

AGENDA
BERWYN CITY COUNCIL

May 22, 2018
8:00 PM

The Mayor and City Council welcome you.

Please note: comments are permitted only during Open Forum and only for items not already on the agenda.

When called upon by the Mayor, kindly state your name and address for the record. Thank you for your participation.

- A. Pledge of Allegiance and Moment of Silence**
- B. Open Forum**
- C. Approval of Minutes**
 - 1. Regular City Council and Committee of the Whole meetings held on 5/8/2018
- D. Bid Openings**
- E. Berwyn Development Corp., Berwyn Township/Health District**
- F. Reports from the Mayor**
 - 1. Proclamation: One Berwyn Many Characters
 - 2. Proclamation: Amyotrophic Lateral Sclerosis (ALS) Awareness Month
 - 3. Proclamation: Outstanding Volunteer Appreciation Award – Christine Blaneck
 - 4. Proclamation: Outstanding Volunteer Appreciation Award – Deddra Woywod
- G. Reports from the Clerk**
- H. Zoning Boards of Appeals**
- I. Reports from the Aldermen, Committees and Board**
 - 1. Reardon: Request to amend Ordinance 61608 (C) 1
 - 2. Avila: Handicap Parking Space – 1636 Kenilworth – Override
 - 3. Avila: Ad hoc Rat Abatement Committee meeting minutes of May 15, 2018
- J. Reports from the Staff**
 - 1. Public Works Director: Bid Award for 2017 PY CDBG LED Luminaire replacement project
 - 2. Building Director: Demolition of 2314 S. Highland
 - 3. Finance Director: Pitney Bowes Contract #041917-PT
- K. Consent Agenda**
 - 1. Payroll: 5/16/2018 in the amount of \$1,184,351.45
 - 2. Payables: 5/22/2018 in the amount of \$682,761.21
 - 3. Hiawatha School: Olympic Fun Day 6/1/2018
 - 4. St. Odilo: Feast of Corpus Christi procession 6/3/2018
 - 5. Amigo Insurance: Office promotional Event 6/29/2018
 - 6. Urban Mutt: Bow Wow Luau 7/29/2018
 - 7. MacNeal Hospital: Annual Employee Picnic 8/16/2018 & 8/17/2018
 - 8. MacNeal Hospital: Annual Get Healthy & Safety Fair 8/18/2018
 - 9. Block Party: 3800 block of Elmwood 6/9/2018 RD 6/23/2018
 - 10. Block Party: 3200 block of Wisconsin 6/16/2018 RD 6/17/2018
 - 11. Block Party: 2100 block of Maple 6/16/2018 RD 7/14/2018
 - 12. Block Party: 3200 block of Wenonah 6/29/2018 & 6/30/2018 RD 7/1/2018
 - 13. Block Party: 3400 block of Maple 7/21/2018 RD 7/22/2018
 - 14. Block Party: 3200 block of Wesley 7/21/2018 RD 8/18/2018

Total Items: 25



Margaret Paul, City Clerk



MINUTES
Regular Berwyn City Council Meeting
May 8, 2018

1. The Regular Meeting of the Berwyn City Council was called to order by Mayor Lovero at 8:00 p.m. The following Aldermen responded present upon the call of the roll: Lennon, Ramirez, Reardon, Fejt, Santoy, Ruiz, Avila and Garcia.
2. The Pledge of Allegiance was recited. A moment of silence was given for the families of: Alice Marie Kurtz, Deno Grumbos, the safety of the men and women protecting us on the streets of Berwyn, for those who are in the Armed Forces, and for all Veterans who have served.
3. The Open Forum portion of the meeting was announced. BDC President Andy Sotiropolous thanked the Aldermen for attending Saturday's Strategic Planning meeting. Ruiz reminded everyone of the 6th Ward meeting on May 17th at Italian American Civic Organization and noted School District 98 Superintendent Dr. Carmen Ayala and North Berwyn Park District Executive Director Joseph Vallez will be in attendance. Ramirez congratulated everyone on their one year anniversary of term and thanked everyone for their support and guidance. Avila invited everyone to attend Coffee with a Cop event on May 12th and announced 2018 marks the 16th Anniversary of the Dunkin' Donuts Cop on a Rooftop event with the Law Enforcement Torch Run for Special Olympics Illinois May 18th. Reardon announced a 3rd Ward meeting on May 17th at 6:30 pm at Proska Park. Lennon announced the Depot District Mural Art Initiative will be held on May 12th. Garcia announced an 8th Ward Clean-up on May 19th starting at Havlicek School.
4. Mayor Lovero requested the removal of item J2 from the agenda, without objection, the communication was withdrawn.
5. Minutes for the following meetings were submitted: Committee of the Whole of April 24, 2018 and Regular Berwyn City Council of April 24, 2018. Avila made a motion, seconded by Fejt, to approve the minutes as submitted and place same on file for audit. The motion carried by a voice vote.
6. Mayor Lovero submitted a Proclamation honoring Ms. Lucile Evans on achieving the 2018 Teeter Award. Thereafter, Lennon made a motion a motion, seconded by Reardon, to **adopt** the proclamation as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a voice vote.
7. Mayor Lovero submitted a Proclamation recognizing Mrs. Tricia Stevens along with 4th and 5th graders within Our American Voice Club at Irving Elementary on receiving the 2018 Outstanding Community Service Award. Thereafter, Lennon made a motion, seconded by Garcia, to **adopt** the proclamation as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a voice vote.
8. Avila made a motion, seconded by Fejt, to suspend the rules and bring forward agenda items J-1. Motion carried. Police Chief Michael Cimaglia submitted a communication regarding the swearing-in of newly appointed Probationary Police Officers Michael Trojanek, Tyler Johns and Anthony Chiovari. Avila made a motion, seconded by Lennon, to concur and approve the appointment as submitted. The motion carried by a voice vote. Thereafter, Clerk Paul administered the Oath of Office.
9. City Clerk Margaret Paul submitted a communication regarding Updating and Codification of Ordinances and an attached ordinance entitled: **Approving the Editing and Inclusion of Certain Ordinances as Parts of the Various Component Codes of the Codified Ordinances; and Repealing Ordinances and Resolutions in Conflict Therewith.** Thereafter, Avila made a motion, seconded by Fejt, to concur and **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
10. Police Chief Michael Cimaglia submitted a communication requesting the purchase of one 2018 Ford F150 Pick-up Truck from Currie Motors under the Suburban Purchasing Cooperative sponsored by the Northwest

Berwyn City Council Minutes
May 8, 2018

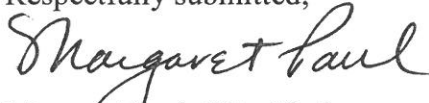
Municipal Conference. Thereafter, Avila made a motion, seconded by Lennon, to concur, approve as submitted, waive the seal bid process and approve for payment in the amount not to exceed \$25,218.00. The motion carried by a unanimous roll call vote.

11. City Attorney Anthony Bertuca submitted a communication regarding Chapter 1028 of the Trees and Shrubs Code and attached ordinance entitled: **An Ordinance Amending Tree Topping and Chapter 1028 of the Trees and Shrubs Code of the Codified Ordinances of the City of Berwyn**. Thereafter, Avila made a motion, seconded by Fejt, to concur **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
12. Assistant City Administrator Ruth Volbre submitted a communication regarding the Property and Auto Physical Damage Insurance Renewal with Travelers Insurance. Thereafter, Lennon made a motion, seconded by Fejt, to concur and approve for payment in an amount not to exceed \$122,713. The motion carried by a unanimous roll call vote a unanimous roll call vote.
13. Assistant City Administrator Ruth Volbre submitted a communication regarding the Police and Fire Pension Fiduciary Fund Renewal. Avila made a motion, seconded by Lennon, to approve the policy for fiduciary insurance for the Berwyn Police Pension Fund with ULLICO and approve for payment not to exceed \$6,216. The motion carried by a unanimous roll call vote. Thereafter, Avila made a motion, seconded by Ruiz, to approve the policy for fiduciary insurance for the Berwyn Fire Pension Fund with ULLICO and approve for payment not to exceed \$5,045. The motion carried by a unanimous roll call vote.
14. Assistant City Administrator Ruth Volbre submitted a communication regarding Public Art Initiative and attached ordinance entitled: **An Ordinance Amending Part 14, Title 4, Chapter 1442.05 Regarding the Painting of Brick for the City of Berwyn**. Thereafter, Garcia made a motion, seconded by Lennon, to concur **adopt** the ordinance as presented and authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote.
15. Public Works Director Robert Schiller submitted a communication requesting the purchase of one 2018 Ford F450 Dump truck from Currie Motors under the Northwest Purchasing Cooperative program to replace 2009 Ford F450 M-40. Thereafter, Lennon made a motion, seconded by Fejt, to concur, approve for payment in the amount not to exceed \$71,051, refer the matter to Finance Director Rasheed Jones to declare the 2009 Ford F450 M-40 and snow plow as Surplus Property and authorize Public Works to dispose of the vehicle through trade in. The motion carried by unanimous roll call vote.
16. Interim Library Director Tammy Sheedy submitted a communication requesting to host an annual Summer Reading Program Kick-off event along with street closure and a food truck. Thereafter, Lennon made a motion, seconded by Avila, to concur and approve as submitted. The motion carried by a voice vote.
17. The consent agenda with items K-1 through K-12 were submitted:
 1. Payroll: 5/2/2018 in the amount of \$1,111,765.13
 2. Payables: 5/8/2018 in the amount of \$2,049,907.55
 3. FitzGerald's: Outdoor Music Event 5/19/2018
 4. St. Michael & All Angels: Rummage Sale 5/19/2018 & 5/20/2018
 5. Combined Veterans of Berwyn: Memorial Day Ceremony 5/28/2018
 6. Block Party: 6400 block of 33rd Street 6/16/2018 RD 6/23/2018
 7. Block Party: 2900 block of Maple 7/4/2018 RD 7/7/2018
 8. Block Party: 1800 block of Gunderson 7/4/2018 RD 7/14/2018
 9. Handicap Parking Application #1196 – 2410 S. Gunderson – Approve Zone
 10. Handicap Parking Application #1197 – 2823 S. Harvey – Deny
 11. Collection & Licensing Department for the month of April, 2018
 12. Building & Local Improvement Permits issued in the month of April, 2018Thereafter, Avila made a motion, seconded by Lennon, to concur and approve the Consent Agenda as presented by omnibus vote designation. The motion carried by a voice vote.

Berwyn City Council Minutes
May 8, 2018

18. Ramirez called a Licensing & Taxation Committee meeting on May 21st at 6:00 pm at City Hall.
19. Reardon called a Human Relations Committee meeting on May 21st at 7:00 pm at City Hall.
20. Fejt called a Building & Zoning Committee meeting on May 16th at 5:30 pm at City Hall.
21. Avila called a Rat Abatement Ad Hoc Committee meeting on May 15th at 6:00 pm at City Hall
22. There being no further business to come before the Council, Lennon made the motion, seconded by Avila, to adjourn at the hour of 8:37 pm. The motion carried by a voice vote.

Respectfully submitted,



Margaret Paul, City Clerk



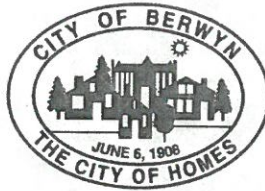
BERWYN CITY COUNCIL
MINUTES of the COMMITTEE OF THE WHOLE
May 8, 2018

1. The Committee of the Whole was called to order at 7:00 p.m. The following Aldermen answered present: Lennon, Ramirez, Reardon, Fejt, Santoy, Ruiz, and Avila. Alderman Avila made the motion, seconded by Lennon, to excuse Alderman Garcia. The motion passed on a voice vote. Mayor Lovero then introduced the following agenda item for discussion:
2. Insurance Renewal Presentation: Mayor Lovero recognized Assistant City Administrator Ruth Volbre and Mr. Dan Mackey, Mesirow Insurance Broker, to provide information on Items J-5 and J-6 on the Regular City Council Meeting agenda later in the evening. Ms. Volbre commented that there was a \$803.00 premium increase in the Travelers' Property and Auto Physical Damage premium representing a 2% increase commensurate to the inflation rate. Both Travelers and ULLICO are "A" rated companies. Questions and discussion ensued.
3. Mayor Lovero requested a motion to go into the Closed Committee of the Whole to discuss pending litigation and to review prior Closed Committee of the Whole Minutes. Thereafter, Lennon made a motion, seconded by Avila, to go to closed session. The motion passed by a voice vote.
4. The Committee of the Whole entered the closed session at 7:07 p.m. The open session of the Committee of the Whole resumed at 7:35 p.m. Alderman Lennon then made the motion, seconded by Reardon to adjourn the Committee of the Whole
5. The Committee of the Whole was adjourned at 7:35 p.m.

Respectfully submitted,


Margaret Paul, City Clerk

F-1



A Century of Progress with Pride

PROCLAMATION

- Whereas, The Berwyn Public Library, as a driving force behind a vibrant and diverse community, serves as the educational cornerstone of the City of Berwyn, supporting the curriculum of the local schools and encouraging the joy of reading in residents of all ages; and
- Whereas, The Berwyn Public Library conducts an annual summer reading program to support our students' continued learning throughout the summer; to promote adult literacy and to allow patrons of all ages to interact with the library in different ways; and
- Whereas, The benefits to readers in a summer reading program include encouragement that reading will become a lifelong habit; drawing reluctant readers into the library; keeping literacy skills up and generating interest in libraries and books; and
- Whereas, The Berwyn Public Library, for the first time, decided to create their own unique summer reading program, renamed it as a summer reading challenge entitled "One Berwyn Many Characters", and extended its reach beyond the library doors into the entire City of Berwyn; and
- Whereas, The staff on the summer reading challenge committee, Verna Austen, Kathi Behrendt, Jessica Brown, Marissa Elera, Jose Hernandez, Shaynie Klein, Sharon Lorenzi, Sandra Neri, Briana Perlot, Michelle Valles-Flores and committee chair Hannah Rapp, have spent months planning and preparing the summer reading challenge; and
- Whereas, Due to all of their hard work and dedication; the sponsorships the library received from city businesses, organizations and agencies; the support from the Police and Fire Departments, Public Works, the Park Districts, Berwyn elected officials, the Berwyn Development Corporation and Erika Corona-Owens, the Library is anticipating the most successful summer reading program thus far; and
- Whereas, The Berwyn Public Library will be holding their summer reading challenge kick-off event on Saturday June 9, 2018.
- Therefore, I, Honorable Mayor Robert J Lovero and the Alderman of the City of Berwyn, declare June 9, 2018, "One Berwyn Many Characters" day in the City of Berwyn and encourage all citizens to accept the challenge to engage in the programs and activities being sponsored by the Berwyn Public Library this summer.

Dated this 22nd day of May, 2018.

Robert J. Lovero, Mayor



Margaret Paul, City Clerk



F-2

A Century of Progress with Pride

PROCLAMATION

Amyotrophic Lateral Sclerosis Awareness Month

This measure would proclaim the month of May 2018 as Amyotrophic Lateral Sclerosis (ALS) Awareness Month, and would urge the President and Congress of the United States to enact legislation to provide additional funding for research in order to find a treatment and a cure for amyotrophic lateral sclerosis.

WHEREAS, Amyotrophic lateral sclerosis or ALS is better known as Lou Gehrig's disease; and

WHEREAS, ALS is a fatal neurodegenerative disease characterized by degeneration of cell bodies of the lower motor neurons in the gray matter of the anterior horns of the spinal cord; and

WHEREAS, The initial symptom of ALS is weakness of the skeletal muscle, especially those of the extremities; as the ALS progresses, the patient experiences difficulty in swallowing, talking, and breathing, and eventually causes muscles to atrophy, and the patient becomes a functional quadriplegic; and

WHEREAS, ALS does not affect a patient's mental capacity, so that the patient remains alert and aware of his or her loss of motor functions and the inevitable outcome of continued deterioration and death; and

WHEREAS, on average, patients diagnoses with ALS only survive two to five years from the time of diagnosis; and

WHEREAS, ALS has no known cause, means of prevention, or cure; and

WHEREAS, research indicates that military veterans are approximately twice as likely to develop ALS as those who have not served in the military; and

WHEREAS, the Department of Veterans Affairs implemented regulations to establish a presumption of service connection for ALS, thereby presuming that the development of ALS was incurred or aggravated by a veteran's service in the military; and

WHEREAS, a national ALS patient registry, administered by the Centers for Disease Control, contains the largest group data on persons with ALS in the United States; and

WHEREAS, Amyotrophic Lateral Sclerosis Awareness Month increases the public's awareness of ALS patients' circumstances and acknowledges the terrible impact this disease has not only on the patient but on his or her family and the community, and recognizes the research being done to eradicate this horrible disease.

THEREFORE, I, Mayor Robert J. Lovero and the Aldermen of the City of Berwyn hereby proclaim the month of May 2018 as **Amyotrophic Lateral Sclerosis Awareness Month** in the City of Berwyn; and be it further resolved, that the City of Berwyn memorializes the President and Congress of the United States to enact legislation to provide additional funding for research in order to find a treatment and eventually a cure for amyotrophic lateral sclerosis.

Dated this 22nd day of May, 2018

Robert J. Lovero, Mayor



Margaret Paul, City Clerk

F-3

The City of Berwyn



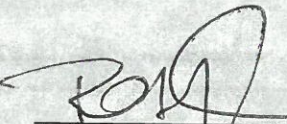
A Century of Progress with Pride

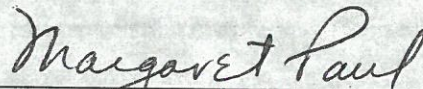
Robert J. Lovero
Mayor

PROCLAMATION

- Whereas,** On May 14, 2018, the Emerson Elementary school community honors Mrs. Christine Blanek with the Outstanding Volunteer Appreciation Award which recognizes Mrs. Blanek for her service to the Emerson school community; and
- Whereas,** Mrs. Blanek has served as PTA president of Emerson school and is wife to husband Mark and mother to daughter Maya; and
- Whereas,** Mrs. Blanek has dedicated countless hours before, during, and after the school day to make Emerson Elementary a positive and caring environment; and
- Whereas,** Mrs. Blanek has served the Emerson community, giving her time to support the students, staff, and families of Emerson and planning school wide events to increase the family/school partnership such as the Emerson Family Carnival, Emerson Strides for Stripes Run, Emerson Family Dance, and yearly Breakfast with Santa event; and
- Whereas,** Mrs. Blanek has also helped to supervise students and always kept the safety of Emerson students as the number one priority; Mrs. Blanek has been a friendly face on a regular basis at student arrival and takes pride in knowing students' names and greeting them daily; and
- Whereas,** Mrs. Blanek is always welcoming, eager to help out in any way and will be an irreplaceable member of our Emerson Community; and
- Therefore,** I, Mayor Robert J. Lovero and the Aldermen of the City of Berwyn congratulate Christine Blanek on receiving the Outstanding Volunteer Appreciation Award that recognizes her efforts in bettering Berwyn and giving her time and efforts to help the students, families, and staff of the Emerson Elementary Community. The City of Berwyn is privileged to have such a caring and giving individual in its community.

Dated this 22nd day of May, 2018.


Robert J. Lovero, Mayor


Margaret Paul, City Clerk



FA

The City of Berwyn



A Century of Progress with Pride

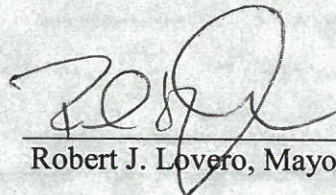
Robert J. Lovero
Mayor

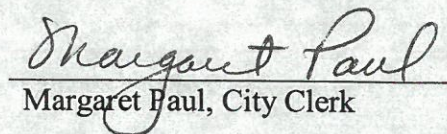
PROCLAMATION

- Whereas,** On May 14, 2018, Emerson Elementary School community honors Mrs. Deddra Woywod with the Outstanding Volunteer Appreciation Award which recognizes Mrs. Woywod for her service to the Emerson school community; and
- Whereas,** Mrs. Woywod is a long-time resident of Berwyn and wife of husband Jim and mother to Devynn, Cassidy, and Max; and
- Whereas,** Mrs. Woywod has served as PTA Vice President and has dedicated 12 years of service to Emerson. Mrs. Woywod's positive presence, amazing laugh and can-do attitude has benefitted the students, staff, and families of the Emerson school community; and
- Whereas,** Mrs. Woywod has served the Emerson community, giving her time to support and plan school wide events to increase the family/school partnership such as the Emerson Family Carnival, Emerson Strides for Stripes Run, Emerson Family Dance, and the annual Breakfast with Santa event; and
- Whereas,** Mrs. Woywod has also helped to supervise students and always kept the safety of Emerson students as the number one priority; Mrs. Woywod has been a friendly face on a regular basis at student arrival and takes pride in knowing students' names and greeting them daily; and
- Whereas,** Mrs. Woywod is always welcoming, eager to help out in any way and will be an irreplaceable member of our Emerson Community; and
- Therefore,** I, Mayor Robert J. Lovero and the Aldermen of the City of Berwyn congratulate Deddra Woywod on receiving the Outstanding Volunteer Appreciation Award that recognizes her efforts in bettering Berwyn and giving her time and efforts to help so many students, families, and staff in the Emerson School Community. The City of Berwyn is privileged to have such a caring and giving individual in its community.

Dated this 22nd day of May, 2018




Robert J. Lovero, Mayor


Margaret Paul, City Clerk

I-1

The City of Berwyn



Jeanine L. Reardon
3rd Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Voice Mail: (708) 749-6403
3rdward@berwyn-il.gov

May 18, 2018

Re: Request to amend Ordinance 616.08 (C) 1: "No person shall keep or harbor more than two chickens on any residential lot;" to instead read "No person shall keep or harbor more than three (3) chickens on any residential lot;"

Mayor Lovero and City Council Members;

Berwyn has had few complaints regarding properly licensed chicken coops and permitted birds. Several residents have contacted me regarding the number restriction that Council allotted in the original ordinance. It seems that three laying hens is a widely recommended number to provide eggs for a small family. Some indicators also suggest that a third chicken creates a flock and reduces stress between the birds. It is my request that we amend this ordinance and expand the number of allowed chickens by one.

Thank you,

Jeanine L. Reardon
3rd Ward Alderman

I-2
Mayor

Robert J. Lovero



7th Ward

Rafael Avila

A CENTURY OF PROGRESS WITH PRIDE

6700 W 26th Street • Berwyn, IL 60402 • Ph: (708) 788-0355 • Fax: (708) 749-6417 • Berwyn-IL.gov

To: Mayor Robert J. Lovero
Members of the City Council

From: Rafael Avila
Alderman 7th Ward

DATE: May 16, 2018

Re: Handicap Parking space @1636 Kenilworth Avenue

Please be advised that Estella and Juan Benitez own and live at 1636 Kenilworth Avenue, a multi-unit home. The buildings' other apartments are occupied by their family members.

On April 10, 2018, their handicap application was approved for a "drop off zone". Since Juan is handicap and Estella is his sole caretaker and driver, they are unable to use the drop off space. They had applied for the handicap spot and are hoping to change this to a full handicap space.

Since there are no other handicap parking spaces on the 1600 block of Kenilworth Avenue, I recommend that this be change to the handicap space that they can use.

I hope that the rest of the city council members agree and support my recommendation.

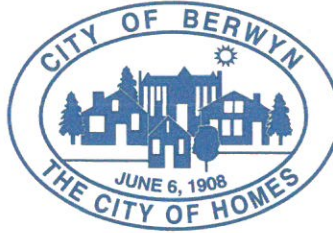
Thank you for your time and consideration.

Sincerely,

Rafael Avila
7th Ward Alderman

I-3

The City of Berwyn



Rafael Avila
7th Ward Alderman

A Century of Progress with Pride

TO: Mayor Robert J. Lovero
Members of the City Council

FROM: Rafael Avila
Alderman 7th Ward

DATE: May 16, 2018

RE: Ad Hoc Rat Abatement Committee Meeting

Please be advised that the Ad Hoc Rat Abatement Committee met on Tuesday May 15, 2018 at the City Hall Mayor's Conference Room. The meeting started at 6:05pm.

Committee members present at the meeting were asked to sign-in. No member from the Blight Department was present.

The next meeting has been tentatively scheduled for Tuesday June 19, 2018.

Attached, are the minutes/notes of the meeting for your perusal.

Meeting was adjourned at 7:25pm.

Recommendation: Accept as informational.

Respectfully,

Rafael Avila

Alderman, 7th Ward

AD Hoc Rat Abatement Committee Meeting Notes of May 15, 2018

Alderman Rafael Avila called the committee meeting to Order at 6:05 p.m. The following people were in attendance: Ald. Scot Lennon, Ald. Jose Ramirez, Ald. Jeanine Reardon, Health District Treasurer David Avila, Health District Secretary Margaret Paul, and Health District Inspector Nona Chapman. Paul volunteered to be secretary for the meeting. All agreed.

The Chair began the meeting with Open Forum inviting anyone present to make comment. There were no comments.

Chair Avila passed out a handout entitled *Recommendations from the Rat Abatement Committee* for consideration. Questions about and discussion of the listed items ensued.

Chapman passed out a flier the Health District distributes to restaurants and other commercial properties succinctly informing business owners of their responsibilities with regard to trash, rats/pets, overgrown grass/weeds, and grease bins as required by the City of Berwyn. She spoke regarding the steps she takes when a rat complaint or health complaint is called in to the Health Department. Copies of her emails exchanges with the City's blight inspection coordinator, Mary Gaddini, were passed to show how she coordinates with the City on these specific issues.

Discussion ensued regarding solutions for better communication between Ms. Gaddini and Aldermen. The committee agreed to present the following to the City Council:

Recommendation: That Ms. Gaddini would be asked to create an address group of all the Aldermen and to include that address group in her email correspondence to city inspectors so that Aldermen can track the progress of blight/rat abatement requests they have called into the department.

Questions were raised about penalties that are assessed against businesses that do not follow city requirements with regard to the above. Chapman advised that the Health District has no power to ticket or otherwise enforce city health code violations yet is charged with certain inspection duties of commercial establishments.

Recommendation: That the City of Berwyn and the Health District review the intergovernmental agreements on inspection and rat abatement to allow Health District inspectors the authority to ticket violators and bring the issue in front of a city adjudicator.

Recommendation: That the City of Berwyn adopt a Pest Control Ordinance that would require commercial businesses to submit proof of a 12 month contract for regular pest inspections and treatment program with a licensed pest control

company. The annual pest control contract would be required to be submitted with any initial business license application or renewal. No license would be issued without proof of a current contract.

Further Committee Work:

1. Ask the city legal department to advise what penalties are assessed to residential property owners who ignore blight notices. Specifically, can we “boot” the homeowner’s car to enforce compliance?
2. The City cut the overgrown grass at an abandoned/vacant house. Ask the legal department whether the city could also enter to inspect yards and bait for rats at abandoned homes if the ordinance could be changed to allow this.
3. Ask the Building Department to help establish a requirement for the number of garbage totes that a 2-flat or 3-flat must have from Waste Management and the number of times a commercial waste hauler must pick up for other multi-unit buildings.
4. Ask the Health District to consider whether it would employ a warm weather seasonal part-time restaurant inspector to help with follow up inspections to report compliance with initial inspections. Determine how the extra cost to employ could be shared by an intergovernmental agreement or remitted to the Health Department by increasing business licensing fees.
5. Ask that there be a Waste Oil ordinance enacted to require food preparation businesses (restaurants) to provide the city with a copy of their Waste Oil hauler’s contract.
6. Determine requirements for restaurants that are allowed to cook outside so that grills and area are kept free of grease and food to prevent the attraction of rats.

The committee members agreed to meet once again on June 19, 2018 and prepare a final report for the City Council agenda on June 29, 2018.

Reardon made the motion, seconded by Lennon, to adjourn. The motion passed by a unanimous voice vote.

The committee adjourned at 7:25 p.m.



A Century of Progress with Pride

Date: May 18, 2018

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Recommendation to award bid for the 2017 (program year) CDBG L.E.D. Luminaire replacement project.

Bids were opened publicly and read aloud on May 17, 2018 in the presence of the Deputy City Clerk, representatives from each of the bidders and staff from and Engineering and Public Works. A final tabulation of bids, SAM.GOV check for active status are being confirmed and the final recommendation will be presented at the May 22nd Council meeting for approval

Recommendation: Recommend review and approval of the final recommendation for the 2017 CDBG program year Luminaire replacement.

Respectfully,

Robert Schiller
Director of Public Works



May 18, 2018

Mr. Robert Schiller
Director of Public Works
City of Berwyn
1 Public Works Drive
Berwyn, Illinois 60402

Re: **PY 2017 C.D.B.G. Luminaire Replacement**
HUD Activity No. 649

Dear Bob:

Enclosed is a copy of the "Tabulation of Bids" for the bids that were received and opened for the above-referenced project on May 17, 2018, at 10:00 am. Three (3) bids were received and tabulated, with no computational errors being found.

The low bidder was H&H Electric Company, submitting a bid in the amount of \$136,270.10, which is \$31,479.90 (18.77%) under the Engineer's Estimate of \$167,750.00. H&H Electric Company is qualified to perform this type of work. Therefore, we concur with the City's decision to award the Contract to **H&H Electric Company, 2830 Commerce Street, Franklin Park, IL 60131**, in the amount of **\$136,270.10**.

Please call if you have any questions regarding this matter.

Sincerely,

NOVOTNY ENGINEERING

Thomas R. Brandstedt, P.E.

TRB/kes
Enclosure
cc: File No. 18071

TABULATION OF BIDS

OWNER: CITY OF BERWYN
PROJECT DESCRIPTION: PY 2017 CDBG LUMINAIRE REPLACEMENT
 HUD ACTIVITY NO. 649
BID OPENING: MAY 17, 2018 @ 10:00 A.M.

PROJECT NO.: 18071

Item No	Description	Unit	Quantity	Engineers Estimate		H&H Electric Company 2830 Commerce Street Franklin Park, IL 60131 5% Bid Bond		Utility Dynamics Corporation 23 Commerce Drive Oswego, IL 60543 5% Bid Bond		Lyons Electric Company, Inc. 650 E. Elm Avenue LaGrange, IL 60525 5% Bid Bond	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Residential Street Light LED Luminaire Replacement	EACH	143	1,150.00	164,450.00	917.60	131,216.80	1,060.00	151,590.00	1,053.00	150,579.00
2	Street Light Pole Re-Wire	EACH	1	300.00	300.00	882.70	882.70	200.00	200.00	325.00	325.00
3	Traffic Control and Protection	L SUM	1	1,000.00	1,000.00	1,830.50	1,830.50	560.00	560.00	646.00	646.00
4	Maintenance of Lighting System	L SUM	1	1,000.00	1,000.00	366.10	366.10	1,000.00	1,000.00	1,850.00	1,850.00
5	Insurance Provisions - Complete	L SUM	1	1,000.00	1,000.00	1,974.00	1,974.00	550.00	550.00	1,100.00	1,100.00
SYSTEM FOR AWARD MANAGEMENT (sam.gov) GENERAL CONTRACTOR REGISTRATION CONFIRMATION: 1. Name of business: _____ 2. Business Type: _____ 3. Last Updated by: _____ 4. Registration status: _____ 5. Activation date: _____ 6. Expiration date: _____ 7. DUNS number: _____ 8. CAGE code: _____											
				Totals:		136,270.10		153,890.00		154,500.00	
				Bid Error Corrections:							
				Corrected Totals ---		136,270.10		153,890.00		154,500.00	
				Over/Under ----		-31,479.90		-13,860.00		-13,250.00	
				Percent -----		-18.77%		-8.26%		-7.90%	



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 (708) 788-1427
www.berwyn-il.gov

Date: May 16, 2018

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Demolition of 2314 S. Highland Avenue

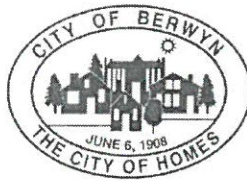
I am respectfully requesting permission to be granted to demolish 2314 Highland Avenue. This is a single family residence. A new residence will be rebuilt and will comply with the current zoning codes.

Respectfully,

Charles D. Lazzara
Building Director

53

The City of Berwyn



Rasheed Jones
Finance Director

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 (708) 749-6468
www.berwyn-il.gov

Date: May 17, 2018

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Subject: Pitney Bowes Contract # 041917-PIT

The City currently utilizes Pitney Bowes equipment for mail packaging and postage services. The lease for the software and letter inserting system are set to expire in July of 2018. The inserting system is capable of inserting four different types of mailings at once and can process up to 4,000 pieces per hour. This machine is especially essential to the water billing department, when mail inserts are included with the utility bills.

The City has utilized Pitney Bowes for a number of years and our employees that interact with the company have nothing but complimentary things to say about their prompt responses to issues. Additionally, the standardization and compatibility among the different mail related Pitney Bowes machinery is extremely desirable.

The proposed lease is for a 60-month duration at the following rates per year:

Year(s)	Monthly Fee	Annual Fee
5	\$1,144.96	\$13,739.52

Currently, the City pays \$1,388.58 per month (\$16,662.96 annually) for the software and inserter machine. The proposed lease would provide a savings to the City of \$243.62 per month or \$2,923.44 in total per year.

Recommendation:

Staff recommends that the City Council waive the bidding process based upon the need to maintain our standardized postage equipment and accept Contract #041917-PIT with Pitney Bowes for the RELAY 5000 Inserter machine and SendPro Enterprise software for a 60-month duration at a cost not to exceed \$1,144.96 per month.

Respectfully submitted,

Rasheed Jones
Finance Director



NJPA State & Local FMV Lease

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Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee			Tax ID # (FEIN/TIN)		
CITY OF BERWYN			369005796		
Sold-To: Address					
6700 26TH ST, BERWYN, IL, 60402-2500, US					
Sold-To: Contact Name		Sold-To: Contact Phone #		Sold-To: Account #	
Rasheed Jones		(708) 749-6468		0017227290	
Bill-To: Address					
6700 26TH ST, BERWYN, IL, 60402-2500, US					
Bill-To: Contact Name		Bill-To: Contact Phone #		Bill-To: Account #	Bill-To: Email
Angela Wagge		(708) 749-6463		0011045435	awagge@ci.berwyn.il.us
Ship-To: Address					
6700 26TH ST, BERWYN, IL, 60402-2500, US					
Ship-To: Contact Name		Ship-To: Contact Phone #		Ship-To: Account #	
Angela Wagge		(708) 749-6463		0010014711	
PO #					

Your Business Needs

Qty	Item	Business Solution Description
1	RELAY5000	Relay 5000 Inserting System
3	F780183	F780183 - Sheet/Flat envelope Tray
2	F780184	F780184 - Insert Tray
1	F790700-01	F790700-01 - US Relay Localization Kit
1	F7DI	F7DI - Bottom Address Inverter Kit
1	STDSLA	Standard SLA-Equipment Service Agreement (for Relay 5000 Inserting System)
1	TI0K	TI0K-Insertor Installation & Training
1	TI0L	TI0L - Mail Run Assist-up to 4 Hours
1	TI50	TI50 - Relay 5000 Inserting System
1	SENDPROENTERPRISE	SENDPRO ENTERPRISE
1	SMS1	SSL SPS MID ASSIST SVC
1	SPE01-C	SPE-1000 Labels/mo, \$0.125/lbl overage
8	SPEPS	SPE Implementation
1	STDSLA	Standard SLA-Equipment Service Agreement (for SENDPRO ENTERPRISE)

1	T539	Cordless Scanner
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Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 1,144.96	\$ 3,434.88

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

*Does not include any applicable sales, use, or property taxes which will be billed separately.

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your lease term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of this Agreement, including the NJPA Contract Number 041917-PIT, effective date May 17, 2017 and the State and Local Fair Market Value Lease Terms (including the Pitney Bowes Terms) (Version 4/17) which is available at www.pb.com/states/njpa and is incorporated by reference (the "Agreement"). You acknowledge that, except for non-appropriation, you may not cancel this lease for any reason and that all payment obligations are unconditional. This lease will be binding on us after we have completed our credit and documentation approval process and have signed below. This lease requires you to either provide proof of insurance or participate in the ValueMAX® requirement protection program (see Section 6 of the State and Local Fair Market Value Lease Terms) for an additional fee. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html. Those additional terms are incorporated by reference.

Not Applicable
State/Entity's Contract #

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

Valerie Miller valerie.miller@pb.com

Account Rep Name Email Address



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

May 18, 2018

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

Subject: Payroll May 16, 2018

Ladies and Gentlemen:

The current payroll has been prepared for review by the finance department and is ready for approval at the May 22, 2018 meeting.

Payroll: May 16, 2018 in the amount of \$1,184,351.45

Respectfully Submitted,

Finance Department



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

May 18, 2018

Mayor Robert J. Lovero
Members of the City Council
City of Berwyn

Subject: Payables May 22, 2018

Ladies and Gentlemen:

The current payables were prepared for review by the finance department and are ready for approval at the May 22, 2018 meeting.

Payables: May 22, 2018 in the amount of \$682,761.21

Respectfully Submitted,

Finance Department

Payment Register

From Payment Date: 5/18/2017 - To Payment Date: 5/23/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
01 - General Cash									
Check									
45665	05/04/2018	Open			Accounts Payable	Cintas Corporation	\$148.77		
45666	05/04/2018	Open			Accounts Payable	James Scott Lennon	\$1,091.68		
45667	05/04/2018	Open			Accounts Payable	Patrick N. Murray	\$1,662.50		
45668	05/09/2018	Open			Accounts Payable	MRA	\$23,150.33		
45669	05/11/2018	Open			Accounts Payable	AT & T	\$5,656.90		
45670	05/11/2018	Open			Accounts Payable	Sandra Anderson	\$91.61		
45671	05/11/2018	Open			Accounts Payable	MARY CHAMORRO	\$1,556.40		
45672	05/15/2018	Open			Accounts Payable	Hancock Engineering	\$23,405.00		
45673	05/15/2018	Open			Accounts Payable	A & B RELIABLE INC	\$825.00		
45674	05/23/2018	Open			Accounts Payable	ABC Commercial Maintenance Services, Inc.	\$2,831.65		
45675	05/23/2018	Open			Accounts Payable	Airgas USA, LLC	\$229.62		
45676	05/23/2018	Open			Accounts Payable	American Button Machines	\$474.95		
45677	05/23/2018	Open			Accounts Payable	American Legal Publishing Corporation	\$179.00		
45678	05/23/2018	Open			Accounts Payable	American Library Association	\$140.00		
45679	05/23/2018	Open			Accounts Payable	Anderson Elevator Company	\$4,684.00		
45680	05/23/2018	Open			Accounts Payable	Art Flo Shirt and Lettering AT & T	\$450.00		
45681	05/23/2018	Open			Accounts Payable	B. Davids Landscaping	\$2,303.57		
45682	05/23/2018	Open			Accounts Payable	Baker & Taylor Entertainment, Inc.	\$990.00		
45683	05/23/2018	Open			Accounts Payable	Benjamin Daish	\$754.08		
45684	05/23/2018	Open			Accounts Payable	Benjamin Jimenez	\$48.39		
45685	05/23/2018	Open			Accounts Payable	Berwyn Ace Hardware	\$400.00		
45686	05/23/2018	Open			Accounts Payable	Blades of Glory, Inc.	\$16.01		
45687	05/23/2018	Open			Accounts Payable	Blick Art Materials, LLC	\$4,113.00		
45688	05/23/2018	Open			Accounts Payable	Brian Cantwell	\$5.16		
45689	05/23/2018	Open			Accounts Payable	BSN Sports	\$3,576.13		
45690	05/23/2018	Open			Accounts Payable	Building Services of America, LLC	\$248.34		
45691	05/23/2018	Open			Accounts Payable	C. J. Camel	\$1,045.84		
45692	05/23/2018	Open			Accounts Payable	Cassidy Tire	\$500.00		
45693	05/23/2018	Open			Accounts Payable	CDW Government, Inc.	\$2,606.35		
45694	05/23/2018	Open			Accounts Payable	Cermak Animal Clinic	\$1,015.15		
45695	05/23/2018	Open			Accounts Payable	Chicago Metropolitan Fire Prevention Company	\$473.00		
45696	05/23/2018	Open			Accounts Payable	Cintas Corporation	\$182.00		
45697	05/23/2018	Open			Accounts Payable	City of Chicago	\$1,360.76		
45698	05/23/2018	Open			Accounts Payable	Comcast Cable	\$209,901.12		
45699	05/23/2018	Open			Accounts Payable	ComEd	\$318.95		
45700	05/23/2018	Open			Accounts Payable	Complete Temperature Systems, Inc.	\$1,425.20		
45701	05/23/2018	Open			Accounts Payable	Continental Research Corporation	\$1,380.00		
45702	05/23/2018	Open			Accounts Payable	Cook Engineering Group	\$1,410.26		
45703	05/23/2018	Open			Accounts Payable	COTG	\$9,510.00		
45704	05/23/2018	Open			Accounts Payable	Cuitlahvatl Alaniz	\$308.60		
45705	05/23/2018	Open			Accounts Payable	Dan and Lauren Pietrini	\$350.00		
45706	05/23/2018	Open			Accounts Payable	Dan Jirus Services Unlimited	\$350.00		
45707	05/23/2018	Open			Accounts Payable	Darien Youth Club	\$9,937.50		
45708	05/23/2018	Open			Accounts Payable	Deece Automotive	\$900.00		
45709	05/23/2018	Open			Accounts Payable		\$6,014.50		

Payment Register

From Payment Date: 5/18/2017 - To Payment Date: 5/23/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
45710	05/23/2018	Open			Accounts Payable	Del Galdo Law Group, LLC	\$59,339.54		
45711	05/23/2018	Open			Accounts Payable	Diamond Graphics, Inc.	\$490.00		
45712	05/23/2018	Open			Accounts Payable	Dirk Spence	\$575.00		
45713	05/23/2018	Open			Accounts Payable	DuPage Topsoil, Inc.	\$175.00		
45714	05/23/2018	Open			Accounts Payable	El Dia Newspaper	\$200.00		
45715	05/23/2018	Open			Accounts Payable	Elm USA	\$279.95		
45716	05/23/2018	Open			Accounts Payable	Fancy Pants Productions LLC	\$475.00		
45717	05/23/2018	Open			Accounts Payable	Father & Daughters Printing	\$725.50		
45718	05/23/2018	Open			Accounts Payable	Felco Vending, Inc.	\$206.00		
45719	05/23/2018	Open			Accounts Payable	Fleet Safety Supply	\$186.94		
45720	05/23/2018	Open			Accounts Payable	Freeway Ford Truck Sales, Inc.	\$447.66		
45721	05/23/2018	Open			Accounts Payable	Fullmer Locksmith Service, Inc.	\$24.00		
45722	05/23/2018	Open			Accounts Payable	Gale / Cengage	\$3,721.86		
45723	05/23/2018	Open			Accounts Payable	Gene Ha	\$200.00		
45724	05/23/2018	Open			Accounts Payable	Georgantas Claims Services, Inc	\$695.00		
45725	05/23/2018	Open			Accounts Payable	Goldstine,Skrodzki,Russian,Nemec & Hoff, LTD.	\$60,000.00		
45726	05/23/2018	Open			Accounts Payable	Great Lakes Concrete, LLC	\$1,369.86		
45727	05/23/2018	Open			Accounts Payable	Green Earth Supply	\$4,999.89		
45728	05/23/2018	Open			Accounts Payable	GW & Associates, PC	\$23,250.00		
45729	05/23/2018	Open			Accounts Payable	H & H Electric Company	\$7,951.17		
45730	05/23/2018	Open			Accounts Payable	H. J. Mohr & Sons Company	\$25.50		
45731	05/23/2018	Open			Accounts Payable	Halloran & Yauch, Inc.	\$383.17		
45732	05/23/2018	Open			Accounts Payable	Hannah's Maintenance	\$1,000.00		
45733	05/23/2018	Open			Accounts Payable	Heritage Funeral Home	\$380.00		
45734	05/23/2018	Open			Accounts Payable	Illinois Department of Transportation	\$975.00		
45735	05/23/2018	Open			Accounts Payable	Illinois Fire Inspectors Association	\$350.00		
45736	05/23/2018	Open			Accounts Payable	Illinois Tactical Officers Association	\$300.00		
45737	05/23/2018	Open			Accounts Payable	Industrial Organizational Solutions,Inc.	\$1,940.00		
45738	05/23/2018	Open			Accounts Payable	Ingram Library Services LLC	\$4,125.43		
45739	05/23/2018	Open			Accounts Payable	Interstate Battery System of Central Chicago	\$1,091.00		
45740	05/23/2018	Open			Accounts Payable	J. R. Carpet, Inc.	\$3,100.00		
45741	05/23/2018	Open			Accounts Payable	Jack's Rental, Inc.	\$3,517.29		
45742	05/23/2018	Open			Accounts Payable	James R. Acanfora	\$980.00		
45743	05/23/2018	Open			Accounts Payable	Jerry Primozic	\$150.00		
45744	05/23/2018	Open			Accounts Payable	Jessica Brown	\$15.00		
45745	05/23/2018	Open			Accounts Payable	JG Uniforms	\$1,314.40		
45746	05/23/2018	Open			Accounts Payable	JNC Consulting, Inc.	\$2,600.00		
45747	05/23/2018	Open			Accounts Payable	John Marchand	\$27.42		
45748	05/23/2018	Open			Accounts Payable	Jose Ramirez	\$474.98		
45749	05/23/2018	Open			Accounts Payable	Josephine Tucci	\$10.00		
45750	05/23/2018	Open			Accounts Payable	Josie Mora	\$85.85		
45751	05/23/2018	Open			Accounts Payable	Just Tires	\$778.19		
45752	05/23/2018	Open			Accounts Payable	Keyth Technologies, Inc.	\$5,922.00		
45753	05/23/2018	Open			Accounts Payable	Konica Minolta Business Solutions USA., Inc.	\$1,268.07		
45754	05/23/2018	Open			Accounts Payable	Konica Minolta Premier Finance	\$2,300.00		
45755	05/23/2018	Open			Accounts Payable	Laner Muchin, Ltd.	\$25,958.42		

Payment Register

From Payment Date: 5/18/2017 - To Payment Date: 5/23/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
45756	05/23/2018	Open			Accounts Payable	Lawndale News	\$289.96		
45757	05/23/2018	Open			Accounts Payable	Learning Resources Inc.	\$14.99		
45758	05/23/2018	Open			Accounts Payable	LexisNexis Risk Solutions	\$382.46		
45759	05/23/2018	Open			Accounts Payable	Lyons Electric Company	\$8,114.26		
45760	05/23/2018	Open			Accounts Payable	Lyons Tree Service, Inc.	\$4,460.00		
45761	05/23/2018	Open			Accounts Payable	M. K. Sports	\$3,395.00		
45762	05/23/2018	Open			Accounts Payable	McDonough Mechanical Services, Inc.	\$1,702.42		
45763	05/23/2018	Open			Accounts Payable	Menards	\$126.53		
45764	05/23/2018	Open			Accounts Payable	Metro Power, Inc.	\$2,312.74		
45765	05/23/2018	Open			Accounts Payable	Michael Fellows	\$1,920.00		
45766	05/23/2018	Open			Accounts Payable	Michael Niksic	\$300.00		
45767	05/23/2018	Open			Accounts Payable	Midwest Tape	\$3,924.71		
45768	05/23/2018	Open			Accounts Payable	Networkfleet, Inc.	\$479.05		
45769	05/23/2018	Open			Accounts Payable	Nevco Sports LLC	\$162.59		
45770	05/23/2018	Open			Accounts Payable	Northeast Multi-Regional Training, Inc.	\$950.00		
45771	05/23/2018	Open			Accounts Payable	Occupational Health Centers of Illinois P.C.	\$288.00		
45772	05/23/2018	Open			Accounts Payable	Ozinga Ready Mix Concrete Inc.	\$2,165.00		
45773	05/23/2018	Open			Accounts Payable	Palucci, Florian, Thor	\$250.00		
45774	05/23/2018	Open			Accounts Payable	Partners & Paws Veterinary Services	\$75.00		
45775	05/23/2018	Open			Accounts Payable	Patten Industries, Inc.	\$40.52		
45776	05/23/2018	Open			Accounts Payable	Paul Conway Shields	\$660.48		
45777	05/23/2018	Open			Accounts Payable	Personalized Awards	\$826.00		
45778	05/23/2018	Open			Accounts Payable	Pitney Bowes	\$1,168.80		
45779	05/23/2018	Open			Accounts Payable	Quality Logo Products, Inc.	\$234.00		
45780	05/23/2018	Open			Accounts Payable	Red Wing Shoe Company Inc	\$341.98		
45781	05/23/2018	Open			Accounts Payable	REV Financial Services LLC	\$400.00		
45782	05/23/2018	Open			Accounts Payable	Richard C. Dahms	\$1,155.00		
45783	05/23/2018	Open			Accounts Payable	Ricoh USA, Inc.	\$178.65		
45784	05/23/2018	Open			Accounts Payable	Robert Bizziarek	\$100.00		
45785	05/23/2018	Open			Accounts Payable	Robert J. Lovero	\$138.00		
45786	05/23/2018	Open			Accounts Payable	Roscoe Company	\$474.60		
45787	05/23/2018	Open			Accounts Payable	Rush Truck Centers of Illinois, Inc.	\$64.69		
45788	05/23/2018	Open			Accounts Payable	Ryan Kindade	\$100.00		
45789	05/23/2018	Open			Accounts Payable	Sam's Club / Synchrony Bank	\$932.79		
45790	05/23/2018	Open			Accounts Payable	Sandra Neri	\$29.00		
45791	05/23/2018	Open			Accounts Payable	Scot Decal Company, Inc.	\$14,749.45		
45792	05/23/2018	Open			Accounts Payable	Scout Electric Supply	\$240.00		
45793	05/23/2018	Open			Accounts Payable	Secretary of State	\$101.00		
45794	05/23/2018	Open			Accounts Payable	Secretary of State	\$101.00		
45795	05/23/2018	Open			Accounts Payable	Sharon Lorenzi	\$45.46		
45796	05/23/2018	Open			Accounts Payable	Shenwin Williams Company	\$48.16		
45797	05/23/2018	Open			Accounts Payable	Showcases	\$418.90		
45798	05/23/2018	Open			Accounts Payable	SolarWinds	\$316.00		
45799	05/23/2018	Open			Accounts Payable	Specialty Mat Service	\$336.96		
45800	05/23/2018	Open			Accounts Payable	Sprint	\$2,004.14		
45801	05/23/2018	Open			Accounts Payable	Standard Equipment Company	\$2,439.54		
45802	05/23/2018	Open			Accounts Payable	Steve Balazs	\$450.00		
45803	05/23/2018	Open			Accounts Payable	Stevenson Crane Services, Inc.	\$2,775.33		

Payment Register

From Payment Date: 5/18/2017 - To Payment Date: 5/23/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
45804	05/23/2018	Open			Accounts Payable	Storino, Ramello & Durkin	\$20,686.37		
45805	05/23/2018	Open			Accounts Payable	Suburban Laboratories, Inc.	\$965.00		
45806	05/23/2018	Open			Accounts Payable	Tele-Tron Ace Hardware	\$9.97		
45807	05/23/2018	Open			Accounts Payable	The Library Store	\$160.96		
45808	05/23/2018	Open			Accounts Payable	Third Millennium Associates, Inc.	\$995.00		
45809	05/23/2018	Open			Accounts Payable	Thomson Reuters- West	\$401.85		
45810	05/23/2018	Open			Accounts Payable	Total Parking Solutions, Inc.	\$355.00		
45811	05/23/2018	Open			Accounts Payable	Total Technology Solutions Group	\$64.52		
45812	05/23/2018	Open			Accounts Payable	Traffic Control & Protection, Inc.	\$3,459.50		
45813	05/23/2018	Open			Accounts Payable	Tryad Automotive	\$283.66		
45814	05/23/2018	Open			Accounts Payable	Tyler Technologies, Inc.	\$960.00		
45815	05/23/2018	Open			Accounts Payable	Unique Management Services, Inc.	\$35.80		
45816	05/23/2018	Open			Accounts Payable	Unique Plumbing	\$7,767.94		
45817	05/23/2018	Open			Accounts Payable	United Radio Communications	\$840.00		
45818	05/23/2018	Open			Accounts Payable	US Gas	\$260.40		
45819	05/23/2018	Open			Accounts Payable	USIC Locating Services, Inc.	\$6,462.75		
45820	05/23/2018	Open			Accounts Payable	Valucentric	\$150.00		
45821	05/23/2018	Open			Accounts Payable	Veritext	\$368.25		
45822	05/23/2018	Open			Accounts Payable	Verizon Wireless - LeHigh	\$639.76		
45823	05/23/2018	Open			Accounts Payable	Village of Romeoville Fire Academy	\$1,695.00		
45824	05/23/2018	Open			Accounts Payable	Vintage Tech LLC	\$942.25		
45825	05/23/2018	Open			Accounts Payable	VisionMetric Ltd.	\$2,599.00		
45826	05/23/2018	Open			Accounts Payable	Winzer	\$98.84		
45827	05/23/2018	Open			Accounts Payable	ALEXANDRA KOSIEK	\$50.00		
45828	05/23/2018	Open			Accounts Payable	ANGELA GONZALES	\$200.00		
45829	05/23/2018	Open			Accounts Payable	ANGELINA MANFREDINI	\$50.00		
45830	05/23/2018	Open			Accounts Payable	ARMANDO C. GONZALEZ	\$1,475.00		
45831	05/23/2018	Open			Accounts Payable	EDWARD AURELLO	\$1,475.00		
45832	05/23/2018	Open			Accounts Payable	FRANCISCO MUNOZ	\$75.00		
45833	05/23/2018	Open			Accounts Payable	FULL FLOW CONSTRUCTION	\$3,300.00		
45834	05/23/2018	Open			Accounts Payable	KASSANDRAH MERCADO-SEGURA	\$50.00		
45835	05/23/2018	Open			Accounts Payable	M4B LLC	\$2,475.00		
45836	05/23/2018	Open			Accounts Payable	MARINO & OLGA ROBINSON	\$50.82		
45837	05/23/2018	Open			Accounts Payable	MONTSARAT SIERRA & DARYVETT RAMO	\$1,475.00		
45838	05/23/2018	Open			Accounts Payable	RAUN J. MEYN	\$1,475.00		
45839	05/23/2018	Open			Accounts Payable	RICHARD & YOLANDA FELICIANO	\$1,450.00		
45840	05/23/2018	Open			Accounts Payable	RIVERSIDE BROOKFIELD HIGH SCHOOL	\$1,520.00		
45841	05/23/2018	Open			Accounts Payable	SMITH PARTNERS & ASSOCIATES	\$50.00		

Payment Register

From Payment Date: 5/18/2017 - To Payment Date: 5/23/2018

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount	Difference
45842	05/23/2018	Open			Accounts Payable	WAL-MOR GENERAL & MECHANICAL INC	\$2,800.00		
178 Transactions									

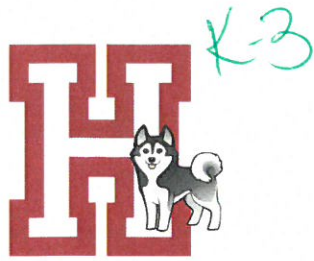
Type Check Totals:
01 - General Cash Totals

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	178	\$682,761.21	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	178	\$682,761.21	\$0.00

All	Status	Count	Transaction Amount	Reconciled Amount
	Open	178	\$682,761.21	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	178	\$682,761.21	\$0.00

Grand Totals:

Checks	Status	Count	Transaction Amount	Reconciled Amount
	Open	178	\$682,761.21	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	178	\$682,761.21	\$0.00
All	Status	Count	Transaction Amount	Reconciled Amount
	Open	178	\$682,761.21	\$0.00
	Stopped	0	\$0.00	\$0.00
	Total	178	\$682,761.21	\$0.00



Hiawatha Elementary School
BERWYN SOUTH SCHOOL DISTRICT 100
6539 West 26th Street
Berwyn, IL 60402
(708) 795-2327
FAX (708) 795-1270
www.hiawatha.bsd100.org

Jodi Meyer
Principal

Laurie McCann
Assistant Principal

April 16, 2018

Asst. Fire Chief Tom Hayes
BERWYN FIRE DEPARTMENT
City of Berwyn
6700 26th Street
Berwyn, IL. 60402

Dear Chief Hayes:

I am the Physical Education teacher at Hiwatha School and each year I coordinate our Olympic Fun Day, which is held at Janura Park. It takes a lot of planning to get 400 students scheduled into their "Olympic" events and everyone always has a great time.

For a couple of years now the highlight of the day has been the visit by the Berwyn Fire Department. Our students look forward to this day all year and are always asking if the Fire Department is coming back.

I am hopeful, that once again, the Fire Department could plan on coming to Hiwatha School on Friday, June 1 between 2:00 and 2:30 to close out our event.

Please contact me if you have any questions or need any additional information.

Sincerely,

Kyleen Fergus
PE Teacher

KA



SAINT ODILO CATHOLIC CHURCH

2244 East Avenue - Berwyn, Illinois 60402

Phone 708-484-2161 - Fax 708-788-0565

www.saintodilo.org

88 years
of
Strength
Service
Love
(1927-2015)

May 3, 2018

The National Shrine of the Poor Souls

Dear Berwyn Police Department,

I am the pastor of Saint Odilo Parish, Berwyn, and we are planning on a street procession on Sunday June 3rd to celebrate the Feast of Corpus Christi.

The procession will begin at 1:30 pm at the front door of the church on 23rd street.

About 100 marchers will proceed west on 23rd to Wesley avenue and then turn south for two blocks until we reach 25th street.

We will then turn east to Clarence and proceed north on Clarence back to 23rd street where we will turn east and reenter the church. It should take no more than an hour.

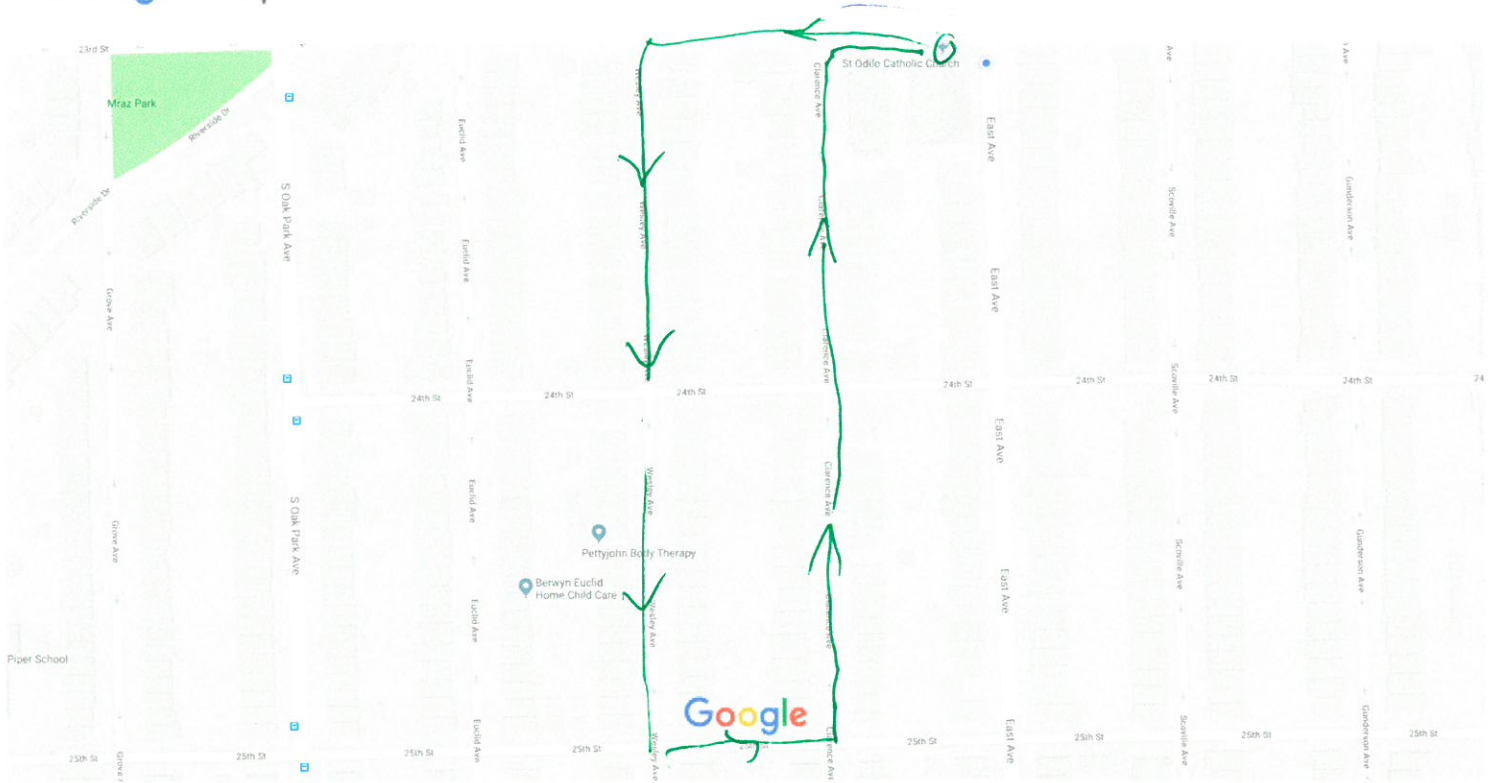
We are requesting your kind permission and any assistance you can provide.

Gratefully

A handwritten signature in blue ink that reads "Rev. Anthony Brankin". The signature is written in a cursive style.

Rev. Anthony Brankin

Pastor



PROPOSED
 S. ODILO PARISH
 ROUTE
 JUNE 3,
 1³⁰ - 2³⁰



To whom it may concern,

We are currently in the midst of developing our promotional calendar for the rest of the year. As we approach the summer months, we'd really like to take advantage of the warmer weather by stepping out of the office and promoting the company outside. To do this, we are planning a small promotional summer tour across our various offices in the state, one of them being our Berwyn location.

Our intention is not to make a ruckus or be a disturbance. What we aim to do is have a two to three hour promotion outside our Berwyn office where clients can get information, talk to some of our agents and win prizes. The game plan is to set up our company:

- Canopy
- Table
- Prize Wheel
- Speaker(s)

If music is permitted, we do not intend on being loud enough to disturb fellow businesses or neighboring residents. Our canopy is of standard size and should not take up the entire sidewalk. Some of the prizes we intend on giving away include: mini umbrellas, coffee mugs, travel mugs, Keychains and pens. Additionally, if permitted, we would like to give fully wrapped candy to those who participate but don't win some of our bigger prizes. We will not be giving away any food or beverages.

While we are open to having this promotion at any point during the summer, we would like to do this on a Friday in late June or early July. This promotion would take place in the afternoon after 3:00 pm. Please note that this promotion may or may not take longer than one hour as our stay will be based on customer attendance. This promotion will not exceed three hours.

June 29, 2018

We hope that you take our request into consideration.

7907 W. Cermak Rd, North Riverside, IL 60546 :: 773-847-9000

K-4



Bow Wow Luau

This will be a Hawaiian-themed dog event to take place on Grove Ave between 32nd Street and Stanley Ave. The event will take place on Sunday, July 29th, from approximately 3pm to 7pm. The event will feature dog/owner contests, food, drinks, vendors and services.

Sampling of proposed vendors (tentative until date is confirmed)

Food Vendors – The Garage, Flapjacks

Businesses – Dwellings Real Estate

Dog related vendors – Stella & Chewy's, Groomtastic

Shelters/rescues – TBD

Services

Dog Sprinkler Area

Interactive Area

Activities (some activities may be sponsored)

Hawaiian Picture Area

Look-a-Like Contest

Hula Hoop Dance Contest and/or Children's Face Painting

Frozen Doggie Treats

(continued)

Requirements

1. We will need to close down Grove Ave between 32nd Street and Stanley Ave.
2. We will require 6 barricades that can be dropped off during regular work hours.
3. We will also need 4 garbage containers and a hose adapter for the hydrant (for a doggie sprinkler and the wash).
4. There will be no need for additional security. All dogs will remain leashed during the event. We have current event liability insurance that can be supplied upon request.

Coordinator contact

Chad Lopez



K-7
**MacNeal
Hospital**

May 14, 2018

Mayor Robert J. Lovero
Members of the City Council of Berwyn
Berwyn City Hall
6700 West 26th Street
Berwyn, IL 60402

Ladies and Gentlemen:

MacNeal Hospital will host the annual employee picnic on Thursday, August 16, 2018 and Friday, August 17, 2018. This annual event will take place under an 80 X 90 tent in the MacNeal parking lot located on the east side of Euclid Avenue, north of 34th Street.

Please contact me at 708-783-3003 if you have any questions or comments. Thank you for your consideration in this matter.

Respectfully submitted,

Fabiola Zavala, MPH
Director of Community Health



K-8
**MacNeal
Hospital**

May 14, 2017

Mayor Robert J. Lovero
Members of the City Council of Berwyn
Berwyn City Hall
6700 West 26th Street
Berwyn, IL 60402

Ladies and Gentlemen,

MacNeal Hospital requests permission to have its 7th Annual Get Healthy! Health & Safety Fair. The event will be held Saturday, August 18, 2018 between the hours of 9am and Noon; the event will consist of a health fair that will be conducted outdoors in the MacNeal parking lot located on the east side of Euclid Avenue, north of 34th street under an 80 X 90 tent. The event will highlight safety in all aspects of life; pedestrian safety, food safety, bike safety, exercise safety, internet safety, car seat safety and many other examples. In addition, the event will include activities, demonstrations, information and resources. Representatives from MacNeal Hospital as well as other community organizations will be present to provide information, resources and education on living a healthy and safe lifestyle. Free health screenings and raffle drawings will also be conducted.

Registration will open at 8:00am for exhibitors and open for the general public at 9:00am. Our goal is to have at least 500 people attend the health fair.

Please contact me at 708-783-3003 if you have any questions or comments. Thank you for your consideration in this matter.

Respectfully submitted,

Fabiola Zavala, MPH
Director of Community Health



K-9

City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 3800 Block of ELMWOOD (i.e. 1200 Block of Home)

Date: 5/18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: June 9, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: June 23, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the **use of fireworks is illegal** in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Castillo

Print Name

3802 Elmwood

Address

Phone Number

E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE
6700 W 26th St, Berwyn, IL 60402 Phone: 708-749-6452



Request for Block Party & Guidelines

K-10

City of Berwyn
Margaret Paul, City Clerk
mpaul@ci.berwyn.il.us
lguerrier@ci.berwyn.il.us

Date: 5/9/2018

Mayor Lovero & Members of the Berwyn City Council

Re: Block Party located at 3200 block of Wisconsin

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 3200 block of Wisconsin. The residents request permission to hold the event on the 6/16/2018 with a rain date of 6/17/18. We are aware of the ordinance regarding block parties and will abide by all of them.

The Berwyn Police Department believes in building strong partnerships within the neighborhood. An Officer or McGruff can briefly visit the block party and distribute some information about the Police Department. If available, we would you like to have an Officer/McGruff stop at our block party? YES or NO

Block parties provides an opportunity for us to get to know the Fire Department as well as the opportunity for the Fire Department to get to know the residents, as it promotes fire safety education. Berwyn's Fire and Safety Services would be glad to provide a fire engine to visit the block party, if available. If available, we would like to have the Fire Department visit our block party? YES or NO

Thank you for your consideration.

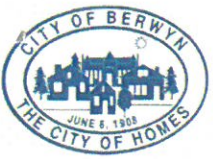
Yours truly,

Print Name: Richard E. Leja

Address: 3225 Wisconsin Ave.

Phone: 708-200-2000 E-Mail: leja@ci.berwyn.il.us

*****PLEASE RETURN 4 WEEKS PRIOR TO DATE REQUESTED*****



K-11 City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 2100 Block of Maple (i.e. 1200 Block of Home)

Date: 6-16-2018

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: 6-16-2018, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: 7-14-2018, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the use of fireworks is illegal in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Juan Diaz JR.

Print Name

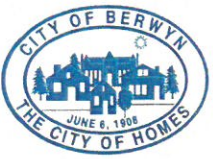
2120 Maple Ave

Address

Phone Number

E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE 6700 W 26th St, Berwyn, IL 60402 Phone: 708-749-6452



K-12

City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 3200 Block of Wenonah Avenue (i.e. 1200 Block of Home)

Date: June 29th - June 30th

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: June 29th - June 30th, 2018 from 8:00 a.m. until 9:00 p.m.

Rain Date: July 1st, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the **use of fireworks is illegal** in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Roberta Medlicott

Print Name

3214 Wenonah

Address

Phone Number

E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE
6700 W 26th St, Berwyn, IL 60402 Phone: 708-749-6452



K-13

City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council
From: Residents of the 34 00 Block of MAPle (i.e. 1200 Block of Home)
Date: 5/21/18

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: Sat. July 21, 2018 from 8:00 a.m. until 9:00 p.m.
Rain Date: Sun. July 22, 2018 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties and Bounce Houses. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the **use of fireworks is illegal** in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Frank M. Rodriguez

Print Name

3412 Maple Ave

Address

708 426 - 9970

Phone Number

frank.rodriguez@comcast.net

E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE
6700 W 26th St, Berwyn, IL 60402 Phone: 708-749-6452



K-14

Request for Block Party & Guidelines

City of Berwyn
Margaret Paul, City Clerk
mpaul@ci.berwyn.il.us
lguerrier@ci.berwyn.il.us

Date: 5/14/18

Mayor Lovero & Members of the Berwyn City Council

Re: Block Party located at 3200 block of Wesley

Honorable Mayor Lovero & Members of City Council:

Attached, please find a petition for a block party on the 3200 block of Wesley. The residents request permission to hold the event on the 7/21/18 with a rain date of 8/18/18. We are aware of the ordinance regarding block parties and will abide by all of them.

The Berwyn Police Department believes in building strong partnerships within the neighborhood. An Officer or McGruff can briefly visit the block party and distribute some information about the Police Department. If available, we would you like to have an Officer/McGruff stop at our block party? YES () or NO ()

Block parties provides an opportunity for us to get to know the Fire Department as well as the opportunity for the Fire Department to get to know the residents, as it promotes fire safety education. Berwyn's Fire and Safety Services would be glad to provide a fire engine to visit the block party, if available. If available, we would like to have the Fire Department visit our block party? YES () or NO ()

Thank you for your consideration.

Yours truly,

Claire Clark

Print Name: Claire Clark

Address: 3230 Wesley

Phone: _____ E-Mail _____

PLEASE RETURN 4 WEEKS PRIOR TO DATE REQUESTED