

The City of Berwyn is in Phase 5 of the Illinois COVID-19 state mitigation plan. City Hall is open to the public with few restrictions. All People need to wear masks when inside City Hall effective August 2, 2021. There are no COVID-19 observed capacity limits at this time.

PUBLIC PARTICIPATION: PLEASE READ

The Mayor and City Council welcome your in-person attendance at all public meetings as scheduled. The City of Berwyn continues to live stream the Regular City Council meetings on its YouTube page. You may address the City Council in-person during the Open Forum portion of the City Council's agenda. Written comments submitted to the City Clerk received prior to 2:00 p.m. on the day of the meeting will be provided to all elected officials.

A. Pledge of Allegiance and Moment of Silence

B. Open Forum:

C. Approval of Minutes:

1. Committee of the Whole and Regular City Council Meetings of September 14, 2021.

D. Bid Openings:

1. Award Berwyn Police Department Roof Replacement Contract to Olsson Roofing \$175,000.00.

E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation: Nothing submitted.

F. Reports from the Mayor:

1. Congratulations to Newly Appointed Deputy Police Chief Guy Papa – Informational.
2. Appointment: Thomas O'Halloran to Police Pension Fund Board 09/28/21 to 09/28/23.
3. Reappointment: James Swicionis to Police Pension Fund Board. 09/28/21 to 09/28/24.
4. Appointment: Robert R. Reyes Ex-officio to Fire Pension Board 09/28/21 to 05/28/25.
5. Appointment: Robert R. Reyes Ex-officio to Police Pension Board 09/28/21 to 05/28/25

G. Reports from the Clerk: Nothing submitted.

H. Zoning Boards of Appeals:

1. Variation for Second Story Addition at 6925 Riverside Drive.
 - a. **Ordinance:** Approving the side yard setback variation and denying the front setback variation, consistent with the ZPDC recommendation.
 - b. Alternate **Ordinance:** Approving both variations, in the event the City Council decides to approve both the side yard and front setback variations, instead of just the side yard variation.

I. Reports from the Aldermen, Committees, and Boards:

1. Alderman Pabon: Reconstitution of the Ad Hoc Rat Committee.
2. Alderman Pabon: Minutes from 06/29/21 Human Relations Committee Meeting – Informational.
3. Police and Fire Commission: Approved by City Council on April 21, 2021 the next eligible candidate is Joseph A. Stranski. Effective start date October 1, 2021 – Informational.
4. Police and Fire Commission: Approved by City Council on April 21, 2021 the next eligible candidate is Michael J. Kraft. Effective start date October 1, 2021 – Informational.

J. Reports from the Staff:

1. Police Chief Cimaglia: Authorization to Request a Proposal for Automated License Plate Recognition Camera System.
2. Fire Chief Hayes: Permission to contact Police and Fire Commission for next qualified Firefighter/Paramedic.
3. PW Director Schiller: City of Berwyn received \$750,000.00 Roadway Resurfacing Grant – Informational.
4. Finance Director Daish: 2020 Annual Comprehensive Financial Report presented during COW to be accepted as Informational.

K. Consent Agenda:

1. Payroll: 09/15/21: \$1,365,425.39 – Informational.
2. Payables: 09/16/21 to 09/29/21 in the amount of \$1,007,418.56 - Informational.
3. Handicap Application: 2502 S. Elmwood Avenue – APPROVAL of Space.
4. Handicap Application: 1937 S. Clinton Avenue – DENIAL of Space.
5. Block Party 3100 Block of Kenilworth Ave. 10/30/21 RD 10/31/21 – Street Closure Requested.

Committee / Ward Announcements

Adjournment


Margaret Paul, City Clerk

No. of Items: 21



C-1

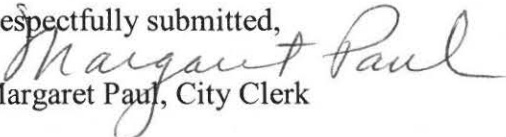
Minutes of the Berwyn City Council
Committee of the Whole Meeting
September 14, 2021

Mayor Lovero called the Committee of the Whole to Order at 7:00 p.m. The following Alderpeople were present in City Council Chambers: Lennon, Leja, Fejt, Pabon, Ruiz, Arenella, and Carmichael. Ald. Woywod participated remotely.

Mayor Lovero recognized Police Chief Cimaglia to begin the presentation on ALPR Camera Systems. Chief Cimaglia spoke briefly and introduced Unit Commander Michael Fellows to continue the presentation. The document entitled: Berwyn Police Department Automated License Plate Recognition (ALPR) Technology Presentation was distributed during the presentation. A question and answer period followed the presentation.

There being no further business before the Committee of the Whole, Ald. Ruiz made the motion, seconded by Ald. Lennon, to adjourn the meeting. The motion carried by a unanimous voice vote. The meeting adjourned at 7:28 p.m.

Respectfully submitted,


Margaret Paul, City Clerk



C-1

**The Berwyn City Council
Minutes of the Regular Meeting of September 14, 2021**

Mayor Robert J. Lovero called the Berwyn City Council Regular Meeting to order at 8:00 p.m. Clerk Paul called the roll. The following Aldermen were in attendance and present in chambers: Lennon, Leja, Fejt, Pabon, Ruiz, Arenella, and Carmichael. Alderman Woywod participated remotely and answered present on the call of the roll.

- A.** Attendees rose and recited the Pledge of Allegiance. Mayor Lovero asked for a moment of silence in support of our First Responders.
- B. Open Forum:** Mayor Lovero opened the floor for Open Forum. The following people made statements to the City Council: Tonya Hart, Nicolette Penaranda, Janet Landisic, R. Bernal, Sandra Montes, Jenna Mussleman Palles, Ald. Lennon, Ald. Leja, and Ald. Pabon
- C. Approval of Minutes:**
 - C-1: Ald. Lennon made a motion, seconded by Ald. Fejt, to approve the September 14, 2021 Minutes of the Committee of the Whole and the Minutes for the Regular Meeting as submitted. The motion carried by a unanimous voice vote.
- D. Bid Openings:**
 - D1:** Ald. Ruiz made the motion, seconded by Ald. Lennon, to award the CDBG Project Year 2020 CDBG Water Main Replacement Project contract to Cerniglia Co for an amended bid amount of \$1,365,000 with a 5% contingency and to authorize the excess cost of \$500,000 beyond the CDBG grant amount to be paid out of the Utilities Fund. The motion carried by a unanimous roll call vote.
- E. BDC, BPHD, or Berwyn Township:** Nothing submitted for the agenda.
- F. Reports from the Mayor:**
 - F-1: Ald. Leja made the motion, seconded by Ald. Fejt, to accept the resignation of Deputy Chief Cirolia and to thank him for his service. The motion carried by a unanimous voice vote.
 - F-2: Ald. Leja made the motion, seconded by Ald. Fejt, to concur with the appointment of Joseph Fitzgerald to the 9-1-1 Board to fill the term ending on 03/10/2023. The motion carried by a unanimous voice vote.
 - F-3: Ald. Leja made the motion, seconded by Ald. Fejt, to concur with the appointment of Guy J. Papa as Berwyn Deputy Chief of Police. The motion carried with six Aldermen voting AYE and two Aldermen (Pabon and Carmichael) voting NAY. Clerk Paul administered the Oath of Office to Dep. Chief Papa.
 - F-4: Ald. Leja made the motion, seconded by Ald. Fejt, to concur in the appointment of Sgt. Joseph S. Fitzgerald to Berwyn Police Department Division Commander. The motion carried by a unanimous voice vote. Clerk Paul administered the Oath of Office to Div. Commander Fitzgerald.
 - F-5: Ald. Lennon made the motion, seconded by Ald. Fejt, to concur in the reappointment of Cynthia Hayes to the Library Board. The motion carried by a unanimous voice vote.

F-6: Ald. Lennon made the motion, seconded by Ald. Leja, to concur in the reappointment of Rosemary Caruk to the Library Board. The motion carried by a unanimous voice vote.

F-7: Clerk Paul read the Resolution Authorizing the Flying of the National Flag of Mexico at City Hall during Latinx Heritage Month into the record. Ald. Arenella made the motion, seconded by Ald. Pabon, to adopt the Resolution. The motion carried by a unanimous voice vote.

F-8: Clerk Paul read the Proclamation for National Rail Safety Week into the record. Ald. Lennon made the motion, seconded by Ald. Fejt, to adopt the Proclamation as presented. The motion carried by a unanimous voice vote.

F-9: Clerk Paul read the Proclamation Congratulating Anthony Capua on Achieving the Rank of Eagle Scout into the record. Ald. Lennon made the motion, seconded by Ald. Leja, to adopt the Proclamation. The motion carried by a unanimous voice vote.

G. Reports from the Clerk: Nothing submitted for the agenda.

H. Zoning Commission: Nothing submitted for the agenda.

I. Reports from Aldermen, Committees and Boards:

I-1: Ald. Leja made the motion, seconded by Ald. Lennon, to reverse the previously denied handicap parking for 6836 W. 26th Street. The motion carried by a unanimous voice vote.

I-2: Ald. Ruiz made the motion, seconded by Ald. Lennon to mark her submitted Aug. 10, 2021 Minutes for the Public Works Aldermanic Committee as informational. The motion carried by a unanimous voice vote.

J. Reports from Staff

J-1: Ald. Leja made the motion, seconded by Ald. Lennon, to authorize Chief Cimaglia to hire a probationary office from the Lateral Hire List. The motion carried by a unanimous voice vote.

J-2: Ald. Leja made the motion, seconded by Ald. Lennon, to authorize Chief Cimaglia to promote one patrol officer to the rank of Sergeant. The motion carried by a unanimous voice vote.

J-3: Ald. Ruiz made the motion, seconded by Ald. Fejt, to concur and authorize Pub. Works Dir. Schiller to replace the 7 identified vehicles using the Enterprise Master Fleet agreement that will be leased for 5 years at a monthly cost per department: Building - \$1,847.61 and Public Works - \$1,056.94 with the vehicles to be put into service in the 2022 budget year. The motion carried by a unanimous roll call vote.

J-4: Ald. Ruiz made the motion, seconded by Ald. Leja, to approve a 5 year lease purchase of a 2022 Kenworth T370 Dump Truck with a Municipal Snow Plow Package at a cost of \$162,710.00 and to authorize the Finance Department to declare the M-4 2003 Sterling Dump Truck as surplus. The motion carried by a unanimous roll call vote.

J-5: Ald. Ruiz made the motion, seconded by Ald. Lennon, to accept Dir. Schiller's Road Salt Update communication as informational. The motion carried by a unanimous voice vote.


J-6: Ald. Ruiz made the motion, seconded by Ald. Arenella, to authorize payment of \$146,500 to Lyons Electric Company from the MFT Fund for the Residential Street Light Replacement Program. The motion carried by a unanimous roll call vote.

K. Consent Agenda (Items K1 through K-18): Ald. Lennon made the motion, seconded by Ald. Fejt, to approve the Consent Agenda Items K-1 through K-18 by omnibus designation as presented. The motion carried by a unanimous voice vote.

Aldermanic Committee / Ward Meetings: Ald. Ruiz announced a Ward Meeting for October 4, 2021 at LaParra Restaurant starting at 6:30 p.m.

There being no further business before the City Council, Ald. Carmichael made the motion, seconded by Ald. Lennon, to adjourn the meeting. The motion carried by a unanimous voice vote. The meeting adjourned at 9:00 p.m.

Respectfully submitted by,


Margaret Paul, Berwyn City Clerk

19-1



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT
"Serving with Pride"



Chief of Police
Michael D. Cimaglia

September 23, 2021

Honorable City Council
City of Berwyn
6700 W 26th
Berwyn, IL 60402

Dear Members of City Council:

Pursuant to the RPF approved by City Council on August 24, 2021, the Berwyn Police Department unsealed bids on September 8, 2021 for a roof replacement project. After careful consideration of the submitted bids, the Berwyn Police Department is recommending accepting the lowest qualified bidder Olsson Roofing in the amount of \$175,000.00. Two bids were disqualified in this process.

At this time, I am requesting that City Council vote to formally accept this bid and move forward with this contractor to complete the repairs before the winter season.

Respectfully,

Michael D. Cimaglia
Chief of Police

CITY OF BERWYN

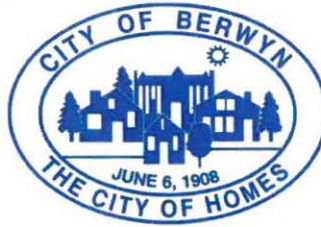
PROJECT NAME: BERWYN POLICE DEPARTMENT ROOFING PROJECT

BID DATE: SEPTEMBER 8, 2021

BID OPENING: 10:30AM

DATE RECEIVED	VENDOR / ADDRESS	5% BID BOND			TOTAL BID AMOUNT
09/07/21 @ 01:50PM	FELLOWS ROOFING 1009 BEACH AVENUE LAGRANGE PARK, IL 60526	NO			\$188,600.00 (ONLY SUBMITTED (1) COPY OF BID)
09/07/21 @ 02:05PM	OLSSON ROOFING 740 SOUTH LAKE STREET (P.O. BOX 1450) AURORA, IL 60507-1450	YES			\$175,000.00
09/08/21 @ 09:58AM	SEALTIGHT EXTERIORS, INC. 3239 LOVEROCK AVE. STEGER, IL 60475	YES			\$199,870.00
09/08/21 @ 10:00AM	TOP ROOFING 2206 N. MAIN STREET, SUITE 204 WHEATON, IL 60187	YES NO			\$148,000.00 (ONLY SUBMITTED (1) COPY OF BID)

The City of Berwyn



Robert J. Lovero
Mayor

F-1

A Century of Progress with Pride

September 17, 2021

Berwyn City Council

RE: Congratulations to Newly Appointed Deputy Police Chief Guy Papa

I am sending this correspondence in response to the recent appointment of Division Commander Guy J. Papa who was promoted to Deputy Police Chief filling the vacancy left by the retirement of Deputy Police Chief Michael Cirolia.

As the Mayor of Berwyn, I had no doubt that the best officer to fill this important position was Guy Papa. Having known him as a youth growing up in the City of Berwyn, Guy has always shown an exemplary character, bringing forth a friendly and calm disposition that has proved useful in his many leadership positions that he has held over the years.

Deputy Chief Papa having served in law enforcement since 1999, has worked as a Patrol Officer, Tactical Response Officer, Investigator, Patrol Supervisor, Tactical Supervisor, Unit Commander overseeing the Tactical Unit and Investigators, and Division Commander position overseeing the investigative units, WEDGE, and all of the task force officers.

His extensive educational background and work as a practicing attorney have proven to be invaluable to the Berwyn Police Department as he has helped manage the police department's litigation, workers compensation cases, law suits and other legal issues and incidents.

I will briefly remark on the recent mischaracterization of him as a reckless police officer who has been named in previous lawsuits during his appointment at the September 14 regular city council meeting, rooted from misinformation posted online. With over twenty years as a police officer, the likelihood of being named in a law suit is common. It is very disturbing and sad to see misconstrued social media postings be considered before facts. What was purposefully omitted from the social media postings in regards to the investigation cited is the clear fact that Officer Papa was cleared of any wrong doing.

I believe that it is important to look at a person as a whole and not spread mischaracterizations of an individual that is recognized as an upstanding officer, whose law enforcement career has been to serve and protect the residents of Berwyn. As council members, it is imperative we base our decisions on facts and not on false allegations rooted from social media.

I encourage my fellow council members to reach out to Deputy Chief Guy Papa and get to personally know him and his vision for our city as a leader in our Police Administration. I encourage all the elected to join me in working with the Deputy Chief Papa and the rest of the police administration in keeping the City of Berwyn safe.

Respectfully,

Robert J. Lovero
Mayor

The City of Berwyn



Robert J. Lovero

Mayor

F-2

A Century of Progress with Pride

September 28, 2021

Members of City Council

Re: Berwyn Police Pension Fund Board Appointment

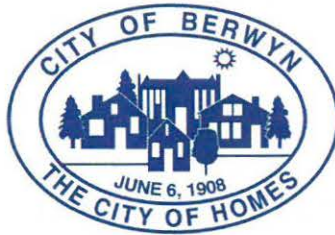
Council Members:

Thomas O'Halloran has previously served on the Police Pension Fund Board as an elected member. Since his term has expired as an elected member of the board, I am seeking to appoint Thomas O'Halloran for a new two-year term expiring September 28, 2023. Please concur in my recommendation and approve his appointment.

Respectfully,

Robert J. Lovero
Mayor

The City of Berwyn



Robert J. Lovero
Mayor

F-3

A Century of Progress with Pride

Date: September 28, 2021

To: Members of City Council

Re: Reappointment to the Police Pension Fund Board

One of the Police Pension Fund Board positions filled by James Swicionis. I will be reappointing Mr. Swicionis with his new three-year term expiring on September 28, 2024.

I ask that you concur with my recommendation to reappoint Mr. James Swicionis to the Police Pension Fund Board.

Respectfully,

Robert J. Lovero
Mayor

The City of Berwyn



Robert J. Lovero
Mayor

F-4/F-5

A Century of Progress with Pride

September 28, 2021

Members of City Council

Re: Appointment to Fire Pension Board & Police Pension Board

Council Members:

I am asking City Council to concur with my appointment of Berwyn City Treasurer, Robert R. Reyes, as an ex-officio member on both Fire Pension and Police Pension Boards. Robert R. Reyes will complete terms as follows:

Fire Pension Board from *09/28/2021 to 05/28/2025*

Police Pension Board from *09/28/2021 to 05/28/2025*

Thank you for your anticipated cooperation and consent.

Respectfully,

Robert J. Lovero
Mayor

Mayor
Robert J. Lovero



City Clerk
Margaret M. Paul

A CENTURY OF PROGRESS WITH PRIDE

6700 W 26th Street • Berwyn, IL 60402 • Ph: (708) 788-2660 • Fax: (708) 788-2675 • Berwyn-IL.gov

**Zoning, Planning and
Development Commission**

Joel Chrastka
Lance C. Malina
Don Miller
Rick Moreci
Cathy Norden
Frank Rodriguez
Douglas Walega

H-1

September 22, 2021

Re: Request for an Interior Side Yard and Front Setback Variation for a Second Story Addition in the R-2 Bungalow Zoning District at 6925 Riverside Drive

Mayor Lovero and Members of the City Council:

Attached for your consideration are Findings of Fact from the Zoning, Planning and Development Commission relative to requests for Variations in order to build a second story addition to an existing bungalow with a 6-foot setback from the front façade of the building, instead of the required 15-foot front setback, and with a 1.7-foot interior side yard setback on the north side of the residence, instead of the required 3-foot interior side yard setback, on property located within the R-2 Bungalow Zoning District, at 6925 Riverside Drive. The variations sought by the Applicant are from Section 1246.11.B.1/Table 1246.11 (R-2 District Requirements) of the Zoning Code. Variations may be granted where the standards in Section 1252.03 of the Zoning Code relative to variations are found to have been met. The Petition was filed by Petitioners Edgar Moreno/Rocio Gonzalez. **The Zoning, Planning and Development Commission recommended APPROVAL of the requested interior side yard variation, and DENIAL of the requested front setback variation, on a vote of five (5) in favor and zero (0) opposed, with two (2) members absent.**

Attached to the Findings of Fact are Exhibits from the Public Hearing, as well as two (2) Ordinances regarding the requested Variations. The first Ordinance approves only the interior side yard setback variation, as recommended by the Zoning, Planning and Development Commission. The second Ordinance approves both of the requested variations, in the event the City Council decides that is what it would like to do so. If the Council does not want to approve either variation, only a vote is necessary and no Ordinance need be passed.

Respectfully,

Lance C. Malina
Executive Secretary,
Berwyn Zoning, Planning and Development Commission

**FINDINGS OF FACT AND RECOMMENDATION OF THE
CITY OF BERWYN ZONING, PLANNING AND DEVELOPMENT COMMISSION
TO THE MAYOR AND CITY COUNCIL**

**ZPDC No. 21-04
September 15, 2021**

APPLICATION: Request for Approval of Variations to Build a Second Story Addition to an Existing Bungalow Located Within the R-2 Bungalow Zoning District, at the Address Commonly Known As 6925 Riverside Drive, Berwyn, Illinois

PETITIONER: Edgar Moreno/Rocio Gonzalez

PROPERTY: 6925 Riverside Drive, Berwyn, Illinois (the "Property")

SUMMARY OF REQUEST AND RECOMMENDATION: The City of Berwyn has received a request from Edgar Moreno/Rocio Gonzalez ("Petitioner") for variations from § 1246.11.B.1./Table 1246.11-A. (R-2 District Requirements) of the Zoning Code of the City of Berwyn in order to build a second story addition without the required 3-foot interior side yard setback and with a six (6) foot setback from the front façade of the residence instead of the required 15-foot setback from the front façade of the residence required on a bungalow located within the R-2 Bungalow Zoning District, at the Property commonly known as 6925 Riverside Drive. Variations to allow the second story addition to be less than fifteen (15) feet from the front façade of the residence and to be set back less than three (3) foot from the interior side lot line may be granted where the standards applicable to variations set forth in Section 1252.03.D.6. of the Zoning Code are found to have been met.

Following a public hearing held on September 15, 2021, the City of Berwyn Zoning, Planning and Development Commission voted five (5) in favor and zero (0) opposed, with two (2) absent, to recommend **APPROVAL** of the 3-foot interior side yard setback variation, and **DENIAL** of the variation from the fifteen (15) foot setback requirement, to the Mayor and City Council.

BACKGROUND: The Property consists of an existing bungalow style residence. The Property is in the R-2 Bungalow District, which requires a fifteen (15) foot setback for second story additions to existing bungalows, and a three (3) foot setback from the interior side lot line. Petitioner seeks to construct a second story addition with a six (6) foot setback from the front façade of the existing residence, and an interior side yard setback of 1.7 feet, consistent with the side yard setback of the 1st floor of the existing residence.

PUBLIC HEARING: At the public hearing on the variation request, the Petitioner, Edgar Moreno, testified through an interpreter regarding the requested relief. He stated that when he had first bought the house, he had a small family. They liked the neighborhood, and the family has since grown. Now that there are five (5) members of the family, the existing upper floor of the house was too small. Petitioner explained that with the proposed six (6) foot setback from the front façade of the residence, the second story addition would still have a traditional bungalow setback. The proposed addition will be forty (40) feet long. If the required fifteen (15) foot setback is used instead of the proposed six (6) foot setback, the addition would be one hundred and fifty (150) square feet smaller than if built with a six (6) foot setback.

The mother of Petitioner Rocio Gonzalez also resides at the Property, in the basement. There are two (2) bedrooms on the main floor, and none in the basement. Counting the mother, there are six (6) people residing at the Property.

The existing residence is currently set back 1.7 feet from the interior side lot line on the north side. He is requesting that the proposed addition utilize that same 1.7 foot setback. The neighbor's lot is larger, and the neighbor's residence is set two (2) to three (3) feet from the lot line.

Petitioner noted that while the proposed addition could have two (2) bedrooms with the proposed six (6) foot setback from the existing front façade, it could only have one (1) bedroom if the fifteen (15) foot setback is required. Petitioner was asked whether he had worked on a design for the required fifteen (15) foot setback. He replied that he had, but it was too small.

Brett Michaelson of the Berwyn Development Corporation ("BDC") testified that he had reviewed all of the submitted documents. He noted that the homes on either side of the Property were Georgians. He did not find there to be an undue hardship here because the Property is not unique, and the request was mainly for personal reasons and the convenience of Petitioner. Michaelson testified that the BDC did not recommend the front façade setback variation.

Exhibits marked during the course of the Public Hearing included: **City Group Exhibit 1**, which consisted of the published legal notice for the public hearing, and accompanying Certification of Publication, as well as the full application for the relief sought by Petitioner and supporting materials. **City Exhibit 2** consisted of the City of Berwyn Zoning Analysis on this matter prepared by the BDC.

There being no further questions or members of the public wishing to speak on the application, the Public Hearing was closed.

The members of the Zoning, Planning and Development Commission each then in turn expressed their views on the proposed variations. Commissioner Walega noted that the Property was in a high profile location, that considerable thought had gone into the fifteen (15) foot setback requirement for second story additions to bungalows when the requirement was put in place, and that the setback requirement was created for a reason.

The Commissioners believed that there was no hardship present, and that the project could be done without the requested variation. Commissioner Walega moved to recommend DENIAL of the requested variation to build a second story addition to the residence with a six foot (6) foot setback from the front façade of the building instead of the fifteen (15) foot setback required by the Zoning Code, and to APPROVE the requested side yard setback variation that would allow a second story addition to be built with a setback of 1.7 feet even with the existing location of the residence, instead of the three (3) feet from the interior side lot line required by the Zoning Code. The Zoning, Planning, and Development Commission voted five (5) in favor and zero (0) opposed, with two (2) members absent, to recommend denial of the proposed front setback variation and approval of the proposed interior side yard setback variation to the Mayor and City Council.

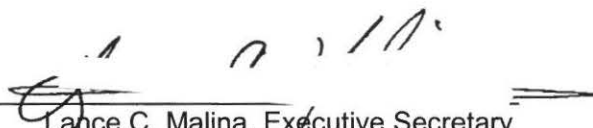
FINDINGS: The Zoning, Planning, and Development Commission makes the following Findings as to the proposed variation:

- (A) **The proposed variation will not endanger the health, safety, comfort, convenience, and general welfare of the public.** The Zoning, Planning and Development Commission finds that the proposed variations, as presented, would not endanger the health, safety, comfort, convenience and general welfare of the public.
- (B) **The proposed variation is compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed variation.** The Commission finds this standard to have been met as to the interior side yard variation, but not for the proposed setback variation from the front facade of the residence. The Commission found the front setback request was driven by personal circumstances and would not be consistent with the setbacks established and required for other bungalows in the R-2 Zoning District.
- (C) **The proposed variation will not substantially diminish the value of adjacent properties and other property within the immediate vicinity of the proposed variation.** The Zoning, Planning and Development Commission finds that the proposed variations would not substantially diminish the value of adjacent properties within the immediate vicinity of the Subject Property because the residential use of the property is consistent with the character of the neighborhood and adjacent properties.
- (D) **The proposed variation alleviates a particular hardship created by the literal enforcement of this Zoning Code that would prevent the applicant from yielding a reasonable return from the subject property.** The Zoning, Planning and Development Commission finds that this standard has not been met as to the requested setback from the front façade of the residence, but has been met as to the interior side yard setback. Petitioner has failed to demonstrate a hardship that would support approval of the front setback variation, and the majority do not find the variation to be necessary.
- (E) **The proposed variation is necessary to permit a reasonable use of land, but does not confer a special privilege on the applicant which is denied to the owners of adjacent properties and other properties within the immediate vicinity of the proposed variation.** A majority of the Zoning, Planning and Development Commission finds that the proposed front setback variation was not necessary to permit a reasonable use of land, as the project could be accomplished without the variation, but did find the standard to have been met as to the interior side yard variation.
- (F) **The proposed variation represents the minimum deviation from established standards necessary to accomplish the desired improvement of the subject property.** A majority of the Zoning, Planning and Development Commission finds that the requested front setback variation was not necessary in order to build out the second story into usable space, but that the requested interior side yard setback was necessary.
- (G) **The proposed variation is consistent with the intent of the Comprehensive Plan, the Zoning Code, and the other land use policies of the city.** The Zoning, Planning and Development Commission find that the variation to allow less than the required setback from the front façade of the existing bungalow was not consistent with the intention of the Zoning Code, which specifically imposes this requirement for additions to existing bungalows in order to maintain the existing character of certain areas of the City. The Zoning, Planning and Development Commission members did find, however, that the variation to allow a 1.7 foot interior side yard setback for the second story

addition that was the same as the setback of the existing residence, instead of the required three (3) foot setback, was consistent with the intent of the Zoning Code.

RECOMMENDATIONS: Based upon the foregoing Findings, the Zoning, Planning, and Development Commission, by a vote of five (5) in favor and zero (0) opposed, with two (2) members absent, recommends DENIAL to the Mayor and City Council of the requested variation to build a second story addition to the existing bungalow-style residence with a six (6) foot setback from the front façade of the building, instead of the fifteen (15) feet required by the Zoning Code, on the Property in the R-2 Bungalow District at the address commonly known as 1628 S. Cuyler Avenue, Berwyn, Illinois, and APPROVAL, by the same vote, of the requested variation for a 1.7 foot interior side yard setback for the second story addition, consistent with the setback of the existing residence.

Signed:


Lance C. Malina, Executive Secretary
Zoning, Planning and Development Commission
City of Berwyn

City of Berwyn Zoning Analysis

Overview

The proposed project, addressed at 6925 Riverside Drive, is zoned as R-2 Bungalow District, a district established to accommodate residential development and improvements in a manner congruent with the character of existing bungalow housing stock in the city. Single family dwellings and limited civic and institutional uses are allowed. The applicant, Edgar Moreno, is proposing a variation on the 2nd floor addition front wall setback requirement from 15ft to 6ft. The project entails constructing second floor addition to an existing single-family bungalow home.

Bulk Requirements	Proposed	Requirement
Minimum Lot Area	4,688 SF	3,700 SF
Minimum Lot Width	32 ft	30 ft
Maximum Principal Building Height at Front Façade	22 ft	28 ft for buildings other than bungalows; 20 ft, 15 ft to the gutter for bungalows
Maximum Height for Second Story Addition to a Bungalow	28 ft	28 ft
Minimum Setback for Second Story Addition to a Bungalow	6 ft	15 ft
Maximum Impervious Coverage	65%	65%
Minimum Front Setback	19.3 ft	15 ft
Maximum Corner Side Setback	N/A	5 ft
Minimum Interior Side Setback	1.7 ft	3 ft
Minimum Rear Setback	63.4 ft	25 ft

Setback Requirement

The proposed project has a setback of 6 ft for the second story addition. The project would maintain the existing Dormer and Front Wall. The maximum height of the proposed second story addition would be 28 ft.

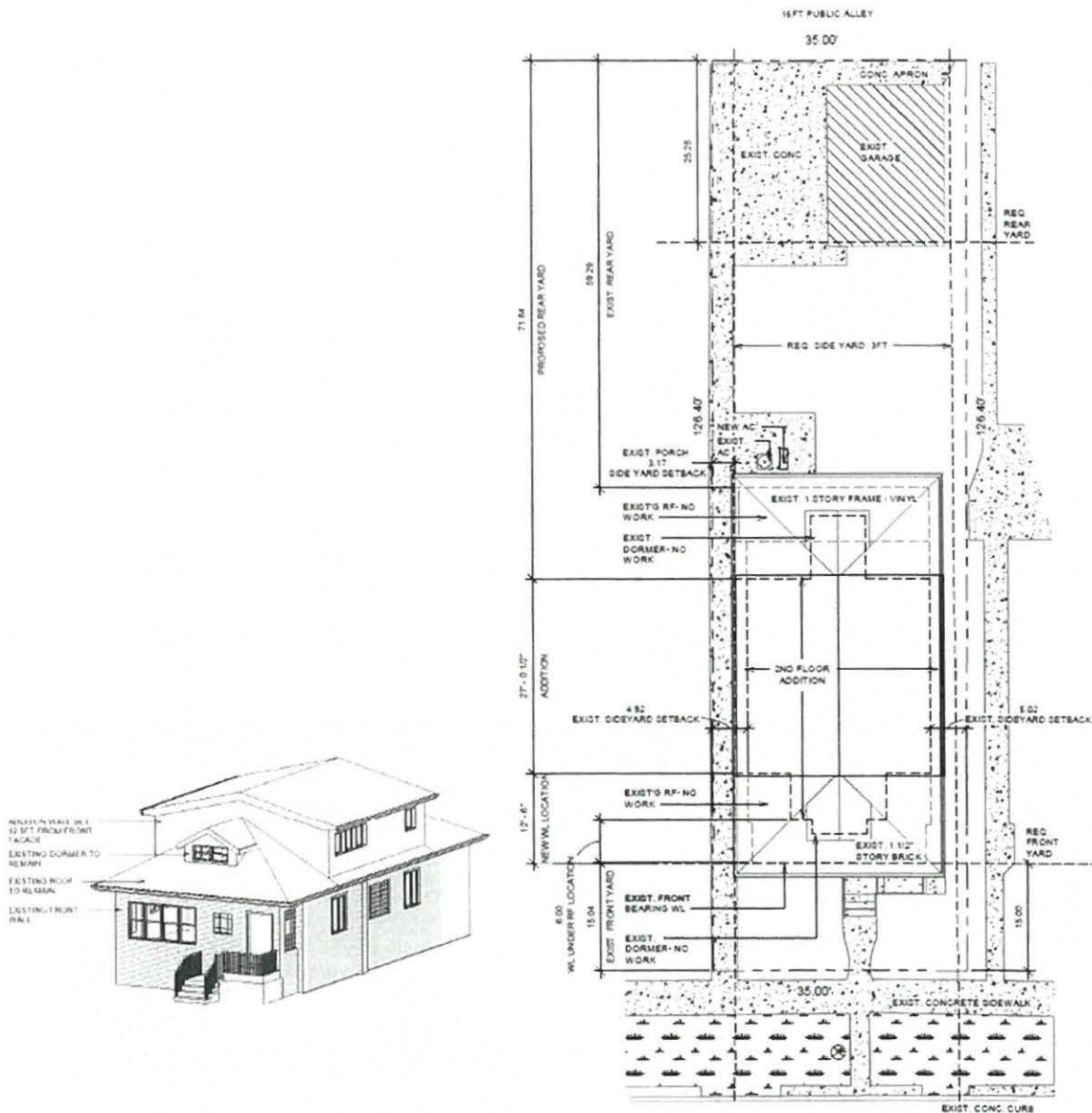


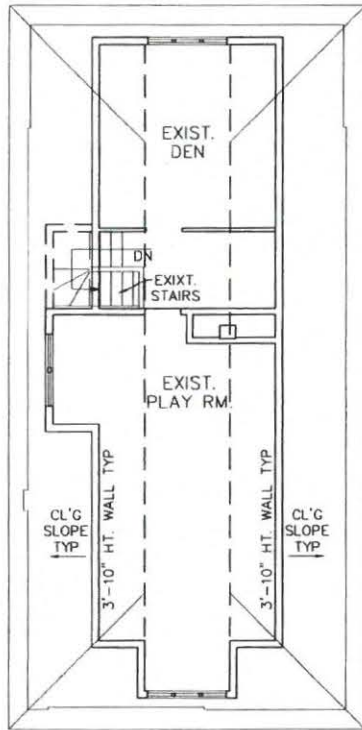
Figure 1: Amended site plan with 12.5 ft setback.

Variation: Setback Requirement

The proposal strays from the historic context of the existing structure. Great effort and time was spent in developing the current Zoning Code and requirements for the R-2 Bungalow District. The community places a value on these Bungalows by codifying the maintenance of both historic buildings and neighborhood character. We recognize that some variations such as the proposed were approved prior to the adoption of the current Zoning Code. Variations in the City of Berwyn's current Zoning Code are defined as granting relief from regulations to the extent that literal enforcement of such regulations creates particular hardships or practical difficulties in developing property due to the unique attributes of the property. This hardship must be unique, not created by the applicant, and not shared by adjacent properties and other properties within the immediate vicinity of the proposed variation. A variation is not

intended to provide relief from the bulk regulations as they are defined in the Zoning Code. Based on this standard, the petitioner has not shown any undue hardship in their variation request. The petitioner has not spoken as to why they cannot move the addition structure back 9 ft and meet the 15 ft setback requirement. As such, it is the recommendation to deny the petitioner's request for variation.

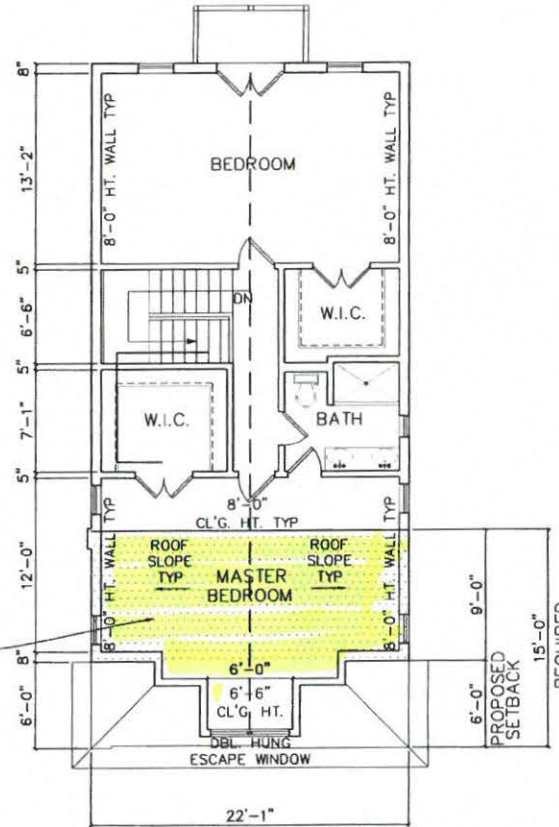
Since proposal does not satisfy the Setback requirement, the application requires a variation to proceed with modifications. The City of Berwyn may consider developing pre-approved bungalow additions that do not require variations and would streamline property renovations for residents in the R-2 Bungalow District.



EXISTING
ATTIC FLOOR PLAN

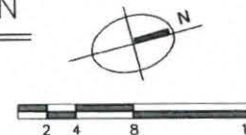
SCALE 1/8" = 1'-0"

22'-1" x 9'-0"
199 SQ.FT.
REDUCED SIZE



PROPOSED
SECOND FLOOR PLAN

SCALE 1/8" = 1'-0"



GRAPHIC SCALE
1/8" = 1'-0"

No.	Revision/Issue	Date

MC & ASSOCIATES, LLC
120 W. MADISON
SUITE 310
CHICAGO, IL 60602

PROJECT:
INTERIOR REMODELING &
SECOND FLOOR ADDITION
6925 RIVERSIDE DR.
BERWYN, IL 60402

PROJECT #:	DRAWING TITLE: EXIST & PROPOSED FLOOR PLANS
DATE: 09-05-21	DRAWING #:
SCALE: AS NOTED	A-2

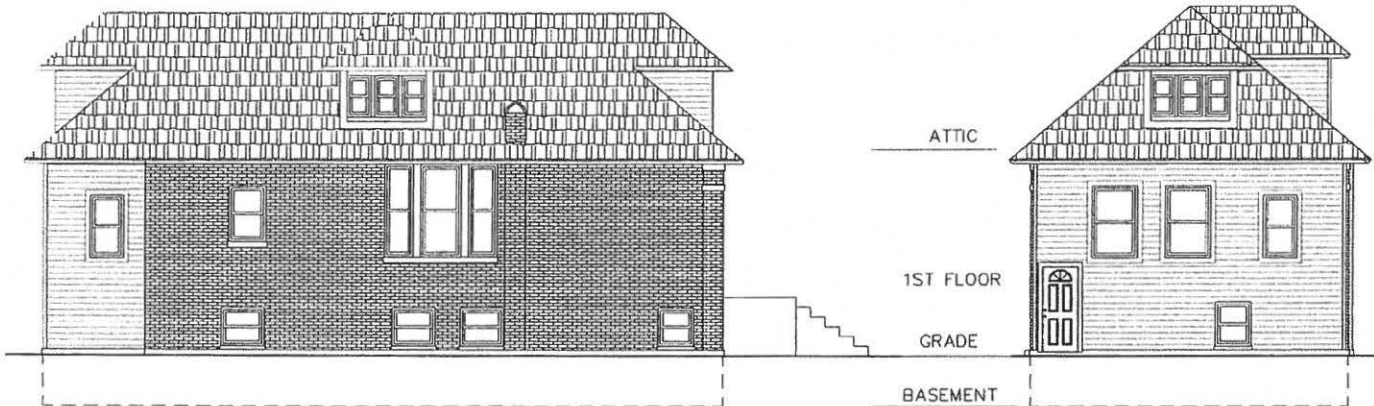


EXISTING
NORTH ELEVATION

SCALE 1/8" = 1'-0"

EXISTING
EAST ELEVATION

SCALE 1/8" = 1'-0"



EXISTING
SOUTH ELEVATION

SCALE 1/8" = 1'-0"

EXISTING
WEST ELEVATION

SCALE 1/8" = 1'-0"

No.	Revision/Issue	Date

MC & ASSOCIATES, LLC
120 W. MADISON
SUITE 310
CHICAGO, IL 60602

PROJECT
INTERIOR REMODELING &
SECOND FLOOR ADDITION
6925 RIVERSIDE DR.
BERWYN, IL 60402

PROJECT #:	DRAWING TITLE: EXISTING ELEVATIONS
DATE: 09-05-21	DRAWING #:
SCALE: AS NOTED	A-3



PROPOSED EAST ELEVATION
SCALE 1/8" = 1'-0"



PROPOSED NORTH ELEVATION
SCALE 1/8" = 1'-0"

No.	Revision/Issue	Date

MC & ASSOCIATES, LLC
120 W. MADISON
SUITE 310
CHICAGO, IL 60602

PROJECT
**INTERIOR REMODELING &
SECOND FLOOR ADDITION**
6925 RIVERSIDE DR.
BERWYN, IL 60402

PROJECT #:	DRAWING TITLE: PROPOSED ELEVATIONS
DATE: 09-05-21	DRAWING #:
SCALE: AS NOTED	A-4



PROPOSED WEST ELEVATION

SCALE 1/8" = 1'-0"



PROPOSED SOUTH ELEVATION

SCALE 1/8" = 1'-0"

No.	Revision/Issue	Date

MC & ASSOCIATES, LLC
 120 W. MADISON
 SUITE 310
 CHICAGO, IL 60602

PROJECT:
INTERIOR REMODELING & SECOND FLOOR ADDITION
 6925 RIVERSIDE DR.
 BERWYN, IL 60402

PROJECT #:	DRAWING TITLE: PROPOSED ELEVATIONS
DATE: 09-05-21	DRAWING #:
SCALE: AS NOTED	A-4.1

CITY OF BERWYN
LEGAL NOTICE/NOTICE OF PUBLIC HEARING

Notice is hereby given to all interested persons that the City of Berwyn Zoning, Planning and Development Commission will hold a public hearing on Wednesday, the 15th day of September, 2021, in the City of Berwyn Council Chambers on the second floor, located at 6700 West 26th Street, Berwyn, Illinois, at the hour of 7:00 P.M. or as soon thereafter as the business of the Zoning, Planning and Development Commission permits, to consider the following:

The request of the applicant Edgar Moreno/Rocio Gonzalez (collectively, the "Applicant") for Variations to build a second story addition without the required 15-foot front setback and 3-foot interior side yard setback on a bungalow located within the R-2 Bungalow Zoning District, at the address commonly known as 6925 Riverside Drive, Berwyn, Illinois, and legally described as follows:

LOT 82 (EXCEPT THE SOUTHWESTERLY 3 FEET OF EASTERLY 100 FEET THEREOF) IN TWENTY SECOND ST. LAND ASSOCIATION SUBDIVISION OF THAT PART OF THE EAST HALF OF THE NORTHWEST QUARTER (EXCEPT THE EAST 41 ACRES THEREOF) LYING NORTH OF RIVERSIDE PARKWAY IN SECTION 30, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 16-30-109-022-0000

COMMONLY KNOWN AS: 6925 Riverside Drive, Berwyn, Illinois

The Applicant seeks to add a second story addition to the existing residence on the property with a proposed setback of six (6) feet from the front façade of the home and with less than the required three (3) foot interior side yard setback on the north side. Because the minimum setback from the front façade for a second story addition to a bungalow in the R-2 Zoning District is fifteen (15) feet, and the minimum interior side yard setback is three (3) feet, the Applicant must obtain variations from the setback requirements set forth in § 1246.11.B.1./Table 1246.11-A. (R-2 District Requirements) of the Zoning Code of the City of Berwyn in order to construct the second story addition with a six (6) foot setback from the front façade of the home, and with less than the required three (3) foot interior side yard setback on the north side. Variations to allow the second story addition to be less than fifteen (15) feet from the front façade of the residence and to be set back less than three (3) foot from the interior side lot line may be granted where the standards applicable to variations set forth in Section 1252.03.D.6. of the Zoning Code are found to have been met.

During the Public Hearing the Zoning, Planning and Development Commission will hear testimony from and consider any evidence presented by persons interested to speak on this matter. In addition, objections and other comments, if any, relating to the proposed Variations requested may be submitted to Lance Malina, the Executive Secretary of the Zoning, Planning and Development Commission, at lcmalina@ktjlaw.com, or by mail to Klein, Thorpe and Jenkins, Ltd., Attn: Lance Malina, 20 N. Wacker Drive, Suite 1660, Chicago, Illinois 60606, prior to 4:00 P.M. the day of the Public Hearing.

The Public Hearing may be continued from time to time without further notice, except as otherwise required under the Illinois Open Meetings Act.

Dated this 31st Day of August, 2021

By Order of the City of Berwyn Zoning, Planning and Development Commission
Lance Malina, Executive Secretary.

Edgar Moreno & Rocio Gonzalez,
6925 Riverside dr.
Berwyn IL, 60402

Dear Mr. Lazzara:

I received your denial letter. I would like to appeal your decision and request an opportunity to appear before the Zoning Board.

The reason why we want to build a second floor to live in, is because when we decided to buy this house we were me and my wife and now our family has grown to 5, both of us and our three children, one 7 years old, another 2 years old and our newborn. The dimensions of the house are small, the house is 41 feet long and that is why we want to use as much space as possible. And instead of making the 15-foot setback we would like it to be a 6-foot setback.

Another reason why we want to make the most of the space in our house is because my mother Elvia Gonzalez will move to our house to take care of our 3 children.

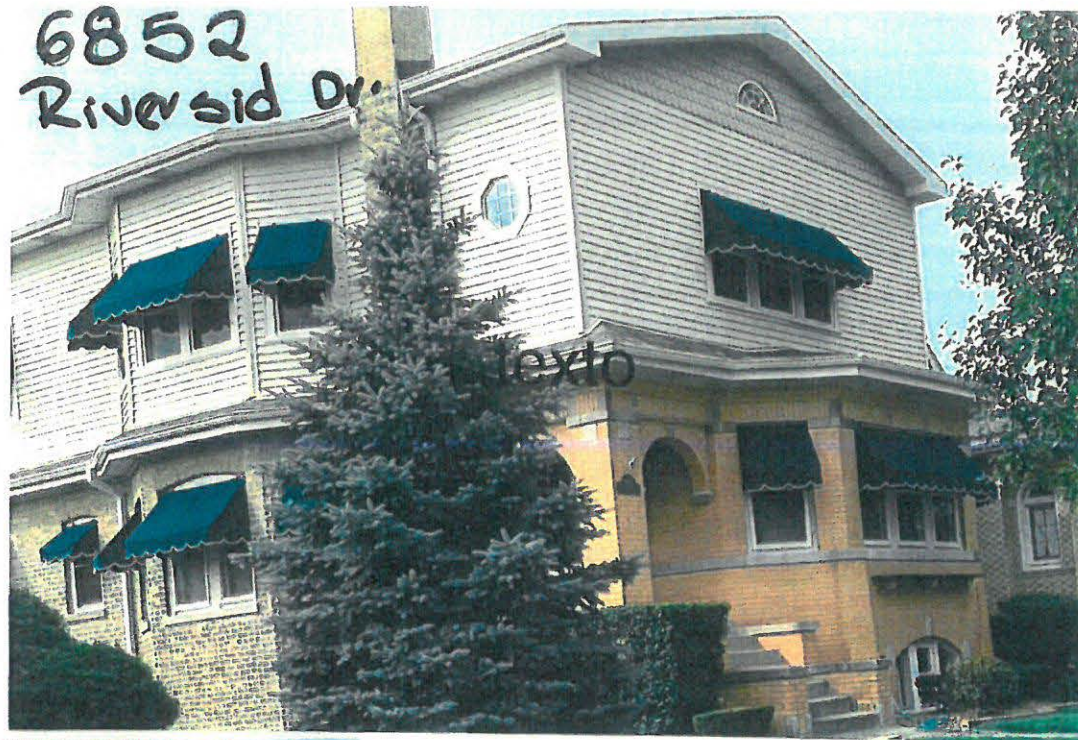
At the same time we are attaching some photos of houses with setback of 6 feet on the same street where we live.

We would like to continue to preserve the bungalow structure as the city asks for it. We love the city of Berwyn, its streets and its community. We would love to stay here and not be forced to look for a bigger place.

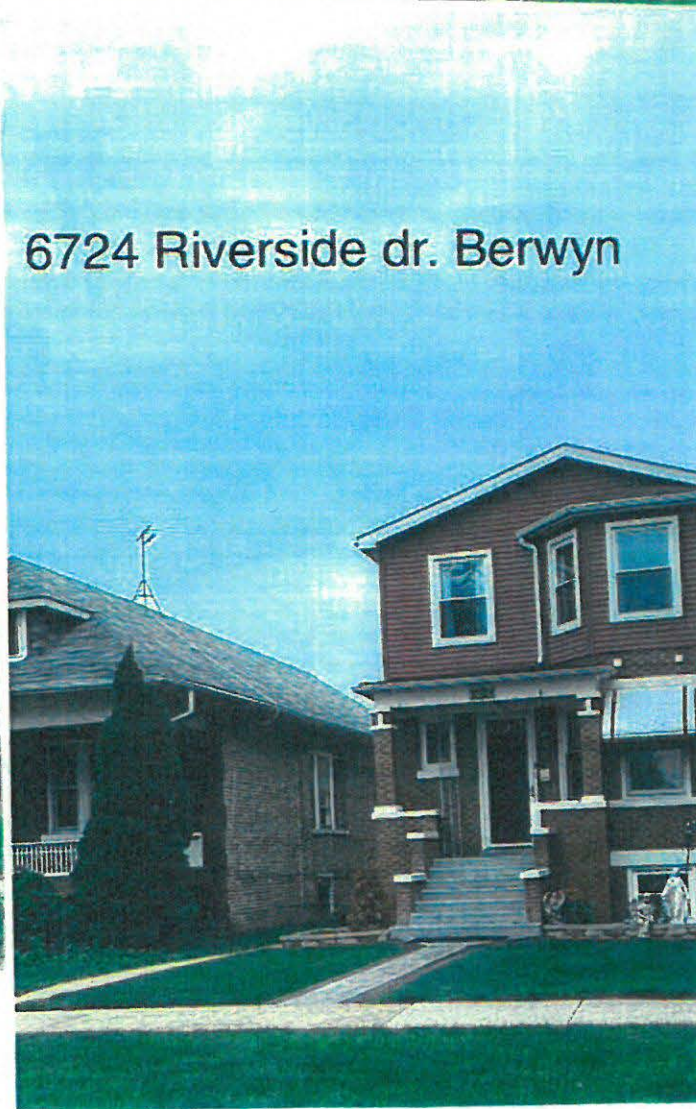
We are hoping to have a positive response from you, we thank you in advance for your attention and support.

Sincerely,
Edgar Moreno & Rocio Gonzalez
July, 15 2021

6852
Riversid Dr.



6752 Riverside dr. Berwyn



6724 Riverside dr. Berwyn

6829 Riverside Dr. Berwyn.



6855 Riverside Dr
Berwyn



6852 Riverside dr. Ber



6723 Riverside dr. Berwyn

Robert J. Lovero
Mayor



Charles D. Lazzara
Building Director

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-1427
www.berwyn-il.gov

Mr. Lance C. Malina
Klein, Thorpe and Jenkins, Ltd.
20 N. Wacker Drive, Suite 1660
Chicago, IL 60606

Re: 6925 Riverside Drive

Dear Mr. Malina,

Please be advised that I received an appeal letter from **Edgar Moreno** with regard to my denial dated **April 13, 2021**.

At that time, I denied his request to: **build a 2nd floor addition (on a bungalow) with only a 6ft setback** in R-2 Bungalow District.

As a result, he has written a letter appealing that decision.

I am forwarding the following papers for your use and so a hearing can be scheduled with the Zoning Board of Appeals.

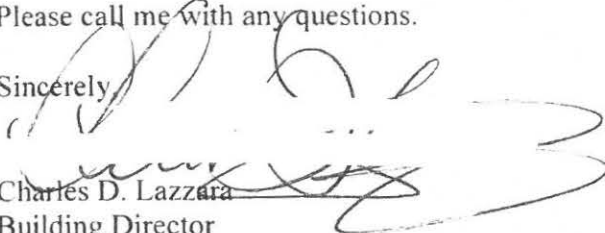
One copy of denial letter dated: **April 13, 2021**

One copy of appeal letter dated: **April 14, 2021**

One copy of the permit application dated: **April 4, 2021**

Please call me with any questions.

Sincerely,


Charles D. Lazzara
Building Director

Cc: Margaret M. Paul, City Clerk
Alderman Jeanine L. Reardon – 3rd Ward
Edgar Moreno - Applicant

Robert J. Lovero
Mayor



Charles D. Lazzara
Building Director

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-1427
www.berwyn-il.gov

Date: April 13, 2021

Name: Edgar Moreno
Address: 6925 Riverside Drive
City: Berwyn, IL 60402

Phone #
Email: edgarimoreno5@gmail.com

Re: 6925 Riverside Drive

2nd floor addition with only a 6ft front setback

Dear: Mr. Moreno,

Your request to: build a 2nd floor addition (on a bungalow) with only a 6ft setback cannot be approved by this office.

The reason for such inability is based upon our Zoning Ordinance.

Your Property is located in an R-2 Bungalow District and is subject to the following regulations.

- Chapter 1246.11 R-2 Bungalow District Requirement
 - Table 1246.11-A R-2 District Requirements

(SEE ATTACHED)

Edgar Moreno & Rocio Gonzalez.
6925 Riverside dr
Berwyn IL, 60402

Dear Mr. Lazzara:

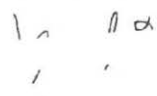
I received your denial letter. I would like to appeal your decision and request an opportunity to appear before the Zoning Board.

The reason why we want to build a second floor to live in, is because when we decided to buy this house we were me and my wife and now our family has grown to 5, us two and our three children, one 7 years old, another 2 years old and our newborn. The dimensions of the house are small, the house is 41 feet long and that is why we want to use as much space as possible. And Instead of making the 15-foot setback we would like it to be a 6-foot setback. We would like to continue to preserve the bungalow structure as the city asks for it. We love the city of Berwyn, its streets and its community. We would love to stay here and not be forced to look for a bigger place.

We are hoping to have a positive response from you, we thank you in advance for your attention and support.

Sincerely,
Edgar Moreno Rocio Gonzalez
April, 14 2021





Robert J. Lovero
 Mayor
 Charles D. Lazzara
 Building Director

6700 West 26th Street Berwyn, Illinois 60402-0701
 Telephone: (708) 788-2660 Fax: (708) 788-1427
www.berwyn-il.gov

Number of Units	
-----------------	--

Living		Renting		Selling		Flipping	
--------	--	---------	--	---------	--	----------	--

BUILDING PERMIT APPLICATION

JOB SITE ADDRESS 6925 RIVERSIDE DR

PROPERTY OWNER EDGAR MORENO **PHONE** _____

DESCRIPTION OF WORK PROPOSED SECOND FLOOR FRAME ADDITION TO EXIST. 1 1/2 STORY BRICK & FRAME RESIDENCE W/BASEMENT

VALUE OF WORK INCLUDING MATERIALS AND LABOR

1. A PLAT OF SURVEY SHALL ACCOMPANY ALL PERMIT APPLICATIONS FOR ALL EXTERIOR WORK.
2. ALL CONTRACTORS PERFORMING WORK AT THE ABOVE ADDRESS MUST BE LICENSED AND BONDED WITH THE CITY OF BERWYN - CONTACT THE COLLECTORS OFFICE TO FIND OUT WHAT IS NEEDED AT (708)788-2660 Ex 6457,6458,6459 or 6460.
3. Contracts on the contractor's letter head including a full scope of work, a value of work and signatures are required from all contractors performing work at the above address. Besides the contract, a letter of intent with a corporate seal or notarized signature will be required from the plumbing contractor **ONLY** - A letter of intent will not be accepted from any other contractors. All must be provided at time of permit submittal.

CONTRACTOR LIST

LIST ALL CONTRACTOR(S) PERFORMING WORK AT THE ABOVE ADDRESS ON THE LINES LISTED BELOW

	NAME	ADDRESS	PHONE
GENERAL	_____	_____	_____
PLUMBING (interior)	_____	_____	_____
PLUMBING (exterior)	_____	_____	_____
ELECTRICAL	_____	_____	_____
ELEC SERVICE	_____	_____	_____
HVAC	_____	_____	_____
ROOFING	_____	_____	_____
CONCRETE	_____	_____	_____
MASONRY	_____	_____	_____
PAINTING	_____	_____	_____
EXCAVATOR	_____	_____	_____

PERMIT NO _____

SEWER _____

FENCE _____

DUMPSTER/POD _____

PLEASE LIST ANY ADDITIONAL CONTRACTORS THAT WILL PERFORMING WORK BELOW

I HEREBY CERTIFY THAT ALL THE INFORMATION PROVIDED HEREIN IS TRUE

SIGNED

DATE 04-04-21

PERMIT FEE	\$	PLUMBING FINAL	\$	ROOF FINAL	\$
ATF FINE	\$	GAS PRESSURE TEST	\$	HOUSE WRAP	\$
PRELIMINARY ELECTRIC	\$	WATER PRESSURE TEST	\$	SIDING FINAL	\$
PRELIMINARY PLUMBING	\$	HVAC ABOVE CEILING	\$	MASONRY FINAL	\$
PRELIMINARY HVAC	\$	HVAC FINAL	\$	GTTER/DWNSPT FINAL	\$
PRELIMINARY FRAMING	\$	PERMIT FINAL	\$	DEMO FINAL	\$
FOOTING	\$	POST HOLE/PIER	\$	HEALTH DEPT	\$
FOUNDATION	\$	PRE-POUR	\$	PRELIM FIRE DEPT INSP	\$
BACKFILL	\$	PARKWAY USE	\$	ROUGH FIRE DEPT INSP	\$
SLAB PRE-POUR	\$	STREET OPENING	\$	FINAL FIRE DEPT INSP	\$
PLUMBING UNDERGROUND	\$	SIDEWALK OPENING	\$	LINTEL INSPECTION	\$
PLUMB UNDRGRND - PVC	\$	ALLEY OPENING	\$	RPZ TEST/DDCA VALVE	\$
PLUMB UNDRGRND - HEAD TEST	\$	TAP FEE	\$	DUMPSTER/POD	\$
PLUMB UNDRGRND - BEDDING	\$	WATER METER UPGRADE FEE	\$	CHIMNEY LINER ROUGH	\$
ELECTRICAL UNDERGROUND	\$	PLUMB UNDRGRND - TAP	\$	CHIMNEY LINER FINAL	\$
ELECTRICAL ROUGH	\$	PLUMB UNDRGRND - SERVICE	\$	EXPANSION TANK	\$
PLUMBING ROUGH	\$	PLUMB UNDRGRND - DIVORVE	\$	SERVICE CHARGE	\$
STACK TEST	\$	PRE-POUR STRT/SDWLK (ENG)	\$	NOVOTNY REVIEW FEE	\$
HVAC ROUGH	\$	RESTORATION INSPECT (ENG)	\$	C & C SEWER VIDEO	N/C
FRAMING ROUGH	\$	PARKWAY INSPECTION	\$	PLMB INSP DCVRT KITCH/BATH	\$
INSULATION/FIRE STOPPING	\$	CHLOROLOY INSPECTION	\$	HYDRONIC DECONVERSION	\$
ELECTRICAL ABOVE CEILING	\$		\$	WTR SRVC UPGRADE WHEN SELLING	N/C
ELECTRIC FINAL	\$	AS-BUILT DRWNG ON PDF	N/C		\$
ELECTRICAL SERVICE INSP	\$	KITCHN HOOD MECHANICAL -	N/C	SPRINKLER SYSTEM HYDRO - FSCI	N/C
	\$	FIRE ALARM - FSCI	N/C	SPRINKLER SYSTEM FINAL - FSCI	N/C
	\$	KITCHEN HOOD WET CHEM	N/C		\$

SUB TOTAL \$ _____
(MINUS REVIEW FEE(S)) \$ _____
TOTAL \$ _____

- Egress
- A/C Location
-

APPROVED _____
(BUILDING DIRECTOR)

**PLEASE REVIEW THE BELOW CRITERIA FOR APPROVAL OF A VARIATION
BEFORE YOU SUBMIT YOUR FORMS AND PAY THE FEES.**

The purpose of a variation is to grant relief from the regulations of the Zoning Code to the extent that literal enforcement of such regulations creates particular hardships or practical difficulties in developing a property due to the unique attributes of the property.

Standards for Approval. Applications for both Major and Minor Variations are evaluated by the Zoning Administrator, the Zoning, Planning and Development Commission, and the City Council based on each of the following standards:

- (1) The proposed variation will not endanger the health, safety, comfort, convenience, and general welfare of the public.
- (2) The proposed variation is compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed variation.
- (3) The proposed variation will not substantially diminish the value of adjacent properties and other property within the immediate vicinity of the proposed variation.
- (4) The proposed variation alleviates a particular hardship created by the literal enforcement of this Zoning Code that would prevent the applicant from yielding a reasonable return from the subject property.
- (5) The proposed variation is necessary due to the unique attributes of the subject property, which were not deliberately created by the applicant, and are not shared by adjacent properties and other properties within the immediate vicinity of the proposed variation.
- (6) The proposed variation is necessary to permit a reasonable use of land, but does not confer a special privilege on the applicant which is denied to the owners of adjacent properties and other properties within the immediate vicinity of the proposed variation.
- (7) The proposed variation represents the minimum deviation from established standards necessary to accomplish the desired improvement of the subject property.
- (8) The proposed variation is consistent with the intent of the Comprehensive Plan, the Zoning Code, and the other land use policies of the city.

CITY OF BERWYN - ZONING PETITION
- VARIATION

I. GENERAL INSTRUCTIONS

1. Please submit THREE (3) copies of this Petition Form and THREE (3) copies of all other exhibits, plans, data, and miscellaneous documents required to be submitted.
2. All copies must be received no later than 60 days from the date on the Denial Letter in the office of the Executive Secretary of the Zoning, Planning, and Development Commission, at the following address:

Lance C. Malina, Executive Secretary
Berwyn Zoning, Planning, and Development Commission
c/o Klein, Thorpe and Jenkins, Ltd.
20 N. Wacker Drive, Suite 1660
Chicago, IL 60606-2903

If you have any questions for the Executive Secretary, he may be reached at 312-984-6439.

3. Materials required to be included in your submitted Petition package include:
 - a. A receipt for applicable Hearing Fee paid to the City Collector. You may pay the Hearing Fee at City Hall. Upon payment, you will be provided with a receipt. **BE CERTAIN TO INCLUDE A COPY OF THE PAID RECEIPT WITH THE PETITION FORMS.**
 - b. A receipt for the \$300 publication fee previously paid to the City Collector. You must pay your publication fee to the City Collector. Upon payment, you will be provided with a receipt. **BE CERTAIN TO INCLUDE A COPY OF THE PAID RECEIPT WITH THE PETITION FORMS.**
 - c. A signed completed copy of this Petition, with Sections II and III fully completed and executed.
 - d. An 8 ½" x 11" depiction of the Property, showing the location of buildings, streets, sidewalks, parking areas, and the like as necessary to depict your proposed usage of the Property.
 - e. A copy of the permit request made to the Zoning or Building Commissioner, from which this Petition arises.
 - f. A copy of notice mailed by you to the Building or Zoning commissioner advising him that you are appealing the matter to the Zoning Administrator or the Zoning, Planning, and Development Commission.
 - g. A copy of a survey of the property should be submitted if available.

UPON RECEIPT OF A FULLY COMPLETED APPLICATION, YOU WILL BE NOTIFIED OF THE NEXT AVAILABLE HEARING DATE, WHICH IS DEPENDENT ON THE MEETING SCHEDULE OF THE ZONING, PLANNING, AND DEVELOPMENT COMMISSION AND THE NEED TO COMPLY WITH STATUTORILY REQUIRED TIMELINES FOR ADVANCE PUBLICATION AND NOTICE OF THE HEARING.

II. GENERAL INFORMATION

Please provide all of the requested information below. If you fail to provide all of the requested information, your Petition may be rejected as incomplete.

1. Does this application meet the requirements for a Minor Variation? If yes, please cite the provision of §1252.03(D)(2)(a) under which the request falls. Yes, deviation from established standards necessary to accomplish desired improvements of the subject property.

2. Full common address or location of the property for which zoning relief is sought (the "Property"):
6925 Riverside Drive, Berwyn, IL 60402

3. Legal Description of the Property (obtain from Deed, Survey or Title Policy) (attach additional sheet if necessary)

4. Permanent Index Number of the Property: 16-30-109-022-0000

5. Size of the Property (in square feet or acres): 3,767.44 SF

6. Contact Information:

Applicant(s)	Property Owner(s) (if different from Applicant)
Name <u>Edgar Moreno/Rocio Gonzalez</u>	Name _____
Address <u>6925 Riverside Drive</u> <u>Berwyn, IL 60402</u>	Address _____
Telephone _____	Telephone (____) _____ - _____
Telephone _____	Telephone (____) _____ - _____
Fax (____) _____ - _____	Fax (____) _____ - _____
E-mail _____	E-mail _____

Agent/Attorney	
Name _____	Address _____
Telephone (____) _____ - _____	_____

7. If the Property is in a trust, provide name, address and number of trust.

N/A

8. Briefly describe Applicant's interest in the Property. If Applicant is not the Owner of Record, please attach copies of: i. the purchase contract or other documents in support of Applicant's interest; and ii. written permission from the current Owner of Record to petition the Village:

Applicant is owner of record (see tax bill). Applicant seeks to add a second story addition.

9. Are there any leases, offers or contracts to sell or buy, options, etc., in existence which affect the present or future ownership or interest in the affected Property (include the type of transaction, the parties thereto, dates of execution of documents referred to, and the actual consideration involved in the transaction). If so, please describe:

N/A

10. Are any of these transactions described in 9. above contingent upon Zoning relief being granted? If, so, explain in detail.

N/A

11. What is the current Zoning designation of the Property: R-2

12. Describe the Zoning Relief you are seeking:

Change in the Minimum Setback for Second Story Addition to a Bungalow from 15' to 6'.

13. Has the Property, to the best of your knowledge, previously been the subject of a request for zoning relief? If, so, explain in detail: (1) the date of the Hearing; (2) the relief requested; (3) the outcome of the Hearing; and (4) the applicant:

N/A

14. Describe any existing structures on the Property:

1 1/2 STORY BRICK & FRAME RESIDENCE
FRAME GARAGE

1 1/2 STORY
BRICK & FRAME
BLDG &
FRAME GARAGE

15. Give a brief description of the proposed construction, rehabilitation or other work that will be performed at the Property, if any:

SECOND FLOOR FRAME ADDITION

SECOND
FLOOR
FRAME
ADD.

16. Describe any private parking facilities proposed and number of cars accommodated:

EXIST 2 CAR FRAME GARAGE

EXIST
2 CAR
FRAME GARAGE

17. Please complete the following questions for each of the structures and each of the lots involved. Refers to both existing and proposed structures.

(a) Height to top of flat roof - deck line of mansard to mean height level of gable and hip roofs of the structure: EXIST 18'-5" PROPOSED 25'-8"

EXIST
18'-5"
PROP
25'-8"

1. Approximate height of the immediately adjoining buildings on each side:

WEST 30'-0" EAST 32'-0"

(b) Set back from front lot line to the structure: 19'-4"

19'-4"

1. Approximate set back of the immediately adjoining building on each side:

WEST 12'-0" EAST 16'-0"

(c) Rear yard depth of the structure: 38'-0"

38'-0"

1. Approximate rear yard depth of the immediately adjoining building on each side:

WEST 47'-0" EAST 47'-0"

(d) Side yard (both sides) from most extreme projection of wall of structure:

7'-0"
1'-8"

7'-0" & 1'-8"

1. Side yard as above of the immediately adjoining buildings on each side: _____

WEST 5'-0" EAST 14'-4"

- (e) Width of inner court (if any) of the structure: N/A N/A
- (f) Width of outer court (if any) of the structure: N/A N/A
- (g) Length of the structure: 47'-4" 47'-4"
- (h) Width of the structure: 22'-1" 22'-1"
- (i) Width, depth and square footage of this lot: W 32'-0" D 130'-0" Lot. 3,767.44 W = 32'-0"
D = 130'-0"
3,767.44
- (j) Width, depth and square footage of total lot area involved in this project: W 21'-0" D 41'-4" TOTAL 909.29 SQ. FT. W = 21'-0"
D 41'-4"
909.29
- (k) Number of square feet of total lot area occupied by principal building on lot: 1,041.39 1,041.39
- (l) What percentage of the total lot area is occupied by the structure: 27.64 27.64
- (m) Number of apartments proposed: 0 0
- (n) Square footage of EACH apartment proposed: 0 0

18. What are the current land uses and zoning on and around the site?

	<u>Current Zoning</u>	<u>Land Uses</u>
On Site	<u>R-2</u>	<u>SFR</u>
North of Site	<u>R-2</u>	<u>SFR</u>
South of Site	<u>R-2</u>	<u>SFR</u>
East of Site	<u>R-2</u>	<u>SFR</u>
West of Site	<u>R-2</u>	<u>SFR</u>

III. EVIDENCE IN SUPPORT OF PETITIONER'S VARIATION REQUEST

NOTE: This entire application and petition shall become a part of your hearing records. You are encouraged to set forth all arguments, evidence and exhibits (whether requested or not) in full support of your appeal within and made a part of this petition. Use additional pages if necessary.

1. Fully describe, in detail, the variation(s) requested from the requirements of the zoning district in which the property is located (NOTE: only those variations specified will be able to be considered by the Zoning Administrator or Zoning, Planning, and Development Commission):

Applicant is requesting a variation from the 15' front setback requirement. The proposed 6' setback would allow for the addition of two bedrooms and a second bathroom. This addition is needed to accommodate the applicant's growing family, including grandma who lives there part-time to help with child care.

2. In the case of a Minor Variation, the Zoning Administrator, or in the case of a Major Variation, the Zoning, Planning, and Development Commission, after public hearing, is required to make findings, based upon the evidence presented to it in each specific case, as to whether each of the standards below has been met. Please state how each standard is satisfied in your particular case:

a. The proposed variation will not endanger the health, safety, comfort, convenience, and general welfare of the public.

True.

b. The proposed variation is compatible with the character of adjacent properties and other property within the immediate vicinity of the proposed variation.

True.

c. The proposed variation will not substantially diminish the value of adjacent properties and other property within the immediate vicinity of the proposed variation.

True.

d. The proposed variation alleviates a particular hardship created by the literal enforcement of this Zoning Code that would prevent the applicant from yielding a reasonable return from the subject property.

N/A

e. The proposed variation is necessary due to the unique attributes of the subject property, which were not deliberately created by the applicant, and are not shared by adjacent properties and other properties within the immediate vicinity of the proposed variation.

N/A

f. The proposed variation is necessary to permit a reasonable use of land, but does not confer a special privilege on the applicant which is denied to the owners of adjacent properties and other properties within the immediate vicinity of the proposed variation.

N/A

g. The proposed variation represents the minimum deviation from established standards necessary to accomplish the desired improvement of the subject property.

True. This variation would allow for the proposed addition. Without the addition, one of the two proposed rooms would be lost.

h. The proposed variation is consistent with the intent of the Comprehensive Plan, the Zoning Code, and the other land use policies of the city.

True.

3. Do you have any further evidence to present in support of your petition? If so, attach a supplemental sworn statement hereto specifying the facts fully.

NOTICE: ALL PARTIES IN INTEREST MUST SIGN AS APPLICANTS

I (WE) HEREBY DEPOSE THAT ALL THE ABOVE STATEMENTS CONTAINED IN THIS PETITION AND THE PAPERS AND DOCUMENTS SUBMITTED HEREWITH ARE TRUE AND CORRECT.

Sworn to before me, this 10th

day of September, 2021

Notary Public
(Notary Section must be completed)

Sworn to before me, this _____

day of _____, 20_____

Notary Public
(Notary Section must be completed)

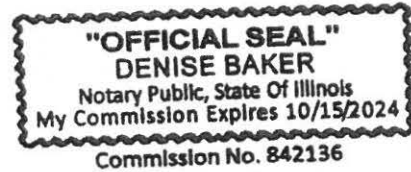
[Handwritten Signature]

Applicant

Interest

Applicant

Interest



OWNER, IF DIFFERENT THAN APPLICANT, MUST SIGN TO INDICATE CONSENT TO THE FILING OF THIS PETITION:

Sworn to before me, this _____

day of _____, 20_____

Notary Public
(Notary Section must be completed)

Property Owner (if different then Applicant)

Interest

TOTAL PAYMENT DUE

2020 Second Installment Property Tax Bill - Cook County Electronic Bill

\$3,344.99

By 10/01/2021

Property Index Number (PIN) Volume Code Tax Year (Payable In) Township Classification
 16-30-109-022-0000 005 11002 2020 (2021) BERWYN 2-03

IF PAYING LATE, PLEASE PAY 10/02/2021 - 11/01/2021 11/02/2021-12/01/2021 12/02/2021-01/01/2022 LATE INTEREST IS 1.5% PER MONTH, BY STATE LAW
 \$3,395.16 \$3,445.33 \$3,495.50

TAXING DISTRICT BREAKDOWN

Taxing Districts	2020 Tax	2020 Rate	2020 %	Pension	2019 Tax
MISCELLANEOUS TAXES					
Metro Water Reclamation Dist of Chicago	178.55	0.378	2.92%	19.83	126.30
Berwyn Park District	167.68	0.355	2.75%	14.64	139.94
Miscellaneous Taxes Total	346.23	0.733	5.67%		266.24
SCHOOL TAXES					
Morton Community College Dist 527 Cicero	240.43	0.509	3.94%	5.19	209.43
J. Sterling Morton HS 201 Berwyn/Cicero	1,162.45	2.461	19.04%	65.18	1,015.63
Berwyn South School District 100	2,075.98	4.395	34.00%	122.81	1,631.24
School Taxes Total	3,478.86	7.365	56.98%		2,856.30
MUNICIPALITY/TOWNSHIP TAXES					
Berwyn Library Fund	190.83	0.404	3.13%		164.62
City of Berwyn	1,732.58	3.668	28.38%	169.10	1,458.83
Public Health Berwyn	38.26	0.081	0.63%	1.41	31.82
Berwyn Twp Mental Health District	34.48	0.073	0.56%		28.90
General Assistance Berwyn	19.84	0.042	0.32%		16.56
Town of Berwyn	22.67	0.048	0.37%	2.83	18.83
Municipality/Township Taxes Total	2,038.66	4.316	33.39%		1,719.56
COOK COUNTY TAXES					
Cook County Forest Preserve District	27.40	0.058	0.45%	0.94	19.16
Consolidated Elections	0.00	0.000	0.00%		9.74
County of Cook	128.47	0.272	2.11%	41.09	89.29
Cook County Public Safety	62.35	0.132	1.02%		43.51
Cook County Health Facilities	23.15	0.049	0.38%		14.61
Cook County Taxes Total	241.37	0.511	3.96%		176.31
(Do not pay these totals)	6,105.12	12.925	100.00%		5,018.41

TAX CALCULATOR

2019 Assessed Value	14,564	2020 Total Tax Before Exemptions	7,397.62
2020 Property Value	177,560	Homeowner's Exemption	-1,292.50
2020 Assessment Level	X 10%	Senior Citizen Exemption	.00
2020 Assessed Value	17,756	Senior Freeze Exemption	.00
2020 State Equalizer	X 3.2234		
2020 Equalized Assessed Value (EAV)	57,235	2020 Total Tax After Exemptions	6,105.12
2020 Local Tax Rate	X 12.925%	First Installment	2,760.13
2020 Total Tax Before Exemptions	7,397.62	Second Installment +	3,344.99
		Total 2020 Tax (Payable in 2021)	6,105.12

IMPORTANT MESSAGES

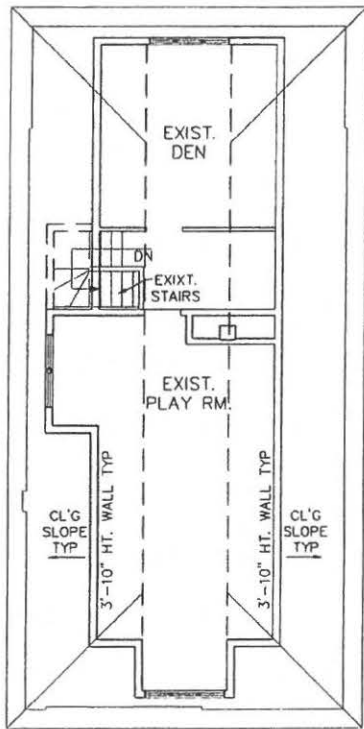
PROPERTY LOCATION

6925 RIVERSIDE DR
 BERWYN IL 60402 2235

MAILING ADDRESS

E SANCHEZ R GONZALEZ
 2515 EUCLID AVE
 BERWYN IL 604022510

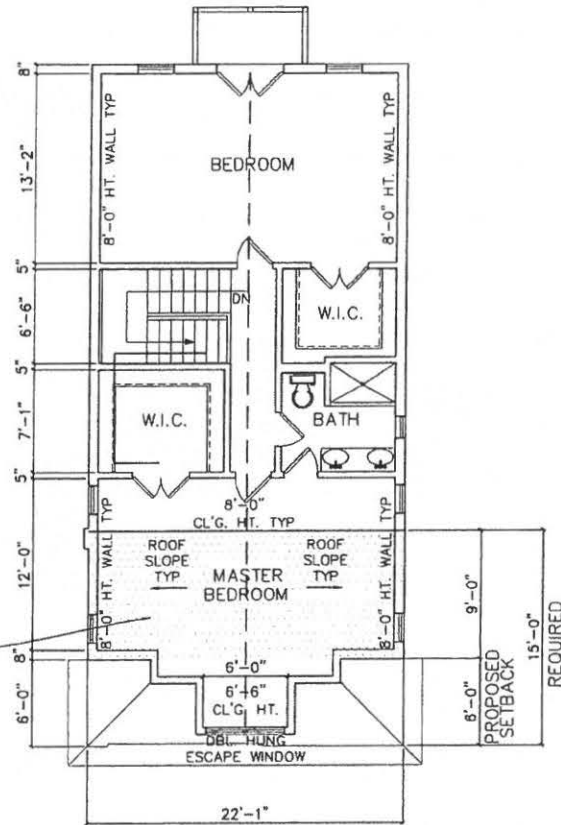
*** Please see 2020 Second Installment Payment Coupon next page ***



EXISTING
ATTIC FLOOR PLAN

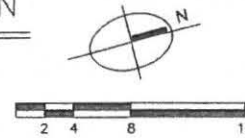
SCALE 1/8" = 1'-0"

22'-1" X 9'-0"
199 SQ.FT.
REDUCED SIZE



PROPOSED
SECOND FLOOR PLAN

SCALE 1/8" = 1'-0"



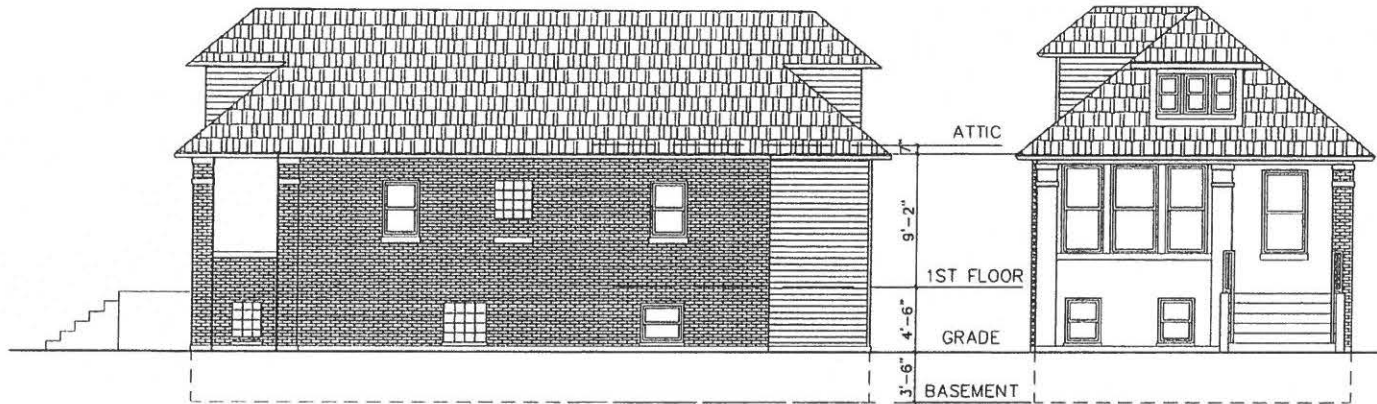
GRAPHIC SCALE
1/8" = 1'-0"

No.	Revision/Issue	Date

MC & ASSOCIATES, LLC
120 W. MADISON
SUITE 310
CHICAGO, IL 60602

PROJECT
INTERIOR REMODELING &
SECOND FLOOR ADDITION
6925 RIVERSIDE DR.
BERWYN, IL 60402

PROJECT #:	DRAWING TITLE: EXIST & PROPOSED FLOOR PLANS
DATE: 09-05-21	DRAWING #:
SCALE: AS NOTED	A-2

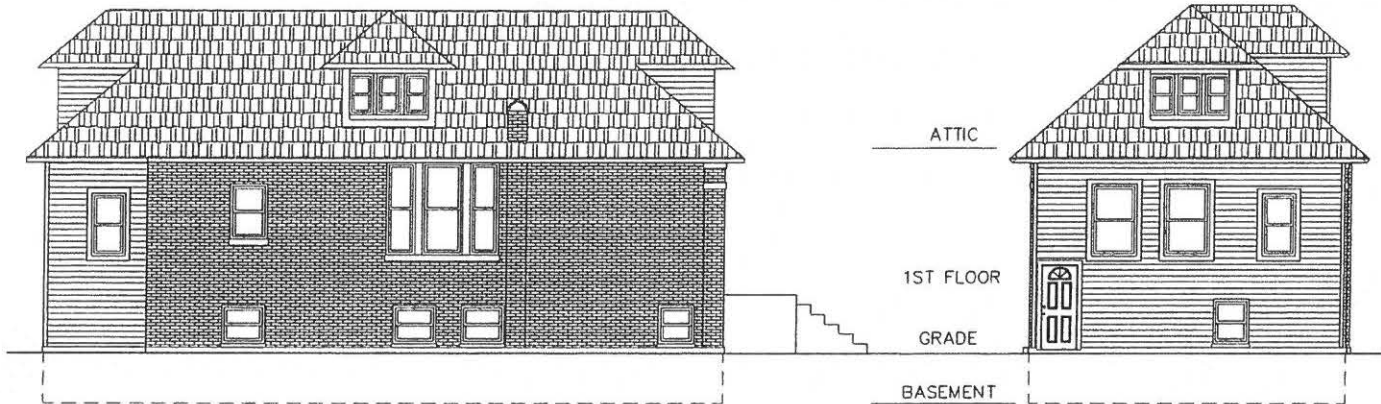


EXISTING
NORTH ELEVATION

SCALE 1/8" = 1'-0"

EXISTING
EAST ELEVATION

SCALE 1/8" = 1'-0"



EXISTING
SOUTH ELEVATION

SCALE 1/8" = 1'-0"

EXISTING
WEST ELEVATION

SCALE 1/8" = 1'-0"

No.	Revision/Issue	Date

MC & ASSOCIATES, LLC
120 W. MADISON
SUITE 310
CHICAGO, IL 60602

PROJECT
INTERIOR REMODELING &
SECOND FLOOR ADDITION
6925 RIVERSIDE DR.
BERWYN, IL 60402

PROJECT #:	DRAWING TITLE: EXISTING ELEVATIONS
DATE: 09-05-21	DRAWING #:
SCALE: AS NOTED	A-3



PROPOSED WEST ELEVATION

SCALE 1/8" = 1'-0"



PROPOSED SOUTH ELEVATION

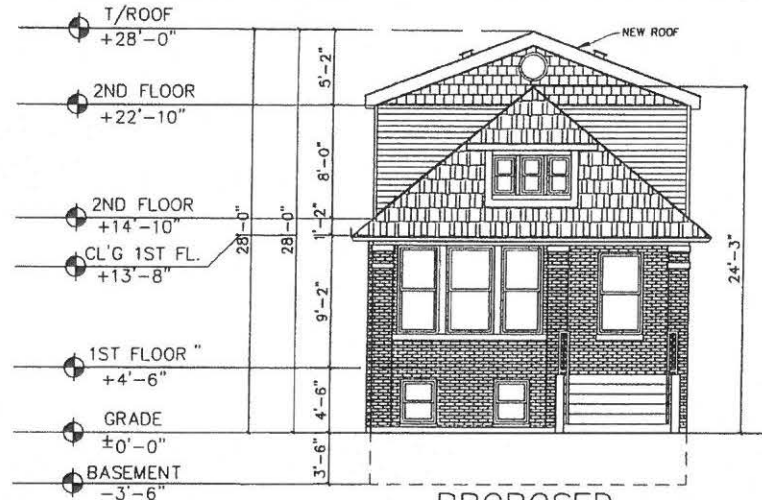
SCALE 1/8" = 1'-0"

No.	Revision/Issue	Date

MC & ASSOCIATES, LLC
 120 W. MADISON
 SUITE 310
 CHICAGO, IL 60602

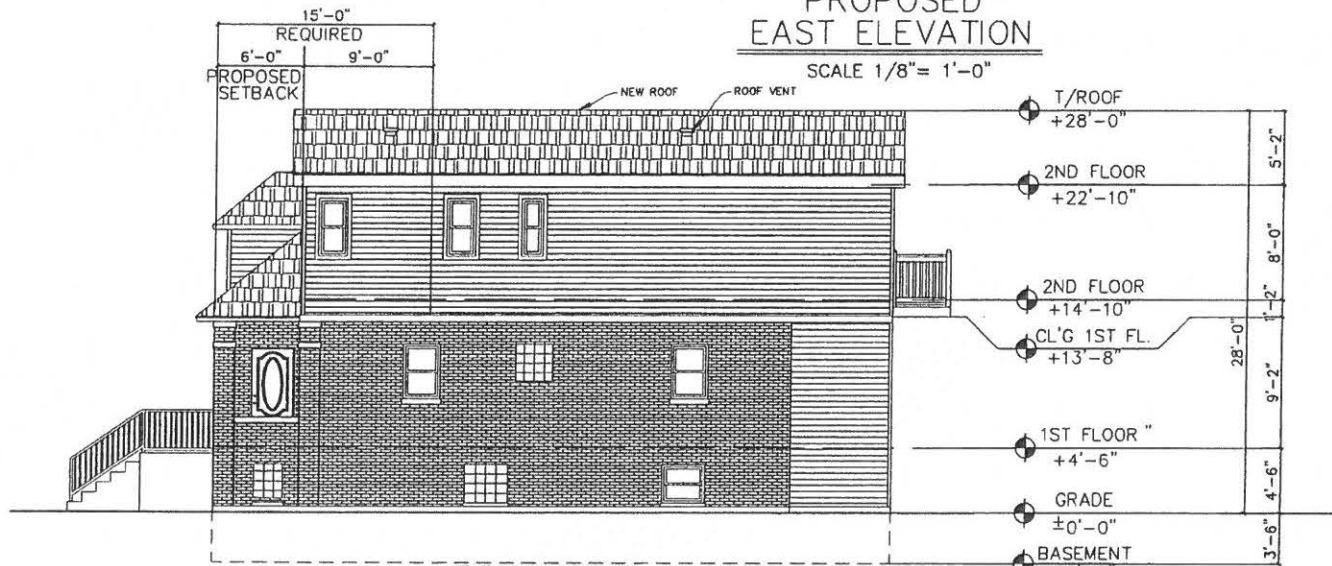
PROJECT:
**INTERIOR REMODELING &
 SECOND FLOOR ADDITION**
 6925 RIVERSIDE DR.
 BERWYN, IL 60402

PROJECT #:	DRAWING TITLE: PROPOSED ELEVATIONS
DATE: 09-05-21	DRAWING #:
SCALE: AS NOTED	A-4.1



PROPOSED EAST ELEVATION

SCALE 1/8" = 1'-0"



PROPOSED NORTH ELEVATION

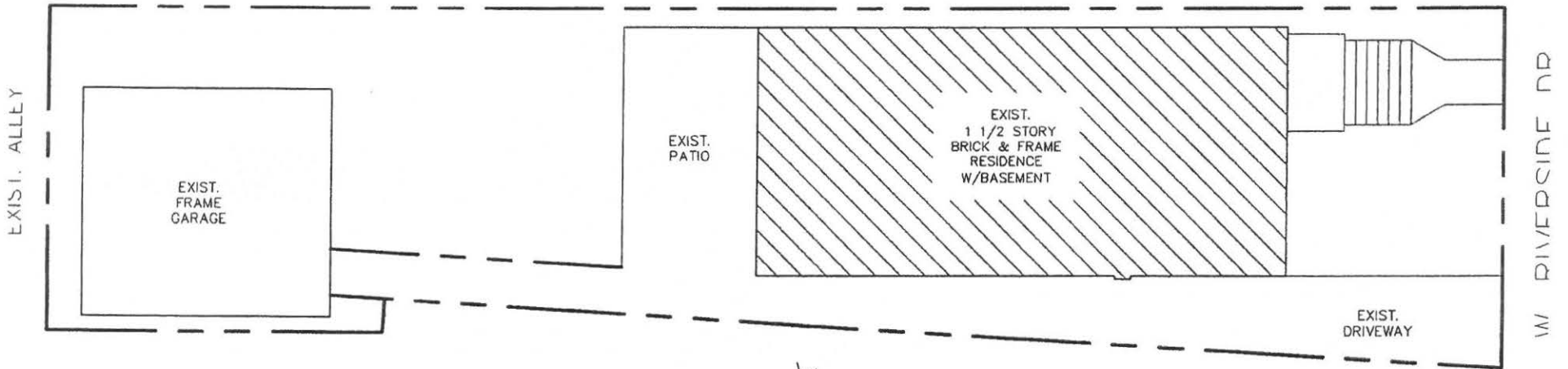
SCALE 1/8" = 1'-0"

No.	Revision/Issue	Date

MC & ASSOCIATES, LLC
 120 W. MADISON
 SUITE 310
 CHICAGO, IL 60602

PROJECT
INTERIOR REMODELING & SECOND FLOOR ADDITION
 6925 RIVERSIDE DR.
 BERWYN, IL 60402

PROJECT #:	DRAWING TITLE: PROPOSED ELEVATIONS
DATE: 09-05-21	DRAWING #:
SCALE: AS NOTED	A-4



SITE PLAN

1/8" = 1'-0"

H-1 a

CITY OF BERWYN

ORDINANCE NO. _____

AN ORDINANCE APPROVING A SIDE YARD SETBACK VARIATION RELATIVE TO A SECOND STORY ADDITION TO AN EXISTING SINGLE FAMILY BUNGALOW WITHIN THE R-2 BUNGALOW ZONING DISTRICT AT 6925 RIVERSIDE DRIVE, BERWYN, ILLINOIS – EDGAR MORENO/ROCIO GONZALEZ

WHEREAS, a request (the "Application") seeking variations to build a second story addition to a single family home with a 1.7 foot interior side yard setback and a setback of six (6) feet from the front façade of the building at the property commonly known as 6925 Riverside Drive, Berwyn, Illinois (the "Subject Property"), in the R-2 Bungalow Zoning District, was filed by Petitioners Edgar Moreno/Rocio Gonzalez (the "Applicants") with the City of Berwyn; and

WHEREAS, because the minimum second story bungalow setback from the front façade of the building required in the R-2 Bungalow Zoning District is fifteen (15) feet, the request requires a nine (9) foot second story setback variation pursuant to Section 1246.11.B.1/Table 1246.11-A (R-2 District Requirements) of the Zoning Code of the City of Berwyn ("Zoning Code"). In addition, because the Zoning Code requires a 3-foot interior side yard setback, a variation from the requirements of Section 1246.11.B.1/Table 1246.11-A (R-2 District Requirements) is necessary in order to build the second story setback consistent with the 1.7 foot setback of the existing residence from the interior side lot line; and

WHEREAS, the Subject Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

WHEREAS, the Application has been referred to the Zoning, Planning and Development Commission of the City ("Commission") and has been processed in accordance with the Zoning Code, as amended; and

WHEREAS, on September 15, 2021, the Commission held a public hearing on the Application pursuant to notice thereof given in the manner required by law, and, after considering all of the testimony and evidence presented at the public hearing, the Commission recommended approval of the requested 1.3 foot interior side yard setback variation and denial of the requested nine (9) foot second story addition front setback variation. The vote on the combined motion to approve the side yard setback and deny the front setback variation was five (5) in favor, zero (0) opposed, two (2) absent, all as set forth in the Findings and Recommendation of the Commission in this matter ("Findings and Recommendation"), a copy of which is attached hereto as **Exhibit B**; and

WHEREAS, the City Council has duly considered the Findings and Recommendation of the Commission, and all of the materials, facts and circumstances

affecting the Application, and, in accordance with the Findings and Recommendation of the Commission, find that the Application satisfies in part the standards set forth in Section 1252.03(D)(6) of the Zoning Code relating to variations.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Berwyn, Cook County and State of Illinois, as follows:

Section 1: Incorporation. Each whereas paragraph set forth above is incorporated by reference into this Section 1.

Section 2: Approval of a Variation to Build a Second Story Addition To Single Family Home with a 1.7 Foot Interior Side Yard Setback. The City Council, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Zoning Code, hereby agrees with the findings of fact and recommendation of the Commission, a copy of which is attached hereto as **Exhibit B**, and finds that the standards set forth in Section 1252.03(D)(6) of the Zoning Code relating to variations have been met only as to the side yard setback variation request in this case, and not as to the requested nine (9) foot variation requested from the requirement that second story bungalow additions in the R-2 Bungalow Zoning District be set back fifteen (15) feet from the front façade of the building. The City Council further approves 1.3 foot variation from the three (3) foot interior side yard setback; and denies the nine (9) foot variation from the fifteen (15) foot second story addition setback requirement of the Zoning Code relative to the Applicant's proposed second story addition to the single family home on the Subject Property located at 6925 Riverside Drive, Berwyn, Illinois, in the R-2 Bungalow Zoning District, as legally described in **Exhibit A**.

Section 3: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance, or regulation of the City shall be grounds for the immediate rescission by the City Council of the approvals made in this Ordinance.

Section 4: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 5: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this ____ day of _____ 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____ 2021.

Robert J. Lovero, Mayor

ATTEST:

Margaret Paul, City Clerk

Published by me in pamphlet form this ____ day of _____, 2021.

Margaret Paul, City Clerk

EXHIBIT A

LOT 82 (EXCEPT THE SOUTHWESTERLY 3 FEET OF EASTERLY 100 FEET THEREOF) IN TWENTY SECOND ST. LAND ASSOCIATION SUBDIVISION OF THAT PART OF THE EAST HALF OF THE NORTHWEST QUARTER (EXCEPT THE EAST 41 ACRES THEREOF) LYING NORTH OF RIVERSIDE PARKWAY IN SECTION 30, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 16-30-109-022-0000

COMMONLY KNOWN AS: 6925 Riverside Drive, Berwyn, Illinois

EXHIBIT B

**FINDINGS OF FACT
(ATTACHED)**

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Margaret Paul, Clerk of the City of Berwyn, in the County of Cook, State of Illinois, do hereby certify that the attached and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. _____

AN ORDINANCE APPROVING A SIDE YARD SETBACK VARIATION RELATIVE TO A SECOND STORY ADDITION TO AN EXISTING SINGLE FAMILY BUNGALOW WITHIN THE R-2 BUNGALOW ZONING DISTRICT AT 6925 RIVERSIDE DRIVE, BERWYN, ILLINOIS – EDGAR MORENO/ROCIO GONZALEZ

which Ordinance was passed by the City Council of the City of Berwyn at a Regular City Council Meeting on the ___ day of _____, 2021, at which meeting a quorum was present, and approved by the Mayor of the City of Berwyn on the ___ day of _____, 2021.

I further certify that the vote on the question of the passage of said Ordinance by the City Council of the City of Berwyn was taken by Ayes and Nays and recorded in the minutes of the City Council of the City of Berwyn, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Berwyn, this ___ day of _____, 2021.

City Clerk

[SEAL]

CITY OF BERWYN

ORDINANCE NO. _____

AN ORDINANCE APPROVING VARIATIONS RELATIVE TO A SECOND STORY ADDITION TO AN EXISTING SINGLE FAMILY BUNGALOW WITHIN THE R-2 BUNGALOW ZONING DISTRICT AT 6925 RIVERSIDE DRIVE, BERWYN, ILLINOIS – EDGAR MORENO/ROCIO GONZALEZ

WHEREAS, a request (the “Application”) seeking variations to build a second story addition to a single family home with a 1.7 foot interior side yard setback and a setback of six (6) feet from the front façade of the building at the property commonly known as 6925 Riverside Drive, Berwyn, Illinois (the "Subject Property"), in the R-2 Bungalow Zoning District, was filed by Petitioners Edgar Moreno/Rocio Gonzalez (the “Applicants”) with the City of Berwyn; and

WHEREAS, because the minimum second story bungalow setback from the front façade of the building required in the R-2 Bungalow Zoning District is fifteen (15) feet, the request requires a nine (9) foot second story setback variation pursuant to Section 1246.11.B.1/Table 1246.11-A (R-2 District Requirements) of the Zoning Code of the City of Berwyn (“Zoning Code”). In addition, because the Zoning Code requires a 3-foot interior side yard setback, a variation from the requirements of Section 1246.11.B.1/Table 1246.11-A (R-2 District Requirements) is necessary in order to build the second story setback consistent with the 1.7 foot setback of the existing residence from the interior side lot line; and

WHEREAS, the Subject Property is legally described in **Exhibit A** attached hereto and made a part hereof; and

WHEREAS, the Application has been referred to the Zoning, Planning and Development Commission of the City (“Commission”) and has been processed in accordance with the Zoning Code, as amended; and

WHEREAS, on September 15, 2021, the Commission held a public hearing on the Application pursuant to notice thereof given in the manner required by law, and, after considering all of the testimony and evidence presented at the public hearing, the Commission recommended approval of the requested 1.3 foot interior side yard setback variation and denial of the requested nine (9) foot second story addition front setback variation. The vote on the combined motion to approve the side yard setback and deny the front setback variation was five (5) in favor, zero (0) opposed, two (2) absent, all as set forth in the Findings and Recommendation of the Commission in this matter (“Findings and Recommendation”), a copy of which is attached hereto as **Exhibit B**; and

WHEREAS, the City Council has duly considered the Findings and Recommendation of the Commission, and all of the materials, facts and circumstances

affecting the Application, and, contrary to the Findings and Recommendation of the Commission, find that the Application satisfies the standards set forth in Section 1252.03(D)(6) of the Zoning Code not only as to the interior side yard variation, but also as to the front setback variation.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Berwyn, Cook County and State of Illinois, as follows:

Section 1: Incorporation. Each whereas paragraph set forth above is incorporated by reference into this Section 1.

Section 2: Approval of Variations to Build a Second Story Addition to an Existing Single Family Home with a 1.7 Foot Interior Side Yard Setback and a Six (6) Setback from the Front Façade of the Building. The City Council, acting pursuant to the authority vested in it by the laws of the State of Illinois and the Zoning Code, hereby disagrees in part with the findings of fact and recommendation of the Zoning, Planning and Development Commission, a copy of which is attached hereto as **Exhibit B**, and finds instead that the standards set forth in Section 1252.03(D)(6) of the Zoning Code relating to variations have been met in this case not only as to the interior side yard variation, but also as to the front setback variation. The City Council further approves 1.3 foot variation from the three (3) foot interior side yard setback; and approves a nine (9) foot variation from the fifteen (15) foot second story addition setback requirement of the Zoning Code in order to allow the Applicant to build a second story addition to the single family home with a 1.7 foot interior side yard setback, and with a six (6) foot setback from the front façade of the building on the Subject Property located at 6925 Riverside Drive, Berwyn, Illinois, in the R-2 Bungalow Zoning District, as legally described in **Exhibit A**.

Section 3: Violation of Condition or Code. Any violation of any term or condition stated in this Ordinance or of any applicable code, ordinance, or regulation of the City shall be grounds for the immediate rescission by the City Council of the approvals made in this Ordinance.

Section 4: Severability and Repeal of Inconsistent Ordinances. Each section, paragraph, clause and provision of this Ordinance is separable, and if any section, paragraph, clause or provision of this Ordinance shall be held unconstitutional or invalid for any reason, the unconstitutionality or invalidity of such section, paragraph, clause or provision shall not affect the remainder of this Ordinance, nor any part thereof, other than that part affected by such decision. All ordinances, resolutions or orders, or parts thereof, in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

Section 5: Effective Date. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in the manner provided by law.

PASSED this ____ day of _____ 2021.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this ____ day of _____ 2021.

Robert J. Lovero, Mayor

ATTEST:

Margaret Paul, City Clerk

Published by me in pamphlet form this ____ day of _____, 2021.

Margaret Paul, City Clerk

EXHIBIT A

LOT 82 (EXCEPT THE SOUTHWESTERLY 3 FEET OF EASTERLY 100 FEET THEREOF) IN TWENTY SECOND ST. LAND ASSOCIATION SUBDIVISION OF THAT PART OF THE EAST HALF OF THE NORTHWEST QUARTER (EXCEPT THE EAST 41 ACRES THEREOF) LYING NORTH OF RIVERSIDE PARKWAY IN SECTION 30, TOWNSHIP 39 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PIN: 16-30-109-022-0000

COMMONLY KNOWN AS: 6925 Riverside Drive, Berwyn, Illinois

EXHIBIT B

**FINDINGS OF FACT
(ATTACHED)**

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CLERK'S CERTIFICATE

I, Margaret Paul, Clerk of the City of Berwyn, in the County of Cook, State of Illinois, do hereby certify that the attached and foregoing is a true and correct copy of that certain Ordinance now on file in my Office, entitled:

ORDINANCE NO. _____

AN ORDINANCE APPROVING VARIATIONS RELATIVE TO A SECOND STORY ADDITION TO AN EXISTING SINGLE FAMILY BUNGALOW WITHIN THE R-2 BUNGALOW ZONING DISTRICT AT 6925 RIVERSIDE DRIVE, BERWYN, ILLINOIS – EDGAR MORENO/ROCIO GONZALEZ

which Ordinance was passed by the City Council of the City of Berwyn at a Regular City Council Meeting on the ___ day of _____, 2021, at which meeting a quorum was present, and approved by the Mayor of the City of Berwyn on the ___ day of _____, 2021.

I further certify that the vote on the question of the passage of said Ordinance by the City Council of the City of Berwyn was taken by Ayes and Nays and recorded in the minutes of the City Council of the City of Berwyn, and that the result of said vote was as follows, to-wit:

AYES: _____

NAYS: _____

ABSENT: _____

I do further certify that the original Ordinance, of which the foregoing is a true copy, is entrusted to my care for safekeeping, and that I am the lawful keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Berwyn, this ___ day of _____, 2021.

City Clerk

[SEAL]

The City of Berwyn



Rob Pabon
5th Ward Alderman

I-1

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

September 20, 2021

To: Mayor Robert Lovero
Members of the Berwyn City Council

Re: Reconstitution of the Ad Hoc Rat Abatement Committee

Our community is currently experiencing extreme challenges when it comes to rat control. We have all acknowledged that this is a critical issue but now it is time to take action.

On Thursday, August 26th I facilitated a town hall meeting on this issue. Residents expressed their concerns and shared their recommendations for how we can solve this problem collectively. This meeting led to the development of many strategic action steps. Best practices were also shared from research that was gathered on how other municipalities are approaching this issue. What we learned from listening to residents was that there is a lot of work to be done and we all have a role to play in this process.

Due to the urgency and scale of this issue, it is my request that we reconstitute the Ad Hoc Rat Abatement Committee. The Committee's purpose will be to

- Assess the recommendations of the previous Ad Hoc Committee's report to identify what has been implemented and has been effective.
- Review information and data from the Blight Department to target hot spots and prioritize those areas with appropriate interventions.
- Assess current processes and develop clear expectations for improvement.
- Plan, organize and support collaborative community interventions that bring awareness to this issue and provide additional resources for residents.
- Develop a comprehensive rat control plan that incorporates strategies shared by residents.
- Share the comprehensive rat control plan with the public to ensure transparency and accountability.

The Committee will meet at a maximum of (9) times over the course of (6) to (9) months. It will present its findings, assess strategies to address the rat issue and work collaboratively to set expectations for our city moving forward.

The following Aldermen, elected officials and community members will be invited to serve on this Committee.

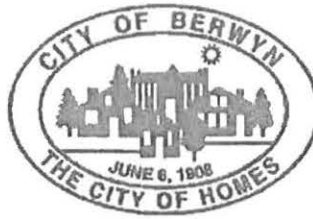
- Rob Pabon, 5th Ward Alderman, (Committee Chair)
- Joseph Carmichael, 8th Ward Alderman
- Mary Beth Arenella, 7th Ward Alderwoman
- Scott Lennon, 1st Ward Alderman
- David Avila, Health District President

- Margaret Paul, Health District Board Member
- Cecilia Teresa Hardacker, Berwyn Resident
- Don Miller, Berwyn Resident

We will also collaborate with A.W.E.S.O.M.E. Pest Services, Waste Management, the Public Health District and other institutions to maximize our impact.

I respectfully request City Council to concur with the reconstitution of the Ad Hoc Rat Abatement Committee as outlined above.

Sincerely,
Robert J. Pabon, 5th Ward Alderman



A Century of Progress with Pride

TO: Mayor Robert J. Lovero
Members of the City Council

FROM: Rafael Avila
Alderman 7th Ward

DATE: November 21, 2018

RE: Ad Hoc Rat Abatement Committee Recommendation

Please be advised that the Ad Hoc Rat Abatement Committee has met on several occasions in the past few months to determine recommendations for the methods that Rat Abatement practices can better assist with the rodent population from increasing.

The committee's recommendations are outlined in the attached document. We have broken down the recommendations in to the following groups:

- Berwyn Building (Blight) Department Recommendations
- Berwyn Health District Recommendations
- Recommendations to be considered jointly with City of Berwyn and Township/Berwyn Health District Authorities
- Other Recommendations

I would like to thank the committee members for their input and participation.

Recommendation: Distribute the committee's recommendations to the appropriate departments for review and implementation.

Respectfully,

Rafael Avila

Alderman, 7th Ward

Berwyn Building (Blight) Department Recommendations:

- Establish protocol of how many trash and or recycle containers for all apartment buildings. Residential 2 and 3 flats- 2 of each provided by Waste Management-weekly pick-up. Larger Commercial/Residential apartments 6,8,12 units and more, establish how many commercial dumpsters and how often they should be picked up, once, twice or three times weekly? More frequencies of pick up are recommended and we should fine businesses and building owners if trash is not handled properly.
 1. Open top or filled garbage bags laying on the ground All restaurant and food stores should have trash picked up 3 times a week or as volume directs. Warn and fine residents if they have known blight in their yard that attract rats.
 2. Clean up around garbage cans and dumpsters after the garbage is picked up. That means also sweeping the alley by house
 3. Monitor the feeding of birds and other animals. No throwing bread out. If you put out bird seed keep it contained in hanging bird feeders, clean up ground underneath.
 4. Once planting season starts - keep all fruits and vegetables off the ground
 5. Residents must keep their yards clean of old wood and branches along sides of garage.
 6. Clean up dog feces in your yard and alley.
- When the complaint is called in or made on line we need to get contact info of the person making the complaint so we can follow up with them. We need to pin point where the rat is coming from or going to so we can look for burrows.
- The Blight Department supervisor should create an email address group of all the Aldermen and to include that address group in her e-mail correspondence to city inspectors so that Aldermen can track the progress of blight/rat abatement requests they or their residents have

called into the department. Also, distribute quarterly to the council the map of where the complaints have occurred.

- Recommending that flyers are sent out quarterly to residents and business owner alike to understand what needs to be done at their end to keep our city healthy and clean.

Berwyn Health District Recommendations:

- Inside Health Inspection cycles for businesses should increase as deemed necessary. Health Certificates should be posted in all establishments for patrons to see to include inspection date and expired date.
- Problem businesses or restaurants with low scores or with previous issues should be inspected monthly until they are cleaned-up. Once they show improvement they can resume regular inspection cycle.
- Health Inspection should include proper Waste Oil Collection. Waste bins should be cleaned on a regular basis. Restaurants should provide the Health Inspector with their log of cleaning and collection.
- Commercial restaurants that have outdoor grills need to make sure that the grills are maintained and the grease cleaned off the ground.
- All commercial food stores, restaurants should have their own pest control company and logs should be shared with the Health District during inspections. If they do not have logs and or outsource this service they should be fined.
- Institute an electronic system to log in all inspections that automatically is shared with City Blight Department.

Recommendations to be considered jointly with City of Berwyn and Township/Berwyn Health District Authorities:

That the City of Berwyn and the Health District review the intergovernmental agreements on inspection and rat abatement to allow

Health District inspectors the authority to ticket violators and bring the issue in front of a city adjudicator.

That the City of Berwyn adopt a Pest Control Ordinance that would require commercial businesses to submit proof of a 12 month contract for regular pest inspections and treatment program with a licensed pest control company. The annual pest control contract would be required to be submitted with any initial business license application or renewal. No license would be issued without proof of a current contract.

City legal department to determine what penalties are assessed to residential property owners who ignore blight notices. Specifically, can we "boot" the homeowner's car to enforce compliance?

The City personnel should cut the overgrown grass at an abandoned/vacant house. Ask the legal department whether the city could also enter to inspect yards and bait for rats at abandoned homes if the ordinance could be changed to allow this.

Ask the Health District to consider whether it would employ a warm weather seasonal part-time restaurant inspector to help with follow up inspections to report compliance with initial inspections. Determine how the extra cost to employ could be shared by an intergovernmental agreement or remitted to the Health Department by increasing business licensing fees.

Ask that there be a Waste Oil ordinance enacted to require food preparation businesses (restaurants) to provide the city with a copy of their Waste Oil hauler's contract.

Other Recommendations:

- Institute an electronic system to log in all Inspections. Like Basecamp as recommended by IT Manager. Here is a great link, complete with video, that explains how Basecamp works: <https://basecamp.com/how-it-works>
- Allow exterminating company to treat the back yards of vacant homes. Left untreated will increase possibility of rodents.
- Increase Building Department Blight Inspectors staff.
- Determine if fines for blight should be increased.

The City of Berwyn



Rob Pabon
5th Ward Alderman

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

I-2

September 20, 2021

Human Relations Committee

Convened: Tuesday, June 29 2021 6pm

Committee Members Present:

Chairman: Rob Pabon 5th Ward Alderman, Marybeth Arenella 7th Ward Alderman, Jim Woywod 2nd Ward Alderman

Berwyn Staff Present:

Ruth Sabia-Green, City Administrator

Alderman Pabon called the meeting to order at 6:05pm

Alderman Pabon started the meeting by taking a moment to acknowledge Berwyn residents who were struggling through a water outage.

Alderman Pabon called for public comment. Ray McMahon a Berwyn 3rd Ward Resident spoke on behalf of the Queer Berwyn Collective. They shared with the committee that they reviewed the Berwyn City Employee handbook and provided updates and recommendations for the committee. This included but was not limited to implementing a policy for restroom access for transgender employees and residents in government buildings which should include nongender restrooms, implementing inclusive family benefits plans, modeling inclusive language including pronouns, removing the word preferred from any language, and training all departments in LGBTQIA+ community issues. They also offered to be a resource to the city to train and support the learning of staff, elected and appointed officials. Alderman Pabon thanked the speaker and their organization for bringing their feedback and recommendations to the committee meeting.

Alderman Pabon closed public comment and gave Ruth Sabia-Green the City Administrator the opportunity to talk about the recent updates to the handbook. She mentioned that the handbook was recently voted on in January. The handbook before that version was around twenty years old. City Administrator Sabia also echoed that her office is always looking for feedback on existing policies and systems. City Administrator Sabia also recommended Alderman Pabon refer the submitted recommendations to the Administration Committee because it falls under their purview.

Alderman Pabon referred the recommendations presented by 3rd Ward Resident Ray McMahon on behalf of the Queer Berwyn Collective to the Administration Committee.

Alderman Pabon began a conversation on the Human Relations Committee purpose statement and its scope of the work. Alderman Arenella asked why the Administration and the Human Relations Committee both have a focus on policy. City Administrator Sabia explained

that the Human Relations Committee is external facing and the Administration Committee focuses on Human Resource issues, amongst other sorts of internal policy.

Alderman Arenella mentioned that one of the committee's goals is to handle support with landlord and tenant conflicts. The committee discussed the importance of supporting everyone involved. However, Alderman Arenella highlighted the importance of helping tenants who are dealing with absent landlords. Alderman Woywod shared how it would be important to increase outreach around these issues and work with the communications department to get the word out about resources. City Administrator Sabia mentioned that Cook County has recently implemented more tenant support. However, Alderman Pabon shared that there are not a lot, if any, protections at a city level at the moment.

Alderman Pabon closed out the meeting by summing up the conversation.

Alderman Pabon committed to doing some editing of the mission statement of the committee to present to the rest of the committee.

Alderman Pabon ended the meeting. Motion to adjourn unanimously.

Submitted as informational.

Sincerely,

Rob Pabon
5th Ward Alderman



CITY OF BERWYN POLICE AND FIRE COMMISSION
 6401 WEST 31ST STREET
 BERWYN, IL. 60402
www.berwyn-il.gov



Mayor Robert J. Lovero
 Alderman Richard Leja, Chairman of Police and Fire Committee
 Fire Chief Michael Cimaglia
 City Clerk Margaret M. Paul
 City Treasurer Robert Reyes
 Members of the Berwyn City Council

I-3

INFORMATIONAL

Date: 9/23/2021

RE: Probationary Police Officer Joseph A. Stranski

At the request of Police Chief Michael Cimaglia, and with the approval of the Berwyn City Council on 4/21/2021 the Berwyn Police and Fire Commission contacted the next eligible candidate on the Police Department Candidates Eligibility list. This Candidates list was posted with the Berwyn City Clerk on 4/1/2021 and is on public display with the Clerk's Office and the City website.

We, the members of the Berwyn Fire and Police Commission, certify that Joseph A. Stranski in accordance with the Rules and Regulations of the Commission and the State of Illinois as the next eligible candidate on the eligibility list with the effective start date of 10/1/2021

Board of Police and Fire Commissioners

Gilbert Pena, Chairman

Ana Espinoza, Commissioner

Daniel Treadwell, Commissioner

Ken Waszak, Commissioner

Alice Solis, Commissioner

Tony J. Laureto, Secretary



CITY OF BERWYN POLICE AND FIRE COMMISSION
 6401 WEST 31ST STREET
 BERWYN, IL. 60402
www.berwyn-il.gov



I-4

Mayor Robert J. Lovero
 Alderman Richard Leja, Chairman of Police and Fire Committee
 Fire Chief Michael Cimaglia
 City Clerk Margaret M. Paul
 City Treasurer Robert Reyes
 Members of the Berwyn City Council

INFORMATIONAL

Date: 9/23/2021
 RE: Probationary Police Officer Michael J. Kraft

At the request of Police Chief Michael Cimaglia, and with the approval of the Berwyn City Council on 4/21/2021 the Berwyn Police and Fire Commission contacted the next eligible candidate on the Police Department Candidates Eligibility list. This Candidates list was posted with the Berwyn City Clerk on 4/1/2021 and is on public display with the Clerk's Office and the City website.

We, the members of the Berwyn Fire and Police Commission, certify that Michael Kraft in accordance with the Rules and Regulations of the Commission and the State of Illinois as the next eligible candidate on the eligibility list with the effective start date of 10/1/2021

Board of Police and Fire Commissioners

Gilbert Pena, Chairman

Ana Espinoza, Commissioner

Daniel Treadwell, Commissioner

Ken Waszak, Commissioner

Alice Solis, Commissioner

Tony J. Laureto, Secretary



Mayor
Robert J. Lovero

BERWYN POLICE DEPARTMENT

"Serving with Pride"



Chief of Police
Michael D. Cimaglia

J-1

23 September 2021
Honorable Mayor Robert J. Lovero and
Members of the Berwyn City Council
6700 W. 26th Street
Berwyn, Illinois 60402

RE: Authorization for Request for Proposal

Ladies and Gentlemen,

The Berwyn Police Department is seeking authorization to obtain proposals from qualified companies to establish and operate an Automated License Plate Recognition camera system at various locations throughout the City of Berwyn.

Attached is the RFP that has been reviewed by the Police Administration, James Frank the Information Technology Director and Robert Schiller the Director of Public Works.

We are only seeking proposals at this time to determine which company can provide the best product for the City of Berwyn. This is not a request to purchase any systems at this time, that request will come forward at a later date.

If you have any questions please do not hesitate to contact me at (708) 795-2100.

Thank you in Advance,

Michael D. Cimaglia
Chief of Police
Berwyn Police Department

SECTION I REQUEST FOR PROPOSAL

Automated License Plate Recognition (ALPR) Camera Technology

NOTICE TO PROPOSERS: Sealed proposals will be received at the Office of the City Clerk, until the time and date specified below for:

AUTOMATED LICENSE PLATE RECOGNITION (ALPR) CAMERA TECHNOLOGY - MULTIPLE LOCATIONS

RFP packets are available at the City Clerk's Office, City Hall, 6700 W. 26th Street, Berwyn, IL 60402 and at the City of Berwyn website: www.berwyn-il.gov

ADDRESS PROPOSALS TO: Attention of the City Clerk's Office, Berwyn City Hall, 6700 W. 26th Street, Berwyn, IL 60402, on or before 10:00 a.m., on November 1, 2021. Proposals shall be sealed and clearly marked on the front "**Automated License Plate Recognition (ALPR) Camera Technology Proposal.**" **FAXED PROPOSALS WILL NOT BE ACCEPTED.**

PROPOSALS ARE DUE NO LATER THAN: 10:00 a.m., on November 1, 2021. Proposers shall submit two (2) copies of their proposal. Proposals will be opened and read aloud at 10:30 a.m. on November 1, 2021 in Council Chambers on the second floor of City Hall.

The City of Berwyn is not responsible for delays occasioned by the U.S. Postal Service, the internal mail delivery system of the City of Berwyn, or any other means of delivery employed by the proposer. Similarly, the City of Berwyn is not responsible for, and will not open, any bid responses which are received later than the date and time stated.

QUESTIONS: All questions and clarifications regarding this Request for Proposal must be submitted no later than 5 p.m. October 28, 2021 by e-mailing the following City Representative:

Unit Commander Michael Fellows
Berwyn Police Department
Criminal Investigations Unit
mfellows@ci.berwyn.il.us
(708) 795- 5600 X2160

INDEX:

Section I	Request for Proposals
Section II	Specific Conditions and Instructions to this Proposal
Section III	General Conditions and Instructions to Proposers
Section IV	Law Enforcement References
Section V	Company Information & Signature Sheet
Attachment A	Automated License Plate Recognition (ALPR) Camera Technology Specifications

SECTION II SPECIFIC CONDITIONS AND INSTRUCTIONS FOR THIS PROPOSAL

A. SCOPE AND BACKGROUND:

The City of Berwyn is soliciting the needs assessment, feasibility, costs, and implementation from qualified professional vendors to provide and install Automated License Plate Recognition (ALPR) camera technology at multiple pre-determined locations within the City of Berwyn, Berwyn, IL.

Berwyn, along with many other surrounding suburbs, are experiencing a rise in offenders coming from outside of their jurisdiction to commit crimes; oftentimes, using stolen motor vehicles to commit these crimes. Research has shown that communities who have utilized Automated License Plate Recognition cameras have reduced criminal activity and solved more crimes. The City of Berwyn has numerous entrances and exits to our jurisdiction. Using technological advancements, like fixed ALPR, the Berwyn Police Department would be able to identify vehicles entering and exiting our city that had committed crimes. This project is part of a program the Berwyn Police Department is proposing in order to improve the safety of the citizens of Berwyn and our police officers on duty.

The vendor needs to provide Automated License Plate Recognition camera technology to the government authority in the State of Illinois. The selected vendor will furnish and install approximately 18-20 ALPR cameras at locations selected by the Berwyn Police Department (Attachment A - Worksite Information). The selected vendor will also furnish and install all related hardware, software, materials, installation services, labor, training, mobile broadband connections, device management, and cloud or server storage abilities.

B. PROPOSAL REQUIREMENTS:

- If any proposer is in doubt as to the intent or meaning of any part of this Request for Proposal, the proposer must e-mail no later than October 28, 2021 at 5:00 pm.
- Proposers are expected to be informed as to the conditions, requirements and specifications before submitting a proposal. The submission of a proposal by a firm implies the firm's acceptance of the terms and conditions herein, unless otherwise stated. It is recommended to set up a walk-through of the proposed job. To set up a walk-through, email Unit Commander Michael Fellows (e: mfellows@ci.berwyn.il.us). Final date for a walk through of the project is October 26, 2021.
- The Proposer is responsible for all costs related to the preparation of this proposal.
- The format of the firm's proposal must be consistent with the format of the specifications listed.
- Proposed pricing shall be firm from the beginning date of the signed contract.
- All prices shall include all charges that may be imposed in fulfilling the terms and conditions of the contract.
- The City of Berwyn is in no way restricted from using the services of another firm if the services offered in the RFP are found unsatisfactory and do not meet the standards in Attachment A.

- Your proposal must be summarized in letter form on the vendor's letterhead stationery. The letter must be signed by an officer of the vendor or a designated agent empowered to bind the firm in the contract offer. Acceptance or exception to our terms must be noted in the letter.
- A complete description and specifications of the services as required are in Attachment A.
- Your proposal must include an approximate implementation schedule for work to be performed. It should be noted; several of the proposed locations for ALPR camera placement (see Attachment - A) are within Illinois Department of Transportation roadways and will require proper permitting (vendor's responsibility).
- References from three police agencies that have utilized services from your company. The agencies name and address, a contact name, title and phone number must be included with the reference information (Section IV).
- A completed and signed Company Information & Signature Sheet (Section V).

NOTE: Proposers need to submit the required information listed in the Request for Proposal. The City of Berwyn reserves the right to reject proposals that the City of Berwyn considers incomplete due to the omission of the required information.

C. RESPONSIBLE PROPOSER REQUIREMENTS:

All proposals must be submitted with the following information and supporting documentation in order for the proposal to be accepted:

- A copy of a print-out of the Illinois Secretary of State's Department of Business Services online records evidencing that the proposer has a current corporate annual report on file. If the proposer is an individual, sole proprietor, or partnership, this subsection shall not apply.
- Documents evidencing current registration with the Illinois Department of Revenue if proposer has employees (e.g. document with account number, Illinois Business Tax number).
- Documents evidencing current registration with the Illinois Department of Employment Security if proposer has employees (e.g. document with UI account number).
- Disclosure of any federal, state or local tax liens or tax delinquencies against the contractor or any officers of the contractor in the last five (5) years.
- A statement that all employees are (i) covered under a current workers' compensation insurance policy and (ii) properly classified under such policy. If the proposer is insured with a carrier, the evidence of workers' compensation insurance shall be a copy of the "Information Page" of the proposer's workers' compensation policy and any continuation of that Information Page which include the name and address of the insured, as well as the class codes the compensation premium is based on and the total estimated remuneration per class code.
- A statement of compliance with all provisions of the Illinois Prevailing Wage Act (820 ILCS 130/1 et seq.) and all rules and regulations therein, for the past five (5) years. Such statement shall also provide that the contractor has reviewed the Prevailing Wage Act or federal Davis-Bacon and Related Acts, has reviewed and agrees to pay the applicable prevailing wage rates attached to the bid specifications, and will strictly comply with the Prevailing Wage Act or federal Davis-Bacon and Related Acts and related requirements. A contractor who has been found by the Illinois Department of Labor to be in violation of the Prevailing Wage Act twice within a three (3) year period shall be deemed not to be a Responsible Proposer for two (2) years from the date of the latest finding.

- A copy of the written program for the prevention of substance abuse to be filed with a public body pursuant to the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1 et seq.).
- A statement that individuals who will perform work on the project on behalf of the contractor are properly classified as either (i) an employee or (ii) an independent contractor under all applicable state and federal laws and local ordinances.
- Documents evidencing any professional or trade license required by law or local ordinance for any trade or specialty area in which the contractor is seeking a contract award. Additionally, the contractor must disclose any suspension or revocation of such license held by the company, or of any director, officer or manager of the company.
- Evidence of participation in apprenticeship and training programs applicable to the work to be performed on the projects which were approved by and registered with the United States Department of Labor's Office of Apprenticeship, or its successor organization. The required evidence includes a copy of all applicable apprenticeship standards and Apprenticeship Agreement(s) for any apprentice(s) who will perform work on the public works project.
- Proposer shall certify that all employees expected to perform work on the project have completed a 10-hour or greater OSHA safety program within the last five (5) years. Only workers that have satisfactorily completed a 10-hour or greater OSHA safety program will be allowed to participate on the project. The proposer must have copies of employee OSHA cards on file, and the City of Berwyn may request the proposer provide copies of employees OSHA cards; failure to produce an employee's OSHA card may result in determination that the proposer is not a responsible proposer.
- Disclosure of the name and address of each subcontractor from whom the contractor has accepted a bid and/or intends to hire on any part of the project. Further, each such subcontractor shall be required to adhere to the requirements set forth herein as though it were bidding directly to the City of Berwyn. Each contractor shall submit all subcontractor information and supporting documentation to the City's responsible department prior to the subcontractor commencing work on the project.
- Statements as to past performance, which shall give an accurate and complete record of all public works projects completed in the past three (3) years by the contractor. Such statements shall include the name of the public body and the projects, original contract price, final contract price, and the names of all subcontractors used, if applicable, and a statement as to compliance with completion deadlines.
- Any determinations by a court or governmental agency for violations of federal, state, or local laws, including but not limited to serious, willful or repeated violations of the Occupational Safety and Health Act (OSHA), violations of contracting or antitrust laws, tax or licensing laws, environmental laws, the National Labor Relations Act (NLRA), or the federal Davis-Bacon and Related Acts.

Any material changes to the contractor's status, at any time, must be reported in writing to the City of Berwyn within fourteen (14) days of its occurrence. Failure to comply with this requirement is grounds for the contractor to be deemed a non-responsible proposer.

NOTE: Proposers need to submit the required information listed in the 'Responsible Proposer Requirements'. The City of Berwyn reserves the right to reject proposals that the City of Berwyn considers incomplete due to the omission of the required information.

D. GENERAL REQUIREMENTS:

- Professional workmanship shall meet or exceed existing industry standards.
- If the workmanship referred to in Attachment A is found to be faulty in any way, the firm, upon notification and at his/her expense, shall rectify and redo what was not done, or done incorrectly (within seven (7) business days) to the complete satisfaction of the City of Berwyn.
- Failure of the vendor to provide services within the time specified, unless extended in writing by the City of Berwyn, or failure to redo services that were done incorrectly or not done at all when so directed by the City of Berwyn shall constitute delivery failure. When such failure occurs, the City of Berwyn reserves the right to cancel or adjust the contract; whichever is in the best interest of the City of Berwyn. In either event, the City of Berwyn may purchase in the open market services of comparable worth to replace the services not done correctly or not done at all. On all such purchases, the vendor shall reimburse the City of Berwyn, within reasonable time specified by the City of Berwyn for any expense incurred; if not cancelled, such purchases shall be deducted from the contract quantities. The City of Berwyn reserves the right to not accept services which do not meet the specifications, or are substandard in quality, subject to a reduction in price to be determined by the City of Berwyn.

E. CONTRACT AWARD:

- The Vendor's proposal must be complete to be considered for award.
- The City of Berwyn reserves the right to qualify, accept or reject any or all vendors and accept any proposal deemed to be in the best interest of the City of Berwyn. The City of Berwyn reserves the right to accept or reject any or all proposals and to waive irregularities or technicalities in any proposal when in the best interest of the City of Berwyn. The City of Berwyn reserves the right to accept or reject any exception taken by the vendor to the terms and conditions of the request for proposals.
- Consideration may be given to, but not limited to services available, hours of services available, references, and special pricing. **The City of Berwyn reserves the right not to accept the lowest proposer.**
- All prescriptions of the RFP shall be understood as a form of a signed contract.

F. EVALUATION PROCESS:

Each proposal submitted stands alone and will be evaluated on its own merits in terms of meeting the City of Berwyn's requirements and terms and conditions, pricing, and overall responsiveness to the Request for Proposal. City of Berwyn representatives may conduct discussions with any respondent who submits an acceptable or potentially acceptable proposal. Respondents shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. Prior to the bid opening, the evaluation committee shall not disclose any information derived from one proposal to any other respondent. City of Berwyn representatives reserve the right to request the respondent to provide additional information during this process.

SECTION III

GENERAL CONDITIONS AND INSTRUCTIONS TO PROPOSERS

The general rules and conditions that follow apply to all proposals issued by the City of Berwyn, unless otherwise specified. Proposers or their authorized agents are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals; failure to do so shall be at the Proposer's own risk.

REQUEST FOR PROPOSAL (RFP) is defined as a request for an offer, by one party to another, of terms and conditions with reference to some work or undertaking.

This document constitutes a REQUEST FOR PROPOSAL, and is thus a solicitation for responses.

Moreover, any acceptance of a proposal shall NOT result in a binding contract between the City of Berwyn and the Proposer, but instead will simply enable negotiations to take place which may eventually result in a detailed and refined agreement, contract, or purchase order between the Proposer and the City of Berwyn.

"Proposal date" as referenced herein shall mean the local date and time specified in the proposal documents.

A. CONDITIONS FOR PROPOSING

- **COMPLETENESS/AUTHORIZATION OF PROPOSAL.** Proposer shall supply all information and submittals required by the proposal documents to constitute a proposal. The proposal shall clearly state the legal name, address, email, telephone number, and fax number of the Proposer. The proposal shall be signed above the typed or printed name and title of the signer. The signer shall have the legal authority to bind the proposer to proposal.
- **ADDRESSING OF PROPOSAL.** Unless otherwise specified, faxed proposals will not be accepted. Proposal shall be submitted in a sealed envelope clearly marked on the front with proposal name and due date, and unless otherwise specified, addressed to:

City Clerk's Office
City of Berwyn
6700 W. 26th Street
Berwyn, IL 60402

- **PROPOSAL DEADLINE.** Proposer shall be responsible for taking whatever measures are necessary to ensure that the proposal reaches the office of the City Clerk on or before the local time and date specified. The City of Berwyn shall not be responsible for, and may not consider, any late proposal, amendment thereto, and request for withdrawal of proposal received after the date specified. Proposals received after the time and dated specified on the Request for Proposal will not be opened and will not be considered for award.
- **PROPOSALS BINDING 90 DAYS.** Unless otherwise specified, all formal proposals submitted shall be binding for ninety (90) days following proposal date, unless the Proposer, at the City of Berwyn's request agrees in writing to an extension.

- **COMPETENCY OF PROPOSER.** No proposal may be accepted from or contract awarded to any person, firm or corporation who is in arrears or in default to the City of Berwyn, State of Illinois, or the Federal Government upon any debt or contract. Prior failure of a Proposer to perform faithfully on any previous contract or work for the City of Berwyn may be grounds for rejection. The Proposer must have not been suspended or debarred from doing business with the state and/or federal government. The Proposer, if requested, shall present evidence of performance ability and possession of necessary facilities, pecuniary resources and adequate insurance to comply with the terms of these proposal documents. Such evidence shall be presented within a specified time and to the satisfaction of the City of Berwyn. The Proposer shall also disclose any past, current or pending lawsuits going back to 2013.
- **COLLUSIVE PROPOSING.** The Proposer certifies that the proposal is made without any previous understanding, agreement or connection with any person, firm, or corporation making a proposal for the same project, without prior knowledge of competitive prices, and that the proposal is in all respects fair, without outside control, collusion, fraud or otherwise illegal action.

B. INSURANCE

- **INSURANCE REQUIREMENTS.** The successful Proposer shall provide insurance as follows:
 - Certificate of Insurance; Cancellation or Modification
 - Before commencing work, the Proposer shall submit to the City of Berwyn for approval a Certificate of Insurance meeting the requirements specified herein, to be in effect for the full contract period. The City must be listed on the Certificate of Insurance as an additional insured.
 - The Proposer shall notify the City of Berwyn in writing at least thirty (30) calendar days prior to any change or cancellation of said policy or policies and the City reserves the right to terminate the contract.
 - Cancellation or modification of said policy or policies shall be considered just cause for the City of Berwyn to immediately cancel the contract and/or halt work on the contract, and to withhold payment for any work performance on the contract.
 - Minimum Coverage
 - Any policy or policies of insurance purchased by the Proposer to satisfy their responsibilities under the proposal shall include contractual liability coverage, and shall be in the following type and minimum amounts:

<u>Type of Coverage</u>	<u>Each Occurrence</u>	<u>Aggregate</u>
Comprehensive General Liability		
Bodily Injury & Property Damage	\$2,000,000	\$5,000,000
Automobile Liability		
Bodily Injury & Property Damage	\$1,000,000	

Worker's Compensation Insurance as required by Illinois state law.

The City of Berwyn requires that the Contractor's Insurance carrier be A rated or better by A.M. Best.

- Hold Harmless: Endorsement Required

- The Proposer, including their subcontractor, employees, representatives or agents, shall indemnify, defend and hold harmless the City of Berwyn and its officers, employees, and agents from any and all liability loss, cost, damage and expense (including reasonable attorney's fees and court cost) resulting from, arising out of, or incurred by reason of any claims, actions or suits based upon or alleging bodily injury including death, or property damage rising out of or resulting from the Proposer's operations under this document.
- Proposer is not, and shall not, be deemed to be an agent or employee of the City of Berwyn.
- Responsibility for Damage Claims – Notwithstanding the above, it is specifically agreed between the parties executing this contract that it is not intended by any of the provisions of any part of the contract documents to create in the public or any member thereof a third party beneficiary hereunder, or to authorize anyone not a party to this contract. It is understood that no subcontractor is a third party beneficiary to any contract between the Contracting Authority and prime contractor. Nothing in any special provision or any supplemental specification shall be construed as eliminating or superseding the requirements of this section.

C. SPECIFICATIONS

- **FORMAL SPECIFICATIONS.** The Proposer shall abide by and comply with the true intent of the specifications (i.e., not take advantage of any unintentional error or omission). Any mention made herein of a service to be provided in accordance with laws, ordinances, etc., shall be construed as the minimum requirements of the specifications.
- **PROPOSED ALTERNATE.** All items are to be identified in the bid document by a manufacturer's name, make, model, size and other relevant identifiers. It is understood that the proposer proposes to furnish the commodity and/or service so identified by the City of Berwyn unless the proposer specifically proposes an alternate. In bidding on a proposed alternate, the proposer shall clearly state on his/her bid exactly what he/she proposes to furnish, and forward with his/her bid, a complete description of the proposed alternate, including brand, model number, drawings, performance, and test date, references and any other information necessary for a complete evaluation. Proposer shall include a statement setting forth any changes in other materials, equipment or other work which would be required by incorporation of the proposed alternate. The burden of proof of the merit of the proposed alternate is upon the Proposer.

The City of Berwyn's decision to approve or disapprove of a proposed alternate shall be final.

- **QUALIFICATIONS, CREDENTIALS AND REFERENCES.** The Proposer shall provide a description of qualification, credentials, experience, and resources as they relate to provision of the proposal. The Proposer shall also provide a list of clients for whom similar work has been performed within the last two years, including the firm, contact person, address, and phone number of each contract person.

- **PRESENTATIONS.** Based on evaluation of proposals submitted, the City of Berwyn will select finalists who will be required to participate in interviews, including key personnel designated for the proposal, and to make presentations regarding their qualifications and their ability to furnish the required product to best serve the needs of the City of Berwyn. **These presentations will be made at the City of Berwyn Committee of the Whole Meeting on November 9, 2021. Those finalists selected will be required to attend and present at this meeting.** Formal presentations will be evaluated by the staff from the City of Berwyn who will make a recommendation to the City Council for final approval. Nothing in the proposal can obligate the City of Berwyn to enter into a contract.
- **ADDENDUM TO SPECIFICATIONS.** Any substantive interpretation, correction or change of the proposal documents shall be made within an addendum. Interpretation, corrections or changes of the proposal documents made in any other manner shall not be binding. Such interpretations, corrections or changes shall not be relied upon by Proposer. Addendums shall be issued by the City of Berwyn within a reasonable time prior to the proposal date.

D. SELECTION OF FIRM

- **REJECTION OF PROPOSALS.** The City of Berwyn reserves the right to accept or reject any or all proposals, to waive irregularities and technicalities, and/or to request re-submission. The City of Berwyn also reserves the right to reject a proposal from a Proposer who investigation shows is not in a position to satisfactorily and timely perform the contract.
- **SELECTION.** The City of Berwyn desires to enter into negotiations and ultimately reach an agreement with a Proposer who demonstrates the best combination of attributes to conduct the project, and who also negotiates a project cost with the City of Berwyn that is fair and reasonable. The City of Berwyn may conduct discussions with any Proposer who has submitted a proposal to determine qualifications, for further consideration. Since the initial review by the City of Berwyn will be deemed preliminary in nature, the document and process will be deemed confidential until such time as the successful Proposer is selected subject to state law. Criteria for selection will include but not be limited to:
 - Ability to provide the type and quality of service that best meets the needs of the City of Berwyn.
 - Organization, size, management and structure of the firm to provide service.
 - Experience and qualifications of the persons with supervisory and management assignments, especially relating to similar work assignments.
 - Satisfactory reference checks of clients on similar projects.
 - Previous and existing compliance with laws and ordinances relating to contracts with the City and to the Proposer's employment practices.
 - Whether the Proposer is in arrears, in debt on a contract or is a defaulter on a surety or other agreement with the City, State or Federal Government.
 - If a reasonable doubt arises as to Proposer's solvency, the City reserves the right to require financial information sufficient to show solvency.
 - **Cost estimate; the City is not required to accept the proposal with the lowest cost estimate.**

Once the City has reached an agreement with the Proposer, a contract will be issued to the awardee. The contract will define the conditions between the City of Berwyn and the contractor selected to receive the award.

- **CORRECTIONS TO SUBMITTED PROPOSALS.** Any changes that are made to this proposal using correction fluid, writing utensils, etc. before submission must be dated and initialed in each area that a change is made.
- **PRICING REQUIREMENTS.** All pricing submitted by the proposer shall be indicated in both words and figures. (Ex. \$400.00, four hundred dollars.)
- **LOCAL PURCHASES.** Unless otherwise specified, cost and other considerations being equal, local firms shall be given first consideration for the project.
- **ERRORS IN PROPOSAL.** Any ambiguity in any proposal as a result of omission, error, lack of clarity or non-compliance by the Proposer with specifications, instructions and conditions shall be construed in the light most favorable to the City of Berwyn. Changes in proposals shall be initialed and dated.

E. GENERAL CONTRACT PROVISIONS

- **CONTRACT AWARD.** Upon the City of Berwyn's selection, between the City of Berwyn and Proposer on the work to be performed, a written award in the form of a purchase order, contract or other instrument shall result in a binding contract without further action by either party. The contract shall be on forms provided by the City of Berwyn; or if the Proposer's contract document is used, the City of Berwyn reserves the right to modify and document to conform to the request for proposal and to do so in the light most favorable to the City of Berwyn.
- **INSURANCE.** Current Certificate of Insurance in the amounts specified shall be on file with the City of Berwyn before work can commence.
- **AVAILABILITY OF FUNDS.** A contract shall be deemed valid only to the extent for appropriations available to each project. The City of Berwyn's extended obligation on these contracts, which envision extended funding through successive fiscal periods, shall be contingent upon actual appropriation for the following fiscal year.
- **CONTRACT ALTERATIONS.** No alterations or variations in the terms of a contract shall be valid or binding upon the City of Berwyn unless authorized in writing by both parties.
- **SUBLETTING OF CONTRACT.** Proposer shall not assign, transfer, convey, sublet or otherwise dispose of the contract or their right, title or interest therein, or their power to execute such contract to any other person, firm or corporation without the prior written consent of the City of Berwyn, but in no case shall such consent relieve the Proposer from their obligations, or change the terms of the contract.
- **CONTRACT PERIOD.** Contract shall remain in force for the full specified period and accepted by the City proposal until all services have been satisfactorily delivered and accepted and thereafter until all requirements and conditions shall be met, unless:
 - Extended upon written authorization of the City of Berwyn and accepted by contractor, for a period negotiated and agreed upon by both parties, when in the best interest of the City of Berwyn.
 - Terminated due to default, as described below, or for no reason at all, as long as the City of Berwyn gives a written 30 day notice.

- **DEFAULT.** The Contract may be cancelled or annulled by the City of Berwyn in whole or in part by written notice of default to the Proposer upon non-performance, violation of contract terms, delivery failure, bankruptcy or insolvency, or the making of an assignment for the benefit of creditors. The City reserves the right to grant Contractor a specified cure period of during which to cure or remedy the default, which cure period shall be included in the written notice to default. If default is not cured within the specified time, City of Berwyn reserves the right, but is not obligated to, extend the cure period or City Berwyn may deem the contract terminated without further notice. Lack of knowledge by the contractor will in no way be cause for relief from responsibility.
- **INDEMNITY.** The Proposer shall indemnify, defend and hold harmless the City of Berwyn and its officers, employees and agents from any and all liability, loss, cost, damage, and expense (including reasonable attorney's fee and court costs) resulting from, arising out of, or incurred by reason of any claims, actions, or suits based upon or alleging bodily injury including death, or property damage rising out of or resulting from Proposer's operations under this Contract, whether such operations be by the Contractor or by any Subcontractor or by anyone directly or indirectly employed by either.

Proposer is not and shall not be deemed to be, an agent or employee of the City of Berwyn, but shall be deemed an Independent Contractor.

Proposer further agrees to:

- Hold the City of Berwyn, its agents and employees harmless from liability of any nature or kind for the use of any copyrighted or uncopied composition, secret process, patented or unpatented invention, article or appliance of which the Proposer is not the patentee, assignee, licensee or owner, furnished or used in the performance of the contract.
 - Obtain all permits and licenses required by the City of Berwyn, county, state and federal governments and pay all related fees. The Proposer shall also comply with all laws, ordinances, rules and regulations of the City of Berwyn, State of Illinois and the Federal Government including the Prevailing Wage Act.
- **NON DISCRIMINATION.** Proposer agrees to the following:
 - That he or she will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service; and, further, that they will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.
 - That, if they hire additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability in accordance with the Illinois Department of Human Rights Rules and Regulations (Department) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.

- That, in all solicitations or advertisements for employees placed them or on their behalf, they will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service.
- That they will send to each labor organization or representative of workers with which they have or are bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the Contractor's obligations under the Act and the Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the Contractor in his or her efforts to comply with the Act and Rules and Regulations, the Contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.
- That they will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and the Department's Rules and Regulations.
- That they will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.
- That they will include verbatim or by reference the provisions of this clause in every subcontract awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the Contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the Contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

(Source: Amended at 32 Ill. Reg. 16484, effective September 23, 2008)

- **PAYMENT PROVISIONS**

- **PAYMENT TERMS.** Payment may be made only after inspection and acceptance by Unit Commander Michael Fellows and/or his designee. Payment of balances shall be made only after approval and final acceptance by the City of Berwyn.
- **INVOICING.** Following acceptance of each payment term, payment shall be made within forty-five (45) calendar days from receipt of itemized invoice. Before the City of Berwyn will pay any invoice, the invoice must include a detailed description of all charges, the proposal number, department name, dollar amount, quantity of hours worked, and any other pertinent information. Submit invoice in duplicate to:

Berwyn Police Department
Attn: Division Commander Michael Ochsner
6401 W. 31st Street
Berwyn, IL 60402

- **WITHHOLDING PAYMENT.** Consideration for withholding payment shall include faulty materials or workmanship, failure to meet delivery deadlines, and liens that have been filed, or evidence indicating a filing of claims. In all cases, regulations and limitation by the Federal Government.
- **TAXES.** The City of Berwyn is exempt from all Federal, State of Illinois and other State Taxes on the purchase of commodities and services used by the City of Berwyn within the State of Illinois. The Finance Department shall provide a tax exemption certification to out-of-state taxes imposed on purchases of commodities and/or services which are used within another state and are applicable and subject to payment.

Contractors and subcontractors shall pay all legally required sales, consumer and use taxes on all commodities and/or services purchased or rented to complete their contract.

If a Contractor, subcontractor, or builder is to use building materials, supplies, and equipment in the performance of a construction contract with a designated exempt entity, the person shall purchase such items of tangible personal property without liability for the tax if such property will be used in the performance of the construction contract and a purchasing agent authorization letter and an exemption certificate, issued by the designated exempt entity, are presented to the retailer.

SECTION IV LAW ENFORCEMENT REFERENCES

The vendor must complete the required reference information listed below. The vendor must provide at least three (3) references from law enforcement agencies that have used the services of his or her company. The agency's name and address, a contact name, title, and phone number, must be included with the reference information.

1. Agency Name: _____
Agency Address: _____
Email Address: _____
Agency Contact: _____
Title of Contact: _____
Phone Number: _____

2. Agency Name: _____
Agency Address: _____
Email Address: _____
Agency Contact: _____
Title of Contact: _____
Phone Number: _____

3. Agency Name: _____
Agency Address: _____
Email Address: _____
Agency Contact: _____
Title of Contact: _____
Phone Number: _____

Note: Additional references may be included with the vendor's proposal.

SECTION V COMPANY INFORMATION & SIGNATURE SHEET

Vendors must include with their submitted proposal this completed and signed Company Information & Signature Sheet.

The undersigned proposer, having examined and determined the scope of this Request for Proposal, hereby proposes to supply the services as described in the proposal documents at the prices set forth within.

The undersigned proposer states that this bid is made in conformity with the specifications and qualifications contained herein. In the event that there are any discrepancies or differences between any conditions of the vendor's proposal and the Request for Proposal prepared by the City of Berwyn, and the City's Request for Proposal shall prevail.

The undersigned proposer certifies that this proposal is made in good faith and without collusion or connection with any other person or persons bidding on the project.

Name of Firm: _____

Authorized Representative: _____

Signature of Representative: _____

Title of Authorized Representative: _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Fax Number: _____

Website Address: _____

E-Mail Address: _____

Date Signed: _____

Addenda Form:

The undersigned hereby acknowledges receipt of the following applicable addenda:

Addenda Number	Date
_____	_____
_____	_____

ATTACHMENT A

Automated License Plate Recognition (ALPR) Camera Technology Specifications

Objectives

- The ALPR system is to alert the Berwyn Police Department of vehicle license plates that are associated with a “hot list”, as the vehicle passes the ALPR camera on the roadway.
 - The term “hot list” or “hot file” comes from The National Crime Information Center (NCIC) whereas a “hot file” or “hot list” contain identifying information concerning wanted and missing persons, stolen vehicles and identifiable stolen property of several types. The information is entered into the system by the originating agency-the agency holding the information.
 - In addition, “Hot list” information can derived from a variety of other sources, but must include stolen vehicle information from the National Insurance Crime Bureau and National Crime Information Center, as well as Amber Alerts.
 - An agency “hot list” can be compiled to serve individual agency and investigation needs. This “hot list” may include license plate numbers of vehicles known to be operated by violent offenders, people with warrants, suspects of crimes, and targets of investigations.
- The proposed system must be able to recognize characters on license plates, converting an optical capture image of the license plate to digital data and then running the recognized license plate against a “hot list.”
 - This “hot list” must be derived from LEADS and/or NCIC data or a combination of both.
 - The ALPR system software will allow an end user to enter a vehicle license plate to be monitored and then alerted through the same ALPR system.
- Additional “hot list” databases may be used to add greater value to system functionality. Vendor must disclose if there are additional costs for additional database access and use.
- The ALPR system must be capable of alerting police officers via their mobile data terminals (MDT) inside the squad car, software, text message and/or email.

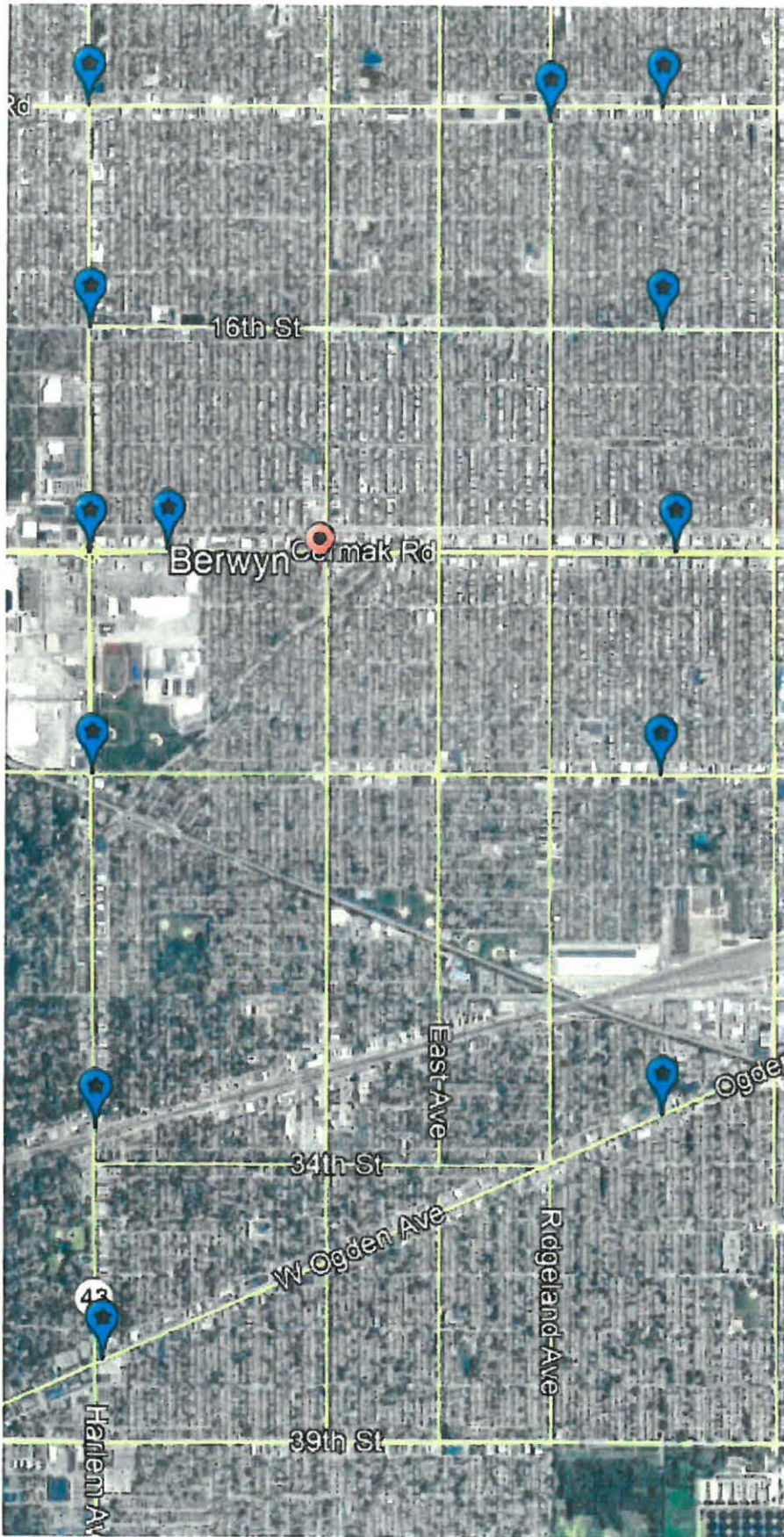
The following is the scope of work for the automated license plate recognition (ALPR) camera technology with the City of Berwyn, Illinois 60402

- The automated license plate recognition (ALPR) camera technology is required to function and operate 7 days a week, 24 hours a day.
- The Berwyn Police Department will not be monitoring each camera constantly, therefore, the technology must include fail safe procedures and notifications (i.e. should a ALPR camera fail for reasons including, but not limited to: lack of connectivity and power, reduction in number of ALPR plate reads, and/or any other factors that may cause the camera to malfunction).
- The Berwyn Police Department will be able to coordinate with the chosen vendor.
- The vendor will be responsible for maintaining a safe working area and for cleaning up at the end of each work day. Any questions during the installation can be directed to Unit Commander Michael Fellows.
- The ALPR system must have the ability to alert on vehicles by checking captured license plates against “hot lists,” so the police department can be notified when vehicles are observed by an ALPR system camera.

- The ALPR system software must run in the background allowing for normal and routine police work to continue on desktop computer and laptop computer or mobile data terminals (MDT).
- The selected vendor shall install cameras at the approximate locations listed herein Attachment A - Worksite Information. These locations are fluid depending on available budget, physical feasibility, costs, and priority at time of contractual execution.
- Any and all costs associated with the installation of the ALPR system equipment shall be included in the proposal.
- The proposal shall include, if applicable, the cost to install any necessary onsite system infrastructure, for processing ALPR system data and storing “hot lists”.
- The installation of onsite system(s), if applicable, must be approved by the City’s technical staff in advance of installation.
- The proposal shall include software that will provide analytical capability for police department investigators and other City defined purposes.
- The software or vendor client module must operate within the existing IT security controls and restrictions maintained by the City.
- The software or vendor client module must run on Windows 7, Windows 8 or Windows 10.
- The software must be able to provide user-friendly, pre-defined exportable reports, in a variety of formats including EXCEL, WORD and PDF.
- The ALPR software shall be accessible for police department staff via an Internet browser.
- The software must be cloud based.
- The vendor will supply and support internet/cloud connectivity (4G/5G/microwave) for all cameras comprising this system.
- The vendor will be responsible for ensuring reliable connectivity, software patches, and maintaining communication connectivity between the ALPR system, the cloud database and the alerting function.
- All permitting and installation will be completed by the proposer and will include the time and cost of installation, as well as acquiring permits for all proposed ALPR system infrastructure (to include, but not limited to: cameras, poles, electrical power, mounting brackets, and any other components for external performance).
- The externally installed equipment must be National Electrical Manufacturer Association (NEMA) 4 rated and the Vendor must adhere to the safety requirements contained in OSHA, EPA, and other State and Federal Laws that address the safe work environment. (This includes the monitoring and safety of all employees who will be performing any work under this work order.)

Worksite Information

- Close Proximity to the intersection of Ogden Ave & Lombard Ave (6200 block of west Ogden)
 - Eastbound traffic (2 lanes of traffic)
 - Westbound traffic (2 lanes of traffic)
- Close Proximity to the intersection of Ogden Ave & Harlem Ave (7100 block of west Ogden)
 - Eastbound traffic (2 lanes of traffic)
 - Westbound traffic (2 lanes of traffic)
- Close Proximity to the intersection of 26th Street & Lombard Ave (6200 block of west 26th Street)
 - Eastbound traffic (1 lane of traffic)
 - Westbound traffic (1 lane of traffic)
- Close Proximity to the intersection of 26th Street & Harlem Ave (7100 block of west 26th Street)
 - Eastbound traffic (2 lanes of traffic)
 - Westbound traffic (2 lanes of traffic)
- Close Proximity to the intersection of Cermak Road & Lombard Ave (6200 block of west Cermak Road)
 - Eastbound traffic (2 lanes of traffic)
 - Westbound traffic (2 lanes of traffic)
- Close Proximity to the intersection of Cermak Road & Harlem Ave
 - Northbound traffic – 2100 Block of Harlem (2 lanes of traffic)
 - Northbound traffic – 2200 Block of Harlem (2 lanes of traffic)
 - Westbound traffic - Within 7000 block of west Cermak Road (2 lanes of traffic)
 - Eastbound traffic - Within 7000 block of west Cermak Road (2 lanes of traffic)
- Close Proximity to the intersection of 16th Street & Lombard Ave (6200 block of west 16th Street)
 - Eastbound traffic (1 lane of traffic)
 - Westbound traffic (1 lane of traffic)
- Close Proximity to the intersection of 16th Street & Harlem Ave (7100 block of west 16th Street)
 - Eastbound traffic (1 lane of traffic)
 - Westbound traffic (1 lane of traffic)
- Close Proximity to the intersection of Roosevelt Road & Lombard Ave (6200 block of west Roosevelt Road)
 - Westbound traffic (1 lane of traffic)
- Close Proximity to the intersection of Roosevelt Road & Harlem Ave (7100 Block of west Roosevelt Road)
 - Northbound traffic – 1200 Block of Harlem (2 Lanes of traffic)
 - Eastbound traffic (2 lanes of traffic)
- Close Proximity to the intersection of Stanley Ave & Harlem Ave (3300 block of north Harlem Ave.)
 - Northbound traffic (2 lanes of traffic)
- Close Proximity to the intersection of Roosevelt Road & Ridgeland Ave (1200 block of south Ridgeland Ave)
 - Northbound traffic (1 lane of traffic)
 - Southbound traffic (1 lane of traffic)



Performance Schedule

- Proposals must include an implementation schedule for work to be performed.
- The City of Berwyn will not provide storage space for Vendor's equipment while work is being completed.

Other Specifications & Considerations

- The Vendor shall designate a Vendor Representative (VR) for the project to supervise work in progress. Unit Commander Michael Fellows will deal directly with the VR, for normal day-to-day administration of the contract provisions, within the limits of their authorities. The VR shall conduct overall management coordination and is the central point of contact with the City for performance of all work under the contract. The VR shall have full authority to contractually commit the Contractor for prompt action on all matters pertaining to administration of this contract, and shall be the on-site Vendor employee who is responsible for safety.
- Proposals must also include multi-lane (minimum two-lane capability) fixed ALPR cameras, capable of accurately reading license plates up to at least 100 mph and securely sharing hits in real-time with dispatchers and police officers on duty via cellular connectivity.
- Cameras must be able to handle at least 35,000 vehicle plate reads per day in traffic. This data is current per the Illinois Department of Transportation for main thoroughfares in Berwyn, Illinois.
- Cameras must operate using 4G or higher mobile broadband.
 - Ongoing mobile connectivity fees must be included in proposal. Recurring licensing and warranty fees required for proper ALPR camera operation and monitoring must be included in the proposal (including subsequent years after initial installation of the camera equipment and infrastructure, and for the duration of the contract).
 - Additionally, the cellular connections must give officers operating mobile ALPR units plus non-ALPR equipped mobile data terminals (MDTs) must be able to receive hit notifications in real-time on their MDTs. MDTs on the cellular network must be capable of automatically sharing those hits with dispatchers remotely in real-time plus receive real-time hit alerts from other mobile and fixed ALPR units that are a part of this proposal. Please include information on how the proposed ALPR system will share plate data and hit alerts in real-time with the existing ALPR systems operated by the neighboring communities.
 - If a vendor during feasibility and implementation finds and provides data that if The Berwyn Police Department provides the necessary cellular connections as cost saving measure, The Berwyn Police Department will explore and consider this item, however, the proposal must also include the vendor providing these necessary costs.
- Specifically, all cameras and externally installed associated equipment must be fully operational regardless of weather, precipitation, daylighting or wind conditions, except for hurricane force winds.
- Proposer must provide unlimited technical support, as well as software enhancements for the life of the contract and any extensions thereafter.
- Proposer shall describe in detail the service level support and meet the following requirements:
 - Provide phone and email support, as well as have a trouble shooting ticketing system for follow-up of supported events.

- The City of Berwyn requires a response time to the City designee within eight (8) hours of notification. The system must be operational within forty-eight (48) hours from receipt of email from the City to resolve the issue. This includes 24 hours a day, 365 days a year support.
- Cameras can either be solar or hard-wired for power. (Solar-powered devices must have sufficient solar capacity and backup power so that the device remains operational for up to three (3) days during overcast or inclement weather.)
- Vendor must be able to provide a mounting location if one is not currently available at the desired location.
- All installation costs must be included in the proposal as a line item for each camera being mounted to a fixed location.
- Cloud storage must allow for the retaining of plate “reads” for a minimum of 90 days.
- Cloud storage must allow for the retaining of plate “hits” for a minimum of 120 days.
- The vendor must also include a complete buy out of the camera equipment, if applicable, with all the monthly/yearly associated costs for this option. In addition, the vendor must provide the monthly and/or yearly costs associated for this proposal, if applicable, as a subscription and or lease based implementation of the equipment and all associated costs.
- All City of Berwyn utility poles run varying schedules of active power. The vendor must provide all electrical connections along with all necessary equipment to ensure that each and every ALPR camera functions 24 hours per day/7 days per week without electrical interruption.
- City of Berwyn utility poles run varying voltage currents. The vendor must provide all connections along with the necessary equipment to convert and ensure proper voltage from the utility poles to within the specifications of the products the vendor is providing.
- Vendors should take proper protective measures to safeguard electrical equipment, utilities, and utility poles from damage.
- The VR shall also have the authority to determine for the Vendor when work is ready for City inspection and make decisions for the Vendor on additional performance of work.
- Vendor should follow all City of Berwyn Ordinances.
- Proposer must secure their own permissions and permits, if needed, from highway departments in Cook County, the State of Illinois or any other jurisdiction.
- **To set up an appointment to view the project, please contact Unit Commander Michael Fellows**
Email: mfellows@ci.berwyn.il.us
Work Phone: 708-795-5600 X2160

Price of Automated License Plate Recognition (ALPR) Camera Technology
\$ _____
(Includes all fees)

Signature: _____

Name of Contact: _____

Company Address: _____

Company Contact: _____

Title of Contact: _____

Email Address: _____

Phone Number: _____

Date: _____



BERWYN FIRE DEPARTMENT

6700 W. 26th St., Berwyn, IL 60402-0701
708-484-1644

Thomas A. Hayes
Fire Chief

Kris A. Coniglio
Assistant Fire Chief

Mayor Robert J. Lovero

J-2

September 23, 2021

Honorable Mayor Lovero & Members of City Council,

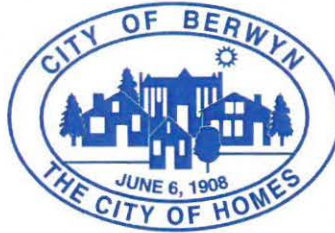
I am requesting permission to contact the Police and Fire Commission to recommend the hiring of the next qualified candidate on the Firefighter/Paramedic eligibility list. This is a replacement position due to a resignation and is included in the budget.

Respectfully,

A handwritten signature in black ink that reads "Thomas A. Hayes".

Thomas A. Hayes
Fire Chief

The City of Berwyn



Robert P. Schiller
Director of Public Works

J-3

A Century of Progress with Pride

September 28, 2021

To: Mayor Robert J. Lovero
Members of the Berwyn City Council

Re: Informational communication.

The City of Berwyn Public Works Department has been awarded a \$750,000 grant for roadway resurfacing on residential streets. In lieu of bidding this project and since the City has already gone through the bidding process with the 2021 Motor Fuel Tax (MFT) resurfacing program, the City has been approved to extend the project in order to utilize the additional grant funds on an expeditious schedule as requested per the State. The 2021 MFT contractor, Schroeder Asphalt has agreed to extend the pricing from the original MFT contract for this additional work. This will be completed during the 2021 construction year. This project will have little to no financial impact to the City.

Recommended Actions:

I would like to thank Nicole Campbell and the rest of the PW Engineering staff for successfully securing this grant and request City Council to accept this communication as informational.

Respectfully,

Robert Schiller
Director of Public Works

The City of Berwyn



Benjamin J. Daish
Finance Director

A Century of Progress with Pride

J-4

Date: September 23, 2021
To: Mayor Robert J. Lovero
Members of the Berwyn City Council
Subject: 2020 Annual Comprehensive Financial Report

During the upcoming Committee of the Whole meeting scheduled for Tuesday, September 28, 2021, John Wysocki from GW & Associates, P.C. will present the City's 2020 Annual Comprehensive Financial Report and the accompanying Single-Audit. Please accept these reports as informational.

Respectfully submitted,

Benjamin J. Daish
Finance Director

<u>BATCH</u>	<u>CK DATE</u>	<u>GROSS</u>	<u>FED</u>	<u>EMPLOYER FICA</u>	<u>EMPLOYER MEDICARE</u>	<u>STATE</u>
2202119	9/15/2021	1,365,425.39	154,621.80	29,478.03	18,691.04	56,361.52
FEDERAL	Federal	202,790.87				
STATE	State	56,361.52				

K-1



K-2

Accounts Payable by G/L Distribution Report

Payment Date Range 09/16/21 - 09/29/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 02 - Mayor's Office										
Account 5200 - Administrative Expenses										
3690 - Fra Noi	2021-00000953	Columbus Day Greeting Sponsor	Paid by Check # 59676		09/15/2021	09/15/2021	09/15/2021		09/16/2021	90.00
							Account 5200 - Administrative Expenses Totals		Invoice Transactions 1	<u>\$90.00</u>
Account 5290 - Other General Expenses										
1810 - Robert J. Lovero	4242936345	Expense Reimbursement	Paid by Check # 59646		09/14/2021	09/14/2021	09/14/2021		09/16/2021	90.09
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>\$90.09</u>
							Department 02 - Mayor's Office Totals		Invoice Transactions 2	<u>\$180.09</u>
Department 03 - City Administrator's Office										
Account 5220 - Training, Dues & Publications										
6268 - Perspectives	99670	Sexual Harrassment Training	Paid by Check # 59641		09/14/2021	09/14/2021	09/14/2021		09/16/2021	100.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>\$100.00</u>
Account 5290 - Other General Expenses										
5594 - Chase	2021-00000974	Chase Credit Card Purchases	Paid by Check # 59684		09/21/2021	09/21/2021	09/21/2021		09/23/2021	748.56
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>\$748.56</u>
							Department 03 - City Administrator's Office Totals		Invoice Transactions 2	<u>\$848.56</u>
Department 04 - City Clerk's Office										
Account 5220 - Training, Dues & Publications										
595 - Secretary of State	2021-00000921	Notary Renewal For Sandra Anderson	Paid by Check # 59651		09/13/2021	09/13/2021	09/13/2021		09/16/2021	10.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>\$10.00</u>
							Department 04 - City Clerk's Office Totals		Invoice Transactions 1	<u>\$10.00</u>
Department 08 - City Council										
Account 5200-08 - Administrative Expenses Ward 8										
465 - Diamond Graphics, Inc.	0102830979	Business Cards / Joe C	Paid by Check # 59623		09/13/2021	09/13/2021	09/13/2021		09/16/2021	93.00
							Account 5200-08 - Administrative Expenses Ward 8 Totals		Invoice Transactions 1	<u>\$93.00</u>
							Department 08 - City Council Totals		Invoice Transactions 1	<u>\$93.00</u>
Department 16 - Information Technology										
Account 5290 - Other General Expenses										
6126 - Verizon	9887111970	July 26- Aug 25 2021	Paid by Check # 59659		09/13/2021	09/13/2021	09/13/2021		09/16/2021	579.89
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>\$579.89</u>
Account 5530 - Network Infrastructure										
4024 - AT & T	708484301109-3	AT&T POTS services/monthly	Paid by Check # 59674		09/15/2021	09/15/2021	09/15/2021		09/16/2021	1,376.50



Accounts Payable by G/L Distribution Report

Payment Date Range 09/16/21 - 09/29/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 16 - Information Technology										
Account 5530 - Network Infrastructure										
4024 - AT & T	708484031809-4	AT&T POTS services/monthly	Paid by Check # 59674		09/15/2021	09/15/2021	09/15/2021		09/16/2021	321.39
							Account 5530 - Network Infrastructure Totals		Invoice Transactions 2	<u>\$1,697.89</u>
							Department 16 - Information Technology Totals		Invoice Transactions 3	<u>\$2,277.78</u>
Department 18 - Fire Department										
Account 5040 - Tuition Reimbursement										
5486 - Ryan Denson	L01271253-4	Tuition Reimbursement/ Ryan Denson	Paid by Check # 59647		09/13/2021	09/13/2021	09/13/2021		09/16/2021	3,629.93
5355 - Scott Waszak	2021-00000919	Tuition Reimbursement/ Scott Waszak	Paid by Check # 59650		09/13/2021	09/13/2021	09/13/2021		09/16/2021	55.00
							Account 5040 - Tuition Reimbursement Totals		Invoice Transactions 2	<u>\$3,684.93</u>
Account 5215 - Telephone										
302 - Sprint	511855222-219	July 22 - Aug 21 2021	Paid by Check # 59652		09/13/2021	09/13/2021	09/13/2021		09/16/2021	581.24
							Account 5215 - Telephone Totals		Invoice Transactions 1	<u>\$581.24</u>
Account 5220 - Training, Dues & Publications										
117 - Village of Romeoville Fire Academy	2021-483	Structural Collapse Ops. Dan Simek Invoice 2021-483	Paid by Check # 59660		09/13/2021	09/13/2021	09/13/2021		09/16/2021	1,200.00
117 - Village of Romeoville Fire Academy	2021-434	Training / Ian Proce	Paid by Check # 59660		09/13/2021	09/13/2021	09/13/2021		09/16/2021	525.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 2	<u>\$1,725.00</u>
Account 5225 - Supplies										
892 - State Industrial Products Corp.	902105651	Ecolution Truck & Car Wash	Paid by Check # 59654		09/13/2021	09/13/2021	09/13/2021		09/16/2021	497.09
1171 - US Gas	376851	Cylinder Rental	Paid by Check # 59658		09/13/2021	09/13/2021	09/13/2021		09/16/2021	279.00
1171 - US Gas	371927	Medical Compressed Oxygen Cylinders Rental	Paid by Check # 59658		09/13/2021	09/13/2021	09/13/2021		09/16/2021	111.90
1171 - US Gas	370806	Medical Compressed Oxygen Cylinders Rental	Paid by Check # 59658		09/13/2021	09/13/2021	09/13/2021		09/16/2021	103.90
1171 - US Gas	371377	Medical Compressed Oxygen Cylinders Rental	Paid by Check # 59658		09/13/2021	09/13/2021	09/13/2021		09/16/2021	157.71
							Account 5225 - Supplies Totals		Invoice Transactions 5	<u>\$1,149.60</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 09/16/21 - 09/29/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount	
Fund 100 - General Fund											
Department 18 - Fire Department											
Account 5290 - Other General Expenses											
5738 - Artistic Engraving	17304	HAT SHIELD	Paid by Check # 59614		09/13/2021	09/13/2021	09/13/2021		09/16/2021	56.31	
6188 - James Michalek	2021-00000918	Expense Reimbursement	Paid by Check # 59630		09/13/2021	09/13/2021	09/13/2021		09/16/2021	45.00	
5523 - L-K Fire Extinguisher Service Inc. No 2	74066	Fire Extinguisher Maintenance	Paid by Check # 59635		09/13/2021	09/13/2021	09/13/2021		09/16/2021	150.00	
4656 - Stars & Stripes Silk Screening	52997	Business Cards	Paid by Check # 59653		09/13/2021	09/13/2021	09/13/2021		09/16/2021	50.00	
591 - The Sign Edge	191786	Engraved Name Plate	Paid by Check # 59657		09/13/2021	09/13/2021	09/13/2021		09/16/2021	19.00	
								Account 5290 - Other General Expenses Totals		Invoice Transactions 5	\$320.31
Account 5400-30 - Repairs & Maintenance Building											
283 - Haiges Machinery, Inc.	IT01677-IN	Washer Serviced @ Station 902	Paid by Check # 59626		09/13/2021	09/13/2021	09/13/2021		09/16/2021	205.00	
391 - Tele-Tron Ace Hardware	93887	Fire Dept. Supplies	Paid by Check # 59655		09/13/2021	09/13/2021	09/13/2021		09/16/2021	62.90	
								Account 5400-30 - Repairs & Maintenance Building Totals		Invoice Transactions 2	\$267.90
Account 5400-31 - Repairs & Maintenance Fleet											
1244 - BERWYN ACE HARDWARE	35072	Fire Dept Parts	Paid by Check # 59616		09/13/2021	09/13/2021	09/13/2021		09/16/2021	66.64	
1244 - BERWYN ACE HARDWARE	35133	Fire Dept Parts	Paid by Check # 59616		09/13/2021	09/13/2021	09/13/2021		09/16/2021	.79	
4688 - Fire Service, Inc.	23916	Door Bracket Protector Extensions	Paid by Check # 59624		09/13/2021	09/13/2021	09/13/2021		09/16/2021	384.50	
31638 - Interstate Battery System of Central Chicago	304279	New Batteries & Core Charge	Paid by Check # 59628		09/13/2021	09/13/2021	09/13/2021		09/16/2021	539.90	
32052 - Just Tires	335196	New Tires & Repairs	Paid by Check # 59632		09/13/2021	09/13/2021	09/13/2021		09/16/2021	771.99	
32052 - Just Tires	333510	New Tires & Repairs	Paid by Check # 59632		09/13/2021	09/13/2021	09/13/2021		09/16/2021	778.00	
								Account 5400-31 - Repairs & Maintenance Fleet Totals		Invoice Transactions 6	\$2,541.82
Account 5500 - Equipment											
1330 - Air One Equipment, Inc.	171290	Fire Dept Equipment	Paid by Check # 59611		09/13/2021	09/13/2021	09/13/2021		09/16/2021	309.95	
162 - Jack's Rental, Inc.	84792	Fire Dept Equipment	Paid by Check # 59629		09/13/2021	09/13/2021	09/13/2021		09/16/2021	130.00	
								Account 5500 - Equipment Totals		Invoice Transactions 2	\$439.95
								Department 18 - Fire Department Totals		Invoice Transactions 25	\$10,710.75



Accounts Payable by G/L Distribution Report

Payment Date Range 09/16/21 - 09/29/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 20 - Police Department										
Account 5220 - Training, Dues & Publications										
5843 - Nicholas Mantucca	2021-00000954	Expense Reimbursement	Paid by Check # 59678		09/15/2021	09/15/2021	09/15/2021		09/16/2021	501.91
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>501.91</u>
Account 5235 - Postage & Printing										
465 - Diamond Graphics, Inc.	0102831034	Printing	Paid by Check # 59685		09/21/2021	09/21/2021	09/21/2021		09/23/2021	1,800.00
							Account 5235 - Postage & Printing Totals		Invoice Transactions 1	<u>1,800.00</u>
							Department 20 - Police Department Totals		Invoice Transactions 2	<u>\$2,301.91</u>
Department 22 - Fire & Police Commission										
Account 5220 - Training, Dues & Publications										
4441 - Gilbert Pena	2021-00000927	Expense Reimbursement	Paid by Check # 59625		09/14/2021	09/14/2021	09/14/2021		09/16/2021	475.00
							Account 5220 - Training, Dues & Publications Totals		Invoice Transactions 1	<u>475.00</u>
Account 5290-11 - Other General Expenses Pre-Employment Physicals										
6010 - Occupational Health Center at River Forest	5759	Physical Exam/ /Thomas Schlesinger	Paid by Check # 59638		09/14/2021	09/14/2021	09/14/2021		09/16/2021	1,020.00
6010 - Occupational Health Center at River Forest	6858	Physical Exams	Paid by Check # 59638		09/14/2021	09/14/2021	09/14/2021		09/16/2021	3,339.00
							Account 5290-11 - Other General Expenses Pre-Employment Physicals Totals		Invoice Transactions 2	<u>\$4,359.00</u>
							Department 22 - Fire & Police Commission Totals		Invoice Transactions 3	<u>\$4,834.00</u>
Department 24 - Building/Neighborhood Affairs										
Account 5300 - Professional Services										
3014 - JNC Consulting, Inc.	1332	Permit Inspections Sept. 2021	Paid by Check # 59631		09/13/2021	09/13/2021	09/13/2021		09/16/2021	2,500.00
1074 - K's Quality Construction, Inc.	21-316	Board Up & Misc Services	Paid by Check # 59633		09/13/2021	09/13/2021	09/13/2021		09/16/2021	410.00
1074 - K's Quality Construction, Inc.	21-317	Board Up & Misc Services	Paid by Check # 59633		09/13/2021	09/13/2021	09/13/2021		09/16/2021	435.00
1074 - K's Quality Construction, Inc.	21-318	Board Up & Misc Services	Paid by Check # 59633		09/13/2021	09/13/2021	09/13/2021		09/16/2021	570.00
1074 - K's Quality Construction, Inc.	21-319	Board Up & Misc Services	Paid by Check # 59633		09/13/2021	09/13/2021	09/13/2021		09/16/2021	1,064.00
							Account 5300 - Professional Services Totals		Invoice Transactions 5	<u>\$4,979.00</u>
							Department 24 - Building/Neighborhood Affairs Totals		Invoice Transactions 5	<u>\$4,979.00</u>
Department 26 - Public Works										
Sub Department 35 - Streets										
Account 5225 - Supplies										
3422 - Kara Company, Inc.	200277	Supplies	Paid by Check # 59634		09/13/2021	09/13/2021	09/13/2021		09/16/2021	89.13
							Account 5225 - Supplies Totals		Invoice Transactions 1	<u>\$89.13</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 09/16/21 - 09/29/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 26 - Public Works										
Sub Department 35 - Streets										
Account 5400 - Repairs & Maintenance										
5149 - M & J Asphalt Paving	711-1	2020 cdbg sidewalk replacement	Paid by Check # 59677		09/15/2021	09/15/2021	09/15/2021		09/16/2021	112,730.20
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 1	<u>\$112,730.20</u>
Account 5400-04 - Repairs & Maintenance Landscape										
5650 - Gus & Sons Landscaping, LLC	697	Depot Landscaping	Paid by Check # 59686		09/16/2021	09/16/2021	09/16/2021		09/23/2021	1,999.71
5650 - Gus & Sons Landscaping, LLC	691	Depot Landscaping	Paid by Check # 59686		09/16/2021	09/16/2021	09/16/2021		09/23/2021	1,999.71
							Account 5400-04 - Repairs & Maintenance Landscape Totals		Invoice Transactions 2	<u>\$3,999.42</u>
							Sub Department 35 - Streets Totals		Invoice Transactions 4	<u>\$116,818.75</u>
							Department 26 - Public Works Totals		Invoice Transactions 4	<u>\$116,818.75</u>
Department 32 - Recreation										
Account 5100 - Special Events										
30617 - Sam's Club / Synchrony Bank	2021-00000923	Day Camp & After School Snacks	Paid by Check # 59648		09/14/2021	09/14/2021	09/14/2021		09/16/2021	182.21
30617 - Sam's Club / Synchrony Bank	2021-00000926	Senior Pool Lunch & Snacks	Paid by Check # 59648		09/14/2021	09/14/2021	09/14/2021		09/16/2021	266.80
							Account 5100 - Special Events Totals		Invoice Transactions 2	<u>\$449.01</u>
Account 5225-02 - Supplies Program										
5794 - All Season Futbol	AUGUST2021-2	Referees & Umpires	Paid by Check # 59612		09/14/2021	09/14/2021	09/14/2021		09/16/2021	2,100.00
32703 - Personalized Awards	21-1399	2021 Summer Soccer Awards	Paid by Check # 59640		09/14/2021	09/14/2021	09/14/2021		09/16/2021	3,492.05
							Account 5225-02 - Supplies Program Totals		Invoice Transactions 2	<u>\$5,592.05</u>
Account 5290 - Other General Expenses										
478 - Comcast Cable	2021-00000924	Rec Cable	Paid by Check # 59621		09/14/2021	09/14/2021	09/14/2021		09/16/2021	137.08
							Account 5290 - Other General Expenses Totals		Invoice Transactions 1	<u>\$137.08</u>
Account 5400 - Repairs & Maintenance										
514 - Berwyn Western Plumbing & Heating	62165	Plumbing Repairs	Paid by Check # 59617		09/14/2021	09/14/2021	09/14/2021		09/16/2021	1,183.08
5003 - Certified Laboratories	7462021	Rec Building Supplies	Paid by Check # 59619		09/14/2021	09/14/2021	09/14/2021		09/16/2021	444.20
5418 - Cintas Corporation	4094235858	Rec Building Supplies	Paid by Check # 59620		09/14/2021	09/14/2021	09/14/2021		09/16/2021	456.69
5418 - Cintas Corporation	4082391476	Rec Building Supplies	Paid by Check # 59620		09/14/2021	09/14/2021	09/14/2021		09/16/2021	456.69
5418 - Cintas Corporation	9124893595	Rec Building Supplies	Paid by Check # 59620		09/14/2021	09/14/2021	09/14/2021		09/16/2021	(17.19)



Accounts Payable by G/L Distribution Report

Payment Date Range 09/16/21 - 09/29/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 32 - Recreation										
Account 5400 - Repairs & Maintenance										
5418 - Cintas Corporation	4078435589	Rec Building Supplies	Paid by Check # 59620		09/14/2021	09/14/2021	09/14/2021		09/16/2021	473.79
3293 - Cook County Department of Public Health	20-000065	outdoor pool inspection fee	Paid by Check # 59622		09/14/2021	09/14/2021	09/14/2021		09/16/2021	325.00
452 - Halogen Supply Company, Inc.	00569995	Pool Equipment	Paid by Check # 59627		09/14/2021	09/14/2021	09/14/2021		09/16/2021	7,774.04
452 - Halogen Supply Company, Inc.	00570791	Pool Chemicals	Paid by Check # 59627		09/14/2021	09/14/2021	09/14/2021		09/16/2021	811.01
162 - Jack's Rental, Inc.	85333	Grasshopper Mower Repair	Paid by Check # 59629		09/14/2021	09/14/2021	09/14/2021		09/16/2021	131.95
162 - Jack's Rental, Inc.	85367	Chain Loop	Paid by Check # 59629		09/14/2021	09/14/2021	09/14/2021		09/16/2021	97.98
5426 - Menards	65943	Rec Building Supplies	Paid by Check # 59636		09/14/2021	09/14/2021	09/14/2021		09/16/2021	50.81
5426 - Menards	66083	Kleenex	Paid by Check # 59636		09/14/2021	09/14/2021	09/14/2021		09/16/2021	9.58
5123 - Nationwide Transmission & Complete Auto Service	15-1	Vehicle Repairs	Paid by Check # 59637		09/14/2021	09/14/2021	09/14/2021		09/16/2021	158.00
166 - Pioneer Manufacturing	INV804934	Field Line Aerosol	Paid by Check # 59642		09/14/2021	09/14/2021	09/14/2021		09/16/2021	1,960.00
101 - Schultz Supply Company, Inc.	384916	Rec Building Supplies	Paid by Check # 59649		09/14/2021	09/14/2021	09/14/2021		09/16/2021	(35.26)
101 - Schultz Supply Company, Inc.	389805	Rec Building Supplies	Paid by Check # 59649		09/14/2021	09/14/2021	09/14/2021		09/16/2021	129.60
101 - Schultz Supply Company, Inc.	398193	Rec Building Supplies	Paid by Check # 59649		09/14/2021	09/14/2021	09/14/2021		09/16/2021	336.45
391 - Tele-Tron Ace Hardware	93837	Rec Building Supplies	Paid by Check # 59655		09/14/2021	09/14/2021	09/14/2021		09/16/2021	686.40
2731 - The Lifeguard Store, Inc.	INV001089621	Balance Due	Paid by Check # 59656		09/14/2021	09/14/2021	09/14/2021		09/16/2021	17.00
							Account 5400 - Repairs & Maintenance Totals		Invoice Transactions 20	<u>\$15,449.82</u>
							Department 32 - Recreation Totals		Invoice Transactions 25	<u>\$21,627.96</u>
Department 46 - Senior Citizen Program										
Account 5215 - Telephone										
6126 - Verizon	9887111973	July 26- Aug 25 2021	Paid by Check # 59659		09/13/2021	09/13/2021	09/13/2021		09/16/2021	308.85
							Account 5215 - Telephone Totals		Invoice Transactions 1	<u>\$308.85</u>
Account 5300 - Professional Services										
3688 - American Mobile Shredding & Recycling, Inc.	2021-00000920	Shredding of Documents for Residents	Paid by Check # 59613		09/13/2021	09/13/2021	09/13/2021		09/16/2021	225.00



Accounts Payable by G/L Distribution Report

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Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 100 - General Fund										
Department 46 - Senior Citizen Program										
Account 5300 - Professional Services										
6010 - Occupational Health Center at River Forest	7154	DOT Physical & Drug Screen / Sean Thornton & Gary Lennon	Paid by Check # 59638		09/13/2021	09/13/2021	09/13/2021		09/16/2021	145.00
							Account 5300 - Professional Services Totals		Invoice Transactions 2	<u>\$370.00</u>
Account 5400-04 - Repairs & Maintenance Landscape										
294 - B. Davids Landscaping	AUGUST2021	Senior Lawncare	Paid by Check # 59615		09/13/2021	09/13/2021	09/13/2021		09/16/2021	1,455.00
294 - B. Davids Landscaping	AUGUST2021-1	Senior Lawncare	Paid by Check # 59615		09/13/2021	09/13/2021	09/13/2021		09/16/2021	1,440.00
5425 - Blades of Glory, Inc.	9-6	Senior Lawncare	Paid by Check # 59618		09/13/2021	09/13/2021	09/13/2021		09/16/2021	1,470.00
5425 - Blades of Glory, Inc.	8-22	Senior Lawncare	Paid by Check # 59618		09/13/2021	09/13/2021	09/13/2021		09/16/2021	1,470.00
2932 - Richard C. Dahms	JULY2021-2	Senior Lawncare	Paid by Check # 59645		09/13/2021	09/13/2021	09/13/2021		09/16/2021	1,140.00
							Account 5400-04 - Repairs & Maintenance Landscape Totals		Invoice Transactions 5	<u>\$6,975.00</u>
Account 5505 - Equipment Lease										
96 - PACE Suburban Bus	594858	1 Van @100 each	Paid by Check # 59639		09/13/2021	09/13/2021	09/13/2021		09/16/2021	100.00
96 - PACE Suburban Bus	594859	1 Van @100 each	Paid by Check # 59639		09/13/2021	09/13/2021	09/13/2021		09/16/2021	100.00
96 - PACE Suburban Bus	594860	1 Van @100 each	Paid by Check # 59639		09/13/2021	09/13/2021	09/13/2021		09/16/2021	100.00
96 - PACE Suburban Bus	594861	1 Van @100 each	Paid by Check # 59639		09/13/2021	09/13/2021	09/13/2021		09/16/2021	100.00
96 - PACE Suburban Bus	594862	1 Van @100 each	Paid by Check # 59639		09/13/2021	09/13/2021	09/13/2021		09/16/2021	100.00
96 - PACE Suburban Bus	594863	1 Van @100 each	Paid by Check # 59639		09/13/2021	09/13/2021	09/13/2021		09/16/2021	100.00
							Account 5505 - Equipment Lease Totals		Invoice Transactions 6	<u>\$600.00</u>
							Department 46 - Senior Citizen Program Totals		Invoice Transactions 14	<u>\$8,253.85</u>
							Fund 100 - General Fund Totals		Invoice Transactions 87	<u>\$172,935.65</u>
Fund 215 - Motor Fuel Tax Fund										
Account 5400-02 - Repairs & Maintenance Street/Sidewalk										
6011 - Schroeder Asphalt Services	20341-4	2021 mft maint resurfacing	Paid by Check # 59680		09/15/2021	09/15/2021	09/15/2021		09/16/2021	700,793.76
							Account 5400-02 - Repairs & Maintenance Street/Sidewalk Totals		Invoice Transactions 1	<u>\$700,793.76</u>
							Fund 215 - Motor Fuel Tax Fund Totals		Invoice Transactions 1	<u>\$700,793.76</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 09/16/21 - 09/29/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 220 - South Berwyn Corridor TIF Fund										
Account 5800 - Capital Outlay										
78 - Berwyn Development Corporation	2021-00000932	South Berwyn TIF	Paid by Check # 59675		09/15/2021	09/15/2021	09/15/2021		09/16/2021	50,000.00
78 - Berwyn Development Corporation	2021-00000933	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 59675		09/15/2021	09/15/2021	09/15/2021		09/16/2021	12,151.97
5954 - WeOurStory	2021-00000674	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 59687		07/07/2021	07/07/2021	07/07/2021		09/23/2021	116.66
							Account 5800 - Capital Outlay Totals	Invoice Transactions 3		<u>\$62,268.63</u>
							Fund 220 - South Berwyn Corridor TIF Fund Totals	Invoice Transactions 3		<u>\$62,268.63</u>
Fund 223 - Harlem Avenue TIF Fund										
Account 5700 - Principal Expenses										
6068 - PNC Community Development Company, LLC	438WIS123-5	Harlem TIF	Paid by Check # 59643		09/13/2021	09/13/2021	09/13/2021		09/16/2021	29,606.56
							Account 5700 - Principal Expenses Totals	Invoice Transactions 1		<u>\$29,606.56</u>
Account 5705 - Interest Expense										
6068 - PNC Community Development Company, LLC	438WIS123-5	Harlem TIF	Paid by Check # 59643		09/13/2021	09/13/2021	09/13/2021		09/16/2021	13,684.10
							Account 5705 - Interest Expense Totals	Invoice Transactions 1		<u>\$13,684.10</u>
Account 5800 - Capital Outlay										
78 - Berwyn Development Corporation	2021-00000933	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 59675		09/15/2021	09/15/2021	09/15/2021		09/16/2021	15,726.08
5954 - WeOurStory	2021-00000674	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 59687		07/07/2021	07/07/2021	07/07/2021		09/23/2021	116.67
							Account 5800 - Capital Outlay Totals	Invoice Transactions 2		<u>\$15,842.75</u>
							Fund 223 - Harlem Avenue TIF Fund Totals	Invoice Transactions 4		<u>\$59,133.41</u>
Fund 230 - Roosevelt Road TIF Fund										
Account 5800 - Capital Outlay										
78 - Berwyn Development Corporation	2021-00000933	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 59675		09/15/2021	09/15/2021	09/15/2021		09/16/2021	7,863.04
5954 - WeOurStory	2021-00000674	TIFS / S.Berwyn, Harlem, & Roosevelt Rd	Paid by Check # 59687		07/07/2021	07/07/2021	07/07/2021		09/23/2021	116.67
							Account 5800 - Capital Outlay Totals	Invoice Transactions 2		<u>\$7,979.71</u>
							Fund 230 - Roosevelt Road TIF Fund Totals	Invoice Transactions 2		<u>\$7,979.71</u>



Accounts Payable by G/L Distribution Report

Payment Date Range 09/16/21 - 09/29/21

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
Fund 500 - Utilities Fund										
Department 44 - Water & Sewer										
Account 5225 - Supplies										
3422 - Kara Company, Inc.	200267	Supplies	Paid by Check # 59634		09/13/2021	09/13/2021	09/13/2021		09/16/2021	1,895.25
							Account 5225 - Supplies Totals	Invoice Transactions	1	<u>\$1,895.25</u>
Account 5505 - Equipment Lease										
29 - Pitney Bowes	3104968813	Equipment Lease	Paid by Check # 59679		09/15/2021	09/15/2021	09/15/2021		09/16/2021	2,412.15
							Account 5505 - Equipment Lease Totals	Invoice Transactions	1	<u>\$2,412.15</u>
							Department 44 - Water & Sewer Totals	Invoice Transactions	2	<u>\$4,307.40</u>
							Fund 500 - Utilities Fund Totals	Invoice Transactions	2	<u>\$4,307.40</u>
							Grand Totals	Invoice Transactions	99	<u>\$1,007,418.56</u>

Mayor
Robert J. Lovero



4th Ward Alderman
Robert Fejt

K-3

September 28, 2021

The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1371

Ladies and Gentlemen:

I would like to override the staff's recommendation and respectfully submit the attached application for **APPROVAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
2502 S. Elmwood Ave.	Fernando Moran	1371

Thank you very much,

Robert Fejt
4th Ward Alderman

RF/sla

Enc: Handicap Application

8-3-21



Application Number 1371

Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 7/16/2021
Officer: T Young#183

Applicant Name: Fernando Moran

Address: 2502 S Elmwood Ave Berwyn Il 60402

Telephone:

Nature of Disability:

Information

Doctor's Note/ Affidavit:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Interviewed:

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>

Owner's Support Letter

<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Handicapped Plate

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Garage:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Handicapped Placard

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Driveway:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Wheelchair:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Off Street:

<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	-------------------------------------

Walker / Cane:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

On Street:

<input checked="" type="checkbox"/>	<input type="checkbox"/>
-------------------------------------	--------------------------

Oxygen:

<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------

Meets Police Dept Requirements

Yes	No
<input checked="" type="checkbox"/>	<input type="checkbox"/>
Space	<input type="checkbox"/>
Zone	<input checked="" type="checkbox"/>

Report # 21-06250

4TH

 Ward Alderman: ROBERT FEJT

Staff Recommendation

Approved

Denied

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 21-06250

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 21-06250		
REPORT TYPE Incident Report	RELATED CAD # C21-036840	DESCRIPTION Applicant File			
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2502 S ELMWOOD AV Berwyn, IL 60402 (41.844996,-87.784968)				
Primary Officer YOUNG, TERRY					
HOW RECEIVED Walk In	WHEN REPORTED 07/14/2021 09:42	TIME OF OCCURRENCE 07/14/2021 09:42	STATUS CODE	STATUS DATE	

INVOLVED ENTITIES

NAME MORAN, FERNANDO						DOB	AGE 64
ADDRESS -				FBI #	IR #		
SEX M	RACE ETH:	HGT 5' 9"	WGT 190	HAIR Black	PHONE Home		
EYES Brown	SID #	DL #	DL State IL		ALT PHONE Home		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History	
Employer							
UCR 9041 Applicant File, 1				TYPE Reporting Party	RELATED EVENT #	Count 0	
STATUTE							

DRAFT

NAME MORAN, TINA						DOB	AGE 60
ADDRESS -				FBI #	IR #		
SEX F	RACE ETH:	HGT 5' 2"	WGT 130	HAIR Brown	PHONE Home		
EYES Brown	SID #	DL #	DL State		ALT PHONE Home		
CLOTHING				Handcuff Double Locked	Prints Taken	Criminal History	
Employer							
UCR 9041 Applicant File, 1				TYPE Other	RELATED EVENT #	Count 0	
STATUTE							

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 21-06250

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 21-06250	
REPORT TYPE Incident Report	RELATED CAD # C21-036840	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 2502 S ELMWOOD AV Berwyn, IL 60402 (41.844996,-87.784968)			
Primary Officer YOUNG, TERRY				
HOW RECEIVED Walk In	WHEN REPORTED 07/14/2021 09:42	TIME OF OCCURRENCE 07/14/2021 09:42	STATUS CODE	STATUS DATE

INVOLVED VEHICLES

VEH/PLATE #	STATE IL	TYPE Carrall/SUV	INVOLVEMENT Involved	VIN # IGNDT13S552164536
YEAR 2005	MAKE Chevrolet	MODEL Unknown	COLOR Black	OWNER MORAN, TINA
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

NARRATIVES

PRIMARY NARRATIVE

Fernando Moran is requesting a handicap space in front of his residence located at 2502 Elmwood. He drives a black 2005 Chevy Trailblazer II, Berwyn VT# 4189, and has a valid II handicap placard# DE83498. He resides in a single family home with garage that is used to park his wife's car in. There are no handicap signs on the block. The area is mostly single family homes.

Fernando does not fully meet the requirements for handicapped parking according to the City of Berwyn ordinance 484.05. He would like consideration due to his medical conditions and difficulty moving in and out of a vehicle in a garage.

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
-----------------------------------	---------------	------------	--------

Handicapped Space/Zone
Police Department Site Inspection

Application # 1371

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with 2 car garage. No handicap spaces on block. Area mostly single family homes

Date: 7/16/2021

Police Report # 21-06250

Handicapped Space/Zone
Public Works Site Inspection

Application # 1371

Public Works Director or Designee _____

Comments: no additional comments.

Meets Public Works Criteria:

Parking Space

Yes

No

X
X

Parking Zone

Yes

No

Date: 8/4/2021

Police Report # 21-06250

Handicapped Space/Zone
Traffic Engineer Site Inspection

Application # 1371

Traffic Engineer or Designee Nicole Campbell

Comments: Applicant is owner, with garage and 2 off street vehicle stickers. In-valid

Meets Traffic Criteria for:

Parking Space

Yes

No

Parking Zone

Yes

No

Date: 8/4/2021

Police Report # 21-06250

Rec'd by City Clerk: 8/3/2021

To Alderman: 8/3/2021

To Council: 9/28/2021

Determination: ~~DENY~~ override to Approve

Notice to Applicant:

Paid:

Sign #:

Comments:

The City of Berwyn
Mayor Robert J. Lovero



Margaret Paul
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Handwritten: #1371

Affidavit For Handicapped Parking Sign or Drop Off Zone

You must have a permanent Handicap State Plate or Handicap Placard to park any vehicle in a designated Handicap Parking space

INITIAL RENEWAL

Fernando Moran
(Name of Handicapped Applicant)

(Date of Birth)

2502 Elmwood Ave
(Berwyn Address)

Tina Moran
(Name of caregiver, or guardian if minor)

(Date of Birth)

(Telephone /Cell Phone Number)

Are you the homeowner? Yes No

Is there a Driveway/Carport on the property? Yes No

Is there a garage on the property? Yes No

If so, what is the garage currently being used for? My pleasure car

and the Truck from my wife.

Vehicle Information

CHEVROLET TRAILBLAZER
(Vehicle make and model)

CHARCOAL
(Year / Color)

(Illinois License Plate Number)

4189
(Current City Vehicle Sticker Number)

I am the OWNER of the vehicle Yes No

DE83498 05/6/2022

I am the DRIVER of the vehicle Yes No

(Illinois Permanent Handicap Placard Number)

With Expiration Date

I hereby affirm that the information provided is true and correct, and it shall be prohibited and unlawful for any person to file a sworn affidavit, which said person knows to be false or believes to be false.

[Signature]
Signature of Applicant or Legal Guardian

6/28/21
Date

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois



A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Does the patient utilize any of the following? :

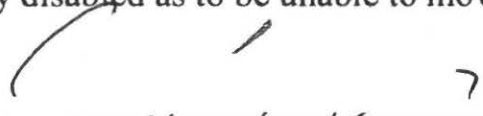
Walker

Wheel Chair

Cane

Oxygen

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)



(Physician's Signature/Stamp)

Scott A. Seymour MD

(Print Physician's Name)

6/28/21

(Date)

353 E. Burlington

(Address and Telephone Number)
Riverside, IL 60544

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois

Mayor
Robert J. Lovero



7th Ward Alderman
Mary Beth Arenella

K-4

September 28, 2021

The Honorable Robert J. Lovero
Members of the City Council

RE: Handicap Parking Application #1365

Ladies and Gentlemen:

I concur with the staff recommendation and respectfully submit the attached application for a **DENIAL** of a handicap **SPACE**.

<u>Address</u>	<u>Applicant Name</u>	<u>Application #</u>
1937 S. Clinton Ave.	Sabino Renteria	1365

Thank you very much,

Mary Beth Arenella
7th Ward Alderman

MBA/sla

Enc: Handicap Application

8-3-21



Application Number 1365

Berwyn Police Department

6401 West 31st. Street
Berwyn, Illinois 60402
708-795-5600
Fax 708-795-5627
Emergency Call 911

Handicapped - Parking / Zone Request Form

To : Mayor Robert J. Lovero
From: Berwyn Police Department Community Service Division
Date : 6/23/2021
Officer: T Young#183

Applicant Name: Sabino Renteria

Address: 1937 S Clinton Ave Berwyn Il 6402

Telephone: _____

Nature of Disability: _____

Information

Doctor's Note/ Affidavit:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Interviewed:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Owner's Support Letter	<input checked="" type="checkbox"/> <input type="checkbox"/>	Handicapped Plate	<input type="checkbox"/> <input checked="" type="checkbox"/>
Garage:	<input type="checkbox"/> <input type="checkbox"/>	Handicapped Placard	<input checked="" type="checkbox"/> <input type="checkbox"/>
Driveway:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Wheelchair:	<input type="checkbox"/>
Off Street:	<input type="checkbox"/> <input checked="" type="checkbox"/>	Walker / Cane	<input type="checkbox"/>
On Street:	<input checked="" type="checkbox"/> <input type="checkbox"/>	Oxygen:	<input type="checkbox"/>

Meets Police Dept Requirements	Space <input type="checkbox"/> No <input checked="" type="checkbox"/>	Report # 21-05267
	Zone <input type="checkbox"/> <input checked="" type="checkbox"/>	

7TH Ward Alderman: MARY BETH ARENELLA

Staff Recommendation	
Approved <input type="checkbox"/>	Denied <input checked="" type="checkbox"/>

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 21-05267

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 21-05267	
REPORT TYPE Incident Report	RELATED CAD # C21-031253	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1937 S CLINTON AV Berwyn, IL 60402 (41.852649,-87.7968379)			
Primary Officer YOUNG, TERRY				
HOW RECEIVED Telephone	WHEN REPORTED 06/16/2021 08:54	TIME OF OCCURRENCE 06/16/2021 08:54	STATUS CODE	STATUS DATE

INVOLVED ENTITIES

NAME RENERIA, SABINO			DOB	AGE 70
ADDRESS 1937 S CLINTON AV Berwyn, IL 60402		FBI #	IR #	
SEX M	RACE: ETH:	HGT 5' 4"	WGT 160	HAIR
EYES	SID #	DL #	DL State IL	PHONE Mobile ALT PHONE
CLOTHING	Handcuff Double Locked		Prints Taken	Criminal History
Employer				
UCR 9041 Applicant File, 1		TYPE Reporting Party	RELATED EVENT #	Count 0
STATUTE				

DRAFT

INVOLVED VEHICLES

VEH/PLATE #	STATE IL	TYPE Carryall/SUV	INVOLVEMENT Involved	VIN # 1FMCU0GD5HUA20903
YEAR 2017	MAKE Ford	MODEL Escape	COLOR Gray	OWNER RENERIA, SABINO
COMMENTS				
Towed	Towed By	Tow Number	Impounded	Hold

OFFICIAL SWORN POLICE REPORT

Berwyn Police Department

6401 W 31st Street Berwyn, IL 60402 (708) 795-5600

Incident#: 21-05267

STATION COMPLAINT UCR/Offense Code 9041 (Applicant File)			INCIDENT # 21-05267	
REPORT TYPE Incident Report	RELATED CAD # C21-031253	DESCRIPTION Applicant File		
DOT #	LOCATION OF OFFENSE (HOUSE NO., STREET NAME) 1937 S CLINTON AV Berwyn, IL 60402 (41.852649,-87.7968379)			
Primary Officer YOUNG, TERRY				
HOW RECEIVED Telephone	WHEN REPORTED 06/16/2021 08:54	TIME OF OCCURRENCE 06/16/2021 08:54	STATUS CODE	STATUS DATE

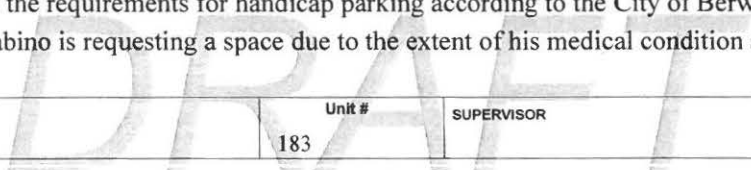
NARRATIVES

PRIMARY NARRATIVE

Sabino Renteria is requesting a handicap parking sign in front of his residence located at 1937 Clinton. He drives a gray 2017 Ford Escape II Berwyn VT# 11227, and IL handicap placard# DK05043. He resides in a single family home with garage that is used for storage. No handicap signs on the block. The block is residential parking only. Area mix of single family and multi unit homes.

Sabino does not meet the requirements for handicap parking according to the City of Berwyn ordinance 484.08 due to access to a garage. Sabino is requesting a space due to the extent of his medical condition and inability to walk longer distances.

REPORTING OFFICER YOUNG, TERRY	Unit # 183	SUPERVISOR	Unit #
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Handicapped Space/Zone Police Department Site Inspection

Application # 1365

Police Department Designee C.S.O. Terry Young

Comments: Resides in a single family home with garage. No handicap signs on the block. Block is residential parking only. Area mix of single family and multi unit homes.

Date: 6/23/2021

Police Report # 21-05267

Handicapped Space/Zone Public Works Site Inspection

Application # 1365

Public Works Director or Designee Dan Schiller

Comments: There are no obstructions to installation of a reserved space at this location. There is a 2 car garage and a parking pad on the property. There are no existing reserved space block.

Meets Public Works Criteria:

	Parking Space	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
	Parking Zone	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Date: 7/12/2021

Police Report # 21-05267

Handicapped Space/Zone
Traffic Engineer Site Inspection

Application # 1365

Traffic Engineer or Designee Nicole Campbell

Comments: Garage, parking pad, 5 vehicles to residence, off street vehicle sticker registered to owner.

Meets Traffic Criteria for:

Parking Space	Yes	0	No	X
Parking Zone	Yes	0	No	X

Date: 8/4/2021

Police Report # 21-05267

Rec'd by City Clerk: 8/3/2021
To Alderman: 8/3/2021
To Council: 9/28/2021
Determination: DENY
Notice to Applicant:
Paid:
Sign #:

Comments:



Margaret Paul
Secretaria Municipal

Un Siglo de Progreso con Orgullo
700 West 26th St. Berwyn, Illinois 60402-0701 Teléfono: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Space APP# 1365

Declaración Jurada Para Signo de Estacionamiento Para Personas Discapacitadas o Zona de Descenso

Usted tiene que tener una placa o cartel permanente de estacionamiento para una persona discapacitada para poder estacionar cualquier vehículo en un espacio designado Estacionamiento Para Personas Discapacitadas.

INICIAL

RENOVACIÓN

Sabino Renteria
(Nombre del Solicitante Discapacitado)

"
(Fecha de Nacimiento)

1937 Clinton Ave.
(Dirección en Berwyn)

(Nombre de cuidador/a, o guardián si menor)

(Fecha de Nacimiento)

(Teléfono/Número de Celular)

Es Usted el dueño? Si / No

Hay una Entrada de Lado/Cochera en la propiedad? Si / No

Hay un garaje en la propiedad? Si / No

Si hay, para que se usa el garaje ahora? _____

Almacenamiento

Información de Vehículo

Ford Escape
(Marca y modelo del vehículo)

2017 - Grey
(Año / Color)

8
(Número de Placa de Licencia de Illinois)

11227
(Número de Etiqueta de Vehículo de la Ciudad)

Yo soy el DUEÑO del vehículo Si / No
Yo soy el CHOFER del vehículo Si / No

DK 05043 Dec. 2025
(Número del cartel del discapacitado permanentemente en Illinois con fecha de vencimiento)

Yo por la presente afirmo que la información escrita aquí es verdadera y correcta, y será prohibido e ilegal para cualquier persona a entablar una declaración jurada, qua tal persona sabe que es falso o cree ser falso.

Firma del Solicitador o guardian legal

5 24 2021
Fecha

Regrese la solicitud complete a la oficina de la Secretaria Municipal en el Ayuntamiento de Berwyn, 6700 W. 26th St., Berwyn, IL 60402

The City of Berwyn
Mayor Robert J. Lovero



Margaret Paul
City Clerk

A Century of Progress with Pride

6700 West 26th Street Berwyn, Illinois 60402-0701 Telephone: (708) 788-2660 Fax: (708) 788-2675
www.berwyn-il.gov

Physician Form (A)

This form must be filled out in its entirety and signed by your physician.

Physician must state, by printing below, the nature of the patient's handicap

Handwritten notes and lines for describing the patient's handicap.

Does the patient utilize any of the following? :

- Walker
- Wheel Chair
- Cane
- Oxygen

I hereby certify that the physical conditions of the above named "Handicapped Person" constitutes him/her as a handicapped person as defined under the statutory provision Par. 1-159 (Physically Handicapped Person – Every natural person who has permanently lost the use of a leg or both legs or an arm or both arms or any combination thereof or any person who is so severely disabled as to be unable to move without the aid of crutches or a wheelchair.)

 (Physician's Signature/Stamp)
 Peter Sporn, MD
 (Print Physician's Name)

5/14/2021
 (Date)
 675 N. St. Clair St.
 #18-250
 (Address and Telephone Number)
 Chicago, IL 60611

Return the completed form to the City Clerk's Office at Berwyn City Hall
6700 West 26th Street, Berwyn, Illinois



City Council Communication – Request for Block Party

K-5

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 3100 Block of Kenilworth (i.e. 1200 Block of Home)

Date: 9-13-21

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: October 30th, 2021 from 8:00 a.m. until 9:00 p.m.

Rain Date: October 31st, 2021 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties ~~and Bounce Houses~~. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the **use of fireworks is illegal** in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Eric P Jorgenson
Print Name

Address

Phone Number

E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE
6700 W 26th St, Berwyn, IL 60402 Phone: 708-749-6452



CITY OF BERWYN EVENT APPLICATION



Please provide information about your planned event:

Date of Event: 10-30-2021 Time: Start 2:00pm End 8:00pm

Type: Block Party Parade Open Air Event Use of Public Way

Allowed Event Times
Block Parties
8AM to 9PM
All Other Events
8AM to 11PM

Description of Event: Halloween Themed block party w/ live music

Location of Event: Block of 3100 Kenilworth, dead end street behind Heritage Middle School.

(Please print)

Name of Applicant: Eric P Jorgenson

Address: _____ Daytime Phone: _____

E-mail Address: _____ Alt. Phone: _____

Do you plan to use: (Please mark all that apply)

Live or Recorded Music <input checked="" type="checkbox"/>	Sound Equip. / Amplifiers <input type="checkbox"/>	Bounce Houses or Inflatables <input type="checkbox"/>
	Food Vendors <input type="checkbox"/>	Commercial Food Prep. Equipment <input type="checkbox"/>
Crafter / Vendors <input type="checkbox"/>	Alcohol Sales <input type="checkbox"/>	Portable Toilets and Sanitation <input type="checkbox"/>

Will you require any of the following City services? Yes No

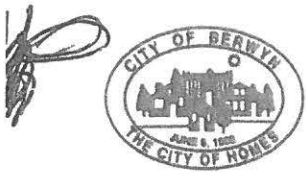
* Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.

** These City services supplied only if available on the day of the event and subject to personnel availability

Street Closure <input type="checkbox"/>	Rolling Street Closure <input type="checkbox"/>	Alley Closure <input type="checkbox"/>	Parade Route Closure <input type="checkbox"/>
Barricades <input checked="" type="checkbox"/>	*Police Detail/ Security <input type="checkbox"/>	Traffic Control <input type="checkbox"/>	**Berwyn Public Library Book Peddler (Bike) <input type="checkbox"/>
**Fire Truck <input type="checkbox"/>	**McGruff <input type="checkbox"/>	**K-9 Unit <input type="checkbox"/>	**Police Explorers Unit <input type="checkbox"/>

City Council Approval IS REQUIRED for your event. (City Council meets the 2nd & 4th Tuesday of every month)

- Submit this application to the Clerk's Office **8 weeks** prior to the event date.
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
- A Food License is required from the Berwyn Public Health Department for ALL food sales.
- A City of Berwyn Temporary Liquor License is required for ALL alcoholic beverage sales.
- A route map must be submitted with this application for all parades / demonstrations.
- USE OF PUBLIC WAY: Provide a list of intersections/corner locations and all dates being requested for use of public way. Location and Date availability is subject to approval. Use of public way is limited to one group per day, one group per location, and on a First Come—First Serve basis.
- **The City reserves the right to regulate, restrict and limit use of the public way at all times.**



Petition – Request for Block Party

This petition must list signatures of residents who represent at least 50% of the homeowners on the block. YOU must notify ALL neighbors on the block - even those who did not sign the petition- of the block party date and time at least seven days in advance.

8 weeks prior to your Block Party date submit the completed petition along with a completed City of Berwyn Event Application and City Council Communication form to the Office of the Berwyn City Clerk so your application may be submitted to City Council for approval.

Petition for Block Party

The undersigned, being residents of the 3100 block of Kenilworth, hereby request the City of Berwyn to close the aforementioned block to vehicular traffic on Oct 30, 2021 with a rain date of Oct 31, 2021 from the hours of 8:00 a.m. until 9:00 p.m.

NAME:

ADDRESS:

Redacted

- 3126 KENILWORTH AVENUE
- 3129 Kenilworth Ave.
- 3140 Kenilworth Ave.
- 3142 Kenilworth ave
- 3125 Kenilworth ave
- 3127 Kenilworth Ave
- 3136 Kenilworth
- 3130 Kenilworth Ave.
- 3144 Kenilworth Ave