

# **City of Berwyn City Council Meeting**

**December 18, 2007**

# BERWYN CITY COUNCIL MEETING

DECEMBER 18, 2007

DEAR ATTENDEE...THE MAYOR AND CITY COUNCIL WELCOME YOU. PLEASE KEEP IN MIND THAT THIS IS A MEETING OF THE MAYOR AND COUNCIL MEMBERS AS OPPOSED TO A PUBLIC HEARING WHERE ATTENDEES ARE ENCOURAGED TO PARTICIPATE. UNLESS INVITED BY THE MAYOR TO SPEAK, YOU ARE REQUESTED NOT TO INTERRUPT. IF YOU ARE RECOGNIZED BY THE MAYOR, PLEASE PREFACE YOUR REMARKS BY STATING YOUR NAME AND ADDRESS FOR THE RECORD. THANK YOU.

MICHAEL A. O'CONNOR  
MAYOR

THOMAS J. PAVLIK  
CITY CLERK

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## AGENDA

### ROLL CALL

- (A) PLEDGE OF ALLEGIANCE - MOMENT OF SILENCE
- (B) OPEN FORUM - (TOPIC MUST NOT BE ON THE AGENDA)
- (C) PRESENTATION OF PREVIOUS MEETINGS MINUTES FOR APPROVAL
  - 1. MIN. REG. MTG.-12/11/07-COW 12/11/07
- (D) BID OPENING - TABULATIONS
- (E) BERWYN DEVELOPMENT CORP.-BERWYN TOWNSHIP/HEALTH DISTRICT
- (F) REPORTS AND COMMUNICATIONS FROM THE MAYOR
  - 1. APPOINTMENT OF POSTION OF ADMINISTRATIVE COORDINATOR
  - 2. APPOINTMENT OF 5<sup>TH</sup> WARD ALDERMAN
  - 3. 2007 TAX LEVY
- (G) REPORTS AND COMMUNICATIONS FROM THE CITY CLERK
  - 1. APPROVAL OF CLOSED COW MINUTES
  - 2. PERSONNEL MATTER
- (H) COMMUNICATIONS FROM ( ZONING) BOARD OF APPEALS
- (I) REPORTS AND COMMUNICATIONS FROM ALDERMEN, COMMITTEES OTHER BOARDS AND COMMISSIONS
  - 1. DEFER-CHAPMAN-3500 EUCLID-PORCH RAILINGS
  - 2. DEFER-CHAPMAN-LIBRARY PERSONNEL ISSUE
  - 3. CHAPMAN-CITY OF BERWYN TAX LEVY 2007
  - 4. LOVERO-PROPOSED COMPROMISE TO POSITION OF CITY ADMINISTRATOR
- (J) STAFF REPORTS
  - 1. DEFER-FINANCE DIR-2007 TAX LEVY
  - 2. DIR PW-TRAFFIC SIGNAL & LIGHTING MAINTENANCE CONTRACT EXTENSION
  - 3. DIR PW-2008 MFT AUTHORIZATION, RESOLUTION, & MAINTENANCE AGREEMENT
  - 4. DIR PW-POSTING OF IEPA VIOLATION NOTICE
  - 5. FINANCE DIR-INS. SERVICE AGREEMENT-WORKMEN'S COMP

6. FINANCE DIR-INS SERVICE AGREEMENT-GENERAL LIABILITY
7. FINANCE DIR-INS. CLAIMS PROCESSING CONTRACT
8. FINANCE DIR-BUDGET AMENDMENT
9. FINANCE DIR-YEAR END ACCOUNTS PAYABLE CHECKS
10. COLLECTOR-COW REFERRAL ITEM #22-WAIVE RETAIL OVERLAY RESTRICTIONS
11. BERWYN POLICE PENSION FUND-RECONSIDER FUNDING

(K) CONSENT AGENDA: ALL ITEMS ON THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE IN NATURE AND WILL BE ENACTED IN ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS. IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED AS THE FIRST ITEM AFTER APPROVAL OF THE CONSENT AGENDA

1. COLLECTOR-BUSINESS LICENSES ISSUED NOVEMBER, 2007

ITEMS SUBMITTED ON TIME 22



THOMAS J. PAVLIK - CITY CLERK

In accordance with the provisions of the Americans with disabilities Act, any individual who is in the need of a reasonable accommodation in order to participate in or benefit from attendance at a public meeting of the City of Berwyn should contact Thomas J. Pavlik, City Clerk at 708/788-2660 as soon as possible before the meeting date.

# Sections A & B

- A. Pledge of Allegiance-Moment of Silence
- B. Open Forum  
Topic must NOT be on the Agenda  
Open space for comments or ideas.

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# Section C

## **Presentation of Previous Meeting Minutes For Approval**



**MICHAEL A. O'CONNOR**  
**MAYOR**

**THOMAS J. PAVLIK**  
**CITY CLERK**

**MINUTES**  
**BERWYN CITY COUNCIL**  
**DECEMBER 11, 2007**

1. The regular meeting of the Berwyn City Council was called to order by Mayor O'Connor at 8:41 p.m. Upon the call of the roll, the following responded present: Chapman, Weiner, Skryd, Phelan, Lovero, Erickson. Absent: Ramos.
2. The Pledge of Allegiance was recited and a moment of silence was observed for the safety of our armed forces, police, firefighters, and paramedics. Also, for the speedy recovery of City Treasurer Pater who had undergone eye surgery.
3. The Open Forum portion of the meeting was announced. There being no speakers the Open Forum portion was declared closed.
4. Weiner made a motion, seconded by Erickson, to excuse Alderman Ramos. The motion carried by a voice vote.
5. The minutes of the regular Berwyn City Council meeting and the Committee of the Whole held on November 27, 2007 were submitted. Lovero made a motion, seconded by Erickson, to concur and approve as submitted. The motion carried by a voice vote.
6. The bid request for Decorative Iron Products was submitted. A sole bid was received from Heritage Casting and Iron, Mississauga, Canada. Thereafter, Weiner made a motion, seconded by Erickson, to authorize the City Attorney, Public Works director, and any other interested parties to adjourn to the Conference room to open, tabulate, and return same to the Council Chambers for public reading. The motion carried by a voice vote.
7. Chapman made a motion, seconded by Skryd, to suspend the rules and bring forth item E-3. The motion carried. E-3 is a communication from the Berwyn Development Corporation regarding the agreement between the Berwyn Development Corporation and the City of Berwyn. After discussion, the Mayor requested to amend the communication on face and strike "March 23, 2007" the date to receive TIF funding to read "Per Attached Agreement". Thereafter, Weiner made a motion, seconded by Erickson, to

amend accordingly. The motion carried. Thereafter, Skryd made a motion, seconded by Erickson, to concur and approve the agreement as amended and to authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote with Ramos excused.

8. Chapman made a motion, seconded by Skryd, to suspend the rules and bring forth item E-2 as germane to E-1. The motion carried. E-2 is a communication from the Berwyn Development Corporation regarding the BDC 2008 TIF budget. The Mayor recognized Brian Pabst who was available to answer questions regarding the TIF budget. After discussion, the communication was to be amended on face, striking the date of "March 23, 2007" and replacing with the wording "Per Agreement". Thereafter, Weiner made a motion, seconded by Erickson, to concur and approve as amended. The motion carried by a unanimous roll call vote with Ramos excused.
9. The Berwyn Development Corporation submitted a communication regarding the BDC General Fund request for the 2007 Budget. Thereafter, Lovero made a motion, seconded by Erickson, to concur and approve as submitted in the amount of \$86,000. The motion carried by a unanimous roll call vote with Ramos excused.
10. The Berwyn Development Corporation submitted a communication regarding the Ogden Avenue Monument Signage. After discussion, Chapman made a motion, seconded by Erickson, to concur and approve for payment in an amount not to exceed \$16,050. The motion carried by a unanimous roll call vote with Ramos excused.
11. The tabulation of bid for the Ornamental Iron Products was returned for public reading. Heritage Casting & Iron, Mississauga, Canada submitted a bid of \$904 for each Trash Container and \$649 for each Planter. Thereafter, Lovero made a motion, seconded by Chapman, to refer the bid to the Public Works department for review and recommendation. The motion carried by a voice vote.
12. A deferred communication from the Mayor regarding the veto of ordinance 07-59, authorizing the City of Berwyn to provide legal Counsel and Indemnification for Officials. During discussion, the Mayor requested a copy of the ordinance from other communities and questioned, who wrote the ordinance. Alderman Phelan stated that he will supply a copy of the Schaumburg, Illinois ordinance. Thereafter, Erickson made a motion, seconded Phelan, to override the Mayor's veto. The motion to override the veto carried by the following roll call: Yeas: Chapman, Skryd, Phelan, Lovero, Erickson. Nays: Weiner. Excused: Ramos.

13. The Mayor submitted a communication regarding the Water Testing information to the General Public. The Mayor recognized Public Works director, Pat Ryan, who explained the situation regarding the matter. After discussion, Alderman Chapman asked the Public Works director to contact the Illinois EPA to request an extension, which would allow for the notice to go out in the water bill mailings. Thereafter, Chapman made a motion, seconded by Phelan, to deny the request. The motion carried by a voice vote.
14. The Mayor submitted a communication regarding the request from the owners of 3200 Harlem Avenue to allow for signage on the building. Thereafter, Weiner made a motion, seconded by Lovero, to concur and approve as submitted. The motion carried by a unanimous roll call vote with Ramos excused.
15. The Mayor submitted a communication regarding the hire of a Director of Administrative Services. After discussion, Lovero made a motion, seconded by Erickson, to concur and approve as amended item #4 (a) to read "The Mayor" and #5, seconded sentence to be stricken and to refer the matter to the City Attorney to insert duties. After further discussion, the motion and the seconded were withdrawn. Thereafter, Lovero made a motion, seconded by Erickson, to concur, approved as amended and waive the hiring freeze. The motion carried by the following roll call: Yeas: Chapman, Weiner, Skryd, Lovero, Erickson. Nays: Phelan. Excused: Ramos.
16. The City Clerk submitted a communication regarding the 2008 schedule of City Council meetings and Holidays. Thereafter, Skryd made a motion, seconded by Chapman, to concur and approve as submitted and to authorize publication. The motion carried by a unanimous roll call vote with Ramos excused.
17. The Zoning Board of Appeals submitted a Resolution and Ordinance regarding a variance for Martinez, 1545-47 Cuyler. Thereafter, Lovero made a motion, seconded by Chapman, to concur and adopt the Resolution and Ordinance as presented. The motion carried by the following roll call: Yeas: Chapman, Weiner, Skryd, Phelan, Lovero. Nays: Erickson. Excused: Ramos.
18. A deferred communication from Alderman Chapman regarding porch railings at 3500 Euclid Avenue. Thereafter, Chapman made a motion, seconded by Phelan, to defer the matter until the December 18<sup>th</sup> meeting. The motion carried by a voice vote.

19. A deferred communication from Alderman Chapman regarding Library Personnel issue. Thereafter, Chapman made a motion, seconded by Weiner, to defer the matter until the December 18<sup>th</sup> meeting. The motion carried by a voice vote.
20. The Budget committee submitted a report from the meeting held on November 28, 2007 regarding the 2008 budget with the recommendation to continue the budget process. Thereafter, Weiner made a motion, seconded by Lovero, to accept the matter as informational. The motion carried by a voice vote.
21. The Berwyn Firemen's Pension Board of Trustees submitted a communication regarding the estimated monthly Pension Cost for 2008. Thereafter, Skryd made a motion, seconded by Erickson, to accept the matter as informational and to refer to the Budget committee. The motion carried by a voice vote.
22. A deferred communication from Odelson & Sterk regarding the Metra Platform Lease agreement for years 2006 through 2031 and an ordinance adopting it entitled:

**AN ORDINANCE APPROVING A STATION AGREEMENT BETWEEN THE CITY OF BERWYN AND BNSF RAILWAY COMPANY IN THE CODIFIED ORDINANCES OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS**

Thereafter, the Mayor recognized Richard Bruen of Odelson & Sterk, who was available for questions. Thereafter, Weiner made a motion, seconded by Chapman, to concur, approve the agreement, **adopt** the ordinance as presented and to authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote with Ramos excused.

23. The Law firm of Odelson & Sterk submitted an ordinance entitled:

**AN ORDINANCE ALLOWING A VARIATION FROM THE ZONING CODE FOR THE PROPERTY COMMONLY KNOWN AS 6714 34<sup>TH</sup> STREET, BERWYN, ILLINOIS AND WHICH IS LOCATED IN AN A-1 ZONING DISTRICT.**

Thereafter, Chapman made a motion, seconded by Lovero, to concur and **adopt** the ordinance as presented and to authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote with Ramos excused.

24. The City attorney submitted an ordinance regarding ICMA model Professional Administrator. Thereafter, Erickson made a motion, seconded by Chapman, to defer the matter generally. The motion carried by a voice vote.

25. The City attorney submitted an ordinance entitled:

**AN ORDINANCE AMENDING SECTION 484.03 OF THE BERWYN CODE TO INCREASE MUNICIPAL AND COMMUTER PARKING PERMIT FEES WITHIN THE CITY OF BERWYN, COOK COUNTY, ILLINOIS**

Thereafter, Weiner made a motion, seconded by Chapman, to concur and **adopt** the ordinance as amended. The motion carried by a unanimous roll call vote with Ramos excused.

26. The City attorney submitted a Resolution regarding the Illinois Housing Development Authority Bond Cap. Thereafter, Weiner made a motion, seconded by Chapman, to concur and **adopt** the Resolution as presented. The motion carried by a unanimous roll call vote with Ramos excused.

27. The City attorney and the Finance director submitted an ordinance entitled:

**AN ORDINANCE PROVIDING FOR THE ABATEMENT OF THE 2007 TAX LEVY FOR THE GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2002A, OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS**

Thereafter, Weiner made a motion, seconded by Lovero, to concur and **adopt** the ordinance as presented and to authorize the corporate authorities to affix their signatures thereto and to authorize the Clerk to file with the county. The motion carried by a unanimous roll call vote with Ramos excused.

28. The City attorney and Finance director submitted an ordinance entitled:

**AN ORDINANCE PROVIDING FOR THE ABATEMENT OF THE 2007 TAX LEVY FOR THE GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2002B, OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS**

Thereafter, Weiner made a motion, seconded by Lovero, to concur and **adopt** the ordinance as presented and to authorize the corporate authorities to affix their signatures and to authorize the Clerk to file with

the county. The motion carried by a unanimous roll call vote with Ramos excused.

29. The City attorney and the Finance director submitted an ordinance entitled:

**AN ORDINANCE PROVIDING FOR THE PARTIAL ABATEMENT OF THE 2007 TAX LEVY FOR THE GENERAL OBLIGATION CORPORATE PURPOSE BONDS, SERIES 2001, OF THE CITY OF BERWYN, COOK COUNTY, ILLINOIS**

Thereafter, Weiner made a motion, seconded by Lovero, to concur and **adopt** the ordinance as presented and to authorize the corporate authorities to affix their signatures and to authorize the Clerk to file with the county. The motion carried by a unanimous roll call vote with Ramos excused.

30. The City attorney and Finance director submitted an ordinance entitled:

**AN ORDINANCE ADJUSTING BASIC WATER USE CHARGES BY AMENDING SECTION 1048.02 OF THE BERWYN CODIFIED ORDINANCES IN THE CITY OF BERWYN, COOK COUNTY, ILLINOIS**

Thereafter, Weiner made a motion, seconded by Skryd, to concur and **adopt** as amended to read 8% and to authorize the corporate authorities to affix their signatures thereto. The motion carried by a unanimous roll call vote with Ramos excused.

31. The Finance director submitted an ordinance regarding the 2007 Tax Levy. Chapman made a motion, seconded by Erickson, to defer until the December 18<sup>th</sup> City Council meeting. The motion carried by a voice vote.
32. The Finance director submitted a request for approval of an Interfund loan from the Water Utility to the Debt Service fund for \$850,000. Thereafter, Skryd made a motion, seconded by Weiner, to concur and approve as submitted. The motion carried by a unanimous roll call vote with Ramos excused.
33. The Director of Computer Services submitted a request to approve the Database Administrator agreement. Thereafter, Lovero made a motion, seconded by Skryd, to concur and waive the hiring freeze. The motion carried by a unanimous roll call vote with Ramos excused.
34. The building director submitted a communication regarding a sign request for 2929 Harlem Avenue. Thereafter, Weiner made a motion, seconded by

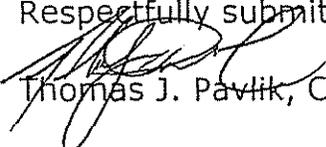
Lovero, to concur and grant permission for signage at the Berwyn Art Studio. The motion carried by a unanimous roll call vote with Ramos excused.

35. The City Collector submitted five communications J-12 through J-16 regarding various requests for Retail Overlay variances. The item were withdrawn by Order of the Chair without objection.
36. Odelson & Sterk submitted a communication requesting the settlement of Case No: 07 CV 3091 in the amount of \$11,501 as reviewed in closed session. Thereafter, Lovero made a motion, seconded by Erickson, to concur and approve for payment. The motion carried by a unanimous roll call vote with Ramos excused.
37. The Consent agenda items K-1 through K-4 were submitted.
  - K-1 The Budget chairman submitted the payroll for November 18, 2007 in the amount of \$775,022.44
  - K-2 The Budget chairman submitted the payables for December 11, 2007 In the amount of \$1,778,335.58.
  - K-3 The City Clerk and Alderman Phelan submitted a request for a Handicap sign for C. Pillett, 1617 Scoville with a recommendation to **Deny**
  - K-4 The building director submitted a report of building permits issued in November, 2007

Thereafter, Weiner made a motion, seconded by Lovero, to concur and Approve by Omnibus Vote Designation. The motion carried by a voice vote.

38. The Mayor called a Committee of the Whole meeting for Tuesday, December 18, 2007, immediately following the Public Hearing at 6:00 p.m.
39. Alderman Skryd called an Administration committee meeting for Monday, December 17, 2007 at 6:00 pm for referrals.
40. Alderman Erickson announced a Fire and Police committee meeting, as previously called, closed to the public, on Thursday, December 13, 2007 at 12:00 noon for union grievances.
41. There being no further business to come before the meeting, same was, after a motion by Lovero, seconded by Skryd, to adjourn at the hour of 9:35 p.m.

Respectfully submitted,

  
Thomas J. Pavlik, City Clerk

MINUTES  
COMMITTEE OF THE WHOLE  
DECEMBER 11, 2007

1. The Committee of the Whole was called to order by Mayor O'Connor at 6:20 p.m. Upon the call of the roll, the following responded present: Chapman, Weiner, Skryd, Lovero. Absent: Ramos, Phelan, Erickson. Chapman made a motion, seconded by Skryd, to excuse aldermen Ramos, Phelan, Erickson. The motion carried. The Mayor then declared a quorum present and the meeting duly convened for further business.
2. Weiner made a motion, seconded by Skryd, to close the Committee of the Whole at 6:21 p.m. for contract negotiations, pending litigation, land acquisition, and personnel. The motion carried.

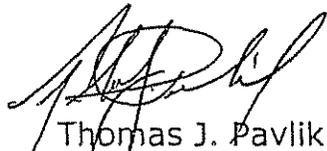
The open portion of the Committee of the Whole reconvened at 8:10 p.m. Aldermen Phelan and Erickson now present.

3. The Mayor recognized City Collector, Deb Suchy, concerning the Retail Overlay. Ms. Suchy referred to her November 20<sup>th</sup> communication and stated that there are presently 47 open storefronts on Cermak Road. She also confirmed that requests for zoning variances, require going to the Zoning Board of Appeals for a Public Hearing and that the City Council can not simply waive the zoning process and grant a variance. Suchy is looking to amend the Retail Overlay ordinance and is requesting the ordinance be amended at the next City Council meeting. Suchy stated that the owner, of a vacant storefront, can appeal their tax bills to the county to lower their tax rate to a vacant rate, thus affecting the amount of taxes generated to the city and also to the TIF districts. Discussion ensued between aldermen and Suchy on bring forth ideas in the form of a communication to the Council with items such as Reducing fees for zoning appeals for the Retail Overlay, requesting Fast Tract on hearings by the Board, and also to reduce the proximity of restrictions for like or similar businesses from 500 feet to 200 feet. Suchy is requesting the Council to authorize a Public Hearing for January 8, 2008 to address changes in the Overlay zoning ordinance. The Mayor then recognized Mike Slinkman, area property owner, who questioned the Overlay restrictions and asked for the Overlay ordinance to be repealed immediately.
4. Alderman Skryd had questioned agenda item J-5, A Resolution on the Housing Development Authority Bond Cap. City Attorney Bonebrake responded to her inquiry on the Bond Cap and how it relates to the tax levy.

COMMITTEE OF THE WHOLE  
DECEMBER 11, 2007

5. Item J-6 on the agenda, Ordinance for Tax Abatement-Alderman Skryd questioned Finance director, Stephanie Walker, who explained the tax levy and how the Abatement applied to the Bond. Ms. Walker also stated that each ordinance needed to be voted on separately.
6. Item J-7 on the agenda, Water Rate Increase-Ms. Walker stated that the increase, if passed tonight, can be reflected on the January water bills and stated that the increase may be reduced to 8% verses 10% as requested and handed out a report of revised numbers, see attached.
7. There being no further business to come before the meeting, same was, after a motion by Weiner, seconded by Chapman, to adjourn the Committee of the Whole at the hour of 8:40 p.m. The motion carried.

Respectfully submitted,



Thomas J. Pavlik  
City Clerk

# Section D

## Bid Openings – Tabulations

# Section E

**Berwyn Development Corp.**  
**Berwyn Township/Health District**

# Section F

## Reports and Communications From The Mayor



# THE CITY OF BERWYN, ILLINOIS

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

MICHAEL A. O'CONNOR, *Mayor*

December 14, 2007

To: Members of City Council

Re: Appointment of position of Administrative Coordinator

Ladies and Gentleman,

Although the position of Administrative Coordinator has been vacant for nearly one year since accepting the resignation of Scott Waguespack. We have been given a unique opportunity to hire not only an experienced City Administrator but also someone that has an extensive background in economic development to contribute to the further advancement of the City of Berwyn.

I have proposed a similar position in my 2008 budget, which was titled "Director of Administration" at a salary of \$120,000. The we have discussed the possibility of creating a new position of "City Administrator" by ordinance but since this ordinance has not yet been approved I am appointing Brian L. Pabst to the position of "Administrative Coordinator" until we can draft the final ordinance language and a job description for the new position of "City Administrator." I do not believe it is in the best interest of the City of Berwyn or Brian Pabst to be hired without the authority of an ordinance.

As the former Director of the Berwyn Development Corporation, Brian Pabst will not only be able to raise the level of professionalism in our administration but he will also be able to work closely with the BDC on the more than \$110 million dollars in economic development projects. Brian's first duties will be to assist the BDC during the transition of a new Director and work closely with the aldermen and the Law Department in drafting a new ordinance that will create this new position.

I have included a copy of a slightly amended employment agreement previously discussed and approved by the City Council and I will have the Finance Director provide the amendments to the draft 2008 budget to separate this position into a separate department.

Your approval of my appointment of Brian Pabst to the position of "Administrative Coordinator" will be appreciated.

Sincerely,

Michael A. O'Connor  
Mayor

MAO/dr

## EMPLOYMENT AGREEMENT

THE EMPLOYMENT AGREEMENT (Agreement), effective as of the 1<sup>st</sup> day of January, 2008 (Effective Date), and terminating May 1, 2009 (Ending Date) by and between the City of Berwyn (City), and Brian L. Pabst (The Employee)

1. **EMPLOYMENT:** The City shall employ employee Brian L. Pabst in Berwyn, Illinois as the City *Administrative Coordinator* during the term (as defined below) of this Agreement and upon the terms and conditions as set forth in this Agreement.
2. **TERM:**
  - a. The term of employment of The Employee under the Agreement shall be from January 1, 2008 through May 1, 2009. After May 1, 2009, this term may be increased upon agreement between the parties.
  - b. Nothing in this Agreement shall prevent, limit, or otherwise restrict the right of The Employee to resign at any time from his employment with the City. In the event The Employee voluntarily resigns from the City before the expiration of his employment, as may be renewed, then The Employee shall give the City 3 weeks advance notice of such resignation, unless the parties agree otherwise in writing.
3. **ANNUAL BASE SALARY:** The City shall pay the Employee a base salary at an annual rate of \$110,000 (Annual Base Salary) less applicable tax withholdings. The Employee's base salary may increase as a result of an annual raise. The City shall continue to pay The Employee the Annual Base Salary provided herein and provided throughout the term of the Agreement, subject only to termination of the Agreement by The Employee as provided in section 2b.
4. **TERMINATION AND SEVERANCE PAY:**
  - a. The City may not, at any time during the term of this Agreement, reduce the Annual Base Salary.
  - b. If the Agreement is terminated by The Employee for any reason, the City's obligation to pay The Employee the Annual Base Salary, and to provide all other benefits under this Agreement (except Section 7: Indemnification), shall terminate on The Employee's last day of employment unless otherwise agreed to in writing by the City and The Employee.
  - c. If this Agreement is terminated by the *Mayor* during the term of this Agreement, including any extensions thereto, the City will be obligated to pay The Employee his Annual Base Salary and benefits for 3 months.
5. **HEALTH, DENTAL, VISION, LIFE INSURANCE, IMRF AND OTHER APPLICABLE BENEFITS:**

The City shall pay The Employee's personal family health insurance monthly premium, and be reimbursed for monthly cell phone bills. Since The Employee will not be issued a City car as other senior employees have, he will receive the standard IRS allowed reimbursement per mile for all miles driven as a part of his position. The Employee shall be given the same benefits (dental, vision, etc) offered to other civilian City employees with an effective date of January 1, 2008, and ending May 1, 2009, unless both parties agree to an extension.
6. **VACATION, SICK LEAVE:**

Beginning on the effective date of this contract, the City shall credit The Employee with 15 vacation days per year, and 12 sick days per year. Other sick time guidelines will be per the City employee manual.

7. **INDEMNIFICATION:**

In addition to its obligations under federal, state and local law, the City shall indemnify, defend, and hold harmless The Employee from and against any and all claims, counterclaims, causes of action, suits, demands, damages, liabilities, arbitrations, administrative proceedings, and / or any other claims or proceedings of any kind or nature whatsoever, that arise from or are related to in any way to any alleged act or omission occurring within the scope of The Employee's employment for the City. The City shall compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon, and also all fees, costs and expenses related thereto, including but not limited to attorney's and other professional fees. This section shall not terminate on the employees last day of employment.

8. **BONDING:**

The City shall bear the full cost of any bonds required of The Employee under any law or ordinance.

9. **GENERAL PROVISIONS:**

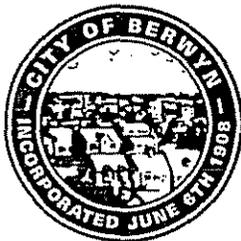
- a. **Entire and Exclusive Agreement.** This Agreement reflects the entire and exclusive Agreement between the parties regarding The Employee's employment by the City. This Agreement supersedes any and all prior agreement and understandings between the parties regarding the employment of the Employee by the City. No modification or waiver of any provision of the Agreement shall be effective unless in writing and signed by both parties.
- b. **Successors and Assigns.** All covenants and agreements contained in this Agreement by or on behalf of the City shall bind its legal representatives, affiliates, successors, and permitted assigns.
- c. **Governing Law.** This Agreement is governed by and shall be construed, administered, and enforced in accordance with the laws of the State of Illinois, without regard to its conflicts of law principals.
- d. **Enforceability.** If any portion of this Agreement is adjudged to conflict with any applicable state statute, such portion may be omitted from this Agreement or modified in this Agreement, to the extent necessary to conform thereto. The invalidity of any such portion shall not affect the force, effect, and validity of the remaining portions hereof.

\_\_\_\_\_  
Mayor Michael O'Connor

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Brian L. Pabst

\_\_\_\_\_  
Dated



*MAO*  
THE CITY OF BERWYN, ILLINOIS

MICHAEL A. O'CONNOR, *Mayor*  
6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

December 14, 2007

To: Members of City Council

Re: Appointment of 5<sup>th</sup> Ward Alderman

Ladies and Gentleman,

As you know each of the candidates that wished to be considered for appointment to the vacant 5<sup>th</sup> Ward Aldermanic seat have been interviewed by the City Council with the hope that a compromise candidate could be agreed upon. However, as of this date we have not been able to agree.

An override of the Governor's veto of HB 962 has been passed and will become law effective January 1<sup>st</sup> 2008. This new law will allow the Mayor to appoint an interim alderman for the balance of the term, as long as two candidates are submitted for consideration by the City Council. Since this has changed the appointment process, I informed the City Council that I would narrow the list from twelve to four possible candidates and be prepared to submit an additional candidate at our January 8<sup>th</sup> City Council meeting

However, before beginning this new process, I would like to once again ask for your consideration for the appointment of Maureen Brocato to the 5<sup>th</sup> Ward Aldermanic vacancy with the hope that we can all agree this ward has been un-represented long enough and we can move on with the business of the city in the coming year. This would also allow time to schedule a town meeting as soon as January in order to allow the residents to be introduced to their new alderman.

Your approval of the appointment of Maureen Brocato will be greatly appreciated by me as well as the residents of the 5<sup>th</sup> Ward.

Sincerely,

Michael A. O'Connor  
Mayor

MAO/dr



# THE CITY OF BERWYN, ILLINOIS

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

December 14, 2007

To: Members of City Council

RE: 2007 Tax levy

Dear Ladies and Gentleman,

At our last city council meeting we held a public hearing for the 2007 Tax levy. During the portion of the hearing when the aldermen were offered an opportunity to ask questions or to comment on the levy amount, Alderman Chapman expressed her concern with the amounts levied for the Fire and Police Pension. She went on to suggest that we lower the amount levied for the general fund and raise the amounts levied for the pension funds in order to address this concern. I would like to caution the City Council when considering such a proposal that changing the amount levied for the general fund will have a direct effect on our 2008 budget as presented, especially because of the dramatic loss in budgeted revenue from the real-estate transfer tax income. This loss is estimated to be more than 50% below what was anticipated a \$1.6 million difference in the 2007 budget. The city has no control of this tax except to collect it from every real-estate transaction. The large deficit in expected revenues for 2007 has already had a dramatic effect on the 2007 budget. We projected to have a surplus of \$200,000 but now there will be a deficit of nearly \$1.5 million. The 2007 budget projected revenue from real-estate transfer tax was \$3.1 million but the actual is expected to be \$1.5 million. Unfortunately, this real-estate market will continue to have dramatic effect on our 2008 budget and my greatest fear is that the projected revenues for 2008 may also not meet the projected revenue amounts. I for one never wanted to lower the amounts levied for these pension funds and we have increased the city's contributions to them dramatically since 2005. If you must increase the amounts levied for these pension funds, I implore you to raise the entire levy and not shift any monies from other levied funds. If the real-estate market goes up and we exceed expected revenues I can assure you an additional contribution could be made at year-end to the pension funds. These are very desperate times and desperate measures need to be taken but I believe we can succeed by going in this direction and not be forced to make drastic cuts in service or be forced to layoff or eliminate jobs to meet such a large cut in the general fund budget.

Sincerely,

Michael A. O'Connor

Mayor

mao

# Section G

## Reports and Communications From The City Clerk



6  
**THE CITY OF BERWYN, ILLINOIS**

*Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701

Telephone: (708) 788-2660 • Fax: (708) 788-2675 • [www.berwyn-il.gov](http://www.berwyn-il.gov)

**THOMAS J. PAVLIK**  
**CITY CLERK**

December 14, 2007

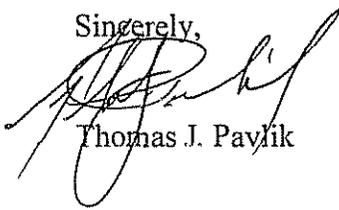
To: Mayor and City council

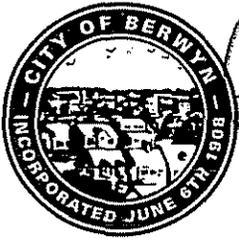
Re: Approval of Closed COW Minutes

Ladies and Gentleman;

Due to the change in policy for approval of closed minutes, I request your concurrence on approving the Closed Committee of the Whole Minutes of October 23, 2007, November 13, 2007, November 27, 2007 and December 11, 2007 as reviewed in closed session.

Sincerely,

  
Thomas J. Pavlik



THE CITY OF **BERWYN, ILLINOIS**

*Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701

Telephone: (708) 788-2660 • Fax: (708) 788-2675 • [www.berwyn-il.gov](http://www.berwyn-il.gov)

**THOMAS J. PAVLIK**  
**CITY CLERK**

December 14, 2007

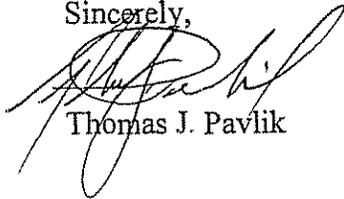
Mayor and Members of City Council

Re: Personnel Matter

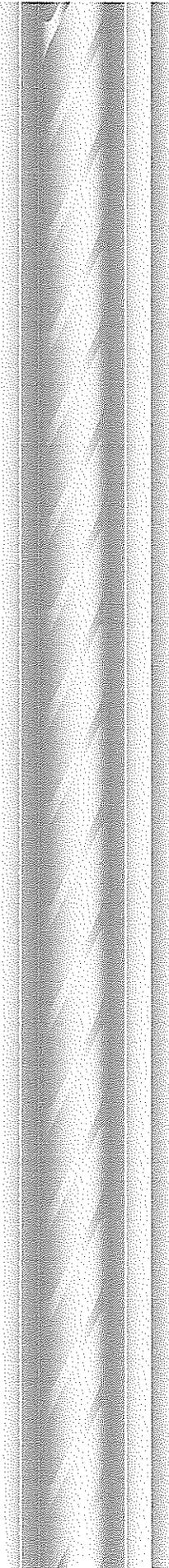
Ladies and Gentleman,

Due to the lack of an Ethics Committee, I respectfully request to discuss a personnel matter in closed session and for any consensus regarding the issue be place on the council floor for a resolve.

Sincerely,

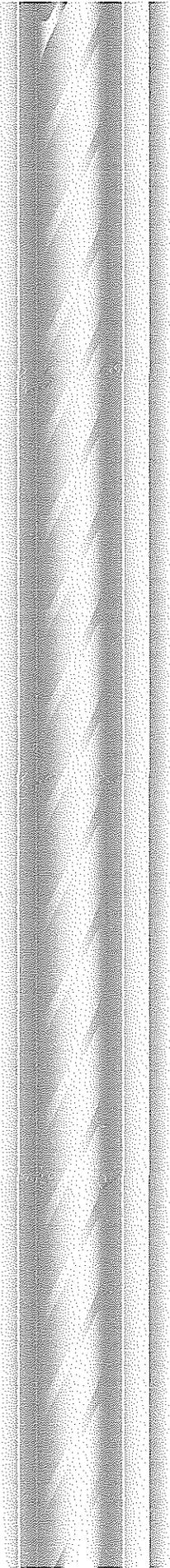


Thomas J. Pavlik



# Section H

## Communications From The Zoning Board of Appeals



# Section I

## Reports and Communications From Aldermen, Committees, Boards and Commissions

I-1

**CITY OF BERWYN**

**CITY COUNCIL MEETING** December 18, 2007

**Deferred Communication**

Agenda Item I-1 is a Deferred Communication from C C Meeting dated 12/11/07 Agenda item #18

From: Alderman Chapman

Re: 3500 Euclid Avenue, Porch Railings

---



I-4

ITEM NO. 10

DATE NOV 13 2007

THE CITY OF BERWYN, ILLINOIS

DISPOSITION Refer to Reul Dept  
Refer to Reul Dept  
Refer to Reul Dept  
MICHAEL A. O'CONNOR, Mayor  
6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2668 • Fax: (708) 788-2567  
www.berwyn-il.gov

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2668 • Fax: (708) 788-2567

NONA N. CHAPMAN

First Ward Alderman

TI: (708) 484.Nona (6662)

E-Mail: 1stWard@Berwyn-IL.Gov

ITEM NO. 16

DATE NOV 21 2007

DISPOSITION Refer

2 wks.

ITEM NO. \_\_\_\_\_

DATE DEC 11 2007

DISPOSITION Refer

Refer

November 8, 2007  
Mayor Michael A. O'Connor  
Members of the Berwyn City Council  
Berwyn City Hall

SUBJECT: 3500 Eucild Ave. Porch Railings

Ladies and Gentlemen,

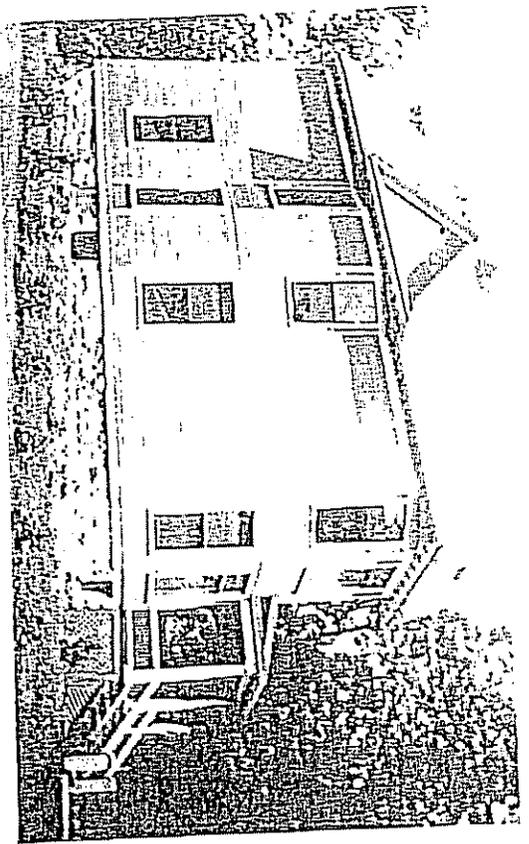
It has come to my attention that a 1st ward resident Terry McManmon, residing at 3500 Eucild Ave. was denied his design plans for front porch railings. Enclosed is a photo of the home in 1893, which they intend to emulate in order to return this historic property to what it was in the late 1800's.

It would be my recommendation to allow the lower railing to preserve the historic flavor of the property.

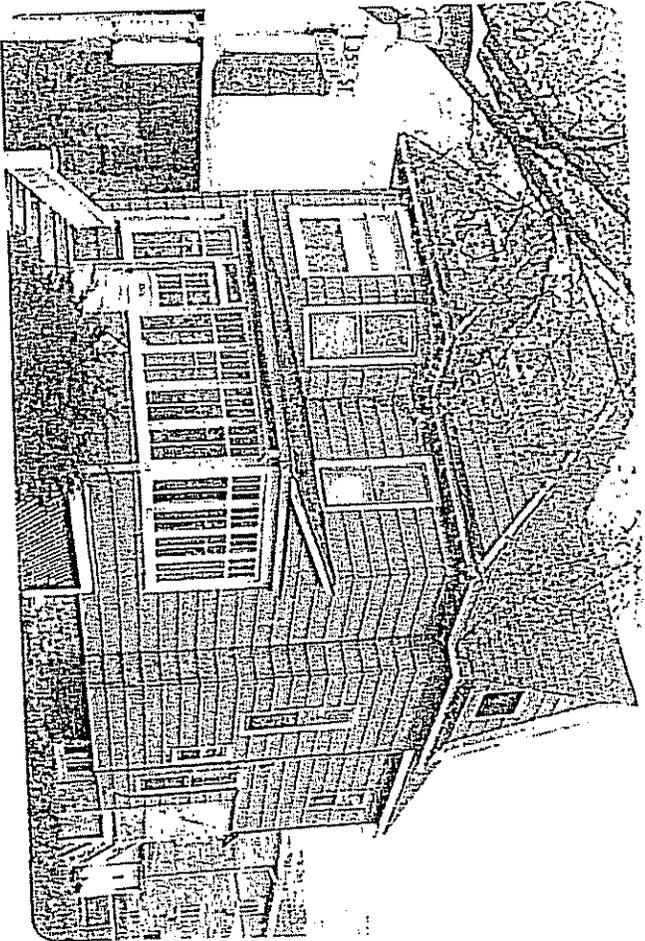
Respectfully Submitted,

*Nona N. Chapman*

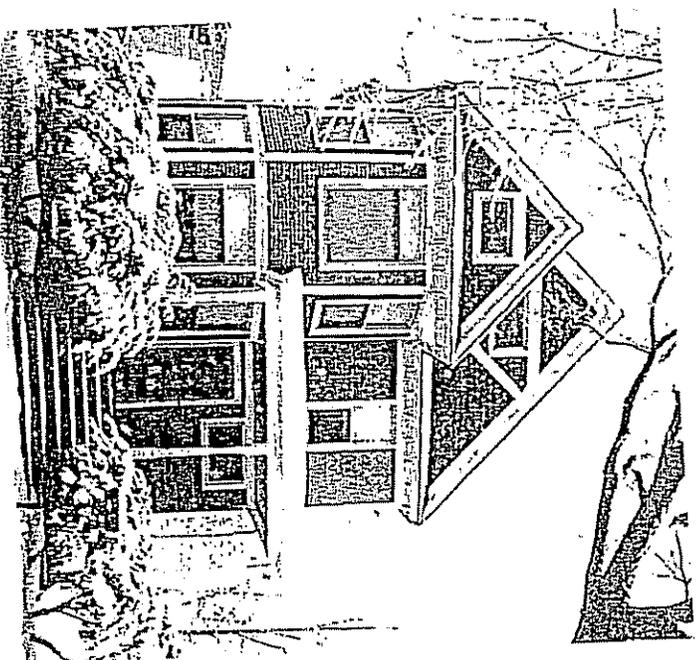
Nona N. Chapman  
1st Ward Alderman



OUR HOME IN 1893



OUR HOME WHEN PURCHASED AS A 3-FLAT



OUR HOME TODAY AS A  
SINGLE FAMILY WITH  
EXTENSIVE RESTORATION

October 12, 2007

Alderman Chapman,

As you know there have been no porch railings on our house at 3500 Euclid for about 20 years. Back then we removed an enclosed porch and rebuilt the porch structure, roof supports, stairs and began to replace the hand rails on the stairs. The design we intended to use is attached. Unfortunately the press of my career, and raising a child distracted us from completing the task. At that time we had a permit for the work, a permit that shows no expiration date.

Now that I have more or less retired, there has been some time to devote to the stair and porch rails, but in the mean time the City of Berwyn has been sending letters regarding the lack of rails. Their notice of violations around our home is a long and twisted story, but not germane to the rail issue except their citations for other non-existent violations lead me to take their warnings lightly.

In August Liz and I met twice with Director LaBeaux in an effort to get him to accept our design for the rails. He informed us that unlike the zoning code, there was no appeal process for the building code. While he was polite and understanding of our desire to have rails compatible with the age and style of our house, and he was complimentary of our restoration efforts, he stood firm on the rail height issue and sent us back to our architect, Doug Walega, in search of a design that is both 36-inches high and in keeping with the age of the home. Unfortunately Mr. Walega's suggestions did not prove compatible, nor were we able to offer any suitable suggestions either.

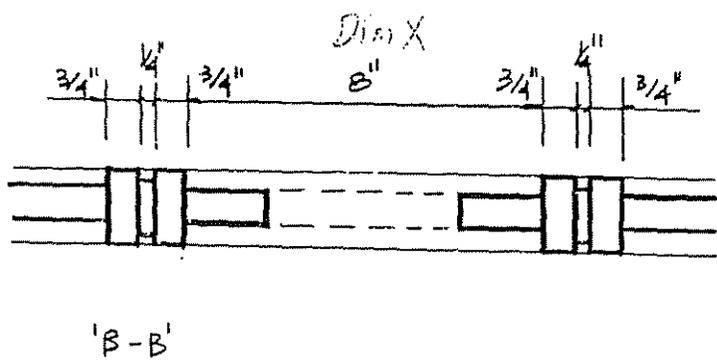
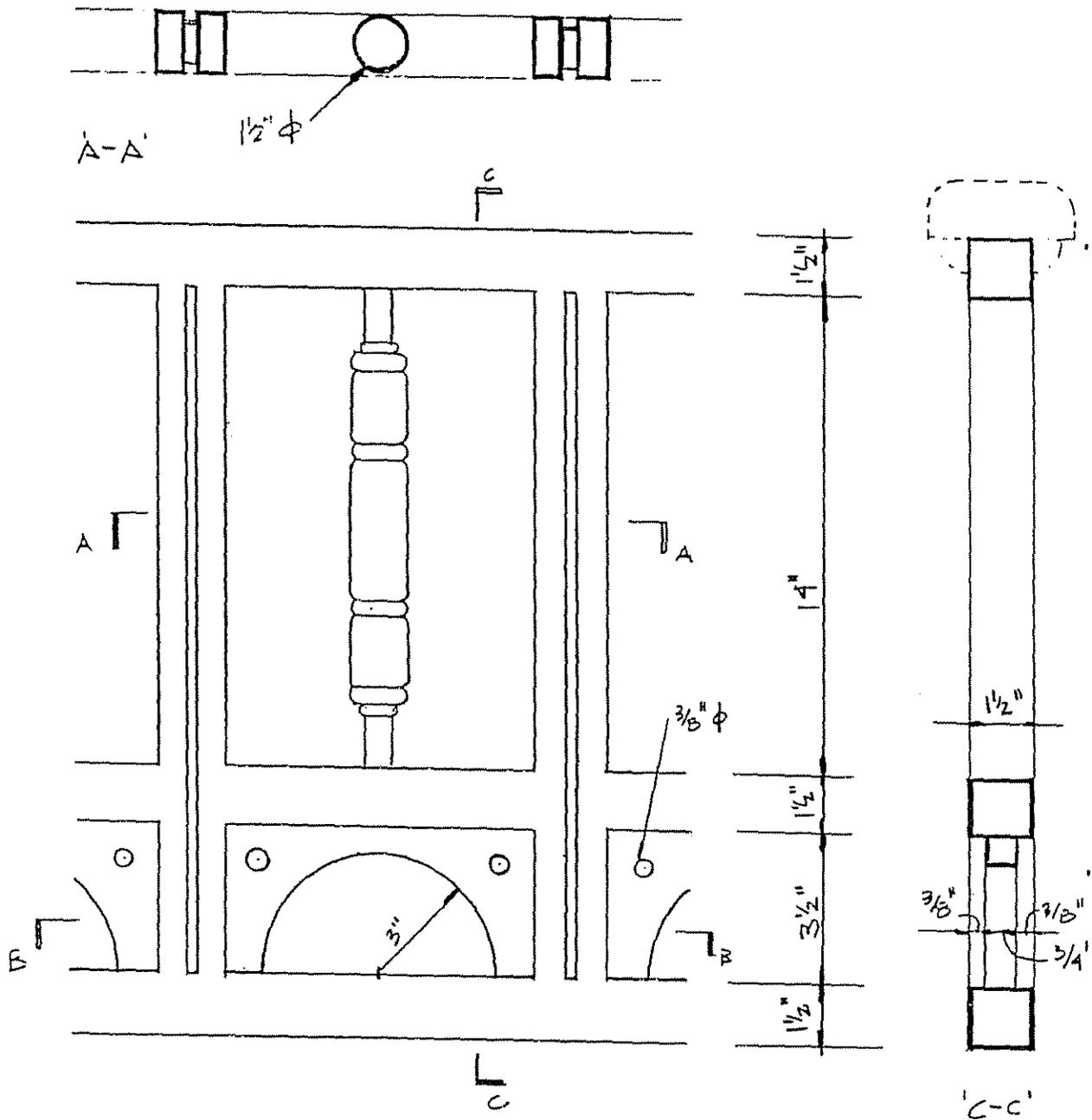
By then we were running out of time for the court hearing on the matter, so we reluctantly decided to give up and install mass-marketed plastic rails (no painting nor rot) from one of the big-box home stores. I applied for a permit to do that on Friday 10-5-07. Director LaBeaux was not able to sign the permit application by late Tuesday, 10-9, and our hearing was to be on 10-11.

At the suggestion of the person at the Neighborhood Affairs desk in City Hall, I called Mark Jarnagin on the afternoon of 10-9 and explained the situation to him. I then found out that he is the hearing officer for the court. He stated he would give me until the end of November to complete the work, and assured me the permit would be available to me by the end of this week.

While I was out of town for the next few days a person from the building department left a voice message on our machine stating the permit was available, and to bring \$310 along. This broke down as \$250 + 30 + 30 they stated. I called you because I was shocked at the permit cost because \$310 will be more than the cost of materials for the job, if I were to install the mass-produced plastic rails.

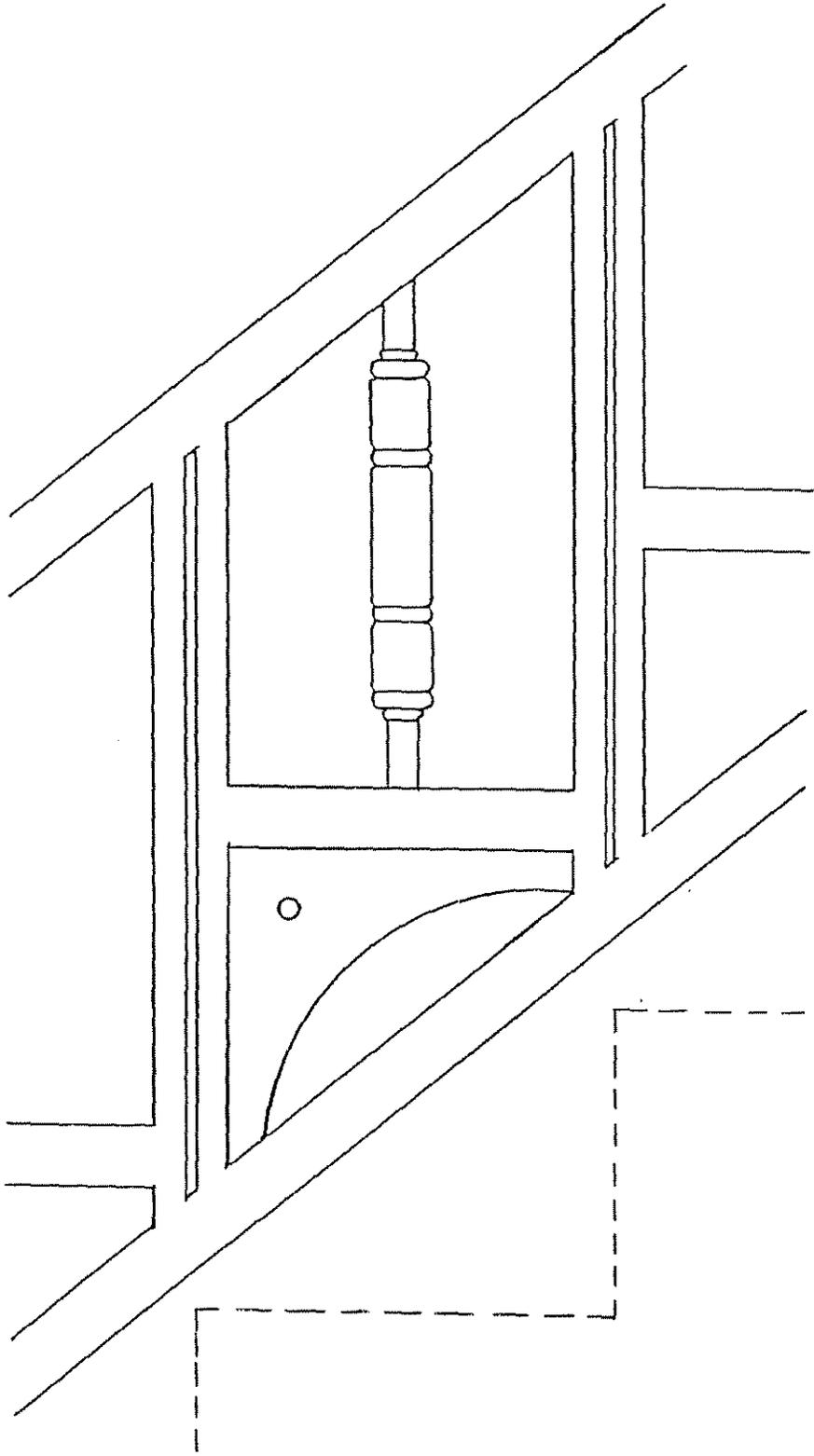
Terry McManmon  
3500 Euclid  
Berwyn, IL





FORCH BALLASTER

22 REQUIRED



STAIR BALLASTER (1" DIA. ROUNDED)

TO REQUIRED  
22

I-2

**CITY OF BERWYN**

**CITY COUNCIL MEETING** December 18, 2007

**Deferred Communication**

Agenda Item I-2 is a Deferred Communication from C C Meeting dated 12/11/07 Agenda item #19

From: Alderman Chapman

Re: Library Personnel issue



# THE CITY OF BERWYN, ILLINOIS

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567

www.berwyn-il.gov

MICHAEL A. O'CONNOR, Mayor

NONA N. CHAPMAN

First Ward Alderman

PH: (708) 484-1000 (6662)

E-Mail: 1stWard@Berwyn-IL.Gov

ITEM NO. 17

DATE NOV 27 2007

DISPOSITION

Refer

ITEM NO.

DATE DEC 11 2007

DISPOSITION

Refer

November 20, 2007  
Mayor Michael A. O'Connor  
Members of the Berwyn City Council  
Berwyn City Hall

SUBJECT: Library Personnel Issue

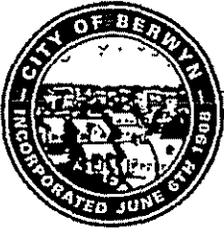
Ladies and Gentlemen,

I am aware of an employee issue that needs to be reviewed and discussed in the closed session. This request is regarding Library personnel.

It would be my recommendation to discuss this issue in closed session and concur with the recommendation of the session.

*Nona N. Chapman*

Nona N. Chapman  
1st Ward Alderman



## THE CITY OF BERWYN, ILLINOIS

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

**NONA N. CHAPMAN**

First Ward Alderman

HM: (708) 484 Nona (6662)

E-Mail: 1stWard@Berwyn-IL.Gov

December 13, 2007  
Mayor Michael A. O'Connor  
Members of the Berwyn City Council  
Berwyn City Hall

SUBJECT: City of Berwyn Tax Levy Year 2007

Ladies and Gentlemen,

With the recent review of the Tax Levy proposal and the discussion of the negative dollar funding for the Police & Fire Pensions for the Tax Year 2007 and/or Fiscal Year beginning: Jan. 1, 2008 and ending Dec. 31, 2008. I would like to discuss some changes that could be made. Please see attached.

Nona N. Chapman  
1st Ward Alderman

City of Berwyn  
 Summary of Tax Levy  
 For 2007 Levy

	<u>2006 Levy</u>	<u>2007 Levy</u>	<u>Increase</u>	<u>% Increase</u>
Fire Pension	\$ 2,431,808	\$ 2,034,586		
Police Pension	2,236,154	1,928,758		
Library	1,408,076	2,497,312		
Bond and Interest	10,232,727	6,449,422	A	
General Fund	<u>2,447,404</u>	<u>6,783,899</u>		
Total Net Levy	<u>\$ 18,756,169</u>	19,693,977	\$ 937,808	5%
Abatements		<u>1,500,421</u>		
Gross Levy		<u>\$ 21,194,398</u>		
Total Amount in General Fund	7,115,366	10,747,243		
Total Debt Service P&I:		7,949,843		
Less abatements:				
Roosevelt		80,370		
Odgen		474,598		
Capitalized interest used		<u>945,453</u>		
		<u>1,500,421</u>		
Net Debt Service Levy		6,449,422	A	

**ORDINANCE NO. 07-**  
**AN ORDINANCE LEVYING TAXES FOR GENERAL**  
**CORPORATE AND SPECIAL PURPOSES FOR THE TAX YEAR 2007,**  
**FISCAL YEAR BEGINNING JANUARY 1, 2008 AND ENDING**  
**DECEMBER 31, 2008 FOR THE CITY OF BERWYN, COOK COUNTY,**  
**ILLINOIS**

BE IT ORDAINED by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, in the exercise of Berwyn's home rule powers as follows:

**SECTION 1:** The amount of \$21,194,398 is hereby levied upon all taxable property within the corporate limits of the City of Berwyn, Cook County, Illinois, for the Tax Year 2007, fiscal year beginning on January 1, 2008 and ending on December 31, 2008, for the following purposes, which sums are set forth under the column entitled "Levy:"

Fund Description	Levy	
Bond and Interest	\$7,949,843	\$7,949,843
Police Pension	<del>1,928,758</del>	\$2,502,374
Fire Pension	<del>2,034,586</del>	\$2,560,556
Library	<del>2,497,312</del>	\$2,627,312
Corporate	<del>6,783,899</del>	\$5,554,313
<b>Total Amount to be levied by taxation</b>	<b>\$21,194,398</b>	<b>\$21,194,398</b>

**SECTION 2:** The County Clerk is hereby directed to add to the amount levied above a sum equal to 3% of said amount to cover loss in collecting the tax.

**SECTION 3:** If any deficiency or surplus exists regarding the collection of property tax levy for each non-general corporate fund account, such amounts are to be applied against or in favor of the Corporate Fund after having satisfied all other fund allocations.

**SECTION 4:** If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this ordinance.

**SECTION 5:** All statutes of the State of Illinois or any parts thereof, which are in conflict with the provisions of this ordinance, are hereby superseded by this ordinance pursuant to the home rule power of the City of Berwyn.

**SECTION 6:** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**ADOPTED** this            day of December, 2007, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Chapman				
Ramos				
Weiner				
Skryd				
Phelan				
Lovero				
Erickson				
O'Connor (Mayor)				
TOTAL				

**APPROVED** by the Mayor on December \_\_\_\_, 2007

\_\_\_\_\_  
Michael A. O'Connor  
MAYOR

ATTEST:

\_\_\_\_\_  
Thomas J. Pavlik  
CITY CLERK

STATE OF ILLINOIS        )  
                                  ) SS  
COUNTY OF COOK        )

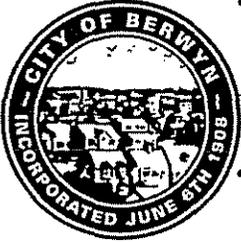
**CERTIFICATION**

I, Thomas Pavlik, do hereby certify that I am the duly qualified and elected Clerk of the City of Berwyn, Cook County, Illinois, and that as such Clerk I do have charge of and custody of the books and records of the City of Berwyn, Cook County, Illinois.

I do hereby further certify that the foregoing is a full, true and correct copy of Ordinance No.\_\_\_\_\_, "An Ordinance Levying Taxes for General Corporate and Special Purposes for the Tax Year 2007 for the City of Berwyn, Cook County, Illinois," adopted and approved by the Mayor and City Council of the City of Berwyn, Illinois on December \_\_\_\_\_, 2007.

IN WITNESS WHEREOF, I have hereunto affixed my hand and the Corporate Seal of the City of Berwyn, Cook County, Illinois this\_\_\_\_ day of December, 2007.

\_\_\_\_\_  
Thomas Pavlik  
City Clerk  
City of Berwyn  
Cook County, Illinois



THE CITY OF **BERWYN, ILLINOIS** *Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

**Seventh Ward Alderman  
Robert J. Lovero  
(708) 788-1885**

**December 14, 2007**

**Mayor Michael O'Conner  
Members of City Council  
6700 West 26<sup>th</sup> Street  
Berwyn, IL 60402-0701**

**Dear Members:**

**I would like to introduce a compromise proposal for the ordinance for the position of City Administrator. This will effectively allow our contract employee to carry out the duties and responsibilities of his position. Please join me in concurring with this proposal.**

**Respectfully,**

**Robert J. Lovero  
7<sup>th</sup> Ward Alderman**

# Section J

## Staff Reports

J-1

**CITY OF BERWYN**

**CITY COUNCIL MEETING** December 18, 2007

**Deferred Communication**

Agenda Item J-1 is a Deferred Communication from C C Meeting dated 12/11/07 Agenda item #31

From: Finance Director

Re: 2007 Tax Levy

\_\_\_\_\_



38  
THE CITY OF **BERWYN, ILLINOIS**

*Building A New Berwyn*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567

MICHAEL A. O'CONNOR, Mayor

ITEM NO. 31  
www.berwyn-il.gov

DATE DEC 11 2007

DISPOSITION \_\_\_\_\_

Refer  
\_\_\_\_\_  
\_\_\_\_\_

To: City Council and Mayor Michael O'Connor

From: Stephanie Walker

Date: December 5, 2007

Re: 2007 Tax Levy

---

Attached is a summary of the 2006 and 2007 levies, including the abatement information. Also attached is the ordinance prepared for the property tax levy. The proposed levy is a 5% from the 2006 (last year) levy, after abatements (for both years). The amounts listed in the 2007 levy ordinance are gross of the abatements as required in Cook County. The abatement ordinance is also prepared and submitted under separate cover for this meeting.

The 5% increase does include the library amount as shown in the budget document revised last week.

As always, please let me know if you have any questions or comments.

City of Berwyn  
 Summary of Tax Levy  
 For 2007 Levy

	<u>2006 Levy</u>	<u>2007 Levy</u>	<u>Increase</u>	<u>% Increase</u>
Fire Pension	\$ 2,431,808	\$ 2,034,586		
Police Pension	2,236,154	1,928,758		
Library	1,408,076	2,497,312		
Bond and Interest	10,232,727	6,449,422	A	
General Fund	<u>2,447,404</u>	<u>6,783,899</u>		
Total Net Levy	<u>\$ 18,756,169</u>	19,693,977	\$ 937,808	5%
Abatements		<u>1,500,421</u>		
Gross Levy		<u>\$ 21,194,398</u>		
Total Amount in General Fund	7,115,366	10,747,243		
Total Debt Service P&I:		7,949,843		
Less abatements:				
Roosevelt		80,370		
Odgen		474,598		
Capitalized interest used		<u>945,453</u>		
		<u>1,500,421</u>		
Net Debt Service Levy		6,449,422	A	



THE CITY OF **BERWYN, ILLINOIS** *Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

December 7, 2007

To: Stephanie Walker, Finance Director

From: Bruce Bonebrake, City Attorney

Re: 2007 Tax Levy Ordinance

Stephanie,

The attached 2007 Tax Levy Ordinance and Clerk's Certification have been prepared at your request for City Council review and approval.

Sincerely,

Bruce A. Bonebrake  
City Attorney

**ORDINANCE NO. 07-  
AN ORDINANCE LEVYING TAXES FOR GENERAL  
CORPORATE AND SPECIAL PURPOSES FOR THE TAX YEAR 2007,  
FISCAL YEAR BEGINNING JANUARY 1, 2008 AND ENDING  
DECEMBER 31, 2008 FOR THE CITY OF BERWYN, COOK COUNTY,  
ILLINOIS**

**BE IT ORDAINED** by the Mayor and City Council of the City of Berwyn, Cook County, Illinois, in the exercise of Berwyn's home rule powers as follows:

**SECTION 1:** The amount of \$21,194,398 is hereby levied upon all taxable property within the corporate limits of the City of Berwyn, Cook County, Illinois, for the Tax Year 2007, fiscal year beginning on January 1, 2008 and ending on December 31, 2008, for the following purposes, which sums are set forth under the column entitled "Levy:"

<b>Fund Description</b>	<b>Levy</b>
Bond and Interest	\$7,949,843
Police Pension	1,928,758
Fire Pension	2,034,586
Library	2,497,312
Corporate	6,783,899
<b>Total Amount to be levied by taxation</b>	<b>\$21,194,398</b>

**SECTION 2:** The County Clerk is hereby directed to add to the amount levied above a sum equal to 3% of said amount to cover loss in collecting the tax.

**SECTION 3:** If any deficiency or surplus exists regarding the collection of property tax levy for each non-general corporate fund account, such amounts are to be applied against or in favor of the Corporate Fund after having satisfied all other fund allocations.

**SECTION 4:** If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this ordinance.

**SECTION 5:** All statutes of the State of Illinois or any parts thereof, which are in conflict with the provisions of this ordinance, are hereby superseded by this ordinance pursuant to the home rule power of the City of Berwyn.

**SECTION 6:** This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

**ADOPTED** this            day of December, 2007, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT
Chapman				
Ramos				
Weiner				
Skryd				
Phelan				
Lovero				
Erickson				
O'Connor (Mayor)				
TOTAL				

**APPROVED** by the Mayor on December \_\_\_\_, 2007

\_\_\_\_\_  
Michael A. O'Connor  
MAYOR

ATTEST:

\_\_\_\_\_  
Thomas J. Pavlik  
CITY CLERK

STATE OF ILLINOIS        )  
                                  ) SS  
COUNTY OF COOK         )

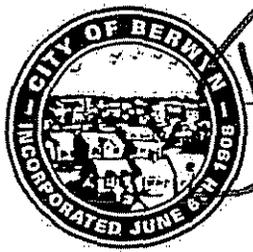
**CERTIFICATION**

I, Thomas Pavlik, do hereby certify that I am the duly qualified and elected Clerk of the City of Berwyn, Cook County, Illinois, and that as such Clerk I do have charge of and custody of the books and records of the City of Berwyn, Cook County, Illinois.

I do hereby further certify that the foregoing is a full, true and correct copy of Ordinance No. \_\_\_\_\_, "An Ordinance Levying Taxes for General Corporate and Special Purposes for the Tax Year 2007 for the City of Berwyn, Cook County, Illinois," adopted and approved by the Mayor and City Council of the City of Berwyn, Illinois on December \_\_\_\_\_, 2007.

IN WITNESS WHEREOF, I have hereunto affixed my hand and the Corporate Seal of the City of Berwyn, Cook County, Illinois this \_\_\_\_\_ day of December, 2007.

\_\_\_\_\_  
Thomas Pavlik  
City Clerk  
City of Berwyn  
Cook County, Illinois



# THE CITY OF BERWYN, ILLINOIS

*Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567

[www.berwyn-il.gov](http://www.berwyn-il.gov)

December 13, 2007

To: Mayor Michael O'Connor & City Council Members

From: Patrick Ryan, Public Works Director 

Re: Traffic Signal and Street Lighting Maintenance Contract Extension

MFT rules allow the City of Berwyn to extend the existing Traffic Signal and Street Lighting Maintenance contract with Lyons/Pinner for up three years. Lyons/Pinner wishes to extend the contract another year. They were the lowest bidder on the original contract which was awarded in 2007.

**Recommended Actions:**

Staff recommends the City Council award a one-year contract extension for Lyons/Pinner for Traffic Signal and Street Lighting Maintenance.



**LYONS & PINNER ELECTRIC COMPANIES**

650 East Elm Avenue – P O Box # 749  
LaGrange, Illinois 60525  
Phone: (708) 588-6800 Fax: (708) 588-6805

December 12, 2007

**Mr. Patrick Ryan, Director of Public Works  
City of Berwyn  
One Public Works Place  
Berwyn, IL 60402**

**Re: Traffic Signal and Street Lighting Maintenance  
Contract Extension**

**Dear Mr. Ryan:**

**Lyons Electric Company, Inc. is pleased to extend our current Traffic Signal and Street Lighting Maintenance Contract for the contract period of one additional year, from 12:01a.m., January 1, 2008, to 12:00 midnight, December 31, 2008, under the same terms and conditions as the original Contract. This extension is Year 2 of a three-year contract.**

**We appreciate the confidence you place with our Companies to offer the City of Berwyn only the finest of electrical services.**

**Sincerely,**

A handwritten signature in black ink, appearing to read 'W. R. Darnstadt', is written over a horizontal line.

**WILLIAM R. DARNSTADT – PRESIDENT**

**lfd**



53  
THE CITY OF BERWYN, ILLINOIS *Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

December 13, 2007

To: Mayor Michael O'Connor & City Council Members

From: Patrick Ryan, Public Works Director 

Re: 2008 MFT Authorization, Resolution, and Maintenance Agreement

Attached for the City Council approval is the "Resolution for Maintenance of Streets and Highways," Maintenance Engineering Agreement," and "Municipal Estimate of Maintenance Costs." Passage of these documents will begin the 2008 Motor Fuel Tax Program. The program entails the usual street maintenance activities of striping, plowing, salting, street cleaning, patching, lamp electricity, and traffic light maintenance.

2008's program also continues contractual trimming of approximately 1/10 of the city's parkway trees and contractual crack filling. Tree trimming will help shape and preserve the City's considerable investment in its urban forestry. Contractual trimming will continue each year until all trees throughout the city have been cut to Class III "Hazard" pruning standards.

**Recommended Actions:**

Staff recommends the City Council approve the "Resolution for Maintenance of Streets and Highways," Maintenance Engineering Agreement," and "Municipal Estimate of Maintenance Costs" for the 2008 MFT Program.



*Civil Engineers  
Municipal Consultants*

## *Frank Novotny & Associates, Inc.*

825 Midway Drive ♦ Willowbrook, IL ♦ 60527 ♦ Telephone: (630) 887-8640 ♦ Fax: (630) 887-0132

December 13, 2007

Mr. Patrick J. Ryan  
Director of Public Works  
City of Berwyn  
1 Public Works Drive  
Berwyn, Illinois 60402

Re: **2008 MFT Maintenance  
MFT Section No. 08-00000-00-GM**

Dear Pat:

In accordance with our earlier discussion, we have prepared the necessary documents to enable the City to pay for various Public Works activities using Motor Fuel Tax funds. The entire program has been set up to provide \$1,885,000.00 for maintenance usage. Therefore, enclosed are the following documents for further processing, as indicated:

1. Four (4) copies of a "Resolution for Maintenance of Streets and Highways", in the total amount of \$1,885,000.00 to fund maintenance activities. After passage by the City Council, please have the City Clerk sign all four (4) copies, retain one (1) copy for City files, and return three (3) copies to our office for further processing with IDOT.
2. Five (5) copies of a "Maintenance Engineering Agreement", which covers Preliminary Engineering for all maintenance operations and Inspection Engineering for the sidewalk program. Please have the Mayor sign all five (5) copies, retain one (1) copy for City files, and return four (4) copies to our office for further processing with IDOT.
3. Five (5) copies of a "Municipal Estimate of Maintenance Costs", indicating all the line items for expenditure in the total amount of \$1,882,948.25. Please have the City Clerk sign all five (5) copies, retain one (1) copy for City files, and return four (4) copies to our office for further processing with IDOT.
4. Four (4) copies of the Specification Cover Sheet for the "Sewer Cleaning" project. Please have the Mayor sign all four (4) copies and return them all to our office for further processing with IDOT.

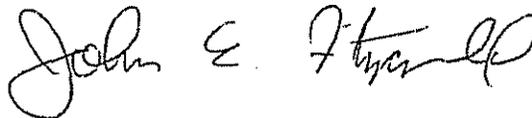
Mr. Patrick J. Ryan  
December 13, 2007  
Page Two

5. Four (4) copies of the Specification Cover Sheet for the "Tree Trimming" project. Please have the Mayor sign all four (4) copies and return them all to our office for further processing with IDOT.
6. Four (4) copies of the Specification Cover Sheet for the "Sidewalk and Curb & Gutter Repairs" project. Please have the Mayor sign all four (4) copies and return them all to our office for further processing with IDOT.

Please review the enclosed, and contact our office if you have any questions.

Sincerely,

**FRANK NOVOTNY & ASSOCIATES, INC.**

A handwritten signature in black ink that reads "John E. Fitzgerald". The signature is written in a cursive style with a large initial "J" and a distinct "E".

John E. Fitzgerald, P.E.

JEF/ce  
Enclosure  
cc: File No. 07430



Illinois Department of Transportation

Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the Mayor and City Council of the City of Berwyn, Illinois, that there is hereby appropriated the sum of \$1,885,000.00 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2008 to December 31, 2008

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Thomas J. Pavlik Clerk in and for the City of Berwyn, County of Cook

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Mayor and City Council at a meeting on December 18, 2007

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 18th day of December, 2007

(SEAL) City Clerk

Approved
Date
Department of Transportation
Regional Engineer



The services to be performed by the engineer, pertaining to the various items of work included in the estimated cost of maintenance operations (BLR 14231 or 14221), shall consist of the following:

**PRELIMINARY ENGINEERING shall include:**

Investigation of the condition of the streets or highways for determination (in consultation with the local highway authority) of the maintenance operations to be included in the maintenance program; preparation of the maintenance resolution, estimate and proposal; attendance at meetings of the governing body as may reasonably be required; attendance at public letting; preparation of the contract or acceptance of proposal forms; and the preparation of the maintenance expenditure statement within 3 months

**ENGINEERING INSPECTION shall include:**

Furnishing the engineering field inspection (including preparation of payment estimates, material testing and/or checking material invoices) of those maintenance operations requiring professional on-site inspection, as opposed to those ordinary operations such as street sweeping, snow removal, tree trimming, crack filling, cleaning ditches and culverts, etc., which typically require no professional inspection.

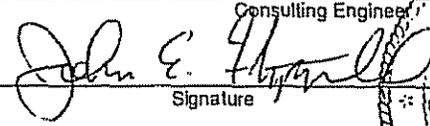
For furnishing preliminary engineering, the engineer will be paid a base fee PLUS a negotiated fee percentage. For furnishing engineering inspection the engineer will be paid a negotiated fee percentage. The negotiated preliminary engineering fee percentage for each group shown in the "Schedule of Fees" shall be applied to the total estimated costs of that group. The negotiated fee for engineering inspection for each group shall be applied to the total final cost of that group for the items which required engineering. (See reverse side for additional instructions). In no case shall this be construed to include supervision of contractor operations.

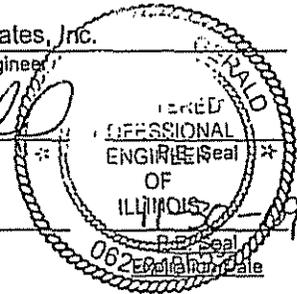
**SCHEDULE OF FEES**

Value of Program		BASE FEE			
<input checked="" type="checkbox"/> > \$15,000		\$1,000.00			
<input type="checkbox"/> ≤ \$15,000 (Negotiated: \$1,000 Max.)					
PLUS					
Group	Preliminary Engineering		Engineering Inspection		Operation to be Inspected, Etc.
	Acceptable Fee %	Negotiated Fee %	Acceptable Fee %	Negotiated Fee %	
I	NA	NA	NA	NA	NA
II	2%	1%	NA	NA	NA
III	4%	1.5%	4%	0%	NA
IV	5%	4.0%	6%	6%	Sidewalk & Curb

**SIGNATURES**

By: \_\_\_\_\_  
Local Agency Official Signature  
  
Michael A. O'Connor, Mayor  
Title  
  
December 18, 2007  
Date

By: \_\_\_\_\_  
Frank Novotny & Associates, Inc.  
Consulting Engineer  
  
Signature  
  
December 18, 2007  
Date





Period from 01/01/2008 to 12/31/2008 Section Number 08 - 00000 - 00 - GM  
Municipality City of Berwyn

Estimated Cost of Maintenance Operations

Maintenance Operation (No. - Description)	Group (I,II,III,IV)	For Group I, II, or III (Material, Equipment or Labor)					Operation Cost
		Item	Unit	Quantity	Unit Price	Cost	
1. Traffic Signal Maint. (Contract Renewal)	II	Traffic Control Installations (9 Installations x 12 Mos = 108 Ea/Mo)	Ea/Mo	108	50.00	5,400.00	
Street Light Maintenance (On all City Streets, State & County Roads) (Contract Renewal) 08-00000-01-GM		Residential St. Light Stds. (2105 Standards x 12 Mos = 25260 Ea/Mo)	Ea/Mo	25260	0.75	18,945.00	
		Arterial Light Stds. (811 Standards x 12 Mos = 9732 Ea/Mo)	Ea/Mo	9732	2.45	23,843.40	
		Relamp Resid. Lighting Std, 150W, HPS	Each	900	24.00	21,600.00	
		Relamp Arterial Lighting Std., 50W, HPS	Each	90	40.00	3,600.00	
		Relamp Arterial Lighting Std., 200W, HPS	Each	10	36.00	360.00	
		Relamp Arterial Lighting Std., 220W, HPS	Each	10	40.00	400.00	
		Relamp Arterial Lighting Std., 250W, HPS	Each	177	35.00	6,195.00	
		Relamp Arterial Lighting Std., 310W, HPS	Each	26	45.00	1,170.00	
		Relamp Arterial Lighting Std., 400W, HPS	Each	41	35.00	1,435.00	
		Relamp Arterial Lighting Std., 50W, MH	Each	10	37.00	370.00	
		Relamp Arterial Lighting Std., 175W, MH	Each	10	43.00	430.00	
		Relamp Arterial Lighting Std., 250W, MH	Each	64	43.00	2,752.00	
		Relamp Arterial Lighting Std., 175W, MV	Each	10	34.00	340.00	
Total Day Labor Costs							
Total Estimated Maintenance Operation Cost							
Preliminary Engineering							
Engineering Inspection							
Material Testing							
Total Estimated Engineering Cost							
Total Estimated Maintenance Cost							

PAGE 1 OF 4

Submitted: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_\_\_\_ Date \_\_\_\_\_

By: \_\_\_\_\_ Title \_\_\_\_\_ Regional Engineer

Submit Four (4) Copies to Regional Engineer



Period from 1/1/08 to 12/31/08 Section Number 08 - 00000 - 00 - GM  
Municipality City of Berwyn

Estimated Cost of Maintenance Operations

Maintenance Operation (No. - Description)	Gro (I,II,III or IV)	For Group I, II, or III (Material, Equipment or Labor)					Operation Cost
		Item	Unit	Quantity	Unit Price	Cost	
(Continued from Pg. 1)							
		Relamp Arterial Lighting					
		Std., 250W, MV	Each	10	35.00	350.00	
		Relamp Arterial Lighting					
		Std., 400W, MV	Each	107	35.00	3,745.00	
		Electrician	Hours	4500	55.00	\$247,500.00	
		Service Truck	Hour	3250	13.00	42,250.00	
		Tower & Bucket Truck	Hour	1000	8.00	8,000.00	
		Backhoe	Hour	500	5.00	2,500.00	
		Air Compressor	Hour	300	5.00	1,500.00	
		Insurance Provisions	L.S.	1	2,500.00	2,500.00	395,185.40
2. Electrical Energy	I	ComEd Bills for all City-Owned	Month	12	15,000.	180,000.00	180,000.00
Street Lights		Street Lights					
3. Snow & Ice Control	II	Rock Salt - Bulk (State	Tons	4000	49.00	196,000.00	
(92 Miles)		Purchased)					
		Foreman-610.0 Hrs. @					
		\$30.50=\$18,605.00					
		Truck Driver-9240 Hrs. @					
		\$24.50=\$226,380.00					
		Total Approx. Labor	L.S.	1	245,000.	245,000.00	441,000.00
4. Traffic Control Lines	II	Laborer-1420 Hrs. @ \$22.50=					
		\$31,950.00					
		Total Approx. Labor	L.S.	1	32,000.	32,000.00	32,000.00
5. Sewer Cleaning	IV	Sewer Cleaning, Light, 8"-9"	Feet	1000	1.50	1,500.00	
(Contract)		Sewer Cleaning, Light, 10"	Feet	2000	1.50	3,000.00	
08-00000-02-GM		Sewer Cleaning, Light, 12"	Feet	4000	1.75	7,000.00	
		Sewer Cleaning, Light, 15"	Feet	2000	1.75	3,500.00	
		Sewer Cleaning, Light, 18"-24"	Feet	500	2.50	1,250.00	
Total Day Labor Costs							
Total Estimated Maintenance Operation Cost							
Preliminary Engineering							
Engineering Inspection							
Material Testing							
Total Estimated Engineering Cost							
Total Estimated Maintenance Cost							

PAGE 2 OF 4

Submitted: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_\_\_\_ Date \_\_\_\_\_

By: \_\_\_\_\_ Title \_\_\_\_\_ Regional Engineer \_\_\_\_\_



Period from 01/01/2008 to 12/31/2008 Section Number 08 - 00000 - 00 - GM  
Municipality City of Berwyn

Estimated Cost of Maintenance Operations

Maintenance Operation (No. - Description)	Gro (I,II,III, etc.)	For Group I, II, or III (Material, Equipment or Labor)					Operation Cost
		Item	Unit	Quantity	Unit Price	Cost	
		Sewer Cleaning, Heavy, 8"10"	Feet	300	4.00	1,200.00	
		Sewer Cleaning, Heavy, 12"-15"	Feet	200	5.00	1,000.00	
		Sewer Televising	Feet	500	3.00	1,500.00	
		Insurance Provisions	L.S.	1	1,000.00	1,000.00	20,950.00
6. Street Patching (Day Labor)	II	Foreman-998.0 Hrs. @ \$30.50=\$30,439.00					
		Truck Driver-995.0 Hrs. @ \$24.50=\$24,377.50					
		Laborer=7515 Hrs. @ \$22.50=\$169,087.50					
		Total Approx. Labor	L.S.	1	224,000.	224,000.00	224,000.00
7. Tree Trimming (Contract)	IV	Tree Trimming, 6" thru 12"	Each	300	50.00	15,000.00	
		Tree Trimming, 13" thru 22"	Each	450	66.00	29,700.00	
08-00000-03-GM		Tree Trimming, 23" thru 32"	Each	500	86.00	43,000.00	
		Tree Trimming, 33" thru 42"	Each	150	105.00	15,750.00	
		Tree Trimming, 43" & Over	Each	110	150.00	16,500.00	119,950.00
8. Crack Sealing (Contract)	II	Crack Filling	Lbs.	25,000	1.20	30,000.00	30,000.00
08-00000-04-GM							
9. Street Sweeping (Day Labor)	II	Operator-9650 Hrs. @ \$29.00=\$279,850.00					
		Total Approx. Labor	L.S.	1	280,000.	\$280,000.00	280,000.00
10. Sidewalk & Curb (Contract)	IV	Sidewalk Removal	S.F.	11,050	2.00	22,100.00	
		P.C. Concrete Sidewalk, 5"	S.F.	11,000	4.00	44,000.00	
08-00000-05-GM		Detectable Warnings	S.F.	50	30.00	1,500.00	
		Comb. Curb & Gutter Removal	Foot	400	10.00	4,000.00	
Total Day Labor Costs							
Total Estimated Maintenance Operation Cost							
Preliminary Engineering							
Engineering Inspection							
Material Testing							
Total Estimated Engineering Cost							
Total Estimated Maintenance Cost							

PAGE 3 OF 4

Submitted: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_\_\_\_ Date \_\_\_\_\_

By: \_\_\_\_\_ Title \_\_\_\_\_ Regional Engineer \_\_\_\_\_

Submit Four (4) Copies to Regional Engineer



Period from 1/1/08 to 12/31/08 Section Number 08 - 00000 - 00 - GM  
Municipality City of Berwyn

Estimated Cost of Maintenance Operations

Maintenance Operation (No. - Description)	Group (I, II, III) or NA	For Group I, II, or III (Material, Equipment or Labor)					Operation Cost
		Item	Unit	Quantity	Unit Price	Cost	
10. Sidewalk & Curb Repairs (Continued)		Comb. Concrete Curb & Gutter, Type B-6.12	Foot	300	15.00	4,500.00	
		Comb. Concrete Curb & Gutter, Type B-6.18	Foot	100	20.00	2,000.00	
		Sewer Spot Repair, 12"	Foot	55	200	11,000.00	
		Driveway Pavement Removal	S.Y.	200	15.00	3,000.00	
		P.C. Concrete Driveway Pavement, 7"	S.Y.	200	45.00	9,000.00	
		P.C. Concrete Alley Pavement Patching, 8"	S.Y.	300	50.00	15,000.00	
		Pavement Removal & Replace. 8" P.C. Concrete Base & 3" Bit. Concrete Surface	S.Y.	200	72.00	14,400.00	
		Topsoil Furnish & Place, 4"	S.Y.	300	5.00	1,500.00	
		Sodding	S.Y.	300	10.00	3,000.00	
		Seeding, Class I	Acre	0.1	20,000	2,000.00	
		Incidental Bit. Surfacing	Ton	25	250.00	6,250.00	
		Catch Basins to be Adjusted	Each	2	400.00	800.00	
		Traffic Control & Protection	L.S.	1	9,000.00	9,000.00	
		Insurance Provisions	L.S.	1	3,500.00	3,500.00	156,550.00
		<b>SUB-TOTAL</b>					<b>1,879,635.40</b>
		Sidewalk Removal & Replacement 50% (\$35,000.00) to be paid by other funds					<b>-35,000.00</b>
		<b>SUB-TOTAL</b>					<b>1,844,635.40</b>
<b>Total Day Labor Costs</b>							
<b>Total Estimated Maintenance Operation Cost</b>							<b>1,844,635.40</b>
Preliminary Engineering						26,919.85	
Engineering Inspection						9,393.00	
Material Testing						2,000.00	
<b>Total Estimated Engineering Cost</b>							<b>38,312.85</b>
<b>Total Estimated Maintenance Cost</b>							<b>1,882,948.25</b>

PAGE 4 OF 4

Submitted: \_\_\_\_\_ Date \_\_\_\_\_ Approved: \_\_\_\_\_ Date \_\_\_\_\_

By: \_\_\_\_\_ Clerk \_\_\_\_\_  
Municipal Official Title Regional Engineer

Submit Four (4) Copies to Regional Engineer

**RETURN WITH BID**

PROPOSAL SUBMITTED BY

Contractor's Name

Street

P O Box

City

State

Zip Code

STATE OF ILLINOIS

COUNTY OF COOK

CITY OF BERWYN

(Insert name of City, Village, Town or Road District)

~~ESTIMATE OF COST, SPECIFICATIONS, PLANS  
MATERIAL PROPOSAL, CONTRACT PROPOSAL,  
CONTRACT AND CONTRACT BOND~~

(Strike out that which is not applicable)

FOR

THE IMPROVEMENT OF

STREET NAME OR ROUTE NO 2008 MFT MAINTENANCE

SECTION NO. 08-00000-02-GM

TYPE OF FUNDS MFT

SEWER CLEANING & TELEVISIONING

TO BE CONSTRUCTED UNDER  
THE PROVISIONS OF

**THE ILLINOIS HIGHWAY CODE**

#07430 (2)

Submitted \_\_\_\_\_  
Approved/Passed 2008

Highway Commissioner/Mayor/President of Board of Trustees

APPROVED  
DEPARTMENT OF TRANSPORTATION

Date \_\_\_\_\_

Regional Engineer

**For County and Road District Projects Only**

Submitted/Approved \_\_\_\_\_

County Engineer/Superintendent of Highways

**BIDDERS NEED NOT RETURN THE ENTIRE PROPOSAL**  
(Note Instruction 5 of the Notice to Bidders Form)

**RETURN WITH BID**

PROPOSAL SUBMITTED BY

Contractor's Name

Street

P O Box

City

State

Zip Code

STATE OF ILLINOIS

COUNTY OF COOK

CITY OF BERWYN

(Insert name of City, Village, Town or Road District)

~~ESTIMATE OF COST. SPECIFICATIONS, PLANS.  
MATERIAL PROPOSAL, CONTRACT PROPOSAL,  
CONTRACT AND CONTRACT BOND.~~

(Strike out that which is not applicable)

FOR

THE IMPROVEMENT OF

STREET NAME OR ROUTE NO 2008 MFT MAINTENANCE

SECTION NO 08-00000-03-GM

TYPE OF FUNDS MFT  
TREE TRIMMING

TO BE CONSTRUCTED UNDER  
THE PROVISIONS OF

**THE ILLINOIS HIGHWAY CODE**

**BIDDERS NEED NOT RETURN THE ENTIRE PROPOSAL**  
(Note Instruction 5 of the Notice to Bidders Form)

#07430 (3)

Submitted  
Approved/Passed 2008

APPROVED  
DEPARTMENT OF TRANSPORTATION

Highway Commissioner/Mayor/President of Board of Trustees

Date \_\_\_\_\_

Regional Engineer

**For County and Road District Projects Only**

Submitted/Approved \_\_\_\_\_

County Engineer/Superintendent of Highways

**RETURN WITH BID**

PROPOSAL SUBMITTED BY

Contractor's Name

Street P O Box

City State Zip Code

**BIDDERS NEED NOT RETURN THE ENTIRE PROPOSAL**  
(Note Instruction 5 of the Notice to Bidders Form)

STATE OF ILLINOIS

COUNTY OF COOK

CITY OF BERWYN

(Insert name of City, Village, Town or Road District)

~~ESTIMATE OF COST. SPECIFICATIONS, PLANS.~~  
~~MATERIAL PROPOSAL. CONTRACT PROPOSAL.~~  
CONTRACT AND CONTRACT BOND

(Strike out that which is not applicable)

FOR

THE IMPROVEMENT OF

STREET NAME OR ROUTE NO. 2008 MFT MAINTENANCE

SECTION NO. 08-00000-05-GM

TYPE OF FUNDS MFT  
SIDEWALK AND CURB & GUTTER REPAIRS

TO BE CONSTRUCTED UNDER  
THE PROVISIONS OF

**THE ILLINOIS HIGHWAY CODE**

#07430 (5)

Submitted  
Approved/Passed 2008

Highway Commissioner/Mayor/President of Board of Trustees

<b>For County and Road District Projects Only</b>	
Submitted/Approved	_____
County Engineer/Superintendent of Highways	

APPROVED  
DEPARTMENT OF TRANSPORTATION

Date \_\_\_\_\_

Regional Engineer



THE CITY OF BERWYN, ILLINOIS

*Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

December 12, 2007

To: Mayor Michael O'Connor & City Council Members

From: Patrick Ryan, Public Works Director 

Re: Posting of IEPA Violation Notice

I have contacted Allison Ristau of the IEPA and explained the Berwyn City Council did not want to officially publish the IEPA Violation Notice in the New Berwyn Banner. The IEPA will allow the City of Berwyn publish the notice in the quarterly water bills beginning in January, 2008.

In the meantime, the New Berwyn Banner had already gone to press containing the IEPA Violation Notice. The IEPA can count either publication or mailing in water bills as fulfillment of the reporting requirement

**Recommended Actions;**

Approve the publication of the IEPA Violation Notice.



# THE CITY OF BERWYN, ILLINOIS

*Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

To: City Council and Mayor Michael O'Connor

From: Stephanie Walker

Date: December 13 2007

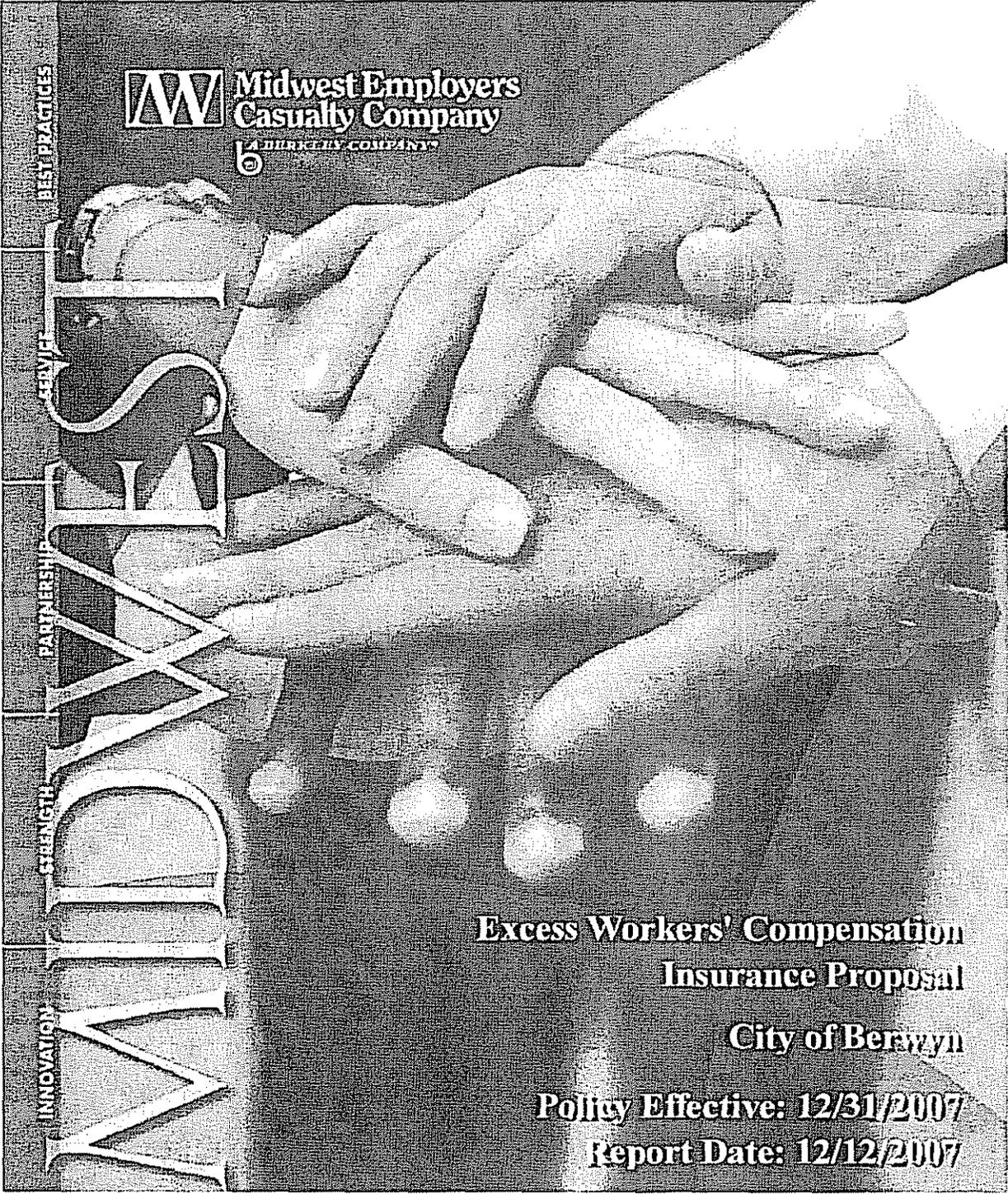
Re: Insurance service agreement – Workmen's Compensation

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Our workmen's compensation coverage ends December 31, 2007. Our Broker TA Cummings has obtained new quotes for all of our coverages. Attached please find a summary for workmen's compensation coverage.

Due to our high claim history, the City only received one bid for coverage on Workmen's comp. The options we have available are included from Midwest Employer's Casualty Company. Our past coverage included a specific retention level of \$450,000 (basically per occurrence maximum) and a \$2.4 million total cap for approximately \$135,000. However the company was unwilling to provide that same level of coverage. Under this quote the lowest specific retention level we have been offered is \$600,000 with no total cap for \$199,174. I researched our claims history and the City has only had 1 claim over \$400,000 since we started with CCMSI (claims processing company). Due to that history, our broker has recommended that we go with the middle of the three options which is a \$750,000 specific claim limit.

Please approve the insurance contract with Midwest with a \$750,000 specific retention level.



**W** Midwest Employers  
Casualty Company  
A BERKELEY COMPANY

BEST PRACTICES

SERVIT

PARTNERSHIP

STRENGTH

INNOVATION

**WISDOM**

**Excess Workers' Compensation  
Insurance Proposal**

**City of Berwyn**

**Policy Effective: 12/31/2007**

**Report Date: 12/12/2007**



# Midwest Employers Casualty Company

## QUOTATION SHEET



Insured: City of Berwyn  
 Policy #: EWC007711

Policy Effective Date: 12/31/2007  
 Quote Date: 12/12/2007  
 Quote Expiration Date: 60 Days

POLICY TERMS	QUOTE OPTIONS					
	0115597	0115599	0115600			
State(s)	IL	IL	IL			
<b>SPECIFIC:</b>						
Specific Limit	STATUTORY	STATUTORY	STATUTORY			
Specific Retention	\$500,000	\$750,000	\$1,000,000			
<b>EMPLOYERS LIABILITY:</b>						
Employers Liability Limit	\$1,000,000	\$1,000,000	\$1,000,000			
Employers Liability Retention	\$600,000	\$750,000	\$1,000,000			
<b>AGGREGATE:</b>						
Aggregate Limit	NA	NA	NA			
Rate as a % of Normal Premium	NA	NA	NA			
Estimated Aggregate Retention	\$0	\$0	\$0			
Minimum Aggregate Retention	NA	NA	NA			
<b>RATING BASE:</b>						
Est. Annual Payroll	\$20,565,241	\$20,565,241	\$20,565,241			
Est. Annual Manual Premium	\$1,272,879	\$1,272,879	\$1,272,879			
Length of Policy Period (Years)	1.000000	1.000000	1.000000			
Est. Policy Prd Normal Premium	\$1,272,879	\$1,272,879	\$1,272,879			
Rate per \$100 of Payroll	.9685	.7247	.5145			
<b>PREMIUM:</b>						
Total Est Policy Prd Premium (including Flat Charges)	\$199,174	\$149,036	\$105,808			
Policy Prd Minimum Premium	\$179,257	\$134,133	\$95,227			
Deposit Premium	\$199,174	\$149,036	\$105,808			
Deposit Flat Charge(s)	NA	NA	NA			
<b>Total Deposit Due</b>	\$199,174	\$149,036	\$105,808			
Terrorism Risk Ins Act of 2002 (incl in Total Deposit Due above)	\$5,975	\$4,471	\$3,174			

**CONDITIONS / COMMENTS:**

\* MECC must be notified of any aircraft changes occurring during the policy period  
 ^ A signed application must be received prior to policy issuance



Midwest Employers Casualty Company  
QUOTATION - Endorsement Schedule



Insured Name: City of Berwyn  
Policy Number: EWC007711

Policy Effective Date: 12/31/2007  
Quote Date: 12/12/2007  
Quote Expiration Date: 60 Days

Quote(s) include the following Endorsements:

IO-1 (2) Amending Item 1 - Named Insured  
SO-10 Amending Item 10 - Classification of Operations  
IO-74A Aircraft - Owned or Leased Coverage Excluded  
IO-83 Terrorism Disclosure Notice  
SO-IL Illinois  
IO-ILA Illinois

**POLICYHOLDER DISCLOSURE  
NOTICE OF TERRORISM  
INSURANCE COVERAGE**

Coverage for acts of terrorism, as defined in the Terrorism Risk Insurance Act as extended on 12/22/2005 (the "Act"), is included in the quote for your  NEW or  RENEWAL policy.

You should know that any losses resulting from certified acts of terrorism, as defined in the Act, would be partially reimbursed by the United States Government under a formula established by federal law. Under this formula, the United States Government pays 85% (in 2007) of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage. A. The portion of your annual premium that is attributable to coverage for acts of terrorism, as defined in the Act, through December 31, 2007 is shown in row (A), below. B. The portion of your annual premium that is attributable to coverage for acts of terrorism, as defined in the Act, for the period beyond December 31, 2007 is estimated in row (B), below. (Refer to the paragraph below).

	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>	<u>Option 4</u>	<u>Option 5</u>	<u>Option 6</u>
Portion (A):	\$16	\$12	\$9			
Portion (B):	\$5,959	\$4,459	\$3,165			
Combined:	<u>\$5,975</u>	<u>\$4,471</u>	<u>\$3,174</u>			

**Possibility Of Additional Or Return Premium.** The premium for certified acts of terrorism coverage is calculated based in part on the federal participation in payment of terrorism losses as set forth in the Act. The federal program established by the Act is scheduled to terminate at the end of 12/31/07 unless extended by the federal government. If the federal program terminates or if the level or terms of federal participation change, the estimated premium shown in (B) above may not be appropriate.

If this policy contains a Conditional Exclusion, continuation of the coverage for certified acts of terrorism, or termination of such coverage, will be determined upon disposition of the federal program, subject to the terms and conditions of the Conditional Exclusion. If this policy does not contain a Conditional Exclusion, coverage for certified acts of terrorism will continue. In either case, when disposition of the federal program is determined, we will recalculate the premium shown in (B) above and will charge additional premium or refund excess premium, if indicated.

If we notify you of an additional premium charge, the additional premium will be due as specified in such notice.

Name of Insurer: Midwest Employers Casualty Company  
 Name of Insured: City of Berwyn  
 Policy Number: EWCO07711



## ***About Midwest Employers Casualty Company***

Since forming in 1986, Midwest Employers Casualty Company (MECC) has focused exclusively on providing workers' compensation insurance products to organizations across the country. Through our service innovations, we assist our self-insured, large deductible and reinsurance clients to achieve best practice results in their workers' compensation programs.

MECC's client focus continues to evolve and strengthen. We combine detailed knowledge of our clients with a sophisticated statistical approach, including benchmarking techniques, to produce both superior risk selection and a more accurate pricing tool for the underwriting process. This same approach provides the foundation for the services MECC has developed to assist each client reduce their Total Cost of Risk. Through MECC, a client can now identify areas for improvement in their workers' compensation program, select and install MECC service solutions specific to their needs, and ultimately improve their financial performance. MECC's unique services, combined with our policy, brings value beyond the standard workers' compensation insurance policy. Our clients know we will be there when unforeseen losses occur. And, they have also come to rely upon us as a valuable business associate who provides the tools and technology they need to operate and manage a successful workers' compensation program.

MECC's commitment to delivering insurance and service to the workers' compensation marketplace is backed by our disciplined business practices and financial strength. In November 1995, MECC joined the **W.R. Berkley Corporation**, a property casualty insurance holding company founded in 1967. Each of the 31 operating units in the Berkley family participates in a niche market requiring specialized knowledge about a territory, product or customer segment. W.R. Berkley brings MECC enhanced financial strength and size while providing additional resources to continually develop cutting edge risk management tools and services for our customers in the workers' compensation community.

As of 8/24/07, MECC has been awarded an A.M. Best rating of A+ (Superior) with a Financial Size Category: XV (\$2 billion or more).



## ***Excess Workers' Compensation Insurance Proposal***

Midwest Employers Casualty Company (MECC) is pleased to provide this excess workers' compensation insurance proposal for City of Berwyn to consider in determining how best to manage the risk transfer portion of its program. Also included is our Total Cost of Risk proposal, which provides an overall evaluation of City of Berwyn's loss performance and a summary of the MECC services available.

### **City of Berwyn Overall Performance**

#### **TCOR Performance**

Based on our review and analysis, City of Berwyn has the opportunity to reduce its actual losses and associated indirect costs. Indirect costs are the additional costs that arise when injuries take place, such as lost productivity, temporary help, etc. The sum of loss savings potential and indirect savings potential is the Lost Economic Opportunity, which has been calculated at approximately \$458,000. This result is driven mainly by City of Berwyn experiencing higher severity than the benchmark level.

The following is an example of how City of Berwyn could capture a portion of its Lost Economic Opportunity (LEO):

• <b>Current Estimated Lost Economic Opportunity</b>	\$458,000
• <b>Reduce the Average Cost Per Claim by:</b>	1,000
• <b>Total Loss Dollars Saved</b>	\$60,000
• <b>Percent of Lost Economic Opportunity Captured</b>	13.1%

#### **Performance Improvement**

MECC provides on-line services through MECC University. The following course offerings may assist City of Berwyn in reaching the above financial improvements.

- Effective Supervision
- Accident Investigation and Root Cause Analysis
- Preventing Back Injury V.2
- Preventing Slips, Trips and Falls V.2

MECC believes that financial strength, commitment to the excess workers' compensation market, and MECC's focus on assisting clients improve their workers' compensation program performance have made us the carrier of choice for many self-insured programs. We believe that significant strides towards capturing the lost economic opportunity can occur as the services and resources are consistently used in an improving safety culture.



## **MECC Value Proposition To City of Berwyn:**

### **Total Cost of Risk**

	Current Program Performance	Benchmark Program Performance	Self-Insured Target Performance
Estimated Annual Retained Losses (per MECC actuarial estimation)	948,000	718,000	459,000
Estimated Annual Indirect Costs (utilizing a conservative 1:1 ratio)	948,000	718,000	459,000
<b>Total Cost of Risk</b>	<b>\$1,896,000</b>	<b>\$1,436,000</b>	<b>\$918,000</b>

### **Lost Economic Opportunity**

Total Savings Potential by Performing at Benchmark and Target	\$ 460,000	\$ 978,000
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### **MECC Value Proposition**

As our business partner, the following services/resources are available to you AT NO ADDITIONAL CHARGE to assist in realizing your total savings potential:

	Comparable Market Price
MECC Benchmarking Services	\$ 7,500
MECC University (On-Line) Services	
• Safety Cornerstones (Analysis/Compliance/Training/Research) - 1 seat	\$ 1,200
• ResearchLink (Absence Management Tool) - 1 seat	\$ 200
• Best-Practice Webinars	\$ 500
MECC Claims Services	\$ 800
• Consulting on Large/Catastrophic Claims	
• Aggregate Data Tracking Over Multiple Policy Periods (if applicable)	
MECC Best-Practice Advisory Services	\$ 5,000
• Assigned Account Manager	
• Program Evaluation	
• Solution Development	
• Self-Insured Bulletin (published 6 - 8 times per year)	
<b>Total MECC Service Value Offered AT NO ADDITIONAL CHARGE:</b>	<b>\$ 15,200</b>
<b>Total MECC Value Proposition if Savings Realized to Self-Insured Target:</b>	<b>\$ 993,200</b>
<b>Total MECC Value Proposition if Savings Realized to Benchmark:</b>	<b>\$ 475,200</b>

Your Best-Practice Advisory Team:

- Client Services Account Manager
- Client Trainer and University Administrator
- Underwriting Manager
- Sales Vice President
- Claims Analyst

**Actively Promoting Best-Practice Performance  
Partnering with Self-Insureds to Help Improve Program Performance**



## ***City of Berwyn Contact Information Form***

Please provide the client contact information for all key individuals (including the main contact and company CFO) involved with the workers' compensation program:

### **Safety Coordinator/Risk Manager or Main Contact**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **CFO**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Broker**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### **Additional Contact**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**Upon completion, please forward this document to your broker**

## ***MECC Best-Practice Advisory Services***

### **MECC Benchmarking Services**

Our benchmarking services compare your program performance to that of similar organizations. The results tell you how much savings you can expect and where to direct resources to have the most immediate and significant impact. Once your baseline measurement is established, you can then monitor savings as program improvements are implemented over time. What differentiates MECC's benchmarking services is that our analyses are based on the most comprehensive database of statistics available today.

### **MECC Best-Practice Advisors**

As your primary contact at MECC, your Best Practice Advisor will show you how to access our services. More specifically, your Advisor will assess your current program, identify opportunities for improvement, develop cost management strategies, prioritize implementation initiatives, and monitor savings over time.

### **Risk Management and Loss Prevention Expertise**

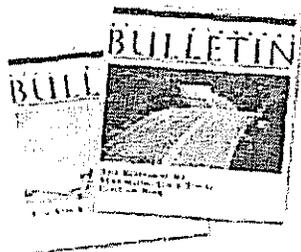
As an MECC client, you will have full access to our Risk Management and Loss Prevention Consultants. These individuals have over 25 years of workers' compensation experience. At your request, they will provide additional information on select topics, provide resources for presentation materials, or provide direction on strategy and process implementation.

### **MECC Claims Services**

Our claims professionals will work with you and your claims administrators on serious or catastrophic claims. Our unique claims experience allows us to devise creative solutions designed to benefit and preserve a higher quality of life for those severely injured. We also track your aggregate loss data over multiple policy periods and reimburse losses promptly as a result of these procedures.

### **Self-Insurance Bulletin**

Our clients value our exclusive focus on self-insured workers' compensation programs and the corporate knowledge we have developed through the years. We share this knowledge through our publishing of the Self-Insurance Bulletin. As an MECC client, you have access to our library of previous Self-Insurance Bulletins as well as receive 6 to 8 current issues each year.



## MECC University On-Line Services



### Analysis

Conduct your own comprehensive Safety Audit online complete with Safety Checklists to ensure you are operating according to OSHA or best-practice standards.

### Compliance

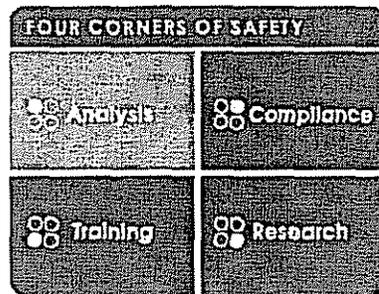
Develop Written Safety Programs, Policies and Procedures to be distributed and utilized consistently throughout your organization. All are thorough, yet easily customizable to meet your unique needs. Stay current on federal and state OSHA regulations, and utilize all OSHA Recordkeeping Forms online.

### Training

Properly set up and conduct Safety Meetings and access Safety Presentations in Microsoft PowerPoint on various safety topics. Download Clip Art for your own use in newsletters, presentations, etc. And, of course, choose from over 300 Online Training Courses offered in English and Spanish to train your employees related to the specific job hazards in your work environment.

### Research

Send a specific inquiry to the OSHA Advisor, check out companies In The News by region and industry, or look up specific terms in the online Glossary. Implement best-practices using the Resource Library.



## ResearchLink<sup>SM</sup>

Manage the length of disability duration on over 300 lost time claims using best practice treatment protocols, average duration periods, recommended light duty, pharmacy and prescription drug information, and chiropractic and physical therapy durations for rehabilitation.

Link directly to your state self-insurance associations, national and regional RIMS Chapters, national and regional PRIMA Chapters, or a multitude of the best resources related to workers' compensation.



## ***MECC Best-Practice Web Seminar Series***

You are invited to join MECC online as we present the components necessary to run a best practice workers' compensation program. Our speakers are industry experts with extensive workers' compensation experience, and they have had direct risk management responsibilities throughout their careers.

### **Program Coordination – A Best Practice**

Did you know that 95% of all workers' compensation programs are NOT performing at "Best Practice?" All best practice workers' compensation programs start with strong program coordination. This is achieved by designating the right individual to coordinate, direct and monitor the program.

### **Employee Health & Wellness – A Best Practice**

We know that healthy workers are less likely to become injured and recuperate much quicker when they are hurt. Employers with Strong Health & Wellness Programs have fewer workplace injuries and illnesses, lower severity, and greater productivity. Best Practice employers find effective ways to improve the health of their employees.

### **Safety Committees - A Best Practice**

A safety committee is an effective tool that can be utilized to bring workers and management together in a cooperative effort to promote safety and health in the workplace. A strong safety committee improves management/employee relations, fosters a safe work environment and can help an employer control their total cost of risk as it relates to workers' compensation.

### **Claims Administration – A Best Practice**

Claims costs represent such a significant portion of an organization's total cost of risk that an employer must take an active role in the claims administration process. Establishing processes to ensure efficient and effective management of work related injuries and illnesses is essential. Prompt reporting processes and effective management of your TPA is critical.

### **Data Management – A Best Practice**

In an effort to facilitate a best practice program, it is critical for a company to be aware of their own loss experience. For a company to be truly effective, a company must be able to extract meaningful information from their own loss data. The information will serve as a basis for the setting of goals and creating a company's loss prevention plan.

### **Aging Workforce**

People in the United States are living longer. The "aging workforce" is identified as individuals who are 55 and older. There are many myths associated with the aging workforce. It is a best practice in any organization to identify safety and health issues associated with the aging workforce, as well as understand changing workforce characteristics, business implications and legal considerations.

This series is being offered to our customers and their brokers at no charge. Each Web Seminar will last 45 - 60 minutes and participants need internet access to join.

## ***MECC Best-Practice Web Seminar Series, Continued***

### **Return To Work – A Best Practice**

The goal of any Best Practice Program should be to return injured employees to work as soon as possible. Workers have greater financial stability, recuperate faster, regain social integration and have an improved sense of self-worth. Employers see increased productivity, reduced overtime, increased employee morale and pay out less in lost time and medical benefits. This presentation will cover: Benefits of a RTW program, importance of effective and on-going communication, impact of allocating costs on the effectiveness of the program, what transitional duty is and how it works.

### **Cost Allocation – A Best Practice**

A cost allocation program is a critical risk management tool that creates both awareness and financial responsibility for individual operating units. The cost allocation program is an essential administrative tool that a best practice organization must utilize to control their total cost of risk.

### **Workers' Compensation – A Best Practice**

Successful workers' compensation programs require a well-organized process that integrates a wide range of resources, disciplines and expertise. When properly managed, this process can function effectively and efficiently resulting in minimum disruption to employee and employer.

### **Incentive Programs – A Best Practice**

"To Incent or Not To Incent - That Is the Question." The debate continues on whether incentive programs are effective in reducing claim frequency. Should they be based on claims reported or behavior observed? Do they focus on the short-term or the long-term? Are they supported by OSHA and labor unions? These questions and many more will be answered as we take a detailed look at what drives a successful safety and health program.

### **Accident Investigation – A Best Practice**

Accidents are not uncommon in the workplace. However, the steps taken to identify the "root cause" and prevent a similar accident, is what separates an average accident investigation from a thorough accident investigation.

This series is being offered to our customers and their brokers at no charge. Each Web Seminar will last 45 - 60 minutes and participants need internet access to join.

## ***Value Proposition to City of Berwyn***

### **Lost Economic Opportunity**

- MECC estimates that City of Berwyn will retain \$948,000 in ultimate losses on an annual basis.
- The annual Indirect Costs associated with these losses will be at least \$948,000 (utilizing a conservative 1:1 ratio).
- The Total Cost of Risk is at least \$1,896,000 (ultimate direct losses plus Indirect Costs).
- If City of Berwyn were to reduce the Average Cost Per Claim by just 1000, then they could potentially save \$60,000 (3.2% of Total Cost of Risk)

This \$60,000 in potential savings is what we call Lost Economic Opportunity. These savings could be used by City of Berwyn to invest in important organizational objectives.

### **MECC Services**

MECC wants to assist City of Berwyn capture its Lost Economic Opportunity: The following services/resources are available at no additional charge to assist in realizing the total savings potential:

- MECC Benchmarking Services
- MECC University (On-Line) Services
  - Safety Cornerstones (Analysis/Compliance/Training/Research) - 1 Seat
  - ResearchLink (Absence Management Tool) - 1 Seat
  - Best Practice Web Seminars
- MECC Claims Services
  - Consulting on Large/Catastrophic Claims
  - Aggregate Data Tracking Over Multiple Policy Periods (if applicable)
- MECC Best-Practice Advisory Services
  - Assigned Account Manager
  - Program Evaluation
  - Solution Development
  - Self-Insured Bulletin (published 6 - 8 times per year)

## ***TOTAL COST OF RISK (TCOR) SERVICE PLAN***

### **ACCOUNT TEAM**

- **Client Services Account Manager - Rick Lang**  
Your account manager will work with you and your staff to create an action plan that will maximize the use of MECC's services to reduce your **Total Cost of Risk**.
- **Claims Services - Stephanie Lewis and Stephanie Johnson**  
Our claims professionals will work with your Claims Administrator on all serious claims.
- **Client Trainer & Administrator - Sue Westercamp**  
Your client trainer will introduce you to MECC University and provide a demonstration of Safety Cornerstones and Safety Trainer.
- **Sales Representative - Mario Lombardi**  
Your sales representative works with your broker to ensure that you are provided with a quality Excess Workers' Compensation Product.

### **MECC UNIVERSITY - Your On-Line Risk Management Resource**

- **Safety Cornerstones** - An on-line Safety Management application that provides several tools, including safety analysis, OSHA manuals (updated daily), compliance, research customizable presentations, written programs and more.
- **Researchlink** - MECC's on-line medical research, reserving and return to work tool that includes 300 of the most common work related injuries.
- **Safety Trainer** - Over 200 online safety management courses that are applicable to a wide range of industries, also available in Spanish. The following courses are included with your policy:
  - \* **Take Control** - A course specific to front-line supervisors that helps them better understand their role in effectively managing Workers' Compensation costs
  - \* **Self-Insured Accounting** - This course will help you understand claim data tracking and its importance, describe the four key problems that make claim data tracking difficult and help you with identifying practical solutions to assist in building a "best practice" tracking system.
  - \* **Understanding Self-Insurance** - This course explains the benefits and advantages of self-insurance to senior management and your staff.

Additional courses are available at a fee (\$15/per course). Contact your Account Manager to obtain information on our incentive program and special offers.

MECC University Log-In Instructions:

1. Log onto [www.mwecc.com](http://www.mwecc.com)
2. On the Homepage, click on "Safety Cornerstones" located under "What's Inside"
3. Enter User Name/Password in the box on the left side of the screen

### **ADDITIONAL MECC RESOURCES & SERVICES**

- **MECC Benchmarking Services** - This benchmarking report demonstrates how your Workers' Compensation program is currently performing. The associated indirect costs incurred by your organization are also estimated along with the financial improvement that can be gained should performance improve. The Benchcomp Report will help you to:
  - \* Identify areas and opportunities to improve the current program
  - \* Illustrate the bottom line impact of workers' compensation related costs on the organization and measure savings
  - \* Establish and communicate an improved objective throughout the organization
  - \* Increase organizational awareness on the importance/financial benefit of improving the workers' compensation process.
- **Self-Insurance Bulletin** - The Self-Insurance Bulletin has become known for its insightfulness into everyday workers' compensation issues. In developing these newsletters, we work hard to highlight informational articles, case studies, and cost control strategies that will have a positive impact on our client's programs. You now have the option to receive this quarterly newsletter electronically or via U.S. mail. Login on to [www.mwecc.com](http://www.mwecc.com) to sign up or to view the bulletin on-
- **Best Practice Web Seminars** - MECC's series of Web Seminars will provide you with the information you need to build a Best Practice workers' compensation program. Web Seminars are offered to you at no extra charge. Participants just need internet access to attend.

Available Web Seminars Include:

- \* Medical Management
- \* Incentive Programs
- \* WC 101
- \* Prompt Reporting
- \* Ergonomics
- \* Program Coordination

For more information on MECC's Best Practice Web Seminars, please contact Jackie Scott @ [meccwebinars@mwecc.com](mailto:meccwebinars@mwecc.com).

When you team up with MECC, you can expect to receive superior service that will bring value to your program. Please visit our website at <http://www.mwecc.com> to explore all of the tools and resources available to assist you with minimizing your Total Cost of Risk.



*File*  
THE CITY OF **BERWYN, ILLINOIS**

*Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

To: City Council and Mayor Michael O'Connor

From: Stephanie Walker

Date: December 13 2007

Re: Insurance service agreement – General Liability

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Our general liability coverage ends December 31, 2007. Our Broker TA Cummings has obtained new quotes for all of our coverages. The attached document summarizes the quotes we received. A history of the cost for this coverage is also provided. Our broker was able to secure lower pricing for this coverage than we have had in past years, through the same carrier, Lexington Insurance Company.

As you can see from the summary, the quote received from Lexington is the second lowest in price. There are two reasons for the price difference. The first is that the Lexington coverage has a much lower per occurrence amount. The second reason is that coverage is broader/ more inclusive than the Princeton coverage. The third document is the insurance quote we have received from Lexington and St. Paul for umbrella.

Please approve the insurance contract with Lexington Insurance and St. Paul as recommended by our broker.

City of Berwyn  
Summary of General Liability Insurance Quotes

<u>Company</u>	<u>Coverage</u>	<u>Specifications</u>	<u>SIR</u>	<u>Cost</u>
Lexington	General Liability	\$5,000,000/occur	750,000	149,630
St. Paul	Umbrella	\$5,000,000/occur	750,000	<u>52,500</u>
				202,130
Everest	General Liability - includes umbrella	\$10,000,000/occur	750,000	248,772
Princeton	General Liability - includes umbrella	\$9,000,000/occur	750,000	154,500

Additional quote was received from Evanston, but was much higher than all shown above

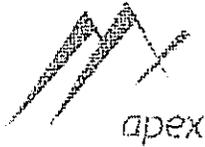
# *The City of Berwyn Illinois*

## **Four Year Liability Premium History**

	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
<b>General Liability</b>	<b>\$ 184,168</b> <b>Saved \$11,526</b>	<b>\$ 160,485</b>	<b>\$ 153,773</b>	<b>\$ 149,630</b>
<b>Umbrella Liability</b>	<b>\$ 65,083</b>	<b>\$ 65,083</b>	<b>\$ 61,344</b>	<b>\$ 57,500</b>
<b>TOTAL</b>	<b>\$ 249,251</b>	<b>\$ 225,568</b>	<b>\$ 215,117</b>	<b>\$ 207,130</b>

*These are annual pure premium dollars only and do not include taxes and fees.*





Apex Insurance Services of Illinois, Inc.

FAX: (312) 922-7855

## Facsimile Cover Sheet

To: Megan Parrilli  
Company: T.A. Cummings  
Phone:  
Fax:

From: Bob Valentino  
Company: Apex Insurance Services of Illinois  
Phone: 312-922-7851  
Fax: 312-922-7855

Date: December 10, 2007  
Pages including this cover  
page:

Please note that the following QUOTE may not include all coverage requested in your specifications.

**ACCOUNT:** City of Berwyn  
6700 West 26<sup>th</sup> Street  
Berwyn, IL 60402

**EFFECTIVE:** 12/31/07      **EXPIRATION:** 12/31/2008      **QUOTE EXPIRES:** 12/31/2007

**COVERAGE:** Retained Amount Policy

**FORM:** Municipal Retained Amount Policy Form  
Lexington Insurance Company (A+ XV, Non-Admitted)

**LIMIT OF LIABILITY:** \$5,000,000 each Occurrence or Wrongful Act or Combination of Occurrence and Wrongful Act  
\$5,000,000 Aggregate Limit for Personal and Advertising Injury,  
Products/Completed Operations Hazards and Public Officials Errors & Omissions Combined

*Notice: The limits of insurance available to pay damages will not be reduced by amounts paid by the company for claims expense. Claims expenses incurred by the insured shall be applied against the retained amount.*

**RETAINED AMOUNT LIMIT:** \$750,000 Each Occurrence and Wrongful Act Retention or Combination of Occurrence and Wrongful Act

ANNUAL PREMIUM: ~~\$157,505~~ <sup>\$149,630</sup> (25% Minimum Earned)  
*Premium payable in full 30 days from the effective date once coverage is bound*

ADDITIONAL CHARGE FOR CERTIFIED ACTS OF TERRORISM: The additional charge to select coverage for Certified Acts of Terrorism as provided for and defined in the Terrorism Risk Insurance Act of 2002 is: \$1,779. See enclosed disclosure form for further information and to select this coverage. Premium is due within thirty days of inception if bound.

RATE: Flat annual

TERMS \* & CONDITIONS: EXCLUSIONS:  
Aircraft  
Airport or Aviation Liability  
Asbestos  
Condemnation  
Certain Contractual Liability Exclusions  
Damage to Impaired Property  
Certain Property Damage Exclusions  
Employee Compensation  
Employers' Liability  
ERISA  
Expected or Intended Injury with exception for Law Enforcement activities  
Failure to Supply Utility Services  
Lead  
Medical Malpractice – Except for Incidental Medical Malpractice  
Montross  
Nuclear  
OFAC  
Certain Personal and Advertising Injury Exclusions  
Pollution with exceptions for Hostile Fire and Vehicle Upset and Overturn  
Professional Liability for architects, engineers or surveyors  
Certain Public Officials E&O Exclusions  
Spam  
Suits seeking relief or redress other than monetary damages  
Uninsured/Underinsured Motorists and No Fault  
Watercraft with certain exceptions  
Workers' Compensation

The following terms and conditions will be added to policy by endorsement:  
IL Amendatory Endorsements, as required  
War Exclusion  
Failure to Buy or Maintain Insurance Exclusion  
Hospital Exclusion  
Nursing or Convalescent Home Exclusion  
Fungi, Wet Rot, Dry Rot and Bacteria Exclusion  
Terrorism Exclusion

QUOTE IS SUBJECT TO: TPA to remain CCMSI of Oak Brook, IL or notification of any change in the TPA  
Losses to be kept in a "Paid, Reserve, Expense" format on an accident year basis.  
No first dollar certificates of insurance – All COI must show SIR  
Evidence of applicable filings and payment of surplus lines taxes and fees.

**\*\*NOTICE\*\***

This quotation is for coverage in an approved Surplus Lines Insurance Company  
The Producing Broker is responsible for filing surplus lines affidavits, if required,  
and paying all taxes and applicable fees. Applicable taxes and fees are not  
included in the quoted premium.

**Lexington Insurance Company**

City of Berwyn  
Applicant's Name

6700 West 26<sup>th</sup> Street  
Berwyn, IL 60402  
Applicant's Mailing Address

**PREMIUM DUE DATE: 30 days**

**NOTICE OF  
OFFER OF COVERAGE FOR "ACTS OF TERRORISM"  
AND DISCLOSURE OF PREMIUM**

The Terrorism Risk Insurance Extension Act of 2005 continues a program within the United States Department of the Treasury, under which the federal government shares, with the insurance industry, the risk of loss from future "acts of terrorism," as defined in the Act. The Act defines an "act of terrorism" as any act that is certified by the Secretary of the Treasury, in concurrence with the Secretary of State and the Attorney General of the United States: (1) to be an act of terrorism; (2) to be a violent act, or an act that is dangerous to human life, property or infrastructure; (3) to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States mission; and (4) to have been committed by an individual or individuals acting on behalf of any foreign or foreign interest, as part of an effort to coerce the civilian population of the United States or to influence the policy or to affect the conduct of the United States Government by coercion. Additionally, to be certified, an "act of terrorism" must cause aggregate property and casualty insurance losses of at least five million dollars.

In accordance with the Act, you have the right to purchase<sup>(1)</sup> or reject coverage for losses resulting from a certified "act of terrorism." The premium charge to purchase this coverage is set forth below. If you wish to purchase this coverage, please indicate that choice by marking the appropriate box below and signing and returning this notice to us. You must also pay the total amount of the premium indicated, before the due date.

If you do not wish to purchase coverage for certified "acts of terrorism," you may reject the coverage by marking the appropriate box below and signing and returning this form to us. Your policy will then be written to exclude such coverage. Also, please note that if you do not pay the premium by the due date, this will constitute rejection of the offer of coverage for certified "acts of terrorism" and your policy will again be written to exclude such coverage.

<sup>(1)</sup>The mandatory availability provisions of the Act **DO NOT APPLY** to the following types of insurance:

Commercial automobile insurance;

Professional liability insurance (other than directors and officers liability insurance);

Burglary and theft insurance;

Surety insurance;

Farm owners multiple peril insurance;

Federal crop insurance issued or reinsured under the Federal Crop Insurance Act (7 U.S.C. 1501 et seq.), or any other type of crop or livestock insurance that is privately issued or reinsured;

Private mortgage insurance (as that term is defined in section 2 of the Homeowners Protection Act of 1998 (12 U.S.C. 4901)) or title insurance;

Financial guaranty insurance issued by monoline financial guaranty insurance corporations;

Insurance for medical malpractice;

Health or life insurance, including group life insurance;

Flood insurance provided under the National Flood Insurance Act of 1968 (42 U.S.C. 4001 et seq.); or

Reinsurance or retrocessional reinsurance.

**DISCLOSURE OF FEDERAL PARTICIPATION IN PAYMENT OF LOSSES ARISING FROM CERTIFIED "ACTS OF TERRORISM"**

The United States Government will pay a share of any losses arising from certified "acts of terrorism." The Government's share equals:

90% of the portion of the amount of such losses that exceed a statutorily established deductible paid by us for the period beginning January 1, 2006 and ending on December 31, 2006.

85% of the portion of the amount of such losses that exceed a statutorily established deductible paid by us for the period beginning January 1, 2007 and ending on December 31, 2007.

The premium set forth below for coverage for losses arising from certified "acts of terrorism" does not include any charges for the portion of loss covered by the Government under the Act.

**DISCLOSURE OF PREMIUM AND SELECTION OR REJECTION OF COVERAGE**

\_\_\_\_\_ I hereby elect to purchase coverage for losses arising from certified "acts of terrorism." I understand that the premium due for this coverage is \$1,779

\_\_\_\_\_ I hereby reject coverage for losses arising from certified "acts of terrorism." I understand that an **exclusion** of certain terrorism losses will be made part of this policy

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date



*Apex Insurance Services of Illinois, Inc.*

*FAX: (312) 922-7855*

*InterOffice Memo*

*To: Megan Parrilli*  
*From: Bob Valentino*  
*Date: December 13, 2007*  
*Subject: City of Berwyn, IL -*

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We are pleased to quote the following account. Please read this letter carefully as it outlines the extent of coverage we are willing to provide regardless of coverages requested on any applications or supplementary information:

**Applicant:** City of Berwyn  
6700 West 26<sup>th</sup> Street  
Berwyn, IL 60402

**Issuing Co:** St. Paul Surplus Lines Insurance Company

**Coverage:** Excess Liability

Should the account wish to purchase terrorism coverage, the premium will be \$5,000. This premium will purchase coverage for insured losses covered by the Terrorism Insurance Program established by the Terrorism Risk Insurance Act. The program applies to certain losses that result from an 'act of terrorism' as that term is defined under the Act.

The United States government shares in the payment of such losses, subject to the "Program Trigger" as defined under the Act. The amount of its share of such losses that exceed the applicable insurer deductible is 90% for each year up to and including calendar year 2006, and 85% for calendar year 2007.

Please deliver the attached "Disclosure Notice-Quote for Terrorism Insurance Coverage" (D0102) to the account along with the quote.

Unless extended or renewed by Congress, the Terrorism Risk Insurance Act is currently scheduled to expire on December 31, 2007. If this terrorism coverage is purchased, coverage for insured terrorism losses will continue to apply after any expiration of the Terrorism Risk Insurance Act during the policy period. A return premium will not be provided if the Act expires. Instead, the remaining pro-rata portion of any terrorism premium charged at inception will be applied to the continuing coverage for insured terrorism losses.

**Limit Quoted:** \$4,000,000 – Each Loss Limit  
 \$4,000,000 – Annual Aggregate  
**Excess of:** \$5,000,000 – Each Loss Limit/Annual Aggregate Where Applicable Excess Underlying

**Immediate Underlying Insurance:**

**Carrier:** Lexington Insurance Company – A+XV

**Limits:** \$5,000,000 – Each Occurrence or Wrongful Act or Combination of Occurrence and Wrongful Act  
 \$5,000,000 – Aggregate Limit for Personal and Advertising Injury, Products/Completed Operations Hazard and Public Officials Errors and Omissions Combined  
 \$750,000 Retained Amount Limit – Each Occurrence and Wrongful Act Retention or Combination of Occurrence and Wrongful Act

Defense Costs are in addition to limits

**Immediate Underlying Terms & Conditions:** Exclusions: Aircraft, Airport or Aviation Liability, Asbestos, Condemnation, Certain Contractual Liability Exclusions, Damage to Impaired Property, Certain Property Damage Exclusions, Employee Compensation, Employer's Liability, ERISA, Expected or intended injury with exception for law activities, failure to supply utility services. Lead, medical malpractice – except for incidental med mal, montross, nuclear, OFAC, certain personal and advertising injury exclusions, pollution with exceptions for hostile fire and vehicle upset and overturn, professional liability for architects engineers and surveyors, certain public officials E&O exclusions, spam, suits seeking relief or redress other monetary damages, uninsured/underinsured motorists and no fault, watercraft with certain exceptions, worker's compensation.

Terms and Conditions added: IL Amendatory Endorsements as required, war exclusion, failure to buy or maintain insurance exclusion, hospital exclusion, nursing or convalescent home exclusion, fungi, wet rot, dry rot bacteria exclusion, terrorism exclusion.

**Taxes / Surcharges:** \$0  
**TRIA Premium:** \$5,000  
**Total Premium ex. TRIA:** \$52,500 Annual  
**Total Premium inc. TRIA:** \$57,500 Annual

**Policy Form, Terms and Conditions:**

1. Asbestos Exclusion Endorsement Commercial Excess Liability, Form X2017
2. Change of Limits Endorsement – Aggregate Limit Only Applies Once – Commercial Excess Liability, Form X2058
3. Commercial Excess Liability Protection Coverage Summary, Form X2001
4. Commercial Excess Liability Protection, Form X2000
5. Control of Personal Property Exclusion Endorsement – Commercial Excess Liability, Form X2023

6. Control of Property Exclusion Endorsement – Commercial Excess Liability, Form X2022
7. Cross Liability Exclusion, Form X2069
8. General Rules, Form 800
9. Important Notice Regarding Independent Agent & Broker Compensation, ND044
10. Introduction – St. Paul Fire and Marine Insurance Company, Form X2027
11. Introduction – St. Paul Surplus Lines Insurance Company, Form X2029
12. Lead Exclusion Endorsement – Commercial Excess Liability, Form X2021
13. Medical Professional Liability Exclusion Endorsement – Commercial Excess Liability, Form X2066
14. Mold, Other Fungi, Or Bacteria Exclusion Endorsement – Commercial Excess Liability, Form X2055
15. Schedule Of Immediate Underlying Insurance-Commercial Excess Liability, Form X2036
16. Schedule of Other Underlying Insurance – Commercial Excess Liability, Form X2037
17. Service Of Lawsuit, Form 5180
18. Silica Exclusion Endorsement – Commercial Excess Liability, Form X2064
19. Terrorism Risk Insurance Act Of 2002 Certified Acts Of Terrorism Exclusion Endorsement – Commercial Excess Lia., Form X2059
20. Total Pollution And Pollution Work Loss, Cost, Or Expense Exclusion Endorsement – Commercial Excess Liability, Form X2082
21. Unsolicited Communication Exclusion Endorsement – Commercial Excess Liability, Form X2072
22. What This Agreement Covers When Your Underlying Insurance Pays Amounts Not Covered By This Agreement Endt – Comml XS, X2054
23. What To Do If You Have A Loss – Commercial Excess Liability, Form X2039
24. Abuse or Molestation – Commercial Excess Liability, Form X2M022

Subject to: (This quotation may be voided or the policy canceled if the following are not fully complied with). Please review carefully as most, if not all, are required to bind coverage.

- A. All underlying carriers must meet our underwriting guidelines (AM Best rating of A-VI or better).
- B. We require copies of the lead umbrella policy within 60 days of binding.
- C. A 25% minimum earned premium percentage will apply where applicable.
- D. If there are any layers above our layer, please provide the carrier's name, limit and their respective premiums prior to binding.
- E. Copy of the 07/08 Clarendon Primary Policy prior to binding.

Premium stated above does not include Surplus Lines premium tax. The resident surplus lines broker/agent involved in this placement is responsible for collection of these taxes and for surplus lines filings. In order to bind coverage we will need the resident lines brokers/agent's license number with expiration date for the state of IL

This quote letter outlines the extent of coverage we will provide on this risk. Coverage is subject to terms and conditions of the policy as issued.

Thank you for considering Travelers as your Excess Liability carrier. We look forward to providing superior service and coverage for you and your Insured.

12/13/2007

Page 4

This quote is valid for 30 days or the proposed effective date which ever comes first.

Sincerely,

Bob Valentino



**IMPORTANT NOTICE TO AGENTS OR BROKERS -  
NOTIFICATION REQUIREMENTS UNDER THE  
TERRORISM RISK INSURANCE ACT OF 2002**

Dear Agent or Broker:

In order that St. Paul Travelers may fulfill its requirements under the Terrorism Risk Insurance Act of 2002, and to protect you from any errors or omissions exposure, it is important that the attached "Disclosure Notice – Offer Of Terrorism Insurance Coverage" (D0102 Rev. 1-06) is delivered with the new or renewal quote for this account.

Delivery may be accomplished in a variety of ways, including US Mail, express mail, fax, or in person.

We appreciate your cooperation.

Sincerely,

St. Paul Fire and Marine Insurance Company  
and its Affiliated Insurance Companies



**DISCLOSURE NOTICE -  
OFFER OF TERRORISM INSURANCE COVERAGE**

Pursuant to the Terrorism Risk Insurance Act of 2002, a quote for coverage for certified acts of terrorism, as defined by the Act, is shown below.

You should know that, effective November 26, 2002, and while the Terrorism Risk Insurance Act of 2002 is in effect, any coverage provided by this policy for losses resulting from certified acts of terrorism would be partially reimbursed by the United States government under a formula established by federal law. Under this formula, the United States government pays a portion of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage, subject to the "Program Trigger" as defined under the Act. For calendar years up to and including 2006, the federal government's share is 90%; for calendar year 2007 the share is 85%.

There is a cap on our liability to pay for such losses if the aggregate amount of insured losses under the Terrorism Risk Insurance Act of 2002 exceeds \$100,000,000,000 during the applicable period for all insureds and all insurers combined. In that case, we will not be liable for the payment of any amount which exceeds that aggregate amount of \$100,000,000,000.

The premium for coverage for certified acts of terrorism, as defined by the Act, is:  
\$5,000

**IMPORTANT NOTE:** The premium for your terrorism coverage is subject to change if you accept this quote and your policy is subsequently renewed with us.

This premium does not include any charges for the portion of loss covered by the federal government under the Act.

**PRIOR TO THE BINDING OF COVERAGE FOR YOUR POLICY OR POLICIES,  
PLEASE INFORM YOUR AGENT OR BROKER IF YOU WOULD LIKE TO PURCHASE  
COVERAGE FOR CERTIFIED ACTS OF TERRORISM.**

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City Of Berwyn

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6700 West 26Th Street  
Berwyn, IL 60402

12/13/2007

---

Date



THE CITY OF **BERWYN, ILLINOIS**

*Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

To: City Council and Mayor Michael O'Connor

From: Stephanie Walker

Date: December 13, 2007

Re: Insurance Claims Processing Contract

---

The City had a contract with CCMSI for claims processing for our Workmen's Compensation and General Liability claims. This contract expired on June 30, 2007. They have provided us with a new one year contract.

Our broker did not obtain additional quotes for this service as intended when we extended the claims processing agreement last July. However they did contact another claims processing company who was not interesting in bidding on our work, primarily due to the large amount of setup that is required with a new client.

I have reviewed the costs compared to the last 3 year agreement. The fees have increased very minimally from the contract signed in June, 2004 at only 3-4%. I will contact the company to see if we are able to get any additional savings from going to a three year agreement (as we have had in the past) or not. If so, I will provide that information to you in order to determine whether we should bid these services out during the next year or simply stay with our current provider for a longer contract term.

I contact the company at various times throughout the year in order to obtain claim reports for financial statement purposes. I have always been very pleased with the level of assistance I have received from the company and their account representative. Additionally, the insurance carrier that is recommended for general liability coverage has added a stipulation to its quote that the amounts are only good if we continue with our current claims processing company.

Due to the above reasons, I recommend you authorize the City to execute the attached agreement with CCMSI in order to continue claims processing coverage uninterrupted.

**CITY OF BERWYN**

**FEE PROPOSAL**

**LIFE OF THIS CONTRACT**

Claim occurrences January 1, 2008 through December 31, 2008

**Claims Administration Fee:**

CCMSI will manage workers compensation claims for the life of this Agreement for a per claim fee as follows:

Indemnity Claims.....	\$775 / Per Claim
Medical Only Claims .....	\$130 / Per Claim
Incident Only / Report Only .....	\$35 / Per Claim

CCMSI will manage liability claims for the life of this Agreement for a per claim fee as follows:

General Liability (PD).....	\$395 / Per Claim
General Liability (BI).....	\$670 / Per Claim

**WORKERS' COMPENSATION:**

**Minimum Claims Administration Fee.....\$42,000**

All claims will be analyzed by the number of claims as well as the type of claim at the end of the each policy year and priced on a per claim basis as outlined above. Any additional charges over the \$42,000 minimum fee will be billed quarterly thereafter.

**Annual Administration Fee.....\$2,500**

Included in the Annual Administration Fee:

- Account Management
- Quarterly claim reviews at the Client's request
- Monthly loss runs and loss fund activities reports
- Special reports for assistance with filing of all required state forms including state mandated assessments
- Filing of 1099s
- Reporting to excess or fronting carrier

**Grand Total.....\$44,500**

**MANAGED CARE**

Provider Bill Re-pricing:

<b>Service</b>	<b>Fee</b>
Fee schedule re-pricing	\$8.00 per bill
Usual and Customary re-pricing	\$8.00 per bill

PPO Re-pricing:

PPO re-pricing is billed at 33% of savings.

Pharmacy Network Services

Pharmacy Network services are priced at 33% of savings.

Telephonic Nurse Case Management

- . Initial 30 days from date of referral \$250.00
- . Each subsequent 30 day period case is open \$190.00

**OPTIONAL SERVICES**

**LOSS CONTROL: \$100 per Hour**

Loss Control services can be billed at an hourly rate of \$100 per hour or we can put together a customized Loss Control Package for a flat fee that includes a combination of any of the Ala Carte Services listed below. Service hours include preparation time, travel time, field time and follow-up time.

**Ala Carte Services**

- Ergonomic Assessments
- Training and Education of Employees and Management Staff
  - o General Safety Training
  - o Hazard Specific Training
  - o Workers Compensation Basics
  - o Patient Transfers/ Handling Combative Patients
- Development of Hazard Specific Programs
- OSHA Compliance
- Program Auditing
- Program Development and Implementation
- Incentive Plan Development

**SPECIAL SYSTEM REPORTS**

CCMSI will provide special reports, (reports not currently programmed or written) for a fee of \$125 per hour for system programming time. CCMSI will provide an estimate of charges before any work will be done. CCMSI has 200+ reports in its report library.



THE CITY OF **BERWYN, ILLINOIS**

*Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567

[www.berwyn-il.gov](http://www.berwyn-il.gov)

To: City Council and Mayor Michael O'Connor

From: Stephanie Walker

Date: December 14, 2007

Re: Budget amendment

---

The City's ordinances require that we adopt a budget amendment when expenditures have exceeded appropriation levels made during the budget process. Additionally, our auditors recommended in the 2005 and 2006 management letters that the City complete this process. Standard and Poor's as part of their bond rating analysis also review whether the City has monitored its budget to actual results and completed a budget amendment when necessary.

I realize the past several years we have not approved a budget amendment for expenditures exceeding appropriation levels. However, due to the reasons above, I believe we should complete this process. While we cannot change (at this point) many of the results of the 2007 year, we can adopt sound fiscal policy that requires we approve a budget amendment.

The 2008 budget document shows each department within the General Fund and each other fund's 2007 projected results and 2007 budget amounts. On the attached document I have summarized the departments within the General Fund and the other funds which are over budget for your review. Also attached is the supplemental appropriation ordinance prepared by our legal department.

Please approve the attached ordinance. As always, I am available to answer any questions you might have.

City of Berwyn  
Budget amendment Recommendations  
For fiscal year 2007

Department	A/C number	A/C Name	Amount	Reason over
Treasurer	11-5-03-5305	Treasurer - Postage, printing and publications	800	Benefit allocation in 07 budget was lowered than actual
Treasurer	11-5-03-5130	Treasurer - Benefits	4,000	Treasurer's report not previously budgeted here,
Treasurer	11-5-03-5160	Treasurer - Internal service fund	360	Internal Service Fund charge not budgeted
Finance	11-5-06-5111	Finance - Salaries	45,000	Moved water employees into this department
Finance	11-5-06-5130	Finance - Benefits	20,000	Benefits for water employees
Finance	11-5-06-5160	Finance - Internal service fund	28,547	Internal Service Fund charge not budgeted
Finance	11-5-06-5300	Finance - Other general expenses	22,000	bank fees not budgeted
Fire	11-5-07-5160	Fire - Internal service fund	589,152	Internal Service Fund charge not budgeted
Fire	11-5-07-5160	Fire - Salaries	150,000	Salaries under budgeted
Police	11-5-08-5160	Police - Internal service fund	1,364,960	Internal Service Fund charge not budgeted
Police	11-5-08-5113	Police - Civilians	100,000	Additional salaries not budgeted
Fire&Police Commission	11-5-09-5130	Fire and Police Commission - Benefits	3,000	Benefit allocation in 07 budget was lowered than actual
Building	11-5-11-5160	Building - Internal service fund	752,792	Internal Service Fund charge not budgeted
Streets	11-5-20-5160	Streets - Internal service fund	84,223	Internal Service Fund charge not budgeted
Forestry	11-5-21-5160	Forestry - Internal service fund	19,442	Internal Service Fund charge not budgeted
Zoning	11-5-13-5130	Zoning - Benefits	1,000	No benefit allocated done in 07 budget
Committee and Planning	11-5-14-5240	Utility Tax Rebate	75,000	No ordinance for rebate in 07 budget
Committee and Planning	11-5-14-5245	100th Anniversary celebration	25,000	Not budgeted
Recreation	11-5-23-5111	Recreation - Salaries	90,000	Minimum wage increase not budgeted
Recreation	11-5-23-5130	Recreation - Benefits	10,000	benefits on additional salary dollars
Recreation	11-5-23-5160	Recreation - Internal service fund	36,434	Internal Service Fund charge not budgeted
Garbage	11-5-24-5210	Garbage - Waste Management	40,000	Revised budget amount due to new contract
Capital	11-5-29-5705	PW-VEHICLES LEASE ON LOADER	30,000	Item not budgeted
Capital	11-5-29-5706	AMBULANCE LEASE	37,000	Item not budgeted
Capital	11-5-29-5707	CITY HALL RENOVATION	30,000	Item not budgeted
Capital	11-5-29-5708	LI-CAPITAL IMPROVEMENTS	63,000	Item not budgeted
Capital	11-5-29-5713	SENIOR CENTER PROJECT	40,000	Item not budgeted
Capital	11-5-29-5720	PUBLIC WORKS CAPITAL	69,000	Item not budgeted
OFU	11-5-00-9960	Transfer out to Debt Service Fund	8,963,354	Debt Restructure
			12,694,064	
Other Funds:				
	79-5-00-5700	Transfer Out Salaries Recorded in Fund 11		Previously passed re-allocation of MFT funds and state contract change
MFT			300,000	
South Berwyn TIF	55-5-55-8300	SEDGEWICK ESCROW PAYMENTS	1,000,000	Sedgwick revised agreement
	55-5-55-8120	SOUTH BERWYN CORRIDOR - T.I.F.	205,000	Additional TIF expenditures approved during the year
Roosevelt	57-5-57-8130	ROOSEVELT ROAD - TIF EXPENSE	30,000	Additional TIF expenditures approved during the year
Ogden TIF	58-5-58-8110	OGDEN AVE. T.I.F.	500,000	Additional TIF expenditures approved during the year
		Total Supplemental Appropriations	14,729,064	

**ORDINANCE NO.**

**A SUPPLEMENTAL APPROPRIATION ORDINANCE FOR THE 2007 FISCAL YEAR IN THE CITY OF BERWYN, COOK COUNTY, ILLINOIS**

**WHEREAS**, the City of Berwyn adopted an annual appropriation ordinance on March 29, 2007 following legal notice and public hearing; and,

**WHEREAS**, the appropriation ordinance was based upon estimated expenditures in different departments and funds pursuant to revenue projections, capital expenditures and other revenues and funds, not including total fund balance or reserve amounts; and,

**WHEREAS**, debt refunding, enhanced internal service fund accounting, and liabilities created by judicial order or court proceeding have effectuated alterations in several fund expenditures; and,

**WHEREAS**, the City of Berwyn is authorized by Illinois law to adopt supplemental appropriations prior to the end of the fiscal year in amounts necessary to recognize the expenditure of municipal obligations in certain departments and funds in excess of the expenditures identified in the City's annual appropriation ordinance; and,

**WHEREAS**, the City of Berwyn has adequate revenues available to cover all corporate liabilities, and this supplemental appropriation is made only to those funds or accounts hereinafter identified.

**THEREFORE BE IT HEREBY ORDAINED THAT**, the City Council of the City of Berwyn, pursuant to its home-rule authority, adopts a Supplemental Appropriation Ordinance as set forth below:

**SECTION 1:** That all recitals are hereby incorporated into this ordinance and made a part thereof.

**SECTION 2:** That the following funds be allocated supplemental appropriation in amounts as shown for each fund:

<u>Fund Type</u>	<u>A/C Number</u>	<u>Supplement</u>
MFT FUND:	79-5-00-5700	\$ 300,000.00
GENERAL FUND:	11-5-00-0000	\$12,694,064.00
S. BERWYN TIF:	55-5-55-8120	\$ 1,205,000.00
ROOSEVELT TIF:	57-5-57-8130	\$ 30,000.00
OGDEN TIF:	58-5-58-8110	\$ 500,000.00
Total Supplemental Appropriation		\$ 14,729,064.00

**SECTION 3:** If any section, paragraph, clause or provision of this ordinance shall be held invalid, the invalidity thereof shall not affect any of the other provisions of this ordinance.

**SECTION 4:** All ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**ADOPTED** this 18<sup>th</sup> day of December, 2007, pursuant to a roll call vote as follows:

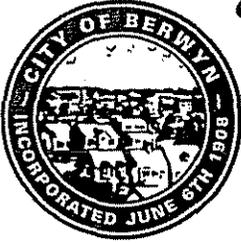
	<b>YES</b>	<b>NO</b>	<b>ABSENT</b>	<b>PRESENT</b>
Chapman				
Ramos				
Weiner				
Skryd				
Phelan				
Lovero				
Erickson				
O'Connor (Mayor)				
Total				

**APPROVED** by the Mayor on December \_\_\_\_, 2007.

\_\_\_\_\_  
Michael A. O'Connor, Mayor

**ATTEST:**

\_\_\_\_\_  
Thomas J. Pavlik, City Clerk



19

THE CITY OF **BERWYN, ILLINOIS**

*Building A New Berwyn*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 788-2567  
www.berwyn-il.gov

To: City Council and Mayor Michael O'Connor

From: Stephanie Walker

Date: December 14, 2007

Re: Year end accounts payable checks

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When we discussed moving up of the last Council meeting I the year, I had forgotten our accounts payable person had scheduled vacation around the previously scheduled Council meetings.

In order to avoid late fees that may be associated with holding all invoices until the January meeting and the many calls we would be fielding from vendors on where their payment is, I would like to request permission to release a check run on December 28<sup>th</sup>. I will e-mail out a check register to each alderman on the 27<sup>th</sup> for your information. Due to open meeting laws I cannot ask for you to approve the checks via e-mail, however if this would allow you the time to review the checks to be released, ask any questions as needed. These checks would then be included in the January Council meeting for approval.

Please authorize me to release checks on December 28, prior to Council official approval on January 8<sup>th</sup> in order to avoid potential late fees. As always, I am available to answer any questions you might have.



5-10  
THE CITY OF BERWYN, ILLINOIS

*Building A New Berwyn*

DEBI SUCHY, *City Collector*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 749-8910

www.berwyn-il.gov

December 14, 2007

Honorable Mayor Michael A. O'Connor  
And Members of the City Council  
Berwyn City Hall  
Berwyn, Illinois 60402

Re: COW Referral Item #22 – Waiver Retail Overlay Restriction

The above referral item was discussed at the December 11, 2007 Committee of The Whole meeting. The following was considered:

- Reducing the proximity regulation from 500 feet to 200 feet
- Separate uses on only one side of the street (like it previously was) so there is no distance requirements for uses on either side of the street
- Breaking out regulated uses from one another so that more can locate near each other
  - Remove medical offices from business, professional and Loan offices
  - Include loan offices with the mortgage companies and financial group
- Deleting some of the regulated uses all together
  - Delete business offices and professional offices or,
  - Break the above two regulated uses into separate regulated uses
- Reducing the zoning appeal fee for the retail overlay from \$500 to a lower amount

I am requesting permission to set a public hearing date for modifications associated with the Retail Overlay District for Cermak Road as was discussed on December 11, 2007 at the Committee of The Whole meeting.

I will work with the Clerk's Office on the Public Notice and the Collector's Office will notify all the businesses and property owners in the C-2 General Commercial District on Cermak Road of the scheduled hearing date. In order to ensure this is done effectively and timely, I would like to schedule the hearing for February 12, 2008 at 6:00 pm.

Respectfully,

Debi B. Suchy  
City Collector



THE CITY OF BERWYN, ILLINOIS

*Building A New Berwyn*

DEB SUCHY, *City Collector*

MICHAEL A. O'CONNOR, *Mayor*

6700 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 749-8910  
www.berwyn-il.gov

November 20, 2007

Honorable Mayor Michael A. O'Connor  
And Members of the City Council  
Berwyn City Hall  
Berwyn, Illinois 60402

ITEM NO. 22

DATE NOV 27 2007

DISPOSITION

Refer to Council

Re: Waive Retail Overlay Restriction

Dear Mayor and Council Members:

Two separate property owners have requested the cooperation of the City Council in waiving the retail overlay restriction governing the renting of property on Cermak Road. The owner of 6920 West Cermak Road is attempting to rent his storefront to someone willing to open a photography studio, as well as, a scrapbook store and the owner of 6440 West Cermak Road would like to rent his storefront to someone operating a retail marketing company. These requests for a business licenses have been denied due to the retail overlay ordinance restriction.

With the growing number of vacancies on Cermak Road coupled with the current state of the economy, I ask you to reconsider the process in which those businesses must apply for a variance. This could allow the licensing process to be expedited. A recent survey of Cermak Road and the adjacent blocks indicate there are at least 44 empty storefronts at the current time.

I ask your consideration to refer this matter to Committee of the Whole for further discussion and possibly making changes in the current procedures.

Respectfully,

Debi B. Suchy  
City Collector

5-11

**BERWYN POLICE PENSION FUND**

6401 W. 31st Street  
Berwyn, Illinois 60402

December 14, 2007

Mayor O'Connor  
Members of the Berwyn City Council  
6700 W. 26<sup>th</sup> Street  
Berwyn, Il 60402

Mayor O'Connor & Members of City Council:

On behalf of the 103 active members of the Berwyn Police Pension Fund, and the 58 beneficiaries of the fund, we respectfully ask that you reconsider your decision in regards to the upcoming tax levy for the Police Pension Fund. We understand that the City has financial concerns, however to short the pension funds will have a long term financial impact for both the pension funds, and the city as well.

The Police Pension Fund will be paying out \$2,189,630.78 in pension benefits in the calendar year 2008. The city's calculation of \$1,928,758.00 is well below what is required to meet our obligated pension benefits.

Furthermore we have taken issue with how the city has calculated the tax levy amount and have supplied you with a legal opinion form the boards' attorney.

The City of Berwyn has met the actuarially determined amount for the past several years and for that trend to start going in reverse, we feel is fiscally prudent.

Respectfully,



Thomas J. O'Halloran  
President  
Berwyn Police Pension Fund

# RICHARD J. REIMER & ASSOCIATES LLC

ATTORNEYS AT LAW



15 Spinning Wheel Road, Suite 510 • Hinsdale, Illinois 60521

(630) 654-9647 • (630) 654-9676 Fax

www.rjrlaborlaw.com

December 14, 2007

Richard J. Reimer  
Chris W. Potthoff, Jr.  
Jerry J. Marzullo  
Keith A. Karlson\*  
\* Licensed in Illinois and Indiana

of Counsel  
Donald E. Puchalaki  
Richard J. Puchalecki  
Robert W. Trevarthen

Honorable Michael A. O'Connor, City of Berwyn  
And Members of the Berwyn City Council  
6700 W. 26<sup>th</sup> Street  
Berwyn, IL 60402

***By Certified Mail***

Re: Berwyn Police Pension Fund – Annual Tax Levy

Mayor O'Connor:

As you aware the undersigned represents the Berwyn Police Pension Board. On August 22, 2007 I forwarded you a recommended levy for the Berwyn Police Pension Board in the amount of \$2,502,374.00. This recommended levy was prepared by the Illinois Department of Financial and Professional Regulation Division of Insurance's actuary.

It has been brought to the Board's attention that the City does not intend on levying the amount as recommended by the Pension Board and based upon an actuarial evaluation. Rather, it is my understanding that the City is contemplating levying \$346,432.00, while budgeting \$1,928,758.00 for the Police Pension Fund. This amount does not appear to be based on an actuarial evaluation.

Section 5/3-125 and §5/3-127 of the Illinois Pension Code (40 ILCS §5/3-101 et seq.) sets forth the methods of determining the annual tax levy. These two provisions are separate and distinct provisions from those that govern Article 4, pertaining to the firefighter's pension fund. In addition §5/1A-111 of the Illinois Pension Code requires that each pension fund established under Article 3 or Article 4 of the Illinois Pension Code complete an actuarial statement either prepared by the Illinois Department of Insurance or a qualified actuary. In past years, including this year, the Pension Fund has always relied upon an enrolled actuary in making its recommended levy and the City must base its recommended levy on the calculations of a qualified actuary. A municipality may not arbitrarily

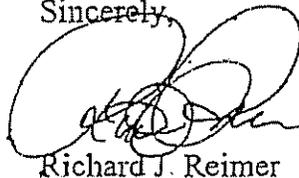
Honorable Michael A. O'Conner  
City of Berwyn  
December 14, 2007  
Page 2

set a number and must follow the provisions of Article 3 of the Pension Code in calculating the amount of its property tax levy for pension purposes. See *Board of Trustees of the Police Pension Fund of the City of Evanston v. City of Evanston*, 281 Ill.App.3d 1047, 667 N.E.2d 657 (1<sup>st</sup> Dist 1996).

The Pension Board is concerned that by not following the Pension Code and potentially levying an amount that is not based on an actuarial evaluation, the accrued unfunded liability of the Berwyn Police Pension Fund will increase. According to the last independent actuarial evaluation performed by Timothy Sharpe, as of December 31, 2005 the Berwyn Police Pension Fund was 47.6% funded which is well below the average of other police and fire pension funds in the State of Illinois. This is not a matter that is subject to negotiations by collective bargaining with the various unions that represent the City employees.

I would encourage you to carefully review this matter and contact the undersigned should you have any questions regarding this very important issue.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard J. Reimer", is written over a circular stamp or seal.

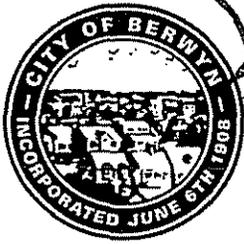
Richard J. Reimer

RJR/als

cc: Commander Thomas O'Halloran, President  
Berwyn Police Pension Board

# Section K

## Consent Agenda



THE CITY OF **BERWYN, ILLINOIS** *Building A New Berwyn*

DEBI SUCHY, *City Collector*

MICHAEL A. O'CONNOR, *Mayor*

6740 West 26th Street • Berwyn, Illinois 60402-0701 • Telephone: (708) 788-2660 • Fax: (708) 749-8910  
www.berwyn-il.gov

December 12, 2007

Honorable Mayor Michael A. O'Connor  
And Members of the City Council  
Berwyn City Hall  
Berwyn, Illinois 60402

Dear Mayor and Council Members:

Attached please find a list of business licenses which have been issued for the month of November, 2007, by the Collector's Office. Included are storefronts, office phone use only businesses as well as out of town contractors. I am also providing a list of businesses that have applied for a license with a current status of Application Review along with businesses waiting for inspections with a status of Inspections Pending.

Respectfully,

Debi B. Suchy  
City Collector  
DBS/sb

**BERWYN BUSINESSES - LICENSED IN NOVEMBER, 2007 (STOREFRONTS)**

<b><u>NAME</u></b>	<b><u>ADDRESS</u></b>	<b><u>CORP. NAME OR OWNERS NAME</u></b>	<b><u>COMMENTS</u></b>
Valles Produce	6323 W. Cermak Road	Jesus & Maria Valle	Food Mart ( &08) 749-5090
Berwyn Main Street Foundation	7045 W. Cermak Plaza	Berwyn Main Street Foundation	Not For Profit (708) 484-8000
34th Street Dental Care	6411 W. 34th Street	Anthony Brucci & C. Lunford	Dental Ofc. (708) 484-6576
3D Collision Repair	6215 W. Ogden Avenue	Jeff Dahlgren	Auto Body Work (708) 749-0300
Cameo Endodontics, LTD.	3116 S. Oak Park Avenue	R.Munaretto & K. Sommers	Dental Ofc. (708) 484-9011
CLT Financial Serv., Inc.	2827 S. Harlem Avenue	Joseph Skrezyna	Financial Services (708) 795-5555

**BERWYN BUSINESSES - LICENSED IN NOVEMBER, 2007 ( PHONE USE ONLY)**

<b><u>NAME</u></b>	<b><u>ADDRESS</u></b>	<b><u>CORP. NAME OR OWNERS NAME</u></b>	<b><u>COMMENTS</u></b>
Air Duct Cleaning Serv.	1537 S. Oak Park Avenue	Gumecinda Jaramillo	Contractor (HVAC)
Omega Locksmith	1520 S. Clinton Avenue	Jose M. Hernandez, Jr.	Locksmith (708) 484-8405
JP Electronics Outlet	2101 S. Home Avenue	Jorge Parra	Internet Electronics (773) 899-0946
Joseph Bartosz	3121 S. Home Avenue	Joseph Bartosz	Snow Removal (708) 921-6867or 788-7171

**BUSINESS LICENSES ISSUED FOR NOVEMBER, 2007  
OUT OF TOWN CONTRACTORS**

Page 1

<u>NAME</u>	<u>ADDRESS</u>	<u>CORP. NAME OR OWNERS NAME</u>	<u>COMMENTS</u>
Trim Tech, Inc.	31511 Village Green, Warrenville	Trim Tech, Inc.	Contractor (Carpentry)
Kesek Construction	7824 Nagle, Burbank	Jozef J. Kesek	Contractor (Demolition)
Beatrice Enterprises	11 West Ave., Riverside	Beatrice Enterprises, Inc.	Contractor (Electrical)
Bo & Son Electric	8458 Wolf, Willow Springs	Bo & Son Electric, Inc.	Contractor (Electrical)
Howie's Electrical Serv.	ON730 Barry, Wheaton	Howie's Electrical Serv., Inc.	Contractor (Electrical)
S & S Electric Serv.	447 Hannah, Forest Park	S & S Electric Serv., Inc.	Contractor (Electrical)
Wms. Electric	4741 New England, Glenview	WMS Electric, Inc.	Contractor (Electrical)
Hunter Construction	15W700 Frontage, Burr Ridge	Hunter Construcion, Inc.	Contractor (General)
Kitchen Works, Inc.	22 Canterbury, Aurora	Kitchen Works, Inc.	Contractor (General)
Peterson Glass Co.	5535 Milwaukee, Chicago	Peterson Glass Co., Inc.	Contractor (Glazing)
Energy Management Contr.	6505 Pershing, Stickney	Energy Management Contr, LLC	Contractor (HVAC)
Roy's Paving & Sealcoating	4240 166th, Oak Forest	Roy's Paving Co., Inc.	Contractor (Paving)
J. K. Plumbing, In c.	3440 Linder, Chicago	J. K. Plumbing, Inc.	Contractor (Plumbing)
CSR Roofing Contr.	6720 W. Roosevelt, Oak Park	Cairo & Sons Roofing	Contractor (Roofing)
MJD Construction	1445 River, Glen Ellyn	MJD Construction, Inc.	Contractor (Roofing)
All American Sign Co.	5501 109th, Oak Lawn	All American Sign Co., Inc.	Contractor (Sign Hanger)
Exeption Publisign	3791 Archer, Chicago	Exeption Publisign, Inc.	Contractor (Sign Hanger)
Blue Box, Inc.	6014 Belmont, Chicago	Schiller Group, Inc.	Contractor (Sign Hanger)
Star Tuckpointing	5816 Irving Park, Chicago	Star Tuckpointing, Inc.	Contractor (Tuckpointing)
Clear Choice USA	31 Fullerton, Addison	Clear Choice USA of ILL., Inc.	Contractor (Window & Door)
Century Remodelers	4818 Kostner, Chicago	Andrew Jagalski	Contractor (Window & Door)

***Application Review***

<b>Business Name</b>	<b>Address</b>	<b>Phone</b>	<b>ID #</b>
<b><i>Alfonzie's Sports Bar</i></b>		<b>(708)</b>	<b>9892</b>
3243 S. Harlem Avenue Berwyn	IL 60402		
<b><i>Alliance Residential Mortgage</i></b>		<b>(708)</b>	<b>9778</b>
6211 W. Roosevelt Road Berwyn	IL 60402		
<b><i>American Fidelity Mortgage Services, Inc.</i></b>		<b>(708) 788-3863</b>	<b>9779</b>
7039 W. Roosevelt Road Berwyn	IL 60402		
<b><i>Anaid Custom Design Wheels</i></b>	<b>#2C</b>	<b>(866) 254-6447</b>	<b>9588</b>
6232 W. Cermak Road Berwyn	IL 60402		
<b><i>ATM Zone</i></b>		<b>(312) 213-1302</b>	<b>9855</b>
2421 S. Euclid Avenue Berwyn	IL 60402		
<b><i>Believers</i></b>		<b>(708)</b>	<b>9927</b>
6819 W. Roosevelt Road Berwyn	IL 60402		
<b><i>Bodhi Thai Bistro</i></b>			<b>9936</b>
6211 W. Roosevelt Road Berwyn	IL 60402		
<b><i>C. F. Wood, LLC</i></b>		<b>(708) 484-9510</b>	<b>10051</b>
3208 S. Grove Avenue Berwyn	IL 60402		
<b><i>Certified Electronics, Inc.</i></b>		<b>(708) 484-7017</b>	<b>9463</b>
6608 W. Cermak Road Berwyn	IL 60402		
<b><i>Elegant Kids Shoes</i></b>		<b>(708)</b>	<b>10042</b>
6719 W. Cermak Road Berwyn	IL 60402		
<b><i>Fitz Bone Catering</i></b>		<b>(708) 788-2118</b>	<b>9509</b>
6619 W. Roosevelt Road Berwyn	IL 60402		
<b><i>Four R Entertainment</i></b>		<b>(708) 484-4275</b>	<b>9926</b>
3341 S. Highland Avenue Berwyn	IL 60402		
<b><i>La Quinta de Los Reyes #3</i></b>		<b>(708) 484-0520</b>	<b>10080</b>
6737-39 W. Ogden Avenue Berwyn	IL 60402		
<b><i>M J Nails</i></b>		<b>(708) 788-5001</b>	<b>10060</b>
2825 1/2 S. Harlem Avenue Berwyn	IL 60402		
<b><i>Mid America Realty &amp; Investment</i></b>		<b>(708)</b>	<b>9204</b>
7040 W. Cermak Road Berwyn	IL 60402		
<b><i>New Craftsman Industries</i></b>		<b>(708) 268-1381</b>	<b>9641</b>
1401 S. Home Avenue Berwyn	IL 60402		
<b><i>Sam's Irrigation</i></b>		<b>(815) 342-5980</b>	<b>9856</b>
6544 W. 28th Street Berwyn	IL 60402		
<b><i>Tahanang Pinoy Oriental Grocery Store</i></b>		<b>(708)</b>	<b>9554</b>
6252 W. Ogden Avenue Berwyn	IL 60402		
<b><i>The Fashion Spot</i></b>		<b>(708)</b>	<b>9120</b>
6720 W. Cermak Road Berwyn	IL 60402		
<b><i>Torres Cleaning Services</i></b>		<b>(708) 749-3874</b>	<b>9589</b>
1915 S. East Avenue Berwyn	IL 60402		

***Application Review***

<b>Business Name</b>	<b>Address</b>	<b>Phone</b>	<b>ID #</b>
<i>Victor Barber Shop</i> 6301 W. 26th Street Berwyn IL 60402		(708)	9173
<i>Wabbitt Enterprises</i> 6816 W. Windsor Avenue Berwyn IL 60402		(708) 442-4019	9941
<i>Will Be Done Document Services</i> 2418 S. Harvey Avenue Berwyn IL 60402		(708) 749-7522	10079
<i>World Class Tattoo (2)</i> 6907 W. Cermak Road Berwyn IL 60402		(708)	8720
<b>Total Businesses . . . . .</b>			<b>24</b>

***Inspections Pending***

<b>Business Name</b>	<b>Address</b>	<b>Phone</b>	<b>ID #</b>
<b><i>1st American Dental</i></b>	<b><i>Suite B</i></b>	<b>(708)</b>	<b>9776</b>
6301 W. Cermak Road Berwyn	IL 60402		
<b><i>Accounting Service Associates</i></b>	<b><i>2nd Floor</i></b>	<b>(708) 795-4422</b>	<b>9937</b>
6447 W. Cermak Road Berwyn	IL 60402		
<b><i>All Star Roofing</i></b>		<b>(708) 774-9887</b>	<b>9871</b>
3139 S. Oak Park Avenue Berwyn	IL 60402		
<b><i>American National Realty, Inc.</i></b>	<b><i>Unit C</i></b>	<b>(630) 324-1600</b>	<b>9174</b>
2209 S. Highland Avenue Berwyn	IL 60402		
<b><i>Cermak &amp; Home Currency Exchange</i></b>		<b>(708) 749-1722</b>	<b>123</b>
6946-48 W. Cermak Road Berwyn	IL 60402		
<b><i>CF Family Builders</i></b>		<b>(708) 795-4900</b>	<b>9944</b>
2913 S. Harlem Avenue Berwyn	IL 60402		
<b><i>Creative Expressions, LTD.</i></b>		<b>(708) 870-8073</b>	<b>10034</b>
7022 W. 16th Street Berwyn	IL 60402		
<b><i>El Paisita</i></b>		<b>(708)</b>	<b>9994</b>
1547 S. Oak Park Avenue Berwyn	IL 60402		
<b><i>Elle Sapphire</i></b>		<b>(773) 905-4039</b>	<b>9929</b>
7040 W. Cermak Road Berwyn	IL 60402		
<b><i>South Harlem Medical Center</i></b>	<b><i>Attn: Luis Santiago</i></b>	<b>(708)</b>	<b>9816</b>
3223 S. Harlem Avenue Berwyn	IL 60402		
<b><i>Spot Coin Wash, Inc.</i></b>			<b>9947</b>
6605 W. 26th Street Berwyn	IL 60402		
<b><i>Sweet Life</i></b>			<b>9943</b>
6927 Ogden Avenue Berwyn	IL 60402		
<b><i>USA Insurance Brokers</i></b>		<b>(708) 788-8822</b>	<b>9521</b>
6807 W. Roosevelt Road Berwyn	IL 60402		
<b><i>Verimerge</i></b>		<b>(708) 484-4034</b>	<b>9496</b>
6221 W. Roosevelt Road Berwyn	IL 60402		
<b>Total Businesses .....</b>			<b>14</b>