

The Mayor and City Council welcome you to attend the City Council meetings as scheduled. Social distancing and facemasks are required inside City Hall and in Council Chambers. Therefore seating is limited.

PUBLIC PARTICIPATION: PLEASE READ

Please go to the City of Berwyn's YouTube page to view the live-stream of proceedings. **Any person wishing to comment during Open Forum** may contact the Clerk's office at 708-749-6451 or 708-749-6453 to leave their name and phone number for a **Call-In Comment List**. All people registered for Call-In Comment by **Tuesday May 11, 2021 before 4:00 p.m.** will be called during the City Council meeting and will be able to address the City Council over the phone. Comments emailed or mailed to Clerk Paul will also be announced during Open Forum. Comments should be sent to Clerk Margaret Paul through the U.S. Mail at 6700 West 26th Street, Berwyn, IL 60402, by E-mail at Mpaul@ci.berwyn.il.gov. All e-mailed or mailed comments received by 4:00 p.m. on **May 11, 2021** will be announced at this meeting. All comments received after this time limit will be placed on future City Council agendas. Please include a reference that you wish your comments to be made a part of the City Council Meeting Record.

A. Pledge of Allegiance and Moment of Silence

B. Open Forum:

C. Approval of Minutes:

D. Bid Openings: Nothing submitted.

E. Berwyn Township, Berwyn Health District, Berwyn Development Corporation: Nothing submitted.

F. Reports from the Mayor:

1. VETO An Ordinance Amending Section 484.05 of the Codified Ordinances to Increase Installation and Renewal Fees and to Establish an Application Fee for Reservation of Street Parking for Persons with Disabilities for the City of Berwyn, County of Cook, State of Illinois.
2. Recommendation to Reappointment Positions per Chapter 242 of Codified Ordinances of the City of Berwyn
3. Concurrence of Affixed Appointments to Standing Aldermanic Committees.

G. Reports from the Clerk: Nothing submitted.

H. Zoning Boards of Appeals: Nothing submitted.

I. Reports from the Aldermen, Committees, and Boards: Nothing submitted.

J. Reports from the Staff:

1. CDBG Director Mendicino – City of Berwyn Mortgage, Rental and Utility Assistance (Informational)

K. Consent Agenda:

1. Stay and Play Learning Corner Anniversary Party on May 23, 2021 corner of 19th & Harvey Ave.
2. Block Party – 3200 Block of Wenonah Avenue – July 3 and 4, 2021.

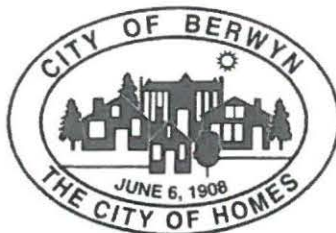
Committee / Ward Announcements

Adjournment


Margaret Paul, City Clerk

No. of Items: 6

The City of Berwyn



Robert J. Lovero
Mayor

A Century of Progress with Pride

May 11, 2021

F-1

City Clerk Marge Paul and Members of the Berwyn City Council

Re: Veto

Council Members:

I am hereby returning this ordinance to Council without my signature and lodging my Veto of said proposed ordinance.

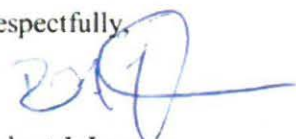
It would appear to me that this ordinance, if passed, would unfairly affect one of the most vulnerable segments of Berwyn residents, persons with disabilities.

The rationale that in 2019 at an Aldermanic committee meeting, this increase was discussed as a means to solve abuses, does not ring true in 2021. Why it took approximately 2 years to reach Council is beyond my understanding. Additionally, the Clerk's office has done a tremendous job in eliminating abuses. An ordinance seeking to increase fees on persons with disabilities, most on fixed incomes, seems punitive and unnecessary.

Our priorities seem to be confused when we have a request for a waiver of a yearly \$50 fee for outside dining, as well as some Council members voting against providing safety improvements to the one swimming pool available in Berwyn.

I am requesting Council to join me in reconsideration of this ordinance by voting Yea for my Veto in this matter.

Respectfully,



Robert J. Lovero
Mayor

THE CITY OF BERWYN
THE CITY OF BERWYN, ILLINOIS

ORDINANCE
NUMBER

**AN ORDINANCE AMENDING SECTION 484.05 OF THE CODIFIED
ORDINANCES TO INCREASE INSTALLATION AND RENEWAL
FEES AND TO ESTABLISH AN APPLICATION FEE FOR
RESERVATION OF STREET PARKING FOR PERSONS WITH
DISABILITES FOR THE CITY OF BERWYN, COUNTY OF COOK,
STATE OF ILLINOIS**

ROBERT J. LOVERO, Mayor
MARGARET PAUL, City Clerk

JAMES "SCOTT" LENNON
JOSE RAMIREZ
JEANINE L. REARDON
ROBERT W. FEJT
CESAR A. SANTOY
ALICIA M. RUIZ
RAFAEL AVILA
ANTHONY NOWAK

Aldermen

**Published in pamphlet form by authority of the Mayor and City Clerk of the City of
Berwyn, Illinois on April 27, 2021.**

ORDINANCE No.: _____

AN ORDINANCE AMENDING SECTION 484.05 OF THE CODIFIED ORDINANCES TO INCREASE INSTALLATION AND RENEWAL FEES AND TO ESTABLISH AN APPLICATION FEE FOR RESERVATION OF STREET PARKING FOR PERSONS WITH DISABILITES FOR THE CITY OF BERWYN, COUNTY OF COOK, STATE OF ILLINOIS

WHEREAS, the City of Berwyn, Cook County, Illinois is a home rule municipality pursuant to Section 6(a), Article VII of the 1970 Constitution of the State of Illinois, and as such may exercise any power and perform any function pertaining to its government and affairs (the “*Home Rule Powers*”); and

WHEREAS, the City previously adopted certain ordinances regulating parking fees for persons with disabilities; and

WHEREAS, the Corporate Authorities have determined that it is necessary to increase these parking fees due to rising costs associated with same; and

WHEREAS, based on the foregoing, the Corporate Authorities have determined that it is advisable and in the best interest of the City and its residents to amend Sections 484.05 D and 484.05 E and to add Section 484.05 P; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, by and through its Home Rule Powers, adopts the amended Sections 484.05 D and 484.05 E, and adds Section 484.05 P, as set forth herein:

Article I.

Section 1.00 Findings.

The Corporate Authorities find that all the recitals heretofore stated as contained in the preambles to this Ordinance are full, true and correct and do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

Section 2.00 Purpose

The purpose of this Ordinance is to amend sections 484.05 D and 484.05 E and to add Section 484.05 P of the City Code as set forth below.

Article II.

Amendment of Section D of Ordinance 484.05 of the City Code

Section 3.00

Amended to read \$55.00

There shall be Sign Installation Fee of fifty-five (~~\$550.00~~) and no/100 dollars.

Amendment of Section E of Ordinance 484.05 of the City Code.

There shall be a yearly renewal fee of twenty-five (\$25.00) and no/100 dollars.

Addition of Section P of Ordinance 484.05 of the City Code.

There shall be a fee of twenty (\$20.00) and no/100 dollars for the Accessible Parking Application.

Section 3.01 Other Actions Authorized

The officers, employees and/or agents of the City shall take all action necessary or reasonably required to carry out, give effect to and consummate the transactions contemplated by this Ordinance and shall take all action necessary in conformity therewith including, without limitation, the execution and delivery of any and all documents required to be delivered in connection with this Ordinance.

Article III.

Headings, Savings Clauses, Publication, Effective Date.

Section 4.00 Headings

The headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

Section 5.00 Severability.

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

Section 6.00 Superseder

All code provisions, ordinances, resolutions, rules and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7.00 Publication.

A full, true and complete copy of this Ordinance shall be published in pamphlet form or in a newspaper published and of general circulation within the City as provided by the Illinois Municipal Code, as amended.

Section 8.00 Effective Date.

This Ordinance shall be immediately in full force and effect after passage, approval and publication. A full, true and complete copy of this Ordinance shall be published in pamphlet form as provided by the Illinois Municipal Code, as amended.

[INTENTIONALLY LEFT BLANK]

ADOPTED by the City Council of the City of Berwyn, County of Cook, State of Illinois on this 27th day of April, 2021, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Lennon		✓		
Ramirez	✓			
Reardon	✓			
Fejt	✓			
Santoy	✓			
Ruiz	✓			
Avila		✓		
Nowak		✓		
(Mayor Lovero)				
TOTAL	5	3		

APPROVED by the Mayor on this 27th day of April, 2021.

Robert J. Lovero

MAYOR

ATTEST:

Margaret Paul

CITY CLERK



A Century of Progress with Pride

May 11, 2021

F-2

Members of City Council

Re: Reappointments

Council Members:

Beginning with my new term as Mayor of the City of Berwyn, and according to my statutory duty, I will be making the following reappointments per Chapter 242 of the Codified Ordinance of the City of Berwyn. Following are my recommendations for the appointed positions:

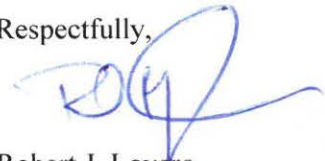
- | | |
|---|---------------------|
| Administrative Assistant to the City Attorney | Kelly M. Cimaglia |
| Administrative Assistant to the Mayor | Virginia G. Pacheco |
| Assistance Finance Director | Vacant |
| Assistant City Administrator | Vacant |
| Assistant Fire chief | Kris A. Coniglio |
| Associate City Attorney | Vacant |
| Building Director | Charles D. Lazzara |
| Chaplains, Police and Fire Departments (two) | Vacant |
| City Administrator | Ruth E. Siaba Green |
| City Attorney | Anthony T. Bertuca |
| City Collector | Vacant |
| City Prosecutor | Thomas J. Brescia |
| Community Relations Commission Director | Vacant |
| Deputy Fire Chiefs (1) | Carl J. Reina |
| Deputy Fire Chiefs (2) | Jerry J. Marzullo |
| Deputy Fire Chiefs (3) | Mark S. Warta |
| Deputy Fire Chiefs (4) | John J. Diebold |
| Deputy Police Chief | Michael G. Cirolia |
| Director of Public Works | Robert P. Schiller |
| Emergency Management/NIM'S Compliance Coordinator | Anthony J. Laureto |
| Fire Battalion Chief | Mario J. Manfredini |
| Fire Chief | Thomas A. Hayes |

Grants Administrator/Community
Development
Library director
Police Chief
Police Division Commanders (1)
Police Division Commanders (2)
Police Division Commanders (3)
Police Division Commanders (4)
Recreation Director

Vacant
Tammy Sheedy
Michael D. Cimaglia
Giordano Manfredini
Sandro Scardamaglia
Guy Papa
Michael R. Ochsner Jr
Anthony R. Martinucci

Please concur in my recommendation and approve the above listed appointments.

Respectfully,



Robert J. Lovero
Mayor

The City of Berwyn



Robert J. Lovero
Mayor

A Century of Progress with Pride

May 11, 2021

f-3

To: Members of City Council

Re: **Standing Aldermanic Committees**

Esteemed Members of City Council:

With the launch of my fourth term as Mayor of the City of Berwyn and according to my statutory duty, I will be recommending the following appointments to the Standing Aldermanic Committees per Chapter 210 of the Codified Ordinance of the City of Berwyn.

Therefore, I ask that you concur with the affixed appointments.

Respectfully,

Robert J. Lovero
Mayor



A Century of Progress with Pride

May 11, 2021

Standing Committee

Administration -	Mary Beth Arenella, Chair Scott Lennon Richard E. Leja
Budget, Finance & Revenue -	Scott Lennon, Chair Richard E. Leja Joseph Carmichael
Building & Zoning -	Bob Fejt, Chair Alicia M. Ruiz Joseph Carmichael
Human Relations -	Rob Pabon, Chair James Woywod Mary Beth Arenella
Licensing & Taxation -	James Woywod, Chair Bob Fejt Alicia M. Ruiz
Outreach/Communications -	Joseph Carmichael, Chair Mary Beth Arenella Scott Lennon
Police & Fire -	Richard E. Leja, Chair James Woywod Rob Pabon
Public Works, Parking, Trees, Traffic, Streets & Sewers -	Alicia Ruiz, Chair Rob Pabon Bob Fejt

Respectfully,

Robert J. Lovero
Mayor

210.13 APPOINTMENT OF STANDING COMMITTEES.

All standing committees of Council shall be appointed by the Mayor, and may be changed at any time by the Mayor. The Mayor shall be an ex officio member of all standing committees. All special committees shall be appointed in the same fashion and shall have duties as delegated to them by Council.

210.14 DESIGNATION OF STANDING COMMITTEES.

The following standing committees of Council shall be appointed:

- A. Administration;
- B. Budget, Finance and Revenue;
- C. Building and Zoning;
- D. Human Relations;
- E. Licensing and Taxation;
- F. Outreach/Communications;
- G. Police and Fire; and
- H. Public Works, Parking, Trees, Traffic, Streets and Sewers

210.15 DUTIES OF STANDING COMMITTEES.

The standing committees enumerated in 220.14 shall have duties as follows, in addition to other duties delegated to them by Council.

- A. *Administration Committee.* The Administration Committee shall:
 - 1. Keep informed of and investigate all matters and proposals relating to city personnel including but not limited to department organization and structure, hiring and disciplinary practices, personnel evaluation processes, personnel policies and employee wages and benefits, and shall report and recommend to Council from time to time as it deems advisable;
 - 2. Keep informed as to the activities of the city's Administration Staff and report and recommend to Council from time to time as it deems advisable;
 - 3. Keep informed of and investigate all matters and proposals relating to the Law Department and its activities, including all matters relating to the city's insurance programs; IMRF, Vacation and Sick policies. The Committee will also serve as the authorizing agent, within limits set from time to time by Council, to investigate and authorize settlements of lawsuits and claims against the city;

- B. *Budget, Finance and Review Committee.* The Budget, Finance and Review Committee shall:
 - 1. Review upon all accounts payable and payroll reports submitted to the city, and present Council reports recommending payment of sums;

2. Keep informed of and investigate all matters and proposals relating to finances and investments of the city and the Finance Department of the city, and report and recommend to Council from time to time as it deems advisable;
3. Coordinate and schedule all meetings and public hearings relating to the proposed annual Budget and Appropriation Ordinance submitted by the Mayor, and report and recommend to Council from time to time as it deems advisable;

C. *Building and Zoning Committee.* The Building and zoning Committee shall:

1. Keep informed of and investigate all matters and proposals relating to the city and the Zoning Code, including but not limited to matters relating to the erection, repairing and remodeling of buildings and structures, accessory buildings, fences and permits, special use permits, certificates of compliance, health and housing standards and issues related thereto and report periodically to Council as it deems advisable;
2. Keep informed of and investigate matters and proposals relating to business and economic development within the city including but not limited to all requirements for and administration of issuance of permits, including fee structures therefore;
3. Keep informed of and investigate city-wide project planning and problem solving proposals relating to the city, including but not limited to infrastructure planning, research of sales and rental data reported by area realtors and landlords, home equity assurance programs, overseeing a plan for capital improvement and redevelopment.
4. Keep informed of and investigate the activities of the city's Zoning, Planning and Development Commission;
5. Report and recommend to Council from time to time as it deems advisable in all matters.

D. *Human Relations Committee.* The Human Relations Committee shall:

1. Provide programs to educate the community, equalize opportunities, eliminate discrimination and promote good will among all persons;
2. Advise the city and departments on issues of policy that relate to human relations and discrimination; and make recommendations of policy to the City to address, readdress, prevent or discourage acts of discrimination;
3. Recommend policies for city departments to lessen conflicts and improve understanding in the community; especially for matters related to quality of life issues for residents and businesses.
4. Study and investigate Landlord/Tenant issues and concerns;
5. Advise the City Council on matters relating to policies and programs which will serve to further workforce;

E. *Licensing and Taxation Committee.* The Licensing and Taxation Committee shall:

1. Be responsible for regulating all city licenses, business, and all corresponding fees and sources of revenues;
2. Act as a Hearing Board on matters coming within the provision of 801.12 (B) of the Business Regulation and Taxation Code or any similar provision passed by Council in substitution thereof.
3. Keep informed, investigate and coordinate all matters relating to fees, general and special taxation and special assessments, and report and recommend to Council from time to time as it deems advisable;

F. *Outreach/Communications Committee.* The Outreach/Communications Committee shall:

1. Create & Investigate procedures and ordinances for Council approval providing open government format; transparency in social media engagement; review and recommend policies for social media behavior; investigate and examine communication platforms to engage and notify the Berwyn community.
2. Assist in the formation of respectful trusting relationships throughout the City and share and distribute important information about the City and topics of concern that adequately inform residents of important events, procedures, departments and general happenings in the city, including but not limited to the use of social media.
3. Focus on enlisting the participation of residents, community members, and City employees in the educational process and establishing collaborative relationships focused on positive impacts.
4. Confer with the Berwyn Development Corporation, the Building and Public Works Departments regarding issues related to business, planning and economic development. Confer with all community-based organizations and groups, including citizen, educational, civic, fraternal, veteran and social service agencies, regarding issues related to community concerns and activities.
5. Review and recommend website improvement, social media usage policies by employees and expansion of the City's communication infrastructure.

G. *Police and Fire Committee.* The Police and Fire Committee shall:

1. Keep advised concerning the administration, operation and needs of the Fire Department and the Police Department, particularly with relation to the finances thereof;
2. Confer with the board of Fire and Police Commissioners regarding hiring and promotion policies;
3. Monitor the safety training and policy manuals of the Fire Department and the Police Department;
4. Report and recommend to Council from time to time as it deems advisable;

H. *Public Works, Parking, Trees, Traffic, Streets and Sewers Committee*. The Public Works, Parking, Trees, Traffic, Streets and Sewers Committee shall:

1. Keep informed of and investigate all matters and proposals relating to public works, the care and maintenance of all bridges and streets (including alleys, sidewalks and parkways), and report and recommend to council from time to time as it deems advisable;
2. Keep informed of and investigate all matters and proposals relating to trees, shrubbery and other vegetation in the city, and report and recommend to Council from time to time as it deems advisable;
3. Recommend to Council action as it deems advisable to be taken with reference to any utility furnishing gas, electricity, internet, cable, telephone service or another public service to the people of the City or to the City itself;
4. Keep informed concerning the administration of the Water Department, investigate and study problem of furnishing water for use by the residents and for municipal purposes, and report and recommend to Council from time to time as it deems advisable pertaining to the Water Department or water rates to be charged; and
5. Keep informed of investigate and monitor recycling activities and proposals in the City, and report and recommend to Council from time to time as it deems advisable.

City of Berwyn
Department of Community Development

TO: Mayor Robert J. Lovero
City Council

FROM: Regina Mendicino,
Director, Community Development Department

DATE: May 3, 2021

RE: City of Berwyn Mortgage, Rental and Utility Assistance

J-1

Dear Mayor Lovero and City Council Members,

On June 30, 2020, the Department of Housing and Urban Development (HUD) notified the City of Berwyn that \$755,917 in Coronavirus Aid, Relief and Economic Security Act (CARES Act) funding was awarded the city.

As required by HUD, the Community Development Department amended the 2019 Action Plan to allocate these funds in response to COVID-19 by assisting Berwyn's low and moderate income residents. These funds were targeted to programs to increase housing stability to prevent homelessness and for services for persons experiencing homelessness. Through Housing Forward, the city continues to provide short term emergency mortgage, rental and utility assistance (up to 3 consecutive months or CDBG-CV maximum) for low-income households experiencing loss of income due to COVID-19, and lack of alternative sources of income.

On September 11, 2020, HUD notified the Community Development Department that an additional allocation of \$351,851 in CARES Act funding was awarded the city. The City of Berwyn amended the 2019 Action Plan for a second time and through the Community Development Department will carry out the same objective by providing the same housing assistance services to low and moderate income residents who have been financially affected by the COVID-19 pandemic.

The Community Development Department is currently finalizing program guidelines and will begin accepting intake information May 10, 2021.

Should you have any questions regarding this matter, please feel free to contact me.
Thank you for your prompt attention to this matter.

Sincerely,



Regina Mendicino,
Director, Community Development Department

Regina Mendicino, Director, Community Development Department
6700 West 26th Street, Berwyn, IL 60402
(708) 795-6850 * (708) 749-9457



CITY OF BERWYN EVENT APPLICATION



K-1

Please provide information about your planned event:

Date of Event: May 23, 2021 Time: Start 9:00am End 9:00pm

Allowed Event Times

Block Parties
8AM to 9PM

All Other Events
8AM to 11PM

Type: Block Party Parade Open Air Event Use of Public Way

Description of Event: Daycare Anniversary Party [Covid-19 neg will be followed]
Mask & hand sanitizer will be available

Location of Event: Grass area near Hett Park North Berwyn Park
corner of 19th & Harvey Ave District

Name of Applicant: Tatiana Gillespie (Stay and Play Learning Center)

Address: 1901 Harvey Ave 2nd FL Daytime Phone: 773 355 0212

E-mail Address: _____ Alt. Phone: _____

Do you plan to use: (Please mark all that apply)

Live or Recorded Music <input type="checkbox"/>	Sound Equip. / Amplifiers <input checked="" type="checkbox"/>	Bounce Houses or Inflatables <input checked="" type="checkbox"/>
	Food Vendors <input type="checkbox"/>	Commercial Food Prep. Equipment <input type="checkbox"/>
Crafter / Vendors <input checked="" type="checkbox"/>	Alcohol Sales <input type="checkbox"/>	Portable Toilets and Sanitation <input type="checkbox"/>

Will you require any of the following City services? Yes No

* Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.


Street Closure <input type="checkbox"/>	Rolling Street Closure <input type="checkbox"/>	Alley Closure <input type="checkbox"/>	Parade Route Closure <input type="checkbox"/>
Barricades <input type="checkbox"/>	*Police Detail/ Security <input type="checkbox"/>	Traffic Control <input type="checkbox"/>	**Berwyn Public Library Book Peddler (Bike) <input type="checkbox"/>
**Fire Truck <input type="checkbox"/>	**McGruff <input type="checkbox"/>	**K-9 Unit <input type="checkbox"/>	**Police Explorers Unit <input type="checkbox"/>

** These City services supplied only if available on the day of the event and subject to personnel availability

City Council Approval IS REQUIRED for your event. (City Council meets the 2nd & 4th Tuesday of every month)

- Submit this application to the Clerk's Office **8 weeks** prior to the event date.
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
- A Food License is required from the Berwyn Public Health Department for ALL food sales.
- A City of Berwyn Temporary Liquor License is required for ALL alcoholic beverage sales.
- A route map must be submitted with this application for all parades / demonstrations.
- USE OF PUBLIC WAY: Provide a list of intersections/corner locations and all dates being requested for use of public way. Location and Date availability is subject to approval. Use of public way is limited to one group per day, one group per location, and on a First Come—First Serve basis.
- **The City reserves the right to regulate, restrict and limit use of the public way at all times.**



1901 Harvey Ave 2nd Fl, Berwyn, Illinois 60402 

773-355-0212 

stayandplaylearningcorner@yahoo.com 

April 29, 2021

Tatiana Gillespie, Owner

Dear City of Berwyn

This letter is asking for permission to use city property for a Daycare Anniversary Event. This is my 2nd year in business, and I would like to celebrate with the children and parents that I appreciate and adore dearly. My staff and I will be enforcing all Covid-19 guidelines far as face coverings, hand sanitizer stations, and temp checks. At the end of the event all trash will be removed, and the park will remain in its current condition.

Sincerely,

Tatiana Gillespie





K-2

Sandra Anderson

From: Jennifer Kustwin
Sent: Thursday, May 6, 2021 11:53 AM
To: Sandra Anderson; Margaret M. Paul
Subject: 3200 Wenonah 47th annual Block Party Event application for approval
Attachments: Document_2021-05-06_113517.pdf

Hello Clerk Paul and Assistant Clerk Anderson:

Attached you will find a application for request of approval for the 47th annual block party for the 3200 block of Wenonah in Berwyn to take place July 3/4 2021.

We humbly seek approval to host this 47th event on behalf of the large majority of 3200 Wenonah and honoring those long time block and community members who loved this event.

Honoring: Glenn Reusch , Roberta Medlicott, Tom Bezouska and Myra Ramirez as well and Dr. Angel Lugay, all long time Berwyn residents who we have lost over the recent few years. We appreciate your consideration of our request and please note we have been grandfathered in for a two day event the past 46 event years.

We have shared the city's Covid recommendations with the block and will abide by those recommendations.

We do appreciate your consideration. Please let us know you have received and when this will go before city council. Please do let us know if a block member needs to be present for the city council meeting as well.

Sincerely,
Jennifer Kustwin on behalf of the 3200 Wenonah Ave. Residents

NOTICE: EXTERNAL EMAIL

This email was sent to you from outside the City of Berwyn network.

- * Do not rely on the sender's name to verify this message's legitimacy.
- * Please verify the sender's email address is legitimate before opening attachments or links.
- * Use caution when opening attachments or links from unknown senders.
- * Contact the HelpDesk before clicking links or opening attachments if you need to confirm this message's legitimacy.
- * The HelpDesk will never send external emails, so if you are reading this disclaimer on an email from HelpDesk or any other IT support, it is not genuine.

Sent from my iPhone



City Council Communication – Request for Block Party

To: Mayor Robert J. Lovero and Members of the Berwyn City Council

From: Residents of the 32 00 Block of Wenonah Ave (i.e. 1200 Block of Home)

Date: 5.5.21

Re: Request for Block Party Approval

Dear Mayor Lovero and City Council:

The residents of the above listed street request approval for our Block Party to be held on:

Requested Date: July 3 and 4, 2021 from 8:00 a.m. until 9:00 p.m.

Rain Date: July 4 and 5, 2021 from 8:00 a.m. until 9:00 p.m.

We have also submitted the following forms with this request:

- Completed City of Berwyn Event Application, and
- A petition signed by at least 50% of the homeowners residing on our block.

*Please grant approval for our:
Our 47th Block Party!!
Honoring those we
have lost who
loved this
event.*

I am the organizer of the Block Party. I have received and read the Berwyn Code of Ordinances regarding Block Parties ~~and Bounce Houses~~. My neighbors and I agree to abide by all the laws of the City of Berwyn and State of Illinois. In addition, we state that:

- We understand that the **use of fireworks is illegal** in Berwyn and in Illinois. We understand that our use of fireworks during our block party may result in the cancelling of our permit resulting in the ending of our party along with the possible issuance of tickets and fines.
- We also understand that Live Bands, DJ's or any amplified music must be kept at a reasonable level so as not to disturb other neighbors.
- We agree to clean up our block after the party.

As the permit holder, I understand that I am accepting responsibility for the activities conducted during the time of this permit. I also agree to notify all my neighbors of the date and time of the Block Party.

Thank you for considering our Block Party request,

Jan Kustwin & Majority of ³²⁰⁰ Wenonah Ave

Print Name

Address

Phone Number

E-mail Address

PLEASE RETURN TO THE OFFICE OF THE CITY CLERK 8 WEEKS PRIOR TO YOUR REQUESTED DATE
6700 W 26th St, Berwyn, IL 60402 Phone: 708-749-6452



CITY OF BERWYN EVENT APPLICATION



Please provide information about your planned event:

Date of Event: July 3 & 4, 2021 Time: Start 8am End 9pm

Type: Block Party Parade Open Air Event Use of Public Way

Description of Event: 3200 Block of Wenonah 47th Block Party / 47th Annual Block Party !!

Location of Event: 3200 Wenonah Ave. Berwyn IL 60402

Allowed Event Times

Block Parties
8AM to 9PM

All Other Events
8AM to 11PM

(Please print)

Name of Applicant: Jennifer Rustwin

Address: _____ Daytime Phone: _____

E-mail Address: j.rustwin Alt. Phone: _____

Do you plan to use: (Please mark all that apply)

Live or Recorded Music <input checked="" type="checkbox"/>	Sound Equip. / Amplifiers <input checked="" type="checkbox"/>	Bounce Houses or Inflatables <input type="checkbox"/>
	Food Vendors <input type="checkbox"/>	Commercial Food Prep. Equipment <input type="checkbox"/>
Crafter / Vendors <input type="checkbox"/>	Alcohol Sales <input type="checkbox"/>	Portable Toilets and Sanitation <input type="checkbox"/>

Will you require any of the following City services? Yes No

* Please contact the Police Dept. for fee schedule if requesting Police Detail or Security.

** These City services supplied only if available on the day of the event and subject to personnel availability

Street Closure <input checked="" type="checkbox"/>	Rolling Street Closure <input checked="" type="checkbox"/>	Alley Closure <input type="checkbox"/>	Parade Route Closure <input type="checkbox"/>
<u>Barricades</u> <input checked="" type="checkbox"/>	*Police Detail/ Security <input type="checkbox"/>	Traffic Control <input type="checkbox"/>	**Berwyn Public Library Book Peddler (Bike) <input type="checkbox"/>
**Fire Truck <input checked="" type="checkbox"/>	**McGruff <input checked="" type="checkbox"/>	**K-9 Unit <input type="checkbox"/>	**Police Explorers Unit <input type="checkbox"/>

City Council Approval IS REQUIRED for your event. (City Council meets the 2nd & 4th Tuesday of every month)

- Submit this application to the Clerk's Office **8 weeks** prior to the event date.
- A Certificate of Insurance is required for Parades, Outdoor Events, Use of Public Way, as well as for all food and beverage sales.
- A Food License is required from the Berwyn Public Health Department for ALL food sales.
- A City of Berwyn Temporary Liquor License is required for ALL alcoholic beverage sales.
- A route map must be submitted with this application for all parades / demonstrations.
- USE OF PUBLIC WAY: Provide a list of intersections/corner locations and all dates being requested for use of public way. Location and Date availability is subject to approval. Use of public way is limited to one group per day, one group per location, and on a First Come—First Serve basis.
- The City reserves the right to regulate, restrict and limit use of the public way at all times.



Petition – Request for Block Party

This petition must list signatures of residents who represent at least 50% of the homeowners on the block. YOU must notify ALL neighbors on the block - even those who did not sign the petition- of the block party date and time at least seven days in advance.

8 weeks prior to your Block Party date submit the completed petition along with a completed City of Berwyn Event Application and City Council Communication form to the Office of the Berwyn City Clerk so your application may be submitted to City Council for approval.

Petition for Block Party

The undersigned, being residents of the 3200 block of Wenonah Ave, hereby request the City of Berwyn to close the aforementioned block to vehicular traffic on July 3 & 4 with a rain date of July 4th from the hours of 8:00 a.m. until 9:00 p.m.

NAME:

ADDRESS:

Redacted

3226 Wenonah
3229 Wenonah
3231 Wenonah
3218 Wenonah
3206 Wenonah
3215 Wenonah
3209 WENONAH
3209 Wenonah
3209 Wenonah
3201 Wenonah
3211 Wenonah
3242 Wenonah
3238 Wenonah
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