

**CITY OF BERWYN**  
**PUBLIC WORKS LABORER**

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**NATURE OF WORK:**

Work involves performance of a variety of tasks in the maintenance, repair, and construction of city streets, storm sewer system, water and sewer systems, forestry, buildings and grounds, and related public works projects. Specific work assignments are provided on a daily basis and may be rotated. Work includes the operation of motorized equipment and requires heavy physical labor.

This position in the public works field requires the person to be available for emergency service call outs and may require weekend work.

Employees in this class perform routine duties normally involving heavy physical labor for the maintenance of City streets and right-of-way, sidewalks, storm drainage systems, parks, water system, and sanitary sewer collection and treatment system.

**Supervision Received:**

Position is under the direct supervision of the lead worker, Public Works Foreman or supervisor.

**ESSENTIAL FUNCTION STATEMENTS** -- Essential and other important responsibilities and duties may include, but are not limited to, the following:

- Works as part of a maintenance crew. Cleans streets and rights-of-way of general debris. Clean and sanitize restroom facilities, fixtures and buildings. Cuts grass and trims shrubs, trees and other vegetation along street rights-of-way and in parks. Plant, water and maintain landscape areas.
- Patches streets and sidewalks with appropriate paving material, requiring extended periods of standing and walking.
- Drives trucks of various sizes and weights in the loading, loading, hauling and unloading of various equipment or materials.
- Operates light and medium-sized construction and power equipment, such as mechanized broom, street sweeper or backhoe/loader.
- Cleans drainage facilities of debris; cleans out catch basins. Clean sewer pumping stations, read and record pump data. This function requires climbing ladders, accessing manholes and shoveling heavy waste material.
- Acts as a flagger to alert traffic and protect crew when required; sets up and picks up cones after work in the right-of-way.
- Operate a variety of tools such as a jackhammer, tamper, lawn mower mechanic and carpentry tools.

Operates light utility vehicles, operates a dump truck to load and unload materials as required in some operations.

Performs related work as required and other duties as assigned.

Must be able to lift 50 pounds routinely and up to 100 pounds occasionally.

Minor maintenance or repairs on equipment and facilities.

Utilize proper safety precautions and personal protection equipment (PPE) as required to by projects being performed..

Respond to requests and inquiries from the general public.

Perform related duties and responsibilities as required.

### **Required Minimum Qualifications**

Education and Experience:

- (A) Graduation from high school education or GED equivalent, and
- (B) Two (2) years of experience relating to construction, maintenance, or repair, or
- (C) Any equivalent combination of education and experience.

### **NECESSARY KNOWLEDGE, SKILLS AND ABILITIES:**

- (A) Some knowledge of equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities;
- (B) Skill in operation of some of the listed tools and equipment.
- (C) Ability to perform heavy manual tasks for extended periods of time; Ability to work safely; Ability to communicate effectively verbally and in writing; Ability to establish and maintain effective working relationships with employees, other departments and the public; Ability to understand and carry out written and oral instructions.

### **Special Requirements**

Valid State Driver's license and Class B CDL certification with Air Brake endorsement is required.

### **TOOLS AND EQUIPMENT USED**

Motorized vehicles and equipment, including dump truck, pickup truck, utility truck, street sweeper, street roller, tamper, plate compactor, saws, pumps, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone.

### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

### **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions.

The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment may be loud.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.