

August 28, 2018  
8:00 PM

The Mayor and City Council welcome you. Please note: comments are permitted only during Open Forum and only for items not already on the agenda. When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

**A. Pledge of Allegiance and Moment of Silence**

**B. Open Forum**

**C. Approval of Minutes**

1. Regular City Council and Committee of the Whole meetings held on 8/14/2018

**D. Bid Openings**

**E. Berwyn Development Corp., Berwyn Township/Health District**

**F. Reports from the Mayor**

1. Appointment of Wayne D. Sedore to the 9-1-1 Board
2. Appointment of Richard Leja to the 9-1-1 Board
3. Auxiliary Review Board Reappointments: Tracy Cipriani and James Malizzio
4. Berwyn Library Board Reappointments: Cynthia Hayes
5. Berwyn Community Relations Commission Reappointments: Queenie Costa, Susan Greenburg, Joel Oswald, Gil Pena, Joseph Schejbal and Amanda Venditti

**G. Reports from the Clerk**

**H. Zoning Boards of Appeals**

1. Request for Side Yard Setback Variations – 6535 W. 16<sup>th</sup> Street – An Ordinance Approving Side Yard Setback Variations to Build a Single-Family Residence that Encroaches into the Side Yard Setbacks on Property Located within the C-1 Neighborhood Mixed-Use Zoning District, at the Address Commonly Known as 6535 W. 16<sup>th</sup> Street, Berwyn, Illinois – Jaime Garcia D/B/A Merriment Homes, Inc

**I. Reports from the Aldermen, Committees and Board**

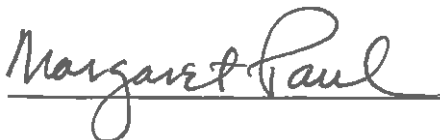
1. Police and Fire Commission: Probationary Paramedic/Firefighter appointment of Spence Hill
2. Ald. Reardon: Sexual Harassment Policy Ad hoc Committee meeting minutes of 5/7/2018 & 8/20/2018
3. Ald. Reardon: Painting of Oak Park underpass on 8/11/2018
4. Ald. Reardon: Reformat of Accounts Payable Report
5. Ald. Santoy: Budget & Finance meeting minutes of 8/8/2018

**J. Reports from the Staff**

1. Police Chief: Berwyn Police Explorer Recognition Award
2. City Attorney: Settlement of Case No. 16 WC 011673
3. Library: Staff Vacancies
4. Assistant Finance Director: Contract for Third Party Collections

**K. Consent Agenda**

1. Payroll: 8/22/2018 in the amount of \$1,211,320.21
2. Payables: 8/28/2018 in the amount of \$1,200,455.95
3. Ald. Ruiz: Annual End of Summer 6<sup>th</sup> Ward Block Party 9/29/2018
4. Block Party: 1800 block of Lombard 9/1/2018 RD 9/2/2018
5. Block Party: 1300 block of Clarence 9/2/2018
6. Block Party: 1500 block of Clarence 9/8/2018 RD 9/15/2018
7. Block Party: 3100 block of Maple 9/15/2018 RD 9/16/2018
8. Block Party: 1900 block of Wisconsin 9/15/2018 RD 9/22/2018
9. Handicap Parking Application #1205 – 1507 S. East Ave – Deny
10. Handicap Parking Application #1209 – 1820 S. Wesley – Deny
11. Handicap Parking Application #1210 – 3842 S. Harvey – Approve Zone
12. Handicap Parking Application #1212 – 2118 S. Wesley – Approve Space
13. Handicap Parking Application #1213 – 3642 S. Euclid – Approve Space
14. Handicap Parking Application #1216 – 1341 S. Kenilworth – Approve Space



City Clerk Margaret Paul

Total Items: 30



C-1

MINUTES  
Regular Berwyn City Council Meeting  
August 14, 2018

1. The Regular Meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. The following Aldermen responded present upon the call of the roll: Lennon, Ramirez, Reardon, Fejt, Santoy, Ruiz, Avila and Garcia.
2. The Pledge of Allegiance was recited. A moment of silence was given for the families of Kevin A. Keag, Rosemary Elizabeth Swingle and for the safety of the men and women protecting us on the streets of Berwyn.
3. The Open Forum portion of the meeting was announced. Alderman Ramirez recognized residents Jocelyn and Edwin Munoz who alerted police of a possible home invasion. Mayor Lovero and Alderman Ramirez then presented the two young adults with a Certificate of Appreciation. Alderman Lennon thanked everyone for their assistance with the Halsted Market Day and the old Library lot. Alderman Reardon thanked the Mayor and everyone involved for their assistance with the mural at the Oak Park underpass. Alderman Avila reminded everyone of the North Berwyn Park District 5K Run and Nuestras Raices. Alderman Avila noted 400 have already signed up for the 5K run and the NBPD still needs volunteers.
4. Minutes for the following meetings were submitted: Committee of the Whole and the Regular Berwyn City Council of July 24, 2018. Thereafter, Avila made a motion, seconded by Fejt, to approve the minutes as submitted and place same on file for audit. The motion carried by a voice vote.
5. Mayor Lovero submitted a communication requesting the appointment of Randy Kantner to the Ethics Commission. Lennon made a motion, seconded by Ruiz, to concur and approve the appointment as submitted. The motion carried by a voice vote. Thereafter, Clerk Paul administered the Oath of Office.
6. Mayor Lovero submitted a communication requesting the appointment of Rosemary A. Caruk to the Library Board. Lennon made a motion, seconded by Fejt, to concur and approve the appointment as submitted. The motion carried by a voice vote. Thereafter, Clerk Paul administered the Oath of Office.
7. Mayor Lovero submitted a communication regarding an Ordinance Regulating the Licensing of Raffles and an attached ordinance entitled: **An Ordinance Adding Chapter 807 of the Codified Ordinances of the City of Berwyn to Establish a System for the Licensing of Certain Non-Profit Organization Raffles in the City of Berwyn.** Thereafter, Avila made a motion, seconded by Lennon, to concur and **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
8. City Clerk Margaret Paul submitted a communication requesting reconsideration of previously denied Handicap Parking Application for Mr. Jose Marquez at 1907 S. Elmwood. Thereafter, Ruiz made a motion, seconded by Santoy, to amend the agenda to reflect correct address and deny the request. The motion carried by a voice vote.
9. City Clerk Margaret Paul submitted a communication regarding Updating and Codification of Ordinances and an attached ordinance entitled: **Approving the Editing and Inclusion of Certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances; and Repealing Ordinances and Resolutions in Conflict Therewith.** Thereafter, Avila made a motion, seconded by Fejt, to concur and **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

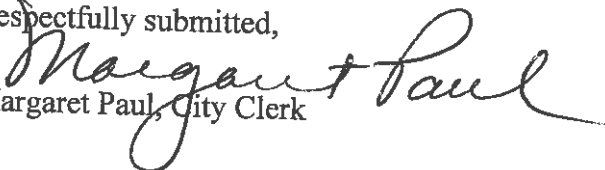
**Berwyn City Council Minutes**  
**August 14, 2018**

10. Alderman Lennon submitted a communication requesting permission on behalf of the James Joyce Irish Pub to host the 3<sup>rd</sup> Annual Halfway to St. Patrick's Day event on September 8, 2018. Thereafter, Lennon made a motion, seconded by Fejt, to concur and grant permission. The motion carried by a voice vote.
11. Assistant City Administrator Ruth Volbre submitted a communication requesting permission to Seek Proposals for the 2018 Holiday Decorations. Thereafter, Avila made a motion, seconded by Ruiz, to concur and grant permission. The motion carried by a voice vote.
12. The Legal Department submitted a communication regarding a Code Amendment - Sweepstakes Kiosk and an ordinance entitled: **An Ordinance Adopting Chapter 879B, Section 879B.01.05 of the Codified Ordinances of Berwyn Regarding Sweepstakes Machines for the City of Berwyn, County of Cook, State of Illinois.** Thereafter, Fejt made a motion, seconded by Reardon, to concur, **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
13. The Legal Department submitted a resolution for consideration entitled: **A Resolution Authorizing and Approving the Settlement of Dispute Between the City of Berwyn and Meijer Stores Limited Partnership and the Execution of a Certain Letter Settlement Agreement Between the City of Berwyn and Meijer Stores Limited Partnership for the City of Berwyn, County of Cook, State of Illinois.** Thereafter, Avila made a motion, seconded by Fejt, to concur, **adopt** the resolution as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
14. The Legal Department submitted a resolution approving a settlement with Bounce Sports Multiplex Corporation and City of Berwyn entitled: **A Resolution Authorizing and Approving the Settlement of Dispute Between the City of Berwyn and Bounce Sports Multiplex Corporation and the Execution of a Certain Letter Settlement Agreement Between the City of Berwyn and Bounce Sports Multiplex Corporation for the City of Berwyn, County of Cook, State of Illinois** along with an ordinance entitled: **An Ordinance Approving the Lease of Certain Real Property to Bounce Sports Multiplex Corporation for the City of Berwyn, County of Cook, State of Illinois.** Lennon made a motion, seconded by Avila, to concur, **adopt** the resolution as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by the following call of the roll: Yeas: Lennon, Fejt, Santoy, Ruiz, Avila and Garcia. Nays: Ramirez and Reardon. Thereafter, Lennon made a motion, seconded by Santoy, to concur, **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
15. City Attorney Anthony Bertuca submitted a communication regarding the settlement of Case No. 17 L 011421. Thereafter, Fejt made a motion, seconded by Lennon, to concur and approve for payment in the amount not to exceed \$195,000.00. The motion carried by a unanimous roll call vote.
16. City Attorney Anthony Bertuca submitted a communication regarding the settlement of Case No. 2016L3334. Thereafter, Avila made a motion, seconded by Lennon, to concur and approve for payment in the amount not to exceed \$330,000.00. The motion carried by a unanimous roll call vote.
17. Public Works Director Robert Schiller submitted a communication with a resolution entitled: **Resolution for Maintenance Under the Illinois Highway Code.** Thereafter, Avila made a motion, seconded by Fejt, to concur, **adopt** the resolution as presented, and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.

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August 14, 2018

18. City Administrator Brian Pabst submitted a communication regarding a Bid Award for the Berwyn Recreation Center's Fire Alarm System. Thereafter, Fejt made a motion, seconded by Avila, to concur, and award the contract to FSS Technologies LLC, approve for payment in the amount not to exceed \$48,730.00, annual monitoring fee of \$540.00 and an annual inspection and testing fee of \$300.00. The motion carried by a unanimous roll call vote.
19. Finance Director Rasheed Jones submitted a communication regarding the 2017 Comprehensive Annual Financial Report. Thereafter, Santoy made a motion, seconded by Reardon, to accept as informational. The motion carried by a voice vote.
20. The consent agenda with items K-1 through K-22 were submitted.
  1. Payroll: 7/25/2018 in the amount of \$1,163,856.25 and 8/8/2018 in the amount of \$1,181,133.91
  2. Payables: 8/14/2018 in the amount of \$2,136,695.05
  3. Handicap Parking Application #1207 – 1529 S. Kenilworth – Deny
  4. Handicap Parking Application #1211 – 2518 S. East – Deny
  5. Handicap Parking Application #1215 – 3832 S. Highland – Deny
  6. North Berwyn Park District: Nuestra Raices Back to School Fiesta 8/18/2018
  7. MacNeal: Unity Celebration 9/7/2018
  8. St. Michael: Rummage Sale 9/22, 9/23, 9/29 & 9/30 of 2018
  9. JenCare: Master Grill Festival 10/6/2018
  10. Block Party: 6900 block of 30<sup>th</sup> Place 8/18/2018 RD 8/25/2018
  11. Block Party: 2300 block of Harvey 8/18/2018 RD 8/25/2018
  12. Block Party: 6500 block of Fairfield 8/18/2018 RD 8/25/2018
  13. Block Party: 1400 block of Clinton 8/25/2018 RD 9/1/2018
  14. Block Party: 1800 block of Clinton 8/25/2018 RD 9/1/2018
  15. Block Party: 1600 block of Home 8/25/2018 RD 9/1/2018
  16. Block Party: 1900 block of Harvey 8/25/2018 RD 9/8/2018
  17. Block Party: 2900 block of Kenilworth 8/25/2018 RD 9/8/2018
  18. Block Party: 1800 block of Cuyler 9/1/2018 RD 9/8/2018
  19. Block Party: 1300 block of Wesley 9/22/2018 RD 9/23/2018
  20. Block Party: 1400 block of Kenilworth 9/22/2018 RD 9/28/2018
  21. Collection & Licensing Department for the months of June & July, 2018
  22. Building & Local Improvement Permits issued in the month of July, 2018Thereafter, Avila made a motion, seconded by Santoy, to concur and approve the Consent Agenda as presented by omnibus vote designation. The motion carried by a voice vote.
21. Aldermanic Committees:  
Alderman Lennon called for an Outreach Committee meeting; date to be determined.  
Alderman Reardon called for a Human Relations Committee meeting; date to be determined.
22. There being no further business to come before the Council, Avila made the motion, seconded by Fejt, to adjourn at the hour of 8:33 pm. The motion carried by a voice vote.

Respectfully submitted,

  
Margaret Paul, City Clerk

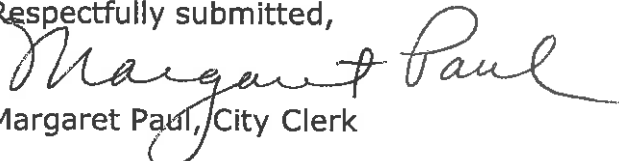


**BERWYN CITY COUNCIL**  
**MINUTES of the COMMITTEE OF THE WHOLE**  
**August 14, 2018**

Mayor Lovero called the Committee of the Whole meeting to order at 6:30 p.m. The following Aldermen answered present: Lennon, Ramirez, Reardon, Fejt, Santoy, Avila and Garcia. Ald. Avila made a motion, seconded by Santoy, to excuse Ald. Ruiz. The motion passed by a unanimous voice vote. Note: Ald. Ruiz arrived at 6:37 p.m.

1. Mayor Lovero commented on recent news reports regarding drinking water lead levels in residential drinking water. He distributed the following documents to the Aldermen: August 5, 2018 Press Release by IXCHEL; Copy of e-mail dated August 11, 2018 from Delia Barajas to Mayor Lovero; the Mayor's letter entitled "City's Water Considered Safe by EPA". Discussion ensued.
2. Mayor Lovero recognized City Finance Director Rasheed Jones. Mr. Jones introduced the topic: 2018 Comprehensive Financial Report. He thanked his staff and all involved in the audit process. Mr. Jones distributed the following documents to the City Council: City of Berwyn Comprehensive Annual Financial Report for the Year Ended December 31, 2017 (CAFR); City of Berwyn, Illinois Single Audit Year Ended December 31, 2017; Letter dated June 26, 2018 by GW & Associates to Mayor Lovero and the City Council. Mr. Jones introduced auditor Mr. John Wysocki of GW & Associates, PC. Mr. Wysocki presented certain aspects of each document. Questions from Aldermen and discussion ensued.
3. The Mayor recognized City Building Director Charles Lazzara who spoke on the topic: Transition of CDBG offices to City Hall. Mr. Lazzara distributed the following documents to the City Council: August 14, 2018 dated list entitled: Necessary Repairs and Code Upgrades; Letter dated August 1, 2018 from unidentified source attached to a memorandum from Charles Lazzara dated August 14, 2018 regarding three quotes from Solid Remodeling, Paramount Restoration and K's Construction and a diagram of the basement area of City Hall. Questions by Aldermen and discussion ensued.
4. The Mayor opened the floor for questions regarding items listed on the upcoming Regular Meeting Agenda. Questions and discussion ensued.
5. Alderman Ruiz made a motion, seconded by Avila, to enter the Closed Committee of the Whole for purposes of discussing pending litigation and review of Closed Minutes. The motion passed by a unanimous voice vote. The Council entered the Closed Session at 7:10 p.m.
6. Following the conclusion of the Closed Committee of the Whole, Ald. Lennon made a motion, seconded by Santoy, to adjourn the Committee of the Whole. The motion passed by a unanimous voice vote.
7. The Committee of the Whole was adjourned at 7:32 p.m.

Respectfully submitted,

  
Margaret Paul, City Clerk



**A Century of Progress with Pride**

August 28, 2018

Members of City Council

**Re: Appointment of Wayne D. Sedore to the 9-1-1 Board**

Council Members:

In order to address a vacancy on the 9-1-1 Board, I am recommending Wayne D. Sedore to fill this position. Mr. Sedore has experience within the field of emergency communications that will benefit the board (resume attached).

I ask that you concur with my recommendation to appoint Wayne D. Sedore to the 9-1-1 Board for a 2 year term limit as of August 28, 2018.

Respectfully,

A handwritten signature in blue ink, appearing to read "R. Lovero", with a long horizontal flourish extending to the right.

Robert J. Lovero  
Mayor

# WAYNE D. SEDORE, ENP

| Stickney, Illinois ||

|

## OBJECTIVE

To apply my skills and knowledge of 9-1-1 Public Safety Answering Point operations and Land Mobile Radio technology to assist the City of Berwyn Emergency Telephone System Board in making sound decisions and investments that will ensure the best possible service to those in need of emergency services.

## ACTIVE CERTIFICATIONS

- Emergency Number Professional – Professional Designation – National Emergency Number Association, 2018
- Technician-Class Operator – Amateur Radio Service License – Federal Communications Commission, 2017
- Crime Prevention & Law Enforcement Security Assessment Specialist – Certification – American Crime Prevention Institute, 2014

## EXPERIENCE

**Manager of Emergency Communications, City of Berwyn** Apr, 2017 – Present  
*Berwyn, Illinois*

- Manages PSAP operations and staff of 19 Telecommunicators.
- Ensures consistency of operations on the Land Mobile Radio system.
- Administrator of Computer Aided Dispatch system, Emergency Notification System and other technology-based initiatives.
- Volunteers as Recording Secretary for the Emergency Telephone System Board.

**Crime & Intelligence Analyst, Berwyn Police Department** Aug, 2012 – Apr, 2017  
*Berwyn, Illinois*

- Interpreted data from multiple sources to identify trends, patterns and series of criminal incidents, and applied analytical functions to estimate future activity.
- Assisted Community Relations Unit in the development of an after school program for middle school-aged children, as well as assisting with all Community Engagement programs offered by the Berwyn Police Department.

**Telecommunicator Supervisor, City of Berwyn** Aug, 2003 – Aug, 2012  
*Berwyn, Illinois*

- Processed emergency and non-emergency calls for police, fire and medical assistance.
- Served as a Communications Training Officer to educate new hires
- Served as Shift Supervisor of 5 Telecommunicators on the Afternoon Shift

## EDUCATION

### **Morton College – Cicero, Illinois – Associate of Applied Science**

- Coursework in Law Enforcement Education
- Phi Theta Kappa International Honor Society Member

## REFERENCES

### **Thomas J. O'Halloran**

*Division Commander, Berwyn Police Department*  
(708) 795-2103 | TO'Halloran@ci.berwyn.il.us

### **Frank M. Cimaglia**

*Division Commander, Berwyn Police Department*  
(708) 795-2104 | FCimaglia@ci.berwyn.il.us





A Century of Progress with Pride

August 28, 2018

Members of City Council

**Re: Appointment of Richard Leja to the 9-1-1 Board**

Council Members:

In order to address a vacancy on the 9-1-1 Board, I am recommending Richard Leja to fill this position. Mr. Leja is a Berwyn resident that looks forward to giving back to his community (resume attached.)

I ask that you concur with my recommendation to appoint Richard Leja to the 9-1-1 Board for a 2 year term limit beginning August 28, 2018.

Respectfully,

Robert J. Lovero  
Mayor

Richard F. Leja  
Berwyn, IL. 60402

DOB: -----

Grammar School: St. Daniel the Prophet

John F. Kennedy High School

City Colleges of Chicago

Washburn Trade School

Union Painter from 1978

Married: June 5, 1976 – Patricia (Hartenstein)

Moved to Berwyn October 31, 1980

Children:

Eric ..... As a marine Eric served two tours in Iraq. He now has a degree in Film making and Directing. He is in California freelancing, most of his work is projects benefiting returning vets.

Rik ..... Rik has a master's degree in econometrics. He is currently living in China teaching English to the natives.

Tricia ..... Tricia is a harpist who has a degree in hospitality and event planning she landed a job in the Hilton corporation's hospitality department. Tricia has recently married Adam Rini her high school sweetheart. Adam is in marketing for the True Value corporation.

\*\*\*

Union member since 1978. IBPAT local 191 Dist. council 14, retired 2015. (Gold card lifetime member)

Precinct Captain for 3<sup>rd</sup> Ward Alderman Richard Toman from 1987 to 2004

Cub Scout Leader 1990 to 1992 (Pack 32 St Leonard Parish)

Cub Master 1993 to 1997 (Pack 32)

Boy Scout den father 1995-2004 (Troop 32)

St Leonard School Board 1992 to 1995

St Leonard Pastoral Counsel 1995 to 1998

Knights of Columbus (4<sup>th</sup> Degree) 1998 to Present

Block Party Chairman 2003 to Present

Berwyn's Vietnam Moving Wall, Chairman of History and Research Committee 2013/2014

Sokol Member 2005 to Present

Public Outreach Liaison for MacNeal Hospital from 2008 to 2015

Member of the Berwyn Historical Society

Head Usher at the 9:30 AM Latin Mass at St. Odilio Church

Executive Board of Directors, Pav YMCA

President, 3<sup>rd</sup> Ward Club

**Awards:**

**1997, For Training, Leadership, and Guidance to Cub Scout Pack 32.**

**2014, For Patriotic work on the Vietnam Moving Wall Project.**

**2016, For Years of Outstanding Community Service.**

## Professional Experience

### Apprentice to Foreman

#### **Ecker Decorating Co.**

1978 - 1981

- 🔧 Began as apprentice
- 🔧 Eventually made foreman

### Paper Hanger

#### **Bobbie Decorating.** Hubbard street, Chicago, IL.

1981 – 1982

- 🔧 Hung vinyl exclusively at hotels for this entire year

### Head Painter

#### **Tiffany Decorating.** 400 N. Michigan, Chicago, IL

1982 – 1992

- 🔧 Coordinated all construction work with various heads of departments;
- 🔧 Managed and designed popular annual holiday displays and festivities;
- 🔧 Selected to manage highly specialized spray applications at various job sites;

### In House Construction Coordinator

#### **Miglin-Beitler.** 181 W. Madison, Chicago, IL

1992 - 2003

- 🔧 Purchasing director; managed supply chains for the entire paint department;
- 🔧 Created and maintained departmental budget;
- 🔧 Representative to quarterly budget meetings;
- 🔧 Oversaw and managed construction activities throughout the entire complex;

### Foreman

#### **East-Lake Painting.** 350 W. Cermak, Chicago, IL

2003 – 2008

- 🔧 OSHA certified head of safety commission for the company;
- 🔧 Collaborated with Krall Construction for various renovation projects;
- 🔧 Functioned as East-Lake liaison to the vice president of M.B. Real Estate;
- 🔧 Contracted and fulfilled all painting obligations from East-Lake Painting to the CTA;

### House Painter

#### **Macneal Hospital.** 3249 Oak Park Ave, Berwyn, IL

2008 – 5/2015

- 🔧 Performs various painting duties throughout the hospital;
- 🔧 On call for emergency maintenance;
- 🔧 Head of Patient and Family Q12 initiative Group;

### House Painter

#### **Hilton towers.** 720 S. Michigan Ave Chicago, IL.

5/2015 – 6/19/15

- 🔧 Repair and refurbish guest rooms;
- 🔧 Touch up and faux finish furniture and woodwork;
- 🔧 Repair W/C throughout Hotel;

**Painter**

**Skyline Decorating.** 10 Corners Drive Dear Park, IL.

6/29 – 11/30/15

-  General painting and repairs;
-  Wallcovering and related work;

Retired December 1, 2015

**Education:**

**Associate in Painting and Allied Trades**

Washburne Trade School, 3100 S. Kedzie, Chicago, IL

1978 – 1980

**Associate in Faux Finishing**

Sherwin Williams award winning Faux finishing Training classes





1998

Marbleizing, wood graining, and all forms of assorted Faux finishes.

**Awards and Recognitions:**

-  Employee of the Year at Miglin-Beitler; 1999
-  Most Creative Painter of the Year Award; 1991

**Notable works:**

-  Selected to paint signage on the exclusive LaSalle Club;
-  Hand selected to paint the award winning lobby at 211 Wacker;
-  Contracted to paint the historical 1 North LaSalle lobby;
-  Selected to work in the National Historic Landmark at 141 W. Jackson;

**References**

*References available upon request*



**A Century of Progress with Pride**

April 28, 2018

Members of City Council

Re: Auxiliary Review Board Reappointments

Council Members:

I am seeking to reappoint Tracy Cipriani and James Malizzio as members of the Auxiliary Review Board. Ms. Cipriani and Mr. Malizzio will serve a two year term as of August 28, 2018.

I would ask that City Council concur in my recommendation of Tracy Cipriani and James Malizzio and approve their reappointments.

Respectfully,

A handwritten signature in black ink, appearing to read "R. Lovero", is written over a faint, circular official stamp.

Robert J. Lovero  
Mayor

F-4

**The City of Berwyn**



**Robert J. Lovero  
Mayor**

**A Century of Progress with Pride**

August 28, 2018

Members of City Council

Re: Berwyn Library Board Reappointment

Council Members:

I am seeking to reappoint Cynthia Hayes as a member of the Library Board. Ms. Hayes will serve a three year term as of August 28, 2018.

I would ask that City Council concur in my recommendation of Cynthia Hayes and approve the reappointment.

Respectfully,

**Robert J. Lovero  
Mayor**

F5

The City of Berwyn



Robert J. Lovero  
Mayor

**A Century of Progress with Pride**

August 28, 2018

Members of City Council

Re: Berwyn Community Relations Commission Reappointments

Council Members:

Queenie Costa, Susan Greenburg, Joel Oswald, Gil Pena, Joseph Schejbal, and Amanda Venditti currently serve on the Community Relations Commission. Their terms have recently ended, and I am seeking to reappoint them another three years starting as of August 28, 2018. Please concur in my recommendation and approve the reappointments.

Respectfully,

Robert J. Lovero  
Mayor

HH

Mayor  
**Robert J. Lovero**



City Clerk  
**Margaret M. Paul**

**A CENTURY OF PROGRESS WITH PRIDE**

6700 W 26<sup>th</sup> Street • Berwyn, IL 60402 • Ph: (708) 788-2660 • Fax: (708) 788-2675 • Berwyn-IL.gov

**Zoning, Planning and  
Development Commission**

Joel Chrastka  
Douglas Walega  
Richard F. Bruen, Jr.  
Lance C. Malina  
Don Miller  
Rosina LaPietra  
Cathy Norden

August 24, 2018

**Re: Request for Side Yard Setback Variations Related to Construction of a New Single-Family Home in the C-1 Neighborhood Mixed-Use Zoning District at 6535 W. 16<sup>th</sup> Street**

Mayor Lovero and Members of the City Council:

Attached for your consideration are Findings of Fact from the Zoning, Planning and Development Commission relative to a request for side yard setback variations related to a new single-family home in the C-1 Neighborhood Mixed-Use Zoning District. Because the minimum side yard setback for residential uses in the C-1 District is ten (10) feet, and the lot is only twenty-five (25) feet wide, the Petitioner is seeking variations to use three (3) foot setbacks on each side in lieu of the required ten (10) feet. A variation may be granted where the standards in Section 1252.03 of the Zoning Code relative to variations are found to have been met. The Petition was filed by Petitioner Jaime Garcia/Merriment Homes, Inc. Attached to the Findings of Fact are Exhibits from the Public Hearing.

**The Zoning, Planning and Development Commission recommended APPROVAL of the requested variations, on a vote of six (6) in favor and zero (0) opposed, with one member absent.**

Respectfully,

Lance C. Malina  
Executive Secretary,  
Berwyn Zoning, Planning and Development Commission



CITY OF BERWYN

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE APPROVING SIDE YARD SETBACK VARIATIONS TO BUILD A SINGLE-FAMILY RESIDENCE THAT ENCROACHES INTO THE SIDE YARD SETBACKS ON PROPERTY LOCATED WITHIN THE C-1 NEIGHBORHOOD MIXED-USE ZONING DISTRICT, AT THE ADDRESS COMMONLY KNOWN AS 6535 W. 16<sup>TH</sup> STREET, BERWYN, ILLINOIS – JAIME GARCIA D/B/A MERRIMENT HOMES, INC.**

**WHEREAS**, a request (the "Application") for side yard setback variations related to construction of a single-family residence that will encroach seven (7) feet into the required ten (10) foot side yard setbacks on both the east and west side of the twenty five (25) foot wide property commonly known as 6535 W. 16<sup>th</sup> Street, Berwyn, Illinois, (the "Subject Property"), in the C-1 Neighborhood Mixed-Use Zoning District, was filed by Petitioner Jaime Garcia, d/b/a Merriment Homes, Inc. (the "Applicant") with the City of Berwyn; and

**WHEREAS**, the Applicant seeks a variation to construct a single-family residence that is three (3) feet from both the east and west property lines on the twenty-five (25) foot wide Property. Because the minimum side yard setback for residential uses in the C-1 Neighborhood Mixed-Use Zoning District is ten (10) feet, the Applicant needs seven (7) foot variations from the side yard setback requirements in Section 1246.04/Table 1246.04-A (C-1 Neighborhood Mixed-Use District Requirements) of the Zoning Code of the City of Berwyn ("Zoning Code"); and

**WHEREAS**, the Subject Property is legally described in Exhibit A attached hereto and made a part hereof; and

**WHEREAS**, the Application has been referred to the Zoning, Planning and Development Commission of the City ("Commission") and has been processed in accordance with the Zoning Code, as amended; and

**WHEREAS**, on August 15, 2018, the Commission held a public hearing on the Application pursuant to notice thereof given in the manner required by law, and, after considering all of the testimony and evidence presented at the public hearing, the Commission, by a vote of six (6) in favor and zero (0) opposed, with one (1) absent, recommended approval to the Mayor and City Council of the variations requested by Petitioner, all as set forth in the Findings and Recommendation of the Commission in this matter ("Findings and Recommendation"), a copy of which is attached hereto as Exhibit B; and

**WHEREAS**, the City Council has duly considered the Findings and Recommendation of the Commission, and all of the materials, facts and circumstances affecting the Application, and find that the Application satisfies the standards set forth in Section 1252.03(D)(6) of the Zoning Code relating to variations.

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Berwyn, Cook County and State of Illinois, as follows:

**Section 1: Incorporation.** Each whereas paragraph set forth above is incorporated by reference into this Section 1.

**Section 2: Approval of Variations to Build a Single-Family Residence that Encroaches Seven (7) Feet Into Both the East and West Side Yard Setbacks.** The City Council, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Zoning Code, and having considered the findings and recommendation of the Zoning, Planning, and Development Commission, a copy of which is attached hereto as **Exhibit B**, hereby adopts and approves the findings of the Commissioners. Based on the Findings adopted, the City Council approves side yard setback variations to allow construction of a single-family residence that is three (3) feet from the property line on both the east and west sides of the Property located in the C-1 Neighborhood Mixed-Use Zoning District, at 6535 W. 16<sup>th</sup> Street, Berwyn, Illinois, as legally described in **Exhibit A**.

**Section 3: Violation of Condition or Code.** Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance, or regulation of the City shall be grounds for the immediate rescission by the City Council of the approvals made in this Ordinance.

**Section 4: Severability and Repeal of Inconsistent Ordinances.** Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

**Section 5: Effective Date.** This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this \_\_\_\_ day of \_\_\_\_\_ 2018.

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED this \_\_\_\_ day of \_\_\_\_\_ 2018.

\_\_\_\_\_  
Robert J. Lovero, Mayor

ATTEST:

\_\_\_\_\_  
Margaret Paul, City Clerk

Published by me in pamphlet form this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Margaret Paul, City Clerk

**EXHIBIT A**

**LOT 24 IN BLOCK 61 IN FRANK WELLS 16TH STREET SUBDIVISION, BEING A SUBDIVISION OF BLOCKS 37, 60, AND 61 OF SUBDIVISION OF SECTION 19, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN (EXCEPT THE SOUTH 300 ACRES THEREOF), IN COOK COUNTY, ILLINOIS.**

**PINS: 16-19-228-039-0000**

**COMMONLY KNOWN AS: 6535 W. 16th Street, Berwyn, Illinois**

**EXHIBIT B**  
**FINDINGS OF FACT**  
**(ATTACHED)**

**FINDINGS OF FACT AND RECOMMENDATION OF THE  
CITY OF BERWYN ZONING, PLANNING AND DEVELOPMENT COMMISSION  
TO THE MAYOR AND CITY COUNCIL**

**ZPDC No. 18-05  
August 15, 2018**

**APPLICATION:** Request for Side Yard Setback Variations to build a Single-Family Residence that encroaches to within Three-Feet of the Side Lot Lines on a Twenty Five Foot Wide Property Located within the C-1 Neighborhood Mixed-Use Zoning District, at 6535 W. 16<sup>th</sup> Street, Berwyn, Illinois.

**PETITIONER:** Jaime Garcia/Merriment Homes, Inc.

**PROPERTY:** 6535 W. 16<sup>th</sup> Street, Berwyn, Illinois (the "Property")

**SUMMARY OF REQUEST AND RECOMMENDATION:** The City of Berwyn has received a request from Jaime Garcia, d/b/a Merriment Homes, Inc. ("Petitioner") for variations to construct a Single-Family residence that is three (3) feet from the property line on the east and west sides of the Property commonly known as 6535 W. 16<sup>th</sup> Street, in the C-1 Neighborhood Mixed-Use Zoning District. Because the minimum side yard setback for residential uses in the C-1 Zoning District is ten (10) feet, the Applicant needs a seven (7) foot side yard setback variation on both the east and west sides of the lot from Section 1246.04/Table 1246.04-A (C-1 Neighborhood Mixed-Use District Requirements) of the Zoning Code of the City of Berwyn ("Zoning Code").

Following a public hearing held on August 15, 2018, the City of Berwyn Zoning, Planning and Development Commission voted six (6) in favor and zero (0) opposed, with one (1) member absent, to recommend approval of the variations to the Mayor and City Council.

**BACKGROUND:** The Property is currently a vacant lot. The previously existing residence was demolished in October 2017. The Petitioner proposes to build a new single-family residence on the Property.

Staff determined that a variation was required pursuant to Section 1246.04/Table 1246.04-A (C-1 Neighborhood Mixed-Use District Requirements), in order to build a permitted Single-Family residence to three (3) feet from the side property lines within the C-1 Neighborhood Mixed-Use Zoning District. Petitioner then requested that the Zoning, Planning and Development Commission grant side yard setback variations to allow the construction of the new single-family residence.

**PUBLIC HEARING:** At the public hearing on the variation request, the Petitioner, Jaime Garcia, d/b/a Merriment Homes, Inc., testified regarding the requested relief.

Because the Property is only twenty five (25) feet wide, complying with the ten (10) foot side yard setbacks would result in a building that could only be five (5) feet wide.

Petitioner stated that he has been a builder since 2012. The previously existing single-family residence on the Property was demolished in October 2017. The adjacent properties have the same single-family use. The previous single-family residence on the Property was tall. Petitioner has previously constructed a residence at 1345 East Avenue.

The proposed residence will be two stories, with a basement. The garage will be code compliant. The residence will have vinyl siding.

Exhibits marked during the course of the Public Hearing included: **City Group Exhibit 1**, which consisted of the published legal notice for the public hearing, and accompanying Certification of Publication, as well as the full application for the relief sought by Petitioner and supporting materials.

There being no further questions or members of the public wishing to speak on the application, the Public Hearing was closed.

The Area Investigator appointed in this matter was Berwyn Zoning, Planning and Development Chairman Joel Chrastka. Chairman Chrastka summarized his investigation for the Commission. He noted that he had met with the Petitioner on August 2, 2018. The lot was one hundred twenty five (125) feet deep by twenty five (25) feet wide. The previous residence was on a slab. The house and garage had been demolished. There are seven (7) single-family homes mid-block, all on twenty five (25) foot wide lots. The proposed residence will be fifty one (51) feet long, and nineteen (19) feet wide. It will have a normal code compliant front yard setback.

The members of the Zoning, Planning and Development Commission each then in turn expressed their views on the proposed variation. Commissioner Miller made a motion, seconded by Commissioner Bruen, to approve the variations requested by the Petitioner. The Zoning, Planning, and Development Commission voted six (6) in favor and zero (0) opposed, with one (1) member absent, to recommend approval of the variations to the Mayor and City Council.

**FINDINGS:** The Zoning, Planning, and Development Commission makes the following Findings as to the proposed variations:

- (A) The proposed variation will not endanger the health, safety, comfort, convenience, and general welfare of the public.** The Zoning, Planning and Development Commission found that the project generally would benefit the general community by resulting in redevelopment of a currently vacant lot. The Property is one of seven properties used for residential purposes mid-block. The proposed variations will allow the property to be utilized as a Single-Family

residence with standard residential side yard setbacks of three (3) feet. The variations, as presented, will not endanger the health, safety, comfort, convenience and general welfare of the public.

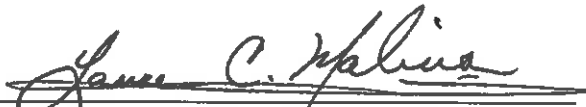
- (B) **The proposed variation is compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed variation.** The variations will not alter the essential character of the neighborhood. The proposed variations are in keeping with the character of the neighborhood and surrounding single-family buildings, and construction of a single-family home will provide an overall benefit to the neighborhood.
- (C) **The proposed variation will not substantially diminish the value of adjacent properties and other property within the immediate vicinity of the proposed variation.** The Zoning, Planning and Development Commission found that the proposed variations will not substantially diminish the value of adjacent properties within the immediate vicinity of the Subject Property because the use of the property is consistent with the Zoning Code and adjacent properties. Single-family residential homes are permitted uses under the Zoning Code in the C-1 Zoning District.
- (D) **The proposed variation alleviates a particular hardship created by the literal enforcement of this Zoning Code that would prevent the applicant from yielding a reasonable return from the subject property.** The Zoning, Planning and Development Commission found that this standard had been met. The lot is only twenty-five (25) feet wide, and literal compliance with the Zoning Code requirements would result in a house that is only five (5) feet wide, which would prevent the applicant from yielding a reasonable return from the Property.
- (E) **The proposed variation is necessary due to the unique attributes of the subject property, which were not deliberately created by the applicant, and are not shared by adjacent properties and other properties within the immediate vicinity of the proposed variation.** The Zoning, Planning and Development Commission found this standard to have been met. The side yard setback in residential zoning districts is three (3) feet, the same setback proposed by the Petitioner. Because the Property is located in a C-1 District, the required side yard setback is ten (10) feet, which is impractical on a twenty five (25) foot wide lot.
- (F) **The proposed variation is necessary to permit a reasonable use of land, but does not confer a special privilege on the applicant which is denied to the owners of adjacent properties and other properties within the immediate vicinity of the proposed variation.** The Zoning, Planning and Development Commission found that the proposed variation is necessary to allow reasonable use of the Property for a permitted use in a C-1 Neighborhood Mixed-Use Zoning District. Literal compliance with the Zoning Code would result in a single-family residence that could only be five (5) feet wide.



- (G) **The proposed variation represents the minimum deviation from established standards necessary to accomplish the desired improvement of the subject property.** The Zoning, Planning and Development Commission found that the requested seven (7) foot side yard setback variations will allow the construction of a nineteen (19) foot wide single-family home, which is the minimum deviation necessary to accomplish the requested improvement to the property.
- (H) **The proposed variation is consistent with the intent of the Comprehensive Plan, the Zoning Code, and the other land use policies of the city.** The Zoning, Planning and Development Commission found that the variations to allow for the encroachment are consistent with the intention of the Comprehensive Plan, the Zoning Code, and other land use policies of the City. Single-family dwellings are permitted uses in the C-1 Neighborhood Mixed-Use Zoning District. The proposed variations allowing a reasonably sized permitted residence is in harmony with the general and specific purposes for which the Zoning Code was enacted.

**RECOMMENDATIONS:** Based upon the foregoing Findings, the Zoning, Planning, and Development Commission, by a vote of six (6) in favor and zero (0) opposed, with one (1) member absent, recommends APPROVAL to the Mayor and City Council regarding the requested seven (7) foot side yard setback variations requested by Petitioner, so that he may construct a single-family residence three (3) feet from the east and west property lines in the C-1 Neighborhood Mixed-Use Zoning District at the address commonly known as 6535 W. 16<sup>th</sup> Street, Berwyn, Illinois.

Signed: \_\_\_\_\_



Lance C. Malina, Executive Secretary  
Zoning, Planning and Development  
Commission  
City of Berwyn

## LEGAL NOTICE/NOTICE OF PUBLIC HEARING

Notice is hereby given to all interested persons that the City of Berwyn Zoning, Planning and Development Commission will hold a public hearing on Wednesday, the 15<sup>th</sup> day of August, 2018, in the City of Berwyn Council Chambers on the second floor, located at 6700 West 26<sup>th</sup> Street, Berwyn, Illinois, at the hour of 7:00 P.M. or as soon thereafter as the business of the Zoning, Planning and Development Commission permits, to consider the following:

The request of the applicant Jaime Garcia/Merriment Homes, Inc. (the "Applicant") for a Variation to build a permitted single-family residence on a twenty-five foot wide lot located within the C-1 Neighborhood Mixed-Use Zoning District, at the address commonly known as 6535 W. 16<sup>th</sup> Street, Berwyn, Illinois, and legally described as follows:

LOT 24 IN BLOCK 61 IN FRANK WELLS 16<sup>TH</sup> STREET SUBDIVISION, BEING A SUBDIVISION OF BLOCKS 37, 60, AND 61 OF SUBDIVISION OF SECTION 19, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN (EXCEPT THE SOUTH 300 ACRES THEREOF), IN COOK COUNTY, ILLINOIS.

PINS: 16-19-228-039-0000

COMMONLY KNOWN AS: 6535 W. 16<sup>th</sup> Street, Berwyn, Illinois

The Applicant seeks to build a new single-family home on the property, with side yard setbacks of three feet (3'). Because the minimum interior side yard setback required by the Zoning Code of the City of Berwyn for residential uses in the C-1 Neighborhood Mixed Use Zoning District is ten feet (10'), the Applicant must obtain a variation from the side yard setback requirement set forth in Section 1246.04 (C-1 Neighborhood Mixed-Use District Requirements/Table 1246.04-A (C-1 District Requirements)) in order to build to within three feet (3') of the lot line on each side. A variation to allow a seven foot (7') variation to the interior side yard setback requirement in order to allow construction of the requested single-family dwelling to within three feet (3') of the lot line on both sides of the twenty-five foot (25') wide lot in the C-1 Neighborhood Mixed-Use Zoning District may be granted where the standards applicable to variations set forth in Section 1252.03.D.6 of the Zoning Code relative to variations are found to have been met.

During the Public Hearing the Zoning, Planning and Development Commission will hear testimony from and consider any evidence presented by persons interested to speak on this matter. In addition, objections and other comments, if any, relating to the proposed Variation request may be submitted to the Building Director, 6700 West 26<sup>th</sup> Street, Berwyn, Illinois, prior to 4:00 P.M. the day of the Public Hearing.

The Public Hearing may be continued from time to time without further notice, except as otherwise required under the Illinois Open Meetings Act.

Dated this 25th Day of July, 2018

By Order of the City of Berwyn Zoning, Planning and Development  
Commission  
Lance Malina, Executive Secretary.



Dear Mr. Malina,

Please accept the following Zoning Petition documents regarding 6535 W. 16<sup>th</sup> Street, Berwyn, IL 60402. The packet includes the documents outlined below.

1. Receipt of Hearing Fee paid to City Collector
2. Receipt of Publication Fee paid to City Collector
3. Signed copy of Petition Form Sections II and III
4. An 8 ½" x 11" depiction of the property
5. Permit copy
6. Appeal letter
7. Survey copy

Please let me know if you have any questions. I can be reached directly any time.

Thanks for your time,

Jaime Garcia  
VP of Operations  
(708) 220-5420  
[jgarcia@merrimenthomes.com](mailto:jgarcia@merrimenthomes.com)



Nº 3306

CITY OF BERWYN  
6700 W. 26th Street

Berwyn, IL

OFFICE OF CITY COLLECTOR

7-18-2018

RECEIVED of

Jaime Garcia Meriment Homes 3838 Grove  
Address

2.012121 DOLLARS, \$ 600.00

For Publication 3.00

Hearing 30.00

Remit to Fund CITY COLLECTOR

*(Handwritten mark)*

City of Berwyn  
Collector's Office  
6700 West 26th Street  
Berwyn, IL 60402-0701

CITY OF BERWYN  
6700 W. 26TH ST  
BERWYN, IL 60402  
(708) 338-2658

Bank ID: 6011  
Merchant ID: 520001820000  
Term ID: 016

Sale

XXXXXXXXXXXX0006  
VISA

Entry Method: Chip

Total: \$

600.00

07/18/18

Inv #: 000006

08:53:02

Approved: Online

Appr Code: 011611

Retrieval Ref. #: 30100006

Batch#: 198001

VISA DEBIT  
AID: 000000000000000000000000  
IS1: 6000  
TVR: 0000000000

Customer Copy

ENCRYPTED TRANSACTION

Date: 07/18/2018  
Receipt: 2018-00046158  
Cashier: Collector's Office  
Received From:

Other Miscellaneous 600.00  
ous  
as 3838 GROVE ZONING  
HEARING AND PUBLICATION

Receipt Total 600.00

Total charge 600.00

Total Remitted 600.00

Total Received 600.00

**II. GENERAL INFORMATION**

Please provide all of the requested information below. If you fail to provide all of the requested information, your Petition may be rejected as incomplete.

1. Does this application meet the requirements for a Minor Variation? If yes, please cite the provision of §1252.03(D)(2)(a) under which the request falls. (4) A reduction of the minimum front setback by not more than 20%

2. Full common address or location of the property for which zoning relief is sought (the "Property"):  
6535 W. 16th Street, Berwyn, IL 60402

3. Legal Description of the Property (obtain from Deed, Survey or Title Policy) (attach additional sheet if necessary) Lot 24 in block 61 in Frank Wells 16th Street subdivision, being a subdivision of blocks 37, 60 and 61 of subdivision of section 19, township 39 north, range 13, east of third principal meridian (except the south 300 acres thereof), in Cook County, Illinois.

(Commonly known as: 6535 16th Street,

4. Permanent Index Number of the Property: 16-19-228-039-0000

5. Size of the Property (in square feet or acres): Lot = 3,125 SF (No existing property)  
Proposed Property = 2,761 (Including basement)

6. Contact Information:

**Applicant(s)**

Name Jaime Garcia

Address 3838 Grove Ave, Berywn, IL 60402

Telephone (708) 220 - 5420

Telephone ( ) \_\_\_\_\_ - \_\_\_\_\_

Fax ( ) \_\_\_\_\_ - \_\_\_\_\_

E-mail jgarcia@merrimenthomes.com

**Property Owner(s) (if different from Applicant)**

Name Merriment Homes Inc.

Address 3838 Grove Ave, Berwyn, IL 60402

Telephone (708) 220 - 5420

Telephone ( ) \_\_\_\_\_ - \_\_\_\_\_

Fax ( ) \_\_\_\_\_ - \_\_\_\_\_

E-mail jgarcia@merrimenthomes.com

**Agent/Attorney**

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone ( ) \_\_\_\_\_ - \_\_\_\_\_

7. If the Property is in a trust, provide name, address and number of trust.

Not applicable.

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8. Briefly describe Applicant's interest in the Property. If Applicant is not the Owner of Record, please attach copies of: i. the purchase contract or other documents in support of Applicant's interest; and ii. written permission from the current Owner of Record to petition the Village:

Jaime Garcia is the President of Merriment Homes Inc. Merriment Homes Inc. owns the property.

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9. Are there any leases, offers or contracts to sell or buy, options, etc., in existence which affect the present or future ownership or interest in the affected Property (include the type of transaction, the parties thereto, dates of execution of documents referred to, and the actual consideration involved in the transaction). If so, please describe:

Not applicable.

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10. Are any of these transactions described in 9. above contingent upon Zoning relief being granted? If, so, explain in detail.

Not applicable.

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11. What is the current Zoning designation of the Property: Currently zoned as C-1 Neighborhood Mixed-Use.

12. Describe the Zoning Relief you are seeking?

C-1 zoning requires a minimum side setback of 10ft for residential properties. We seek to build with only the standard 3ft side setback as outlined in R-1 through R-4 residential zoning guidelines.

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13. Has the Property, to the best of your knowledge, previously been the subject of a request for zoning relief? If, so, explain in detail: (1) the date of the Hearing; (2) the relief requested; (3) the outcome of the Hearing; and (4) the applicant:

The previous property was build with a 3ft side setback on both the east and west sides. To my knowledge the property was build using the standard 3ft side setback zoning guidelines.

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14. Describe any existing structures on the Property:

Currently the lot has no existing property. The property was demolished prior to our purchase of the land. The property that existed was a single family residence with a 3ft side setback, 1-1/2 stories, no basement.

15. Give a brief description of the proposed construction, rehabilitation or other work that will be performed at the Property, if any:

We are to build a new construction single family residence. Property will be build from foundation and includes new 200amp electrical service, dual climate heating and cooling, new 1" water line. Property includes four bedrooms, 3.5 baths, kitchen, dining room, and two family rooms. New two car garage to be built as well.

16. Describe any private parking facilities proposed and number of cars accommodated:

A new two car 20'x20' frame garage will be built on the north end of the lot. Finished garage to accomodate two cars.

17. Please complete the following questions for each of the structures and each of the lots involved. Refers to both existing and proposed structures.

(a) Height to top of flat roof – deck line of mansard to mean height level of gable and hip roofs of the structure: 27'10" to Mean Height of gable roof.

1. Approximate height of the immediately adjoining buildings on each side:

West building = 18', East building = 16'

(b) Set back from front lot line to the structure: 17' 6" from front lot line

1. Approximate set back of the immediately adjoining building on each side:

West building = 3' side setback, East building = 3' side setback

(c) Rear yard depth of the structure: 33' 4" of yard depth for proposed property

1. Approximate rear yard depth of the immediately adjoining building on each side:

West yard depth = 26', East yard depth = 28'

(d) Side yard (both sides) from most extreme projection of wall of structure:

Side yard = 3'

1. Side yard as above of the immediately adjoining buildings on each side: \_\_\_\_\_

West side yard = 3', East side yard = 3'

- (e) Width of inner court (if any) of the structure: Not applicable.
- (f) Width of outer court (if any) of the structure: Not applicable.
- (g) Length of the structure: 51' 2"
- (h) Width of the structure: 19'
- (i) Width, depth and square footage of this lot: Width = 25', Depth = 125', Square Footage = 3,125
- (j) Width, depth and square footage of total lot area involved in this project:  
Width = 19', Depth = 51' 2", Square Footage = 972.2
- (k) Number of square feet of total lot area occupied by principal building on lot: \_\_\_\_\_  
Principal building to occupy 972.2 square feet of 3,125 total lot.
- (l) What percentage of the total lot area is occupied by the structure: \_\_\_\_\_  
31% of total lot area is occupied by principal structure.
- (m) Number of apartments proposed: Single family residence.
- (n) Square footage of EACH apartment proposed: Total square footage = 2,761 (including basement)

18. What are the current land uses and zoning on and around the site?

	<u>Current Zoning</u>	<u>Land Uses</u>
On Site	<u>C-1 Neighborhood Mixed-Used</u>	<u>Residential</u>
North of Site	<u>R-1 SF Residence</u>	<u>Residential</u>
South of Site	<u>R-2 Bungalow District</u>	<u>Residential</u>
East of Site	<u>C-1 Neighborhood Mixed-Used</u>	<u>Residential</u>
West of Site	<u>C-1 Neighborhood Mixed-Used</u>	<u>Residential</u>



**III. EVIDENCE IN SUPPORT OF PETITIONER'S  
VARIATION REQUEST**

NOTE: This entire application and petition shall become a part of your hearing records. You are encouraged to set forth all arguments, evidence and exhibits (whether requested or not) in full support of your appeal within and made a part of this petition. Use additional pages if necessary.

1. Fully describe, in detail, the variation(s) requested from the requirements of the zoning district in which the property is located (NOTE: only those variations specified will be able to be considered by the Zoning Administrator or Zoning, Planning, and Development Commission):  
Current C-1 zoning requires (Table 1246.04-A. C-1 District Requirements) a minimum interior side setback of 10ft for residential use. We're building a single family residential property with and seek a variation from the 10ft side setback requirement. The variation would allow us to build a property according to the R-1 through R-4 zoning guidelines. These guidelines call for a minimum interior side setback of 3ft for residential use.

2. In the case of a Minor Variation, the Zoning Administrator, or in the case of a Major Variation, the Zoning, Planning, and Development Commission, after public hearing, is required to make findings, based upon the evidence presented to it in each specific case, as to whether each of the standards below has been met. Please state how each standard is satisfied in your particular case:

a. The proposed variation will not endanger the health, safety, comfort, convenience, and general welfare of the public.

The proposed variation will allow use to build between two existing residential properties. A single family property previously existed on the lot. The variation is similar to currently established R-1 through R-4 residential districts. Our property will be built under the existing guidelines. No danger, health, or safety concerns arise as a result of our proposed variation.

b. The proposed variation is compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed variation.

The proposed variation from a minimum 10ft side setback to a 3ft side setback will maintain the character of each adjacent property. Both the east and west sides will have a minimum side setback of 3ft when finished.

c. The proposed variation will not substantially diminish the value of adjacent properties and other property within the immediate vicinity of the proposed variation.

The proposed variation does not diminish the value given that it's following already established R-1 through R-4 zoning guidelines.

d. The proposed variation alleviates a particular hardship created by the literal enforcement of this Zoning Code that would prevent the applicant from yielding a reasonable return from the subject property.

The proposed variation alleviates the hardship noted in Table 1246.04-A. C-1 District Requirements section F. Literal

enforcement calls for 0ft; 10ft if residential district is adjacent or if residential use. This only allows for a property with a 5ft width if a 10ft side setback is enforced. A property of this width would not yield a return from the subject property.

e. The proposed variation is necessary due to the unique attributes of the subject property, which were not deliberately created by the applicant, and are not shared by adjacent properties and other properties within the immediate vicinity of the proposed variation.

The subject property rests on a 25ft wide lot. If 10ft were given on each side it would leave only 5ft for a building. The size of the lot was not created by us and the 10ft side setback requirement is not shared by the existing adjacent properties.

f. The proposed variation is necessary to permit a reasonable use of land, but does not confer a special privilege on the applicant which is denied to the owners of adjacent properties and other properties within the immediate vicinity of the proposed variation.

The proposed variation is necessary in order for our proposed property to be built. The variance we request is aligned to those of the R-1 through R-4 zoning districts. New construction properties in these districts are allowed to build using the 3ft minimum side setback. In addition, the adjacent properties both have a 3ft minimum side setback.

g. The proposed variation represents the minimum deviation from established standards necessary to accomplish the desired improvement of the subject property.

The proposed variation allows us to build according to existing standards of R-1 through R-2 districts. The 3ft minimum side setback is already established and represents the current standard and minimum deviation.

h. The proposed variation is consistent with the intent of the Comprehensive Plan, the Zoning Code, and the other land use policies of the city.

The proposed variation is aligned with the minimum side setback requirements outlined in R-1 through R-4 zoning guidelines.

3. Do you have any further evidence to present in support of your petition? If so, attach a supplemental sworn statement hereto specifying the facts fully.

**NOTICE: ALL PARTIES IN INTEREST MUST SIGN AS APPLICANTS**

I (WE) HEREBY DEPOSE THAT ALL THE ABOVE STATEMENTS CONTAINED IN THIS PETITION AND THE PAPERS AND DOCUMENTS SUBMITTED HERewith ARE TRUE AND CORRECT.

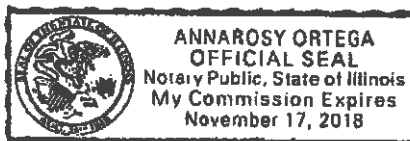
Sworn to before me, this 17

day of July, 2018

[Signature]  
Notary Public  
**(Notary Section must be completed)**

[Signature]  
Applicant

Interest



Sworn to before me, this \_\_\_\_\_

day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public  
**(Notary Section must be completed)**

Applicant

Interest

**OWNER, IF DIFFERENT THAN APPLICANT, MUST SIGN TO INDICATE CONSENT TO THE FILING OF THIS PETITION:**

Sworn to before me, this \_\_\_\_\_

day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public  
**(Notary Section must be completed)**

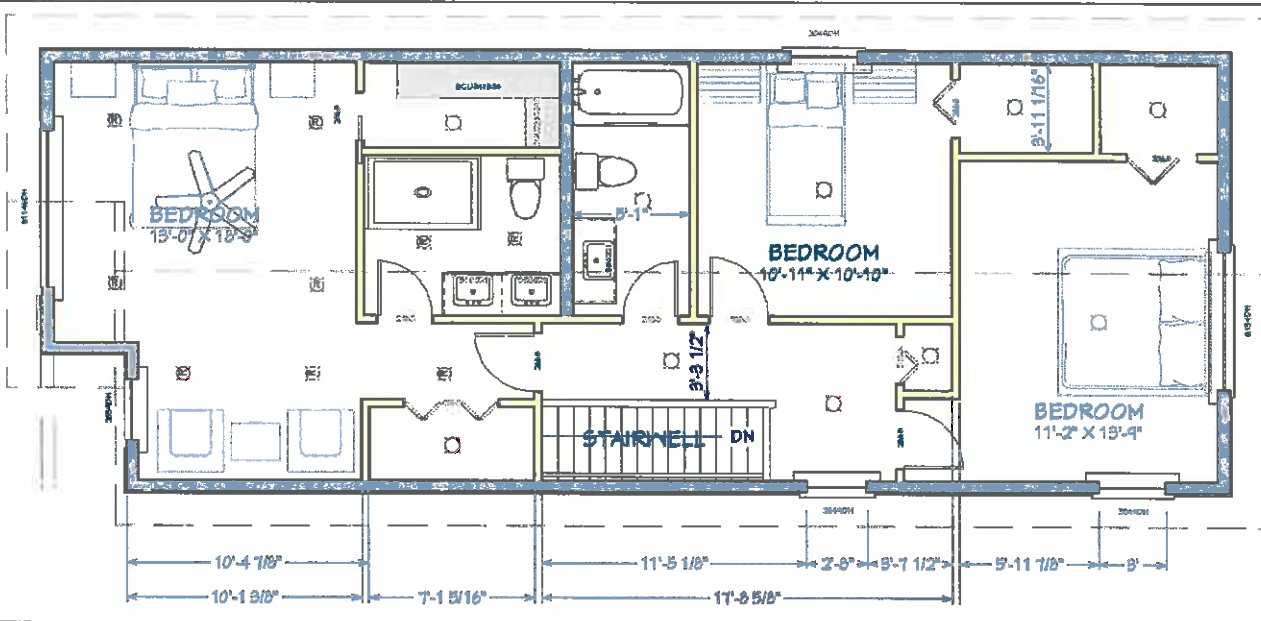
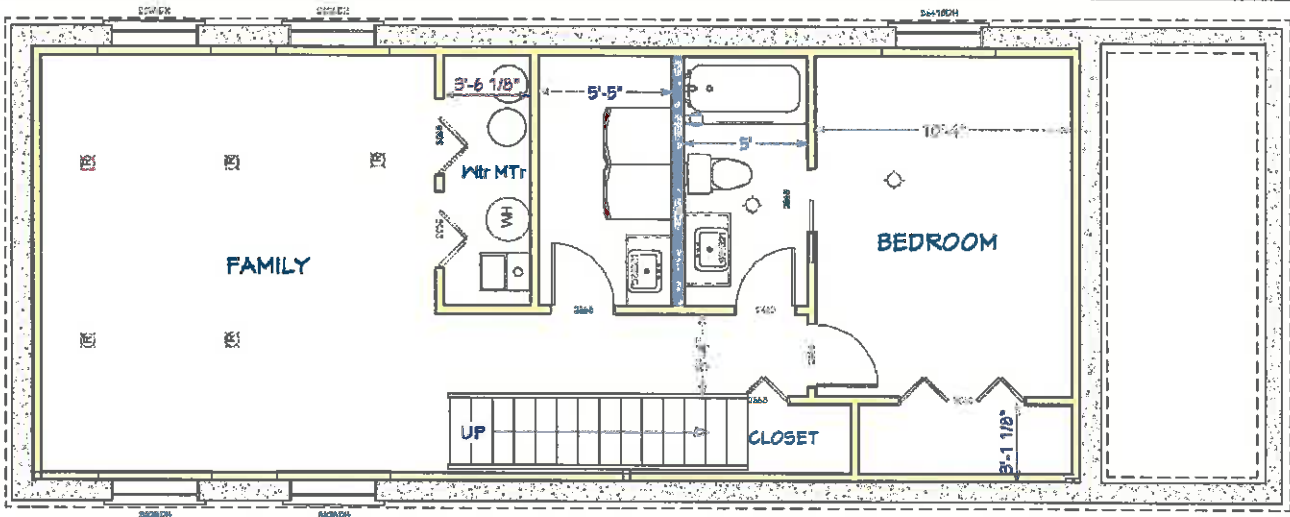
\_\_\_\_\_  
Property Owner (if different then Applicant)

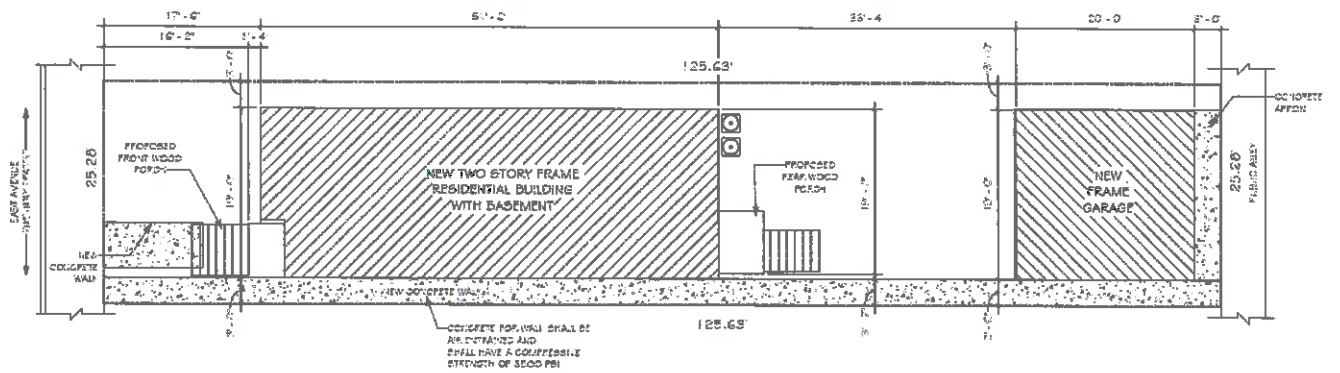
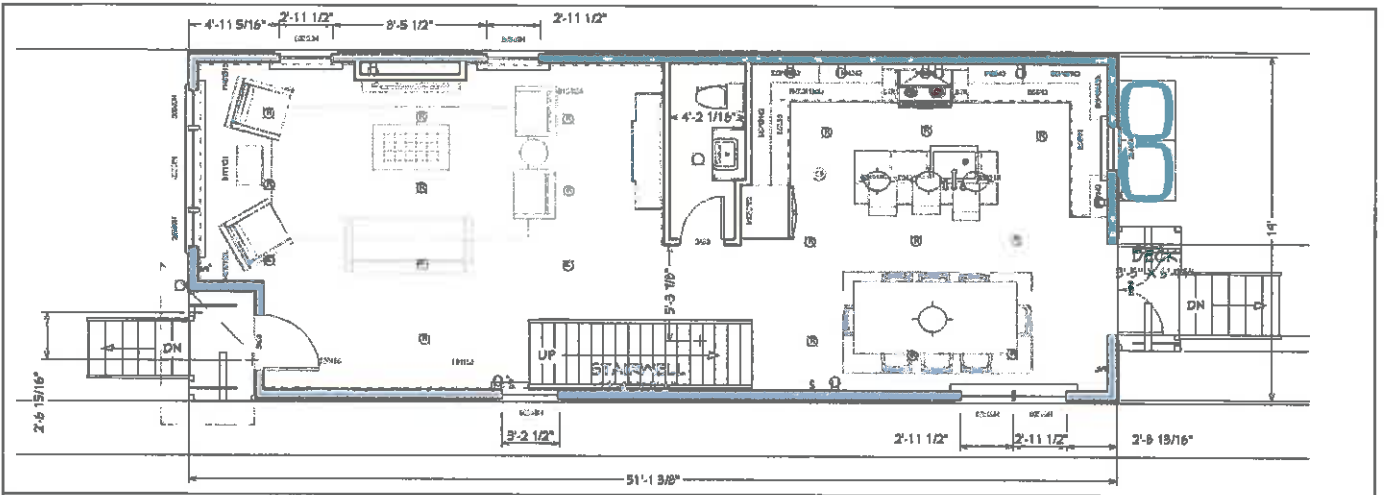
Interest



### Property Description 6535 W. 16<sup>th</sup> Street, Berwyn, IL 60402

The following is the description of the single-family residence located at 6535 W. 16<sup>th</sup> Street, Berwyn, IL 60402. The images below include the proposed floor plans as well as virtual renderings of the completed space. In addition, please find copies of the architectural plans for your reference.





① New Site Plan  
1/8" = 1'-0"







The descriptions below are meant to provide an example of our finished scope of work per location.

1. Basement

a. Family Room - 12'x17'

- i. Completed work consists of carpeted floor (est. 12'x12') with tile walkway near stairs. Typical design includes 5 windows with wall that allows for open wall space. Electrical to be recessed lighting. Trim package includes standard base to be painted white (shoe where tile), with picture frame trim (doors only)<sup>1</sup>.

b. Bedroom(s) - 10'4" x 13'

- i. Completed work consists of carpeted floors, one egress window per bedroom. Design allows for full-queen sized bed to be installed. Standard 3'x4' closet. Electrical to be standard ceiling mount half dome fixture<sup>2</sup>. Trim package includes



standard base and shoe to be painted white with picture frame trim (doors only)<sup>1</sup>.

1. Option to include pocket door to basement bathroom.

c. Bathroom – 5'x10'6"

i. Completed floors consists of 12"x24" tile. Vanity sink cabinet to be 36" brushed nickel faucet set (Moen/Delta)<sup>3</sup>. Toilet to be standard 12" toilet (Kohler)<sup>18</sup>. Tub to be 32"x60"x18" (Delta)<sup>4</sup>. Tub and shower fixture to finished in brushed nickel (Moen)<sup>5</sup>. Electrical to be standard ceiling mount half dome fixture<sup>2</sup> and overhead vanity light<sup>19</sup>. Trim package includes standard base to be painted white (shoe where tile), with picture frame trim (doors only)<sup>1</sup>.

d. Laundry – 5'5"x10'6"

i. Completed floors consists of 12"x24" tile. Installation of water waste box, dryer vent to exterior wall, and floor drain. Dryer and washer are not included as part of sale package, but room allows for 30"x30" dryer and washer. Electrical to be standard ceiling mount half dome fixture<sup>2</sup>. Trim package includes base and shoe to be painted white<sup>1</sup>.

e. Stairs – 1<sup>st</sup> floor to basement.

i. Half wall to be built leading to basement. Handrail to be 42" white square spindles, oak handrail finished to desired stain, and one 4" newel post. Stairs treads to be inset oak finished to desired stain and white risers (no stair overhang)<sup>6</sup>. Trim package includes base and shoe, all to be painted white<sup>1</sup>.

2. 1<sup>st</sup> Floor

a. Living Room – 26'x18'

i. Completed floors consists of 2-1/2" hardwood stained to desired color. Typical design includes front window opening of 80"x48" and three additional 36"x60". Electrical to be recessed lighting throughout. Trim package includes base and shoe, picture frame windows and doors, all to be painted white<sup>1</sup>.

1. Option to include 21"x38" electric fireplace. Fireplace accent wall is 12" deep and as tall as the 1<sup>st</sup> floor ceiling. Fireplace to be finished in tile or engineered plank wood<sup>7</sup>.

2. Option to include 42" wainscoting around west, south, and north wall<sup>8</sup>.

b. Dining Room – 15'x8'6"

i. Completed floors consists of 2-1/2" hardwood stained to desired color. Typical design includes 60"x72" slider window. Electrical to be recessed lighting throughout and main pendent light fixture. Trim package includes base and shoe, picture frame windows and doors, all to be painted white<sup>1</sup>.

c. Half Bathroom – 4'3"x8'

i. Completed floors consists of 12"x24" tile. Vanity sink cabinet to be 36" brushed nickel faucet set (Moen/Delta)<sup>3</sup>. Toilet to be standard 12" toilet (Kohler)<sup>18</sup>.





Electrical to be standard ceiling mount half dome fixture<sup>2</sup> and overhead vanity light<sup>19</sup>. Trim package includes base and shoe, picture frame windows and doors, all to be painted white<sup>1</sup>.

d. Kitchen - 18'x13'

i. Completed floors consists of 2-1/2" hardwood stained to desired color. Cabinets to be wood grade shaker panel with soft close drawer, finished in one of three options, espresso, white, or grey. Countertops to be granite all around including 4'x9' island, picked from five available samples. Sink to be stainless steel 30" drop in<sup>9</sup> located in island with brush nickel faucet (Moen/Delta)<sup>17</sup>. Electrical to be recessed lighting throughout with two island pendent lights<sup>20</sup>. Appliances to include 30" stainless steel range stove/oven, 30" stainless steel range hood vent, 24" stainless steel dishwasher, and 36" stainless steel nickel refrigerator. Appliances to be Kenmore or similar. Trim package includes base and shoe, picture frame windows and doors, all to be painted white<sup>1</sup>.

e. Stairs - 1<sup>st</sup> floor to 2<sup>nd</sup> floor.

i. Handrails to be 42" white square spindles, oak handrail finished to desired stain, and two 6" newel posts. Stairs treads to be inset oak finished to desired stain and white risers (no stair overhang)<sup>6</sup>. Trim package includes base and shoe, all to be painted white<sup>1</sup>.

3. 2<sup>nd</sup> Floor

a. Bedroom(s) - 10'10"x10'6" and 11'9"x13'8"

i. Completed work consists of carpeted floors, one egress window per bedroom. Design allows for full-king sized bed to be installed. Standard 3'x4' closet. Electrical to be standard ceiling mount half dome fixture<sup>2</sup>. Trim package includes base and shoe, picture frame windows and doors, all to be painted white<sup>1</sup>.

b. Bathroom

i. Completed floors consists of 12"x24" tile. Vanity sink cabinet to be 36" brushed nickel faucet set (Moen/Delta)<sup>3</sup>. Toilet to be standard 12" toilet (Kohler)<sup>18</sup>. Tub to be 32"x60"x18" (Delta)<sup>4</sup>. Tub and shower fixture to finished in brushed nickel (Moen)<sup>5</sup>. Shower walls to be 12"x24" tile. Electrical to be standard ceiling mount half dome fixture<sup>2</sup> and overhead vanity light<sup>19</sup>. Trim package includes base and shoe, picture frame windows and doors, all to be painted white<sup>1</sup>.

c. Master Bedroom - 12'x18'

i. Completed floors consists of 2-1/2" hardwood stained to desired color. Design allows for king sized bed to be installed. Walk in closet to be 4'x6' closet. Ceilings to be vaulted to 10'. Electrical to be recessed lights and main pendent light fixture. Trim package includes base and shoe, picture frame windows and doors, all to be painted white<sup>1</sup>.

d. Master Bathroom





ii. <sup>15</sup>Dual climate cooling system to consist of two Rheem 3Ton AC condenser units. First condenser to service basement and 1<sup>st</sup> floor, second condenser to service 2<sup>nd</sup> floor.

b. Plumbing

i. <sup>13</sup>Power vented 50-gallon Rheem water heater.

ii. Drain tile system to be installed with 30-gallon sump pump and ½ horse power pump.

iii. Ejector pump to be installed for waste water with ½ horse power ejector pit pump.


iv. New 1" water line installed from street.

c. Electrical

i. 200 AMP service panel with 30 breakers.

1.	Picture frame trim.	
2.	Ceiling mount half dome fixture.	






3.	Brushed nickel bathroom faucets.	
4.	Delta fiberglass tub.	
5.	Brushed nickel shower/tub fixture.	






6.	Inset stairs with no overhang.	 A photograph showing a staircase with a dark wood handrail and white balusters. The stairs are inset into a blue wall, meaning they do not overhang the wall. The floor is carpeted, and there is a white baseboard at the bottom of the wall.
7.	Electric fireplace.	 A photograph of a living room featuring a wall with light-colored wood-grain paneling. A black electric fireplace is mounted on the wall between two windows. A black TV is mounted above the fireplace. The room has dark carpeting and white baseboards.
8.	Wainscoting.	 A photograph showing a close-up of white wainscoting on a wall. The wainscoting consists of a decorative panel with a raised border and a central recessed area. The wall above the wainscoting is a dark color, and a wooden floor is visible at the bottom right.



9.	Kitchen Sink	
10.	60" Master Bathroom vanity.	
11.	Custom tile base.	





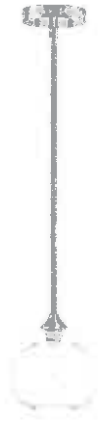
12. Vinyl siding exterior.	
13. Power vented Rheem water heater.	
14. Front and back porch.	



15.	3 Ton Rheem AC condenser unit.	
16.	100,000 BTU Rheem furnace.	
17.	Brushed nickel kitchen faucet.	





18.	Kohler toilet.	
19.	Bathroom overhead vanity lights.	
20.	Kitchen pendent lights.	



Robert J. Lovero  
Mayor  
Charles D. Lazzara  
Building Director

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701  
Telephone: (708) 788-2660 Fax: (708) 788-1427  
www.berwyn-il.gov

# 2800, Restoration  
check  
attached

## BUILDING PERMIT APPLICATION

**JOB SITE ADDRESS** 6535 W 16th St, Berwyn, IL 60402

**PROPERTY OWNER** Merriment Homes Inc.

**PHONE** 708.220.5420

**DESCRIPTION OF WORK** New construction to include new 200amp electrical service and wiring, new HVAC heating/AC, and new plumbing supply/waste lines and 1" water line.

Basement to include family room, bathroom, bedroom, laundry room, and utility room.

1st floor to include half bathroom, kitchen, dining, and living room.

2nd floor to include 3 bedrooms, and 2 bathrooms

New hardwood floors throughout, windows, rear and front porch/deck. New two car garage.

**VALUE OF WORK INCLUDING MATERIALS AND LABOR** \$190,000

**NOTES:** 1. A PLAT OF SURVEY SHALL ACCOMPANY ALL PERMIT APPLICATIONS FOR ALL EXTERIOR WORK.

**Check if work is being performed by Owner. If work is being performed by Contractor(s) please fill out the 2<sup>nd</sup> page of this application.**

Do you live at the above property address? Yes ~~XXX~~ NO

- 1) ALL CONTRACTORS PERFORMING WORK AT THIS ADDRESS MUST BE LICENSED AND BONDED WITH THE CITY OF BERWYN - CONTACT THE COLLECTORS OFFICE TO FIND OUT WHAT IS NEEDED AT (708)788-2660 Ex 8457, 8458, 8459 or 8460.
- 2) Contracts with full scopes of work are required from all contracts at time of submittal. **(WILL NOT ACCEPT LETTERS OF INTENT)**

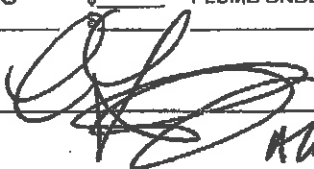
I HEREBY CERTIFY THAT ALL THE INFORMATION PROVIDED HEREIN IS TRUE.

**SIGNED**

**DATE**

PERMIT FEE	\$ _____	ELECTRIC FINAL	\$ _____	ROOF FINAL	\$ _____
ATF FINE	\$ _____	PLUMBING FINAL	\$ _____	HOUSE WRAP	\$ _____
PRELIMINARY ELECTRIC	\$ _____	GAS PRESSURE TEST	\$ _____	SIDING FINAL	\$ _____
PRELIMINARY PLUMBING	\$ _____	WATER PRESSURE TEST	\$ _____	MASONRY FINAL	\$ _____
PRELIMINARY HVAC	\$ _____	HVAC FINAL	\$ _____	GUTTR/DOWNSPOUT FINAL	\$ _____
PRELIMINARY FRAMING	\$ _____	BUILDING FINAL	\$ _____	DEMO FINAL	\$ _____
FOOTING	\$ _____	POST HOLE/PIER	\$ _____	HEALTH DEPARTMENT	\$ _____
FOUNDATION	\$ _____	PRE-POUR	\$ _____	PRELIMINARY FIRE DEPT	\$ _____
BACKFILL	\$ _____	PARKWAY USE	\$ _____	ROUGH FIRE DEPT	\$ _____
SLAB PRE-POUR	\$ _____	STREET OPENING	\$ _____	FINAL FIRE DEPT	\$ _____
PLUMBING UNDERGROUND	\$ _____	SIDEWALK OPENING	\$ _____	LINTEL INSPECTION	\$ _____
ELECTRIC UNDERGROUND	\$ _____	PRE-POUR STREET/SIDEWALK	\$ _____	RPZ TEST/DDCA VALVE	\$ _____
ELECTRIC ROUGH	\$ _____	RESTORATION INSPECT	\$ _____	ELECTRIC ABOVE CEILING	\$ _____
PLUMBING ROUGH	\$ _____	TAP FEE	\$ _____	SERVICE CHARGE	\$ _____
STACK TEST	\$ _____	WATER METER FEE	\$ _____	NOVOTNY FEE	\$ _____
HVAC ROUGH	\$ _____	PLUMB UNDERGROUND - TAP	\$ _____	DUMPSTER/POD	\$ _____
FRAMING ROUGH	\$ _____	PLUMB UNDERGROUND -SERVICE	\$ _____	CHIMNEY LINER ROUGH & FINAL	\$ _____
INSULATION/FIRE STOPPING	\$ _____	PLUMB UNDERGROUND-DIVORCE	\$ _____	ELECTRICAL SERVICE	\$ _____
				EXPANSION TANK	\$ _____

*Denied*  
APPROVED



(BUILDING DIRECTOR)

TOTAL \$ \_\_\_\_\_

*Must go to zoning*

PERMIT NO



The City of Berwyn



Charles D. Lazzara  
Building Department  
Director

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 (708) 788-1427  
www.berwyn-il.gov

06/24/18

6535 W. 16<sup>th</sup> St.

New Single Family

Permit plans dated 06/18/18 submitted by architect Oscar Alba and received on 06/19/18 are **NOT APPROVED**, please comply with below comments and sign document.

**ZONING:**

1. This lot is located in C-1 Neighborhood Mixed Use zoning district: minimum interior side yard setbacks for residential uses is 10'. Variance will be required to construct house with 3' setbacks from interior lot lines.

**BUILDING:**

1. Provide TJI specifications so attachment/spans/loads can be determined (R502.11, 2012 IRC).
2. Provide indicated sheet M-100 Mechanical Notes & Plans that is not included in set to verify mechanical compliance (R106, 2012 IRC).
3. Provide arc fault protection for bedrooms (2011 NEC/City Amendment).
4. Please clarify: plumbing diagram indicates existing soil stack at roof (2014 State of Illinois Plumbing Code).

ⓔ

16-27-18 - Add to time - advice on to make it

**Plan Review Fee**

**Address: 6535 W. 16<sup>th</sup> St.**

**Scope: New Single Family**

**Date of Initial Review: 06/24/18**

**Building/Zoning Code Review:**

**\$500.00**



RE: 6535 W. 16<sup>th</sup> Street, Berwyn, IL 60402

Dear Mr. Lazarra,

I've received your denial letter regarding the property located at 6535 W. 16<sup>th</sup> Street. Please accept this letter as our official appeal and request to appear before the Zoning Board.

We would like to appeal the 10ft side setback requirement given that we are building a single-family home and need the additional footage. With the 10ft side setback rule we would be unable to build a functional home. Currently the lot sits empty in the center of the residential block. The new construction home will follow the standard 3ft setback for residential properties as noted in residential zoning requirements. It is our hope that you consider our request for appeal and allow us to build the single-family residence.

Merriment Homes is a small company that focuses on building new single-family homes where abandoned or deteriorated homes once stood. We build several homes in Berwyn to date and look forward to continuing our work in the area.

We thank you for your time and consideration.

Sincerely,

  
Jaime Garcia  
VP of Operations

(708) 220-5420

[jgarcia@merrimenthomes.com](mailto:jgarcia@merrimenthomes.com)

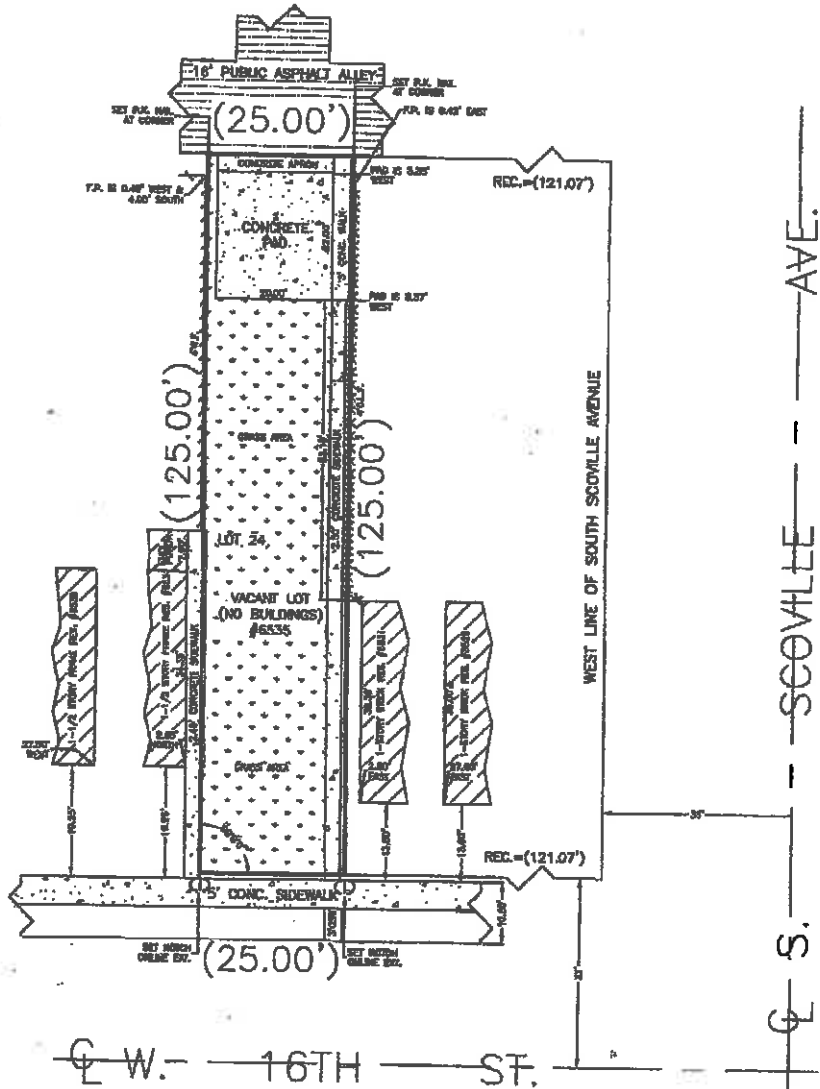
OFFICE:  
 P.O. Box 43559  
 Chicago, IL 60643  
 Tel: (773) 778-1700  
 Fax: (773) 778-9143  
 lrpassassoc@yahoo.com

# PLAT OF SURVEY

L.R. Pass & Associates  
 Professional Land Surveyors

Plat of Surveys  
 Topography  
 Mortgage Inspection  
 Condominiums  
 Land Development  
 Legal Descriptions

LOT 24 IN BLOCK 61 IN FRANK WELLS 16TH STREET SUBDIVISION, BEING A SUBDIVISION OF BLOCKS 37, 60 AND 61 OF SUBDIVISION OF SECTION 19, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THIRD PRINCIPAL MERIDIAN (EXCEPT THE SOUTH 300 ACRES THEREOF), IN COOK COUNTY, ILLINOIS.  
 (COMMONLY KNOWN AS: 6535 16TH ST., BERWYN, ILLINOIS.)



SCALE: 1"=20'

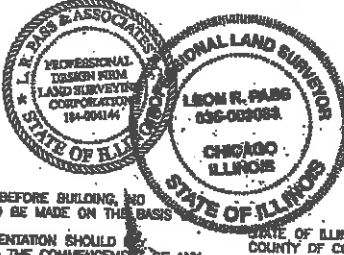
LEGEND	
○	"MAG" NAIL SET
◊	SET IRON PIPE
●	IRON PIPE FOUND
+	CUT CROSS- FOUND OR SET
—	PROPERTY LINE
(140.45)	RECORDED DATA
140.45	MEASURED DIMENSION
( )	NOTCH
⊗	WIRE FENCE
⊘	WOOD FENCE
⊗	CHAIN LINK FENCE (C.L.F.)
⊗	WROUGHT IRON FENCE (W.I.F.)
●	5 NAILS (SET)

UNLESS REQUESTED OTHERWISE (BY THE CLIENT OR HIS/HER AGENT) MONUMENTS OR WITNESS POINTS SHALL BE SET FOR ALL ACCESSIBLE CORNERS OF THE SURVEY.

THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS OF PRACTICE APPLICABLE TO BOUNDARY SURVEYS. ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-003083.

FIELD DATE: 5/23/18  
 P. L. N.: 18-18-228-039-0000  
 BOOK NO.: G.P.  
 SURVEYOR: L.R.P.  
 DIMENSIONS ARE NOT TO BE SCALED.  
 ORDER NO.: 18MAY-684  
 SCALE: 1" = 20 FEET  
 ORDERED BY: MERRIMAN HOMES  
 MEMBER: L. P. L. S. A.  
 A. G. S. M.

COMPARE ALL POINTS BEFORE BUILDING, NO IMPROVEMENTS SHOULD BE MADE ON THE BASIS THIS PLAT ALONE.  
 CRITICAL FIELD MONUMENTATION SHOULD BE ESTABLISHED PRIOR TO THE COMMENCEMENT OF ANY AND ALL CONSTRUCTION.  
 PLEASE REFER TO DEED, TITLE POLICY AND/OR LOCAL ORDINANCES FOR BUILDING LINE RESTRICTIONS AND/OR EASEMENTS NOT SHOWN HEREOF.  
 PLEASE CHECK LEGAL DESCRIPTION WITH DEED AND IMMEDIATELY REPORT ANY DISCREPANCY TO THE SURVEYOR FOR EXPLANATION AND/OR CORRECTION.  
 ALL DIMENSIONS AND MEASUREMENTS ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF, AND ARE CORRECTED TO A TEMPERATURE OF 62 DEGREES FAHRENHEIT.



WE, L.R. PASS & ASSOCIATES, P.C., DO HEREBY CERTIFY THAT WE HAVE SURVEYED THE ABOVE DESCRIBED PROPERTY AND TO THE BEST OF OUR KNOWLEDGE, INFORMATION AND BELIEF, THE PLAT HEREON DRAWN IS A REPRESENTATION OF SAID SURVEY.

GIVEN UNDER MY HAND AND SEAL THIS 20TH DAY OF MAY, 2018.  
 LICENSE EXPIRATION DATE: 4/30/18

I-1



City of Berwyn Police and Fire Commission  
Carl Reina, Chairman  
Gilbert Pena, Commissioner  
Tony Nowak, Commissioner  
Tony J. Laureto, Secretary



6401 WEST 31ST STREET  
BERWYN, IL. 60402  
[www.berwyn-il.gov](http://www.berwyn-il.gov)



City of Berwyn  
*The City of Homes*

Mayor Robert J. Lovero  
Alderman Ralph Avila Chairman of Police and Fire Committee  
Fire Chief Denis O'Halloran  
City Clerk Margaret M. Paul  
City Treasurer Cynthia Gutierrez  
Members of the City Council

Date: 8/24/2018

RE: Probationary Paramedic / Firefighter Appointment

Spencer J. Hill has passed all of the requirements of employment for the City of Berwyn Fire Department.

As approved by the Mayor and the City Council at the request of Fire Chief Denis O'Halloran, the members of the Police and Fire Commission therefore recommend the appointment of Spence J. Hill to the Berwyn Fire Department.

The introduction and the administration of the oath of office will be conducted at the 8/28/2018 Berwyn Council meeting and the effective start date of 8/30/2018.

Board of Police and Fire Commissioners

Carl Reina, Chairman

Gilbert Pena, Commissioner

Tony Nowak, Commissioner

Tony J. Laureto  
Secretary BPFC  
[ALaureto@ci.berwyn.il.us](mailto:ALaureto@ci.berwyn.il.us)



I-2

The City of Berwyn



Jeanine L. Reardon  
3<sup>rd</sup> Ward Alderman

**A Century of Progress with Pride**

August 24, 2018

To: Mayor Robert J. Lovero  
City Council Members

Re: Sexual Harassment Policy Ad Hoc Committee

Attached are the minutes of the May and August meetings of this committee.

The committee will shortly be presenting our report and recommendations including a draft copy of a new ordinance.

Sincerely,

Jeanine Reardon  
3<sup>rd</sup> Ward Alderman

May 7, 2018

1. Attending Jeanine Reardon (chair). Jane McAtee, Mike DeLonay, Joseph Johnston, Alicia Ruiz, Cesar Santoy, Jose Ramirez. Guest Eddie Espinoza

The meeting was called to order by Ms. Reardon at 6:35 pm.

#### Old Business-

The group reviewed the work that members have done to date to complete our project.

The members will review the draft policy that was circulated by Mr. DeLonay , which he drafted using model policies and best practices.

#### New Business

After discussion, the members agreed that there is no further work to be done in terms of meetings, policy review etc.

The members agreed that they will prepare a report for the Mayor and Council that sets out:

1. Improvements recommended for the policy, including a draft policy;
2. Recommendations concerning on going education and training;
3. Recommendations concerning knowledge of the policy and availability of channels to bring a concern;
4. Recommendation regarding inclusion of non-harassment expectations in city contracts, which we believe has been done, Ms. Reardon will obtain the document.

#### Assign Tasks

A Motion was made, seconded and approved that Ms. McAtee will draft the report and circulate to members.

#### Next Meeting

TBD based on members schedules.

Adjournment – the meeting was adjourned at 7:10 pm

Minutes City of Berwyn – Ad Hoc Committee- /Sexual Harassment and Culture

August 20, 2018

1. Attending Jeanine Reardon (chair). Jane McAtee, Mike DeLonay, Joseph Johnston, Alicia Ruiz, Cesar Santoy, Jose Ramirez.

The meeting was called to order by Ms. Reardon at 6:35 pm.

The Committee reviewed and approved the Minutes of the May 7, 2018 as corrected.

Old Business-

The group reviewed the document drafted by Ms. McAtee and Mr. DeLonay. The group discussed several issues and agreed with the overall recommendations included in the document. Ms. McAtee will incorporate these comments and re circulate another draft by September 1, 2018.

New Business

The members will all review the draft policy which will be part of our recommendations. Mr.DeLonay will recirculate this draft.

Next Meeting

September 26, 2018 6:30 p.m.

Adjournment – the meeting was adjourned at 7:10 pm



**A Century of Progress with Pride**

August 24, 2018

To: Mayor Robert J. Lovero  
City Council Members

Re: Painting of Oak Park underpass on August 11, 2018

Dear Mayor and City Council,

On August 11, 2018, a pack of ruly and dedicated students in South Berwyn District 100 summer school, mentored and led by Youth Crossroads teenagers painted the western pedestrian underpass at Oak Park Avenue between 28<sup>th</sup> and 29<sup>th</sup> Streets. This gathering wasn't a pop-up event. It was in fact a highly orchestrated and labor intensive endeavor that harnessed the skills and gifts of many people in our community.

Last winter, Joel Wallen and I discussed the need to continue to add vitality and life to the neighborhood. The mural/mosaic on the corner of Emerson/Heritage School on 31<sup>st</sup> Avenue sparked this conversation. I was particularly excited to consider the CN underpass as a canvas for the work of a talented artist and the labors and creativity of the students of D100.

Joel contacted Sandro Murillo, the artist who designed the above mentioned creation. He confirmed his interest and the real work began. Joel Wallen, Sandra Gonzalez and Natalie Linares coordinated the summer school posse. The students designed each panel in the underpass. The above team connected with generous organizations throughout the City who stepped up and without their contributions this would have been impossible. The Kiwanis donated much needed funds, Sherman Williams donated bright vibrant paint, and Jack's Tool Rental donated the use of a pressure washer. Organizational and Intra-Governmental partnerships were also invaluable to this work. The work that Youth Crossroads has done with South Berwyn District 100 is clearly visible in the 3<sup>rd</sup> Ward.

Less visible were the contributions of the following entities and departments in the city: Jeff Janda and the Berwyn Park District donated the water to power the prep work and the pressure washer, as well as provided space for the kids to catch their breath on paint day. Mr. Janda's instant willingness and graciousness was a life-saver as we neared the deadline. The Berwyn Fire Department hefted a hose and helped us prepare the site for the hoard that was to come by spraying the entrances. The Department of Public Works assisted with brainstorming and logistical planning. Alderman Garcia donated supplies and his expertise to the finer lines at the borders of art and practicality.

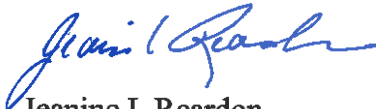
Weeks prior to this weekend, a guerilla team of brush cleaners cleared the shrubbery atop the trestle. On Thursday and Friday a prep team converged and made the space ready. Those unsung heroes deserve more than a lemonade and a smile! The exterior painting was primed and done by a motley crew of adults and untasked children. While the finer art will be completed by Sandro

Murillo in the coming days this work goes a long way to brighten the street scape along this street.

On paint day, the kids turned out. Each section was sketched in and painted by the creative, growing ever more skilled artists in our community. I encourage each of you to walk through this space and see what they care about, where their hearts yearn to be and what vision they have for our future. It is amazing and inspiring and only the beginning of the work they have in store for us.

I am immensely proud to have been a part of this project. Every person named and unnamed who stepped into the breach and made this art is a hero. I am reminded over and over that we are truly better together.

Sincerely,

A handwritten signature in blue ink that reads "Jeanine L. Reardon". The signature is fluid and cursive, with the first name being the most prominent.

Jeanine L Reardon  
3<sup>rd</sup> Ward Alderman

I-4

The City of Berwyn



Jeanine L. Reardon  
3<sup>rd</sup> Ward Alderman

**A Century of Progress with Pride**

August 24, 2018

To: Mayor Robert J Lovero  
City Council Members

Re: Reformat of Accounts Payable report to council for approval

Currently the Accounts Payable by the city are presented to council at each city council meeting in alphabetical order, without information regarding line items drawn from or other categorical information. This practice makes it impossible for this alderman to know the impact of each expense on the overall budget.

Other cities of comparable size provide this information in other formats. I have attached examples from the City of Des Plaines and the City of Elmhurst.


For the sake of clarity and ease of oversight, I request that the city finance department reformat the report provided to council for our statutorily obligated approval. I request a summary of revenues and expenses received or proposed to be paid during the period reported. I request that the following information be provided for each expense:

- Budget Line Number,
- Account Number,
- Vendor,
- Invoice Number (if applicable),
- Invoice/Expense Description,
- Amount of the expense.

I also request that the total amount requested from each budget line be provided to further facilitate oversight.

I appreciate that this may require a shift in practice in the finance department, and that this may require some time to complete. If so, I request that a report be provided to City Council about concerns or obstacles to completing this request prior to the next meeting on September 11, 2018.

Respectfully,

  
Jeanine L Reardon  
3<sup>rd</sup> Ward Alderman

Attached: (5 pages)



FINANCE DEPARTMENT

1420 Miner Street  
Des Plaines, IL 60016  
P: 847.391.5300  
desplaines.org

MEMORANDUM

Date: December 21, 2017  
To: Michael G. Bartholomew, City Manager  
From: Dorothy Wisniewski, Assistant City Manager/Director of Finance  
Subject: Resolution R-10-18, January 2, 2018 Warrant Register

**Recommendation:** I recommend that the City Council approve the January 2, 2018 Warrant Register Resolution R-10-18.

Warrant Register.....\$4,101,840.57

**Estimated General Fund Balance**  
  
Balance as of 10/31/2017: \$24,999,580  
  
*Please use caution when evaluating this number as revenues fluctuate dramatically from month to month due to delays in receiving sales tax revenue from the State and 1<sup>st</sup> & 2<sup>nd</sup> installments of property tax revenue.*

City of Des Plaines  
Warrant Register 01/02/2018  
Summary

	<u>Amount</u>		<u>Transfer Date</u>
Automated Accounts Payable	\$ 1,815,395.33	**	1/2/2018
Manual Checks	\$ 265,493.30	**	12/15/2017
Payroll	\$ 1,269,681.58		12/22/2017
RHS Payout			
Electronic Transfer Activity:			
Bank of America Credit Card	\$ 17,695.90	**	12/20/2017
Chicago Water Bill ACH	\$ 184,665.36		12/29/2017
Postage Meter Direct Debits	\$ 9,264.50	*	12/20/2017
Utility Billing Refunds	\$ -		
First Merit Bank Fees	\$ 144.60		12/15/2017
IMRF Payments	\$ -		
FEMA Buyouts	\$ 539,500.00	*	12/19/2017
Employee Medical Trust	\$ -		
<b>Total Cash Disbursements:</b>	<b><u>\$ 4,101,840.57</u></b>		

\* Multiple transfers processed on and/or before date shown

\*\* See attached report

Adopted by the City Council of Des Plaines

This Second Day of January 2018

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

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Jennifer L. Tsalapatani, City Clerk

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Matthew J. Bogusz, Mayor



**City of Des Plaines**  
**Warrant Register 01/02/2018**  
**Bank of America**

Line #	Account	Vendor	Invoice	Invoice Description	Amount	
470	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18313	iPhone 6 Otterbox Defender Case for Public Works	18.39
471	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18314	Samsung TV for CED Conference Room	1,016.00
472	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18320	Dual Side-By-Side Monitor Arm for CED	259.84
473	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18329	iPhone 6 Otterbox Defender Case for Police	15.59
474	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18340	Dell USB DVD for City Use	74.99
475	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18345	Heavy-Duty Full Motion TV Wall Mount for CED	35.39
476	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18352	GlobalSat GPS Receiver for Fire	323.40
477	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18353	Cable Matters RJ45 Keystone Jacks for IT Department	52.99
478	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18354	Cable Matters USB Audio Adapter for Public Works	9.99
479	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18355	Logitech Wireless Keyboard with Mouse and Dell USB DVD for City	134.84
480	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18359	Pioneer External Blue Ray Writer for Police	94.99
481	7320	Equipment < \$5,000	4348 Amazon.Com	PC - 18360	iPhone Charging Cables for City Use	8.99
<b>Total 230 - Information Technology</b>					<b>5,123.55</b>	

**Division: 240 - Media Services**

482	6108	Public Relations & Communications	5760 LinkedIn	PC - 18361	Ad Campaign for 2017 Money Magazine Recognition 09/26/2017	4.25
483	6108	Public Relations & Communications	6109 Facebook Inc	PC - 18365	Ad Campaign for 2017 Money Magazine Recognition 9/29/17-10/29/17	31.96
484	6108	Public Relations & Communications	6109 Facebook Inc	PC - 18367	Ad Campaign for 2017 Money Magazine Recognition 9/28/17-10/29/17	99.61
485	6195	Miscellaneous Contractual Services	6010 Constant Contact Inc	PC - 18337	Monthly Subscription to Constant Contact 10/12/17-11/11/17	20.00

City of Elmhurst  
 General Fund  
 Statement of Revenues and Expenditures  
 For the seven months ending July 31,2018

	Current Month Actual	Year to Date Actual	Budget	YTD Budget %	Last Year to Date Actual
<b>Revenues:</b>					
<b>Taxes</b>					
Property, net	\$ 117,626	\$ 5,901,015	\$ 10,476,000	56.33%	\$ 5,381,279
Sales	1,377,679	9,741,669	17,197,200	56.65%	9,576,674
Real estate transfer tax	70,654	428,000	665,000	64.36%	418,048
Utility tax	256,224	2,058,270	3,521,150	58.45%	2,061,738
Hotel tax	50,535	245,462	455,000	53.95%	245,218
Foreign Fire Ins	-	-	79,000	0.00%	-
Food & Beverage	130,606	815,602	1,363,000	59.84%	765,895
<b>Intergovernmental</b>					
State income tax	76,165	544,451	795,600	68.43%	580,663
Replacement tax	53,028	259,438	301,000	86.19%	304,907
Motor Fuel Tax	24,587	192,284	334,000	57.57%	191,697
Federal grants	-	107,233	2,916,080	3.68%	28,795
State grants	-	1,155	254,000	0.45%	161,556
Other grants	-	10,000	95,000	0.00%	1,000
Licenses and permits	291,748	3,304,593	4,724,900	69.94%	3,336,949
Fines and penalties	76,451	557,050	803,900	69.29%	497,578
Charges for services	543,650	2,580,369	4,837,900	53.34%	3,133,073
Interest	9,935	171,730	93,830	183.02%	46,174
Revenue replacement	-	-	59,900	0.00%	58,760
Miscellaneous	91,786	877,266	1,558,900	56.27%	818,282
Interdepartmental	300,728	1,818,021	3,606,750	50.41%	1,969,590
<b>Total revenues</b>	<b>3,471,401</b>	<b>29,613,606</b>	<b>54,138,110</b>	<b>54.70%</b>	<b>29,577,876</b>
<b>Expenditures - operating:</b>					
Administration	79,363	718,119	1,160,330	61.89%	743,678
Elected Officials	4,726	33,827	58,300	58.02%	32,971
Board of Police & Fire Commissioners	2,797	23,180	79,875	29.02%	40,686
Finance	77,414	563,341	1,011,240	55.71%	592,642
Human resources	45,796	299,519	615,330	48.68%	312,887
Management Information Systems	147,640	708,665	1,284,150	55.19%	661,639
Legal	79,132	486,506	790,000	61.58%	401,995
Claims against the City	34,282	142,026	402,100	35.32%	315,235
Planning & zoning	39,343	318,755	868,550	36.70%	347,514
Contingent	-	-	-	0.00%	-
Municipal bldgs. repairs & maint.	65,549	492,599	833,140	59.13%	411,219
Police department	1,327,204	10,030,365	17,820,820	56.28%	9,990,415
Fire department	603,363	5,472,100	9,744,420	56.16%	5,701,857
Fire Wireless Radio Alarm Svcs	13,133	44,768	174,830	25.61%	99,169
ESDA civil defense	4,360	33,669	98,590	34.15%	46,918
Building	74,155	513,312	973,640	52.72%	523,290
Street & bridge administration	317,504	1,688,784	3,317,560	50.90%	1,912,241
Street & alley maintenance	285,703	1,124,252	3,788,360	29.68%	991,269
Snow removal & ice control	996	487,201	551,620	88.32%	185,446
Forestry	114,217	938,472	2,107,670	44.53%	1,117,826
Electrical	83,929	387,448	1,130,360	34.28%	389,689
Central equipment maintenance	123,289	1,006,132	1,958,100	51.38%	987,887
Human services	6,060	43,424	252,500	17.20%	87,947
Health services	71,955	281,582	425,400	66.19%	294,394
Rubbish disposal	293,912	1,607,194	3,326,510	48.31%	1,598,444

City of Elmhurst  
 General Fund  
 Statement of Revenues and Expenditures  
 For the seven months ending July 31,2018

	Current Month Actual	Year to Date Actual	Budget	YTD Budget %	Last Year to Date Actual
<b>Expenditures - operating: (continued)</b>					
Historical museum	65,058	463,394	1,013,110	45.74%	564,763
Visitor & tourism service	48,719	225,846	431,280	52.37%	236,638
Cable television	5,102	55,872	101,230	55.19%	54,102
Total operating expenditures	4,014,700	28,190,352	54,319,015	51.90%	28,642,761
<b>Expenditures - capital:</b>					
Administration	-	-	-	0.00%	-
Finance	-	-	-	0.00%	-
Human Resources	-	-	-	0.00%	-
Management Information systems	4,961	9,258	550,000	1.68%	234,489
Planning & development	-	-	-	0.00%	-
Municipal bldgs. repairs & maint.	-	-	275,000	0.00%	56
Police department	5,286	238,452	1,300,700	18.33%	127,959
Fire department	-	574,676	612,700	93.79%	574,676
Fire Wireless Radio Alarm Svcs	-	-	-	0.00%	-
ESDA civil defense	-	-	-	0.00%	-
Street & bridge administration	190	239,902	261,750	91.65%	213,299
Street & alley maintenance	1,191,030	1,636,358	7,439,500	22.00%	1,723,582
Snow removal & ice control	-	-	190,000	0.00%	247,180
Forestry	-	195,271	631,400	30.93%	333,886
Electrical	-	-	270,000	0.00%	243
Central equipment maintenance	-	9,727	24,500	39.70%	17,107
Historical museum	-	-	145,000	0.00%	-
Cable television	-	-	-	-	-
Public benefits	5,455	8,824	2,175,000	0.41%	174,118
Total capital expenditures	1,206,922	2,912,468	13,875,550	20.99%	3,646,595
Total expenditures	5,221,622	31,102,820	68,194,565	45.61%	32,289,356
<b>Other financing sources(uses):</b>					
Bond Proceeds	-	-	520,000	-	-
Operating transfers in	-	1,264,116	9,105,270	13.88%	2,469,563
Operating transfers out	-	72	(1,800,000)	0.00%	(377,725)
	-	1,264,188	7,825,270	16.16%	2,091,837
Excess (deficiency) of revenues & other financing sources over expenditures and other financing uses	\$ (1,750,220)	(225,026)	(6,231,185)		(619,642)
<b>Unaudited</b>					
Fund balance December 31, 2017		22,585,301	22,585,301		
Fund balance July 31, 2018		\$ 22,360,275	\$ 16,354,116		

I-5

The City of Berwyn



Cesar A. Santoy  
5<sup>th</sup> Ward Alderman

**A Century of Progress with Pride**

August 24, 2018

Budget and Finance Committee Meeting Minutes

Convened: Wednesday, August 8, 2018, 6:00 pm / Adjourned: Wednesday, August 8, 2018, 7:15 pm

Committee Members Present

Cesar Santoy, 5<sup>th</sup> Ward Alderman, Chairman / Scott Lennon, 1<sup>st</sup> Ward Alderman, Member / Edgar Garcia, 8<sup>th</sup> Ward Alderman, Member

The purpose of this meeting was to conduct a mid-year Expense Budget Performance Review for FY2018 Q1-Q2 including:

- General review of Finance Department provided reports and ensuing discussing between committee members including questions and clarifications regarding General Fund Mid-year Budget Review and Expense Budget Performance Report (attached)
- C. Santoy requested follow up quarterly reports with the option to call a committee meeting to review each report
- Committee reviewed April 10, 2018 Budget Improvement Ideas and requested that a dollar figure be associated with each measure. Finance Department to follow up with requested figures.
- General discussion ensued regarding potential cost savings measures with general consensus that such measures are represented within the April 10, 2018 Budget Improvement Ideas

Motion to adjourn was made by Lennon, motion was seconded by Garcia, (3) voted in favor, (0) voted against

Submitted as informational

Sincerely

Cesar A. Santoy  
Chairman



**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 749-6468  
www.berwyn-il.gov

Date: April 10, 2018

To: Members of City Council

From: Mayor's Office and City Staff

Subject: Budget Improvement Ideas

At the March 27, 2018 City Council meeting, Alderman Santoy requested that the Mayor's office and City staff put together a list of ideas to improve the City's budget. As such, please see the following list of ideas that could potentially improve the City's current and future budgets. This listing is not meant to be all encompassing at this time, but rather a starting point to be reviewed by City Council. We welcome any additional feedback from City Council that would be beneficial to the City's finances.

Potential Revenues Increases:

- Increase Home Rule Sales Tax Percentage (currently 1%)
- Increase Paramedic Service Fees
- Increase Building Department Fee and Fine Amounts
- Increase Police Department Fee and Fine Amounts
- Increase Vehicle Sticker Fee Amounts
- Increase Vehicle Fuel Tax (currently \$0.03 per gallon)
- Install Additional Red Light Cameras to Improve Safety and Increase Revenues
- Install Speed Cameras to Improve Safety and Increase Revenues
- Increase Parking Fees
- Implement Impact Fees
- Increase Collection Efforts on Outstanding Receivables

Potential Expenditure Decreases:

- Increase Employee Contributions for Insurance Premiums
- Reduce Insurance Benefits Offered to Employees
- Incentivize/Compensate Employees to Opt Out of Insurance Plan
- Finalize Police Department Staffing Study
- Continue Early Retirement Program and Identify Efficiencies to Eliminate Positions Through Attrition
- Identity Cost Saving Measures During CBA Negotiations
- Reduce Frequency of Street Sweeping Services
- Transfer Crossing Guard Employees to School Districts
- Refinance Outstanding Debt to Save on Interest Costs

City of Berwyn  
 General Fund Mid-Year Budget Review  
 8/8/2018

	<u>2018 Budget</u>
Beginning Fund Balance as of 1/1/18	\$ 13,021,371.00
Budgeted Revenues	\$ 86,174,030.00
Budgeted Expenditures	\$ (86,981,789.00)
Budgeted Net Income/(Deficit)	\$ (807,759.00)
Projected Ending Fund Balance	\$ 12,213,612.00
Minimum 16% Fund Balance Requirement per Policy	\$ 9,037,086.72
Difference	\$ 3,176,525.28

Items to Note:	Estimated Impact to 2018 Budget	
	<u>2018 Budget</u>	<u>2018 Mid-Year Revised Estimate</u>
<u>Revenues</u>		
Real Estate Transfer Tax	1,898,000.00	2,218,000.00
Income Tax	6,565,000.00	6,800,000.00
Red Light Photo Enforcement Net Revenue	1,795,500.00	1,603,350.00
Parking Tickets	2,030,772.00	1,830,772.00
Local Ordinance (Building Department)	406,556.00	266,556.00
Vehicle Licenses - Passenger	1,315,000.00	1,265,000.00
	<b>\$ 14,010,828.00</b>	<b>\$ 13,983,678.00</b>
		<b>\$ (27,150.00)</b>

# Expense Budget Performance Report

Fiscal Year to Date 06/30/18  
Include Rollup Account and Rollup to Account



Account	Account Description	Adopted Budget	Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
<b>EXPENSE</b>										
5000	Salaries & Wages	26,190,515.00	.00	26,190,515.00	2,021,328.87	.00	12,211,690.75	13,978,824.25	47	12,078,044.15
5005	Salaries & Wages - out of class	98,800.00	.00	98,800.00	8,874.23	.00	36,796.66	62,003.34	37	35,659.46
5010	Salaries & Wages - overtime	1,376,435.00	.00	1,376,435.00	90,924.04	.00	469,590.23	906,844.77	34	485,019.89
5015	Stipends - Uniform	216,700.00	.00	216,700.00	1,595.18	.00	106,990.23	109,709.77	49	110,665.11
5020	Stipends - Education	104,500.00	.00	104,500.00	6,000.00	.00	112,700.00	(8,200.00)	108	100,365.41
<b>5025</b>	<b>Stipends - Other</b>									
5025	Stipends - Other	19,450.00	.00	19,450.00	1,367.30	.00	8,564.95	10,885.05	44	6,489.95
5025-01	Stipends - Other Fire Investigator	8,700.00	.00	8,700.00	669.10	.00	(3,735.55)	12,435.55	-43	4,348.96
5025-02	Stipends - Other Medic	72,000.00	.00	72,000.00	5,498.52	.00	36,922.54	35,077.46	51	36,445.33
5025-03	Stipends - Other PMC	4,000.00	.00	4,000.00	307.68	.00	1,999.92	2,000.08	50	2,153.76
5025-04	Stipends - Other PMAC	3,000.00	.00	3,000.00	230.76	.00	1,499.94	1,500.06	50	1,499.94
5025-05	Stipends - Other PM PRE	2,250.00	.00	2,250.00	211.46	.00	1,047.55	1,202.45	47	1,124.37
5025-06	Stipends - Other PM Cert	10,000.00	.00	10,000.00	730.74	.00	5,134.41	4,865.59	51	3,365.25
5025-07	Stipends - Other EMT	2,750.00	.00	2,750.00	211.42	.00	1,374.23	1,375.77	50	1,374.23
	<b>5025 - Stipends - Other Totals</b>	<b>\$122,150.00</b>	<b>\$0.00</b>	<b>\$122,150.00</b>	<b>\$9,226.98</b>	<b>\$0.00</b>	<b>\$52,807.99</b>	<b>\$69,342.01</b>	<b>43%</b>	<b>\$56,801.79</b>
5030	Unused Time Buyback	1,830,255.00	.00	1,830,255.00	.00	.00	422,689.45	1,407,565.55	23	252,164.99
<b>5035</b>	<b>Benefits</b>									
5035	Benefits	.00	.00	.00	.00	.00	.00	.00	+++	27,823.47
5035-01	Benefits Health Insurance	8,617,538.00	.00	8,617,538.00	718,736.77	.00	4,258,937.31	4,358,600.69	49	3,979,557.56
5035-02	Benefits Dental Insurance	256,826.00	.00	256,826.00	19,042.14	.00	114,316.50	142,509.50	45	111,609.83
5035-03	Benefits Life Insurance	45,055.00	.00	45,055.00	4,747.77	.00	24,173.15	20,881.85	54	24,835.20
5035-04	Benefits IMRF	763,168.00	.00	763,168.00	(22,660.04)	.00	327,396.32	435,771.68	43	382,941.81
5035-05	Benefits State Unemployment	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	3,762.82
5035-06	Benefits FICA/Medicare	949,242.00	.00	949,242.00	68,957.76	.00	451,941.78	497,300.22	48	432,974.63
	<b>5035 - Benefits Totals</b>	<b>\$10,636,829.00</b>	<b>\$0.00</b>	<b>\$10,636,829.00</b>	<b>\$788,824.40</b>	<b>\$0.00</b>	<b>\$5,176,765.06</b>	<b>\$5,460,063.94</b>	<b>49%</b>	<b>\$4,963,505.32</b>
5040	Tuition Reimbursement	150,000.00	.00	150,000.00	14,075.12	.00	31,024.13	118,975.87	21	44,452.56
<b>5100</b>	<b>Special Events</b>									
5100	Special Events	65,000.00	.00	65,000.00	2,817.75	.00	27,680.90	37,319.10	43	23,425.90
5100-03	Special Events Senior Breakfast	7,000.00	.00	7,000.00	.00	.00	.00	7,000.00	0	.00
	<b>5100 - Special Events Totals</b>	<b>\$72,000.00</b>	<b>\$0.00</b>	<b>\$72,000.00</b>	<b>\$2,817.75</b>	<b>\$0.00</b>	<b>\$27,680.90</b>	<b>\$44,319.10</b>	<b>38%</b>	<b>\$23,425.90</b>
<b>5105</b>	<b>Community Programs</b>									
5105	Community Programs	4,000.00	.00	4,000.00	(405.00)	.00	320.50	3,679.50	8	173.75
5105-04	Community Programs West Central Municipal Conferenc	26,000.00	.00	26,000.00	.00	.00	.00	26,000.00	0	.00
5105-05	Community Programs Historic Preservation Commission	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
5105-06	Community Programs Municipal Tax Relief	90,000.00	.00	90,000.00	.00	.00	.00	90,000.00	0	.00
5105-08	Community Programs Berwyn Historical Society	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
5105-30	Community Programs BDC Administrative Fee	86,000.00	.00	86,000.00	86,000.00	.00	86,000.00	.00	100	86,000.00
	<b>5105 - Community Programs Totals</b>	<b>\$221,000.00</b>	<b>\$0.00</b>	<b>\$221,000.00</b>	<b>\$85,595.00</b>	<b>\$0.00</b>	<b>\$86,320.50</b>	<b>\$134,679.50</b>	<b>39%</b>	<b>\$86,173.75</b>

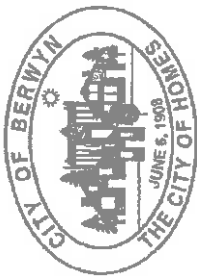


# Expense Budget Performance Report

Fiscal Year to Date 06/30/18  
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used	Prior Year YTD
EXPENSE									
F.Y. 100 - General Fund									
5110	Adjudication Program	35,000.00	.00	1,750.00	.00	15,830.00	19,170.00	45	17,547.00
<b>5200</b>	<b>Administrative Expenses</b>								
5200	Administrative Expenses	12,000.00	.00	100.00	.00	2,754.85	9,245.15	23	2,429.57
5200-01	Administrative Expenses Ward 1	4,500.00	.00	.00	.00	2,146.68	2,353.32	48	2,068.27
5200-02	Administrative Expenses Ward 2	4,500.00	.00	.00	.00	1,363.93	3,116.07	31	838.65
5200-03	Administrative Expenses Ward 3	4,500.00	.00	.00	.00	900.00	3,600.00	20	836.99
5200-04	Administrative Expenses Ward 4	4,500.00	.00	.00	.00	200.00	4,300.00	4	335.00
5200-05	Administrative Expenses Ward 5	4,500.00	.00	150.00	.00	1,330.00	3,170.00	30	585.00
5200-06	Administrative Expenses Ward 6	4,500.00	.00	.00	.00	2,994.18	1,505.82	67	3,115.00
5200-07	Administrative Expenses Ward 7	4,500.00	.00	.00	.00	699.00	3,801.00	16	400.00
5200-08	Administrative Expenses Ward 8	4,500.00	.00	.00	.00	200.00	4,300.00	4	1,445.00
	<b>5200 - Administrative Expenses Totals</b>	<b>\$48,000.00</b>	<b>\$0.00</b>	<b>\$250.00</b>	<b>\$0.00</b>	<b>\$12,608.64</b>	<b>\$35,391.36</b>	<b>26%</b>	<b>\$12,053.48</b>
5205	Utilities	89,375.00	.00	20,786.57	.00	52,063.48	37,311.52	58	47,939.30
5210	Vehicle Gas & Oil	359,000.00	.00	4,316.36	.00	192,149.02	166,850.98	54	179,855.98
<b>5215</b>	<b>Telephone</b>								
5215	Telephone	48,300.00	.00	2,600.01	.00	11,576.53	36,723.47	24	14,343.25
5215-01	Telephone In-House	162,900.00	.00	3,025.94	.00	101,474.47	61,425.53	62	71,654.88
5215-03	Telephone Cell	.00	.00	.00	.00	1,054.02	(1,054.02)	+++	.00
	<b>5215 - Telephone Totals</b>	<b>\$211,200.00</b>	<b>\$0.00</b>	<b>\$5,625.95</b>	<b>\$0.00</b>	<b>\$114,105.02</b>	<b>\$97,094.98</b>	<b>54%</b>	<b>\$85,998.13</b>
5220	Training, Dues & Publications	187,425.00	.00	6,264.27	.00	66,365.45	121,059.55	35	87,473.56
<b>5225</b>	<b>Supplies</b>								
5225	Supplies	492,975.00	.00	55,015.14	463.20	194,426.05	298,085.75	40	256,734.31
5225-01	Supplies Office	13,500.00	.00	1,124.28	.00	2,628.19	10,871.81	19	1,756.49
5225-02	Supplies Program	.00	.00	.00	.00	223.17	(223.17)	+++	8,095.44
5225-09	Supplies CPR Training Materials	750.00	.00	293.45	.00	1,053.75	(303.75)	140	192.70
	<b>5225 - Supplies Totals</b>	<b>\$507,225.00</b>	<b>\$0.00</b>	<b>\$56,432.87</b>	<b>\$463.20</b>	<b>\$198,331.16</b>	<b>\$308,430.64</b>	<b>39%</b>	<b>\$266,778.94</b>
5235	Postage & Printing	100,775.00	.00	4,097.17	.00	37,576.78	63,198.22	37	45,129.46
<b>5290</b>	<b>Other General Expenses</b>								
5290	Other General Expenses	419,425.00	.00	49,891.98	2,815.50	184,937.39	231,672.11	45	220,124.40
5290-10	Other General Expenses Police Testing	32,500.00	.00	.00	.00	.00	32,500.00	0	.00
5290-11	Other General Expenses Pre-Employment Physicals	12,500.00	.00	525.00	.00	3,871.00	8,629.00	31	601.35
5290-50	Other General Expenses Berwyn Emergency Management	2,000.00	.00	.00	.00	.00	2,000.00	0	364.78
	<b>5290 - Other General Expenses Totals</b>	<b>\$466,425.00</b>	<b>\$0.00</b>	<b>\$50,416.98</b>	<b>\$2,815.50</b>	<b>\$188,808.39</b>	<b>\$274,801.11</b>	<b>41%</b>	<b>\$221,090.53</b>
<b>5300</b>	<b>Professional Services</b>								
5300	Professional Services	1,656,000.00	.00	201,322.27	2,800.00	798,102.05	855,097.95	48	917,425.36
5300-01	Professional Services Auditing/Accounting	49,000.00	.00	4,537.50	.00	36,056.25	12,943.75	74	28,667.29
5300-03	Professional Services Collection Service Fees	270,300.00	.00	40,494.00	.00	123,091.26	147,208.74	46	96,361.20
5300-04	Professional Services Vehicle Registration	72,500.00	.00	25,418.34	.00	43,691.79	28,808.21	60	31,012.75





# Expense Budget Performance Report

Fiscal Year to Date 06/30/18  
Include Rollup Account and Rollup to Account

Accounting F. No.	Account Description	Adopted Budget	Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year YTD
EXPENSE										
<b>5300 - Professional Services</b>										
5300-10	Professional Services New World Maintenance	43,090.00	.00	43,090.00	.00	.00	42,892.00	198.00	100	43,086.00
5300-20	Professional Services Liens	5,000.00	.00	5,000.00	.00	.00	.00	5,000.00	0	.00
<b>5300 - Professional Services Totals</b>										
		\$2,095,890.00	\$0.00	\$2,095,890.00	\$271,772.11	\$2,800.00	\$1,043,833.35	\$1,049,256.65	50%	\$1,116,552.60
5345	Redlight Photo Enforcement	1,054,500.00	.00	1,054,500.00	63,722.60	.00	265,819.90	788,680.10	25	335,637.57
<b>5400 - Repairs &amp; Maintenance</b>										
5400	Repairs & Maintenance	560,000.00	.00	560,000.00	56,782.28	1,637.23	265,528.55	292,834.22	48	236,409.84
5400-02	Repairs & Maintenance Street/Sidewalk	190,000.00	.00	190,000.00	.00	.00	.00	190,000.00	0	.00
5400-04	Repairs & Maintenance Landscape	230,000.00	.00	230,000.00	74,457.42	2,333.00	126,348.08	101,318.92	56	130,842.11
5400-11	Repairs & Maintenance Parts	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	469.64
5400-20	Repairs & Maintenance foreclosed properties	75,000.00	.00	75,000.00	.00	.00	.00	75,000.00	0	9,167.00
5400-30	Repairs & Maintenance Building	260,500.00	.00	260,500.00	17,117.63	.00	95,182.26	165,317.74	37	100,354.52
5400-31	Repairs & Maintenance Fleet	267,500.00	.00	267,500.00	11,740.61	.00	69,066.36	198,433.64	26	65,411.67
<b>5400 - Repairs &amp; Maintenance Totals</b>										
		\$1,585,000.00	\$0.00	\$1,585,000.00	\$160,097.94	\$3,970.23	\$556,125.25	\$1,024,904.52	35%	\$542,854.78
5405	Copier Maintenance	34,978.00	.00	34,978.00	2,537.12	.00	17,560.78	17,417.22	50	18,778.42
5410	Hardware Maintenance	37,500.00	.00	37,500.00	.00	6,939.18	35,630.97	(5,070.15)	114	39,722.55
5415	Software Maintenance	27,500.00	.00	27,500.00	9,561.72	.00	28,963.32	(1,463.32)	105	20,266.21
<b>5500 - Equipment</b>										
5500	Equipment	124,300.00	.00	124,300.00	15,455.88	.00	30,112.24	94,187.76	24	27,633.38
5500-01	Equipment Turnout Gear	50,000.00	.00	50,000.00	.00	.00	11,850.17	38,149.83	24	12,150.69
<b>5500 - Equipment Totals</b>										
		\$174,300.00	\$0.00	\$174,300.00	\$15,455.88	\$0.00	\$41,962.41	\$132,337.59	24%	\$39,784.07
5505	Equipment Lease	284,019.00	.00	284,019.00	77,625.51	.00	124,838.14	159,180.86	44	258,331.08
5510	Hardware Purchase	83,000.00	.00	83,000.00	9,428.54	.00	37,051.11	45,948.89	45	46,806.56
5515	Software Purchase	33,000.00	.00	33,000.00	.00	.00	16,207.41	16,792.59	49	11,605.32
5530	Network Infrastructure	260,449.00	.00	260,449.00	7,652.85	.00	154,596.91	105,852.09	59	150,550.25
5610	Codification	7,500.00	.00	7,500.00	.00	.00	507.00	6,993.00	7	108.00
5615	Record Retention	2,500.00	.00	2,500.00	.00	.00	2,483.00	17.00	99	357.66
5710	Bad Debt Expense	5,750.00	.00	5,750.00	.00	.00	.00	5,750.00	0	4,043.76
<b>EXPENSE TOTALS</b>										
		\$48,709,495.00	\$0.00	\$48,709,495.00	\$3,797,056.01	\$16,988.11	\$21,938,473.39	\$26,754,033.50	45%	\$21,785,343.54
<b>Fund 100 - General Fund Totals</b>										
		\$48,709,495.00	\$0.00	\$48,709,495.00	\$3,797,056.01	\$16,988.11	\$21,938,473.39	\$26,754,033.50		\$21,785,343.54
<b>Grand Totals</b>										
		\$48,709,495.00	\$0.00	\$48,709,495.00	\$3,797,056.01	\$16,988.11	\$21,938,473.39	\$26,754,033.50		\$21,785,343.54

JH



Mayor  
Robert J. Lovero

**BERWYN POLICE DEPARTMENT**  
"Serving with Pride"



Chief of Police  
Michael D. Cimaglia

**August 09, 2018**

Honorable Mayor Robert J. Lovero and  
Members of the Berwyn City Council  
6700 W. 26<sup>th</sup> Street  
Berwyn, Illinois 60402

**RE: Berwyn Police Explorer Recognition Award**

Ladies and Gentlemen,

On Tuesday, August 28, 2018 at the Berwyn City Council meeting, the following residents, Johnny Reyes and Peter and Maria Ulloa would like to have Mayor Lovero join them in presenting the Berwyn Police Explorers with a plaque, recognizing their Service, Dedication and Commitment to the City of Berwyn.

The Police Explorers are being recognized for their work and participation while attending a block party on August 04, 2018.

I am in possession of the plaque that is to be presented to the Explorers.

Thank you in Advance,

Michael D. Cimaglia  
Chief of Police  
Berwyn Police Department

6401 West 31<sup>st</sup> St Berwyn, IL 60402 - Emergency 9-1-1 -708-795-5600 – Fax 708-795-5627

[www.berwynpolicedepartment.com](http://www.berwynpolicedepartment.com)



**A Century of Progress with Pride**

August 28, 2018

Margaret M. Paul  
City Clerk  
City of Berwyn  
6700 W. 26<sup>th</sup> Street  
Berwyn, IL. 60402

Re: 16 WC 011673

Dear Ms. Paul:

Please put this item on the August 28, 2018 agenda authorizing the settlement of the above referenced matter for the total of \$183,842.50 based upon City Council authority granted in Executive Session.

Very truly yours,

*Anthony T. Bertuca*

Anthony T. Bertuca



2701 S. Harlem Avenue  
Berwyn, IL 60402-2140  
(708) 795-8000  
Fax (708) 795-8101  
[www.berwynlibrary.org](http://www.berwynlibrary.org)

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August 23, 2018

Honorable Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn  
6700 W. 26<sup>th</sup> Street  
Berwyn, IL 60402

Dear Mayor Lovero and Members of City Council:

The Library Department is requesting authorization to advertise and replace library staff to fill four vacant positions.

Administrative Assistant (proposed Office Manager) – full time (40 hrs.). Will be vacated by Barbara Ziemba's retirement on October 4, 2018.

Head of Outreach (proposed Community Engagement) – full time (40 hrs.). This position has been vacant since July 1, 2017 when Josephine Tucci became Head of Reference.

Library Assistant II – Youth Services full time (40 hrs.). This position was left vacant by the resignation of Jessica Brown.

Library Assistant I – Circulation part-time (20 hrs.). This position was originally 18 hours, and was increased to 20 hours by the Library Board of Trustees. It was most recently held by Sarah Mulroe.

Funding for these positions is included in the FY 2018 budget. The Library Board of Trustees reviewed and approved the replacement at their August 20, 2018 regular meeting. Your consideration and concurrence of this request is appreciated.

Respectfully submitted,

Tammy Sheedy

JA

The City of Berwyn



Ben Daish  
Assistant Finance Director

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 (708) 749-6468  
www.berwyn-il.gov

Date: August 28, 2018  
To: Mayor Robert J. Lovero  
Members of the Berwyn City Council  
Subject: Third Party Collections

One of the areas identified as an opportunity for revenue improvement involves accelerating the City's efforts to collect on past due debts in the water, parking ticket, compliance, and blight categories. In recent weeks, the City obtained pricing quotes from three well known collection firms. The scope of work offered involves the following collection practices:

- Importing and managing the red light, parking, and compliance ticket database; sending up to 4 delinquency letters per account
- Reporting non-payers to credit bureau and responding to disputes; responding to incoming calls and correspondence; following up on promises-to-pay, payment plans, ticket copy requests, and disputes
- Obtaining phone numbers from various sources including skip-tracing through third-party services; use of auto-dialer for lawfully permitted calls; lawfully permitted manual calls to cell phones

After reviewing the qualifications of three collection firms, the City believes that Sonnenschein Financial Services (SFS) would be the best firm for the City's 3<sup>rd</sup> party collections needs. SFS who currently does well in collecting the City's past due debts from red light camera offenders has quoted a collection fee of 22 % of uncollected debts for the scope of work noted above. This percentage is lower than the quotes received from two other collection firms listed below.

MCSI: 35%  
Credit Collection Partners: 25%

Recommendation: Waive the sealed bid process and authorize staff to execute the contract with SFS for a collection fee not to exceed 22% for a one year term renewable by mutual agreement.

Respectfully Submitted,

Ben Daish  
Assistant Finance Director

## COLLECTION SERVICES AGREEMENT

THIS COLLECTION SERVICES AGREEMENT (this "Agreement") is made and entered into as of August 28 \_\_ 2018 by The City of Berwyn, the ("Client") and Sonnenschein Financial Services, Inc. (Agent") and supersedes all previous Agreements between the parties.

### **RECITALS**

WHEREAS, Client desires to engage Agent, and Agent desires to be engaged by Client to provide certain collection services to Client for red light tickets, parking tickets and code violations on the terms and conditions set forth herein.

### **AGREEMENT**

NOW, THEREFORE, in consideration of the representations, covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

#### **1. SERVICES, REQUIREMENTS AND CONDITIONS**

**1.1 Accounts.** Client hereby engages Agent as an independent Agent to collect amounts due and payable on Client's accounts assigned to Agent including any additional accounts assigned to Agent from time to time on a monthly/weekly basis and set forth on any amendments or supplements to such schedule (individually, an "Account" and collectively, the "Accounts"). Agent shall be Client's exclusive Agent with respect to the Accounts during the term of this agreement. The parties acknowledge and agree that the Accounts shall at all times remain debts owed by debtors to Client, but that Agent will represent itself to debtors and all third parties as being the authorized Agent of Client for purposes of collecting amounts due and payable thereunder.

**1.2 Receipt and Remittance of Payment.** Client hereby authorizes Agent to receive and endorse payments on the Accounts on behalf of Client. Agent shall maintain records of all payments received on the Accounts, specifying, among other things: (i) name of debtor, (ii) amount paid, (iii) amount due and payable, (iv) returned items, (v) Agent's commission. Agent shall remit such payments to Client on a monthly basis.

**1.3 Reasonable Commercial Efforts.** Agent shall use all reasonable commercial efforts to collect amounts due and payable on the Accounts.

**1.4 Compliance with Law.** Agent shall perform the services contemplated by this Agreement and otherwise comply at all times with all applicable laws, rules and regulation, including without limitation the federal Fair Debt Collection Practices Act and any state or municipal equivalents of such act.

**1.5 Client Contact.** Agent shall coordinate Agent's performance of its services under this Agreement through Joseph Santella. Client shall coordinate Client's performance of its obligations under this Agreement through Ben Daish. Either party may change its contact at any time at its sole discretion by giving written notice to the other party.

**1.6 Litigation.**

(a) Agent shall not commence legal proceedings with respect to any Account.

(b) Agent shall immediately notify Client in writing of any claim made against Agent or Client with respect to an Account and shall deliver copies of all records and pleadings with respect to such Account to Client within five business days of receipt.

**2. COMPENSATION**

**2.1 Rates and Conditions.** Client shall compensate Agent for the "Services" it provides under this Agreement with respect to each product or service at a contingency rate of 22% on all Accounts with the exception of those Accounts which are paid via the Illinois Debt Recovery Program. Agent shall be entitled to a 10 % fee on payments received on Accounts paid via the Illinois Debt Recovery Program from the date the debt incurred up to 06/30/16. Agent shall not be entitled to compensation for any Account submitted to the Illinois Debt Recovery Program for which the debt was incurred after 06/30/16. During the term of this Agreement Agent shall be entitled to the compensation for accounts serviced by Agent set forth whether payment on the Accounts is received by Agent or directly by Client. Client shall regularly report to Agent any payments on the Accounts received directly by Client.

Services shall include the following: importing and managing the red light, parking and compliance ticket database; sending up to 4 delinquency letters per Account; reporting non-payers to credit bureau and responding to disputes; responding to incoming calls and correspondence; following up on promises-to-pay, payment plans, ticket copy requests and disputes; obtaining phone numbers through various sources; use of auto-dialer for lawfully permitted calls; lawfully permitted manual calls to cell phones; and skip-tracing through third-party services.

**2.2 Expenses.** Agent shall be solely responsible for all costs and expenses incurred by Agent in performing the services contemplated by this Agreement.

### **3. TERM AND TERMINATION**

**3.1 Term.** The initial term of this agreement shall commence on the date hereof and end on the first anniversary of the date hereof, upon which date this Agreement shall renew automatically for an additional one year term and upon each anniversary thereafter for successive one year terms, unless either party delivers prior written notice of its election not to renew this Agreement thirty (30) days or more prior to the initial expiration date or any subsequent expiration date. Each party shall have the right to terminate this Agreement, at any time, with or without justification or cause, upon at least (30) days written notice.

**3.2 Termination for Breach.** Either party may terminate this Agreement due to breach by the other party. Any such termination shall be effective thirty (30) days after the terminating party delivers written notice of such breach to the breaching party unless the breaching party shall have cured such breach within such 30-day period; provided, however, that any such termination which cannot reasonably be cured within such 30-day period shall be effective immediately upon delivery of written notice of such breach. Notwithstanding any termination of this Agreement pursuant to this section, the breaching party shall remain liable to the terminating party for any and all obligations (to the extent permitted under this Agreement) resulting from such breach and each party shall remain liable to the other party for any and all obligations which expressly survive the termination of this Agreement, including the obligation of Client to pay compensation pursuant to section 2, hereunder.

**3.3 Documents and Records.** Agent agrees to return to Client all documents and records with respect to Accounts upon the expiration or any termination of this Agreement within thirty (30) days of the date of expiration or termination.

### **4. INDEMNIFICATION**

Client hereby agrees to indemnify and hold Agent and its directors, officers, employees, parent companies, subsidiaries and affiliates harmless from and against any and all losses, damages, expenses, claims, suits, proceedings, liabilities, awards, judgments, costs, penalties and interest, including reasonable attorneys' fees, arising out of, resulting from or attributable to the actions, or failure to act, of Client its directors, officers, employees and affiliates.



Agent hereby agrees to indemnify and hold Client and its directors, officers, employees, parent companies, subsidiaries and affiliates harmless from and against any and all losses, damages, expenses, claims, suites, proceedings, liabilities, awards, judgments, costs, penalties and interest, including reasonable attorneys' fees, arising out of, resulting from or attributable to the actions, or failure to act, of Agent its directors, officers, employees and affiliates.

## 5. MISCELLANEOUS

**5.1 Independent Agent Status.** Agent is an independent Agent with no authority to act for or on behalf Client except as set forth in this Agreement. Agent shall not and may not bind Client to any contract or agreement of any nature whatsoever except as set forth in the Agreement.

**5.2 Governing Law.** This Agreement shall be construed and enforced in accordance with and governed by the laws of the State of Illinois.

**5.3 Notices.** All notices, request, demands and other communications called for or contemplated hereunder shall be in writing and shall be deemed to have been duly given when delivered to the party to whom addressed if sent two business days after mailing if sent by overnight courier, or four business days after mailing if sent by certified mail, return receipt requested, prepaid and addressed at the following addresses, or at such other addresses as the parties may designate by written notice in the manner aforesaid:

If to Client:  
**City of Berwyn  
Mr. Ben Daish  
6700 W. 26<sup>th</sup> St  
Berwyn, IL 60402**

If to Agent:  
**Sonnenschein Financial Services, Inc.  
Mr. Joseph Santella  
Two TransAm Plaza  
Suite 300  
Oakbrook Terrace, IL. 60181**

**5.4 Assignment.** Neither this Agreement nor any right, remedy, obligation or liability arising hereunder or by reason hereof may be assigned directly or by operation of law by either party without the prior written consent of the other party.

**5.5 Amendments and Waivers.** Only a written instrument duly executed by each party hereto may modify this Agreement and all Schedules.

**5.6 Attorneys' Fees.** In the event that any action is commenced by any party hereto for the purpose of enforcing any provision of this Agreement, each party shall be responsible for its own attorneys' fees, costs and expenses.

**5.7 Entire Agreement.** This Agreement contains the entire understanding of the parties, supersedes all prior or contemporaneous verbal or written agreements and understandings relating to the subject matter hereof.

**5.8 Counterparts.** This Agreement may be executed by the parties in separate original or facsimile counterparts, both of which when so executed and delivered shall be an original, but both such counterparts shall together constitute but one and the same instrument.

**5.9 Arbitration.** Any controversy, dispute or claim arising out of, in connection with, or in relation to the interpretation, performance or breach of this Agreement, including any claim shall be settled, by binding arbitration conducted in Cook County, Illinois, or such other location upon which the parties may mutually agree, before and in accordance with the then existing Rules of Commercial Arbitration of the American Arbitration Association ("AAA"), and judgment upon any award rendered by the arbitrator may be entered by any state or federal court having jurisdiction thereof. The parties intend that this agreement to arbitrate be valid, specifically enforceable and irrevocable. A sole arbitrator shall be selected in accordance with the procedures of the AAA. Any party hereto may request a court of competent jurisdiction to grant provisional injunctive relief to such party solely for the purpose of maintaining the status quo until an arbitrator can render an award on the matter in question and such award can be confirmed by a court having jurisdiction thereof.

**5.10 Survival.** The provisions of Sections 3 through 5 shall survive the expiration or any termination of this Agreement for a period of 12 months thereafter.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

**Sonnenschein Financial Services, Inc.**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

**City of Berwyn**

By: \_\_\_\_\_  
Its: \_\_\_\_\_

K-1

**The City of Berwyn**



**Robert J. Lovero**  
Mayor

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

August 24, 2018

Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn

Subject: Payroll August 22, 2018

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the August 28, 2018 meeting.

Payroll: August 22, 2018 in the amount of \$1,211,320.21

Respectfully Submitted,

Finance Department

K-2

**The City of Berwyn**



**Robert J. Lovero**  
**Mayor**

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

August 24, 2018

Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn

Subject: Payables August 28, 2018

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the August 28, 2018 meeting.

Payables: August 28, 2018 in the amount of \$1,200,455.95.

Respectfully Submitted,

Finance Department

# Payment Register

From Payment Date: 8/25/2017 - To Payment Date: 8/29/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash									
Check									
46880	08/23/2018	Open			Accounts Payable	Megan Wells	\$300.00		
46881	08/29/2018	Open			Accounts Payable	ABC Commercial Maintenance Services, Inc.	\$1,265.00		
46882	08/29/2018	Open			Accounts Payable	Able Printing Service	\$1,013.45		
46883	08/29/2018	Open			Accounts Payable	All Data LLC	\$1,500.00		
46884	08/29/2018	Open			Accounts Payable	All Season Futbol	\$2,760.00		
46885	08/29/2018	Open			Accounts Payable	AMS Electric, Inc.	\$2,040.00		
46886	08/29/2018	Open			Accounts Payable	Amy Gullio	\$26.43		
46887	08/29/2018	Open			Accounts Payable	Associated Tire and Battery	\$753.76		
46888	08/29/2018	Open			Accounts Payable	AT & T	\$1,581.42		
46889	08/29/2018	Open			Accounts Payable	AT & T	\$2,486.97		
46890	08/29/2018	Open			Accounts Payable	ATLAS	\$50.00		
46891	08/29/2018	Open			Accounts Payable	AWESOME Pest Service	\$1,500.00		
46892	08/29/2018	Open			Accounts Payable	B. Davids Landscaping	\$1,690.00		
46893	08/29/2018	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$639.94		
46894	08/29/2018	Open			Accounts Payable	Barge Terminal & Trucking	\$1,756.12		
46895	08/29/2018	Open			Accounts Payable	Berwyn Development Corporation	\$1,650.00		
46896	08/29/2018	Open			Accounts Payable	Berwyn Western Plumbing & Heating	\$495.00		
46897	08/29/2018	Open			Accounts Payable	Blackstone Publishing	\$613.47		
46898	08/29/2018	Open			Accounts Payable	Blades of Glory, Inc.	\$2,450.00		
46899	08/29/2018	Open			Accounts Payable	BSN Sports	\$580.44		
46900	08/29/2018	Open			Accounts Payable	Building Services of America, LLC	\$2,871.74		
46901	08/29/2018	Open			Accounts Payable	Cardinal Tracking, Inc.	\$1,787.44		
46902	08/29/2018	Open			Accounts Payable	Case Lots, Inc.	\$899.62		
46903	08/29/2018	Open			Accounts Payable	CDW Government, Inc.	\$12,895.53		
46904	08/29/2018	Open			Accounts Payable	CenterPoint Energy Services, Inc.	\$1,445.29		
46905	08/29/2018	Open			Accounts Payable	Chicago Metropolitan Fire Prevention Company	\$537.00		
46906	08/29/2018	Open			Accounts Payable	Chicago Office Products Co.	\$70.57		
46907	08/29/2018	Open			Accounts Payable	Children's Plus Inc	\$12.95		
46908	08/29/2018	Open			Accounts Payable	Cintas Corporation	\$544.48		
46909	08/29/2018	Open			Accounts Payable	City of Chicago	\$682,104.88		
46910	08/29/2018	Open			Accounts Payable	Combined Veterans of Berwyn ComEd	\$250.00		
46911	08/29/2018	Open			Accounts Payable	Cook County Clerk	\$580.55		
46912	08/29/2018	Open			Accounts Payable	COTG	\$10.00		
46913	08/29/2018	Open			Accounts Payable	Dell Marketing, LP	\$1,526.67		
46914	08/29/2018	Open			Accounts Payable	Demco Educational Corporation	\$1,155.24		
46915	08/29/2018	Open			Accounts Payable	Di Nico's Pizza	\$7,035.69		
46916	08/29/2018	Open			Accounts Payable	Diamond Graphics, Inc.	\$56.82		
46917	08/29/2018	Open			Accounts Payable	Elite Construction Solutions, Inc.	\$6,899.00		
46918	08/29/2018	Open			Accounts Payable	Elite Document Solutions	\$1,975.00		
46919	08/29/2018	Open			Accounts Payable	Empire Cooler Service, Inc.	\$560.92		
46920	08/29/2018	Open			Accounts Payable	Federal Express Corporation	\$92.00		
46921	08/29/2018	Open			Accounts Payable	Felco Vending, Inc.	\$321.54		
46922	08/29/2018	Open			Accounts Payable	Flags For Berwyn	\$49.00		
46923	08/29/2018	Open			Accounts Payable	Fra Noi	\$394.83		
46924	08/29/2018	Open			Accounts Payable	Frank Novotny & Associates, Inc.	\$90.00		
46925	08/29/2018	Open			Accounts Payable		\$342.00		

# Payment Register

From Payment Date: 8/25/2017 - To Payment Date: 8/29/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
46926	08/29/2018	Open			Accounts Payable	FSCI	\$9,080.00		
46927	08/29/2018	Open			Accounts Payable	Glock Professional, Inc.	\$750.00		
46928	08/29/2018	Open			Accounts Payable	H & H Electric Company	\$11,651.66		
46929	08/29/2018	Open			Accounts Payable	Halogen Supply Company, Inc.	\$1,468.30		
46930	08/29/2018	Open			Accounts Payable	Hannah Rapp	\$30.12		
46931	08/29/2018	Open			Accounts Payable	Homer Tree Care Inc	\$7,929.50		
46932	08/29/2018	Open			Accounts Payable	Horizon Screen Print	\$982.50		
46933	08/29/2018	Open			Accounts Payable	IL Dept of Public Health- Div of EMS	\$80.00		
46934	08/29/2018	Open			Accounts Payable	Illinois Department of Transportation	\$1,170.00		
46935	08/29/2018	Open			Accounts Payable	Illinois Tactical Officers Association	\$675.00		
46936	08/29/2018	Open			Accounts Payable	Illinois Workers' Compensation Commission	\$1,529.43		
46937	08/29/2018	Open			Accounts Payable	Ingram Library Services LLC	\$2,972.16		
46938	08/29/2018	Open			Accounts Payable	Interior Investments, LLC	\$734.74		
46939	08/29/2018	Open			Accounts Payable	J. R. Carpet, Inc.	\$3,100.00		
46940	08/29/2018	Open			Accounts Payable	Jack's Rental, Inc.	\$119.88		
46941	08/29/2018	Open			Accounts Payable	James Scott Lennon	\$741.73		
46942	08/29/2018	Open			Accounts Payable	Jan Way Company USA, Inc.	\$196.71		
46943	08/29/2018	Open			Accounts Payable	JG Uniforms	\$779.25		
46944	08/29/2018	Open			Accounts Payable	JNC Consulting, Inc.	\$2,750.00		
46945	08/29/2018	Open			Accounts Payable	John Tarullo	\$7,660.00		
46946	08/29/2018	Open			Accounts Payable	Johnson Controls Security Solutions	\$1,816.80		
46947	08/29/2018	Open			Accounts Payable	Just Tires	\$20.00		
46948	08/29/2018	Open			Accounts Payable	Konica Minolta Business Solutions USA, Inc.	\$1,257.31		
46949	08/29/2018	Open			Accounts Payable	Konica Minolta Premier Finance	\$2,300.00		
46950	08/29/2018	Open			Accounts Payable	L.A. Fasteners Inc	\$46.58		
46951	08/29/2018	Open			Accounts Payable	Lakeview Bus Lines, Inc.	\$2,761.80		
46952	08/29/2018	Open			Accounts Payable	Lawndale News	\$777.62		
46953	08/29/2018	Open			Accounts Payable	Lotto Book Inc	\$331.77		
46954	08/29/2018	Open			Accounts Payable	Lyons Tree Service, Inc.	\$1,965.00		
46955	08/29/2018	Open			Accounts Payable	M. K. Sports	\$1,023.00		
46956	08/29/2018	Open			Accounts Payable	MacNeal Health Network	\$4,160.88		
46957	08/29/2018	Open			Accounts Payable	Madden Media	\$600.00		
46958	08/29/2018	Open			Accounts Payable	Martissa Elera	\$175.00		
46959	08/29/2018	Open			Accounts Payable	McCann Industries, Inc.	\$393.71		
46960	08/29/2018	Open			Accounts Payable	McCloud Services	\$64.75		
46961	08/29/2018	Open			Accounts Payable	McDonald Modular Solutions, Inc.	\$190.00		
46962	08/29/2018	Open			Accounts Payable	McDonough Mechanical Services, Inc.	\$2,791.00		
46963	08/29/2018	Open			Accounts Payable	Menards	\$102.82		
46964	08/29/2018	Open			Accounts Payable	Mergerf, Inc.	\$1,044.00		
46965	08/29/2018	Open			Accounts Payable	Midas Auto Service Experts	\$680.17		
46966	08/29/2018	Open			Accounts Payable	Midwest Tape	\$399.35		
46967	08/29/2018	Open			Accounts Payable	Midwest Time Recorder, Inc.	\$110.00		
46968	08/29/2018	Open			Accounts Payable	Mike & Sons	\$1,575.00		
46969	08/29/2018	Open			Accounts Payable	Moore Construction	\$420.00		
46970	08/29/2018	Open			Accounts Payable	Municipal Clerks of SW Suburbs	\$115.00		
46971	08/29/2018	Open			Accounts Payable	Nationwide Transmission & Complete Auto Service Networks, Inc.	\$1,258.23		
46972	08/29/2018	Open			Accounts Payable		\$946.95		

# Payment Register

From Payment Date: 8/25/2017 - To Payment Date: 8/29/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
46973	08/29/2018	Open			Accounts Payable	Northrest Multi-Regional Training, Inc.	\$400.00		
46974	08/29/2018	Open			Accounts Payable	Occupational Health Centers of Illinois P.C.	\$239.00		
46975	08/29/2018	Open			Accounts Payable	Office Depot	\$42.57		
46976	08/29/2018	Open			Accounts Payable	Oriental Trading Company	\$279.12		
46977	08/29/2018	Open			Accounts Payable	Paramount Restoration Group, Inc.	\$11,692.00		
46978	08/29/2018	Open			Accounts Payable	Personalized Awards	\$3,197.71		
46979	08/29/2018	Open			Accounts Payable	Promos 911, Inc.	\$2,084.33		
46980	08/29/2018	Open			Accounts Payable	Reliable Materials-Lyons LLC	\$2,355.00		
46981	08/29/2018	Open			Accounts Payable	Richard C. Dahms	\$2,370.00		
46982	08/29/2018	Open			Accounts Payable	Rick Dandari	\$10,540.00		
46983	08/29/2018	Open			Accounts Payable	Robert J. Lovero	\$115.11		
46984	08/29/2018	Open			Accounts Payable	Roscoe Company	\$2,146.70		
46985	08/29/2018	Open			Accounts Payable	Sant's Club / Synchrony Bank	\$470.08		
46986	08/29/2018	Open			Accounts Payable	Santo Sport Store	\$1,125.00		
46987	08/29/2018	Open			Accounts Payable	Schultz Supply Company, Inc.	\$411.07		
46988	08/29/2018	Open			Accounts Payable	SEPS, Inc.	\$5,000.00		
46989	08/29/2018	Open			Accounts Payable	Service Spring	\$2,223.10		
46990	08/29/2018	Open			Accounts Payable	Shane's Office Supply Company	\$64.27		
46991	08/29/2018	Open			Accounts Payable	Sharon Lorenzi	\$54.73		
46992	08/29/2018	Open			Accounts Payable	Shefiwiz	\$147.75		
46993	08/29/2018	Open			Accounts Payable	Sherwin Williams Company	\$387.53		
46994	08/29/2018	Open			Accounts Payable	Solutions for Care	\$500.00		
46995	08/29/2018	Open			Accounts Payable	Sprint	\$1,980.56		
46996	08/29/2018	Open			Accounts Payable	Swank Motion Picture, Inc.	\$435.00		
46997	08/29/2018	Open			Accounts Payable	Tele-Tron Ace Hardware	\$633.28		
46998	08/29/2018	Open			Accounts Payable	Terminial Supply Co.	\$534.99		
46999	08/29/2018	Open			Accounts Payable	The Lifeguard Store, Inc.	\$1,013.00		
47000	08/29/2018	Open			Accounts Payable	Thomson Reuters- West	\$401.85		
47001	08/29/2018	Open			Accounts Payable	Thyssenkrupp Elevator Corporation	\$768.25		
47002	08/29/2018	Open			Accounts Payable	Tyad Automotive	\$29.67		
47003	08/29/2018	Open			Accounts Payable	Unique Management Services, Inc.	\$53.70		
47004	08/29/2018	Open			Accounts Payable	USA Today	\$75,830.36		
47005	08/29/2018	Open			Accounts Payable	Vermeer - Illinois, Inc.	\$339.93		
47006	08/29/2018	Open			Accounts Payable	VS Printing Services, LLC	\$80.57		
47007	08/29/2018	Open			Accounts Payable	Winzner	\$194.69		
47008	08/29/2018	Open			Accounts Payable	ANGEL DIAZ	\$115.00		
47009	08/29/2018	Open			Accounts Payable	ANDREY BARRIENTOS	\$3,500.00		
47010	08/29/2018	Open			Accounts Payable	BLANCA ALEJANDRE	\$15.50		
47011	08/29/2018	Open			Accounts Payable	BRYAN CROSDALE	\$625.00		
47012	08/29/2018	Open			Accounts Payable	CHICAGO FEDERATION OF LABOR	\$500.00		
47013	08/29/2018	Open			Accounts Payable	CHRISTINA COLON	\$80.00		
47014	08/29/2018	Open			Accounts Payable	DARIEN RIDGE PARTNERS LTD	\$1,475.00		
47015	08/29/2018	Open			Accounts Payable	DAVID GONZALEZ	\$50.00		
47016	08/29/2018	Open			Accounts Payable	DELL PLUMBING	\$1,000.00		
47017	08/29/2018	Open			Accounts Payable	DIANE WOJCIK	\$43.59		
47018	08/29/2018	Open			Accounts Payable	DRS ENTERPRISES, INC	\$6,000.00		
47019	08/29/2018	Open			Accounts Payable	EDUARDO CUEVAS	\$100.00		
47020	08/29/2018	Open			Accounts Payable				



# Payment Register

From Payment Date: 8/25/2017 - To Payment Date: 8/29/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
47021	08/29/2018	Open			Accounts Payable	ELIZABETH ADAMCZYK	\$150.00		
47022	08/29/2018	Open			Accounts Payable	EMELIN BROWN TRUST	\$1,475.00		
47023	08/29/2018	Open			Accounts Payable	FELIX DEL GADO	\$1,475.00		
47024	08/29/2018	Open			Accounts Payable	GMS PLUMBING INC	\$1,800.00		
47025	08/29/2018	Open			Accounts Payable	GREGORY & ELIEN MEYER	\$206.47		
47026	08/29/2018	Open			Accounts Payable	HALEY TRICYCLES	\$1,791.00		
47027	08/29/2018	Open			Accounts Payable	JAVIER MARTINEZ	\$68.00		
47028	08/29/2018	Open			Accounts Payable	JORGE GONZALEZ	\$50.00		
47029	08/29/2018	Open			Accounts Payable	JOSE MARTINEZ	\$71.25		
47030	08/29/2018	Open			Accounts Payable	JOSEPH KESEK	\$1,475.00		
47031	08/29/2018	Open			Accounts Payable	JRE REAL ESTATE	\$44.02		
47032	08/29/2018	Open			Accounts Payable	LUIS A. FRANCO-GALVEZ	\$1,475.00		
47033	08/29/2018	Open			Accounts Payable	MARIA CERVANTES	\$150.00		
47034	08/29/2018	Open			Accounts Payable	MARTHA REVIS & JENNY GONZALEZ	\$72.72		
47035	08/29/2018	Open			Accounts Payable	MAXINE MCGHEE	\$18.50		
47036	08/29/2018	Open			Accounts Payable	MD & JD INC	\$2,475.00		
47037	08/29/2018	Open			Accounts Payable	MONICA ZAVALA	\$50.00		
47038	08/29/2018	Open			Accounts Payable	NANCY PRADO	\$50.00		
47039	08/29/2018	Open			Accounts Payable	NG PLUMBING INC	\$2,800.00		
47040	08/29/2018	Open			Accounts Payable	NICOLE ANFUSO	\$51.00		
47041	08/29/2018	Open			Accounts Payable	PAVLINA REICHILOVA	\$42.50		
47042	08/29/2018	Open			Accounts Payable	PETR SVOBODA	\$42.50		
47043	08/29/2018	Open			Accounts Payable	ROBERT GERGER	\$1,475.00		
47044	08/29/2018	Open			Accounts Payable	SANDY OCAMPO & ANA MARIA AYALA	\$1,475.00		
47045	08/29/2018	Open			Accounts Payable	SINISA CIRIC & STEPHANIE RIOS	\$1,475.00		
47046	08/29/2018	Open			Accounts Payable	TERESA & CAROLINA AYALA	\$3,500.00		
47047	08/29/2018	Open			Accounts Payable	THOMAS DRAKE	\$3,500.00		
47048	08/29/2018	Open			Accounts Payable	TIFFANY WEBSTER	\$42.50		
Type Check Totals:							\$1,200,455.95		
01 - General Cash Totals									
<b>Checks</b>					<b>Status</b>	<b>Count</b>	<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
					Open	169	\$1,200,455.95	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					<b>Total</b>	<b>169</b>	<b>\$1,200,455.95</b>	<b>\$0.00</b>	
<b>All</b>					<b>Status</b>	<b>Count</b>	<b>Transaction Amount</b>	<b>Reconciled Amount</b>	
					Open	169	\$1,200,455.95	\$0.00	
					Stopped	0	\$0.00	\$0.00	

# Payment Register

From Payment Date: 8/25/2017 - To Payment Date: 8/29/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
<b>Grand Totals:</b>					Total	169	\$1,200,455.95	\$0.00	
<b>Checks</b>					Status	Count	Transaction Amount	Reconciled Amount	
					Open	169	\$1,200,455.95	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	169	\$1,200,455.95	\$0.00	
<b>All</b>					Status	Count	Transaction Amount	Reconciled Amount	
					Open	169	\$1,200,455.95	\$0.00	
					Stopped	0	\$0.00	\$0.00	
					Total	169	\$1,200,455.95	\$0.00	

K-3

Mayor  
Robert J. Lovero



6th Ward Alderman  
Alicia M. Ruiz

MEMORANDUM

August 23, 2018

Dear Mayor & City Council Members,

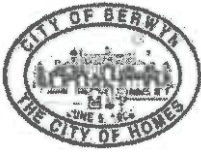
Your approval is requested for the closure of the Vacin between Elmwood and Gunderson Avenues during the hours of 9am-530pm for the "Annual End of the Summer 6th Ward Block Party" to be held on Saturday, September 29th, from 12pm-5pm. The event will include fun for the entire family filled with food and entertainment for all 6th Ward residents to enjoy.

I request that the Police Department be present to ensure the safety of all attendees.

Sincerely,

A handwritten signature in black ink that reads "Alicia M. Ruiz".

Alicia M. Ruiz  
6th Ward Alderman  
City of Berwyn



KA

**City Council Communication – Request for Block Party**

\* Applicant has requested and received approval from the Town of Cicero to close 1800 Blk of Lombard

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

\* From: Residents of the 18 00 Block of Lombard (i.e. 1200 Block of Home) MB 8/21/18

Date: 8-10-18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 9-1-18, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: 9-2-18, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Cindy Villagomez  
Print Name

1812 S. Lombard Ave.  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452



K-5

### City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 13 00 Block of CLARENCE (i.e. 1200 Block of Home)

Date: Sept 2<sup>nd</sup> 2018

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: Sept. 2<sup>nd</sup>, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: \_\_\_\_\_, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

AARON Nepomuck

Print Name

1309 CLARENCE AVE

Address



E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452



Kto

City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 15 00 Block of Clarence (i.e. 1200 Block of Home)

Date: 8/14/18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: Sept 8th, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: Sept 15th, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Jorge Peña

Print Name

1521 S. Clarence

Address

Phone Number

E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE 6700 W 26th St, Berwyn, IL 60402 Phone: 708-749-6452



K-1

**City Council Communication -- Request for Block Party**

To: Mayor Robert J. Lovero and Members of the Berwyn City Council  
From: Residents of the 31 00 Block of MAPLE (i.e. 1200 Block of Home)  
Date: July 24, 2018  
Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: September 15 (Sat), 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: September 16 (Sun), 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

THOMAS A. O'CONNELL

Print Name

3136 MAPLE

Address

(no phone number)

Phone Number

[Signature]

E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452



K-8

**City Council Communication – Request for Block Party**

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 19 00 Block of WISCONSIN (i.e. 1200 Block of Home)

Date: 8/24

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 9/15, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: 9/22, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the **use of fireworks is illegal** in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Veronica Cortes

Print Name

1909 Wisconsin

Address

Phone Number

E-mail Address

**PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452**



K9

Mayor  
Robert J. Lovero



6th Ward Alderman  
Alicia Ruiz

August 28, 2018

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1205  
1507 S. East Ave.

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **DENIAL** of a handicap parking space/zone.

The resident lives on a busy thoroughfare and per the Ordinance 484.05 (G) (2) installing a drop off zone would have a *substantial negative impact on existing parking and traffic conditions in the area.*

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1507 S. East Ave.	Dolores Canelo	1205

Thank you very much,

Alicia Ruiz

AR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 5/29/2018  
Officer: T Young#183

Applicant Name: Dolores Canelo

Address: 1507 S East Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
	Zone	<input type="checkbox"/> <input checked="" type="checkbox"/>

Report # 18-05010

6th Ward Alderman: ALICIA RUIZ

<b>Staff Recommendation</b>	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-05010

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-05010		
REPORT TYPE Incident Report	RELATED CAD # C18-031308	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1507 S EAST AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 05/29/2018 08:52	TIME OF OCCURRENCE 05/29/2018 08:52	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME CANELO, DOLORES						DOB	AGE 33
ADDRESS 1507 S EAST AV Berwyn, IL 60402				FBI #	IR #		
SEX F	RACE	HGT	WGT	HAIR	PHONE Mobile		
EYES	SID #	DL #	DL State IL		ALT PHONE		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							

UCR 9041 Applicant File, 1	DRAFT	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE				

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Carryall/SUV	INVOLVEMENT Involved	VIN #
YEAR 2003	MAKE Toyota	MODEL RAV4	COLOR Silver/Aluminum	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Dolores Canelo is requesting a handicapped parking space in front of her residence located at 1507 East. She does not drive and the silver 2003 Toyota II plate# N751135 is registered to her. She has a valid II handicapped placard # DA58769. She resides in a single family home with 2 car garage that other vehicles park in. There is 1 handicapped sign located at 1513 East. The block is mixed single family and multi unit homes.

Dolores does not meet the requirements for handicapped parking or drop off zone according to the City of Berwyn

OFFICIAL SWORN POLICE REPORT

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-05010

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-05010	
REPORT TYPE Incident Report	RELATED CAD # C18-031308	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1507 S EAST AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 05/29/2018 08:52	TIME OF OCCURRENCE 05/29/2018 08:52	STATUS CODE	STATUS DATE
ordinance 484.05.				
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR		Unk #

DRAFT

## Handicapped Space/Zone Police Department Site Inspection

Police Department Designee C.S.O. Terry Young Application # 1205

Comments: Resides in a single family home with 2 car garage. 1 handicapped sign located at 1513 East. Area mix of single family and multi unit homes.

Date: 5/29/2018

Police Report # 18-05010

## Handicapped Space/Zone Public Works Site Inspection

Public Works Director or Designee Dan Schiller Application # 1205

Comments: There are no obstructions to installation of a reserved space a this location. There is a 2 car garage on the property. There is an existing reserved space on the block at 1513. The applicant lives on a collector roadway.

**Meets Public Works Criteria:**

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 7/20/2018

Police Report # 18-05010

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1205

Traffic Engineer or Designee Nicole Campbell

Comments: Owner, 4 vehicles registered to residence.

**Meets Traffic Criteria for:**

Parking Space	Yes	0		No	X
Parking Zone	Yes	0		No	X

Date: 7/26/2018

Police Report # 18-05010

Rec'd by City Clerk: 7/27/2018  
 To Alderman: 7/27/2018  
 To Council: 8/28/18  
 Determination: DENY  
 Notice to Applicant:  
 Paid:  
 Sign #:

**Comments:**

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*app# 1205*

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL     RENEWAL

Dolores Canelo  
(Name of Handicapped Applicant)

\_\_\_\_\_  
(Date of Birth)

1507 East Ave  
(Berwyn Address)

\_\_\_\_\_  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Telephone / Cell Phone Number)

Is there a garage on the property?  Yes /  No

Are you the homeowner?  Yes /  No

If so, what is the garage currently being used for? Another vehicle

Driveway  Carport

**All Applicants must submit the Physicians form (A)**

**Renters must submit the Owner Consent form (B)**

\*\*\*\*\*

**Vehicle Information**

Toyota Rav4 2003  
(Vehicle make and model)

Silver 2003  
(Color / Year)

\_\_\_\_\_  
(Illinois License Plate Number)

10719  
(Current City Vehicle Sticker Number)

\_\_\_\_\_  
(Illinois Handicapped Plate)

DA 58769  
(Illinois Permanent Handicap Placard Number)

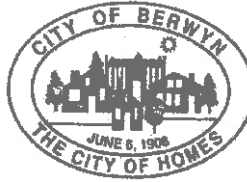
I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]  
Signature of Applicant or Legal Guardian

04/26/2018  
Date

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

4/29/14  
\_\_\_\_\_  
(Date)

Venkata S mankava  
\_\_\_\_\_  
(Print Physician's Name)

Dept of Medicine  
Sec. of nephrology (MC)  
820 S wood st, Chicago IL 60612  
\_\_\_\_\_  
(Address and Telephone Number)  
PH 312 9966736

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois



V-10

Mayor  
Robert J. Lovero



6th Ward Alderman  
Alicia Ruiz

August 28, 2018

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1209  
1820 S. Wesley Ave.

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **DENIAL** of a handicap parking space/zone.

There are already (2) handicap spaces installed side by side at 1822 and 1824 S. Wesley Ave. This would be the 3<sup>rd</sup> sign in a row.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1820 S. Wesley Ave.	Brian Fitzgerald	1209

Thank you very much,

Alicia Ruiz

AR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 6/15/2018  
Officer: T Young#183

Applicant Name: Brian Fitzgerald

Address: 1820 S Wesley Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway: 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

Off Street: 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

On Street: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

Meets Police Dept Requirements 

Yes	No
<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Report # 18-05628

6th Ward Alderman: ALICIA RUIZ

### Staff Recommendation

Approved  ZONE

Denied:

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-05628

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-05628		
REPORT TYPE Incident Report	RELATED CAD # C18-034741	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1820 S WESLEY AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 06/14/2018 10:26	TIME OF OCCURRENCE 06/14/2018 10:26	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME FITZGERALD, BRIAN D					DOB	AGE 55
ADDRESS 1820 S WESLEY AV - 2 Berwyn, IL 60402			FBI #	IR #		
SEX M	RACE	HGT 5' 6"	WGT 180	HAIR Brown	PHONE Mobile	
EYES Blue	SID #	DL #	DL State	ALT PHONE Home		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History
Employer						

UCR 9041 Applicant File, 1	DRAFT	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE				

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	VIN #
YEAR 2005	MAKE Pontiac	MODEL Grand Prix	COLOR Black	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Brian Fitzgerald is requesting a handicapped drop off zone in front of his residence located at 1820 Wesley. He does drive periodically a black 2005 Pontiac Grand Prix II and has a valid II handicapped placard# MA38140. His wife Tina drives him to appointments when he cannot. He resides in a multi unit building on the second floor with a 2 car garage that he has no access to. There are 2 handicapped signs located at 1822 Wesley, and 1824 Wesley. The area is mostly multi unit buildings.

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-05628

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-05628	
REPORT TYPE Incident Report	RELATED CAD # C18-034741	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1820 S WESLEY AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 06/14/2018 10:26	TIME OF OCCURRENCE 06/14/2018 10:26	STATUS CODE	STATUS DATE

Brian meets the requirements for handicapped drop off zone according to the City of Berwyn ordinance 484.05.  
 Brian is requesting consideration for a handicapped parking sign.

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
-----------------------------------	---------------	------------	--------

**DRAFT**

## Handicapped Space/Zone Police Department Site Inspection

Application # 1209

Police Department Designee C.S.O. Terry Young

Comments: Resides in a multi unit building with 2 car garage. 2 signs located at 1822 Wesley and 1824 Wesley. Area mostly multi unit buildings.

Date: 6/15/2018

Police Report # 18-05628

## Handicapped Space/Zone Public Works Site Inspection

Application # 1209

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There are 2 reserved parking spaces on the block located at 1822 and 1824. The applicant was dropped off by a Berwyn Senior Van at the time of inspection.

**Meets Public Works Criteria:**

	Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
	Parking Zone	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

Date: 7/20/2018

Police Report # 18-05628

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1209

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

**Meets Traffic Criteria for:**

Parking Space	Yes	0		No	X
Parking Zone	Yes	X		No	0

Date: 7/26/2018

Police Report # 18-05628

Rec'd by City Clerk: 7/27/2018  
 To Alderman: 7/27/2018  
 To Council: 8/28/18  
 Determination: **DENY** (ZONE)  
 Notice to Applicant:  
 Paid:  
 Sign #:

**Comments:**


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

app. 1209

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

BRIAN FITZGERALD  
(Name of Handicapped Applicant)

1820 WESLEY UNIT 2  
(Date of Birth) (Berwyn Address)

TINA FITZGERALD  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth) (Telephone /Cell Phone Number)

Are you the homeowner? Yes /  No

Is there a Driveway/Carport on the property? Yes /  No

Is there a garage on the property?  Yes / No

If so, what is the garage currently being used for? HOMEOWNER

IS USING GARAGE AS OF END OF MAY, 2018.

\*\*\*\*\*

**Vehicle Information**

PONTIAC GRAND PRIX  
(Vehicle make and model)

2005 / BLACK  
(Year / Color)

\_\_\_\_\_  
(Illinois License Plate Number)

\_\_\_\_\_  
(Current City Vehicle Sticker Number)

I am the driver of the vehicle Yes /  No

MA 3814D  
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]  
Signature of Applicant or Legal Guardian

5/22/18  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Physician Form (A)**

**This form must be filled out in its entirety and signed by your physician.**

**Physician must state, by printing below, the nature of the patient's handicap**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

*[Handwritten Signature]*  
\_\_\_\_\_  
(Physician's Signature/Stamp)

*5/18/18*  
\_\_\_\_\_  
(Date)

*George Siegel*  
\_\_\_\_\_  
(Print Physician's Name)

*Nevarlog, Hines VAH*  
\_\_\_\_\_  
(Address and Telephone Number)  
*Hines, IL*  
*(312) 909-0508*

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois





**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Form B**

**Owner Consent For Handicap Sign**

**Placement/Drop-off Zone**

I \_\_\_\_\_, owner/manager of the property at  
1820 WESLEY, BERWYN IL, state as follows:

1) That BRIAN FITZGERALD is a tenant at the above listed property.

2) That BRIAN FITZGERALD has no access to any parking on the premises.

3) That if BRIAN FITZGERALD is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if BRIAN FITZGERALD no longer resides on the premises.

[Handwritten Signature]  
\_\_\_\_\_  
Signature/Date

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_

KL

Mayor  
Robert J. Lovero



2nd Ward Alderman  
Jose Ramirez

August 28, 2018

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1210  
3842 S. Harvey Ave., Berwyn, IL 60402

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for APPROVAL of a handicap **DROP-OFF ZONE**.

<u>Address</u>	<u>Name</u>	<u>Application #</u>
3842 S. Harvey Ave.	Catalina Osorio	1210

Thank you very much,

Jose Ramirez

JR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 6/13/2018  
Officer: T Young#183

Applicant Name: Catalina Osorio  
Address: 3842 S Harvey Ave Berwyn IL 60402  
Telephone:  
Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Handicapped Plate	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Garage:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Handicapped Placard	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Driveway:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space <input type="checkbox"/> Zone <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Report # 18-05575
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2nd Ward Alderman: JOSE RAMIREZ

<b>Staff Recommendation</b>	
Approved	X ZONE
Denied	

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-05575

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 18-05575	
REPORT TYPE Incident Report	RELATED CAD # C18-034464	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3842 S HARVEY AV Berwyn, IL 60402				
HOW RECEIVED Walk In	WHEN REPORTED 06/13/2018 06:45	TIME OF OCCURRENCE 06/13/2018 06:45	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME BENITEZ-OSORIO, PAULA						DOB	AGE 62
ADDRESS				FBI #	IR #		
SEX F	RACE	HGT	WGT	HAIR	PHONE Mobile		
EYES	SID #	DL #	DL State IL		ALT PHONE		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							
UCR 9041 Applicant File, 1		DRAFT			TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE							

NAME Osorio, Catalina						DOB	AGE 89
ADDRESS 3842 S HARVEY AV Berwyn, IL 60402				FBI #	IR #		
SEX F	RACE	HGT	WGT	HAIR	PHONE Home		
EYES	SID #	DL #	DL State		ALT PHONE		
CLOTHING					Handcuff Double Locked	Prints Taken	Criminal History
Employer							
UCR 9041 Applicant File, 1					TYPE Other	RELATED EVENT #	Count 1
STATUTE							

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-05575

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)				INCIDENT # 18-05575	
REPORT TYPE Incident Report		RELATED CAD # C18-034464		DESCRIPTION Applicant File	
DOT #		LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3842 S HARVEY AV Berwyn, IL 60402			
HOW RECEIVED Walk In		WHEN REPORTED 06/13/2018 06:45	TIME OF OCCURRENCE 06/13/2018 06:45	STATUS CODE	STATUS DATE

INVOLVED VEHICLES					
VEH/PLATE #	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	VIN #	
YEAR 2010	MAKE Toyota	MODEL Corolla	COLOR Red	OWNER	
COMMENTS					
Towed	Towed By		Tow Number	Impounded	Hold

NARRATIVES			
PRIMARY NARRATIVE			
<p>Paula Benitez is requesting a handicapped parking space for her mother Catalina Osario in front of her residence located at 3842 Harvey. Catalina does not drive and has a valid II handicapped placard# CA69456. Paula drives her mother to appointments in a red 2010 Toyota Corolla II. She resides in a single family home with a 1 car garage used to park her sons car in. There is 1 handicapped sign located at 3830 Harvey. The area is mostly single family homes.</p> <p>Catalina does not meet the requirements for handicapped parking space according to the City of Berwyn ordinance 484.05 but does meet the requirements for handicapped drop off zone. Paula is requesting consideration for the space due to Catalina's medical conditions.</p>			
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #

## Handicapped Space/Zone Police Department Site Inspection

Application # 1210

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with 1 car garage. 1 handicapped sign on block located at 3830 Harvey. Area mostly single family homes.

Date: 6/13/2018

Police Report # 18-05575

## Handicapped Space/Zone Public Works Site Inspection

Application # 1210

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is one existing reserved space on the block located at 3830. There is a large 1 car garage on the property. The applicant vehicle was paraked on the street at the time of inspection.

**Meets Public Works Criteria:**

Parking Space	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>

Date: 7/27/2018

Police Report # 18-05575

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1210

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

**Meets Traffic Criteria for:**

Parking Space	Yes	0		No	X
Parking Zone	Yes	X		No	0

Date: 7/30/2018

Police Report # 18-05575

Rec'd by City Clerk: 7/30/2018  
 To Alderman: 7/30/2018  
 To Council: **8/14/18**  
 Determination: APPROVE ZONE  
 Notice to Applicant:  
 Paid:  
 Sign #:

**Comments:**

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

app # 1210

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn.il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

Catalina Osorio J  
(Name of Handicapped Applicant)  
Paula Benitez (daughter)  
(Name of caregiver, or guardian if minor)

3842 S Harvey 60462  
(Date of Birth) (Berwyn Address)  
5  
(Date of Birth) (Telephone /Cell Phone Number)

Are you the homeowner?  Yes / No  
Is there a garage on the property?  Yes / No  
If so, what is the garage currently being used for? my son's car is in garage. my mom isn't able to walk to garage. It is far walk for her.

\*\*\*\*\*

**Vehicle Information**

2010 Toyota Corolla  
(Vehicle make and model) 2010 / Red  
(Year / Color)  
220 13  
(Current City Vehicle Sticker Number)  
CA69456  
(Illinois Permanent Handicap Placard Number)  
I am the driver of the vehicle  Yes / No

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Signature of Applicant or Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois



The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

*[Handwritten text, mostly illegible]*

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

*[Handwritten Signature]*  
\_\_\_\_\_  
(Physician's Signature/Stamp)

*5/15/2018*  
\_\_\_\_\_  
(Date)

*Silvia Juarez*  
\_\_\_\_\_  
(Print Physician's Name)

*6035 W. Cermak  
Cicero IL 60804*  
\_\_\_\_\_  
(Address and Telephone Number)

**MEDPLUS MEDICAL GROUP**  
6035 W. Cermak Rd.  
Cicero, IL 60804  
Phn 708-656-5230 / Fax 708-656-6610  
*708-656-5230*

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois



**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Form B**

**Owner Consent For Handicap Sign**

**Placement/Drop-off Zone**

I Paula Benitez, owner/manager of the property at  
3842 s. Harvey, state as follows:

1) That Catalina Osorio is a tenant at the above listed property.

2) That Catalina Osorio has no access to any parking on the premises.

3) That if Catalina Osorio is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if Catalina Osorio no longer resides on the premises.

Name: Paula Benitez  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_

\_\_\_\_\_  
Signature/Date

K-12  
Mayor  
Robert J. Lovero



6th Ward Alderman  
Alicia Ruiz

August 28, 2018

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1212  
2118 S. Wesley Ave.

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **APPROVAL** of a handicap **SPACE** at above noted location.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2118 S. Wesley Ave.	Tomasa Moncebaiz	1212

Thank you very much,

Alicia Ruiz

AR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 6/19/2018  
Officer: T Young#183

Applicant Name: Tomasa Moncebaiz

Address:

Telephone:

Nature of Disability:

### Information

Doctor's Note/ Affidavit: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed: 

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Plate 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Garage: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Wheelchair:

Off Street: 

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

On Street: 

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

Meets Police Dept Requirements 

Yes	No
Space <input checked="" type="checkbox"/>	<input type="checkbox"/>
Zone <input type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 18-05797

6TH
-----

 Ward Alderman: ALICIA RUIZ

### Staff Recommendation

Approved

Denied

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-05797

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-05797	
REPORT TYPE Incident Report	RELATED CAD # C18-035741	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2118 S WESLEY AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 06/19/2018 09:05	TIME OF OCCURRENCE 06/19/2018 09:05	STATUS CODE	STATUS DATE

**INVOLVED ENTITIES**

NAME Moncebaiz, Tomasa				DOB	AGE 64
ADDRESS 2118 S WESLEY AV - 2nd fl Berwyn, IL 60402			FBI #	IR #	
SEX F	RACE	HGT	WGT	HAIR	PHONE Mobile
EYES	SID #	DL #	DL State IL	ALT PHONE	
CLOTHING			Handcuff Double Locked	Prints Taken	Criminal History
Employer					
UCR 9041 Applicant File, 1		TYPE Reporting Party		RELATED EVENT #	Count 1
STATUTE					

**DRAFT**

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	Year #
YEAR 2014	MAKE Kia Motors Corp	MODEL Optima	COLOR Maroon/Burgandy	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

PRIMARY NARRATIVE

Tomasa Moncebaiz is requesting a handicapped parking space in front of her residence located at 2118 Wesley. She drives a maroon 2014 Kia Optima II Handicapped and has a valid II handicapped placard# DC49672. She resides in a Multi unit building with driveway and a garage to which she has no access to. They are used by the landlord. There are no handicapped signs on the block. The area is mostly multi unit buildings.

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

**Incident#: 18-05797**

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-05797	
REPORT TYPE Incident Report	RELATED CAD # C18-035741	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2118 S WESLEY AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 06/19/2018 09:05	TIME OF OCCURRENCE 06/19/2018 09:05	STATUS CODE	STATUS DATE

Tomaso meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05			
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #

**DRAFT**

## Handicapped Space/Zone Police Department Site Inspection

Application # 1212

Police Department Designee C.S.O. Terry Young

Comments: Resides in multi unit building with driveway and garage( Has No access)  
 No handicapped signs on block. Area mostly multi unit builings.

Date: 6/19/2018

Police Report # 18-05797

## Handicapped Space/Zone Public Works Site Inspection

Application # 1212

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There are no existing reserved spaces on the block. There is a 2 car garage and a driveway on the property.

**Meets Public Works Criteria:**

	Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 8/20/2018

Police Report # 18-05797

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1212

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

**Meets Traffic Criteria for:**

Parking Space	Yes	X		No	0
Parking Zone	Yes	0		No	X

Date: 8/20/2018

Police Report # 18-05797

Rec'd by City Clerk: 8/20/2018  
 To Alderman: 8/20/2018  
 To Council: 8/28/18  
 Determination: APPROVE  
 Notice to Applicant:  
 Paid:  
 Sign #:

Comments:




The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

APP # 1212

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

TOMASA MONCEBAIZ  
(Name of Handicapped Applicant)

(Date of Birth)

2118 WESLEY AVENUE  
(Berwyn Address)

(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Are you the homeowner? Yes  No

Is there a Driveway/Carport on the property?  Yes / No

Is there a garage on the property?  Yes / No

If so, what is the garage currently being used for? \_\_\_\_\_

I am not sure.

\*\*\*\*\*

**Vehicle Information**

KIA OPTIMA  
(Vehicle make and model)

2014  
(Year / Color)

(Illinois License Plate Number)

(Current City Vehicle Sticker Number)

I am the driver of the vehicle  Yes / No

DC 49672  
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]  
Signature of Applicant or Legal Guardian

05.15.18  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

## Physician Form (A)

**This form must be filled out in its entirety and signed by your physician.**

**Physician must state, by printing below, the nature of the patient's handicap**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Physician's Name)

\_\_\_\_\_  
(Address and Telephone Number)

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**

JESSE WHITE

Secretary of State - State of Illinois

### Persons with Disabilities Certification for Parking Placard/License Plates

**NOTE TO ALL DISABILITY LICENSE PLATE OWNERS:** If you have a disability license plate, you must execute this certification and renew your disability parking placard.

**DIRECTIONS:** Both sides of this document must be signed and completed. Applicants complete the appropriate section (Part 1 for applicants or Part 4 for family members driving a person with disabilities). The applicant's physician, advanced practice nurse, optometrist, chiropractor or physician's assistant **MUST** complete Part 2. If the applicant is also applying for meter-exempt parking, his or her physician, advanced practice nurse, chiropractor or physician's assistant must also complete Part 3.

#### PART 1: Applicant Information

I hereby certify that I meet the definition of a person with a disability as provided in 625 ILCS 5/1-153.1, and I certify that my physical condition entitles me to the issuance of a Persons with Disabilities Parking Placard/License Plates. By affixing my signature below, I understand that the parking placard/plate can only be used unless I am the driver or passenger of the vehicle.

**WARNING:** Misuse of a parking placard/plates or making a false application may result in revocation of your placard/plates, a 12-month suspension or revocation of your driver's license and a fine of up to \$1,000.

Name of Person with Disability <b>Moncebaiz, Tomasa</b>		Male/Female* <b>Female</b>	Date of Birth*
Address*		City, State, ZIP Code*	
Mailing Address? Different From Above			
Daytime Telephone Number	Disability Parking Placard # (if any) <b>CC41156</b>	Disability License Plate # (if any)	
Military Veteran? Yes/No <input checked="" type="checkbox"/>	Email Address	Today's Date* <b>03.07.18</b>	
Signature of Person with Disability <i>[Signature]</i>		Illinois Driver's License or Illinois ID Card # of Person with Disability*	

#### PART 2: Medical Eligibility Standards and Medical Professional Certification

As a licensed physician, advanced practice nurse, chiropractor, optometrist or physician's assistant, I certify the information provided in Part 1 is true and correct, and I certify further as a person with disabilities as defined in statute due to a diagnosis of:

##### Length of Disability: (check one)

- Permanent disability
- Temporary disability, the duration of this disability is \_\_\_\_\_ (maximum 6 months)

##### Check all that apply (must check at least one):

- Patient is restricted by a lung disease to such a degree that the person's forced (respiratory) expiratory volume (FEV) is one second, when measured by spirometry, is less than one liter.
- Patient uses a portable oxygen device.
- Patient has a Class III or Class IV cardiac condition according to the standards set by the American Heart Association.
- Patient cannot walk without the assistance of a wheelchair, walker, crutch, brace, and other prosthetic device or without the assistance of another person.
- Patient is severely limited in the ability to walk due to an arthritic, neurological, oncological or orthopedic condition.
- Patient cannot walk 200 feet without stopping to rest because of one of the above five conditions.
- Patient is missing a hand or arm or has permanently lost the use of a hand or arm.

##### Medical Professional Certification

As the medical professional(s) executing this document and verifying the nature of the applicant's disability, I understand that making a false representation of a person's disability for the purposes of obtaining any type of disabled parking placard or plates may result in a suspension or revocation of my driver's license and a fine of up to \$1,000.

Medical Professional's Printed Name* <b>Evans Siros D.O.</b>	Specialty* <b>Internal Medicine</b>	Office Telephone Number* <b>(773)254-1400</b>
Address* <b>Alivio Medical 966 W. 21st St.</b>	City, State, ZIP Code* <b>Chicago, IL 60608</b>	
Medical Professional's Signature* <i>[Signature]</i>	State Professional License Number* <b>IL036-109044</b>	Today's Date* <b>2/28/18</b>
Name of Collaborating Supervising Physician (if signed above by Advanced Practice Nurse or Physician's Assistant)*		Supervising Physician State Professional License Number*

Required Information



K-13

Mayor  
Robert J. Lovero



1st Ward Alderman  
James "Scott" Lennon

August 28, 2018

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1213  
3642 S. Euclid Ave.

Ladies and Gentlemen:

After careful review, I would like to override the staff's recommendation of denial and respectfully submit the attached application for **APPROVAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
3642 S. Euclid Ave.	Diane Renteria	1213

Thank you very much,

Scott Lennon  
1<sup>st</sup> Ward Alderman

SL/sla

Enc: Handicap Application



Application Number: 1213

# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 6/13/2018  
Officer: T Young#183

Applicant Name: Diane Renteria

Address: 3642 S Euclid Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Interviewed:	<input checked="" type="checkbox"/> <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Yes	No
	Space <input type="checkbox"/>	Zone <input type="checkbox"/>

Report # 18-05576

1st Ward Alderman: JAMES "SCOTT" LENNON

<b>Staff Recommendation</b>	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-05576

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-05576	
REPORT TYPE Incident Report	RELATED CAD # C18-034465	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3642 S EUCLID AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 06/13/2018 06:50	TIME OF OCCURRENCE 06/13/2018 06:50	STATUS CODE	STATUS DATE

**INVOLVED ENTITIES**

NAME RENTERIA, DIANE				DOB	AGE 46
ADDRESS 3642 S EUCLID AV Berwyn, IL 60402			FBI #	IR #	
SEX F	RACE	HGT 5' 0"	WGT 150	HAIR Brown	PHONE Home
EYES Brown	SID #	DL #	DL State	ALT PHONE Home	
CLOTHING			Handcuff Double Locked	Prints Taken	Criminal History
Employer					

UCR 9041 Applicant File, 1	DRAFT	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE				

NAME RENTERIA, FRANCISCO J				DOB	AGE 46
ADDRESS 3642 S EUCLID AV Berwyn, IL 60402			FBI #	IR #	
SEX M	RACE	HGT	WGT	HAIR	PHONE Mobile
EYES	SID #	DL #	DL State	ALT PHONE	
CLOTHING			Handcuff Double Locked	Prints Taken	Criminal History
Employer					

UCR 9041 Applicant File, 1	TYPE Other	RELATED EVENT #	Count 1
STATUTE			

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-05576

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-05576	
REPORT TYPE Incident Report	RELATED CAD # C18-034465	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3642 S EUCLID AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 06/13/2018 06:50	TIME OF OCCURRENCE 06/13/2018 06:50	STATUS CODE	STATUS DATE

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	VIN #
YEAR 2018	MAKE Ford	MODEL Escape	COLOR Gray	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Diane Renteria is requesting a handicapped parking space in front of her residence located at 3642 Scoville. She drives a grey 2018 Ford Escape II and has a valid II handicapped placard# CG80232. She resides in a single family home with a 2 car garage. Diane cannot use the garage due to her medical conditions it is very difficult for her to maneuver in and out of a vehicle inside a confined space. There is one handicapped sign located at 3619 Scoville. The area is mostly single family homes.

Diane partially meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
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## Handicapped Space/Zone Police Department Site Inspection

<b>Handicapped Space/Zone Police Department Site Inspection</b>	
Police Department Designee	Application # 1213
<u>C.S.O. Terry Young</u>	
Comments: <u>Resides in a single family home with 2 car garage. 1 handicapped sign located at 3619 Euclid. Area mostly single family homes.</u>	
Date: <u>6/13/2018</u>	Police Report # <u>18-05576</u>

## Handicapped Space/Zone Public Works Site Inspection

<b>Handicapped Space/Zone Public Works Site Inspection</b>	
Public Works Director or Designee	Application # 1213
<u>Dan Schiller</u>	
Comments: <u>There re no obstructions to installation of a reserved space at this location. There is one existing reserved space on the block at 3619. There is a 2 car garage on the property. The applicant's vehicle was parked in front at the time of the inspection.</u>	
Meets Public Works Criteria:	
Parking Space	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Parking Zone	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Date: <u>7/26/2018</u>	Police Report # <u>18-05576</u>

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1213

Traffic Engineer or Designee Nicole Campbell

Comments: 6 vehicles registered to address.

Meets Traffic Criteria for:

Parking Space	Yes	0		No	X
Parking Zone	Yes	0		No	X

Date: 7/30/2018

Police Report # 18-05576

Rec'd by City Clerk: 7/30/2018  
 To Alderman: 7/30/2018  
 To Council: 8/28/18  
 Determination: **OVERRIDE**  
 Notice to Applicant:  
 Paid:  
 Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*app #1213*

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

DIANE RENTERIA  
(Name of Handicapped Applicant)

\_\_\_\_\_  
(Date of Birth)

3642 EUCLID AVE  
(Berwyn Address)

FRANCISCO RENTERIA  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

Are you the homeowner?  Yes  No

Is there a Driveway/Carport on the property? Yes  No

Is there a garage on the property?  Yes  No

If so, what is the garage currently being used for? OTHER

vehicles

\*\*\*\*\*

**Vehicle Information**

Ford Escape  
(Vehicle make and model)

2018 / charcoal Grey  
(Year / Color)

\_\_\_\_\_  
(Illinois License Plate Number)

\_\_\_\_\_  
(Current City Vehicle Sticker Number)

I am the driver of the vehicle  Yes  No

CG 80232  
(Illinois Permanent Handicap Placard Number)

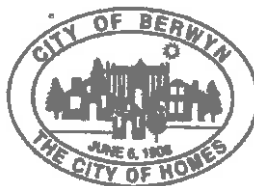
I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

*[Signature]*  
\_\_\_\_\_  
Signature of Applicant or Legal Guardian

6-6-2018  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

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www.berwyn-il.gov

# Physician Form (A)

**This form must be filled out in its entirety and signed by your physician.**

**Physician must state, by printing below, the nature of the patient's handicap**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

Brian Ing MD  
(Print Physician's Name)

6/5/18  
(Date)  
LOYOLA CENTER FOR HEALTH AT NORTH RIVERSIDE  
1950 S. HARLEM AVENUE  
NORTH RIVERSIDE, IL 60546  
(708) 354-9250  
(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois



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6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Form B**

**Owner Consent For Handicap Sign**

**Placement/Drop-off Zone**

I DIANE Renteria, owner/manager of the property at \_\_\_\_\_, state as follows:

1) That DIANE is a tenant at the above listed property.

2) That DIANE has no access to any parking on the premises.

3) That if DIANE is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if DIANE no longer resides on the premises.

[Signature]

Signature/Date

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone#: \_\_\_\_\_

  
Mayor  
Robert J. Lovero



8th Ward Alderman  
Edgar Garcia

August 28, 2018

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1216  
1341 S. Kenilworth Ave

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **APPROVAL** of a handicap parking **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1341 S. Kenilworth Ave.	Wallace Lorge	1216

Thank you very much,

Edgar Garcia

EG/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 7/9/2018  
Officer: T Young#183

Applicant Name: Wallace Lorge

Address: 1341 S Kenilworth Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Interviewed:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Owner's Support Letter:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Plate:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Handicapped Placard:	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Oxygen:	<input type="checkbox"/>	<input type="checkbox"/>

Meets Police Dept Requirements	Yes	No
	Space <input checked="" type="checkbox"/>	<input type="checkbox"/>
	Zone <input type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 18-06468

8TH Ward Alderman: EDGAR GARCIA

<b>Staff Recommendation</b>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-06468

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-06468		
REPORT TYPE Incident Report	RELATED CAD # C18-040234	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1341 S KENILWORTH AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 07/09/2018 09:11	TIME OF OCCURRENCE 07/09/2018 09:11	STATUS CODE	STATUS DATE	

**INVOLVED ENTITIES**

NAME LORGE, WALLACE A JR					DOB	AGE 60
ADDRESS 1341 S KENILWORTH AV Berwyn, IL 60402				FBI #	IR #	
SEX M	RACE	HGT 5' 9"	WGT 190	HAIR Brown	PHONE Home	
EYES Blue	SID #	DL #	DL State		ALT PHONE	
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History
Employer						

UCR 9041 Applicant File, 1	DRAFT	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE				

NAME LORGE, CHERYL					DOB	AGE 63
ADDRESS 1341 S KENILWORTH AV Berwyn, IL 60402				FBI #	IR #	
SEX F	RACE	HGT 5' 1"	WGT 125	HAIR Auburn/Red	PHONE Home	
EYES Brown	SID #	DL #	DL State		ALT PHONE Home	
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History
Employer						

UCR 9041 Applicant File, 1	TYPE Other	RELATED EVENT #	Count 1
STATUTE			



**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-06468

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-06468		
REPORT TYPE Incident Report	RELATED CAD # C18-040234	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1341 S KENILWORTH AV Berwyn, IL 60402				
HOW RECEIVED	WHEN REPORTED 07/09/2018 09:11	TIME OF OCCURRENCE 07/09/2018 09:11	STATUS CODE	STATUS DATE	

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Sedan, 4-door	INVOLVEMENT Involved	VIN #	
YEAR 2008	MAKE Chevrolet	MODEL Unknown	COLOR Red	OWNER	
COMMENTS					
Towed	Towed By		Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Wallace Lorge is requesting a handicapped parking space in front of his residence located at 1341 Kenilworth. He drives a red 2008 Chevy HHR and has a valid IL handicapped placard# MB04483. He resides in a multi unit building with a 1 car garage that he cannot use due to his medical conditions. ( See Paragraph 2) There are no handicapped signs located on the block. The area is mostly single family homes.

Wallace meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.5

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
-----------------------------------	---------------	------------	--------

## Handicapped Space/Zone Police Department Site Inspection

<b>Handicapped Space/Zone Police Department Site Inspection</b>	
<b>Police Department Designee</b> <u>C.S.O. Terry Young</u>	<b>Application #</b> 1216
<b>Comments:</b> <u>Resides in a multi unit building with a 1 car garage. No handicapped signs in block. Area mostly single family homes.</u>	
<b>Date:</b> <u>7/9/2018</u>	<b>Police Report #</b> <u>18-06468</u>

## Handicapped Space/Zone Public Works Site Inspection

<b>Handicapped Space/Zone Public Works Site Inspection</b>				
<b>Public Works Director or Designee</b> <u>Dan Schiller</u>	<b>Application #</b> 1216			
<b>Comments:</b> <u>There are no obstructions to installation of a reserved space at this location. There are no existing reserved spaces on the block. There is a garage on the property with a 14' wide door. The applicants car was parked on the street at the time of the inspection.</u>				
<b>Meets Public Works Criteria:</b>				
Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
<b>Date:</b> <u>7/24/2018</u>		<b>Police Report #</b> <u>18-06468</u>		

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1216

Traffic Engineer or Designee Nicole Campbell

Comments: No additional comments.

**Meets Traffic Criteria for:**

Parking Space	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: 7/26/2018

Police Report # 18-06468

Rec'd by City Clerk: 7/27/2018  
 To Alderman: 7/27/2018  
 To Council: 8/28/18  
 Determination: APPROVE  
 Notice to Applicant:  
 Paid:  
 Sign #:

**Comments:**


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

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www.berwyn-il.gov

## Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

*As of 1/1/18, the patient has been diagnosed with a stroke and is currently recovering in the hospital. The patient is unable to walk and requires a wheelchair. The patient is also unable to use their right hand and requires a cane.*

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

**DIAMOND D. BETTORE MD**

(Physician's Signature/Stamp)

*[Handwritten Signature]*

(Print Physician's Name)

*6-26-18*

(Date)

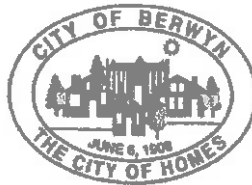
*6918 W. Anchor Ave Berwyn IL*

(Address and Telephone Number)

*708-795-1520*

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

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www.berwyn-il.gov

**Form B**

**Owner Consent For Handicap Sign**

**Placement/Drop-off Zone**

I Wallace George Jr owner/manager of the property at  
13415 Kenilworth, state as follows:

1) That \_\_\_\_\_ is a tenant at the above listed property.

2) That \_\_\_\_\_ has no access to any parking on the premises.

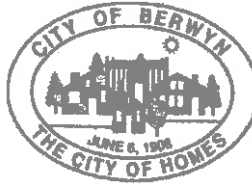
3) That if \_\_\_\_\_ is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if \_\_\_\_\_ no longer resides on the premises.

Wallace George Jr  
Signature/Date

Name: Wallace George Jr  
Address \_\_\_\_\_  
Phone#: \_\_\_\_\_

The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*app # 1216*

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www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

Wallace A Longe Jr  
(Name of Handicapped Applicant)

-  
(Date of Birth)

1341 S Kenilworth  
(Berwyn Address)

Cheryl A Longe  
(Name of caregiver, or guardian if minor)

-  
(Date of Birth)

-  
(Telephone /Cell Phone Number)

Are you the homeowner?  Yes / No

Is there a Driveway/Carport on the property? Yes /  No

Is there a garage on the property?  Yes / No

If so, what is the garage currently being used for? Storage

\*\*\*\*\*

**Vehicle Information**

Chevrolet HHR  
(Vehicle make and model)

2008 / Red  
(Year / Color)

-  
(Illinois License Plate Number)

-  
(Current City Vehicle Sticker Number)

I am the driver of the vehicle  Yes / No

MB04483  
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]  
Signature of Applicant or Legal Guardian

6-26-18  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois