

Community Service Officer

The City of Berwyn is seeking to hire an individual to work as a Community Service Officer.

Salary: \$18.34 per hour

Schedule: 40 hours a week

The Community Service Division consists of 19 civilian officers who patrol the streets, investigate abandoned vehicles, provide animal control services, assist the Patrol Division, and are responsible for the removal of graffiti.

Their patrol duties include enforcement of parking ordinances and some limited local ordinances throughout the city, including the business district, municipal parking lots, metered parking areas, permit parking lots, and all other posted areas requiring enforcement. Part of the enforcement includes the installation and removal of wheel locks (boots) on vehicles which have accrued more than \$250 in outstanding parking fines.

The Community Service Officers are responsible for providing animal control services in which all complaints and concerns regarding animals including stray domestic and wild animals, reports of cruelty to animals, and any other related animal issues are responded to and addressed.

The Community Service Officers assist the Patrol Division with the transporting of prisoners to our district court for bond hearings, transporting vehicles for maintenance and repair, and perform special assignments as they arise. Some of the special assignments include site safety projects, the handling of handicapped sign applications, assisting with school crossings when required, and assisting with traffic control.

Interested individuals may apply by picking up an application at either City Hall or downloading it from the city website at <http://www.berwyn-il.gov/>

All applications should be returned to Berwyn Police Department in care of:

Division Commander William Ruscitti

Berwyn Police Department

6401 W. 31st Street

Berwyn, IL. 60402

The City of Berwyn is an Equal opportunity employer:

All City of Berwyn applicants will be afforded equal employment opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or unfavorable discharge from military services.