

**AGENDA**  
**BERWYN CITY COUNCIL**

REGULAR MEETING  
MARCH 22, 2016  
8:00 PM

The Mayor and City Council welcome you. Please note: comments are permitted only during Open Forum and only for items not already on the agenda. When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

- A. Pledge of Allegiance and Moment of Silence
- B. **Open Forum**
- C. **Approval of Minutes**
  - 1. Regular City Council and Public Hearing Meetings held on 3/8/16 Pg 2
- D. **Bid Openings**
- E. **Berwyn Development Corp., Berwyn Township/Health District**
  - 1. Route 66 Car Show: Request to Hold Show and Close Ogden Avenue/Resolution Pg 6
- F. **Reports from the Mayor**
  - 1. Proclamation – Edward A. Karasek 50<sup>th</sup> anniversary as a Berwyn Park District commissioner Pg 8
  - 2. Resolution – Annual Baseball Parade 4/30/16 Pg 9
  - 3. Health Insurance Renewal Pg 10
- G. **Reports from the Clerk**
- H. **Zoning Boards of Appeals**
- I. **Reports from the Aldermen, Committees and Board**
  - 1. Alderman Laureto - Roosevelt Road planters/Paint the Plugs Pg 11
- J. **Reports from the Staff**
  - 1. Fire Chief – Swearing-in of Lieutenant David Olinger Pg 12
  - 2. Fire Chief – Swearing-in of Engineer Brian Marquardt Pg 13
  - 3. Fire Chief – Request to hire Wight Construction, an Architectural and Project Manager Firm Pg 14
  - 4. City Attorney – Ordinance Authorizing and Approving an Addendum to the Mutual Aid Box Alarm System Agreement for the City of Berwyn Pg 20
  - 5. City Attorney – Amendment of Ordinance 462.05 License Expiration: Proration of Fees; Delinquency Penalties Pg 32
  - 6. City Attorney & Sr. Engineer – Updated Ordinance Section 480.03 Parking of Mobile Homes, Snow Plows and Heavy Vehicles Pg 38
  - 7. City Attorney – Amendment of Chapter 616.08 of Codified Ordinances of the City of Berwyn to Amend Offensive Keeping of Animals Pg 43
  - 8. Asst. City Adm. – 2016 Watering of Seasonal Plantings and Maintenance of Planters Pg 50
  - 9. Public Works Director – Authorization to Request Proposals for TIF Landscaping and Maintenance Pg 51
  - 10. Public Works Director – Request to Approve the Purchase of one 2016 Ford Explorer to replace 2004 Ford Taurus currently assigned to the Building Department Pg 52
- K. **Consent Agenda**
  - 1. Payroll – 3/9/16: \$1,190,490.37 Pg 53
  - 2. Payables – 3/22/16: \$375,485.44 Pg 54
  - 3. American Cancer Society – “Tag Days” (Change of Dates) 4/2/16, 4/9/16, 4/16/16 & 4/30/16 Pg 60
  - 4. Sokol Tabor – Rummage Sale – 4/15/16 & 4/16/16 Pg 62
  - 5. Block Garage Sale – 3100 block of Wisconsin – 4/22/16 & 4/23/16 RD 4/30/16 Pg 63
  - 6. Handicap Parking Space Application #1082 – 1919 S. Euclid – Approve Pg 64

\_\_\_\_\_ - Thomas J. Pavlik, MMC

Total items submitted: 22

0-1

MINUTES  
BERWYN CITY COUNCIL  
March 8, 2016

1. The regular meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. Upon the call of the roll, the following responded present: Chapman, Boyajian, Paul, Fejt, Santoy, Polashek, Avila and Laureto. Absent: None.
2. The Pledge of Allegiance was recited and a moment of silence was given for the men and women protecting our safety on the streets of Berwyn, in the Armed Forces and for all Veterans.
3. The open forum portion of the meeting was announced. Alderman Laureto invited all to attend the Green Mile event on March 11, 2016 from 5 p.m. until 11 p.m. Alderman Polashek noted the proclamation for Sokol Tabor and invited all to attend the Exhibition Show at Sokol Tabor on Saturday March 12, 2016 at 6 p.m.
4. Minutes of the regular Berwyn City Council and Committee of the Whole meetings held on February 23, 2016 were submitted. Thereafter, Avila made a motion, seconded by Laureto, to concur, approve as submitted and place same on file for audit. The motion carried by a voice vote.
5. The Berwyn Development Corporation submitted a communication regarding a Request for Loan Approval – Audre Monde, LLC 6727 W. Roosevelt Rd. The Mayor recognized Berwyn Development Corporation Executive Director Anthony Griffin, who reviewed same. Thereafter, Laureto made a motion, seconded by Avila, to concur, approve as submitted and approve for payment in the amount not to exceed \$45,000.00. The motion carried by a unanimous roll call vote.
6. The Mayor submitted a communication regarding the appointment of new Assistant City Administrator, Ruth Volbre. Chapman made a motion, seconded by Laureto, to concur and approve as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the Oath of Office.
7. The Mayor submitted a Proclamation congratulating Sokol Tabor on its historic 150<sup>th</sup> Anniversary. Thereafter, Polashek made a motion, seconded by Boyajian, to concur and **adopt** the proclamation as presented. The motion carried by a voice vote.
8. Chapman made a motion, seconded by Boyajian, to suspend the rules and bring forward agenda items J-1, J-4 and J-5. The motion carried. Item J-1 is a communication from the Fire Chief O'Halloran announcing the retirement of Lieutenant James Wojnarowski, a 27 year veteran of the Berwyn Fire Department. Thereafter, Avila made a motion, seconded by Boyajian, to concur and accept as informational with thanks. The motion carried by a voice vote.
9. The Fire Chief O'Halloran submitted a communication regarding the Introduction and Swearing-in of Daniel Midell as a Probationary Firefighter/Paramedic. Avila made a motion, seconded by Polashek, to concur and approve as submitted. The motion carried by a voice vote. Thereafter, Clerk Pavlik administered the Oath of Office.
10. The Fire Chief O'Halloran submitted a communication regarding the Introduction and Swearing-in of William Schumacher as a Probationary Firefighter/Paramedic. Avila made a motion, seconded by Polashek, to concur and approve as submitted. The

**BERWYN CITY COUNCIL MINUTES**  
**March 8, 2016**

motion carried by a voice vote. Thereafter, Clerk Pavlik administered the Oath of Office.

11. The Mayor submitted a communication regarding the resignation of Wayne Parthun from the Ethics Commission. Thereafter, Chapman made a motion, seconded by Boyajian, to accept as informational with thanks. The motion carried by a voice vote.
12. The Fire Chief O'Halloran submitted a communication requesting to contact the Fire and Police Commission to begin the Promotional Process for the next Lieutenant on the eligibility list. Thereafter, Avila made a motion, seconded by Polashek, to concur and grant permission. The motion carried by a voice vote.
13. The Fire Chief O'Halloran submitted a communication requesting to contact the Fire and Police Commission to hire a Probationary Firefighter/Paramedic. Thereafter, Avila made a motion, seconded by Boyajian, to concur and grant permission. The motion carried by a voice vote.
14. The City Attorney submitted a communication regarding the Memorandum of Understanding for Berwyn Fire Department Training Exercises. Thereafter, Avila made a motion, seconded by Boyajian, to accept as informational. The motion carried by a voice vote.
15. The Administrative Assistant to the Mayor submitted a communication regarding the Seasonal Planting Installation – Contract Extension. Thereafter, Chapman made a motion, seconded by Boyajian, to concur, approve as submitted and approve for payment in the amount not to exceed \$36,804.00 and authorize the corporate authorities to affix their signature thereto. The motion carried by a unanimous roll call vote.
16. The Finance Director submitted a communication regarding the 2016 Appropriation Ordinance and with an attached ordinance entitled:

**THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR 2016**

Paul made a motion, seconded by Polashek, to excuse Fejt from the vote. The motion carried by a voice vote. Thereafter, Chapman made a motion, seconded by Laureto, to concur, **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by the following call of the roll: Yea: Chapman, Boyajian, Santoy, Polashek, Avila and Laureto. Nay: Paul. Excused: Fejt.

17. The Community Development Director submitted a resolution regarding Citizen Participation Plan and Appeals Process/Grievance Procedures. Thereafter, Chapman made a motion, seconded by Laureto, to concur, **adopt** the resolution as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
18. The Library Director submitted a communication requesting to advertise and hire Maintenance Assistant (part-time). Thereafter, Chapman made a motion, seconded by Boyajian, to concur, approve as submitted and grant permission. The motion carried by a unanimous roll call vote.

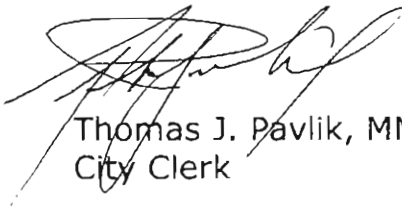
**BERWYN CITY COUNCIL MINUTES**  
**March 8, 2016**

19. The consent agenda, items K-1 through K-11 were submitted:
1. Payroll – 2/24/16 \$1,054,716.30 – Approved
  2. Payables – 3/8/16 \$1,269,085.85– Approved
  3. Building and Local Improvement Permits issued in the month of February, 2016
  4. Collection and Licensing for the month of February, 2016
  5. Handicap Zone Application #1078 – 1507 S. Cuyler – Approved
  6. Handicap Parking Application #1086 – 2842 S. Lombard – Denied
  7. St. Mary of Celle – Way of the Cross procession 3/25/16
  8. North Berwyn Park District – Easter Theme Events – 3/26/16
  9. Library – Touch-a-Truck – 4/23/16
  10. Pershing School – Olympic Fun Day – 6/3/16
  11. Salvation Army – Donut Day 6/3/16 & 6/4/16 and Red Kettle Campaign 11/4/16 through 12/24/16

Thereafter, Avila made a motion, seconded by Laureto, to concur and approve by omnibus vote designation. The motion carried by a voice vote.

20. Alderman Santoy called an Ad-hoc Zoning Committee meeting for Wednesday, March 23, 2016 at 5:30 pm.
21. There being no further business to come before the meeting, same was after a motion by Laureto, seconded by Avila, to adjourn at the hour of 8:22 p.m. The motion carried by a voice vote.

Respectfully submitted,



Thomas J. Pavlik, MMC  
City Clerk



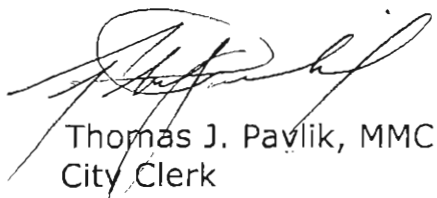
MINUTES  
PUBLIC HEARING  
March 8, 2016

PUBLIC HEARING

2016 PROPOSED BUDGET  
& APPROPRIATION ORDINANCE

1. The Public Hearing for the 2016 proposed Budget and Appropriation Ordinance was called to order at 5:45 p.m. by Clerk Pavlik and the Pledge of Allegiance was recited. City Officials and Department Heads in attendance: Mayor Lovero, Aldermen Chapman, Boyajian, Fejt, Polashek, Avila, Laureto, Treasurer Kroc, City Administrator Pabst, City Attorney Bertuca, Finance Director Jones, Asst. Finance Director Daish, Police Div. Commander O'Halloran, IT Director Frank and P/W Director Schiller.
2. Clerk Pavlik read the legal notice into record and provided an affidavit of certification of publication. Copies of the proposed 2016 Budget and Appropriations Ordinance were available for the public.
3. Finance Director Rasheed Jones presented the proposed 2016 Budget and Appropriation Ordinance for the City of Berwyn and was available for questions.
4. Comments and Discussion: The Mayor asked if there were any questions or comments from the Aldermen. Alderman Fejt questioned the new positions included in the budget, along with Red Light Camera increase in anticipated revenues. IT Director Frank responded that the budgeted new part time IT employee after the department restructuring, along with the reduction of contractual services, will result in an overall IT budget increase of less than \$2,000.00. Jones explained a second Red Light Camera is scheduled to be operational in 2016. Alderman Polashek questioned the debt and pension funding. Jones reviewed same. The Mayor then asked for questions and/or comments from the general public, there were none.
5. There being no further comments or discussions, the Public Hearing was adjourned at the hour of 5:56 p.m.

Respectfully submitted,



Thomas J. Pavlik, MMC  
City Clerk

March 15, 2016

The Honorable Robert J. Lovero, Mayor  
Members of the Berwyn City Council  
Berwyn City Hall  
6700 W. 26<sup>th</sup> Street  
Berwyn, IL 60402

Re: Route 66 Car Show  
Request to Hold Show and Close Ogden Avenue

Ladies and Gentlemen:

On behalf of the Berwyn Preservation of Historic Route 66, a committee of the Berwyn Development Corporation, we are pleased to request City Council approval to hold the 26<sup>th</sup> Annual Route 66 Car Show and to close Ogden Avenue, between Ridgeland and Oak Park Avenue, on Saturday, August 27, 2016 from 6:00 a.m. to 5:00 p.m.

Your past support has contributed to making this event a tremendous success for the Berwyn community. Anticipating your approval of the attached Resolution, we will forward same to the Illinois Department of Transportation for their final approval of the street closing.

Thank you for your assistance regarding this important project. The Route 66 Car Show will continue to grow in popularity, providing a great source of family fun for area residents and helping all of us promote the good things happening in Berwyn.

Sincerely,



Anthony Griffin  
Executive Director



**A Century of Progress with Pride**

RESOLUTION

**WHEREAS,** the Berwyn Development Corporation's Route 66 Car Show Committee of the City of Berwyn, Illinois desires to hold their 26<sup>th</sup> Annual Route 66 Car Show on Route 34, also known as U.S. Route 66, on August 27, 2016 from 6 a.m. to 5 p.m., and;

**WHEREAS,** said event will require the closing of Route 34 completely between Ridgeland Avenue and Oak Park Avenue, and;

**WHEREAS,** the State of Illinois requires the City of Berwyn to assume all responsibility and liability involved in the closing of said highway.

**Now, Therefore, Be it Resolved** that the City of Berwyn will assume full responsibility for the direction, protection, and regulation of traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of said State route.

It is further agreed that efficient, all-weather detours will be maintained, conspicuously marked, and judiciously patrolled for the benefit of traffic deviated from the State route.

**Adopted** by the City Council of Berwyn, this 22<sup>nd</sup> day of March, 2016.

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**Mayor Robert J. Lovero**

**Attest:**

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**City Clerk Thomas J. Pavlik, MMC**



A Century of Progress with Pride


F-1


**PROCLAMATION**

- Whereas,** on March 16, 2016, the Berwyn Park District will be honoring Edward A. Karasek for his fifty years of service as a park commissioner; and
- Whereas,** Edward A. Karasek was awarded the distinguished Commissioner of the Year Award in 2011 by the Illinois Association of Park Districts at the annual conference in Chicago; and
- Whereas,** Edward A. Karasek, during his fifty years as a park commissioner, has served as Board President twice and also as Board Secretary; and
- Whereas,** Edward A. Karasek as commissioner has served as Chairman of the Finance Committee, committee member of the Building & Grounds committee, regularly attends all other committee meetings, previously served as the voting delegate for the former Suburban Risk Management Agency and subsequently the Park District Risk Management Agency, and until recently has attended the Illinois Association of Park District annual conference and the legislative conference where he utilized his experience and personal relationships developed over the years with legislators to support park district and recreation initiatives; and
- Whereas,** Edward A. Karasek volunteers his time with the Proksa Park Garden Club and works daily to help maintain the Children’s Garden located in Proksa Park’s Teeter Center area; and
- Whereas,** in addition to dedicating his time to the Berwyn Park District, Edward A. Karasek also participates in a multitude of community organizations including the local PTA where he has been a member since 1958, a member of the Kiwanis Club of Berwyn since 1952, a charter member of the Berwyn Development Corporation since 1983, the All Berwyn Committee where he serves on the Board of Directors, the Berwyn Homeowners Association and the Democratic Committee of Berwyn.
- Therefore,** I, Mayor Robert J. Lovero and the Aldermen of the City of Berwyn congratulate Edward A. Karasek on his 50<sup>th</sup> anniversary as a Berwyn Park District commissioner and thank him for his contributions to the City of Berwyn and do hereby proclaim March 16, 2016 as **Edward A. Karasek Day** in the City of Berwyn

Dated this 22<sup>nd</sup> day of March, 2016.



  
\_\_\_\_\_  
Robert J. Lovero, Mayor

  
\_\_\_\_\_  
Thomas J. Pavlik, City Clerk





F-2

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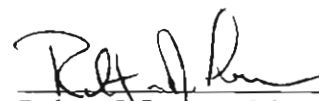
**RESOLUTION**

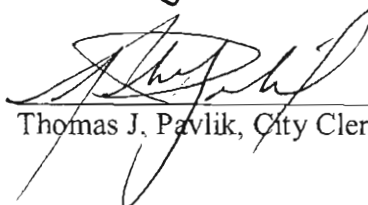
- Whereas,** the Berwyn Recreation Department will hold their Annual Baseball Parade on April 30, 2016, beginning at 9:00 a.m.; and
- Whereas,** the Berwyn City Council has voted to grant permission for this aforesaid activity in previous years; and
- Whereas,** the baseball players and coaches will assemble at the El Strip between East and Elmwood Avenue, proceed south on Elmwood Avenue, to Cermak Road; west to East Avenue, south on East Avenue to Baseball Alley proceed to the Bronco Field where all teams will assemble in the outfield; and
- Whereas,** the Berwyn Police Department will have officers controlling traffic on the scheduled route with special attention the major intersections.

**Now Therefore,** be it resolved by the Mayor and members of the Berwyn City Council to grant permission for this annual event and to extend to all the boys and girls participating in the baseball program out best wishes for good weather and a successful baseball season.

Entered upon the records of the City of Berwyn, this 22nd day of March 2016.



  
Robert J. Lovero, Mayor

  
Thomas J. Pavlik, City Clerk

**The City of Berwyn**

F-3



**Robert J. Lovero**  
Mayor

**A Century of Progress with Pride**

March 22, 2016

To: City Council  
From: Mayor Robert J. Lovero

RE: Health Insurance Renewal

Council Members:

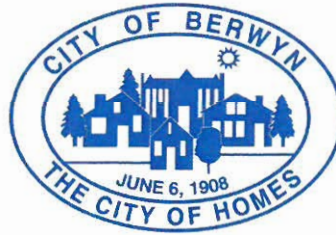
Please concur with the recommendation made by the city's insurance broker as per the presentation of the committee of the whole in approving the health insurance renewal.

Respectfully,

Robert J. Lovero  
Mayor

The City of Berwyn

1-1



Nora Laureto  
8<sup>th</sup> Ward Alderman

A Century of Progress with Pride

March 14, 2016

Mayor Robert J. Lovero  
Members of the City Council  
6700 W. 26<sup>th</sup> Street  
Berwyn, IL 60402

RE: Roosevelt Road planters/Paint the Plugs

Dear Mayor and Members of the City Council:

I am requesting that Public Works remove the wrought iron fencing from the street planters on Roosevelt Road. Oak Park removed all of their fencing last year and we would like to keep the streetscape the same on both sides of Roosevelt. Most of the fencing has been damaged and is in disrepair. I am asking that this be done prior to May 13<sup>th</sup> as we are planning a planting day on May 21, 2016, with residents and student volunteers from Lincoln Middle School. We will also be painting the rest of the fire plugs on this date, weather permitting. This will complete the painting of all fire hydrants on Roosevelt Road. I am asking that we forward this communication to Mr. Robert Schiller in Public Works, Fire Chief Denis O'Halloran and the Chief James Ritz. Please accept as informational.

Sincerely,

Nora Laureto  
Alderman, City of Berwyn  
8<sup>th</sup> Ward

CC: Mr. Robert Schiller, Public Works  
Fire Chief Denis O'Halloran  
Police Chief James Ritz



# BERWYN FIRE DEPARTMENT

6700 W. 26th Street • Berwyn, IL 60402-0701  
708.788.2660 ext 3281  
FAX 708.788.3039 • Emergency 9-1-1



**Mayor Robert J. Lovero**

**Denis O'Halloran**  
*Fire Chief*  
do'halloran@ci.berwyn.il.us

**Sam Molinaro**  
*Assistant Fire Chief*  
smolinaro@ci.berwyn.il.us

March 17, 2016

To: Honorable Mayor Robert Lovero  
Members of City Council

From: Fire Chief Denis O'Halloran

Re: Swearing in of Lieutenant David Olinger

Honorable Mayor Robert Lovero & Members of City Council,

I am presenting newly appointed Lieutenant David Olinger for swearing in and introduction. The Promotion will be effective April 6, 2016. This is a replacement position due to the retirement of Lt. James Wojnarowski effective April 5, 2016. The position is budgeted for and is a replacement position.

Respectfully submitted,

Fire Chief Denis O'Halloran



Germane to J-1



City of Berwyn Police and Fire Commission

Carl Reina, Chairman  
Gilbert Pena, Commissioner  
Tony Nowak, Commissioner  
Tony J. Laureto, Secretary

6401 WEST 31ST STREET  
BERWYN, IL. 60402  
[www.berwyn-il.gov](http://www.berwyn-il.gov)



City of Berwyn  
*The city of homes*

Mayor Robert J. Lovero  
Alderman Ralph Avila, Chairman of Police and Fire Committee  
Fire Chief Denis O'Halloran  
City Clerk Tom Pavlik  
City Treasurer Joseph Kroc  
Members of the City Council

Date: 3/18/2016  
RE: Promotion of Engineer Dave Olinger

At the request of Chief Denis O'Halloran, Dave Olinger as the next candidate on the Lieutenant's eligibility list, be promoted to the rank of Lieutenant

The members of the Police and Fire Commission pending approval of the Mayor and the City Council therefore recommend the appointment of Dave Olinger to the rank of Lieutenant in the Berwyn Fire Department and are sworn in at the Berwyn Council meeting on 3/22/2016 with the effective start date of 4/6/16.

The Board of Police and Fire Commissioners

Carl Reina, Chairman

Gilbert Pena, Commissioner

Tony Nowak, Commissioner

Tony J. Laureto, Secretary



J-2

# BERWYN FIRE DEPARTMENT

6700 W. 26th Street • Berwyn, IL 60402-0701

708.788.2660 ext 3281

FAX 708.788.3039 • Emergency 9-1-1



Mayor Robert J. Lovero

**Denis O'Halloran**  
*Fire Chief*  
do'halloran@ci.berwyn.il.us

**Sam Molinaro**  
*Assistant Fire Chief*  
smolinaro@ci.berwyn.il.us

March 17, 2016

To: Mayor Robert Lovero  
Members of City Council

From: Fire Chief Denis O'Halloran

Re: Introduction and swearing in of newly appointed Seniority promotion to the position of Engineer Brian Marquardt due to vacancy in the rank.

Honorable Mayor and members of City Council,

I would like to introduce our newly appointed Engineer Brian Marquardt and present him for swearing in for the position. The specific assignment will be effective April 6, 2016 after the bidding process is completed. This position has been approved by Council and has been planned for in the budget.

Respectfully submitted,

Denis O'Halloran  
Fire Chief.



# BERWYN FIRE DEPARTMENT

6700 W. 26th Street • Berwyn, IL 60402-0701

708.788.2660 ext 3281

FAX 708.788.3039 • Emergency 9-1-1



Mayor Robert J. Lovero

**Denis O'Halloran**  
Fire Chief  
do'halloran@ci.berwyn.il.us

**Sam Molinaro**  
Assistant Fire Chief  
smolinaro@ci.berwyn.il.us

March 15, 2016

To: Honorable Mayor Lovero  
Members of City Council

Re: Request to hire Wight Construction an Architectural and Project manager Firm

Honorable Mayor Lovero & Members of City Council,

I am requesting permission to hire Wight Construction and Architectural Firm to assist the Fire Department with the design, architectural drawings, Preparation and the issuing the Request for Proposals, bidding and project management for the City Hall Fire Station 3 kitchen and woman's restroom remodeling project.

The basic services provided by Wight will cost \$3400.00. We have planned for the project costs in this year's budget, \$100,000.00. The Foreign Fire Insurance Tax Fund will provide \$20,000 towards the final cost of the project.

Attached to this communication is the Wight Construction Professional Service fee proposal and Municipal projects completed by their company. We have chosen this company due to the extensive experience in Fire Station construction and remodeling services. They have completed over 60 fire stations in the City of Chicago alone.

It would be my recommendation to hire Wight Construct Professional Services to assist in this remodeling project.

Respectfully,

Denis O'Halloran  
Fire Chief



March 14, 2016

Mr. Denis O'Halloran  
Fire Chief  
Berwyn Fire Department  
6700 W. 26<sup>th</sup> Street  
Berwyn, IL 60402

***Berwyn Fire Station Kitchen Renovation  
PROFESSIONAL FEE PROPOSAL***

Dear Chief O'Halloran:

Wight & Company (Wight) is pleased to submit this proposal to the City of Berwyn to document our understanding of the scope of services and fees to provide Architectural Design Services for the proposed Berwyn Fire Station Kitchen Renovation. This proposal is presented in five parts:

- ***PROJECT UNDERSTANDING***
- ***SCOPE OF SERVICES***
- ***ASSUMPTIONS***
- ***SCHEDULE***
- ***COMPENSATION***

**PROJECT UNDERSTANDING**

It is our understanding that the City of Berwyn desires to have Wight provide Architectural Design Services for the Berwyn Fire Station Kitchen Renovation project. Prior to Schematic Design, Wight will meet with the Berwyn Fire Department to help evaluate and program the design.

**SCOPE OF SERVICES**

Our professional basic services include Architectural Design for the Berwyn Fire Station Kitchen Renovation project. It is our understanding that the project will include interior renovation of the kitchen and eating area. Wight will meet with the Fire Department to help evaluate and program the design. Our services are limited to the kitchen area and women's bathroom; any services requested beyond these limits will be considered an additional service to this proposal.

**Basic Services** included within the basic fee arrangement shall include:

*Schematic Design* – During this phase, Wight will meet with the fire department staff to verify the program. We will then proceed to further develop the design based on those meetings. At the completion of Schematic Design, we will submit drawings for client review.

*Construction Documents* – Wight will prepare working drawings and specifications for the project.

*Permit* – Provide stamped architectural drawings to the Berwyn Fire Department for the construction permit.



Chief Denis O'Halloran  
Berwyn Fire Department – Kitchen Renovation  
Page 2 of 3  
March 14, 2016

#### **Additional Services**

The above Scope of Services does not include the following, which can be provided as Additional Services:

1. Any Environmental Assessment (asbestos).
2. Permitting fees.
3. Special models and renderings for presentation purposes.
4. LEED (certification, independent commissioning and energy modeling).
5. Low voltage engineering.

#### **SCHEDULE**

To be determined along with the Berwyn Fire Department.

#### **COMPENSATION**

- Architecture - Wight & Company will provide **Basic Services** for a lump sum of **Three Thousand Four Hundred Dollars (\$3,400.00)**. We will submit one invoice at the conclusion of the permit phase of the project.

Thank you for the opportunity to submit this proposal, we look forward to developing a relationship with City of Berwyn and the Fire Department. Upon execution of this agreement, please return one original signed copy to this office. Should you have any questions or comments, please contact Craig Polte at 630.918.8120.

Respectfully submitted,

WIGHT & COMPANY



Stephen J. Collins

Vice President Government Programs



Craig Polte  
Director, Construction

Approval

\_\_\_\_\_  
Signature  
Chief Denis O'Halloran, City of Berwyn

\_\_\_\_\_  
Date



# WIGHT & COMPANY



**PUBLIC | MUNICIPAL PROJECT EXPERIENCE**





# WIGHT & COMPANY

Lemont Fire Protection District  
Fire Station No. 4  
Project Value: \$2M | Design-Build



Village of Romeoville  
Fire Station Addition  
Project Value: \$1.1M | Design-Build



Village of Lemont  
Police Headquarters Facility  
Project Value: \$8M | Design-Build



Illinois State Police  
Regional Headquarters  
Project Value: \$1.1M



**PUBLIC | MUNICIPAL PROJECT EXPERIENCE**

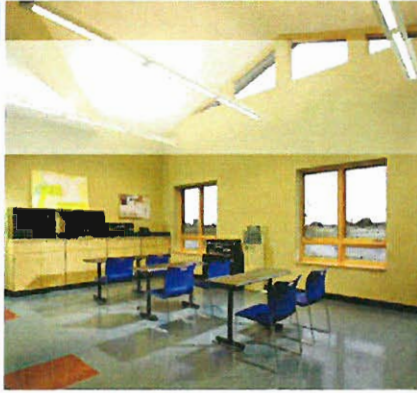
**Wight**

CITY COUNCIL (FULL PACKET) MARCH 22, 2016 PAGE 19

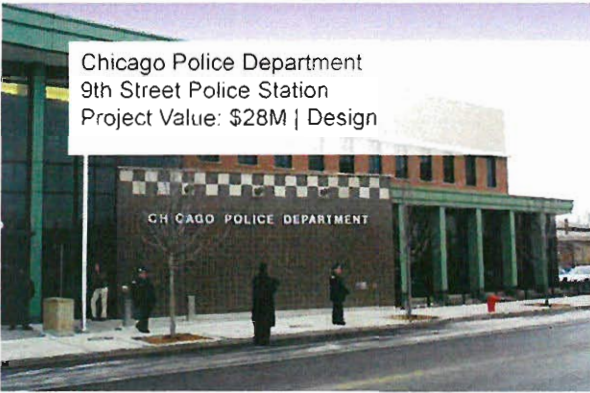


# WIGHT & COMPANY

Village of Elwood  
Police Station and Municipal Center  
Project Value: \$7.8M | Design-Build



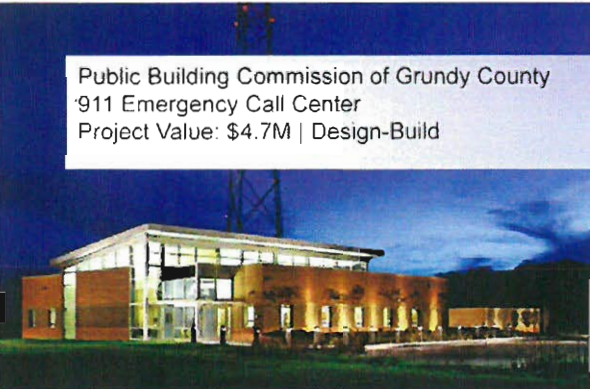
Chicago Police Department  
9th Street Police Station  
Project Value: \$28M | Design



Chicago Police Department  
23rd Street Police Station  
Project Value: \$28M | Design



Public Building Commission of Grundy County  
911 Emergency Call Center  
Project Value: \$4.7M | Design-Build



**PUBLIC | MUNICIPAL PROJECT EXPERIENCE**





J-4  
The City of Berwyn



Anthony T. Bertuca  
City Attorney

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2567  
www.berwyn-il.gov

March 22, 2016

Thomas J. Pavlik  
City Clerk  
City of Berwyn  
6700 W. 26<sup>th</sup> Street  
Berwyn, Illinois 60402

Re: Ordinance Authorizing and Approving an Addendum to the Mutual Aid Box Alarm System Agreement for the City of Berwyn

Dear Mr. Pavlik:

Please put this item on the March 22, 2016 agenda.

Very truly yours,

Anthony T. Bertuca  
City Attorney



A Century of Progress with Pride

March 22, 2015

Honorable Mayor, Robert J. Lovero  
And Members of the Berwyn City Council

Re: Adopting Ordinance Authorizing and Approving an Addendum to the Mutual Aid Box Alarm System Agreement for the City of Berwyn, County of Cook, State of Illinois

Ladies and Gentlemen:

I am submitting the attached Ordinance for your consideration. The Ordinance relates to the adoption of an Addendum (the "Addendum") to the Mutual Aid Box Alarm System ("MABAS") Agreement. The City is an active member of MABAS and previously adopted the MABAS Agreement.

The Addendum allows an aiding member of MABAS to invoice a stricken member of MABAS for certain mutual aid services, including personnel, rendered in excess of eight (8) consecutive hours. The aiding member may not condition assessing costs against a stricken member based on any declaration of a federal disaster.

The Law Department along with the Mayor's Office and the Fire Department are requesting your concurrence in the approval of this Ordinance.

Respectfully Submitted,

Anthony T. Bertuca  
City Attorney

ATB:kmc  
Attachment

**THE CITY OF BERWYN**  
**COOK COUNTY, ILLINOIS**

**ORDINANCE**  
NUMBER \_\_\_\_\_

**AN ORDINANCE AUTHORIZING AND APPROVING AN ADDENDUM TO  
THE MUTUAL AID BOX ALARM SYSTEM AGREEMENT FOR THE CITY OF  
BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**Robert J. Lovero, Mayor**  
**Thomas J. Pavlik, City Clerk**

**Nona Chapman**  
**Jeffrey Boyajian**  
**Margaret Paul**  
**Robert Fejt**  
**Cesar Santoy**  
**Theodore Polashek**  
**Rafael Avila**  
**Nora Laureto**  
**Aldermen**

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn on this \_\_\_ day  
of \_\_\_\_\_, 2016.

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING AND APPROVING AN ADDENDUM TO THE MUTUAL AID BOX ALARM SYSTEM AGREEMENT FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**WHEREAS**, the City of Berwyn (the “City”) is a home rule unit of local government as is provided by Article VII, Section 6 of the Illinois Constitution of 1970 and, as such, may exercise various powers and perform numerous functions pertaining to its government and affairs in any manner not otherwise prohibited by law; and

**WHEREAS**, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

**WHEREAS**, the Intergovernmental Cooperation Act, 5 ILCS 220/3 *et seq.*, provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and

**WHEREAS**, Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and

**WHEREAS**, the City previously adopted the Mutual Aid Box Alarm System (“MABAS”) Agreement (the “Agreement”); and

**WHEREAS**, the purpose of the Agreement was to secure to each party of the Agreement the benefits of mutual aid in fire protection, firefighting and the protection of life and property



from an emergency or disaster and to provide for communications procedures, training and other necessary functions to further the provision of said protection of life and property from an emergency or disaster; and

**WHEREAS**, there exists a certain MABAS First Addendum to the MABAS Master Agreement (the “Addendum”), attached hereto and incorporated herein as Exhibit A; and

**WHEREAS**, the Mayor (the “Mayor”) and the City Council (the “City Council” and with the Mayor, the “Corporate Authorities”) of the City hereby determine that it is in the best interests of the City and its residents to enter into the Addendum to the Agreement; and

**NOW, THEREFORE, BE ORDAINED** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, in the exercise of the City’s home rule powers as follows:

**ARTICLE I.  
IN GENERAL**

**Section 1.00 Findings.**

That the Corporate Authorities hereby find that all of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

**Section 2.00 Purpose.**

The purpose of this Ordinance is to authorize the Mayor or his designee to enter into the Addendum and to further authorize the Mayor or his designee to take all steps necessary to carry out the terms of the Addendum, and to ratify any steps taken to effectuate the intent of this Ordinance.

**ARTICLE II.  
AUTHORIZATION**

**Section 3.00 Authorization.**

That the City Council hereby authorizes and directs the Mayor or his designee to enter into and approve the Addendum, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Ordinance. The City Council further authorizes and directs the Mayor or his designee to execute the applicable Addendum, with such insertions, omissions and changes as shall be approved by the President and the City Attorney. The City Clerk is hereby authorized and directed to attest to and countersign the Addendum and any other documentation as may be necessary to carry out and effectuate the purpose of this Ordinance. The City Clerk is also authorized and directed to affix the Seal of the City to such documentation as is deemed necessary. The officers, agents and/or employees of the City shall take all action necessary or reasonably required by the City to carry out, give effect to and effectuate the purpose of this Ordinance and shall take all action necessary in conformity therewith. In addition to the foregoing, the Mayor or his designee is hereby given the authority to enter into any and all additional agreements and undertake any additional obligations to allow the City to participate in MABAS.

**ARTICLE III.  
HEADINGS, SAVINGS CLAUSES, PUBLICATION,  
EFFECTIVE DATE**

**Section 4.00 Headings.**

The headings of the articles, sections, paragraphs and sub-paragraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this

Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

**Section 5.00 Severability.**

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

**Section 6.00 Superseder.**

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

**Section 7.00 Publication.**

A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the City as provided by the Illinois Municipal Code, as amended.

**Section 8.00 Effective Date.**

This Ordinance shall be effective and in full force immediately upon passage and approval.

**ADOPTED** by the City Council of the City of Berwyn, Cook County, Illinois on this  
 \_\_\_ day of \_\_\_\_\_ 2016, pursuant to a roll call vote, as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Chapman				
Boyajian				
Paul				
Fejt				
Santoy				
Polashek				
Avila				
Laureto				
(Mayor Lovero)				
<b>TOTAL</b>				

**APPROVED** this \_\_\_ day of \_\_\_\_\_ 2016.

ATTEST:

\_\_\_\_\_  
 Robert J. Lovero  
 MAYOR

\_\_\_\_\_  
 Thomas J. Pavlik  
 CITY CLERK

STATE OF ILLINOIS        )  
  )  
COUNTY OF \_\_\_\_\_  )

SS

CLERK'S CERTIFICATE

I, \_\_\_\_\_ the duly qualified and acting Clerk of the City of Berwyn, Cook County, Illinois, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AUTHORIZING AND APPROVING AN ADDENDUM TO THE MUTUAL AID BOX ALARM SYSTEM AGREEMENT FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.

which Ordinance was duly adopted by said City Council at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

I do further certify that a quorum of said City Council was present at said meeting, and that the City Council complied with all the requirements of the Illinois Open Meetings Act and its own policies, rules or regulations concerning the holdings of meetings and the taking of action during meetings.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Thomas J. Pavlik  
CITY CLERK



**EXHIBIT A**

## MUTUAL AID BOX ALARM SYSTEM FIRST ADDENDUM TO MABAS MASTER AGREEMENT

This First Addendum to the Mutual Aid Box Alarm System ("MABAS") Master Agreement in the State of Illinois, last amended prior to 2000, is meant to incorporate in its entirety the terms included within the Master Agreement except as specifically changed herein. In the event there is a conflict between the terms and conditions of the Master Agreement and this Addendum, this Addendum shall be controlling.

As the cost of lending mutual aid support has increased in recent times, communities have determined it necessary to agree in advance on cost reimbursement issues prior to the occurrence of an actual emergency. Mutual aid agreements such as the MABAS Master agreement have served as the foundation for navigating cost issues and engaging in these agreements prior to the emergency avoid post-emergency concerns on cost reimbursement.

SECTION FIVE – Compensation for Aid is amended to read as follows:

Equipment, personnel, and/or services provided to this Agreement shall be at no charge to the party requesting aid for the first eight (8) consecutive hours of aid provided to the Stricken Unit; however, any expenses recoverable from third parties shall be equitably distributed among responding parties. Day to day mutual aid should remain free of charge and the administrative requirements of reimbursement make it unfeasible to charge for day-to-day mutual aid. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statute.

Any Aiding Unit is empowered to and may charge a Stricken Unit for reimbursement for costs of equipment, personnel, and/or services provided under this Agreement for terms of more than eight (8) consecutive hours under the following terms and conditions:

1. The amount of charges assessed by an Aiding Unit to a Stricken Unit may not exceed the amount necessary to make the Aiding Unit whole and should only include costs that are non-routine in nature.
2. The Aiding Unit must assess no more the "usual and customary" charges for personnel costs pursuant to a collective bargaining agreement, benefit ordinance or compensation policy.
3. The fee structure for apparatus and equipment shall be based on FEMA or OSFM rate schedules. If a particular piece of apparatus or equipment is not listed within the FEMA / OSFM rate schedules, a market rate for reimbursement shall be established.

4. In no event shall the amount assessed by an Aiding Unit to a Stricken Unit exceed the amount of fees permitted to be assessed under Illinois law.
5. Aiding Units must invoice the Stricken Unit within thirty (30) days after the completion of the emergency; once thirty (30) days pass, the aid shall be considered to be a donation of service.
6. Mutual Aid and assessing costs for mutual aid cannot in any way be conditioned upon any declaration of a federal disaster.

Member Units are encouraged to consider the adoption of internal policies establishing procedures for cost reimbursement on MABAS mobilizations pursuant to established MABAS procedures for collection and submission of funds.

The Signatory below certifies that this First Addendum to the MABAS Master Agreement has been adopted and approved by ordinance, resolution, or other manner approved by law, a copy of which document is attached hereto.

\_\_\_\_\_  
Political Entity/Agency

\_\_\_\_\_  
President/Mayor Signature

**ATTEST:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk/Secretary Signature

MABAS DIVISION: \_\_\_\_

55  
The City of Berwyn



Anthony T. Bertuca  
City Attorney

A Century of Progress with Pride

March 22, 2015

Honorable Mayor, Robert J. Lovero  
And Members of the Berwyn City Council

Re: Amendment of Ordinance 462.05 License Expiration; Proration of Fees; Delinquency Penalties

Ladies and Gentlemen:

The Law Department has been requested to amend Ordinance 462.05 of the Berwyn Traffic Code Ordinances by the Collector's Office.

The date change for the "late fee" to June 30<sup>th</sup> will now comply with the information listed on the Vehicle Sticker Application.

Please concur with the passage of this Amendment.

Respectfully Submitted,

*Anthony T. Bertuca*

Anthony T. Bertuca  
City Attorney

ATB:kmc  
Attachment

**THE CITY OF BERWYN**  
THE CITY OF BERWYN, ILLINOIS

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**ORDINANCE**  
NUMBER

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**AN ORDINANCE AMENDING CHAPTER 462, SECTION 462.05 OF  
THE CODIFIED ORDINANCES REGARDING THE LICENSE  
EXPIRATION; PRORATION OF FEES; DELINQUENCY  
PENALTIES FOR THE CITY OF BERWYN, COUNTY OF COOK,  
STATE OF ILLINOIS**

---

**ROBERT J. LOVERO, Mayor**  
**THOMAS J. PAVLIK, City Clerk**

**NONA N. CHAPMAN**  
**JEFFREY G. BOYAJIAN**  
**MARGARET PAUL**  
**ROBERT W. FEJT**  
**CESAR A. SANTOY**  
**THEODORE J. POLASHEK**  
**RAFAEL AVILA**  
**NORA LAURETO**

**Aldermen**

---

**Published in pamphlet form by authority of the Mayor and City Clerk of the City of  
Berwyn, Illinois on March 22, 2016**



**ORDINANCE No.:** \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 462, SECTION 462.05 OF THE  
CODIFIED ORDINANCES REGARDING THE LICENSE EXPIRATION;  
PRORATION OF FEES; DELINQUENCY PENALTIES FOR THE CITY OF  
BERWYN, COUNTY OF COOK, STATE OF ILLINOIS.**

**WHEREAS**, the City of Berwyn, Cook County, Illinois (the *ACity@*) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the *AHome Rule Powers@*); and

**WHEREAS**, the Mayor and the City Council of the City of Berwyn (the “Corporate Authorities”) has determined that it is in the best interests of the City and its residents amend Section 462.05 to change the late fee from July 15 to June 30 to coincide with the application form; and

**WHEREAS**, to ensure that proper policies and procedures are followed, the Corporate Authorities have determined that it is necessary for the public health, safety and welfare to amend the Codified Ordinances (the “Code”) to establish procedures regarding the foregoing; and

**WHEREAS**, based on the foregoing, the Corporate Authorities determine that it is necessary, advisable and in the best interests of the residents of the City to amend Chapter 462, Section 462.05, of the Code as set forth below.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, by and through its Home Rule Powers, as follows:

**Section 1.** The statements set forth in the preambles to this Ordinance are found to be true and correct and are incorporated into this Ordinance as if set forth in full.

**Section 2.** Chapter 462, Section 462.05, of the Codified Ordinances is modified by adding the following (with proposed additions underlined and proposed deletions ~~stricken~~):

**§ 462.05 LICENSE EXPIRATION; PRORATION OF FEES; DELINQUENCY PENALTIES.**

(A) All licenses (metal license tags and vehicle stickers) issued under this chapter expire on June 30 following the date of issuance. A late fee of \$50 will be applied to purchases after ~~July 15~~ June 30;

(B) If a vehicle has been purchased or lawfully acquired by the applicant for a license or becomes a new resident on or after January 1 of any year, the license fee to be paid shall be prorated, for the balance of the license year, to a sum equal to one-half of the annual license fee specified in § 462.04;

(C) An applicant who has purchased a vehicle after June 30, and who applies for a vehicle license within 30 days after the purchase, is exempt from payment of the penalty; and

(D) An applicant who has just established residency in the city, and who applies for a vehicle license within 30 days after establishing the residency, is exempt from payment of the penalty.

(E) Before an applicant is entitled to a prorated license or exemption from any penalty provided for in this section, the applicant shall furnish an affidavit, in a form satisfactory to the City Collector, stating the date of his or her residency and the date the vehicle to be licensed was purchased or otherwise obtained.

(F) All applicants who do not comply with the requirements of this section are subject to the full annual license fee plus the penalty provided herein.

(Ord. 14-09, passed 2-25-2014)

**[INTENTIONALLY LEFT BLANK]**

**ADOPTED** by the City Council of the City of Berwyn, County of Cook, State of Illinois on this 22nd day of March, 2016, pursuant to a roll call vote as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Chapman				
Boyajian				
Paul				
Fejt				
Santoy				
Polashek				
Avila				
Laureto				
(Mayor Lovero)				
<b>TOTAL</b>				

APPROVED by the Mayor on this 22nd day of March, 2016.

\_\_\_\_\_  
 Robert J. Lovero  
 MAYOR

ATTEST:

\_\_\_\_\_  
 Thomas J. Pavlik  
 CITY CLERK

2-6  
The City of Berwyn



Anthony T. Bertuca  
City Attorney

**A Century of Progress with Pride**

March 17, 2016

To: Mayor Robert J. Lovero & City Council Members

From: Anthony Bertuca, City Attorney  
Nicole Campbell, Senior Engineer

Re: Updated Ordinance Section – 480.03 Parking of Mobile Homes, Snow Plows and Other Heavy Vehicles

City staff suggests that the abovementioned ordinance section is revised to clarify permitted parking areas on City property for heavy vehicles.

Attached is the amended ordinance for Council approval.

Sincerely,

  
Anthony T. Bertuca, City Attorney

  
Nicole Campbell, Senior Engineer



**THE CITY OF BERWYN**  
**COOK COUNTY, ILLINOIS**

---

**ORDINANCE**  
**NUMBER**

---

**AN ORDINANCE AMENDING SECTION 480.03 OF THE CODIFIED  
ORDINANCES OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS  
REGARDING PARKING OF MOBILE HOMES, SNOW PLOWS AND  
OTHER HEAVY VEHICLES**

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**ROBERT J. LOVERO, Mayor**  
**THOMAS J. PAVLIK, City Clerk**

**NONA N. CHAPMAN**  
**JEFFREY G. BOYAJIAN**  
**MARGARET PAUL**  
**ROBERT W. FEJT**  
**CESAR A. SANTOY**  
**THEODORE J. POLASHEK**  
**RAFAEL AVILA**  
**NORA LAURETO**  
**Aldermen**

---

Published in pamphlet form by authority of the Mayor and City Clerk of the City of Berwyn, Illinois on  
March 22, 2016

ORDINANCE NO.: \_\_\_\_\_

**AN ORDINANCE AMENDING SECTION 480.03 OF THE CODIFIED ORDINANCES OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS REGARDING THE PARKING OF MOBILE HOMES, SNOW PLOWS AND OTHER HEAVY VEHICLES**

**WHEREAS**, the City of Berwyn, Cook County, Illinois (the “City ”) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “*Home Rule Powers*”); and

**WHEREAS**, the City regulates the parking of recreational vehicles on City property within the City pursuant to Section 480.03 of its Codified Ordinances; and

**WHEREAS**, the Mayor and the City Council of the City of Berwyn (the “Corporate Authorities”) recognizes the need to regulate parking in City parking lots; and

**WHEREAS**, the Mayor and the City Council of the City of Berwyn (the “Corporate Authorities”) has decided to modify Section 480.03 to improve the efficiency of parking in City parking lots; and

**WHEREAS**, the Corporate Authorities determine that it is in the best interests of the residents of the City to amend the Codified Ordinances as set forth below.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, by and through its Home Rule Powers, as follows:

**Section 1:** Section 480.03, Chapter 480, Parking of Mobile Homes, Snow Plows and Other Heavy Vehicles is hereby amended to read as follows; (with proposed additions underlined and proposed deletions ~~stricken~~):

**Section 2:** If any section, paragraph, clause or provision of this Ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this Ordinance.

**480.03 PARKING OF MOBILE HOMES, SNOW PLOWS AND OTHER HEAVY VEHICLES.**

(a) Except as otherwise provided in this Traffic Code, no person shall park, in any street, alley, ~~or parkway~~, parking lot or other public rights-of-way in the City, any pickup camper (with a cap higher than six inches above the cab roof), van that exceeds the manufacturer's height, motor home, mobile home, boat or boat trailer, other trailer, tractor, bus, truck whose gross weight exceeds three-fourths of a ton or vehicle of the first or second division, as defined in the Illinois Vehicle Code, when such vehicle is equipped with an attached snow plow.

(b) No person owning, controlling, driving or operating a commercial vehicle shall cause or permit such vehicle to stand or be parked on the streets or in the alleys of the City for a period of time longer than is necessary for:

- (1) The reasonably expeditious loading or unloading of passengers;
- (2) The reasonably expeditious loading, unloading and delivery or pick-up of material; or
- (3) The reasonably expeditious completion of a requested service call or performance of a requested service.

(c) A permit may be granted, for a maximum stay of forty-eight hours, for one, unoccupied, mobile home or motor home per family to be parked on a residential street, provided that the permit for the stay is obtained by the owner thereof from the Police Department in advance of such parking. The permit shall be displayed in the front windshield of the mobile home or motor home and may be granted not more than twice in a twelve-month period.

(d) As used in this section, "commercial vehicle" means a vehicle:

- (1) Having an Illinois license plate bearing one or more letters of the alphabet, except "RV" or "CV", preceded by a number;
- (2) Having a written advertisement on the vehicle indicating or promoting a business enterprise for hire;
- (3) Having ladder racks, ladders, brackets, tools or any other paraphernalia in plain view making it obvious that the vehicle is being used for a business enterprise; or
- (4) Registered to any legal entity, i.e. a sole proprietorship, a partnership or a corporation.

**Section 3.** All ordinances, resolutions, motions or orders in conflict with this Ordinance are hereby repealed to the extent of such conflict.

**Section 4.** This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

**Adopted** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois this \_\_\_\_\_ day of \_\_\_\_\_ 2016, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Chapman				
Boyajian				
Paul				
Fejt				
Santoy				
Polashek				
Avila				
Laureto				
(Mayor Lovero)				
<b>TOTAL</b>				

**Approved** by the Mayor of the City of Berwyn, Cook County, Illinois on this \_\_\_\_\_ day of \_\_\_\_\_ 2016.

\_\_\_\_\_  
 Robert J. Lovero  
 MAYOR

ATTEST:

\_\_\_\_\_  
 Thomas J. Pavlik  
 CITY CLERK

J-7  
The City of Berwyn



Anthony T. Bertuca  
City Attorney

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2567  
www.berwyn-il.gov

March 22, 2016

Thomas J. Pavlik  
City Clerk  
City of Berwyn  
6700 W. 26<sup>th</sup> Street  
Berwyn, Illinois 60402

Re: Amendment of Chapter 616.08 of the Codified Ordinances of the City of Berwyn to Amend Offensive Keeping of Animals

Dear Mr. Pavlik:

Please put this item on the March 22, 2016 agenda.

Very truly yours,

Anthony T. Bertuca  
City Attorney

The City of Berwyn



Anthony T. Bertuca  
City Attorney

A Century of Progress with Pride

March 22, 2015

Honorable Mayor, Robert J. Lovero  
And Members of the Berwyn City Council

Re: Amendment of Ordinance 616.08 Offensive Keeping of Animals

Ladies and Gentlemen:

I am submitting the attached Ordinance amending Chapter 616.08 for your consideration. The **recommendations** were sent to the Law Department by the Building, Zoning & Planning Aldermanic Committee. The Law Department is requesting your concurrence in the approval of this Amendment.

Respectfully Submitted,

*Anthony T. Bertuca*

Anthony T. Bertuca  
City Attorney

ATB:kmc  
Attachment



**THE CITY OF BERWYN**  
**COOK COUNTY, ILLINOIS**

---

**ORDINANCE**  
**NUMBER**

---

**AN ORDINANCE AMENDING CHAPTER 616.08 OF THE CODIFIED  
ORDINANCES OF THE CITY OF BERWYN TO AMEND OFFENSIVE  
KEEPING OF ANIMALS, COUNTY OF COOK, STATE OF ILLINOIS**

---

**Robert J. Lovero, Mayor**  
**Thomas J. Pavlik, City Clerk**

**Nona Chapman**  
**Jeffrey Boyajian**  
**Margaret Paul**  
**Robert Fejt**  
**Cesar Santoy**  
**Theodore Polashek**  
**Rafael Avila**  
**Nora Laureto**

**Aldermen**

---

**Published in pamphlet form by authority of the Mayor and City Clerk of the City of  
Berwyn, Illinois on March 22, 2016**

ORDINANCE No.: \_\_\_\_\_

**AN ORDINANCE AMENDING CHAPTER 616.08 OF THE CODIFIED ORDINANCES OF THE CITY OF BERWYN TO AMEND OFFENSIVE KEEPING OF ANIMALS, COUNTY OF COOK, STATE OF ILLINOIS.**

**WHEREAS**, the City of Berwyn, Cook County, Illinois (the *ACity@*) is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the *AHome Rule Powers@*); and

**WHEREAS**, the Mayor and the City Council of the City of Berwyn (the “Corporate Authorities”) has determined that it is in the best interests of the City and its residents amend Chapter 616.08 to amend the Offensive Keeping of Animals; and

**WHEREAS**, to ensure that proper policies and procedures are followed, the Corporate Authorities have determined that it is necessary for the public health, safety and welfare to amend the Codified Ordinances (the “Code”) to establish procedures regarding the foregoing; and

**WHEREAS**, based on the foregoing, the Corporate Authorities determine that it is necessary, advisable and in the best interests of the residents of the City to amend Chapter 616.08 of the Code as set forth below.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, by and through its Home Rule Powers, as follows:

**Section 1.** The statements set forth in the preambles to this Ordinance are found to be true and correct and are incorporated into this Ordinance as if set forth in full.

**Section 2.** Chapter 462, Section 462.05, of the Codified Ordinances is modified by adding the following (with proposed additions underlined and proposed deletions ~~stricken~~):

**§ 616.08 OFFENSIVE KEEPING OF ANIMALS.**

~~No person shall own, keep or use any railroad car, yard, pen, place or premises in or upon which fowl, cattle or other animals are confined or kept, so as to be offensive to those residing in the vicinity or an annoyance to others.~~

No person shall keep, house or board any horse, mule, ass, ox, cow, goat, pig (with the exception of miniature potbellied pigs) rooster, turkey, duck, goose, or other like fowl, animal, or livestock. Possession of such animal is hereby declared to be a nuisance.

Regulations as to chickens:

- A) No person shall keep or harbor more than two chickens on any residential lot;
- B) Chickens shall be kept in a covered outside enclosure coop;
- C) Chickens shall not be permitted to run at large within the City;
- D) Chickens may be allowed outside in a fenced rear yard area between the hours of 8 a.m. to 8 p.m. under owners supervision only;
- E) There shall be no slaughtering of any poultry;
- F) An outdoor shelter shall be located in the rear yard of a lot and not closer than ten feet (10') of each side yard lot line and no closer than five feet (5') from any rear yard lot line;
- G) The interior of any shelter and the rear yard are to be maintained in a sanitary condition;
- H) All coops shall be designed and constructed with adequate ventilation that allows the coop to be cleaned easily;

- I) Maximum roof height shall not exceed 4 feet. Total square footage of a coop not to exceed 20 square feet total;
- J) License for coops must be obtained, a fee of \$25 per year is required;
- K) Prior to a license being approved for applicant the applicant must show proof of consent of adjacent landowners to City;
- L) Coop licenses shall not run with land;
- M) An applicant must reside in a single family home;
- N) Only one license will be issued per address;
- O) No more than 25 valid coop licenses shall be active within the City of Berwyn at any given time;
- P) Any person found to be in violation of this ordinance shall be fined not less than fifty dollars (\$50) nor more than \$750 for each offense. Three violations of this ordinance, the owners coop license shall be revoked.

[INTENTIONALLY LEFT BLANK]

**ADOPTED** by the City Council of the City of Berwyn, County of Cook, State of Illinois on this 22nd day of March, 2016, pursuant to a roll call vote as follows:

	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Chapman				
Boyajian				
Paul				
Fejt				
Santoy				
Polashek				
Avila				
Laureto				
(Mayor Lovero)				
<b>TOTAL</b>				

APPROVED by the Mayor on this 22nd day of March, 2016.

\_\_\_\_\_  
 Robert J. Lovero  
 MAYOR

ATTEST:

\_\_\_\_\_  
 Thomas J. Pavlik  
 CITY CLERK



A Century of Progress with Pride

March 22, 2016

To: Mayor Robert J. Lovero & City Council Members

From: Ruth Volbre, Assistant City Administrator

Re: 2016 Watering of Seasonal Plantings and Maintenance of Planters

In preparation for the installation of seasonal plantings within the City's business corridors (Roosevelt Rd, Cermak Rd, the Depot District and Ogden Ave), it is necessary to go out to bid for the watering of the seasonal plants and the maintenance of the planters. I am seeking approval to publish the bid notice, review the bids and bring a recommendation for watering and maintenance services in regards to the City's seasonal plantings to a future council meeting. Staff will focus on cost and quality of services.

**Recommended Actions:**

Approval to publish the sealed bid notice, review the bids and bring a recommendation for watering of seasonal plantings and maintenance of planters to a future council meeting for approval.

Sincerely,

Ruth Volbre  
Assistant City Administrator





**A Century of Progress with Pride**

Date: March 22, 2016

To: Mayor Robert J. Lovero  
Members of City Council

**Re: Authorization to request proposals for TIF landscaping and maintenance.**

Staff is requesting authorization to request proposals for landscaping and maintenance for the four TIF/commercial districts. The following is the scope of services requested for each of the corridors;

- Weekly grass cutting, string trimming and edging from April 18th through July 15<sup>th</sup>, bi-weekly from July 18th through August 19th, then weekly from August 22nd through November 18th, 2016. As a part of each grass cutting event all yard waste is to be picked up and properly disposed of by the contractor. (all debris must be picked up prior to grass cutting)
- Trimming and bi-weekly weeding of trees, shrubs and bushes planted in planters and planter boxes.
- Removal of waste and debris from all trees, planters and planter boxes.
- Fertilizing weed control and watering of all grass and plants to ensure healthy growth. (notify Public Works when completed)
- Removal of weeds and monthly application of vegetation killer in all paver bricks and concrete walkway areas as indicated on the attached map.
- All public trash receptacles shall be emptied and bags replaced weekly on Mondays and Fridays during the duration of the contract.
- Weekly grass cutting, string trimming and edging from April 18th through July 15<sup>th</sup>, bi-weekly from July 18<sup>th</sup> through August 19th, then weekly from August 22nd through November 18th, 2016. As a part of each grass cutting event all yard waste is to be picked up and properly disposed of by the contractor. (all debris must be picked up prior to grass cutting)
- Trimming and bi-weekly weeding of trees, shrubs and bushes planted in planters and planter boxes.
- Removal of waste and debris from all trees, planters and planter boxes.
- Fertilizing weed control and watering of all grass and plants to ensure healthy growth. (notify Public Works when completed)
- Removal of weeds and monthly application of vegetation killer in all paver bricks and concrete walkway areas as indicated on the attached map.
- All public trash receptacles shall be emptied and bags replaced weekly on Mondays and Fridays during the duration of the contract.

Bids will be due April 6, 2016 and opened and read aloud at City Hall. I will prepare a tabulation of bids and a recommendation to award will be presented at the April 12<sup>th</sup> Council meeting for review and approval.

**Recommendation:**

Authorize the Public Works Director to seek proposals for TIF corridor landscaping for the 2016 mowing season.

Respectfully submitted,

Robert Schiller  
Public Works Director

J-10

The City of Berwyn



Robert P. Schiller  
Director of Public Works

**A Century of Progress with Pride**

Date: March 22, 2016

To: Mayor Robert J. Lovero  
Members of the Berwyn City Council

Re: Request to approve the purchase of one 2016 Ford Explorer to replace 2004 Ford Taurus currently assigned to the Building Department.

Staff is requesting the replacement of a 2004 Ford Taurus vehicle from the Building Department with a 2016 Ford Explorer all-wheel drive vehicle from the Northwest Municipal Conference - a joint municipal purchasing consortium. The above mentioned Ford Taurus is becoming more costly to maintain and rust is deteriorating the undercarriage of the vehicle.

This Explorer is outfitted specifically for municipal use. The cost for the Explorer all-wheel drive is \$27,804. The additional cost for markings and additional lighting is approximately \$800. This unit is budgeted in the Building Department budget, line item 100-24-5800.

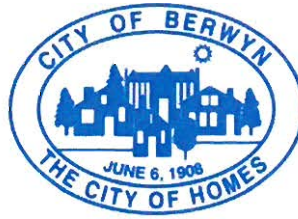
**Recommended Actions:**

Approve the purchase of one 2016 Ford Explorer from the Northwest Municipal Conference in the amount not to exceed \$28,804 and request the Finance Director to declare the 2004 Ford Taurus surplus and authorize the Public Works director to dispose of the vehicle.

Respectfully,

Robert Schiller  
Director of Public Works

K-1  
The City of Berwyn



Nona N. Chapman  
1<sup>st</sup> Ward Alderman

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675  
www.berwyn-il.gov

March 18, 2016

Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn

SUBJECT: Payroll March 9, 2016

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the March 22, 2016 meeting.

Payroll: March 9, 2016: \$1,190,490.37

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nona N. Chapman".

Nona N. Chapman  
Budget Committee Chairman

K-2

**The City of Berwyn**



**Nona N. Chapman**  
1<sup>st</sup> Ward Alderman

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6401 Fax: (708) 788-2675  
www.berwyn-il.gov

March 18, 2016

Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn

SUBJECT: Payables March 22, 2016

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the March 22, 2016 meeting.

Total Payables: March 22, 2016 in the amount of \$375,48.44

Respectfully Submitted,

A handwritten signature in cursive script that reads "Nona N. Chapman".

Nona N. Chapman  
Budget Committee Chairman

# Payment Register

From Payment Date: 3/19/2015 - To Payment Date: 3/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash									
Check									
35668	03/04/2016	Open			Accounts Payable	Erika Lopez	\$480.05		
35669	03/08/2016	Open			Accounts Payable	AT & T	\$8,558.62		
35670	03/08/2016	Open			Accounts Payable	Detroit Sail Company	\$18,520.00		
35671	03/08/2016	Open			Accounts Payable	Elite Document Solutions	\$244.97		
35672	03/08/2016	Open			Accounts Payable	Elite Supplies	\$433.00		
35673	03/08/2016	Open			Accounts Payable	Illinois Fire Inspectors Association	\$103.45		
35674	03/08/2016	Open			Accounts Payable	Nationwide Transmission & Complete	\$364.70		
35675	03/16/2016	Open			Accounts Payable	Auto Service	\$69.65		
35676	03/22/2016	Open			Accounts Payable	Jewel Food Stores	\$1,952.00		
35677	03/22/2016	Open			Accounts Payable	A & A Sprinkler Company, Inc.	\$5,666.65		
35678	03/22/2016	Open			Accounts Payable	ABC Commercial Maintenance			
35679	03/22/2016	Open			Accounts Payable	Services, Inc.			
35680	03/22/2016	Open			Accounts Payable	Air One Equipment, Inc.	\$3,074.00		
35681	03/22/2016	Open			Accounts Payable	Airgas USA, LLC	\$212.53		
35682	03/22/2016	Open			Accounts Payable	AMS Electric Inc.	\$5,150.00		
35683	03/22/2016	Open			Accounts Payable	Amy Gullio	\$26.67		
35684	03/22/2016	Open			Accounts Payable	Anthony J. Lynch	\$45.00		
35685	03/22/2016	Open			Accounts Payable	AT & T	\$5,311.74		
35686	03/22/2016	Open			Accounts Payable	AT & T Long Distance	\$513.29		
35687	03/22/2016	Open			Accounts Payable	AWESOME Pest Service	\$755.00		
35688	03/22/2016	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$856.43		
35689	03/22/2016	Open			Accounts Payable	Barge Terminal & Trucking	\$5,242.75		
35690	03/22/2016	Open			Accounts Payable	Berwyn Garage	\$535.69		
35691	03/22/2016	Open			Accounts Payable	Berwyn Park District	\$249.96		
35692	03/22/2016	Open			Accounts Payable	Berwyn's Violet Flower Shop	\$40.00		
35693	03/22/2016	Open			Accounts Payable	Brian Cantwell	\$1,788.75		
35694	03/22/2016	Open			Accounts Payable	BSN Sports	\$3,379.97		
35695	03/22/2016	Open			Accounts Payable	Building Services of America LLC	\$645.11		
35696	03/22/2016	Open			Accounts Payable	Case Lots, Inc.	\$599.88		
35697	03/22/2016	Open			Accounts Payable	Cassidy Tire	\$213.24		
35698	03/22/2016	Open			Accounts Payable	Center Point Large Print	\$2,209.92		
35699	03/22/2016	Open			Accounts Payable	CenterPoint Energy Services, Inc.	\$6,659.90		
35700	03/22/2016	Open			Accounts Payable	Chicago Communications, LLC	\$270.00		
35701	03/22/2016	Open			Accounts Payable	Chromate Industrial Corporation	\$395.37		
35702	03/22/2016	Open			Accounts Payable	Citadel	\$99.00		
35703	03/22/2016	Open			Accounts Payable	Comcast Cable	\$291.23		
35704	03/22/2016	Open			Accounts Payable	ComFed	\$1.19		
35705	03/22/2016	Open			Accounts Payable	Conserv. FS., Inc.	\$376.49		
35706	03/22/2016	Open			Accounts Payable	COTG	\$809.40		
35707	03/22/2016	Open			Accounts Payable	Deece Automotive	\$453.13		
35708	03/22/2016	Open			Accounts Payable	Del Galdo Law Group, LLC	\$2,805.00		
35709	03/22/2016	Open			Accounts Payable	Dell Marketing, LP	\$9,986.81		
35710	03/22/2016	Open			Accounts Payable	Demco Educational Corporation	\$587.92		
35711	03/22/2016	Open			Accounts Payable	Designlab	\$172.00		
35712	03/22/2016	Open			Accounts Payable	Diamond Graphics, Inc.	\$120.00		
35713	03/22/2016	Open			Accounts Payable	Don Morris Architects, PC	\$12,335.98		
					Accounts Payable	eDot	\$245.00		
					Accounts Payable	Elite Document Solutions	\$462.95		



# Payment Register

From Payment Date: 3/19/2015 - To Payment Date: 3/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
35714	03/22/2016	Open			Accounts Payable	Engineering Solutions Team	\$5,120.00		
35715	03/22/2016	Open			Accounts Payable	ERLA, Inc., dba EMSAR, Inc	\$150.00		
35716	03/22/2016	Open			Accounts Payable	Federal Express Corporation	\$19.68		
35717	03/22/2016	Open			Accounts Payable	Felco Vending, Inc.	\$160.50		
35718	03/22/2016	Open			Accounts Payable	First Advantage Background Services Corp.	\$13.40		
35719	03/22/2016	Open			Accounts Payable	Fleet Safety Supply	\$2,034.44		
35720	03/22/2016	Open			Accounts Payable	Frank Novotny & Associates, Inc.	\$442.50		
35721	03/22/2016	Open			Accounts Payable	Gale / Cengage	\$633.31		
35722	03/22/2016	Open			Accounts Payable	Gallagher Materials, Inc	\$2,736.00		
35723	03/22/2016	Open			Accounts Payable	Global Emergency Products	\$299.91		
35724	03/22/2016	Open			Accounts Payable	Gryphon Training Group, Inc.	\$111.00		
35725	03/22/2016	Open			Accounts Payable	Home Depot Credit Services	\$450.84		
35726	03/22/2016	Open			Accounts Payable	Horizon Screening	\$1,869.20		
35727	03/22/2016	Open			Accounts Payable	Illinois Association of Property & Evidence Mgrs.	\$710.00		
35728	03/22/2016	Open			Accounts Payable	Illinois Paper & Copier Company	\$721.57		
35729	03/22/2016	Open			Accounts Payable	Industrial Organizational Solutions, Inc.	\$485.00		
35730	03/22/2016	Open			Accounts Payable	Ingram Library Services	\$7,806.70		
35731	03/22/2016	Open			Accounts Payable	J & L Uniforms	\$389.52		
35732	03/22/2016	Open			Accounts Payable	J. G. Uniforms, Inc.	\$618.25		
35733	03/22/2016	Open			Accounts Payable	J. R. Carpet, Inc.	\$2,900.00		
35734	03/22/2016	Open			Accounts Payable	Jack's Rental, Inc.	\$3,753.54		
35735	03/22/2016	Open			Accounts Payable	Jim Ritz	\$20.00		
35736	03/22/2016	Open			Accounts Payable	JNC Consulting, Inc.	\$2,000.00		
35737	03/22/2016	Open			Accounts Payable	Johnson Controls	\$5,040.00		
35738	03/22/2016	Open			Accounts Payable	Just Tires	\$269.56		
35739	03/22/2016	Open			Accounts Payable	Kara Pauley	\$16.74		
35740	03/22/2016	Open			Accounts Payable	Kieft Bros., Inc.	\$82.79		
35741	03/22/2016	Open			Accounts Payable	Konica Minolta Business Solutions	\$230.53		
35742	03/22/2016	Open			Accounts Payable	Konica Minolta Business Solutions	\$2,300.00		
35743	03/22/2016	Open			Accounts Payable	Konica Minolta Business Solutions USA., Inc.	\$820.55		
35744	03/22/2016	Open			Accounts Payable	Kopicki Family Funeral Home	\$695.00		
35745	03/22/2016	Open			Accounts Payable	Kristina Ricchio	\$2,275.00		
35746	03/22/2016	Open			Accounts Payable	L - K Fire Extinguisher Service	\$273.50		
35747	03/22/2016	Open			Accounts Payable	Laner Muchin, Ltd.	\$1,542.70		
35748	03/22/2016	Open			Accounts Payable	Lawndale News	\$594.10		
35749	03/22/2016	Open			Accounts Payable	LexisNexis Risk Solutions	\$10.50		
35750	03/22/2016	Open			Accounts Payable	Lillian A. Guerrier	\$69.02		
35751	03/22/2016	Open			Accounts Payable	Livemore Technologies, LLC	\$800.00		
35752	03/22/2016	Open			Accounts Payable	Lorchem Technologies, Inc.	\$252.08		
35753	03/22/2016	Open			Accounts Payable	Lyons & Pinner Electric Company	\$16,324.98		
35754	03/22/2016	Open			Accounts Payable	Lyons Tree Service, Inc.	\$8,878.00		
35755	03/22/2016	Open			Accounts Payable	M. K. Sports	\$1,560.00		
35756	03/22/2016	Open			Accounts Payable	Mathew Burke	\$1,155.00		
35757	03/22/2016	Open			Accounts Payable	McCann Industries, Inc.	\$1,328.32		
35758	03/22/2016	Open			Accounts Payable	McDonald Modular Solutions, Inc.	\$285.00		
35759	03/22/2016	Open			Accounts Payable	McDonough Mechanical Services, Inc.	\$2,299.64		



# Payment Register

From Payment Date: 3/19/2015 - To Payment Date: 3/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
35760	03/22/2016	Open			Accounts Payable	Medical Reimbursement Services, Inc.	\$83.87		
35761	03/22/2016	Open			Accounts Payable	MES - Illinois	\$3,716.60		
35762	03/22/2016	Open			Accounts Payable	Metro Collision Service / Metro Garage, Inc.	\$75.00		
35763	03/22/2016	Open			Accounts Payable	Midwest Tape	\$594.70		
35764	03/22/2016	Open			Accounts Payable	Miguel A. Santiago Consulting, Inc	\$5,000.00		
35765	03/22/2016	Open			Accounts Payable	Mike & Sons	\$1,534.00		
35766	03/22/2016	Open			Accounts Payable	Monroe Truck Equipment, Inc.	\$3,603.27		
35767	03/22/2016	Open			Accounts Payable	Municipal Clerks of Illinois	\$55.00		
35768	03/22/2016	Open			Accounts Payable	National Trust for Historic Preservation	\$30.00		
35769	03/22/2016	Open			Accounts Payable	Networktel, Inc.	\$479.05		
35770	03/22/2016	Open			Accounts Payable	Nexiel Communications	\$735.35		
35771	03/22/2016	Open			Accounts Payable	Northeast Multi-Regional Training, Inc.	\$11,875.00		
35772	03/22/2016	Open			Accounts Payable	O.D. Sports	\$2,160.00		
35773	03/22/2016	Open			Accounts Payable	OFFICE DEPOT	\$285.66		
35774	03/22/2016	Open			Accounts Payable	Orland Fire Protection District	\$410.00		
35775	03/22/2016	Open			Accounts Payable	Patrick N. Murray	\$1,075.00		
35776	03/22/2016	Open			Accounts Payable	Patten Industries, Inc.	\$162.00		
35777	03/22/2016	Open			Accounts Payable	Penguin Random House, Inc.	\$93.75		
35778	03/22/2016	Open			Accounts Payable	Personalized Awards	\$6,409.95		
35779	03/22/2016	Open			Accounts Payable	Petco Animal Supplies, Inc.	\$133.99		
35780	03/22/2016	Open			Accounts Payable	PHS Locksmith	\$3,032.00		
35781	03/22/2016	Open			Accounts Payable	PNC Bank, N.A.	\$43,290.66		
35782	03/22/2016	Open			Accounts Payable	Porter Lee Corporation	\$35.00		
35783	03/22/2016	Open			Accounts Payable	Premier Specialties	\$1,477.48		
35784	03/22/2016	Open			Accounts Payable	Pro-Vision Video Systems	\$459.96		
35785	03/22/2016	Open			Accounts Payable	Proquest	\$1,330.00		
35786	03/22/2016	Open			Accounts Payable	Public Engines, Inc.	\$3,588.00		
35787	03/22/2016	Open			Accounts Payable	R.E. Wash & Associates, Inc.	\$1,125.00		
35788	03/22/2016	Open			Accounts Payable	RAILS	\$2,167.00		
35789	03/22/2016	Open			Accounts Payable	Red Wing Shoe Store	\$197.99		
35790	03/22/2016	Open			Accounts Payable	Reliable Management, Inc.	\$3,324.00		
35791	03/22/2016	Open			Accounts Payable	Reliable Materials-Lyons LLC	\$408.00		
35792	03/22/2016	Open			Accounts Payable	Richard Bolec	\$1,155.00		
35793	03/22/2016	Open			Accounts Payable	Robert J. Lovero	\$79.60		
35794	03/22/2016	Open			Accounts Payable	Robert R. Andreas & Sons	\$1,665.60		
35795	03/22/2016	Open			Accounts Payable	Rocky Mountain Tracking	\$539.55		
35796	03/22/2016	Open			Accounts Payable	Roscoe Company	\$1,579.03		
35797	03/22/2016	Open			Accounts Payable	Ruth Volbre	\$87.85		
35798	03/22/2016	Open			Accounts Payable	S&P Capital IQ LLC	\$400.00		
35799	03/22/2016	Open			Accounts Payable	Satellite	\$256.90		
35800	03/22/2016	Open			Accounts Payable	Sant's Club / Synchrony Bank	\$323.30		
35801	03/22/2016	Open			Accounts Payable	Scout Electric Supply	\$211.59		
35802	03/22/2016	Open			Accounts Payable	Secretary of State	\$20.00		
35803	03/22/2016	Open			Accounts Payable	Sherwin Williams Company	\$160.99		
35804	03/22/2016	Open			Accounts Payable	Showcases	\$326.16		
35805	03/22/2016	Open			Accounts Payable	Simplex Grinnell	\$2,520.25		

# Payment Register

From Payment Date: 3/19/2015 - To Payment Date: 3/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
35806	03/22/2016	Open			Accounts Payable	Sprint	\$576.64		
35807	03/22/2016	Open			Accounts Payable	Standard Equipment Company	\$3,628.08		
35808	03/22/2016	Open			Accounts Payable	State Industrial Products	\$228.82		
35809	03/22/2016	Open			Accounts Payable	Stoneware, Inc.	\$336.00		
35810	03/22/2016	Open			Accounts Payable	StudioGC	\$1,568.25		
35811	03/22/2016	Open			Accounts Payable	Target Auto Parts	\$1,074.89		
35812	03/22/2016	Open			Accounts Payable	Tele-Tron Ace Hardware	\$66.83		
35813	03/22/2016	Open			Accounts Payable	Tele-Tron Ace Hardware	\$173.22		
35814	03/22/2016	Open			Accounts Payable	Tele-Tron Ace Hardware	\$199.57		
35815	03/22/2016	Open			Accounts Payable	Thomson Reuters- West	\$329.72		
35816	03/22/2016	Open			Accounts Payable	Thyssenkrupp Elevator Corporation	\$719.05		
35817	03/22/2016	Open			Accounts Payable	Total Parking Solutions, Inc.	\$320.00		
35818	03/22/2016	Open			Accounts Payable	Trotter and Associates, Inc.	\$337.50		
35819	03/22/2016	Open			Accounts Payable	Tridac Automotive	\$460.79		
35820	03/22/2016	Open			Accounts Payable	Unique Management Services, Inc.	\$161.10		
35821	03/22/2016	Open			Accounts Payable	Unique Plumbing	\$52,026.87		
35822	03/22/2016	Open			Accounts Payable	US Gas	\$360.80		
35823	03/22/2016	Open			Accounts Payable	VCG Uniforms	\$132.90		
35824	03/22/2016	Open			Accounts Payable	Veritext	\$446.50		
35825	03/22/2016	Open			Accounts Payable	Verizon Wireless - LeHigh	\$536.14		
35826	03/22/2016	Open			Accounts Payable	Verna Austen	\$150.00		
35827	03/22/2016	Open			Accounts Payable	Vintage Tech LLC	\$1,558.54		
35828	03/22/2016	Open			Accounts Payable	Virtek	\$4,600.00		
35829	03/22/2016	Open			Accounts Payable	Walgreens Company	\$24.52		
35830	03/22/2016	Open			Accounts Payable	Zee Medical, Inc.	\$447.85		
35831	03/22/2016	Open			Accounts Payable	Aaron Stewart	\$1,475.00		
35832	03/22/2016	Open			Accounts Payable	Design Realty Prop LLC	\$4,975.00		
35833	03/22/2016	Open			Accounts Payable	Fabricio Nava	\$2,000.00		
35834	03/22/2016	Open			Accounts Payable	Jorge Duenas	\$1,475.00		
35835	03/22/2016	Open			Accounts Payable	The Godinez Group	\$1,475.00		
35836	03/22/2016	Open			Accounts Payable	Zarco Markovic	\$1,475.00		
Type Check Totals:							\$375,485.44		
01 - General Cash Totals									

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	169	\$375,485.44	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	169	\$375,485.44	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	169	\$375,485.44	\$0.00
	Reconciled	0	\$0.00	\$0.00
	Stopped	0	\$0.00	\$0.00

# Payment Register

From Payment Date: 3/19/2015 - To Payment Date: 3/22/2016

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
<b>Grand Totals:</b>					Total	169	\$375,485.44	\$0.00	
<b>Checks</b>							<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
		Open				169	\$375,485.44	\$0.00	
		Reconciled				0	\$0.00	\$0.00	
		Stopped				0	\$0.00	\$0.00	
		<b>Total</b>				169	\$375,485.44	\$0.00	
<b>All</b>							<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
		Open				169	\$375,485.44	\$0.00	
		Reconciled				0	\$0.00	\$0.00	
		Stopped				0	\$0.00	\$0.00	
		<b>Total</b>				169	\$375,485.44	\$0.00	

K-3

Lillian A. Guerrier

---

**From:** Timothy Peddycord  
**Sent:** Tuesday, March 01, 2016 9:19 AM  
**To:** Lillian A. Guerrier  
**Subject:** RE: Tag Days fundraiser - Relay for Life

Hi Lillian,

While discussing these dates with my volunteers, we realized that they were all on Fridays. Is it possible to have them on the Saturdays

Thank you for your help!

**Timothy Peddycord**, Community Manager, Relay For Life  
Lakeshore Division | American Cancer Society, Inc.

Chicago, IL 60601

Phone:

[cancer.org](http://cancer.org) | 1.800.227.2345



*This message (including any attachments) is intended exclusively for the individual to whom it is addressed and may contain proprietary, protected, or confidential information. If you are not the named addressee, you are not authorized to read, print, copy, or disseminate this message or any part of it. If you have received this message in error, please notify the sender immediately.*



Friday, January 29, 2016

Dear City Clerk,

The Relay For Life of Berwyn Cicero committee would like to request a few weekends in the month of April to hold our yearly 'tag days' fundraiser. During these 'tag days' we stand at various locations in the Berwyn community to collect money for our annual Relay For Life event. This year we would like to have at least three of the dates we have listed: April 2nd, April 9th, , April 16, and April 30.

The American Cancer Society's Relay For Life is a annual fundraiser where teams of 10-15 individuals walk the track for twelve hours while celebrating the lives of those survivors, remembering those who have passed away, and pledge to fight back to take health choices to make them less susceptible to cancer.

Our event will take place on May6-7th, 2016 at Morton West High School located at 2400 S Home Ave in Berwyn. We would like to invite you and all city members out to the event.

If you have any questions or need any additional material please feel free to contact me at the information below.

Thank You For Your Time,

Timothy Peddycord  
Community Manager, Relay For Life  
American Cancer Society  
225 N Michigan Ave; Suite 1200  
Chicago, IL 60601  
Phone: (312) 279 7263 Fax: (312) 372.0910  
Email: [timothy.peddycord@cancer.org](mailto:timothy.peddycord@cancer.org)



# Sokol Tabor

1602 South Clarence Avenue • Berwyn, IL 60402

(708) 788-7977

## BERWYN CITY COUNCIL:

Sokol Tabor, located at 1602 Clarence Av.  
Berwyn, is requesting a permit to hold  
a rummage sale on Friday and Saturday,  
*Apr. 15 & 16, 2016*  
from 9:am to 2:pm. It will be indoors.

Thank you.

SOKOL TABOR

*[Handwritten signatures and notes]*



## Request for Block Party & Guidelines

City of Berwyn  
Thomas J. Pavlik, City Clerk

[tpavlik@ci.berwyn.il.us](mailto:tpavlik@ci.berwyn.il.us)  
[lguerrier@ci.berwyn.il.us](mailto:lguerrier@ci.berwyn.il.us)

Date: 3/17/16

Mayor Lovero & Members of the Berwyn City Council

Re: Block Garage Sale located at **3100** block of **Wisconsin**

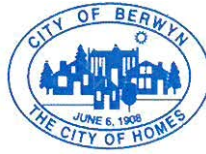
Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block garage sale on the **3100** block of **Wisconsin**. The residents request permission to hold the event on the **4/22/2016 and 4/23/2016 with a rain date of 4/30/2016**. We are aware of the ordinance regarding block sales and will abide by all of them.

Thank you for your consideration.

3118  
3131/3129  
3137  
3145  
3110

Handwritten: K-6  
Mayor  
Robert J. Lovero



6th Ward Alderman  
Theodore Polashek

M E M O R A N D U M

March 22, 2016

TO: The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1082  
1919 S. Euclid Ave., Berwyn, IL 60402

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **APPROVAL** of an existing handicap **SPACE**.

<u>Address</u>	<u>Owner Name</u>	<u>Application #</u>
1919 S. Euclid Ave.	Beverly Childress	1082

Thank you very much,

Theodore Polashek  
6th Ward Alderman

TP/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 1/28/2016  
Officer: T.Young#183

Applicant Name: Beverly A. Childress

Address: 1919 Eulcid Ave. Apt 1F Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Owner's Support Letter:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	

Meets Police Dept Requirements	Space	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
	Zone	<input type="checkbox"/>	<input type="checkbox"/>

Report # 16-00892

Ward Alderman: THEODORE POLASHEK

<b>Staff Recommendation</b>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>



**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 16-00892

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 16-00892
REPORT TYPE Incident Report	RELATED CAD # C16-004622	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1919 S EUCLID AV Berwyn, IL 60402			
HOW RECEIVED In Person	WHEN REPORTED 01/28/2016 08:41	TIME OF OCCURRENCE 01/28/2016 08:41	STATUS CODE	STATUS DATE

**INVOLVED ENTITIES**

NAME Childress, Beverly A			DOB	AGE 62
ADDRESS 1919 S EUCLID AV - 1F Berwyn, IL 60402		FBI #	IR #	
SEX F	RACE Black, African American	HGT	WGT	HAIR
PHONE Mobile		ALT PHONE		
EYES	SID #	DL #	DL State	CLOTHING
Handcuff Double Locked		Prints Taken	Criminal History	
Employer				
UCR 9041 Applicant File, 1 - 1count(s)		TYPE	RELATED EVENT #	

**INVOLVED VEHICLES**

VEH/PLATE # E450586	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	VIN #
YEAR 2000	MAKE Chrysler	MODEL 300	COLOR Tan	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Beverly A Childress requesting a handicapped parking sign in front of her residence located at 1919 Euclid Apt 1F. She drives a tan Chrysler 300 IL plate# E450586 and has a valid handicapped placard#CF35165. The area is mostly mulit unit apartment buildings and on street parking is limited. There is a garage on premise that is used by the landlord and Beverly has no access to it. No driveway on premise. There are no handicapped parking signs on block.

Beverly meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	UNIT # 183	SUPERVISOR	UNIT #
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**Handicapped Space/Zone  
Police Department Site Inspection**

Application # 1082

Police Department Designee C.S.O. Terry Young

Comments: Garage on premise used by landlord only. No handicapped signs on block. Mostly multi unit apartment buidlings on block. Limited on street parking. No off street available.

Date: 1/28/2016

Police Report # 16-00892

**Handicapped Space/Zone  
Public Works Site Inspection**

Application # 1082

Public Works Director or Designee Dan Schiller

Comments: There are no obstruction to installation of a reserved parking space at this property. There are no existing reserved spaces on the block. There is a 2 car garage on the property (no access).

Meets Public Works Criteria:

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 2/18/2016

Police Report # 16-00892

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1082

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

Meets Traffic Criteria for:

	Parking Space	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>
	Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: 2/22/2016

Police Report # 16-00892

Rec'd by City Clerk: 2/29/2016  
 To Alderman: 2/29/2016  
 To Council:  
 Determination: APPROVE  
 Notice to Applicant:  
 Paid:  
 Sign #:

Comments:


12/25/15

APP# 1082

Robert J. Lovero  
Mayor



James D. Ritz  
Chief of Police

A Century of Progress with Pride

AFFIDAVIT FOR HANDICAPPED PARKING SIGN

You must have a Handicap State Plate or Handicap Card to park any vehicle in a designated Handicap Parking space

Beverly Childress  
(Name of Handicapped Applicant)

1919 S. Euclid Ave 1F  
(Address)

\_\_\_\_\_  
(Name of caregiver, if applicable)

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Illinois Handicapped License Plate Number)

24182  
(City Vehicle Sticker Number and Year)

E 45 0586  
(Illinois License Plate Number)

CR 35165  
(Illinois Handicap Placard Number)

CHRYSLER 300 (TAN)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

\_\_\_\_\_  
(Signature of handicapped person or their legal guardian)

10/26/15  
(Date)

Physician must state, by printing below, the nature of the patient's handicap

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician Signature)

10/26/2015  
(Date)

\_\_\_\_\_  
(Print Physician's Name, Address and Telephone Number)

Return the completed form to the Parking Division at the Berwyn Police Department  
6401 West 31<sup>st</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Thomas J. Pavlik  
City Clerk

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

**You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space**

**INITIAL**     **RENEWAL**

Beverly A. Childress  
(Name of Handicapped Applicant)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Berwyn Address )

\_\_\_\_\_  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

Is there a garage on the property?    Yes / No

Are you the homeowner?    Yes / No

If so, what is the garage currently being used for? \_\_\_\_\_

Driveway \_\_\_\_ Carport \_\_\_\_

**All Applicants must submit the Physicians form (A)**

**Renters must submit the Owner Consent form (B)**

\*\*\*\*\*

**Vehicle Information**

Chrysler 300  
(Vehicle make and model)

TAN  
(Color / Year)

\_\_\_\_\_  
(Illinois License Plate Number)

\_\_\_\_\_  
(Current City Vehicle Sticker Number)

\_\_\_\_\_  
(Illinois Handicapped Plate)

\_\_\_\_\_  
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]  
Signature of Applicant or Legal Guardian

12/28/15  
Date

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**



Robert J. Lovero  
Mayor



James D. Ritz  
Chief of Police

A Century of Progress with Pride

**Form B**  
**Owner Consent For Handicap Sign**  
**Placement/Drop-off Zone**

I RICK DIAZ, owner/manager of the property at  
1919 S. EUCLID BERWYN, state as follows:

- 1) That Beverly Childress is a tenant at the above listed property.
- 2) That Beverly Childress has no access to any parking on the premises.
- 3) That if Beverly Childress is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.
- 4) I agree to notify the City of Berwyn if Beverly Childress no longer resides on the premises.

\_\_\_\_\_  
Signature/Date 11-1-15

Name: \_\_\_\_\_  
Address: 1919 S. EUCLID BERWYN  
Phone#: \_\_\_\_\_