29 and Sunday August 30, 2015 due to raining. We would appreciate you granting us permission to host the Rummage Sale on Saturday September 26 and Sunday 27, 2015 from 8:00 a.m. to 4:00 p.m. We will be in compliance with the City ordinances.

If you have any concerns or questions about this matter, please, contact us via e-mail to stmichaelangels@msn.com or to the telephone 1(708)788-2197 OR 788-3108.

Sincerely,

Fr. Carlos A. Plazas, Rector.

K-12

STICKNEY-FOREST VIEW LIONS CLUB

**4126 S. CLINTON AVE.
STICKNEY, IL 60402**

September 7, 2015

Mr. Thomas J. Pavlik
Berwyn City Clerk
6700 W. 26th Street
Berwyn, Il 60402

Dear Mr.Pavlik,

On Friday October 9th and Saturday October 10th, the Stickney Forest View Lions Club will solicit funds to help humanity. Our primary goal is to eliminate blindness from the world in our lifetime and to help the hearing impaired.

No matter the amount of the donation received, those giving will receive a packet of traditional flavored candy.

Since Berwyn has no Lions Club, we ask that you give us your City's permission to solicit funds throughout the Streets of South Berwyn.

Our main areas would be at the train stations and Ogden and Oak Park & Harlem Avenues as well as at the Walgreens on Ogden
As you know, we will be "shaking our cans" and offering candy for a donation.

A copy of our liability Insurance is attached.

Thank you in advance for your anticipated permission.

Sincerely,



Alan J. Brinker
Candy Day Chairman 2015
4126 S. Clinton Ave.
Stickney, Il 60402
708-788-4040



Request for Block Party & Guidelines

City of Berwyn
Thomas J. Pavlik, City Clerk

tpavlik@ci.berwyn.il.us
lguerrier@ci.berwyn.il.us

Date: 9/17/15

Mayor Lovero & Members of the Berwyn City Council

Re: Block Party located at **2500** block of **Clarence**

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the **2500** block of **Clarence**. The residents request permission to hold the event on the **10/3/15 with a rain date of 10/10/15**. We are aware of the ordinance regarding block parties and will abide by all of them.

The Berwyn Police Department believes in building strong partnerships within the neighborhood. An Officer or McGruff can briefly visit the block party and distribute some information about the Police Department. If available, we would you like to have an Officer/McGruff stop at our block party? YES () or NO ()

Block parties provides an opportunity for us to get to know the Fire Department as well as the opportunity for the Fire Department to get to know the residents, as it promotes fire safety education. Berwyn's Fire and Safety Services would be glad to provide a fire engine to visit the block party, if available. If available, we would like to have the Fire Department visit our block party? YES () or NO ()

Thank you for your consideration.

2510 2503
2516 2529
2504 2508
2509 2517
2515 2536
2524 2536
2532 2511
2534 2517



Request for Block Party & Guidelines

City of Berwyn
Thomas J. Pavlik, City Clerk

tpavlik@ci.berwyn.il.us
lguerrier@ci.berwyn.il.us

Date: 9/17/15

Mayor Lovero & Members of the Berwyn City Council

Re: Block Party located at **3400** block of **Home**

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the **3400** block of **Home**. The residents request permission to hold the event on the **10/11/15**. We are aware of the ordinance regarding block parties and will abide by all of them.

The Berwyn Police Department believes in building strong partnerships within the neighborhood. An Officer or McGruff can briefly visit the block party and distribute some information about the Police Department. If available, we would you like to have an Officer/McGruff stop at our block party? YES () or NO ()

Block parties provides an opportunity for us to get to know the Fire Department as well as the opportunity for the Fire Department to get to know the residents, as it promotes fire safety education. Berwyn's Fire and Safety Services would be glad to provide a fire engine to visit the block party, if available. If available, we would like to have the Fire Department visit our block party? YES () or NO ()

Thank you for your consideration.

<u>HOME Ave.</u>	<u>34th Street</u>
3416 3436	7002
3440 3416	7002
3412 3412	7002
3413 3401	
3426 3426	
3420 3445	
3441 3421	
3417	