

June 26, 2018

8:00 PM

The Mayor and City Council welcome you. Please note: comments are permitted only during Open Forum and only for items not already on the agenda. When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

**A. Pledge of Allegiance and Moment of Silence**

**B. Open Forum**

**C. Approval of Minutes**

1. Regular City Council meeting held on 6/12/2018

**D. Bid Openings**

**E. Berwyn Development Corp., Berwyn Township/Health District**

**F. Reports from the Mayor**

1. Appointment of Superintendent of Auxiliary Police – John Novacek
2. Proclamation: Extend Appreciation to William “Billy” Karmia
3. Proclamation: Eagle Scout Matthew Harper
4. Proclamation: Eagle Scout Matthew Adami
5. Proclamation: Eagle Scout Gabriel Castillo

**G. Reports from the Clerk**

**H. Zoning Boards of Appeals**

**I. Reports from the Aldermen, Committees and Board**

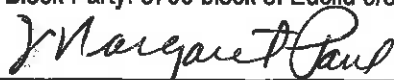
1. Ald. Lennon: Airbnb and Bed & Breakfast
2. Ald. Ramirez: Handicap Parking Application #1166 – 3442 S. Ridgeland

**J. Reports from the Staff**

1. Fire Battalion Chief: Public Education – School Program 2018
2. Community Development Director: 2018 CDBG Annual Action Plan – Resolution
3. Public Works Director: Request Purchase of a 2019 International 7400 SBA 6X4 Dump Truck
4. Interim Library Director: Advertise & Hire Library Staff to fill vacancy
5. City Attorney: Settlement of Case No. 2017WC009280
6. Building Director: Demolition of 1304 S. Gunderson
7. Police Chief: Request to Hire One Probationary Police Officer

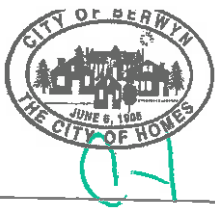
**K. Consent Agenda**

1. Payroll: 6/13/2018 in the amount of \$1,213,436.40
2. Payables: 6/26/2018 in the amount of \$672,468.25
3. Handicap Parking Application #1201 – 3545 S. Gunderson – Approve
4. Love of Lee: Autumn Summerfest 7/21/2018
5. Knights of Columbus: ID Tootsie Roll Drive September 14-16, 2018
6. Kiwanis: Peanut Day September 27-28, 2018
7. Block Garage Sale: 2500 block of Cuyler 6/30/2018
8. Block Party: 1900 block of Home 6/30/2018
9. Block Party: 3300 block of Highland 6/30/2018 RD 7/1/2108
10. Block Party: 3500 block of Maple 7/14/2018 RD 8/25/2018
11. Block Party: 2500 block of Cuyler 7/28/2018 RD 7/29/2018
12. Block Party: 3800 block of Grove 7/28/2018 RD 8/4/2018
13. Block Party: 2400 block of Scoville 7/28/2018 RD 8/4/2018
14. Block Party: 6800 block of 30<sup>th</sup> Street 8/4/2018 RD 8/5/2018
15. Block Party: 3600 block of Clarence 8/4/2018 RD 8/5/2018
16. Block Party: 1900 block of Gunderson 8/4/2018 RD 8/11/2018
17. Block Party: 3100 block of Wenonah 8/18/2018 RD 8/19/2018
18. Block Party: 1400 block of Wisconsin 8/18/2018 RD 8/25/2018
19. Block Party: 1300 block of Scoville 8/25/2018 RD 8/26/2018
20. Block Party: 3100 block of Clarence 8/25/2018 RD 9/8/2018
21. Block Party: 3700 block of Euclid 9/8/2018 RD 9/15/2018



City Clerk Margaret Paul

Total Items: 36



**MINUTES**  
**Regular Berwyn City Council Meeting**  
**June 12, 2018**

1. The Regular Meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. The following Aldermen responded present upon the call of the roll: Lennon, Ramirez, Reardon, Fejt, Santoy, Ruiz and Garcia. Absent: Avila. Garcia made a motion, seconded by Ruiz, to excuse Alderman Avila. Motion carried.
2. The Pledge of Allegiance was recited. A moment of silence was given for the family of: Donald Garrity, the safety of the men and women protecting us on the streets of Berwyn, for those who are in the Armed Forces, and for all Veterans who have served.
3. The Open Forum portion of the meeting was announced. BDC President Andy Sotiropolous gave a presentation about the background and purpose of the Commercial & Micro Loan Programs available through the BDC and submitted a letter dated May 22, 2018 summarizing his remarks. Ald. Ramirez spoke thanking Berwyn residents on behalf of LGBT elected officials, and LGBT volunteers serving on boards, commissions, for helping to make Berwyn a diverse welcoming home for all. Ald. Ramirez offered Pride flags to people attending the meeting. Ald. Lennon announced Berwyn's 2<sup>nd</sup> Annual Pride Walk on June 23<sup>rd</sup> at 2pm starting from the James Joyce Tavern at Harlem and Windsor, with a program at Karasek Park, and then to Lavergne's Tavern on East and Windsor Avenues.
4. Minutes for the following meetings were submitted: Committee of the Whole of May 22, 2018 and Regular Berwyn City Council of May 22, 2018. Fejt made a motion, seconded by Lennon, to approve the minutes as submitted and place same on file for audit. The motion carried by a voice vote.
5. Mayor Lovero submitted a Proclamation declaring June, 2018 "Immigrant Heritage Month" in the support of cultural and ethnic diversity in the City of Berwyn. Thereafter, Fejt made a motion, seconded by Santoy, to **adopt** the proclamation as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a voice vote.
6. Mayor Lovero submitted a Proclamation declaring June, 2018 as "LGBT Pride Month" in the support of cultural and ethnic diversity in the City of Berwyn. Thereafter, Lennon made a motion, seconded by Reardon, to **adopt** the proclamation as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a voice vote.
7. City Clerk Margaret Paul submitted an ordinance entitled: **An Ordinance Adopting the Prevailing Wage Standards for the City of Berwyn**. Thereafter, Garcia made a motion, seconded by Lennon, to concur, **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
8. City Administrator Brian Pabst submitted a communication requesting to seek proposals for the Library Carpet Installation and Furniture Moving Services. Thereafter, Lennon made a motion, seconded by Garcia, to concur, authorize Mr. Pabst to publish same, review the bids and bring back a recommendation to a future council meeting for approval. The motion carried by a voice vote.
9. City Administrator Brian Pabst submitted a communication regarding Repair of the Library Light Pole Bases with a request to award the bid to Grove Masonry Maintenance. Thereafter, Lennon made a motion, seconded by Fejt, to concur and approve for payment in the amount not to exceed \$10,800.00. The motion carried by unanimous roll call vote.
10. Police Chief Michael Cimaglia submitted a communication requesting Council to waive the seal bid process and approve the Purchase of three 2018 Ford Explorers and one 2018 Ford Transit-250 under the Suburban Purchasing Cooperative sponsored by the Northwest Municipal Conference. Thereafter, Fejt made a motion, seconded by Santoy, to concur, waive the sealed bid process, accept the proposal from Currie Motors and

**Berwyn City Council Minutes**  
**June 12, 2018**

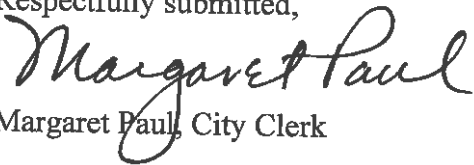
approve for payment in the amount not to exceed \$31,491.00 for each 2018 Ford Explorer and \$25,641.00 for the 2018 Ford Transit-250 for a total amount not to exceed \$120,114.00. The motion carried by a unanimous roll call vote.

11. Police Division Commander Thomas O'Halloran submitted a communication regarding Quicket Solutions Electronic Crash & Ticketing Software Program. The Mayor recognized Police Chief Cimaglia who explained the need for the software system and availability of a grant for new computers. Questions concerning the cost of the annual cost of the system ensued. Commander O'Halloran stepped forward to answer the questions regarding the costs to lease the software and 17 user licenses. Commander O'Halloran explained the program would help track ticket entry and revenue. Thereafter, Fejt made a motion, seconded by Lennon, to concur, waive the seal bid process, authorize the Police Department to enter into agreement with Quicket Solutions, Inc and approve for payment in the amount not to exceed \$43,879.00 with the initial \$27,075 due at contract signing. The motion carried by a unanimous roll call vote.
12. Fire Chief Denis O'Halloran submitted a communication on behalf of the Firefighters' Local 506, in conjunction with the Berwyn Fire Department, requesting the approval of their annual "Fill-the Boot" collection dates for Muscular Dystrophy Association (M.D.A.). Thereafter, Garcia made a motion, seconded by Santoy, to concur and grant permission. The motion carried by a voice vote.
13. Finance Director Rasheed Jones submitted a communication declaring eleven vehicles (individually identified in agenda item J-6) currently assigned to the Police Department as surplus property. Thereafter, Lennon made a motion, seconded by Santoy, to concur with the declaration. The motion carried by a voice vote.
14. Building Director Charles Lazzara submitted a communication requesting the demolition of 6433 W. 16<sup>th</sup> Street. Thereafter, Ruiz made a motion, seconded by Lennon, to concur and grant permission. The motion carried by a voice vote.
15. Public Works Director Robert Schiller submitted a communication regarding 2017 (program year) C.D.B.G. Sidewalk and 2018 Cost Shared Replacement Projects and requested to award the bid to M&J Asphalt Paving Company. Thereafter, Santoy made a motion, seconded by Lennon, to concur and approve for payment in the amount not to exceed \$248,650.00. The motion carried by unanimous roll call vote.
16. Interim Library Director Tammy Sheedy submitted a communication requesting authorization to advertise and hire library staff to fill the vacancy of Library Assistant I Circulation Department (20 hours). Thereafter, Lennon made a motion, seconded by Ruiz, to concur and approve as submitted. The motion carried by a unanimous roll call vote.
17. City Attorney Anthony Bertuca submitted a communication regarding Authorizing the Execution of Guaranties of Line of Credit of the Berwyn Development Corporation and an attached ordinance entitled: **An Ordinance Authorizing the Execution of Guaranties of Line of Credit of the Berwyn Development Corporation**. Thereafter, Lennon made a motion, seconded by Ruiz, to concur and **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
18. City Attorney Anthony Bertuca submitted a communication regarding Rules and Regulations for the manufacture, use, possession and or sale of Fireworks and an attached ordinance entitled: **An Ordinance Establishing Rules and Regulations for the Manufacture, Use, Possession and or Sale of Fireworks**. Thereafter, Ramirez made a motion, seconded by Reardon, to concur and **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
19. Ruiz made a motion, seconded by Santoy, to suspend the rules and bring forward consent agenda item K-13. Item K-13 is a block party request for the 1800 block of Scoville. Thereafter, Ruiz made a motion, seconded by Santoy, to concur and approve the block party as amended with the revised date of July 21<sup>st</sup> with the rain date of July 28<sup>th</sup>. The motion carried by a voice vote.

**Berwyn City Council Minutes**  
**June 12, 2018**

20. Ramirez made a motion, seconded by Reardon, to suspend the rules and bring forward consent agenda item K-6 Item K-6 is a request from Chicagoland International Christian Church to solicit funds. Thereafter, Ramirez made a motion, seconded by Reardon, to deny. The motion carried by a voice vote.
21. The consent agenda with items K-1 through K-5; K-7 through K-12 and K-14 through K-18 were submitted:
1. Payroll: 5/30/2018 in the amount of \$1,232,410.26
  2. Payables: 6/12/2018 in the amount of \$2,387,769.30
  3. Handicap Parking Application #1200 – 1622 S. Grove – Deny
  4. Handicap Parking Application #1202 – 1834 S. Ridgeland – Deny
  5. St. Michael: Rummage Sale 6/16/2018 & 6/17/2018
  7. Christian Congregation of Jehovah's Witness: Community Service July through September, 2018
  8. St. Mary of Celle: Summer Fest 8/4/2018 & 8/5/2018
  9. Dedicated to Youth Ministries: G.L.O.B.E. Music & Arts Festival 8/12/2018
  10. Block Party: 1200 block of Kenilworth 7/7/2018 RD 7/14/2018
  11. Block Party: 1600 block of Grove 7/7/2018 RD 7/21/2018
  12. Block Front Yard Sale: 1600 block of Grove 7/14/2018 RD 7/15/2018
  14. Block Party: 1800 block of Wenonah 7/28/2018
  15. Block Party: 3500 block of Highland 8/4/2018 8/11/2018
  16. Block Party: 1900 block of Cuyler 8/11/2018
  17. Collection & Licensing Reports for the month of May, 2018
  18. Building & Local Improvement Permits issued in the month of May, 2018
- Thereafter, Santoy made a motion, seconded by Garcia, to concur and approve the Consent Agenda as amended by omnibus vote designation. The motion carried by a voice vote.
22. Fejt called a Building, Zoning and Planning Committee meeting for June 19<sup>th</sup> at 5:30 pm at City Hall.
23. There being no further business to come before the Council, Lennon made the motion, seconded by Ruiz, to adjourn at the hour of 8:35 pm. The motion carried by a voice vote.

Respectfully submitted,

  
Margaret Paul, City Clerk

F-1

The City of Berwyn



Robert J. Lovero  
Mayor

**A Century of Progress with Pride**

June 26, 2018

Members of City Council

**Re: Appointment of Superintendent of Auxiliary Police**

City Council Members:

Please concur with my appointment of John Novacek to the position of Superintendent of the Berwyn Auxiliary Police, effective July 2, 2018.

With the retirement of William "Billy" Karmia, the position is vacant and requires a distinguished veteran to replace the longest serving Superintendent. I believe John Novacek to be that individual.

Thank you for your anticipated cooperation and consent.

Respectfully,

A handwritten signature in blue ink, appearing to read "R. Lovero", is written over a horizontal line.

Robert J. Lovero  
Mayor





F-2

A Century of Progress with Pride

PROCLAMATION

Whereas; William "Billy" Karmia has served the City of Berwyn since 1981, working under the former administrations of Honorable Mayors Thomas Hett, Joseph Lanzillotti, Thomas Shaughnessy, Michael A. O'Connor, and present Mayor Robert J. Lovero and,

Whereas; Bill began his service to Berwyn as a training cadet for the Auxiliary police force February 21, 1981. Upon his completion of training he was sworn in as an Auxiliary Police Officer June 25<sup>th</sup> 1981. Bill climbed through the ranks was promoted to Sergeant in March of 1994, Lieutenant September 6<sup>th</sup>, 1989 and was promoted to Superintendent of the Auxiliary Police September 26<sup>th</sup>, 1993 and,

Whereas; The Berwyn Auxiliary Police was created on May 27<sup>th</sup>, 1943 and Bill has served as the longest sitting Superintendent in the Auxiliary's 75 year history and,

Whereas; Bill, along with his siblings Joseph and Sandra, were raised in Berwyn by their late parents, Sidney and Virginia Karmia and,

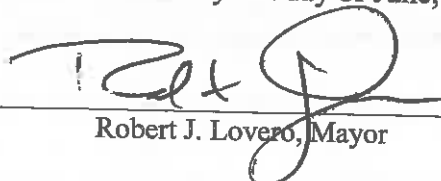
Whereas; Bill attended Havlicek grammar school, Lincoln Jr. High, Morton East High School and Morton Jr. College. Bills interest in Psychology with an emphasis on the social-criminal aspect on society and community, led him to pursue his Bachelor's, Master's and Doctorate in Psychology and,

Whereas; Bill Karmia was not alone on this life journey. Beside him was the love of his life, Louise, his wife of 35 years. Together they raised two wonderful children William Jr. and Jennifer and,

Whereas; The City of Berwyn would like to extend its best wishes to a devoted, public servant for a retirement filled with joy, the love of his family and friends, and good health to pursue whatever plans with his family he may have in the future, and

Therefore; I, Mayor Robert Lovero and the Aldermen of the City of Berwyn would like to extend <sup>OUR</sup> ~~his~~ appreciation and thank Bill for his 37 years of service and do hereby proclaim June 26<sup>th</sup>, 2018 as William P. Karmia Day in the City of Berwyn.

Dated this twenty-six day of June, 2018

  
Robert J. Lovero, Mayor



  
Margaret Paul, City Clerk



F-3

**PROCLAMATION**

**WHEREAS**, Matthew Harper started scouting as a Boy Scout with Troop 337 sponsored by the American Legion Post 687 in Stickney, IL before transferring to Troop 31 sponsored by Concordia Lutheran Church; and

**WHEREAS**, scouting is now a family tradition in Matthew Harper's family with father Robert Harper volunteering as an assistant scout master and older brother Jon having also earned his Eagle Scout Award; and

**WHEREAS**, Matthew Harper graduated two years early from Tallgrass Sudbury School, a small private school located on the top of Riverside United Methodist Church. While in school, Matthew took part in school committees such as financial management, marketing, staffing, and was the only student who had a seat on the board of directors between 2015 and 2017; and

**WHEREAS**, Matthew Harper is interested in entering the culinary field. He will be attending Morton College in the fall taking a nutrition class. Matthew will also be working part-time at Tallgrass Sudbury School as a staff member for the 2018-2019 school year; and

**WHEREAS**, Matthew Harper who has always been taught to give back to his community chose to improve the exterior of Riverside United Methodist Church as his Eagle project. He guided adults and scouts, planting ground cover, patching cement walkways, expanding patio pavers for a walkway, and scraped, patched, and painted doors and railings; and

**WHEREAS**, Matthew Harper has earned all the merit badges and scout ranks leading to Eagle Scout; and

**WHEREAS**, Matthew Harper will be receiving the rank of Eagle Scout on Saturday, June 2018; and

**WHEREAS**, Matthew Harper is an excellent example for the youth of our community, representing the fine qualities the Boy Scouts strive to instill in young men;

**NOW, THEREFORE**, let it be proclaimed, that Mayor Robert J. Lovero and the City of Berwyn congratulate Matthew Harper on achieving the highest level of Eagle Scout and wish him the best of luck in all his future endeavors.

Entered upon the records of the City of Berwyn this 26<sup>th</sup> day of June 2018.

Robert J. Lovero  
Mayor

Margaret Paul  
City Clerk



F-4



**PROCLAMATION**

**WHEREAS**, Matthew Adami started scouting in the first grade as a Tiger Cub in Cub Scout Pack 1 at Irving School before transferring as a Webelo II to Cub Scout Pack 31 at St. Leonard School; and

**WHEREAS**, Matthew Adami participated in many activities as a Cub Scout including Pinewood Derby, Rain Gutter Regatta, Family Camping and various trips to the fire and police stations; and

**WHEREAS**, Matthew Adami earned various Belt Loops, activity badges, the Parvuli Dei Religious Emblem and Arrow of Light Award before bridging over to Boy scout Troop 32 in 2011; and

**WHEREAS**, during his seven years of scouting, Matthew Adami has learned how to teach, be patient and how to lead; and

**WHEREAS**, Matthew Adami has held many leadership positions in the troop such as Senior Patrol Leader, Quartermaster, Patrol Leader and Den Chief; and

**WHEREAS**, Matthew Adami has earned both Religious Emblems, Ad Altare Dei and Pope Pius XII and was elected into the Order of the Arrow in October 2017; and

**WHEREAS**, Matthew Adami attends St. Patrick High School where he has served his peers as the Assistant Athletic Trainer; and

**WHEREAS**, Matthew Adami enjoys playing various miniature war games, attending Adepticon and other conventions and winning awards like Smartest Youngblood; and

**WHEREAS**, Matthew Adami would like to pursue Marine Engineering, building boats, and continue playing miniature war games; and

**WHEREAS**, for his Eagle project, Matthew Adami worked with two religious organizations to create a prayer room for the group Life Directions and refurbished/rejuvenated two steel staircases for the Missionaries of Charity Soup Kitchen; and

**WHEREAS**, Matthew Adami has earned all the merit badges and scout ranks leading to Eagle Scout; and

**WHEREAS**, Matthew Adami received the rank of Eagle Scout in June 2018; and

**WHEREAS**, Matthew Adami is an excellent example for the youth of our community, representing the fine qualities the Boy Scouts strive to instill in young men;

**NOW, THEREFORE**, let it be proclaimed, that Mayor Robert J. Lovero and the City of Berwyn congratulate Matthew Adami on achieving the highest level of Eagle Scout and wish him the best of luck in all his future endeavors.

Entered upon the records of the City of Berwyn this 26<sup>th</sup> day of June 2018.

Robert J. Lovero  
Mayor



Margaret Paul  
City Clerk



F-5



A Century of Progress with Pride

**PROCLAMATION**

**WHEREAS**, Gabriel Castillo was one of the last boys to join his Cub Scout den when he was in 3<sup>rd</sup> grade; and

**WHEREAS**, Gabriel Castillo, hesitant at first with scouting, jumped in feet first going to Cub Scout summer camp, making pinewood derby cars, and participating in the annual haunted house; and

**WHEREAS**, Gabriel Castillo crossed over to the Boy Scouts embarking on his journey to Eagle Scout in 2011; and

**WHEREAS**, during his seven years of scouting, Gabriel Castillo has learned important skills and invaluable life lessons that he will take with him forever; and

**WHEREAS**, Gabriel Castillo attended St. Leonard School before entering St. Ignatius College Prep for high school where he has excelled in cross country and track and field recently completing his career for the St. Ignatius Wolfpack; and

**WHEREAS**, Gabriel Castillo, after dedicating his summer to caddying at the Oak Park Country Club, will attend Ohio State University as an Evans Scholar where he plans on majoring in Earth, Economy, Development and Sustainability; and

**WHEREAS**, for his Eagle project, Gabriel Castillo organized and lead a collection of school supplies and sports equipment for a school in Uganda. He worked with Fr. Alex and his organization C.O.R.E. Uganda to make it all work out. In the end, he collected roughly 200kg of items; and

**WHEREAS**, Gabriel Castillo has earned all the merit badges and scout ranks leading to Eagle Scout; and


**WHEREAS**, Gabriel Castillo received the rank of Eagle Scout in June 2018; and

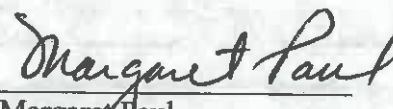
**WHEREAS**, Gabriel Castillo is an excellent example for the youth of our community, representing the fine qualities the Boy Scouts strive to instill in young men;

**NOW, THEREFORE**, let it be proclaimed, that Mayor Robert J. Lovero and the City of Berwyn congratulate Gabriel Castillo on achieving the highest level of Eagle Scout and wish him the best of luck in all his future endeavors.

Entered upon the records of the City of Berwyn this 26<sup>th</sup> day of June 2018.



  
Robert J. Lovero  
Mayor

  
Margaret Paul  
City Clerk

I-1  
The City of Berwyn  
6700 W. 26<sup>th</sup> St.  
708-788-2660



Scott Lennon  
1<sup>st</sup> Ward Alderman

A Century of Progress with Pride

June 20, 2018

Mayor Robert J. Lovero  
Members of the Berwyn City Council  
Berwyn City Hall  
6700 W. 26th Street  
Berwyn, IL 60402

Subject: Airbnb and Bed & Breakfast

Dear Mayor and Members of the City Council:

I received a call from a resident concerning opening a Bed and Breakfast here in Berwyn. While researching, I noticed we have several Airbnb's currently operating in City of Berwyn. There is an increase in the use of alternative lodging from the standard Hotels and Motels. Berwyn is close to public transportation and the City of Chicago therefore, is an attraction.

The Mayor, David Hulseberg the Executive Director of the Berwyn Development Corporation and I have already met to discuss the creation of an ordinance.

I would like to refer this communication to the Mayor's office and our Legal Department to research how other communities handle Airbnb's and Bed & Breakfast and look to create an ordinance for this use.

Thanks for your consideration.

Sincerely

A handwritten signature in cursive script that reads "Scott Lennon". The signature is written in dark ink and extends across the width of the page.

Scott Lennon  
Alderman, 1st Ward  
City of Berwyn

Mayor  
Robert J. Lovero

I-2



2nd Ward Alderman  
Jose Ramirez

June 26, 2018

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1166  
3442 S. Ridgeland Ave., Berwyn, IL 60402

Ladies and Gentlemen:

Upon further review I would like to approve the previously denied application for a handicapped SPACE. The resident finds the accessibility easier from the front of the home. The original application was denied during the November 29, 2017 meeting.

Thank you very much,

Jose Ramirez

JR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 9/25/2017  
Officer: T. Young#183

Applicant Name: Socorro Herrera

Address: 3442 S Ridgeland Ave Berwyn Il 60402

Telephone:

Nature of Disability:

### Information

	Yes	No		Yes	No
Doctor's Note/ Affidavit:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Interviewed:	<input checked="" type="checkbox"/> <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input type="checkbox"/>	<input type="checkbox"/>		Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/>	<input checked="" type="checkbox"/>		Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/>	<input type="checkbox"/>		Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Yes	No
	Space <input checked="" type="checkbox"/>	<input type="checkbox"/>
	Zone <input type="checkbox"/>	<input checked="" type="checkbox"/>

Report # 17-09714

2nd Ward Alderman: JOSE RAMIREZ

<b>Staff Recommendation</b>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>



# Berwyn Police Department

(708) 795-5600 6401 W 31st Street Berwyn, IL 60402

## Supplement Report

INCIDENT # 17-09714	INCIDENT DATE 09/25/2017	UCR/Offense Code 9041 (Applicant File)			
REPORTING OFFICER YOUNG, TERRY	SUPERVISOR	DATE 04/19/2018	TIME 10:55	SECURE No	SENSITIVE No

### SUPPLEMENTAL NARRATIVE TYPE: INCIDENT

(17-09714-1) In summary R/o spoke with Soccoro Herrera of 3442 Ridgeland who related that she has difficulty walking long distances due to the arthritis in her knees. The distance from her garage to the back door and the narrow walkway make it difficult for her to enter her residence. She is requesting to be considered for a handicapped sign for the front of her residence due to the shorter walk to her front door. Nothing further at this time.

REPORTING OFFICER YOUNG, TERRY	INCIDENT # 17-09714	DATE 04/19/2018	TIME 10:55	PAGE Page 1 of 1
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**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 17-09714

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 17-09714	
REPORT TYPE Incident Report	RELATED CAD # C17-056989	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3442 S RIDGELAND AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 09/25/2017 10:28	TIME OF OCCURRENCE 09/25/2017 10:28	STATUS CODE	STATUS DATE

**INVOLVED ENTITIES**

NAME HERRERA, SOCORRO					DOB	AGE 1
ADDRESS 3442 S RIDGELAND AV Berwyn, IL 60402			FBI #	IR #		
SEX F	RACE Hispanic	HGT	WGT	HAIR	PHONE Home	
EYES	SID #	DL #	DL State IL	ALT PHONE		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History
Employer						

UCR 9041 Applicant File, 1	DRAFT	TYPE Reporting Party	RELATED EVENT #	Count 1
STATUTE				

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Carrual/SUV	INVOLVEMENT Involved	VIN #
YEAR 1995	MAKE Jeep	MODEL	COLOR Red	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

Socorro Herrera requesting a handicapped parking space in front of her residence located at 3442 Ridgeland. She drives a red 1995 Jeep Cherokee II plate# X148749, Berwyn and has a valid II handicapped placard#CH80902. She resides in a single family home with a 2 car garage that is used by her son and husband to park their vehicles. Also she has difficulty walking long distances due to her medical condition. There are no handicapped signs on the block. The block is a mix of single family homes and multi unit buildings.

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 17-09714

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 17-09714	
REPORT TYPE Incident Report	RELATED CAD # C17-056989	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3442 S RIDGELAND AV Berwyn, IL 60402			
HOW RECEIVED	WHEN REPORTED 09/25/2017 10:28	TIME OF OCCURRENCE 09/25/2017 10:28	STATUS CODE	STATUS DATE
Socorro partially meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05				
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #	

**DRAFT**

## Handicapped Space/Zone Police Department Site Inspection

Application # **1166**

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with 2 car garage. No handicapped signs on block. Area mixed with single family homes and multi unit buildings.

Date: 9/25/2017

Police Report # 17-09714

## Handicapped Space/Zone Public Works Site Inspection

Application # **1166**

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved parking space at this location. There are no existing reserved spaces on the block. There is a 2 car garage on the property.

**Meets Public Works Criteria:**

Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 9/28/2017

Police Report # 17-09714



## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1166

Traffic Engineer or Designee Nicole Campbell

Comments: Garage and there are only 2 vehicles registered to address.

**Meets Traffic Criteria for:**

Parking Space	Yes	0		No	X
Parking Zone	Yes	0		No	X

Date: 9/29/2017

Police Report # 17-09714

Rec'd by City Clerk:	10/5/2017	4/13/2018
To Alderman:	10/5/2017	5/10/2018
To Council:	11/28/2017	6/26/2018
Determination:	DENY	APPROVE
Notice to Applicant:		
Paid:		
Sign #:		

**Comments:**

The City of Berwyn  
Mayor Robert J. Lovero



Thomas J. Pavlik  
City Clerk

*App # 1166*

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL  RENEWAL

SOCORRO HERRERA  
(Name of Handicapped Applicant)

\_\_\_\_\_  
(Date of Birth)

3442 S. KINGSLAND  
(Berwyn Address)

\_\_\_\_\_  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

Is there a garage on the property? (Yes / No)

Are you the homeowner? (Yes / No)

If so, what is the garage currently being used for? OTHER CARS I CAN'T PARK AT THE GARAGE

Driveway  Carport

All Applicants must submit the Physicians form (A)

Renters must submit the Owner Consent form (B)

\*\*\*\*\*

**Vehicle Information**

CHEVROLET  
(Vehicle make and model)

RED  
(Color / Year)

\_\_\_\_\_  
(Illinois License Plate Number)

\_\_\_\_\_  
(Current City Vehicle Sticker Number)

\_\_\_\_\_  
(Illinois Handicapped Plate)

~~TEMP ILL 43679~~  
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

Socorro Herrera  
Signature of Applicant or Legal Guardian

2-9-17  
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

07/26/2017 16:04 7887882675

BERWYN CITY CLERK

PAGE 01/01

The City of Berwyn  
Mayor Robert J. Lovero



Fax 708-788-2675  
Thomas J. Pavlik  
City Clerk

*Patient:  
Socorro Herrera*

A Century of Progress with Pride  
6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

### Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

*illness complete*

*[Handwritten notes and lines, mostly illegible]*

Does the patient utilize any of the following?:

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person - Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

*CHRIS TARA DELOS REYES*  
\_\_\_\_\_  
(Print Physician's Name)

\_\_\_\_\_  
(Date)

*CHICAGO, IL 60657 (773) 975-9957*  
*287 N. CHERIDAN RD. SUITE 205 S*  
\_\_\_\_\_  
(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois

The City of Berwyn  
Mayor Robert J. Lovero



Thomas J. Pavlik  
City Clerk

A Century of Progress with Pride

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Form B**

**Owner Consent For Handicap Sign**

**Placement/Drop-off Zone**

I SOCORRO HERRERA, owner/manager of the property at  
3442 S RIDGLAND, state as follows:

1) That \_\_\_\_\_ is a tenant at the above listed property.

2) That \_\_\_\_\_ has no access to any parking on the premises.

3) That if \_\_\_\_\_ is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if \_\_\_\_\_ no longer resides on the premises.

\_\_\_\_\_  
Signature/Date

Name: SOCORRO HERRERA

Address: 3442 S RIDGLAND BERWYN IL 60402

Phone#: \_\_\_\_\_

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 W. 26<sup>th</sup> Street, Berwyn, IL 60402



JH



# BERWYN FIRE DEPARTMENT

6700 W. 26th Street • Berwyn, IL, 60402-0701  
708.484.1644  
FAX 708.788.3039 • Emergency 9-1-1



Mayor Robert J. Lovero

**Denis O'Halloran**  
Fire Chief  
do'halloran@ci.berwyn.il.us

**Thomas Hayes**  
Assistant Fire Chief  
thayes@ci.berwyn.il.us

**June 22, 2018**

**To: Mayor Robert Lovero  
Members of City Council**

**From: Battalion Chief Mario J. Manfredini**

**Re: Public Education - School Program 2018**

**Honorable Mayor Lovero and Members of City Council,**

For the past fourteen years the Berwyn Fire Department has solicited funds from Berwyn Businesses and Organizations; we intend on sending out a letter signed by Fire Chief O'Halloran to our targeted audience, all monies received to our Department are used to purchase fire safety materials for all schools in Berwyn. Last year was the fifth year we ran this program on our own and we raised \$9,300 and were able to purchase 10,000 custom coloring books as well as other Public Educational Materials used for youth and senior citizens – two of our most at risk ages.

On or before Fire Prevention Week our Firefighters visit every school targeting kindergarten through 3<sup>rd</sup> grade to give Safety Talks and pass out all materials that were purchased through this program.

As the Chief serving over Public Education I am looking for your approval to continue this beneficial program that aides our limited budget. During these economic times I would like your direction as to whether or not the Fire Department should continue to solicit funding for this program. I have attached a copy of the letter we would use to solicit our targeted audiences for your review. Since we brought this program in-house we have reduced costs and secured more Public Education materials to reach a larger audience in a more costly manner. If you should have any further questions regarding this matter please contact me.

Respectfully,

**Mario J. Manfredini**  
Battalion Chief

*Fire Is Everyone's Fight*



**Denis O'Halloran**  
Fire Chief  
do'halloran@ci.berwyn.il.us

**Thomas Hayes**  
Assistant Fire Chief  
thayes@ci.berwyn.il.us

## **BERWYN FIRE DEPARTMENT**

6700 W. 26th Street • Berwyn, IL 60402-0701  
708.484.1644  
FAX 708.788.3039 • Emergency 9-1-1



**Mayor Robert J. Lovero**

June 26, 2018

Dear Friend and Sponsor,

In a sincere effort to keep our young children safe our department is continuing our commitment to fire prevention. Our department is now organizing our annual fire safety and burn prevention education program with diversified materials targeted for the children in our community.

Our department will coordinate and distribute over 10,000 pieces of educationally sound fire safety materials geared to preschool and elementary age children in our areas. The diversified materials we have selected for our use are designed to reach each child's age level of learning. The materials selected are created and designed to follow along with the National Fire Protection Association 2018 Fire Prevention Week theme. We have found the materials to be enthusiastically received by teachers and children alike.

We need the support of concerned business, industrial and professional leaders to keep our program ongoing and successful each year. This is the only program of this type our department will be conducting this year.

Your sponsorship of **50 children @ \$100.00, 75 children @ \$150.00, 100 children @ \$200.00, 150 children @ \$300.00, 200 children @ \$400.00** is appreciated.

In grateful appreciation for your support, **your name or business name** will be placed on the prestige page of all the fire safety activity manuals the children receive. *Your prompt remittance will assure your name on the materials the children take home.*

Please make your tax-deductible check payable to the **City of Berwyn Fire Department**. and mail directly to my attention at the Fire Department. *Your tax-deductible contribution will be used exclusively in our community for our children.*

Please accept my sincere thanks and appreciation for your time and consideration of this most worthwhile program for our youngsters. With the help of your caring hand, our department will do our best to keep our children safe from harm.

Yours in Safety, Service & Prevention,

Chief Denis O'Halloran

Please remit your donation to **The Berwyn Fire Department**

**c/o Dawn Thomas – 6700 West 26<sup>th</sup> ST – Berwyn, IL 60402**



To insure that you name is placed in our Safety Book please have payment turned in by **August 31, 2018**.

Please mark the level of your donation:

\$100     \$150     \$200     \$300  
 \$400     please accept my donation in the amount of \_\_\_\_\_

How would you like your name / business displayed in the book?

---

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- Please remit above document with check to the **Berwyn Fire Department** -

**City of Berwyn**  
**Department of Community Development**

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**TO:** Mayor Robert J. Lovero

**FROM:** Regina Mendicino, Director  
Community Development Department

**DATE:** June 14, 2018

**RE:** Resolution to Adopt  
2018 CDBG Annual Action Plan

Dear Mayor Lovero:

The attached Resolution and Copy of the City's 2018 Annual Action Plan (the "Plan") is submitted for the City Council's approval at the June 26, 2018 City Council Meeting. Prior to the City Council Meeting, there is a Public Hearing on the Plan during the Committee of the Whole Meeting.

The City continues to be successful in meeting its community development. The use of CDBG funds has been a tremendous asset in the City's efforts during these past few years.

The Community Development Department continues to investigate additional opportunities through such funding sources as the Cook County HOME Consortium, IHDA, and others. In addition, through its relationships with its public and private partners, the City continues to encourage owners to invest in their property's upkeep and care, create new jobs, and to address the social and economic distress the economic downturn created.

The Plan continues these efforts, and it is in the best interest of the City to receive CDBG funds for housing and related needs of low and moderate income persons. Should you have any questions regarding the Plan, please feel free to contact me.

Thank you for your prompt consideration of this Resolution.

**Recommendation: Approve 2018 Annual Action Plan**

Sincerely,

Regina Mendicino, Director

---

**Mayor Robert J. Lovero \* Regina Mendicino, Director**  
**6420 West 16<sup>th</sup> Street, Berwyn, IL 60402**  
**(708) 795-6850 \* (708) 749-9457**

**RESOLUTION NO. 2018 - \_\_\_\_\_**

**A RESOLUTION APPROVING THE CITY OF BERWYN'S  
ANNUAL ACTION PLAN FOR PROGRAM YEAR 2018  
FOR COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") FUNDS,  
AND FOR AUTHORIZATION TO SUBMIT SAME TO THE UNITED STATES  
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT ("HUD")**

**WHEREAS**, the City of Berwyn ("CITY") is a Home Rule Unit of Government pursuant to and as defined in Article 7 Section 6 (a) of the 1970 Illinois Constitution; and

**WHEREAS**, said Section of the Constitution authorizes a home rule unit of government to exercise any power, and perform any function, pertaining to its government affairs; and

**WHEREAS**, the 1970 Illinois Constitution, Article VII Section 10 and the Intergovernmental Cooperation Act provide authority for intergovernmental cooperation; and

**WHEREAS**, the City will receive an annual grant from HUD for CDBG Programs and the amount of said grant from October 1, 2018 to September 30, 2019 ("Program Year 2018") is expected to be \$1,309,067;

**WHEREAS**, the Mayor and the City Council have determined it is in the best interest of the City to receive CDBG funds from HUD for housing and related needs of low and moderate income persons; and

**WHEREAS**, the Community Development Department developed an Annual Action Plan for Program Year 2018 pursuant to HUD regulations and in accordance with a Citizen Participation Plan which meets HUD's requirements; and

**WHEREAS**, the City developed the 2018 Annual Action Plan to promote the development of a viable urban community, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for low and moderate income persons, in conformance with the HUD Act of 1974, as amended, and the HUD regulations applicable thereto; and

**WHEREAS**, after due deliberation the City Council finds it would be in the best interest of the CITY to approve and submit the CITY's 2018 Annual Action Plan as drafted by the CITY's Department of Community Development.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS**, as follows:

**SECTION 1:**

That the Corporate Authorities of the CITY hereby approve the 2018 Annual Action Plan in substantially the same format as attached hereto and made a part hereof as Exhibit A, and said final draft is hereby authorized to be submitted to HUD.

**SECTION 2:**

That all proper publications having taken place, public hearings having been held and the 2018 Annual Action Plan having been available for public comment for over thirty days, all public comments and responses shall be included and submitted to HUD pursuant to Section 1 above.

**SECTION 3:**

That the Mayor and City Clerk are hereby directed and authorized to enter into on behalf of the CITY all contracts necessary and proper to fully implemented the 2018 Annual Action Plan, including, but not limited to, all contracts receiving or distributing any allocations of CDBG funds therein, all contracts under the Single Family Rehab Program, and as otherwise required to implement the 2018 Annual Action Plan.

**SECTION 4:**

That this Resolution shall be in full force and effect from and after its passage and approval according to the law.

PASSED this 26<sup>th</sup> day of June, 2018

\_\_\_\_\_  
**Margaret M. Paul, City Clerk**

Voting Aye:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Voting Nay:

\_\_\_\_\_

Absent:

\_\_\_\_\_

Deposited in my office this 26<sup>th</sup> day of June, 2018

\_\_\_\_\_  
**Margaret M. Paul, City Clerk**

APPROVED this 26<sup>th</sup> day of June, 2018

\_\_\_\_\_  
**Robert J. Lovero, Mayor**





**Community Development Department**

# PY 2018 Annual Action Plan

For Presentation for  
The U.S. Department of Housing  
and Urban Development

Chicago Field Office  
Community Planning and Development

May 10, 2018  
Draft

**Executive Summary**  
**AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

**1. Introduction**

The City of Berwyn (the “City”) is an “Entitlement City” determined by the U.S. Department of Housing and Urban Development (“HUD”) and receives community development funding based on a complex formula including population, poverty, etc.... This Action Plan identifies specific activities and initiatives the City intends to carry out under the City’s Community Development Block Grant (CDBG) Program during program year (PY) 2018, from October 1, 2018 to September 30, 2019. This is the third year of the current Consolidated Plan.

The City’s revenues for this period are anticipated to be as follows:

- \$1,309,067 PY2018 Allocation of CDBG Funds
- \$ 60,000 Estimated reallocation from PY2017 Program Income
- \$ 50,000 Estimated Funds reallocations from PY2017 infrastructure projects,

\$1,419,067 Total Anticipated Funding for 2018 Action Plan

The proposed use of these funds is shown by activity in the following table.

PY 18 CDBG Funding	
Activity Category	Funding
Affordable Housing	Sufficient funds remaining PY2016
Infrastructure	\$ 973,983.60
Public Services and Homeless (14%)	\$ 183,270.00
Planning/Administration (20%)	\$ 261,813.40
Total	\$

**Anticipation of Funding Variables:**

This Action Plan anticipates there will be funds remaining after construction of the PY2017 infrastructure projects. Based on prior years, Berwyn believes approximately \$50,000 will remain after completion of IDIS Project Numbers 651, 652 and 653. This Action Plan anticipates the funds remaining and accounts for their re-allocation to new infrastructure projects in PY2018.

Infrastructure Improvements for ADA Sidewalks, Lighting, Sewer, Street and possible Water Main Projects are included in this Action Plan. These Projects are to be implemented in low and moderate income census tract areas. Funding for these Infrastructure Projects comes from a

combination of funds from the PY2018 allocation from HUD, estimated PY2017 Program Income, and the reallocations from PY2017 discussed above.

Should the amount of funds remaining from the PY2017 Infrastructure Projects be less than \$50,000, Berwyn will work with the Mayor and the Director of Public Works to reduce the size and scope of each of the PY2018 Infrastructure Projects based upon the amount of funds ultimately available.

**Planning:**

As described in greater detail in this Action Plan, the City has established a Performance Measurement System that categorizes Program objectives and outcomes, based upon the priorities described in the City's Consolidated Plan. This system provides a measure of the Program's performance and productivity. The following section summarizes Berwyn's PY 2018 activities by objectives and outcomes according to these categories.

**2. Summarize the objectives and outcomes identified in the Plan**

The City's five-year Consolidated Plan outlines priority objectives and outcomes based upon the identified housing, community development, and economic needs of the City of Berwyn, and especially those primarily benefiting low- and moderate-income persons and geographic areas. Berwyn's Consolidated Plan uses a framework established in HUD's Performance Measurement System, which includes three national objectives and three national outcomes. Each high priority goal principally benefits extremely low-, low-, and moderate-income individuals and families, and falls under one of the three broad national objective categories:

1. Decent Housing – housing activities designed to meet individual family or community needs that are not part of a broader effort.
2. Suitable Living Environment – activities designed to benefit communities, families, or individuals by addressing issues in the living environment.
3. Creating Economic Opportunity – activities related to economic development, commercial revitalization, or job creation.

Each priority need and goal in the plan is designed to meet one of the following three outcomes:

1. Availability/Accessibility – Activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low- and moderate-income people, including persons with disabilities.
2. Affordability – activities that provide affordability in a variety of ways in the lives of low- and moderate-income people.
3. Sustainability (Promoting Livable or Viable Communities) – projects where the activity or activities are aimed at improving communities or neighborhoods.

High priority needs identified during the needs assessment emphasized:

- providing and maintaining Berwyn's housing stock (availability of decent housing and sustainability of a suitable living environment), through housing rehabilitation, rental crime prevention programs, demolition, and blight reduction programs;
- Improving the sustainability of a suitable living environment through the replacement of aging infrastructure (including streets, alleys, sidewalks, water and sewage mains);

- Increasing or improving the availability, or access, of neighborhood parks and recreation centers, senior centers, and other public facilities that enhance the living environment ;
- Increasing or improving the availability of supportive housing and services that enhance the living environment persons with disabilities;
- Increasing or improving the availability of recreational, education, health and other services that enhance the living environment of Berwyn residents, especially seniors and youth

### **3. Evaluation of past performance**

In December 2015, the City amended the PY 2015 Action Plan, and in December 2016, the City amended the current 2016 Action Plan, following HUD’s substantial amendment requirements and its Citizen Participation Plan, to:

- Reallocate funds from prior years Single Family Rehabilitation Program.
- Reallocate funds from cancelled social services programs.
- Reallocate funds remaining after completion of programs.
- Increase funding to infrastructure projects, and

After citizen participation and community input, the City made the decision to allocate more funding to infrastructure projects in low/moderate income areas. The City prepared a performance evaluation report (CAPER) at the end of the PY 2017 to assess its progress in reaching the objectives of the Consolidated Plan.

All of the City’s PY 2017 CDBG allocations benefited low- and moderate-income households and geographic areas. The City funded and administered projects to address the four main goals of the Consolidated Plan. The City also supported its goals and strategies through administrative actions including support to non-profits, planning and coordination of local resources, and collaborating with other organizations and governmental agencies. The City did not hinder the implementation of any part of the Action Plan or Consolidated Plan through action or inaction.

The City made considerable progress on Consolidated Plan and Action Plan goals, with specific focus on Public Facilities and Infrastructure and Community Services. Public Infrastructure projects included replacement of water mains, sewers, streets and sidewalks. Public service and homelessness activities helped improve the lives of seniors (bus services), persons with disabilities (special recreation and cultural enrichment), youths (children’s dental care, teen trauma services and youth leadership for at risk youth), and domestic violence prevention and homeless services.

As a consequence of a HUD audit, and with HUD’s encouragement, Berwyn eliminated the Housing Code Enforcement option from use in Berwyn’s stated goal of Blight Reduction. To maintain the program, HUD would require Berwyn to issue citations, and this was not the path Berwyn wanted to take.

Berwyn will continue to encourage eligible homeowners to apply for assistance through the City's Single Family Rehabilitation Program. Berwyn staff will continue going door to door in low and moderate income areas with information about the Single Family Rehabilitation Program.

In addition, among other funding allocations, the Plan on page 46, *SP-45 Goals – 91.415, 91.215(a(4) Goals Summary Information* included funding in the amount \$265,000 over the 5 years of the Plan for the stated goal of Blight Reduction. Approximately \$53,000 per year was to be allocated in each Annual Action Plan for the Blight Reduction Program – Housing Code Enforcement.

These funds will/are being reallocated to Public Improvements and Facilities, specifically the street lighting, sidewalk, water main, sewer and street replacement projects ("Projects"). These Projects also have the effect of improving the blocks/neighborhoods in which the work is being completed, and Berwyn believes this work will also help stimulate Blight Reduction.

It should be noted the Plan already allocates \$1,668,000 over the 5 years of the Plan for the Single Family Rehabilitation Program. Berwyn is confident no additional funds need to be re-allocated to this Program to increase the Program's increased outreach efforts for Blight Reduction.

### **Substantial Amendment Required**

Title 24 Section 91.505 of the Code of Federal Regulations stipulates that participating jurisdictions shall amend their approved plans whenever they make one of the following decisions:

1. To make a change in its allocation priorities or a change in the method of distribution of funds.
2. To carry out an activity, using funds from any program covered by the Consolidated Plan (including program income) not previously described in the action plan; or
3. To change the purpose, scope, location or beneficiaries of an activity.

The Regulation further requires the jurisdiction identify in its Citizens Participation Plan the criteria to be used to determine what constitutes a substantial amendment. Consistent with these requirements, Berwyn's Citizen Participation Plan adopted by Berwyn on November 28, 2017, requires a substantial amendment to the Plan as follows:

*"a. Revision Considerations*

*There are two (2) types of amendments that may occur with the CON PLAN: minor amendments and substantial amendments. An amendment to the approved CON PLAN is considered substantial under the following circumstances:*

- 1) To make changes to its activity priorities or the method of distribution of funds.*
- 2) To carry out an activity using funds for any program covered by the ACTION PLAN but not previously described in the CON PLAN,*
- 3) Changes in the use of CDBG funds from one eligible activity to another,*

- 4) *To change the activity, purpose, scope, location or beneficiaries of an activity.”*

The proposed changes meet at least one of these criteria. Therefore, a substantial amendment to the Plan was required.

### **Citizens Participation**

In accordance with 24 CFR 91.105(c)(3) for local governments, and Berwyn’s Citizens Participation Plan, the substantial amendment “30 Day Comment Period/Public Notice” for the use of CDBG funds was released for citizen review and comment on March 22, 2018 by publication, in both English and Spanish, in the Lawndale News. During the 30 day public comment period from March 23, 2018 to April 23, 2018, the *Draft Substantial Amendment to the 2015-2019 Consolidate Plan* was made available for review during regular business hours at the following locations: (1) Berwyn City Hall, (2) Berwyn Public Library, and (3) Berwyn Community Development Department Offices. It was also available for review at any time on Berwyn’s website: [www.berwyn-il.gov](http://www.berwyn-il.gov).

The Berwyn City Council, at its Committee of the Whole, held a public hearing on the *Draft Substantial Amendment to the 2015-2019 Consolidate Plan* on April 24, 2018 at 6pm in Berwyn City Hall, 6700 W. 26<sup>th</sup> Street, Berwyn, Illinois. On that same date at 8pm, at the Berwyn City Council Meeting, the City Council voted to approve the *Draft Substantial Amendment to the 2015-2019 Consolidate Plan*.

A copy of the “30 Day Comment Period/Public Notice” is attached hereto as Exhibit 1. A copy of all citizen comments received during the 30 day comment period, or at the public hearing, (if any) are attached hereto as Exhibit 2. Berwyn’s response to citizen comments (if any) is attached hereto as Exhibit 3. The Resolution of the Berwyn City Council approving the *Substantial Amendment to the 2015-2019 Consolidate Plan* is attached hereto as Exhibit 4.

### **Final Action**

#### **Activity/Funding Amendment**

- (1) Berwyn will no longer use the Housing Code Enforcement option for the stated goal of Blight Reduction.
- (2) Funds will/are being reallocated from the Blight Program to infrastructure improvements.

Additional monitoring activities, based upon the City’s CDBG Monitoring Plan and approved operating procedures and guidelines, were undertaken, as needed, to ensure that all expenditures meet eligibility and reasonable cost standards.



**4. Summary of Citizen Participation Process and consultation process**

The City’s Citizen Participation Plan governs the citizen participation process. In addition, the City’s Community Relations Commission provides guidance on fair housing matters and the award of CDBG public service funds. As part of the Action Planning process, the City extended and aligned its citizen participation and consultation processes under the Cook County HOME Consortium.

The City took the following steps:

**PY 2018 Action Plan Timeline**

**February, 2018**

- 1/31/2018 Publication Deadline to Lawndale News for Notice of Action Plan Meeting
- 2/1/2018 Publication of Notice of public meetings on 2/15/18
  - Public Input on PY2018 Action Plan
  - Notice for RFP’s from Sub-recipients (RFP Applications need to be returned by 3/9/2016)
- Ad in English and Spanish in Lawndale News
- Post: City Hall, 16<sup>th</sup> Street and Library
- Post: On City’s website with link to documents
- 2/5-9/2018 Mail / email notices to all known interested sub-recipients
- RE: PY2018 RFP applications to be returned by 3/9/2016
- 2/15/2018 3 public meetings to explain and get input (10am, 1pm, 5pm)
- At 16<sup>th</sup> Street conference room
  - Public input on PY2018 Action Plan

**March, 2018**

- 3/9/2018 All RFP Applications to be received by 5pm
- 3/12/2018 Copy of all Social Service applications to Community Relations Board
- Copy of all Social Service applications to Mayor and Staff

**April, 2018**

4/2/2018 Community Relations Board to forward recommendations by 5pm  
Mayor and Staff to forward recommendations

**May 2018**

5/3/2018 PY2018 Draft of Action Plan Completed  
Copy to Mayor and Staff for comment

5/7/2018 Publication Deadline to Lawndale News for Notice of 30 day comment period

5/10/2018 Publication of Notice for 30 day comment period on PY2018 Action Plan, and date of final public hearing and approval by City Council (6/12/2018)  
Ad in English and Spanish in Lawndale News

- Post: City Hall, 16<sup>th</sup> Street, Library
- Post on City website with link to documents

**June, 2018**

5/11/2018 to 6/11/2018 30 day comment period on PY2018 Draft Action Plan

6/11/2018 Mayor and Staff final approval of PY2018 Draft Action Plan

6/08/2018 Copy of 2018 Action Plan to City Council

**June, 2018**

6/08/2018 Materials/Resolution to City Clerk for COW and City Council Meeting

- 6/12/18 - 6PM COW Meeting (for Public Hearing)
- 6/12/18 - 8PM City Council Meeting (passage of Resolution)

6/12/2018 6PM COW Meeting

- Public Hearing on PY2018 Action Plan
- 8PM City Council Meeting

6/12/2018 Approval of Resolution for PY2018 Action Plan  
Final date for comments on PY2018 Action Plan



The following attached map depicting low and moderate income census tracts in Berwyn pertains to

AP-50 Geographic Priorities (the AP-50 screen does not permit figures to be attached).

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BERWYN	Community Development
CDBG Administrator	BERWYN	Community Development
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

**Table 1– Responsible Agencies**

**Narrative**

The Mayor, as chief administrator, with the advice and consent of the City Council, directs the City's Community Development Department (CDD) and other city agencies to administer the City's CDBG Program. The CDD is headed by the Community Development Director, who oversee the staff of the CDD and consults with other City departments, outside agencies of state, local, and federal government, and subrecipients to accomplish the work of the Department in compliance with applicable laws and regulations. The City Manager coordinates and directs the work of City departments and assures the City's coordination and compliance with Berwyn's CDBG Program

**Consolidated Plan Public Contact Information**

Regina Mendicino  
Director  
Community Development Department  
6420 W. 16th St.  
Berwyn, IL 60402

**AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

**1. Introduction**

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The 2018 Action Plan is aligned with priorities determined during the Consolidated Planning process conducted in 2015. During the process, the Community Development Department held four focus group consultations to gather information from and collaborate with organizations providing human services, economic development, infrastructure and facilities, and housing services. The City also reached out to the County, the State, and nearby jurisdictions in an effort to strengthen coordination, develop institutional structures, and support community development. In particular, the City participated in meetings with the Cook County HOME Consortium during the consolidated plan and in this year’s FY 2018 Action Plan process.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

All of the City’s public service agency sub-recipients are advised to counsel their clients on available resources and to refer them to the appropriate private and governmental agencies. Berwyn relies primarily upon the Cook County Housing Authority to provide affordable rental assistance and services to low- and very-low income households wishing to reside in the city. It has also relied on organizations like the Oak Park Regional Housing Center to provide referrals to renters seeking affordable private rental housing and referrals to the Area Agency on Aging of Suburban Cook County and service providers for assistance in finding senior housing resources.

The City’s recent experience in the Homeless Prevention and Rapid Re-Housing Program (HPRP) with Oak Park and Cicero has brought new connectivity to the housing markets in each of those communities, which contain a fair number of low-income housing tax credit and other assisted properties. Similarly, activities to stem the tide of foreclosures in Berwyn has brought new liaisons with the private housing



market and financial institutions that can serve as a resource for a number of the city’s social service agencies and their clients.

Similarly, agencies serving seniors are working together in the cities of Berwyn, Oak Park, Stickney, and Cicero. Literacy groups are also working together to avoid duplication and coordinate the delivery of ESL/literacy services. The Berwyn Library is helping in these efforts.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Berwyn is a member organization in the Alliance to End Homelessness in Suburban Cook County, and the City's Community Development Department is the responsible Department. This coordination and the ensuing consultations include meetings of the western CBSA, support of point-in-time counts; liaison with adjacent municipalities, participation with Cicero and Oak Park in the Homeless Prevention and Rapid Re-Housing Program (HPRP); support of the Homelessness Prevention Call Center and emergency shelters, and the provision of data for input into the Homeless Management Information System (HMIS).

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

The 2018 Action Plan is aligned with priorities determined during the Consolidated Planning process conducted in 2015. During the process, the Community Development Department held four focus group consultations to gather information from and collaborate with organizations providing human services, economic development, infrastructure and facilities, and housing services

**Table 2– Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	OAK PARK
	<b>Agency/Group/Organization Type</b>	Housing Publicly Funded Institution/System of Care Other government - Local

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings were held with neighboring municipalities and agencies to collaborate in seeking new grants and other resources to address homelessness, mitigate the impact of foreclosures, and develop senior and other affordable housing. Berwyn will continue to meet with this municipality to identify other shared opportunities to address priority needs. Focus will be on long term, systematic change as outcomes, rather than immediate outputs. Meetings focused on employment, youth/children, mental health and homelessness. Collaborative effort includes creating goals and tracking long term performance outcome measures and the impact at the individual and program levels.
2	<b>Agency/Group/Organization</b>	CICERO
	<b>Agency/Group/Organization Type</b>	Housing Other government - Local
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Meetings were held with neighboring municipalities and agencies to collaborate in seeking new grants and other resources to address homelessness, mitigate the impact of foreclosures, and develop senior and other affordable housing. Berwyn will continue to meet with these municipalities to identify other shared opportunities to address priority needs. Outcomes/collaborative funding discussion meetings with this municipality continue. Meetings focused on employment, youth/children, mental health and homelessness. Collaborative effort includes creating goals and tracking long term performance outcome measures and the impact at the individual and program levels.
3	<b>Agency/Group/Organization</b>	Housing Forward (PADS)
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City of Berwyn partners with Housing Forward (PADS) by supporting 2 rotating emergency shelters in the city and provides an immediate, temporary crisis response for homeless men, women and children every night from mid-September through mid-May. The program transitions to permanent housing the most service-resistant populations - individuals and families living on the streets. The Homeless Prevention Program prevents the loss of housing by providing: one-time rental and/or utility assistance for individuals and families who are at imminent risk of losing their housing, or a security deposit and/or first month's rent for individuals and families leaving homelessness.
4	<b>Agency/Group/Organization</b>	Housing Authority of Cook County
	<b>Agency/Group/Organization Type</b>	Housing PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs Anti-poverty Strategy
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Tenant based rental assistance vouchers in use issued by the Housing Authority in the City of Berwyn by program type and special purpose, including Veterans Supportive Housing, Family Unification, and Disabled. Anticipated outcomes are related to the planning and funding of additional special needs housing programs, placement of additional renters in assisted units, and estimated need for additional homeless assistance.
5	<b>Agency/Group/Organization</b>	Alliance to End Homelessness in Suburban Cook County
	<b>Agency/Group/Organization Type</b>	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Service-Fair Housing Regional organization

	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Alliance to End Homelessness in Suburban Cook County is a nonprofit organization responsible for planning and coordinating homeless services and housing options for all of Cook County outside of the city of Chicago. Meetings were held with the Alliance, neighboring municipalities and agencies to collaborate in seeking new grants and other resources to address homelessness, mitigate the impact of foreclosures, and develop senior and other affordable housing. Berwyn will continue to meet with the Alliance to identify other shared opportunities to address priority needs and prevent homelessness.
6	<b>Agency/Group/Organization</b>	Cook County
	<b>Agency/Group/Organization Type</b>	Other government - County
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Lead-based Paint Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs Market Analysis
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Review and discussion of draft Action Plan to determine priorities and potential areas of cooperation and support. Consultation on the City's participation in the Cook County Consortium. The City of Berwyn continues to seek assistance for lead based paint mitigation through Cook County. The City anticipates working closely with the County in seeking additional funds, sharing program and administrative resources, and supporting multi-jurisdictional initiatives.

7	<b>Agency/Group/Organization</b>	Community Relations Commission
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-homeless Services-Health Services-Education Services-Employment Service-Fair Housing Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City's Community Relations Commission will continue as the focal point for those experiencing or reporting housing discrimination. Additional counseling and intermediary services will be available from such groups as the John Marshall Fair Housing Legal Support Center, Hope Fair Housing, the Heartland Alliance, the Sergeant Shriver Center, the Chicago Community Trust and the Chicago Coalition for the Homeless. The Commission also plays a critical role in reviewing and prioritizing annual applications for CDBG-funded grants.
8	<b>Agency/Group/Organization</b>	HOPE Fair Housing Center
	<b>Agency/Group/Organization Type</b>	Services – Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Participation in Community Meeting on March 8, 2016. Hope Fair Housing provides fair housing education and outreach and training to housing and service providers working directly with low to moderate income individuals and families.
9	<b>Agency/Group/Organization</b>	UCP Seguin
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs

	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	UCP Seguin participated in the Community meeting on March 8, 2016. The agency also provided testimony and needs assessment for persons with mental disabilities. UCP Seguin provides affordable housing for persons with developmental or physical disabilities. It is the largest single nonprofit agency providing services to Berwyn citizens with developmental disabilities in the area of residential services.
10	<b>Agency/Group/Organization</b>	Youth Crossroads
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Youth Crossroads participated in one of the public meetings. Coordination efforts between Youth Crossroads, local, state and federal agencies in seeking resources to address at risk teens in need of assistance continues to have positive outcomes. The program provides public services to residents and improves conditions for low-moderate income families.
11	<b>Agency/Group/Organization</b>	Suburban Primary Health Care
	<b>Agency/Group/Organization Type</b>	Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services - Victims
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs
	<b>How was the Agency/Group/Organization consulted and what are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Suburban Primary Health Care participated in the meeting on March 8, 2016. The Access to Care program provides access to primary medical care to persons with income below 300% of the poverty level who are uninsured or under-insured by public or private programs.



**Identify any Agency Types not consulted and provide rationale for not consulting**

None

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	Berwyn participates in and shares the goals and resources of the Cook County Continuum of Care

**Table 3– Other local / regional / federal planning efforts**

**Narrative**

Berwyn participates in the Cook County HOME Consortium. Cook County is the Consortium’s lead agency and is the coordinating body for the preparation and monitoring of the Consortium’s Consolidated Plan.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The Community Development Department (CDD) is the lead agency that administers the City of Berwyn’s Community Development Block Grant (CDBG) Program. Berwyn’s consolidated and action planning process involves collaboration with a number of public, private, and governmental agencies and organizations that provide housing, economic development, health care, and social services, as well as the opportunity to hear from individuals and community groups and stakeholders. The City’s Citizen Participation Plan governs this citizen participation process. In addition, the City’s Community Relations Commission provides guidance on fair housing matters and the award of CDBG public service funds. The City held public hearings on February 15, 2018 to provide the general public an opportunity to provide input into the consolidated/action plan.

**Citizen Participation Outreach**

Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons
Newspaper Ad Postings & Website	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community	Public Hearings Held February 15, 2018.	Discussion focused on: infrastructure needs and priorities.	N/A

## AP-15 Expected Resources – 91.220(c) (1, 2)

### Introduction

The City of Berwyn receives annual grants from the U.S. Department of Housing and Urban Development (HUD) formula grant program Community Development Block Grant Program (CDBG). The City is a participating grantee in the Cook County HOME consortium under the HOME Investment Partnerships Program, but does not receive these funds directly.

### Priority Table

Pgrm	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation:	Program Income:	Prior Year Resource	Total:		
CDBG	public federal	Acquisition Admin/Planning Economic Development Housing Public Improvements Public Services	\$1,309,067	\$60,000	\$50,000	\$1,419,067	\$1,046,612	

Table 4 - Expected Resources – Priority Table

### Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

While a match is not required, funds allocated to public services are highly leveraged by the social service agencies and providers that access other public and private resources to deliver their service and operate their facilities. Similarly, housing improvements funded by CDBG are often matched by other government programs and donations. Private investment in housing and commercial ventures often follow such public incentives. These improvements reduce the cost of utilities, emergency services, and maintenance and over time, may increase the property's value and equity, yielding additional property tax revenues.

### If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Berwyn is a relatively densely developed community, resulting in a scarcity of vacant and undeveloped land readily available for community development purposes. Passage of the City's Comprehensive Plan

provides an opportunity to target acquisitions for parks and recreation, new businesses, and affordable housing. The plan guides most of this activity to the Depot District and other areas that provide mixed-use opportunities. The plan also calls for the development of strategies to preserve historic properties, provide employer-assisted housing, and target neighborhood revitalization efforts. Much of this development must rely on new sources of funding and authority, such as the newly formed Cook County Land Bank, but existing resources, such as the TIF Districts, may also be utilized.

### **Discussion**

Like many communities, limited funding restricts Berwyn's ability to address many priority needs and goals. The City has aggressively sought additional sources of funding and established beneficial partnerships with its many sub-recipients, nonprofit agencies and service providers, local business, and nearby jurisdictions. It will continue its close relationships with Cook County and the State of Illinois to seek and obtain additional resources from every available source.

## AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

### Goals Summary Information

	Goal Name	PY	Category	Geo Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing Rehabilitation	2018	Affordable Housing	Citywide	Affordable Housing	CDBG:	Homeowner Housing Rehabilitated: 10 Household Housing Unit
2	Public Improvements and Facilities	2018	Non-Housing Community Development	Low & Moderate census tract areas	Public Facilities and Improvements	CDBG: \$973,983.60	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5,000+ Persons Assisted
3	Public Services	2018	Non-Homeless Special Needs Non-Housing Community Development	Citywide	Public Services	CDBG: \$183,270	Public service activities other than Low/Moderate Income Housing Benefit: 500+ Persons Assisted
4	Homelessness Services	2018	Homeless	Citywide	Reduce Homelessness	CDBG: \$8,500	Homeless Person Overnight Shelter: 35 Persons Assisted

Table 5 – Goals Summary

### Goal Descriptions

1	Goal Name	Affordable Housing Rehabilitation
	Goal Description	Provide rehabilitation assistance for housing owned or occupied by low- and moderate-income households and for persons with developmental or physical disabilities. No new funding from PY 2018 allocation, funds remain from previous years.
2	Goal Name	Public Improvements and Facilities
	Goal Description	Replacement of City's aging infrastructure, including streets, lights, sidewalks, and water/sewerage systems, and rehabilitate and improve non-profit and neighborhood facilities, with an emphasis on providing improved access for youth, seniors and disabled residents (ADA accessibility).
3	Goal Name	Public Services
	Goal Description	Provide seniors, youth and special needs populations with greater access to health and social services, educational, social and cultural activities, and transportation services.
4	Goal Name	Homelessness Services
	Goal Description	Support for the continuum of care and its partner organizations that promote emergency, transitional, and permanent supportive housing and reduce chronic homelessness.

## AP-35 Projects – 91.220(d)

### Introduction

To address the high priority needs identified in the Strategic Plan from the 2015-2019 Consolidated Plan, the City of Berwyn will invest PY 2018 CDBG funds in projects that preserve affordable housing, improve public facilities and infrastructure, provide services to low- and moderate- income residents, and provide services to residents with special needs and to persons who are homeless. Together, these projects will improve the viability of neighborhoods and address the housing and community development needs of Berwyn’s residents, particularly those residing in the low- and moderate-income neighborhoods.

#	Project Name
1	Administration
2	Sewer Replacement
3	Lighting Replacement
4	Sidewalk Replacement
5	Street Replacement
6	Water Main Replacement
7	Senior Bus Program
8	Youth Crossroads Family Support Services Teen Trauma Program
9	Youth Crossroads Youth Intern Program Leadership Program
10	West Suburban Special Recreation Assoc. Seasonal Scholarships
11	West Suburban Special Recreation Assoc. Day Camp
12	Children's Clinic
13	Sarah’s Inn Services to Domestic Abuse Victims
14	Housing Forward (PADS) - Emergency Shelter
15	HOPE for Fair Housing

Table – Project Information

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.**

The City is funding activities in PY 2018 to address priorities established during the Consolidated Planning process undertaken in 2015. Berwyn will continue to fund up to the statutory 15% limit of its annual CDBG entitlement to meet public service needs to address the service needs of residents with low-and moderate incomes, particularly vulnerable youth, seniors, persons with disabilities, and persons experiencing homelessness. In addition to the compelling need, funds allocated to public services are highly leveraged by the social service agencies and providers that access other public and private resources to deliver their service and operate their facilities.

Improving public facilities and infrastructure was determined to be very high priority during the consolidated planning process, and will receive approximately 74% percent of PY 2018 Action funds. Public improvements receive priority because they directly affect public safety and improve the viability of the city's low- and moderate- income residential neighborhoods.

While no additional funds are being allocated for Single Family Housing, approximately \$ 320,000 is still available from prior years Action Plans to address Berwyn's long standing commitment to preserve its affordable housing stock for low-and moderate- income residents, including persons with disabilities. Similarly, housing improvements funded by CDBG are often matched by other government programs and donations. These improvements also reduce the cost of utilities and maintenance and over time, may increase the property's value and equity.



**AP-38 Projects Summary**

**Table 8 – Project Information**

<b>1</b>	<b>Project Name</b>	<b><i>Administration</i></b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	N/A
	<b>Needs Addressed</b>	N/A
	<b>Funding</b>	CDBG: \$261,813.40
	<b>Description</b>	Program administration and planning for CDBG Program
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Administration of CDBG Program

<b>2</b>	<b>Project Name</b>	<b><i>Sewer Replacement</i></b>
	<b>Target Area</b>	Low and Moderate Income Census Tract Areas
	<b>Goals Supported</b>	Public Improvements and Facilities
	<b>Needs Addressed</b>	Public Facilities and Improvements
	<b>Funding</b>	CDBG: \$120,000
	<b>Description</b>	Electronic surveillance and replacement/rebuilding of sewer basins within flood-prone areas in low-and moderate income areas; replace sewers where necessary.
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	TBD when census tracts selected.
	<b>Location Description</b>	Infrastructure programs will take place exclusively in low- and moderate-income neighborhoods in Berwyn based on analysis undertaken by the Public Works Department.
	<b>Planned Activities</b>	Sewer Replacement.

<b>3</b>	<b>Project Name</b>	<b><i>Lighting Replacement</i></b>
	<b>Target Area</b>	Low and Moderate Income Census Tract Areas
	<b>Goals Supported</b>	Public Improvements and Facilities
	<b>Needs Addressed</b>	Public Facilities and Improvements
	<b>Funding</b>	CDBG: \$200,000
	<b>Description</b>	Assist the Public Works Department to remove and replace street lights in low- and moderate- income areas with brighter, more energy efficient lighting.
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	TBD when locations selected.
	<b>Location Description</b>	Exclusively in low- and moderate- income neighborhoods in Berwyn based on analysis undertaken by the Public Works Department.
	<b>Planned Activities</b>	Lighting Replacement

<b>4</b>	<b>Project Name</b>	<b><i>Sidewalk Replacement</i></b>
	<b>Target Area</b>	Low and Moderate Income Census Tract Areas
	<b>Goals Supported</b>	Public Improvements and Facilities
	<b>Needs Addressed</b>	Public Facilities and Improvements
	<b>Funding</b>	CDBG: \$175,000
	<b>Description</b>	Replace city sidewalks that are not up city standards and install ADA curb cuts in low-mod census tracts.
	<b>Target Date</b>	9/30/19
	<b>Est. number &amp; type of families benefiting from activities</b>	TBD when locations selected.
	<b>Location Description</b>	Exclusively in low- and moderate- income neighborhoods in Berwyn based on analysis undertaken by the Public Works Department.
	<b>Planned Activities</b>	Sidewalk Replacement

<b>5</b>	<b>Project Name</b>	<b><i>Street Replacement</i></b>
	<b>Target Area</b>	Low and Moderate Income Census Tract Areas
	<b>Goals Supported</b>	Public Improvements and Facilities
	<b>Needs Addressed</b>	Public Facilities and Improvements
	<b>Funding</b>	CDBG: \$478,983.60
	<b>Description</b>	Remove and replace streets in low-and moderate income census blocks.
	<b>Target Date</b>	9/30/19
	<b>Est. number &amp; type of families benefiting from activities</b>	TBD when census tracts selected.
	<b>Location Description</b>	Exclusively in low- and moderate- income neighborhoods in Berwyn based on analysis undertaken by the Public Works Department.
	<b>Planned Activities</b>	Street Replacement



<b>7</b>	<b>Project Name</b>	<b><i>Senior Bus Program</i></b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$110,000
	<b>Description</b>	Support of bus transportation program for Berwyn Seniors, including door-to-door service to doctor appointments and community activities.
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	350 Senior Households.
	<b>Location Description</b>	Citywide.
	<b>Planned Activities</b>	Senior Bus Program.



<b>8</b>	<b>Project Name</b>	<b><i>Youth Crossroads Family Support Services Teen Trauma Program</i></b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Fund staff to provide at-risk Berwyn youth with school based trauma counseling services to reduce or eliminate school truancy and suspensions, street-gang association, fighting, bullying, illicit drugs and alcohol use, and depression.
	<b>Target Date</b>	9/30/19
	<b>Est. number &amp; type of families benefiting from activities</b>	200 low-and moderate income youth.
	<b>Location Description</b>	City wide
	<b>Planned Activities</b>	Teen trauma counseling

9	<b>Project Name</b>	<b><i>Youth Crossroads Youth Intern Program Leadership Program</i></b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$10,770
	<b>Description</b>	Fund staff to engage at-risk low income Berwyn teens in the Youth Leadership Program. This program will include leadership development training, local community organizing and volunteer service, and social/recreational activities that enhance physical, social and mental well-being for these youths.
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	60 teens from low to moderate income households
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Youth Crossroads Youth Intern Program

<b>10</b>	<b>Project Name</b>	<i>West Suburban Special Recreation Assoc. Seasonal Scholarships</i>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$8,000
	<b>Description</b>	Provide scholarship assistance for Berwyn children with disabilities form low-income families to participate in WSSRA seasonal programs.
	<b>Target Date</b>	9/30/19
	<b>Est. number &amp; type of families benefiting from activities</b>	40 scholarships for Berwyn residents of which 75% are from extremely low-income, 20% from very low-income and 5% from low-income households.
	<b>Location Description</b>	City wide
	<b>Planned Activities</b>	West Suburban Special Recreation Assoc. Seasonal Scholarships

<b>11</b>	<b>Project Name</b>	<b><i>West Suburban Special Recreation Assoc. Day Camp</i></b>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: \$7,000
	<b>Description</b>	Provide Scholarship assistance for Berwyn children with disabilities from low-income families to participate in WSSRA Summer Day Camp.
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	40 scholarships for Berwyn residents of which 75% are from extremely low-income, 20% from very low-income and 5% from low-income households.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	West Suburban Special Recreation Assoc. Seasonal Scholarships

<b>12</b>	<b>Project Name</b>	<i>Children's Clinic</i>
	<b>Target Area</b>	Citywide - Low to moderate income residents
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public Services
	<b>Funding</b>	CDBG: 12,000
	<b>Description</b>	Provide preventative and restorative dental care for children from low-income Berwyn families.
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	250 low- and very low-income Berwyn children.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Children's Clinic preventative dental care.

<b>13</b>	<b>Project Name</b>	<b><i>Housing Forward (PADS) - Emergency Shelter</i></b>
	<b>Target Area</b>	Citywide - Homeless
	<b>Goals Supported</b>	Homelessness Services
	<b>Needs Addressed</b>	Reduce Homelessness
	<b>Funding</b>	CDBG: \$8,500
	<b>Description</b>	Provide partial salary for homeless shelter manager at 12 rotating houses of worship.
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	35 homeless Berwyn residents / 200 homeless for different types of services
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Housing Forward (PADS)- Emergency Shelter

14	<b>Project Name</b>	<i>Hope Fair Housing Center</i>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Promote Fair Housing
	<b>Needs Addressed</b>	Fair Housing
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	Support salary/benefits for HOPE's Education and Outreach Coordinator, who provides outreach to low & moderate income residents to protect their rights under Fair Housing Laws, and provide training and technical assistance to housing and service providers working with this clientele.
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	700+ individuals will attend housing classroom education programs, and 15-20 Households will receive Fair Housing advocacy.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Fair Housing Education & Outreach / Training & Technical Assistance



15	<b>Project Name</b>	<i>Sarah's Inn – Domestic Violence Prevention</i>
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Homelessness Services
	<b>Needs Addressed</b>	Reduce Homelessness
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	Staff salaries to provide emergency safety planning, crisis intervention services, individual advocacy, counseling, legal advocacy, support and education group services to women and children experiencing domestic violence within Berwyn.
	<b>Target Date</b>	9/30/2019
	<b>Est. number &amp; type of families benefiting from activities</b>	300 Berwyn residents through a combination of crisis line calls and more in-depth follow up services
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City’s CDBG allocation is devoted entirely to serving Berwyn’s low-to-moderate income population. Census tracts have been identified where the majority of residents are low-to-moderate income. Berwyn is a small city of less than four square miles, and these low-and moderate census tracts are dispersed throughout the city with the exception of the southwest quadrant (roughly). CDBG Blight reduction and Public Improvements and Facilities activities will be targeted exclusively in these low- and moderate- income areas.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	

**Table 6 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

#### **Discussion**

The Community Development Program takes place exclusively in low/mod income block groups in Berwyn (target area). Per 2010 Census, the Program will cover these blocks: 8146.00 (BG 1,4, &5); 8147.00 (BG 2,4,& 5); 8148.00 (BG 5); 8149.00 (BG 1,2, & 3); 8150.00 (BG 1,2, & 3); 8151.00 (BG 1, & 3); 8154.00 (BG 1) and; 8155.00 (BG 3,4, & 5).

# City of Berwyn CDBG Map (2010)

Created By: City of Berwyn Engineering



## AP-55 Affordable Housing – 91.220(g)

### Introduction

The City’s housing activities during PY 2017 primarily focus on the preservation and rehabilitation of ownership housing for low- and moderate-income residents.

### Expand the Supply of Affordable Housing

The City anticipates investing funds in supportive housing for special needs and senior housing in future years. In addition, the City will continue its activities to further Fair Housing objectives through counseling and reduction of complaints and violations, and rehabilitate and upgrade group housing to make code compliant and/or ADA compliant for both mentally and physically disabled persons. It will also encourage homebuyer education and counseling for future homeownership.

### Preserve the Supply of Affordable Housing

Market forces have kept Berwyn’s housing stock relatively affordable, but its condition is showing wear. The City attempts to leverage its limited funding for housing rehabilitation by working with owners, tenants, and other stakeholders to inspect properties and encourage repairs before deferred maintenance and incipient blight make needed improvements cost-prohibitive.

The Single Family Rehabilitation Program provides the foundation for the City’s CDGB home ownership activities. The City has also supported the federally funded Neighborhood Stabilization Program (NSP) and other efforts to prevent and mitigate the impact of foreclosures. The City’s building inspectors inspect rental housing using local funds to ensure that this housing remains safe and in good condition.

One Year Goals for the Number of Households to be Supported	
Homeless (individuals)	200
Non-Homeless	10
Special-Needs	0
Total	210

Table 7 - One Year Goals for Affordable Housing by Support Requirement

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	10
Acquisition of Existing Units	0
Total	10

**Table 8 - One Year Goals for Affordable Housing by Support Type**

**Discussion**

While the need to expand the supply of housing, especially supportive housing for special needs and seniors, is clearly a priority, it is difficult to find the land to construct such housing. As a result, the City’s CDBG program has focused on encouraging owners and managers to maintain and improve their properties, while working with the federal, state, and county governments to apply for and implement an array of programs, ranging from foreclosure mitigation to homelessness prevention. Strategies and programs are in place to address such issues as lead-based paint hazards, fair lending and housing, and energy conservation. CDBG funds will also be used to fund ADA-approved improvements as part of the Single Family Rehabilitation Program. See the section below for additional activities planned to foster and maintain affordable housing.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The City of Berwyn does not have its own housing authority, nor does it operate conventional public housing.

### **Actions planned during the next year to address the needs to public housing**

The City refers inquiries for public housing and Section 8 assistance to the appropriate entity and private property owners. Some private rental properties have accepted Section 8 renters. The City also encourages those graduating from Section 8 and self-sufficiency programs operated by other jurisdictions to reside in Berwyn.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

N/A

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

#### **Discussion**

N/A

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

Because Berwyn does not qualify for Emergency Shelter Grant (ESG) or HIV/AIDS funds from HUD, the City has attempted to address the homeless and non-homeless special needs identified during the consolidated planning process through its membership in the Alliance to End Homelessness in South Cook County, which manages the Continuum of Care, its support of nonprofit service providers, and its partnerships with philanthropy and the private sector to promote economic development and employment opportunities. As demonstrated by the 2015 Point-in-Time count (PIT), few individuals remain unsheltered, but overall, the City supports the need to fund emergency shelter services and to support the use of funds to provide additional transitional and supportive housing to combat homelessness and provide permanent housing.

### **Homelessness Prevention Services**

The City and its partners will continue to support and undertake activities to prevent low-income individuals and families with children from becoming homeless. The City has also joined with several local service providers that work with at-risk populations to prevent or ameliorate crisis situations from leading to homelessness. The City's Police Department, the Community Relations Commission, and other City departments will seek to refer persons and families in economic crisis to these providers. As a further means to prevent homelessness, the City has joined its adjacent municipalities in seeking job training and placement for low-income residents and encouraging employment opportunities in revitalized commercial districts serving low- and moderate-income neighborhoods. It will also continue to work with neighboring municipalities to find new resources to bolster relocation and stabilization services. These services include case management, outreach, housing search and placement, legal services, mediation, and credit repair.

### **Services for Residents with Special Needs**

The continuing support of the City's nonprofit organizations provides direct or indirect assistance to those special needs and at-risk homeless populations identified in local surveys. These populations include victims of domestic violence and their families, individuals suffering from mental illness, chronic substance abusers, and veterans, as well as persons with HIV/AIDS.



For those who are not job-ready, or who require special assistance, the City will continue to support and work with its nonprofit providers of health care, youth programming, transportation services, and other critical services designed to improve the quality of life for those with special needs.

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City works closely with local homeless services providers and the Alliance to End Homelessness in South Cook County, which manages the Continuum of Care and HMIS, provides Point-in-Time data and performance data, to assess and address individual needs. These agencies help provide the data that communities need to identify problems and opportunities.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

Though Public Service grants the City will provide support for Housing Forward's (PADS) homeless and Sarah's Inn's domestic violence prevention programs. As an agency, Housing Forward offers six program areas designed to transition people from housing crisis to housing stability. It is the only social service provider in west Cook County with a comprehensive, long-term solution for helping individuals and families end their homelessness. Sarah's Inn is the largest and most comprehensive domestic violence service provider serving the near west suburbs. Sarah's Inn supportive services include a 24-hour crisis, legal advocacy services, support and education, and individual counseling and therapy.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

To assist in transitions to permanent housing and independence, the City has joined its adjacent municipalities in seeking job training and placement for low-income residents and encouraging employment opportunities in revitalized commercial districts serving low- and moderate-income neighborhoods. It will also continue to work with neighboring municipalities to find new resources to

bolster relocation and stabilization services. These services include case management, outreach, housing search and placement, legal services, mediation, and credit repair.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City and its partners will continue to support and undertake activities to prevent low-income individuals and families with children from becoming homeless. The City has joined with several local service providers that work with at-risk populations to prevent or ameliorate crisis situations from leading to homelessness. The City's Police Department, the Community Relations Commission, and other City departments will seek to refer persons and families in economic crisis to these providers, as well as referrals to those able to provide longer-term assistance and asset-building opportunities.

### **Discussion**

The continuing support of the City's nonprofit organizations provides direct or indirect assistance to those special needs and at-risk homeless populations identified in local surveys. These populations include victims of domestic violence and their families, individuals suffering from mental illness, chronic substance abusers, and veterans, as well as persons with HIV/AIDS.

The City also recognizes the best way to address the lack of permanent supportive housing and coordinated service delivery is to work through the continuum of shelters and service providers to address the subpopulations and causes of homelessness. Berwyn will continue to participate in, and support the Alliance to End Homelessness in Suburban Cook County, as the principal organization formed to focus on homeless in areas within Cook County that lie outside of the City of Chicago. The City will continue to support the Alliance's Continuum of Care efforts, primarily through 1) funding of individual service providers that work to prevent homelessness or assist homeless persons and families in Berwyn, 2) support the Continuum's competitive applications for homeless projects, such as addressing chronic homelessness, and 3) actively participating in the Alliance's planning and coordination efforts.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

The City continues to encourage and support efforts to reduce blight and eliminate lead-based paint hazards, and to preserve the historical character of the city's streetscape, improve the living environment, and enhance the livability of the entire community.

As the City implements its new Comprehensive Plan, it will be mindful of opportunities to make changes to such potential barriers to affordable housing as building and zoning codes, environmental constraints, and the lack of incentives. It will also work to ensure that its Tax Increment Finance (TIF) District Program supports affordable housing and its integration into mixed-use plans for these districts.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City has taken a strong position to ensure that vacant and abandoned homes do not fall prey to vandalism or neglect. Berwyn's building department maintains a vigilant watch and responds immediately to any violation of the City's building, health and safety codes. In those cases where homes are lost, the City will work with stakeholders to find new buyers as quickly as possible. The City will work through its subrecipients to conduct homebuyer education and financial literacy training sessions for these and other homebuyers to ensure that every buyer is able to maintain their new home and sustain their purchase financially.

### **Discussion**

The City has established an aggressive inspection and enforcement program, contacting banks and mortgage servicers to ensure that these properties do not deteriorate by theft, vandalism, or lack of maintenance. The City will also work with property owners and landlords to ensure that rental properties are adequately maintained and that available apartments are advertised and rented fairly. And as funds become available, the City will continue its purchase, rehabilitation, and resale of bank REO and vacant, foreclosed properties.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

Most underserved needs involve special needs populations and the provision of appropriate shelter and supportive services.

The City's underserved needs relate primarily to its aging housing stock and public infrastructure. Realizing that CDBG funds are severely limited, the City's program has made every effort to encourage owners to maintain their properties. It has worked with the federal, state, and county governments to apply for and implement an array of programs, ranging from foreclosures to homeless, and provide affordable housing opportunities to all those in need.

This plan provides insight into the interdependence of physical, social, and economic conditions in Berwyn. Underserved needs are primarily a function of the city's aging housing stock and infrastructure, and dependent populations are the mostly likely to bear the burden of these needs. Strategies to address such concerns as poverty, lead-based paint hazards, affordable housing and homelessness, and the physical environment are highly dependent on federal funding that appears to be on the wane. However, much can be achieved locally by working together cooperatively. The City has reached out to the County, the State, and nearby jurisdictions and they have all responded with a strong commitment to enhance coordination, develop institutional structures, and support community development. This plan, along with the City's new comprehensive plan and other local initiatives, provides a roadmap for that engagement.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to work with these parties and with nearby jurisdictions to ensure that the public, private, and nonprofit sectors are doing everything possible to meet the needs of the underserved. In addition, the City will continue its support for fair housing activities that target many of the City's underserved residents, providing equal access to housing and assisting those facing unfair treatment in the housing market.

Underserved populations in Berwyn include the elderly and disabled, and those seeking work that cannot find employment. The City will rely on its network of public and nonprofit service agencies, along with its ties to the private sector and economic development agencies, to provide an array of supportive services and limited financing. CDBG funds will also be used to fund ADA improvements at public facilities, benefitting persons with disabilities that are often underserved.

### **Actions planned to foster and maintain affordable housing**

To foster and maintain affordable housing, Berwyn will continue to take such actions as support efforts to:

- Educate the public, lenders, and housing providers about rights and responsibilities under the Fair Housing Act. The city will join outreach campaigns to employ radio and print public service announcements, in English and Spanish, to let the public know what to do if they experience housing discrimination and to engage in enforcement actions if discrimination does occur.
- Purchase and resell foreclosed properties, and encourage the new purchaser to do the rehabilitation work necessary to bring the property into compliance with housing and building codes. Berwyn was successful in promoting this type of activity under HUD's "Officer Next Door Program" and more recently, through the Neighborhood Stabilization Program to address foreclosures.
- Focus on areas hardest hit by foreclosures, having the highest unemployment rate and concentrations of low-to-moderate income residents, which are likely to experience additional foreclosures.

### **Actions planned to reduce lead-based paint hazards**

Berwyn will continue to work with the Cook County Health Department and other agencies to increase public awareness of lead paint hazards. The Health Department will work with McNeal Hospital to test pre-school children for lead poisoning and coordinate these efforts with other hospitals such as Loyola serving the area. The City's Licensing Department will work with licensed day care providers and the school systems to distribute information to all parents and guardians of young children.

The City will follow its procedures for incorporating lead requirements into its housing rehabilitation programs and to the extent funds are available, remediate lead paint hazards through its Emergency Assistance Single Family Rehabilitation Program for low- and very-low income homeowners.

As it conducts its code inspections, the City will distribute advisory sheets to inform residents of potential lead-based paint hazards and provide instructions on how to avoid these hazards.

The City will also require its rehab supervisor and housing counselor to take the training necessary to maintain their certifications in lead inspections, hazard assessment, and lead safety. All contractors selected under the City's housing rehabilitation programs will be required to be lead certified.

### **Actions planned to reduce the number of poverty-level families**

Actions planned to reduce the number of poverty-level families include those funded directly and indirectly by the CDBG Program. Regardless of the source of funding, Berwyn's approach to reducing poverty includes comprehensive measures to promote self-reliance, create new opportunities, and ensure affirmative participation. It also includes reducing housing and transportation cost burdens and providing direct assistance to those at-risk of poverty and those presently confronting severe needs caused by poverty.

Berwyn will continue its efforts to reduce poverty among those able to work by assisting low-skilled residents to obtain skills training and employment. The City will join with adjacent municipalities in seeking job training and placement funding for low-income residents and encouraging employment opportunities in areas needing commercial revitalization and redevelopment. It will support the efforts of school systems, social service agencies, and economic development programs to assist job seekers in accessing job postings and referrals and in obtaining help with job applications and interviews.

To the greatest extent feasible the City will follow the mandates of Section 3 of the Housing and Urban Development Act of 1968, as amended in providing opportunities for training and employment in connection with the projects awarded under its CDBG contracts. In addition, the City will encourage new and expanding businesses to hire Berwyn residents for jobs created through TIF and other development incentives. It will encourage groups supporting women and minority-owned businesses to do the same.

For those in poverty or on the brink of poverty, Berwyn will continue its partnerships with its sub-recipients and others in providing direct services, referrals, and mentoring. A major focus will continue to be the physical safety and improved health of all those threatened with isolation and exclusion, including those with disabilities, Veterans, the homeless and those at risk of homelessness, and victims of domestic violence and HIV/AIDS. A major effort to reduce the impact of service cutbacks and increased living costs, especially for seniors, will provide assistance with transportation, general home maintenance programs, and police protection and community facilities. While this may not reduce the level of poverty for some, it will ensure that resources are used to their maximum benefit, and may provide assistance to change their circumstances permanently for the better.

### **Actions planned to develop institutional structure**

The City has developed an effective team, both inside and outside local government, to implement the CDBG Program and leverage its limited resources. It will facilitate communication between City department and their staffs and continue to reach out to the public and community-serving agencies and stakeholders to discuss community development, housing, and related issues and opportunities. The CDD is encouraging all of its staff, sub-recipients and community partners to maintain the highest professional standards and ethical conduct. All CDD staff will undergo training and recertification on an continuous basis through HUD and other vendors.

To the greatest extent feasible the City will follow the mandates of Section 3 of the Housing and Urban Development Act of 1968, as amended in providing opportunities for training and employment in connection with the projects awarded under its CDBG contracts.

As part of its annual action plan submissions, the City will certify that it is in conformance with CDBG and other federal regulations related to the expenditure of its entitlement funds and related housing and community development activities. It will continue to meet its obligations for timely expenditure of these funds and utilize its own Finance Department and accounting systems to disburse funds that will also be tracked through HUD's Integrated Disbursement and Information System (IDIS).

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will provide input during the year to other City agencies, nonprofit organizations, and adjacent jurisdictions regarding consistency of their plans and proposals with the City's Consolidated Plan, as required under CFR Section 91.510.

The City's Community Relations Commission will continue as the focal point for those experiencing or reporting discrimination. Counsel and intermediary services will be available from such groups as the John Marshall Fair Housing Legal Support Center, the Heartland Alliance, the Sergeant Shriver Center, the Chicago Community Trust and the Chicago Coalition for the Homeless.

The City's sub-recipients will continue to support the City's homeless and non-homeless special needs populations. These agencies will continue to leverage and extend the limiting funding available through the CDBG Program. The City will encourage coordination and leverage of scarce resources to fill service gaps and eliminate duplications of service.

## **Discussion**

This plan provides insight into the interdependence of physical, social, and economic conditions in Berwyn. Underserved needs are primarily a function of the city's aging housing stock and infrastructure, and dependent populations are the mostly likely to bear the burden of these needs. Strategies to address such concerns as poverty, lead-based paint hazards, affordable housing and homelessness, and the physical environment are highly dependent on federal funding that appears to be on the wane. However, much can be achieved locally by working together cooperatively. The City has reached out to the County, the State, and nearby jurisdictions and they have all responded with a strong commitment to enhance coordination, develop institutional structures, and support community development. This plan, along with the City's new comprehensive plan and other local initiatives, provides a roadmap for that engagement.



## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction

#### Community Development Block Grant Program (CDBG)

#### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

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1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$39,687.50
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>\$39,687.50</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90%

**Discussion**



**A Century of Progress with Pride**

June 26, 2018

To: Mayor Robert J. Lovero  
Members of the Berwyn City Council

Re: Recommendation to Approve the Purchase of a 2019 International 7400 SBA 6X4 Dump Truck through the State of Illinois CMS joint purchasing program.

The City of Berwyn Public Works Department is requesting authorization to replace M-4, a 2000 Sterling dump truck with the above mentioned replacement unit. This truck will include the full snow package including full hydraulics, a tailgate salt spreader, plow frame and plow.

Therefore, I am recommending that we declare M-4 surplus and sell it through auction. The new vehicle will be assembled and available and can be delivered in approximately 12 weeks; it will also include a full 1 year warranty from the date of delivery. Upon receipt, the new unit will be placed in service and become one of the front line units responding for snow removal.

I would request the Finance Director declare M-4 with the snow plow as surplus and to authorize the Public Works Department to dispose of this vehicle through auction.

This unit is budgeted within the 2018 Public Works budget.

**Recommended Actions;**

Staff recommends approving the purchase of a 2019 International 7400 SBA 6X4 Dump Truck with a full snow package through the State of Illinois CMS joint purchasing program for a total cost of \$155,881.

Respectfully,

Robert Schiller  
Director of Public Works



Rush Truck Center, Springfield  
 3441 Gatlin Dr  
 Springfield, IL 62707  
 (217) 523-5631

# Retail Sales Order

rushtruckcenters.com

SALES ORDER		Date 06/22/2018	
Please enter my order for the following: <input checked="" type="checkbox"/> New <input checked="" type="checkbox"/> F.E.T. Applicable <input type="checkbox"/> Used <input type="checkbox"/> F.E.T. Exempt		CITY OF BERWYN	
Make International	Series 7400 SBA 6X4	Customer's Name	
Year 2019	Body Type SEE REFERENCE BELOW	6700 WEST 30TH STREEET BERWYN IL 60402	
Color WHITE	Trim STANDARD	Street	City State Zip
Serial #		(708) 749-4700	
Stock #		Federal Tax ID #	Business Phone Fax
To be delivered on or about		Purchaser's Name	
STATE CONTRACT # PSD4018132		Street	City State Zip
SOLICITATION # 227888 ISSUED: 07 - 31 - 2017		Federal Tax ID # Business Phone Fax	
GOOD THRU: 08 - 02 - 2018		David Mueller	
YOUR SPECIFICATIONS WERE DERIVED FROM		By Salesman	
LINE ITEM # 00076 -- COMMODTY # 5012-815-6607		Truck Will be Titled in Cook County.	
CHASSIS SPECIFICATIONS AS LISTED IN		<b>LIENHOLDER INFORMATION</b>	
PROPOSAL # 14400 Dated: 06 / 20 / 2018	89,809.00	Date of Lien	
MONROE TRUCK EQUIPMENT <b>UPDATED</b>	<b>65,805.00</b>	Lien Holder	
QUOTE # 4JCL000493 Dated: 06 / 21 / 2018		Draft Through	
Sales Price	155,614.00		
Factory Paid F.E.T.	0.00		
F.E.T. Tire Credit	0.00		
Total Factory Paid F.E.T.	0.00		
Optional Extended Warranties	0.00		
Sub-Total	155,614.00		
Dealer Paid F.E.T. *	0.00	Manufacturer Rebate	
Local Taxes	0.00	Total Used Vehicle Allowance *	
License, Transfer, Title, Registration Fee	103.00	Less Total Balance Owed	
Documentary Fee	164.00	Total Net Allowance on Used Vehicle(s)	
Total Cash Delivered Price	155,881.00	Deposit or Credit Balance	
Total Down Payment	0.00	Cash with Order	
Unpaid Cash Balance Due on Delivery	155,881.00	Cash with Order	
A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO CUSTOMERS FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENTARY FEE MAY NOT EXCEED A REASONABLE AMOUNT AGREED TO BY PARTIES. THIS NOTICE IS REQUIRED BY LAW.		Customer, by the execution of this Order, offers to purchase the Product(s) described above upon the Terms and Conditions contained herein. Customer acknowledges that Customer has read the Terms and Conditions of this Order on Page 2 and has received a true copy of this Order and the Terms and Conditions.	
The Dealer's Inventory Tax charge is intended to reimburse the Dealer for ad valorem taxes on its motor vehicle inventory. The charge, which is paid by the Dealer to the county tax assessor-collector, is not a tax imposed on a Customer by the government, and is not required to be charged by the Dealer to the Customer.		Customer's Signature _____ Date _____	
*SUBJECT TO ADJUSTMENT - FINAL F.E.T. MAY VARY. ANY F.E.T. VARIANCE RESPONSIBILITY OF DEALER		OFFER RECEIVED BY: _____ Date _____	
NOTICE: THE FOLLOWING ARE IMPORTANT PROVISIONS OF THIS ORDER		SALES REPRESENTATIVE	
THIS ORDER CANCELS AND SUPERCEDES ANY PRIOR AGREEMENTS AND, AS OF THE DATE HEREOF, COMPRISES THE COMPLETE AND EXCLUSIVE STATEMENT OF THE TERMS OF THE AGREEMENT BETWEEN THE PARTIES.		Date	
IF ANY REPRESENTATIONS, SPECIFICATIONS OR OTHER AGREEMENTS ARE RELIED UPON BY CUSTOMER, THEY MUST BE IN WRITING AND SPECIFICALLY IDENTIFIED AND REFERENCED IN THIS ORDER; OTHERWISE, THEY WILL NOT BE BINDING ON OR ENFORCEABLE AGAINST DEALER.		OFFER ACCEPTED BY: _____ Date _____	
THERE ARE NO UNWRITTEN ORAL AGREEMENTS BETWEEN THE PARTIES.		AUTHORIZED REPRESENTATIVE	
		Date	



rushtruckcenters.com

**1. Parties to Order; Definitions.** As used in this Retail Sales Order ("Order"), the terms: (a) "Dealer" shall mean the Rush Dealer identified at the top of the first page of this Order; (b) "Customer" shall mean the Customer identified on the first page of this Order; (c) "Manufacturer(s)" shall mean the entity or entities that manufactured the Product(s), it being understood by Customer that Dealer is in no respect the agent of Manufacturer(s); and (d) "Product(s)" shall mean the new and/or used vehicle or other components, accessories or products, which are being purchased by Customer, as set forth in this Order.

**2. WARRANTY DISCLAIMERS AND LIMITATIONS**

**NEW PRODUCTS – MANUFACTURER WARRANTIES ONLY.** Any warranties on any new Product(s) sold under this Order are limited only to any printed Manufacturers' warranties delivered to Customer with the Product(s). EXCEPT FOR ANY SUCH WARRANTIES MADE BY MANUFACTURERS, THE PRODUCT(S) ARE SOLD WITHOUT ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, EACH OF WHICH IS EXPRESSLY DISCLAIMED.

**USED PRODUCTS – NO WARRANTIES.** All used Product(s) sold under this Order are sold on an "AS IS, WHERE IS" basis, without any warranties by Dealer, provided that Products that are sold by Dealer as "Certified Pre-Owned" are subject to the express written terms and conditions of the Dealer's certified pre-owned program. EXCEPT FOR ANY MANUFACTURERS' WARRANTIES THAT MAY STILL BE IN EFFECT, ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ARE EXPRESSLY DISCLAIMED.

**LIMITED WARRANTY ON SERVICES.** Dealer warrants that all services performed by Dealer for Customer in conjunction with the sale of the Product(s), including if applicable installation, upfitting and conversion services ("Services"), will be performed in a good and workmanlike manner ("Services Warranty"). The Services Warranty is valid for a period of ninety (90) days from the date the Product(s) is delivered to Customer. Customer's sole and exclusive remedy, and Dealer's entire liability, under the Services Warranty is the repair of any nonconforming portion of the Services. DEALER PROVIDES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, CONCERNING ITS SERVICES. The Services Warranty is strictly limited to Services performed by Dealer for Customer. Dealer does not warrant any services provided by any third-party, including but not limited to installation, upfitting or conversion services. Any warranties are solely those that are provided by the third-party service provider.

**NO OTHER WARRANTIES.** EXCEPT AS SET FORTH ABOVE, DEALER EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED.

**3. Reappraisal of Trade-In Vehicle.** If the motor vehicle which has been traded in ("Trade-In Vehicle") as a part of the consideration for the Product(s) ordered hereunder is not to be delivered to Dealer until delivery to Customer of the Product(s), the Trade-In Vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for the Trade-In Vehicle. If the reappraised value is lower than the original allowance shown on the front of this Order, Customer may, if dissatisfied, cancel this Order.

**4. Delivery of Trade-In Vehicle by Customer; Customer Warranty of Title.** Customer agrees to deliver to Dealer satisfactory evidence of title to the Trade-In Vehicle at the time of delivery of the Trade-In Vehicle to Dealer. Customer warrants the Trade-In Vehicle to be Customer's property free and clear of all liens and encumbrances.

**5. Delay or Failure in Delivery; Limitation of Dealer Liability.** Dealer shall not be liable for failure to deliver or delay in delivering any Product(s) covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the reasonable control, or is without the gross negligence or intentional misconduct, of Dealer. Examples of causes beyond Dealer's reasonable control include, but are not limited to, Manufacturers' delay or failure to deliver Product(s) for any reason, earthquake, hurricane or other natural disaster, fire, war, terrorist act, labor dispute, strike, etc.

**6. Liability for Taxes.** The price for the Product(s) specified on the face of this Order includes reimbursement to Dealer for federal excise taxes paid, but does not include sales or use taxes or occupational taxes based on sales volume (federal, state or local) unless expressly so stated. Customer assumes and agrees to pay, unless prohibited by law, any such sales or use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability thereof.

**7. Customer's Deposit.** Any Customer's deposit, whether cash or Trade-In Vehicle, shall not be refunded except due to Dealer's failure to deliver the Product(s).

**8. Risk of Loss; Insurance.** Customer shall assume all risk of loss relating to the Product(s) at the time Customer receives possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before Customer receives possession. Customer shall obtain insurance for the Product(s) that will be in effect at the time Customer takes possession of the Product(s), or at the time Customer receives title to the Product(s) if title is conveyed before the Customer receives possession. Dealer shall have no responsibility or liability related to the Product(s) after Customer receives either possession or title to the Product(s).

**9. Governing Law; Venue; Time to Commence Action.** Except to the extent that the laws of the United States may apply or otherwise control this Order, the rights and obligations of the parties hereunder shall be governed by, and construed and interpreted in accordance with, the laws of the state in which Dealer is located, without regard to conflict of law principles. The mandatory venue for any claim, litigation, civil action or any other legal or administrative proceeding ("Action") involving any controversy or claim between or among the parties to this Order, is the state in which Dealer is located. Customer has one (1) year from the accrual of any cause of action arising from the purchase of the Product(s) to commence an Action against Dealer.

**10. Limitation of Damages.** Customer agrees that in the event of any Action brought by Customer against Dealer, Customer shall not be entitled to recover any incidental or consequential damages as defined in the Uniform Commercial Code, including but not limited to indirect or special damages, loss of income or anticipated profits, or down-time, or any punitive damages.

**11. Fees and Expenses of Actions.** In any Action, whether initiated by Dealer or Customer, where the Customer has a right, pursuant to statute, common law or otherwise, to recover reasonable attorneys' fees and costs in the event it prevails, Customer agrees that Dealer shall have the same right to recover reasonable attorneys' fees and costs incurred in connection with the Action in the event that Dealer prevails.

**12. Execution and Delivery by Electronic Transmission.** If this Order or any document executed in connection with this Order is delivered by facsimile, email or similar instantaneous electronic transmission device pursuant to which the signature of or on behalf of such party can be seen, such execution and delivery shall be considered valid, binding and effective for all purposes as an original document. Additionally, the signature of any party on this Order transmitted by way of a facsimile machine or email shall be considered for all purposes as an original signature. Any such faxed or emailed document shall be considered to have the same binding legal effect as an original document. At the request of Dealer, any faxed or emailed document shall be re-executed by Customer in an original form.

**13. Waiver; Severability.** No waiver of any term of this Order shall be valid unless it is in writing and signed by Dealer's authorized representative. If any provision or part of any provision of this Order shall be deemed to violate any applicable law or regulation, such invalid provision or part of a provision shall be inapplicable, BUT the remaining part of that provision and the remainder of the Order shall continue to be binding and enforceable.

**14. No Broker; Manufacturer Incentives.** If at any time Dealer determines that the Customer intends to engage in the resale of vehicles for profit, where such resale is not in conjunction with further manufacturing, Dealer reserves the right to cancel this Order. Certain manufacturer incentives are intended to be used for retail customers at the location as identified by the Customer in this Order. Customer represents that they will register the vehicle with their state motor vehicle department and are not purchasing this vehicle with the intent to resell/export the vehicle, except where such resale is in conjunction with further manufacturing. If at any time Dealer determines that the foregoing representations are not true, Dealer has the right to seek repayment of any manufacturer incentives that are paid.

**15. Communication Consent.** Dealer and any other owner or servicer of this account may use any information Customer gives Dealer, including but not limited to email addresses, cell phone numbers, and landline numbers, to contact Customer for purposes related to this account, including debt collection and marketing purposes. In addition, Customer expressly consents to any such contact being made by the most efficient technology available, including but not limited to, automated dialing equipment, automated messages, and prerecorded messages, even if Customer is charged for the contact.

Customer Initial \_\_\_\_\_



2701 S. Harlem Avenue  
Berwyn, IL 60402-2140  
(708) 795-8000  
Fax (708) 795-8101  
[www.berwynlibrary.org](http://www.berwynlibrary.org)

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June 21, 2018

Honorable Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn  
6700 W. 26<sup>th</sup> Street  
Berwyn, IL 60402

Dear Mayor Lovero and Members of City Council:

The Library Department is requesting authorization to advertise and replace library staff to fill a vacant position.

Page – Collection Management Department. Part time 15 hours per week. This position was previously held by Michelle Ortega, who was promoted to a Library Assistant 1 in the Youth Services Department.

Funding for these positions is included in the FY 2018 budget. The Library Board of Trustees reviewed and approved the replacement at their June 18, 2018 regular meeting. Your consideration and concurrence of this request is appreciated.

Respectfully submitted,

Tammy Sheedy  
Interim Library Director



**A Century of Progress with Pride**

June 26, 2018

Margaret M. Paul  
City Clerk  
City of Berwyn  
6700 W. 26<sup>th</sup> Street  
Berwyn, Illinois 60402

Re: 2017WC009280

Dear Ms. Paul:

Please put this item on the June 26, 2018 agenda authorizing the settlement of the above referenced matter for the total of \$13,163.48 based upon City Council authority granted in Executive session.

Very truly yours,

*Anthony T. Bertuca*

Anthony T. Bertuca  
City Attorney





**A Century of Progress with Pride**

June 22, 2018

Re: 1304 Gunderson Ave. / Demolition

Mayor and City Council,

The owner of the above referenced property has applied for a permit to demolish the frame single family home. The house sits on the front of a 25 foot lot and they will be constructing a new single family home which will be built according to our current zoning ordinance and building code.

Thank You

  
Charles D. Lazzara  
Building Director



5-7



Mayor  
Robert J. Lovero

**BERWYN POLICE DEPARTMENT**  
"Serving with Pride"



Chief of Police  
Michael D. Cimaglia

**22 June 2018**

Honorable Mayor Robert J. Lovero and  
Members of the Berwyn City Council  
6700 W. 26<sup>th</sup> Street  
Berwyn, Illinois 60402

**RE: Request to hire one (1) Probationary Police Officer**

Ladies and Gentlemen,

I am respectfully requesting your approval in authorizing the hiring of one new Probationary Police Officer from the current Fire and Police Commissioners Eligibility list. This request is to replace the vacancy that was created through the retirement of Patrolman James Tricka.

Thank you in Advance,

Michael D. Cimaglia  
Chief of Police  
Berwyn Police Department

6401 West 31<sup>st</sup> St Berwyn, IL 60402 - Emergency 9-1-1 -708-795-5600 – Fax 708-795-5627

[www.berwynpolicedepartment.com](http://www.berwynpolicedepartment.com)



**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

June 22, 2018

Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn

Subject: Payroll June 13, 2018

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the June 26, 2018 meeting.

Payroll: June 13, 2018 in the amount of \$1,213,436.40

Respectfully Submitted,

Finance Department



**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

June 22, 2018

Mayor Robert J. Lovero  
Members of the City Council  
City of Berwyn

Subject: Payables June 26, 2018

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the June 26, 2018 meeting.

Payables: June 26, 2018 in the amount of \$672,468.25.

Respectfully Submitted,

Finance Department

# Payment Register

From Payment Date: 6/23/2017 - To Payment Date: 6/27/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash									
Check									
46063	06/12/2018	Open			Accounts Payable	All Door Check & Lock Service	\$101.35		
46064	06/12/2018	Open			Accounts Payable	Aqua Chill of Chicago # 22	\$672.00		
46065	06/12/2018	Open			Accounts Payable	AWESOME Pest Service	\$1,510.00		
46066	06/12/2018	Open			Accounts Payable	B. Davids Landscaping	\$685.00		
46067	06/12/2018	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$88.70		
46068	06/12/2018	Open			Accounts Payable	Berwyn Park District	\$4,086.72		
46069	06/12/2018	Open			Accounts Payable	Berwyn Western Plumbing & Heating	\$1,838.00		
46070	06/12/2018	Open			Accounts Payable	Blades of Glory, Inc.	\$70.00		
46071	06/12/2018	Open			Accounts Payable	Carrot-Top Industries, Inc.	\$793.85		
46072	06/12/2018	Open			Accounts Payable	CenterPoint Energy Services, Inc.	\$7,501.97		
46073	06/12/2018	Open			Accounts Payable	Chase	\$2,199.62		
46074	06/12/2018	Open			Accounts Payable	Cintas Corporation	\$1,155.40		
46075	06/12/2018	Open			Accounts Payable	Federal Express Corporation	\$537.93		
46076	06/12/2018	Open			Accounts Payable	Felco Vending, Inc.	\$693.35		
46077	06/12/2018	Open			Accounts Payable	Francis J. Disciplo, LTD	\$520.00		
46078	06/12/2018	Open			Accounts Payable	FSCI	\$21,555.00		
46079	06/12/2018	Open			Accounts Payable	H & H Electric Company	\$9,778.60		
46080	06/12/2018	Open			Accounts Payable	Jack's Rental, Inc.	\$119.55		
46081	06/12/2018	Open			Accounts Payable	John Tarullo	\$7,420.00		
46082	06/12/2018	Open			Accounts Payable	Konica Minolta Business Solutions USA, Inc.	\$1,014.32		
46083	06/12/2018	Open			Accounts Payable	Konica Minolta Premier Finance	\$2,300.00		
46084	06/12/2018	Open			Accounts Payable	L-K Fire Extinguisher Service Inc. No 2	\$331.90		
46085	06/12/2018	Open			Accounts Payable	McCloud Services	\$64.75		
46086	06/12/2018	Open			Accounts Payable	Plitney Bowes	\$3,449.36		
46087	06/12/2018	Open			Accounts Payable	Rick Dandan	\$10,043.81		
46088	06/12/2018	Open			Accounts Payable	Roscoe Company	\$1,567.07		
46089	06/12/2018	Open			Accounts Payable	Scout Electric Supply	\$29.54		
46090	06/12/2018	Open			Accounts Payable	Sprint	\$1,095.61		
46091	06/12/2018	Open			Accounts Payable	Superior	\$193.74		
46092	06/12/2018	Open			Accounts Payable	Sussex Management Assoc.	\$954.00		
46093	06/12/2018	Open			Accounts Payable	Tele-Tron Ace Hardware	\$175.82		
46094	06/12/2018	Open			Accounts Payable	Thyssenkrupp Elevator Corporation	\$1,217.60		
46095	06/12/2018	Open			Accounts Payable	HERITAGE MIDDLE SCHOOL	\$125.00		
46096	06/12/2018	Open			Accounts Payable	JUAN C. MUNIZ	\$1,475.00		
46097	06/12/2018	Open			Accounts Payable	LINCOLN MIDDLE SCHOOL	\$125.00		
46098	06/12/2018	Open			Accounts Payable	Elite Construction Solutions, Inc.	\$3,200.00		
46099	06/14/2018	Open			Accounts Payable	National Seed	\$1,785.00		
46100	06/14/2018	Open			Accounts Payable	Plitney Bowes	\$810.61		
46101	06/14/2018	Open			Accounts Payable	RES Construction, Inc.	\$3,300.00		
46102	06/15/2018	Open			Accounts Payable	Internal Revenue Service	\$574.59		
46103	06/21/2018	Open			Accounts Payable	MATTHEW A. HATFIELD	\$645.01		
46104	06/27/2018	Open			Accounts Payable	4Discovery LLC	\$4,087.50		
46105	06/27/2018	Open			Accounts Payable	ABC Automotive Electronics	\$591.10		
46106	06/27/2018	Open			Accounts Payable	Able Printing Service	\$680.74		
46107	06/27/2018	Open			Accounts Payable	Air One Equipment, Inc.	\$941.52		
46108	06/27/2018	Open			Accounts Payable	Alexander Chemical Corporation	\$1,245.00		

# Payment Register

From Payment Date: 6/23/2017 - To Payment Date: 6/27/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
46109	06/27/2018	Open			Accounts Payable	Alliance Entertainment	\$888.42		
46110	06/27/2018	Open			Accounts Payable	Amy Gullo	\$20.60		
46111	06/27/2018	Open			Accounts Payable	Art Flo Shirt and Lettering	\$503.15		
46112	06/27/2018	Open			Accounts Payable	AT & T	\$1,673.86		
46113	06/27/2018	Open			Accounts Payable	AT & T	\$3,042.99		
46114	06/27/2018	Open			Accounts Payable	B. Davids Landscaping	\$3,235.00		
46115	06/27/2018	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$481.35		
46116	06/27/2018	Open			Accounts Payable	Barco Products Company	\$1,455.16		
46117	06/27/2018	Open			Accounts Payable	Barge Terminal & Trucking	\$450.22		
46118	06/27/2018	Open			Accounts Payable	Benjamin Daish	\$41.60		
46119	06/27/2018	Open			Accounts Payable	Berwyn Development Corporation	\$39,953.84		
46120	06/27/2018	Open			Accounts Payable	Berwyn Western Plumbing & Heating	\$8,115.00		
46121	06/27/2018	Open			Accounts Payable	Berwyn's Violet Flower Shop	\$25,958.00		
46122	06/27/2018	Open			Accounts Payable	Blackstone Publishing	\$226.79		
46123	06/27/2018	Open			Accounts Payable	Blades of Glory, Inc.	\$4,518.00		
46124	06/27/2018	Open			Accounts Payable	Briana Perlot	\$219.99		
46125	06/27/2018	Open			Accounts Payable	Buddy Bear Car Wash	\$735.00		
46126	06/27/2018	Open			Accounts Payable	Building Services of America, LLC	\$1,262.40		
46127	06/27/2018	Open			Accounts Payable	CablesAndKits.com	\$180.97		
46128	06/27/2018	Open			Accounts Payable	Carl J Gray	\$2,595.00		
46129	06/27/2018	Open			Accounts Payable	Cassidy Tire	\$439.38		
46130	06/27/2018	Open			Accounts Payable	CDS Office Technologies	\$4,899.00		
46131	06/27/2018	Open			Accounts Payable	CDW Government, Inc.	\$3,670.39		
46132	06/27/2018	Open			Accounts Payable	Chicago Office Products Co.	\$280.56		
46133	06/27/2018	Open			Accounts Payable	Cintas Corporation	\$243.02		
46134	06/27/2018	Open			Accounts Payable	Clearchannel Outdoor	\$10,000.00		
46135	06/27/2018	Open			Accounts Payable	Comcast Cable	\$719.28		
46136	06/27/2018	Open			Accounts Payable	Concentra Health Services, Inc	\$110.00		
46137	06/27/2018	Open			Accounts Payable	Continental Research Corporation	\$3,129.28		
46138	06/27/2018	Open			Accounts Payable	Currie Motors	\$84,769.00		
46139	06/27/2018	Open			Accounts Payable	Dell Marketing, LP	\$1,779.92		
46140	06/27/2018	Open			Accounts Payable	Demco Educational Corporation	\$174.06		
46141	06/27/2018	Open			Accounts Payable	Diamond Graphics, Inc.	\$6,430.00		
46142	06/27/2018	Open			Accounts Payable	Direct Energy Business	\$579.95		
46143	06/27/2018	Open			Accounts Payable	Edmund P. Wanderling	\$8,521.00		
46144	06/27/2018	Open			Accounts Payable	Elite Construction Solutions, Inc.	\$4,000.00		
46145	06/27/2018	Open			Accounts Payable	Elite Document Solutions	\$460.95		
46146	06/27/2018	Open			Accounts Payable	Elm USA	\$35.00		
46147	06/27/2018	Open			Accounts Payable	Fire By Design Inc	\$4,995.00		
46148	06/27/2018	Open			Accounts Payable	First Advantage Background Services Corp.	\$15.69		
46149	06/27/2018	Open			Accounts Payable	Freeway Ford Truck Sales, Inc.	\$337.40		
46150	06/27/2018	Open			Accounts Payable	Gale / Cengage	\$7,089.33		
46151	06/27/2018	Open			Accounts Payable	Gary T. Copp	\$660.00		
46152	06/27/2018	Open			Accounts Payable	Gus & Sons Landscaping, LLC	\$4,999.42		
46153	06/27/2018	Open			Accounts Payable	H & H Electric Company	\$64.40		
46154	06/27/2018	Open			Accounts Payable	H. J. Mohr & Sons Company	\$25.50		
46155	06/27/2018	Open			Accounts Payable	Hansen Door	\$2,833.00		
46156	06/27/2018	Open			Accounts Payable	Heritage Funeral Home	\$815.00		
46157	06/27/2018	Open			Accounts Payable	Horizon Screen Print	\$1,932.50		

# Payment Register

From Payment Date: 6/23/2017 - To Payment Date: 6/27/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
46158	06/27/2018	Open			Accounts Payable	IACP Net	\$1,225.00		
46159	06/27/2018	Open			Accounts Payable	Impact Networking, LLC	\$3,259.50		
46160	06/27/2018	Open			Accounts Payable	Ingram Library Services LLC	\$4,082.10		
46161	06/27/2018	Open			Accounts Payable	Interstate Billing Service, Inc.	\$391.00		
46162	06/27/2018	Open			Accounts Payable	J & L Uniforms	\$401.69		
46163	06/27/2018	Open			Accounts Payable	J. R. Carpet, Inc.	\$3,100.00		
46164	06/27/2018	Open			Accounts Payable	Jack's Rental, Inc.	\$1,310.98		
46165	06/27/2018	Open			Accounts Payable	James R. Acanfora	\$980.00		
46166	06/27/2018	Open			Accounts Payable	Jan Way Company USA, Inc.	\$610.47		
46167	06/27/2018	Open			Accounts Payable	JNC Consulting, Inc.	\$3,300.00		
46168	06/27/2018	Open			Accounts Payable	John Wirtz	\$5.49		
46169	06/27/2018	Open			Accounts Payable	Johnson Controls Fire Protection LP	\$2,520.25		
46170	06/27/2018	Open			Accounts Payable	Just Tires	\$329.40		
46171	06/27/2018	Open			Accounts Payable	K-Five Hodgkins LLC	\$608.10		
46172	06/27/2018	Open			Accounts Payable	Kara Company, Inc.	\$100.80		
46173	06/27/2018	Open			Accounts Payable	Kevin R. Cooper	\$1,025.00		
46174	06/27/2018	Open			Accounts Payable	Keyth Security Systems, Inc.	\$4,297.20		
46175	06/27/2018	Open			Accounts Payable	Korica Minoita Business Solutions USA, Inc.	\$376.38		
46176	06/27/2018	Open			Accounts Payable	Kristina Ricchio	\$1,777.90		
46177	06/27/2018	Open			Accounts Payable	L-K Fire Extinguisher Service Inc. No 2	\$1,104.50		
46178	06/27/2018	Open			Accounts Payable	Lakeview Bus Lines, Inc.	\$765.00		
46179	06/27/2018	Open			Accounts Payable	Laner Muchin, Ltd.	\$19,254.13		
46180	06/27/2018	Open			Accounts Payable	Lawson Products	\$105.55		
46181	06/27/2018	Open			Accounts Payable	Leahy-Wolf	\$2,672.20		
46182	06/27/2018	Open			Accounts Payable	Learning Resources Inc.	\$271.48		
46183	06/27/2018	Open			Accounts Payable	Lorito Book Inc	\$572.56		
46184	06/27/2018	Open			Accounts Payable	M. K. Sports	\$2,800.00		
46185	06/27/2018	Open			Accounts Payable	Madden Media	\$600.00		
46186	06/27/2018	Open			Accounts Payable	McDonald Modular Solutions, Inc.	\$190.00		
46187	06/27/2018	Open			Accounts Payable	McDonough Mechanical Services, Inc. Menards	\$1,702.42		
46188	06/27/2018	Open			Accounts Payable	Michael Cirolia	\$314.39		
46189	06/27/2018	Open			Accounts Payable	Midwest Tape	\$138.00		
46190	06/27/2018	Open			Accounts Payable	Mike & Sons	\$993.31		
46191	06/27/2018	Open			Accounts Payable	Networkfleet, Inc.	\$280.00		
46192	06/27/2018	Open			Accounts Payable	Newegg Business, Inc.	\$479.05		
46193	06/27/2018	Open			Accounts Payable	Nicholas Schiavone	\$397.33		
46194	06/27/2018	Open			Accounts Payable	Northeast Multi-Regional Training, Inc.	\$1,426.02		
46195	06/27/2018	Open			Accounts Payable	Occupational Health Centers of Illinois P.C.	\$125.00		
46196	06/27/2018	Open			Accounts Payable	Office Depot	\$40.00		
46197	06/27/2018	Open			Accounts Payable	Ori Brother's Flooring, Inc.	\$797.41		
46198	06/27/2018	Open			Accounts Payable	Oriental Trading Company	\$9,000.00		
46199	06/27/2018	Open			Accounts Payable	Ozinga Ready Mix Concrete Inc.	\$1,166.36		
46200	06/27/2018	Open			Accounts Payable	Partners & Paws Veterinary Services	\$682.50		
46201	06/27/2018	Open			Accounts Payable	PC Connection Sales Corp	\$31.24		
46202	06/27/2018	Open			Accounts Payable	Personalized Awards	\$3,876.72		
46203	06/27/2018	Open			Accounts Payable		\$1,388.50		

# Payment Register

From Payment Date: 6/23/2017 - To Payment Date: 6/27/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
46204	06/27/2018	Open			Accounts Payable	PNC Equipment Finance	\$77,125.51		
46205	06/27/2018	Open			Accounts Payable	Promos 911, Inc.	\$2,686.24		
46206	06/27/2018	Open			Accounts Payable	Quicket Solutions	\$27,075.00		
46207	06/27/2018	Open			Accounts Payable	Reglma Mendicino	\$49.70		
46208	06/27/2018	Open			Accounts Payable	Ricco Construction Corporation	\$11,078.00		
46209	06/27/2018	Open			Accounts Payable	Richard C. Dahms	\$2,310.00		
46210	06/27/2018	Open			Accounts Payable	Robert J. Lovero	\$103.93		
46211	06/27/2018	Open			Accounts Payable	Roscoe Company	\$303.90		
46212	06/27/2018	Open			Accounts Payable	Sam's Club / Synchrony Bank	\$284.30		
46213	06/27/2018	Open			Accounts Payable	Santo Sport Store	\$625.00		
46214	06/27/2018	Open			Accounts Payable	Saul Ewing Armstein & Lehr	\$15,000.00		
46215	06/27/2018	Open			Accounts Payable	Schultz Supply Company, Inc.	\$470.54		
46216	06/27/2018	Open			Accounts Payable	Scot Decal Company, Inc.	\$11,979.30		
46217	06/27/2018	Open			Accounts Payable	Seagrave Fire Apparatus, LLC	\$431.19		
46218	06/27/2018	Open			Accounts Payable	Shane's Office Supply Company	\$24.00		
46219	06/27/2018	Open			Accounts Payable	Sharon Lorenzi	\$9.48		
46220	06/27/2018	Open			Accounts Payable	Sirchie Finger Print Laboratories	\$654.05		
46221	06/27/2018	Open			Accounts Payable	Sprint	\$935.38		
46222	06/27/2018	Open			Accounts Payable	Standard Equipment Company	\$367.51		
46223	06/27/2018	Open			Accounts Payable	Storino, Ramello & Durkin	\$20,262.09		
46224	06/27/2018	Open			Accounts Payable	Suburban Life Media	\$69.00		
46225	06/27/2018	Open			Accounts Payable	Sundek of Illinois, Inc.	\$1,495.00		
46226	06/27/2018	Open			Accounts Payable	Swank Motion Picture, Inc.	\$390.00		
46227	06/27/2018	Open			Accounts Payable	SYNCB / AMAZON	\$2,230.22		
46228	06/27/2018	Open			Accounts Payable	Techsoup Global	\$580.00		
46229	06/27/2018	Open			Accounts Payable	Tele-Tron Ace Hardware	\$77.89		
46230	06/27/2018	Open			Accounts Payable	The Lifeguard Store, Inc.	\$948.82		
46231	06/27/2018	Open			Accounts Payable	Thomson Reuters-West	\$856.61		
46232	06/27/2018	Open			Accounts Payable	Traffic Control & Protection, Inc.	\$4,234.50		
46233	06/27/2018	Open			Accounts Payable	Unique Management Services, Inc.	\$35.80		
46234	06/27/2018	Open			Accounts Payable	Unique Plumbing Company Inc	\$15,120.39		
46235	06/27/2018	Open			Accounts Payable	US Gas	\$100.00		
46236	06/27/2018	Open			Accounts Payable	USIC Locating Services, Inc.	\$7,531.68		
46237	06/27/2018	Open			Accounts Payable	Veritext	\$417.75		
46238	06/27/2018	Open			Accounts Payable	Verizon Wireless - Lehigh	\$76.02		
46239	06/27/2018	Open			Accounts Payable	Village of Romeoville Fire Academy	\$1,000.00		
46240	06/27/2018	Open			Accounts Payable	Vintage Tech LLC	\$1,953.24		
46241	06/27/2018	Open			Accounts Payable	VS Printing Services, LLC	\$125.00		
46242	06/27/2018	Open			Accounts Payable	Walgreens Company	\$236.13		
46243	06/27/2018	Open			Accounts Payable	Wescon Underground, Inc.	\$2,500.00		
46244	06/27/2018	Open			Accounts Payable	Wideman Signs	\$155.00		
46245	06/27/2018	Open			Accounts Payable	Winzer	\$506.94		
46246	06/27/2018	Open			Accounts Payable	WorldPoint ECC, Inc.	\$293.45		
46247	06/27/2018	Open			Accounts Payable	WSSRA	\$2,214.00		
46248	06/27/2018	Open			Accounts Payable	A1 EXPERT APPLIANCE REPAIR	\$186.45		
46249	06/27/2018	Open			Accounts Payable	ANDZELIKA & DANUTA BENDIK	\$1,250.00		
46250	06/27/2018	Open			Accounts Payable	ANGELINA POTENZO	\$57.50		
46251	06/27/2018	Open			Accounts Payable	ANN BROWN-CONNOLLY	\$57.50		
46252	06/27/2018	Open			Accounts Payable	ANN BROWN-CONNOLLY	\$57.50		
46253	06/27/2018	Open			Accounts Payable	ANNA G. DIAZ	\$1,100.00		



# Payment Register

From Payment Date: 6/23/2017 - To Payment Date: 6/27/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
46254	06/27/2018	Open			Accounts Payable	ANTWAN CANDLER	\$81.00		
46255	06/27/2018	Open			Accounts Payable	CHRISTOPHER GONZALEZ	\$57.50		
46256	06/27/2018	Open			Accounts Payable	DANTE TONELLI	\$25.50		
46257	06/27/2018	Open			Accounts Payable	EDDIE JONES	\$500.00		
46258	06/27/2018	Open			Accounts Payable	ELENI MELEGOS	\$47.31		
46259	06/27/2018	Open			Accounts Payable	ESTEBAN DE LA MORA	\$17.00		
46260	06/27/2018	Open			Accounts Payable	HORTENCIA RODRIGUEZ	\$25.50		
46261	06/27/2018	Open			Accounts Payable	JACK LEWIS SWAIN	\$47.50		
46262	06/27/2018	Open			Accounts Payable	JAMEL MOORE	\$57.50		
46263	06/27/2018	Open			Accounts Payable	JAMES & JOANNA SPARLING	\$1,475.00		
46264	06/27/2018	Open			Accounts Payable	JAMIE STEELE	\$21.25		
46265	06/27/2018	Open			Accounts Payable	JAN MC DONALD KOWALSKI	\$250.00		
46266	06/27/2018	Open			Accounts Payable	JASON JENSEN	\$32.00		
46267	06/27/2018	Open			Accounts Payable	JOC 1846 LLC	\$1,475.00		
46268	06/27/2018	Open			Accounts Payable	JOHN ZENDOL	\$21.25		
46269	06/27/2018	Open			Accounts Payable	JOSE DE JESUS PEREZ	\$8.50		
46270	06/27/2018	Open			Accounts Payable	JOSEPHINE MORENO	\$25.50		
46271	06/27/2018	Open			Accounts Payable	JULIA AILLON	\$57.50		
46272	06/27/2018	Open			Accounts Payable	KAREN SANCHEZ	\$57.50		
46273	06/27/2018	Open			Accounts Payable	KATIE PASSO	\$90.00		
46274	06/27/2018	Open			Accounts Payable	KATIE PASSO	\$90.00		
46275	06/27/2018	Open			Accounts Payable	LARRY VALENTIN	\$90.00		
46276	06/27/2018	Open			Accounts Payable	LATHROP HOLDINGS, LLC Series E	\$1,475.00		
46277	06/27/2018	Open			Accounts Payable	MACLORIA CHAVEZ	\$86.00		
46278	06/27/2018	Open			Accounts Payable	MARCELA RODRIGUEZ & ELIAS FUENTES	\$1,475.00		
46279	06/27/2018	Open			Accounts Payable	MARGO RUARK	\$57.50		
46280	06/27/2018	Open			Accounts Payable	MARTIN ESCUTIA	\$34.00		
46281	06/27/2018	Open			Accounts Payable	MAXIMUM PRINTING & GRAPHICS	\$650.00		
46282	06/27/2018	Open			Accounts Payable	MONICA GARCIA	\$170.25		
46283	06/27/2018	Open			Accounts Payable	NANCY MARKEWYCH	\$21.25		
46284	06/27/2018	Open			Accounts Payable	NICOLE JACKSON	\$57.50		
46285	06/27/2018	Open			Accounts Payable	NORMA VICTORIA	\$50.00		
46286	06/27/2018	Open			Accounts Payable	NORTH WEST HOUSING PARTNERSHIP	\$1,475.00		
46287	06/27/2018	Open			Accounts Payable	OLD SCHOOL ATHLETICS LLC	\$2,590.00		
46288	06/27/2018	Open			Accounts Payable	ORLANDO ABURTO	\$1,475.00		
46289	06/27/2018	Open			Accounts Payable	PETER GARCIA	\$63.00		
46290	06/27/2018	Open			Accounts Payable	SANTIAGO BEJAR	\$42.50		
46291	06/27/2018	Open			Accounts Payable	SHERRIE PATRICK	\$57.50		
46292	06/27/2018	Open			Accounts Payable	STEVE BURGESS & DONNA GRANDBERRY	\$1,475.00		
46293	06/27/2018	Open			Accounts Payable	STEVEN SWIDER	\$29.00		
46294	06/27/2018	Open			Accounts Payable	STEVEN TONHAISER	\$57.50		
46295	06/27/2018	Open			Accounts Payable	SUZANNE RUBIO	\$57.50		
46296	06/27/2018	Open			Accounts Payable	T & M PLUMBING	\$2,800.00		
46297	06/27/2018	Open			Accounts Payable	TIMOTHY WYRICK	\$57.50		
46298	06/27/2018	Open			Accounts Payable	TINLEY PARK BULLDOGS	\$450.00		
46299	06/27/2018	Open			Accounts Payable	VINCE BOKSA	\$51.00		
46300	06/27/2018	Open			Accounts Payable	WAYNE KOSKA	\$142.50		



# Payment Register

From Payment Date: 6/23/2017 - To Payment Date: 6/27/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash Totals									
238 Transactions									
<b>Checks</b>									
		Status	Count			Transaction Amount		Reconciled Amount	
		Open	238			\$672,468.25		\$0.00	
		Stopped	0			\$0.00		\$0.00	
		<b>Total</b>	<b>238</b>			<b>\$672,468.25</b>		<b>\$0.00</b>	
<b>All</b>									
		Status	Count			Transaction Amount		Reconciled Amount	
		Open	238			\$672,468.25		\$0.00	
		Stopped	0			\$0.00		\$0.00	
		<b>Total</b>	<b>238</b>			<b>\$672,468.25</b>		<b>\$0.00</b>	
<b>Grand Totals:</b>									
<b>Checks</b>									
		Status	Count			Transaction Amount		Reconciled Amount	
		Open	238			\$672,468.25		\$0.00	
		Stopped	0			\$0.00		\$0.00	
		<b>Total</b>	<b>238</b>			<b>\$672,468.25</b>		<b>\$0.00</b>	
<b>All</b>									
		Status	Count			Transaction Amount		Reconciled Amount	
		Open	238			\$672,468.25		\$0.00	
		Stopped	0			\$0.00		\$0.00	
		<b>Total</b>	<b>238</b>			<b>\$672,468.25</b>		<b>\$0.00</b>	

Mayor **Robert J. Lovero**

K-3



2nd Ward Alderman  
**Jose Ramirez**

June 26, 2018

The Honorable Robert J. Lovero  
Members of the City Council

RE: Handicap Parking Application #1201  
3545 S. Gunderson Avenue, Berwyn, IL 60402

Ladies and Gentlemen:

The attached application has been reviewed and is submitted for your consideration with a recommendation for **APPROVAL** of a handicap parking **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
3545 S. Gunderson Ave.	John R. Bosanac	1201

Thank you very much,

Jose Ramirez

JR/sla

Enc: Handicap Application



# Berwyn Police Department

6401 West 31st. Street  
Berwyn, Illinois 60402  
708-795-5600  
Fax 708-795-5627  
Emergency Call 911

## Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero  
From: Berwyn Police Department Community Service Division  
Date : 5/22/2018  
Officer: T Young#183

Applicant Name: John R. Bosanac  
Address: 3545 S Gunderson Ave Berwyn Il 60402  
Telephone:  
Nature of Disability:

### Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane:	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Zone	<input type="checkbox"/> <input checked="" type="checkbox"/>

Report # 18-04766

2nd Ward Alderman: JOSE RAMIREZ

<b>Staff Recommendation</b>	
Approved <input checked="" type="checkbox"/>	Denied <input type="checkbox"/>

**OFFICIAL SWORN POLICE REPORT**

# Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 18-04766

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-04766	
REPORT TYPE Incident Report	RELATED CAD # C18-029761	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3545 S GUNDERSON AV Berwyn, IL 60402			
HOW RECEIVED Walk In	WHEN REPORTED 05/22/2018 08:42	TIME OF OCCURRENCE 05/22/2018 08:42	STATUS CODE	STATUS DATE

**INVOLVED ENTITIES**

NAME BOSANAC, JOHN R				DOB	AGE 61
ADDRESS 3545 S GUNDERSON AV Berwyn, IL 60402			FBI #	IR #	
SEX M	RACE	HGT 6' 3"	WGT 300	HAIR	PHONE Home
EYES	SID #	DL #	DL State	ALT PHONE Home	
CLOTHING			Handcuff Double Locked	Prints Taken	Criminal History
Employer					
UCR 9041 Applicant File, 1		DRAFT		TYPE Reporting Party	RELATED EVENT # 1
STATUTE					

**INVOLVED VEHICLES**

VEH/PLATE #	STATE IL	TYPE Van/Minivan	INVOLVEMENT Involved	VN #
YEAR 1999	MAKE GMC	MODEL Unknown	COLOR Red	OWNER
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

**NARRATIVES**

**PRIMARY NARRATIVE**

John Bosanac is requesting a handicapped parking sign in front of his residence located at 3545 Gunderson. He drives a red 1999 GMC van Il plate# 3496921, Berwyn and has a valid Il handicapped placard# DC59812. Original placard expired CC054891. He resides in a single family home with a 2 car garage used for storage. He is unable to park his van in the garage due to length and height of vehicle and also due to his medical condition with the forearm crutches. There are no handicapped signs on the block. The block is mostly single family homes.

**OFFICIAL SWORN POLICE REPORT**

**Berwyn Police Department**

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

**Incident#: 18-04766**

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 18-04766	
REPORT TYPE Incident Report	RELATED CAD # C18-029761	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 3545 S GUNDERSON AV Berwyn, IL 60402			
HOW RECEIVED Walk In	WHEN REPORTED 05/22/2018 08:42	TIME OF OCCURRENCE 05/22/2018 08:42	STATUS CODE	STATUS DATE
John partially meets the requirements for handicapped parking according to the City of Berwyn ordinance 484.05				
REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #	

**DRAFT**

## Handicapped Space/Zone Police Department Site Inspection

Police Department Designee C.S.O. Terry Young Application # 1201

Comments: Resides in a single family home with 2 car garage. No handicapped signs on block. Area mostly single family homes

Date: 5/22/2018

Police Report # 18-04766

## Handicapped Space/Zone Public Works Site Inspection

Public Works Director or Designee Dan Schiller Application # 1201

Comments: There are no obstructions to installation of a reserved space at this location. There are no existing reserved spaces on the block. There is a 2 car garage on the property. The applicant's vehicle was parked in front of the house at the time of inspection.

**Meets Public Works Criteria:**

Parking Space	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 6/6/2018

Police Report # 18-04766

## Handicapped Space/Zone Traffic Engineer Site Inspection

Application # 1201

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant has 2 vehicles registered at residence.

**Meets Traffic Criteria for:**

	Parking Space	Yes	<input checked="" type="checkbox"/>		No	<input type="checkbox"/>
	Parking Zone	Yes	<input type="checkbox"/>		No	<input checked="" type="checkbox"/>

Date: 6/7/2018

Police Report # 18-04766

Rec'd by City Clerk: 6/8/2018  
 To Alderman: 6/8/2018  
 To Council:  
 Determination: APPROVE  
 Notice to Applicant:  
 Paid:  
 Sign #:

Comments:


The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

*App # 10011201*

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Affidavit For Handicapped Parking Sign or Drop Off Zone**

**You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space**

**INITIAL**     **RENEWAL**

John R. Bosanac  
(Name of Handicapped Applicant)

\_\_\_\_\_  
(Date of Birth)

3545 GUNDERSON AVE.  
(Berwyn Address)

\_\_\_\_\_  
(Name of caregiver, or guardian if minor)

\_\_\_\_\_  
(Date of Birth)

\_\_\_\_\_  
(Telephone /Cell Phone Number)

Are you the homeowner?     Yes     No

Is there a Driveway/Carport on the property?    Yes  No

Is there a garage on the property?     Yes     No

If so, what is the garage currently being used for? \_\_\_\_\_

STORAGE OF EXCESS LUMBER, WINTER STORAGE OF LAWNMOWER, SNOW BLOWER, BBQ GRILL, FOLDING CHAIRS & TABLES, VAN HEIGHT TO FIT FOR GARAGE DOOR.  
\*\*\*\*\*

**Vehicle Information**

1999 GMC SAVANA  
(Vehicle make and model)

1999 Burgandy/MARON  
(Year / Color)

\_\_\_\_\_  
(Illinois License Plate Number)

6992  
(Current City Vehicle Sticker Number)

I am the driver of the vehicle     Yes     No

CC054849  
(Illinois Permanent Handicap Placard Number)

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

\_\_\_\_\_  
Signature of Applicant or Legal Guardian

03/19/2018  
Date

**Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois**



The City of Berwyn  
Mayor Robert J. Lovero



Margaret Paul  
City Clerk

**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Physician Form (A)**

**This form must be filled out in its entirety and signed by your physician.**

**Physician must state, by printing below, the nature of the patient's handicap**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the patient utilize any of the following? :

Walker \_\_\_\_\_ Wheel Chair \_\_\_\_\_ Cane \_\_\_\_\_ Oxygen \_\_\_\_\_

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

\_\_\_\_\_  
(Physician's Signature/Stamp)

DAVID DIONISIO  
(Print Physician's Name)

3/21/18  
(Date)

Family Care Associates of Chicago  
6187 S. Archer Ave., Suite 103  
Chicago, IL 60638  
(Address and Telephone Number)

Return the completed form to the City Clerk's Office at Berwyn City Hall  
6700 West 26<sup>th</sup> Street, Berwyn, Illinois



**A Century of Progress with Pride**

6700 West 26<sup>th</sup> Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675  
www.berwyn-il.gov

**Form B**

**Owner Consent For Handicap Sign**

**Placement/Drop-off Zone**

I John R. Bosanac owner/manager of the property at  
3545 GUNDERSON AVE, state as follows:

1) That John R. Bosanac is a tenant at the above listed property.

2) That John R. Bosanac has no access to any parking on the premises.

3) That if John R. Bosanac is granted a handicapped sign or drop-off zone by the City of Berwyn, I have no objection to the placement of signs in front of this address.

4) I agree to notify the City of Berwyn if John R. Bosanac no longer resides on the premises.

Name: John R. Bosanac  
Address: 3545 GUNDERSON AVE.  
Phone#: \_\_\_\_\_

Signature/Date \_\_\_\_\_ / 18

KA



June 11, 2018

Re: Street Closing Request

To whom it may concern,

For the Love of Lee is a nonprofit organization out of St. Leonard Church in Berwyn, IL. We assist families with ill children by providing support and fundraising. At this time we are hosting a summer concert called, Autumn Summerfest, to assist Autumn Hamilton's family who is a 16 year old girl recently in a bon fire accident. The concert will be on July 21<sup>st</sup> at 5pm-11pm at St. Leonard Church 3318 S. Clarence Berwyn, IL. This is a live outdoor music concert weather permitting or in St. Leonard School. Our school's playground area is across the street from the school/church and would like to close Clarence Avenue between 33<sup>rd</sup> and 34<sup>th</sup> street for the safety of our attendees. We are also requesting to have the Berwyn Fire Department attend with a fire truck and would also like them to have access to parking on Clarence Avenue during the event. We are requesting to close the street from 2pm-11pm on July 21<sup>st</sup> for set up and clean up.

Thank you,

Annette Bennett,  
Fundraising Coordinator  
708-715-0141

KS



# Knights of Columbus

Mets  
First and Third  
Wednesday

MONSIGNOR JOHN FARRELL COUNCIL, No. 4200  
P.O. Box 426  
Berwyn, Illinois 60402-2502

June 21, 2018

City of Berwyn  
Margaret Paul  
City Clerk  
6700 W. 26th St.  
Berwyn, Illinois 60402

Dear Marge,

Once again the time has come to respectfully request permission to conduct our "ID TOOTSIE ROLL DRIVE" in your area. On Friday, Saturday and Sunday, September 14, 15 and 16, 2018, the Msgr. John Farrell Berwyn Council # 4200 and their families, friends and volunteers will be distributing "TOOTSIE ROLLS" in return for donations for their ANNUAL INTELLECTUAL DISABILITIES DRIVE, with proceeds benefitting children and adults with mental disabilities and some physically challenged as well.

For over 50 years Msgr. John Farrell Berwyn Council # 4200 Knights of Columbus has had the honor and privelege of serving the community of Berwyn, and therefore we are thankful for the continued support you have always given to the original Berwyn Council #4200 Knights of Columbus in the past, and hopefully after these 50 plus years you would continue to do so again.

## LOCATIONS OF THE KNIGHTS OF COLUMBU

Sincerely yours

*William J. Kareiva* (B. 11)

PGK William J. Kareiva  
Chairman. ID Drive

- 15 St. & Oak Park Ave.
- 15 St. & Ridgeland Ave.
- 16 St. & Waseley
- 22nd & Harlem Ave.
- 26 & Harlem Ave.
- Ogden & Harlem Ave.
- 39 & Harlem Ave.
- 24 & Ridgeland Ave.
- Oak Park & Stanley Ave
- Oak Park & Windsor Ave.
- Oak Park & Ogden Ave.
- Oak Park & 26 St.
- 39 & Ridgeland
- Oak Park & 39 St.
- Oak Park & Cermak Ave.
- Culver's-Roosevelt Rd.
- Walgreen - Cermak Plaza
- Berwyn Fruit Mkt. 38 & Harlem Ave
- Walgreen - Oak Park & Ogden

K-6



Kiwanis Club of Berwyn  
C/O Berwyn Park District  
3701 Scoville Avenue  
Berwyn, Illinois 60402

June 18, 2018

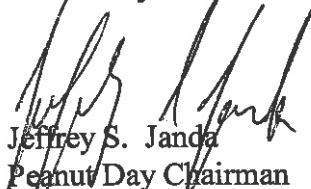
The Honorable Mayor Robert Lovero  
and Members of the Berwyn City Council  
City of Berwyn  
6700 West 26th Street  
Berwyn, Illinois 60402

Dear Mayor and City Council Members,

The Kiwanis Club of Berwyn would like to request permission to conduct its' **ANNUAL KIWANIS PEANUT DAY** activity on September, 27-29, 2018. As you are aware, the Kiwanis Club of Berwyn is local service organization that assists community groups with financial support. Each year, our organization relies heavily on a successful **PEANUT DAY** to make this financial assistance possible.

Club members plan to solicit near train stations, banks, and on street corners with exact locations determined by the members themselves. A certificate of insurance will be provided to you pending approval of the dates requested.

We thank you in advance for your cooperation in having the above dates granted for our project.



Jeffrey S. Janda  
Peanut Day Chairman  
Kiwanis Club of Berwyn



K-7

City Council Communication – Request for Block Party

Garage Sale

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 2500 Block of Cuyler Ave (i.e. 1200 Block of Home)

Date: 6.14.2018

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 6.30.18 ~~5-7-18~~, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: \_\_\_\_\_, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Anna Christina Cornejo

Print Name

2510 Cuyler Ave

Address



Phone Number



E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452



K.8

### City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 19 00 Block of Home (i.e. 1200 Block of Home)

Date: 6/13/18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: June 30<sup>th</sup>, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: \_\_\_\_\_, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Hope Beldas  
Print Name

1922 Home Ave  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
E-mail

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452





K-9

**City Council Communication -- Request for Block Party**

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 33 00 Block of Highland (i.e. 1200 Block of Home)

Date: 6/30/18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 6/30/18, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: 7/1/18, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Jessica Munez  
Print Name (JESSICA MUNEZ)

3240 S Highland  
Address



[Redacted]  
E-mail Address

**PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452**





K-10

**City Council Communication -- Request for Block Party**

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 35 00 Block of Maple Ave (i.e. 1200 Block of Home)

Date: 6/07/18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: July 14<sup>th</sup>, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: August 25<sup>th</sup>, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Rafael Padilla

Print Name

3525 Maple Ave

Address



Phone Number



**PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452**



K-11

# City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 2500 Block of Cuyler Ave (i.e. 1200 Block of Home)

Date: 6.14.2018

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 7.28.2018, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: 7.29.2018, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Anna Christina Cornejo

Print Name

2570 Cuyler Ave

Address

Phone Number

E-mail Address

**PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452**



K-12

City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 38<sup>00</sup> Block of Grove (i.e. 1200 Block of Home)

Date: 6/21/18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: July 28, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: August 4, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Cynthia Gotierrez

Print Name

3823 S. Grove

Address



Phone Number



E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452



K-13

# City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 24 00 Block of Scoville Ave (i.e. 1200 Block of Home)

Date: 6.4.18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: July 28, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: August 4, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Adrian Camacho

Print Name

2404 Scoville Ave

Address

[Redacted]

Phone Number

[Redacted] (630) 590-1234

**PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452**



K-14

### City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 6800 Block of 30TH ST (i.e. 1200 Block of Home)

Date: JUNE 6, 2018

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: AUG 4, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: AUG 5, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Andrea Dressel

Print Name

6827 30TH ST

Address

[Redacted]  
Phone Number

[Redacted]  
Email Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452





K15

City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 3600 Block of Clarence Ave. (i.e. 1200 Block of Home)

Date: 8-4-18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 8-4-18, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: 8-5-18, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Diana Kordik

Print Name

3610 Clarence Ave.



PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452



K-14

# City Council Communication – Request for Block Party

CITY OF BERWYN  
CLERK'S OFFICE

To: Mayor Robert J. Lovero and Members of the Berwyn City Council **2018 JUN 21 P 3 20**

From: Residents of the 19 00 Block of Gunderson (i.e. 1200 Block of Home)

Date: 8/4/2018

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 8/4/2018, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: 8/11/2018, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the **use of fireworks is illegal** in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Jenny Lopez

Print Name

1917 Gunderson Ave

Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
E-mail Address

**PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452**



K-17

### City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 31 00 Block of Wenonah Ave. (i.e. 1200 Block of Home)

Date: 6-14-18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 8-18-18, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: 8-19-18, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Rita Maniotes

Print Name

3105 S. Wenonah Ave.

Address

708-749-6964  
Phone

RitaManiotes@berwyn.il.us  
E-mail

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452





K-18

**City Council Communication - Request for Block Party**

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 14 00 Block of Wisconsin (i.e. 1200 Block of Home)

Date: 8/18/18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 8/18/18, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: 8/25/18, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Maru Lopez

Print Name

1410 Wisconsin Ave

Address

708-835-9121

Phone Number

E-mail Address

**PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452**



K.19

### City Council Communication -- Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 13<sup>th</sup> 00 Block of Scoville (i.e. 1200 Block of Home)

Date: August-25-2018

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: August-25, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: August-26, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Mercedes. Carrizales

Print Name

1310 S. Scoville Berwyn

Address

773-777-1111

Phone Number

[Redacted]

E-mail Address

[Redacted]@Gmail.com

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452



K-20

City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council
From: Residents of the 3100 Block of Clarence Ave (i.e. 1200 Block of Home)
Date: Aug 25 2018
Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: Aug 25, 2018 from 8:00 a.m. until 9:00 p.m.
Rain Date: Sept 8, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Jose Ramirez

Print Name

3115 Clarence

Address

630-211-5359

Phone Number



E-mail Address

jsramirez2@hotmail.com

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE
6700 W 26th St, Berwyn, IL 60402 Phone: 708-749-6452



K-21

### City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 3700 Block of Euclid Ave (i.e. 1200 Block of Home)

Date: June 18, 2018

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: Sept 8<sup>th</sup>, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: Sept 15<sup>th</sup>, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the **use of fireworks is illegal** in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Heide Nelson

Print Name

3716 Euclid Ave, Berwyn

Address

708-749-6452

Phone Number

hnelson@berwynil.com

E-mail Address

**PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE  
6700 W 26<sup>th</sup> St, Berwyn, IL 60402 Phone: 708-749-6452**